



**CITY OF SAN FERNANDO
PLANNING AND PRESERVATION COMMISSION**

**APPROVED MINUTES OF THE
MAY 11, 2020 MEETING
ZOOM MEETING STREAMED ON YOUTUBE**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PLANNING COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <http://ci.san-fernando.ca.us/commissions-boards/#planning-preservation>

CALL TO ORDER

The meeting was called to order by Chairperson Alvin Durham at 6:34 p.m.

ROLL CALL

The following persons were recorded as present:

PRESENT:

Chairperson Alvin Durham, Commissioners Ivan Gonzalez, Aida Montes and Marvin Perez

ABSENT:

Vice-chair Hector Pacheco

ALSO PRESENT

Community Development Director Timothy Hou, City Attorney Richard Padilla, Associate Planner Gerardo Marquez, and Community Development Secretary Michelle De Santiago

PLEDGE OF ALLEGIANCE

Led by Chairperson A. Durham

APPROVAL OF AGENDA

Commissioner I. Gonzalez moved to approve the agenda of May 11, 2020, meeting. Seconded by Commissioner A. Montes, the motion carried with the following vote:

AYES:	I. Gonzalez, A. Montes, A. Durham, and M. Perez
NOES:	None
ABSENT:	H. Pacheco
ABSTAIN:	None

CONSENT CALENDAR

Commissioner A. Montes moved to approve the minutes of the March 9, 2020, Planning and Preservation Commission Meeting. Seconded by Commissioner I. Gonzalez, the motion carried with the following vote:

AYES:	A. Montes, I. Gonzalez, A. Durham, and M. Perez
NOES:	None
ABSENT:	H. Pacheco

PLANNING AND PRESERVATION COMMISSION

Regular Meeting Minutes –May 11, 2020

Page 2 of 2

ABSTAIN: None

NEW BUSINESS

T. Hou provided the Commission with details on how the City and its employees are continuing to providing services to the community and the businesses during the “Safer at Home” orders as well as the current cases identified by the County for COVID-19. Additionally he stated that he would not like for the commission to skip to consecutive meetings without checking in with everyone.

**** 6:44 p.m. Vice-chair H. Pacheco joined the meeting by phone****

CONTINUED BUSINESS

APA Learn – Planning Commission Training Series – Legal Decision Making for Planning Commissions

R. Padilla stated that the State of California has its specific sets of laws. He stated that there are certain items that may present a potential conflict of interest and if this is the case, he recommends that you should recuse yourself out of an abundance of caution. Either reach-out to me or the Fair Political Practice Commission for clarification.

STAFF COMMUNICATIONS

T. Hou stated that based on the cue we will have a Public Hearing in June as well as to bring the Bylaws and Procedures with the fundamental bases being the Rosenberg Rules or Order which will be provided for you to review prior to the adoption of the Bylaws. Additionally he informed the Commission that the City has been nominated for small jurisdiction with APA LA for our Corridor Specific Plan 5 and the results should be announced shortly.

COMMISSION COMMENTS

A. Durham stated that the Commission didn’t even consider any language in the Bylaws about not considering any new cases after a certain time of the evening.

PUBLIC STATEMENTS

None

ADJOURNMENT

Commissioner A. Montes moved to adjourn to June 8, 2020 scheduled meeting date. Second by Commissioner I. Gonzalez, the motion carried with the following vote:

AYES:	A. Montes, I. Gonzalez, A. Durham, H. Pacheco, and M. Perez
NOES:	None
ABSENT:	None
ABSTAIN:	None

7:52 P.M.

Timothy T. Hou

Planning Commission Secretary