



THE CITY OF SAN FERNANDO

PLANNING AND PRESERVATION COMMISSION

REGULAR MEETING NOTICE AND AGENDA

JUNE 8, 2020 – 6:30 P.M.

COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340

SPECIAL NOTICE REGARDING COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that the San Fernando Planning and Preservation Commission will participate in meetings telephonically.

PUBLIC PARTICIPATION: Pursuant to Executive N-29-20 and given the current health concerns, members of the public can access meetings live on-line, with audio and video, via YouTube, at

<https://www.youtube.com/channel/UC2OGT0-5m7SPbA-YmtPyDaA/>

Members of the public can submit comments electronically for Commission's consideration by sending them to **Mdesantiago@sfcity.org**. To ensure distribution to the Commission prior to consideration of the agenda and agenda items, please submit comments by email to: Mdesantiago@sfcity.org or by commenting on Youtube (Youtube account required) before the end of the Public Comments section of the Public Hearing Meeting. There will be a limit to three minutes per person/comment which will be read into the record and this will be made part of the official public record of the meeting.

CALL TO ORDER

ROLL CALL

Chair Alvin Durham, Jr.
Vice-Chair Hector Pacheco
Commissioner Ivan Gonzalez
Commissioner Aida Montes
Commissioner Marvin R. Perez

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

June 8, 2020

PUBLIC STATEMENTS – WRITTEN/ORAL

There will be a three (3) minute limitation per each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out a form

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located at the Council Chambers entrance and submit it to the Commission Chair. When addressing the Planning and Preservation Commission please speak into the microphone and voluntarily state your name and address.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Planning and Preservation Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

- 1) **Approval of the Minutes of the May 11, 2020 Planning and Preservation Commission meeting.**

NEW BUSINESS

- 1) **SUBJECT:** Variance 2020-001 (VAR 2020-001)

LOCATION: 456 S. Brand Blvd., San Fernando, CA 91340

PROPOSAL: The proposed project is a request for approval of Variance 2020-001 in order to allow for a portion of the required off-street parking spaces for the property located at 456 S. Brand Boulevard to be satisfied by payment of an in-lieu parking fee. The subject site consists of a parcel containing the off-street surface parking lot and a second parcel improved with an approximately 5,986 sq. ft. commercial building. In aggregate, the two parcels total approximately 20,445 sq. ft. land. The subject site is located along the east side of the 400 block of South Brand Boulevard, between Hollister Street and Coronel Street, within the C-1 (Limited Commercial) Zone.

APPLICANT: Victor De La Cruz of Manatt, Phelps & Phillips
on behalf of Citibank N.A.
2049 Century Park East, Suite 1700, Los Angeles, CA 90067

RECOMMENDATION: Staff recommends, subsequent to the presentation and consideration of any public comment, that the Planning and Preservation Commission approve Resolution No. 2020-004 approving Variance 2020-001 which allows for a portion of the required off-street parking spaces to be

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satisfied by payment of an in-lieu parking fee for the property at 456 S. Brand Boulevard, subject to the conditions of approval attached as “Exhibit A” to the Resolution.

CONTINUED BUSINESS

1) **SUBJECT:** Consideration to Adopt Bylaws and Rules of Procedure

Recommendation: Staff recommends that, subsequent to consideration of any further revisions, the Planning and Preservation Commission adopt the proposed Bylaws and Rules of Procedure.

If, in the future, you wish to challenge the items listed above in Court, you may be limited to raising only those issues you or someone else raised at the Public Hearing described in this notice or in written correspondence delivered to the City Planning and Preservation Commission at, or prior to, the Public Hearing. Decisions of Planning and Preservation Commission may be appealed to the City Council within 10 days following the final action.

STAFF COMMUNICATIONS

COVID-19 Updates

COMMISSIONER COMMENTS

ADJOURNMENT

July 13, 2020

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

*Michelle De Santiago - June 5, 2020 at 10:10 a.m.
Signed and Posted: Date and time*

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting at the Community Development Department Public Counter. Any public writings distributed by the Planning and Preservation Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the Community Development Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Community Development Department at (818) 898-1227 at least 48 hours prior to the meeting.
