



**CITY OF SAN FERNANDO  
PLANNING AND PRESERVATION COMMISSION**

**APPROVED MINUTES OF THE  
JULY 13, 2020 MEETING  
CITY HALL VIA ZOOM AND BROADCASTED ON YOUTUBE**

**THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PLANNING COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE AT: <http://ci.san-fernando.ca.us/commissions-boards/#planning-preservation>**

**CALL TO ORDER**

The meeting was called to order by Chairperson Alvin Durham at 6:39 p.m.

**ROLL CALL**

The following persons were recorded as present:

**PRESENT:**

Chairperson Alvin Durham, Commissioners Ivan Gonzalez, Aida Montes and Marvin Perez

**ABSENT:**

Vice-chair Hector Pacheco and Commissioner Marvin Perez

**ALSO PRESENT**

City Attorney Richard Padilla, Community Development Director Timothy Hou, Associate Planner Gerardo Marquez, and Community Development Secretary Michelle De Santiago

**PLEDGE OF ALLIGANCE**

Led by Chairperson A. Durham

**APPROVAL OF AGENDA**

Commissioner I. Gonzalez moved to approve the agenda of July 13, 2020 meeting. Seconded by Commissioner A. Montes, the motion carried with the following vote:

AYES:	I. Gonzalez, A. Montes, and A. Durham
NOES:	None
ABSENT:	H. Pacheco and M. Perez
ABSTAIN:	None

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## PUBLIC STATEMENTS

None

## CONSENT CALENDAR

Commissioner I. Gonzalez moved to approve the minutes of the June 8, 2020 Planning and Preservation Commission Meeting. Seconded by Commissioner A. Montez, the motion carried with the following vote:

AYES:	I. Gonzalez, A. Montes, A. Durham
NOES:	None
ABSENT:	H. Pacheco and M. Perez
ABSTAIN:	None

## UNFINISHED BUSINESS

None

## NEW BUSINESS

### **San Fernando Citywide Parking Management Master Plan**

## STAFF PRESENTATION

T. Hou introduced the project and gave a brief description on the history of the Parking Master Plan. He informed the Commission on the funding source which is through a grant that was awarded to the City from SCAG. He introduced Brian Marchetti from KOA, Kathy Padilla and Thelma Herrera from Kathy Padilla Associates, and Janis Rhodes from JR Consultants.

Brian Marchetti provided a power point presentation introducing the team members, providing a scope of work, study areas, and community and stakeholder outreach.

**\*\* Commissioner Marvin Perez joined the meeting at 6:50 p.m.\*\***

Katherine Padilla provided an overview of her component of the Master Plan. She indicated that she and her team are responsible for the collection of input with community engagement, stakeholder interviews as well as the briefings to the various commissions and neighborhood watch groups. They will begin exploring the potential solutions that the community may have with surveys or on-line questionnaires. She introduced Thelma who is the Senior Project Manager and developed the branding for the presentation.

## COMMISSION DISCUSSION

M. Perez asked if he could get a copy of the presentation, he asked about the community involvement and the survey will that be mailed out to every address in the city? He wants to make sure that no community member is excluded. He asked about overnight parking and those counts.

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K. Padilla indicated that it would be as user friendly as possible, with an on-line survey with a simple click without having to download an app. Comments can also be accepted through a phone call as well.

T. Hou explained that the consultant team had a lot of success with the online survey. This information will be provided through direct mail or hard copy.

B. Marchetti indicated that this information was targeted on two weekday periods and then the late evening period to get a snapshot of what the overnight demand is like.

M. Perez states that since he lives near the border there is a lot more demand in the evening hours because of the multifamily building in the vicinity. Is the City considering the permit parking.

B. Marchetti indicated that there are a lot more costs associated with permit parking and a possible frame work will be established by the study.

K. Padilla stated that if the commission has anything that comes to mind after the meeting she provided her email address.

A. Durham asked if enough issues of concern were provided from the Metro Walk.

K. Padilla confirmed that there are concerns from the First Last Mile Metro walk that they can use as references.

M. Perez ask if there was a flier that the Commission can have to promote the survey.

K. Padilla fliers will be developed and we will provide you with some handouts but we don't have dates yet.

T. Hou asked if the team could touch on what is being seen on the regional trends and national trends as it relates to parking requirements that Planning Commission can help determine for the local cities.

B. Marchettli indicated that some of the trends goes towards pricing with a pay station instead of meters, paying with mobile phones, automated parking structures. He strongly believes that San Fernando will be able to manage the supply with management of on street and off street parking areas, way finding, mobile apps. Cities are implementing reduced parking requirements for land uses.

J. Rhodes stated that we are seeing more technology usage to manage curbface and manage the flow of traffic. Technology to advise when a space becomes available and even reserve a space, hard hangtags or bumper stickers and electric passes which reduce costs.

B. Marchetti stated these are just some ideas and potential tools to consider as part of the study.

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M. Perez asked will the workshop have any suggestions or can we see it before the general public.

K. Padilla responded that we would like to have on-line presentation right before or right after to allow for comments as well as live meeting with the ability to ask questions as we are presenting them.

G. Marquez asked if given the fact that a large population of our community is working from home do you see this trend continuing in the residential areas.

B. Marchetti stated that working from home could be a long term trend and the residential areas are in demand, we just don't know how it may play out.

M. De Santiago asked if Tim shared an example of how the City of Inglewood deals with their trash day and street sweeping are handled.

T. Hou stated that the item has been discussed internally but nothing has been resolved.

With no further discussion the Consultants excused themselves and staff continued with the meeting.

## STAFF COMMUNICATIONS

T. Hou informed the Commission of the COVID-19 numbers and the status of the business closing operations as ordered by the Governor of California. In addition he informed the Commission that City Hall has closed to the general public.

## COMMISSION COMMENTS

None

## PUBLIC STATEMENTS

None

## ADJOURNMENT

Commissioner I. Gonzalez moved to adjourn to August 13, 2020. Seconded by Commissioner M. Perez, the motion carried with the following vote:

AYES:	I. Gonzalez, M. Perez, A. Durham, and A. Montes
NOES:	None
ABSENT:	H. Pacheco
ABSTAIN:	None

7:40 P.M.

Timothy T. Hou

Planning Commission Secretary

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