

SMALL WIRELESS FACILITIES APPLICATION

APPLICATION AND REVIEW PROCESS

All applicants seeking to install a small wireless facility must complete the attached application and submit all documentation requested. Staff will ask for the following items of all applicants:

- *Application Form & Fee, Construction Drawings & Photo Simulations, Site Survey, Project narrative and justification, Radio Frequency (RF) Compliance Report, Public Notices, Structural Analysis Report, Regulatory Authorization, Site Agreement, Title Report & Property Owner's Authorization, Acoustic Analysis.*

Should you have any questions, please contact the Planning Division at (818) 898-1227. The Planning Division is located in City Hall at 117 Macneil Street, San Fernando, CA 91340. Visit the City's website for additional information at WWW.SFCITY.ORG.

APPROVAL OR DENIAL OF PERMIT

The director or designee shall approve the issuance of the permit unless it is determined that it does not comply with the Small Wireless Facilities Policy required findings.

- Small Wireless Facility meets definition as defined by the Federal Communications Commission (FCC)
- Proposed project is located in most preferred location and support structure or has demonstrated that more-preferred and support structures locations within five hundred (500) feet are technically infeasible
- Proposed project is not located on a prohibited support structure identified in the Small Wireless Facilities Policy
- Complies with all applicable design standards in the Small Wireless Facilities Policy
- Applicant has demonstrated that the proposed project is in compliance with all applicable FCC regulations and guidelines for human exposure to RF emission
- All public notices required for application have been given

Once a permit application has been denied, written notice and reasons of the denial shall be provided to the applicant within five (5) calendar days or before the FCC Shot Clock expires.

PERMIT EXPIRATION AND RENEWAL

A Small Wireless Facility permit shall be valid for ten (10) years and one (1) day from the date of issuance and shall expire automatically. Permittee must submit an application for permit renewal within one (1) year prior to the expiration date of this permit.

PERMIT RECISSION AND APPEALS

The approval authority may initiate revocation proceedings when the approval authority has information that the facility may not be in compliance with applicable laws, which includes, without limitations, any permit in connection with the facility, and any associated conditions with such permits. A public hearing may be held with the Planning and Preservation Commission to revoke any permit granted under the Small Wireless Facilities Policy for a Small Wireless Facility that is not compliant with applicable laws.

APPEALS. Any Decision of the approval authority shall be final and not subject to any administrative appeals. Appeals for the decision are final and not subject to further appeals. Within Five (5) business days after the Planning and Preservation Commission or City Council adopts a resolution to revoke a permit, the approval authority shall provide the permittee with a written notice of the revocation and specifies the reason for such revocation.

APPLICANT INFORMATION

APPLICANT NAME	PHONE NUMBER
BUSINESS NAME	BUSINESS LICENSE NO.
MAILING ADDRESS	
EMAIL ADDRESS	FAX NUMBER

CATEGORY *Check all that apply*

<input type="checkbox"/> Facilities that fall under FCC Rule 6409(a) (<i>existing</i>) and are Not In-Public ROW <input type="checkbox"/> Facilities that fall under FCC Rule 6409(a) (<i>existing</i>) and are in Public ROW <input type="checkbox"/> Facilities that do not fall under FCC Rule 6409(a) (<i>new</i>) and are Not In-Public ROW <input type="checkbox"/> Facilities that do not fall under FCC Rule 6409(a) (<i>new</i>) and are in the Public Row	<input type="checkbox"/> Site License Application <input type="checkbox"/> Master License Application
--	--

DESCRIPTION OF SMALL WIRELESS FACILITY *Provide dimensions of facilities and accessory equipment*



PROPOSED AREA OF SMALL WIRELESS FACILITY *Provide site plan or map of areas on separate page*



FOR OFFICE USE ONLY

DATE FILED	ACCEPTED BY	CASE NO SPR-	ZONING
------------	-------------	------------------------	--------

OPERATING STANDARDS Please check Yes or No to acknowledge the following standards that apply

1. Existing Facility: Does the project involve an existing wireless tower or base station?	<input type="checkbox"/> YES <input type="checkbox"/> NO
2. Project type: Does the project involve: a. Collocation of new transmission equipment b. Removal of transmission equipment c. Replacement of transmission equipment	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> NO
3. For Towers Outside the Public Right- Of- Way: Does the project result in: a. A proposed height increase that is less than 10% or no more than one additional antenna array? b. A proposed width increase that is less than 20' at the level of the appurtenance?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> NO
4. For Towers Within Public Right-Of- Way and all Base Stations: Does the project result in: a. A proposed height increase that is less than 10% or 10' (whichever is greater)? b. A proposed width increase that is less than 6'?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> NO
5. Cabinets: Does the project result in the addition of equipment cabinets (including remote radio units/ heads; telecommunication, power cabinets; base station cabinets; etc.)?	<input type="checkbox"/> YES <input type="checkbox"/> NO
6. Excavation: Will any proposed project-related excavation be: a. On private property, entirely inside the lease area? b. In the public right- of- way, in proximity to the ground mounted equipment?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> NO
7. Concealment: Will the project preserve all existing concealment elements of the current tower and/or base station? Attach a narrative substantiating your conclusion.	<input type="checkbox"/> YES <input type="checkbox"/> NO
8. Prior Conditions of Approval: Will the proposed co-location preserve all prior conditions of approval that do not conflict with the FCC Regulations for a substantial change?	<input type="checkbox"/> YES <input type="checkbox"/> NO

CERTIFICATION I hereby certify that the statements furnished above and in the attached exhibits preset the data and information required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief.

APPLICANT NAME	APPLICANT SIGNATURE	DATE
----------------	---------------------	------

FOR OFFICE USE ONLY

	FACILITIES THAT FALL UNDER		FACILITIES THAT DO NOT FALL UNDER		Site License Application	Master License Application
	FCC Rule 6400(a) EXISTING	FCC Rule 6409(a) EXISTING	FCC Rule 6409(a) NEW	FCC Rule 6409(a) NEW		
	Non-Public ROW	In Public ROW	Non-Public ROW	In Public ROW		
FEE	\$ 530.00	\$ 870.00	\$ 3,407.03	\$ 3,917.03	\$ 1,040.00	\$ 450.00
AIMS SURCHARGE	\$ 53.00	\$ 87.00	\$ 340.71	\$ 391.71	\$ 104.00	\$ 45.00
GPU SURCHARGE	\$ 26.50	\$ 43.50	\$ 170.36	\$ 195.86	\$ 52.00	\$ 22.50
TOTAL FEES*	\$ 609.50	\$ 1,000.50	\$ 3,918.10	\$ 4,574.89	\$ 1,196.00	\$ 517.50

* Please note that all applications are subject to additional consultant, attorney, engineering and executive management review fees