

Safe and Active Streets Implementation Plan RFP

Answers to Questions Submitted by Interested Consultants

- Considering the ongoing COVID-19 pandemic, should we expect meetings and the charrette listed in the scope to be virtual, in-person, or planned for in-person with the option of virtual should the need arise?

Consultant should plan for both online and in-person activities. It will vary based on the timing and type of each activity, and the latest guidance from the City and Los Angeles County Department of Public Health. For example, Advisory Group meetings could be moved to all online meetings, while walkability audits and two bicycle assessments could be in-person with a limited number of people with social distancing. Depending on the situation at the time, workshops may need to be online events.

- Can you confirm that we're only allowed to provide a maximum of four relevant projects/references in the "Qualifications of the Firm" section?

Confirmed- please provide a maximum of four.

- Do you expect that the consultant selected through this RFP will be responsible for management of the two nonprofit partners?

No. The consultant selected will not be responsible for managing the two nonprofits. All parties involved in project will be responsible for their specific tasks. That said, collaboration and cooperation amongst each party will come into play.

- Can you confirm the budget for the entire project, and the proportion that is allocated to the two nonprofit partners?

Per the Scope of Services being requested within the RFP, the estimated budget for an engineering firm to prepare the SASIP is \$79,000.

- Could you share a link to the existing SASP, prepared by Evans Brooks?

<https://www.dropbox.com/sh/lc1pww62ww169vm/AACQYqMIMIL-tn-8Gc-cQTtFa?dl=0>

- On Page 3 item 8 **Plan Outline**: Could you be more specific on outline of the plan?

The Plan Outline should be a detailed outline of the structure and content for the Safe and Active Streets Implementation Plan.

- Does the prime consultant have to be exclusively focused on engineering?

No. Prime consultant should prepare to participate in Advisory Group Meetings, workshops, and engagement activities. LGC will be responsible for helping the City to manage the project and for leading facilitation of meetings and workshops; PH Advocates will be responsible for outreach. Consultant will be asked for input into the items other team members are responsible for producing and will be expected to participate in a range of issues that are spelled out in the scope of work.

- How many corridors do you anticipate to take into conceptual design?

This will depend on the ranking system proposed by the consultant for prioritizing projects, and those projects identified as the highest priority by the community. This implementation plan will build on the recommendations in the SASP and provide more detailed conceptual designs and cost estimates for the highest priority projects.

- For Task 7, will the consultant get support from LGC and PHA for scheduling and advertising the workshop?

Yes. LGC and PH Advocates will be the leads for organizing and advertising workshops and meetings.