



MAYOR/CHAIR SYLVIA BALLIN
VICE MAYOR/VICE CHAIR MARY MENDOZA
COUNCILMEMBER/BOARDMEMBER CINDY MONTAÑEZ
COUNCILMEMBER/BOARDMEMBER HECTOR A. PACHECO
COUNCILMEMBER/BOARDMEMBER CELESTE T. RODRIGUEZ

CITY OF SAN FERNANDO

CITY COUNCIL AND SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY REGULAR MEETING AGENDA SUMMARY JANUARY 19, 2021 – 6:00 PM

TELECONFERENCE – PER GOVERNOR’S EXECUTIVE ORDER

SPECIAL NOTICE REGARDING COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that the San Fernando City Council will participate in meetings telephonically.

PUBLIC PARTICIPATION: Pursuant to the Executive Order and given the current health concerns, members of the public can access meetings live on-line, with audio and video, via YouTube Live, at <https://www.youtube.com/c/CityOfSanFernando>. Comments submitted via YouTube will not be read into the record. Members of the public may submit comments by email to cityclerk@sfcity.org no later than 5:00 p.m. the day of the meeting, to ensure distribution to the City Council prior to consideration of the agenda. Those comments will be distributed to the City Council will be limited to three minutes, and made part of the official public record of the meeting. Callers interested in providing a live public comment, may call Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; and Passcode: 92496, between 6:00 p.m. and 6:15 p.m., in the order received, limited to three minutes. The call-in period may be extended by the Mayor.

THE REGULAR MEETINGS OF THE CITY OF SAN FERNANDO CITY COUNCIL ALSO SERVES AS CONCURRENT REGULAR MEETINGS OF THE SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY, AND, FROM TIME TO TIME, SUCH OTHER BODIES OF THE CITY WHOSE MEMBERS ARE COMPOSED EXCLUSIVE OF THE MEMBERS OF THE CITY COUNCIL.

**PUBLIC PARTICIPATION OPTIONS TO HELP REDUCE
THE SPREAD OF COVID-19**

WATCH THE MEETING:

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

SUBMIT PUBLIC COMMENT VIA EMAIL:

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Those comments will be distributed to the City Council will be limited to three minutes, and made part of the official public record of the meeting

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:

Members of the public may call-In between 6:00 p.m. and 6:15 p.m., and in the order received, limited to three minutes. If necessary, the call-in period may be extended by the Mayor.

Call-in Telephone Number: (669) 900-6833

Meeting ID: 833 6022 0211

Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio and video disabled, until it is your turn to speak and limited to three minutes.

Note: This is audio only and no video.

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CALL TO ORDER/ROLL CALL

Mayor Sylvia Ballin
Vice Mayor Mary Mendoza
Councilmember Cindy Montañez
Councilmember Hector A. Pacheco
Councilmember Celeste T. Rodriguez

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATIONS

- A) PRESENTATION OF A CERTIFICATE OF RECOGNITION TO MS. VIOLET VICUNA CELEBRATING HER CENTENNIAL (100TH YEAR) BIRTHDAY
Vice Mayor Mary Mendoza

- B) EDUCATION COMMISSION CERTIFICATE OF RECOGNITION - STUDENT OF THE MONTH
 - LORENA MARCELINO (Academy of Scientific Exploration)Education Commission Vice Chair David Govea

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the city in an orderly environment. Public members attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Council.

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PUBLIC STATEMENTS

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CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) APPROVE MINUTES FOR THE REGULAR MEETINGS OF DECEMBER 7, 2020 AND JANUARY 4, 2021 – SUCCESSORY AGENCY

2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 21-012.

3) CONSIDERATION TO APPROVE THE USE OF CITY LETTERHEAD TO SEND LETTERS FROM THE SAN FERNANDO EDUCATION COMMISSION TO LOCAL SCHOOL PRINCIPALS AND DIRECTORS REGARDING CITY RESOURCES

Recommend that the City Council:

- a. Approve the one-time use of the City Seal and letterhead by the San Fernando Education Commission to send a letter to local school Principals and Directors regarding City resources, in lieu of the annual Principals' Brunch event; and
- b. Authorize the City Clerk to finalize and mail such letter under the Education Commissioner's signatures.

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4) CONSIDERATION TO ADOPT A RESOLUTION AMENDING THE FISCAL YEAR 2020-2021 SALARY PLAN TO IMPLEMENT CHANGES IN THE CALIFORNIA MINIMUM WAGE FOR CERTAIN PART-TIME EMPLOYEES

Recommend that the City Council:

- a. Adopt Resolution No. 8050 amending the Fiscal Year 2020-2021 Salary Plan to implement changes in minimum wage for certain part-time employees; and
- b. Authorize the City Manager to make non-substantive corrections and execute all related documents.

5) CONSIDERATION TO ADOPT A RESOLUTION APPROVING A NEW JOB SPECIFICATION FOR COMMUNITY PRESERVATION OFFICER

- a. Adopt Resolution No. 8051 approving new specifications for the Community Preservation Officer job classification; and
- b. Authorize the City Manager to make non-substantive corrections and execute all related documents.

ADMINISTRATIVE REPORTS

6) PRESENTATION AND UPDATE REGARDING COVID-19 RESPONSE EFFORTS

Recommend that the City Council receive a presentation from staff related to the City's COVID-19 efforts, including, but not limited to:

- a. Review of the City's COVID-19 planning, response, enforcement, and education efforts, and related policy initiatives; and
- b. Review of financial assistance programs and the pursuit of funding opportunities, and related recommendations, as appropriate.

7) PRESENTATION AND DISCUSSION REGARDING SOLID WASTE FRANCHISE SERVICES

- a. Receive and file a presentation from Republic Services providing an update on the City's Solid Waste Franchise Services; and
- b. Provide direction, as appropriate.

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8) PRESENTATION AND DISCUSSION OF THE CITYWIDE PARKING MANAGEMENT MASTER PLAN PROJECT

Recommend that the City Council:

- a. Receive and file a presentation regarding progress on the Citywide Parking Management Master Plan project; and
- b. Provide staff with direction regarding upcoming outreach, as appropriate.

9) CONSIDERATION TO AWARD A PROFESSIONAL SERVICES AGREEMENT TO MOORE IACOFANO GOLTSMAN, INC., FOR THE DESIGN OF THE LAYNE PARK REVITALIZATION PROJECT

Recommend that the City Council:

- a. Approve a Professional Services Agreement (Contract No. 1974) with Moore Iacofano Goltsman, Inc. in an amount not to exceed \$189,804, to provide design services for the Layne Park Revitalization Project; and
- b. Authorize the City Manager to approve an additional scope of work, not to exceed \$25,000; and
- c. Authorize the City Manager to make non-substantive changes and execute all related documents.

10) DISCUSSION AND CONSIDERATION OF THE CURRENT ALLOCATION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS PROVIDED THROUGH THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT AND DISCUSSION OF THE FISCAL YEAR 2021-2022 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM YEAR FUNDING ALLOCATION

Recommend that the City Council:

- a. Discuss the use of the additional Community Development Block Grant funding provided through the Coronavirus Aid, Relief, and Economic Security Act, currently appropriated toward the Residential Food Distribution and Personal Protective Equipment for Businesses Programs, and provide related direction;
- b. Discuss potential programs and projects to fund for the Fiscal Year 2021-2022 Community Development Block Grant program year; and
- c. Provide staff direction, as appropriate.

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11) CONSIDERATION TO REINSTATE THE CITY COUNCIL PENSION PROGRAM REVIEW AD HOC COMMITTEE TO REVIEW RESPONSES TO A REQUEST FOR PROPOSALS FOR UNDERWRITING SERVICES RELATED TO THE CITY'S PENSION OBLIGATION BONDS

Recommend that the City Council:

- a. Reinstatement of the Pension Obligation Ad Hoc Committee for the purpose of assisting staff with reviewing responses to a Request for Proposals (RFP) for Underwriting Services related to the City's proposed issuance of Pension Obligation Bonds; and
- b. Appoint Ad Hoc Committee members to work with staff to review proposals, interview firms, and recommend selection of a firm to the full City Council.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT

The meeting will adjourn to its next regular meeting on February 1, 2021.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julia Fritz, CMC

City Clerk

Signed and Posted: January 15, 2021 (12:30 p.m.)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website (www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 at least 48 hours prior to the meeting.