

EDUCATION COMMISSION

REGULAR MEETING NOTICE AND AGENDA FEBRUARY 23. 2021 – 6:00 PM

Teleconference – Per Governor's Executive Order

SPECIAL NOTICE REGARDING COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Actrelated provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that the San Fernando Education Commission will participate in meetings telephonically.

PUBLIC PARTICIPATION: Pursuant to the Executive Order and given the current health concerns, members of the public can access meetings live on-line, with audio and video, via YouTube Live, at https://www.youtube.com/c/CityOfSanFernando. Members of the public may submit comments by email to cityclerk@sfcity.org. Comments submitted via YouTube will not be read into the record. To ensure distribution to the Education Commission prior to consideration of the agenda, please submit your comments no later than 5:00 p.m. the day of the meeting. Those comments will be distributed to the Education Commission, will be limited to three minutes, and made part of the official public record of the meeting.

CALL TO ORDER/ROLL CALL

Chair Angel Zobel-Rodriguez
Vice Chair David Govea
Commissioner Suzanne N. Llamas
Commissioner Nicole Mohr
Commissioner Olivia Robledo

PLEDGE OF ALLEGIANCE

Led by Vice Chair David Govea

APPROVAL OF AGENDA

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DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the city in an orderly environment. Public members attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS – WRITTEN/ORAL

Members of the public can submit comments electronically for Education Commission consideration by sending them to cityclerk@sfcity.org. To ensure distribution to the Education Commission prior to consideration of the agenda, please submit comments prior to 5:00 p.m. the day of the meeting. Those comments will be distributed to the Education Commission, will be limited to three minutes, and made part of the official public record of the meeting.

COMMISSION MATTERS

1) PRESENTATION BY LOS ANGELES UNIFIED SCHOOL DISTRICTS COMMUNITY OF SCHOOLS ADMINISTRATOR EDUARDO SOLORZANO TO PROVIDE AN UPDATE ON COVID-19 RELATED MATTERS

Recommend that the Education Commission receive and file the presentation.

2) PRESENTATION FROM CITY MANAGER NICK KIMBALL REGARDING GUIDELINES ON PREPARATION OF STAFF REPORTS RELATING TO AGENDA ITEMS FOR CITY COMMISSION MEETINGS

Recommend that the Education Commission receive and file the presentation.

3) DISCUSSION AND POSSIBLE ACTION REGARDING AN UPDATE ON THE PRINCIPALS OUTREACH LETTER

Recommend that the Education Commission Education Commission discuss and provide direction to City staff regarding the Principals outreach letters returned as undeliverable, and provide related recommendations, as appropriate



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4) DISCUSSION AND SELECTION OF THE STUDENT OF THE MONTH FOR MARCH 2021

Recommend that the Education Commission:

- a. Discuss the nominees for the March 2021 Student of the Month for the theme of "Creative / Artistic";
- b. Select an Education Commissioner representative to present the award at a future City Council meeting; and
- c. Approve the release of Student of the Month applications for the month of April.

5) DISCUSSION AND CONSIDERATION REGARDING THE 2020-2021 SCHOLARSHIP AND RELATED MATTERS

Recommend that the Education Commission receive an update from staff regarding the number of applications received for each scholarship; and receive and file an updated Budget report.

GENERAL COMMISSIONER COMMENTS

STAFF COMMUNICATION

ADJOURNMENT

The Education Commission will adjourn to the next regular meeting on March 30, 2021.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julia Fritz, CMC City Clerk Signed and Posted: February 18, 2021 (5:00 p.m.)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the Education Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 at least 48 hours prior to the meeting.



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AGENDA REPORT

To: Chair Zobel-Rodriguez and Education Commissioners

From: Julia Fritz, City Clerk

Date: February 23, 2021

Subject: Discussion and Possible Action Regarding an Update on the Principals Outreach

Letter

RECOMMENDATION:

It is recommended that the Education Commission discuss and provide direction to City staff regarding the Principals outreach letters returned as undeliverable, and provide related recommendations, as appropriate.

BACKGROUND/ANALYSIS:

- 1. On October 25, 2019, the Education Commission Held a Principals' Brunch with the goal of providing a session of networking, presenting services available from the city, and discussing how to support families as students transition from school to school.
- 2. On March 17, 2020, the Education Commission canceled all in-person events to comply with the stay at home order due to COVID-19 regulations.
- 3. On December 29, 2021, the Education Commission approved an outreach letter (Attachment "A") to be mailed to all area Principals (Attachment "B"), regarding City resources, in lieu of a Principals' Brunch event.
- 4. On January 19, 2021, the City Council approved the Education Commission's request to use the City Seal and letterhead and the request to send a letter to area Principals regarding City resources, as a one-time use.

On January 20, 2021, City staff mailed the approved outreach letters to twenty-three area Principals'. As of the writing of this report, the United States Post Office returned three letters identified as undeliverable (Attachment "C"). City staff will re-mail the outreach letters once the mailing addresses' are verified.

Discussion and Possible Action Regarding an Update on the Principals Outreach Letter

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BUDGET IMPACT:

There is no fiscal impact with discussion of this item. Additional future costs to be determined based on Education Commissions' direction.

CONCLUSION:

It is recommended that the Education Commission discuss and provide direction to City staff regarding the status of the letters returned as undeliverable, and related recommendations, as appropriate.

ATTACHMENTS:

- A. Principals Letter
- B. Roster of Principals'
- C. Undeliverable letters

CITY COUNCIL

Mayor Sylvia Ballin

Vice Mayor Mary Mendoza

COUNCILMEMBER
CINDY MONTAÑEZ

COUNCILMEMBER HECTOR A. PACHECO

COUNCILMEMBER
CELESTE T. RODRIGUEZ

January 19, 2021

Dear Principals and School Directors,

Greetings on behalf of the City of San Fernando Education Commission. As you begin the new semester, we would like to thank you for your dedication and strength in responding to the new and challenging circumstances we find ourselves in. We realize that it has taken understanding, creativity, and resilience to lead a school site virtually and to follow the restrictions due to the COVID-19 pandemic. We salute your courageous effort in moving ahead to provide the best services possible to our students and community.

In addition, we'd like to express a special welcome to our new principals and directors to the cluster of 22 City of San Fernando schools. You are in an exceptional group, including public and private schools ranging from childcare centers to high schools. In lieu of the annual Principals' Brunch, we send this letter to provide information you may find useful.

The City of San Fernando is 2.4 square miles, located in the Northeast San Fernando Valley, surrounded by the City of Los Angeles. Nick Kimball is the current City Manager and may be reached at (818) 898-1202 or via email at CityManager@sfcity.org. The City of San Fernando also has its own police department: non-emergency calls can go to (818) 898-1267. For more information, visit the City's website at http://www.sfcity.org.

City Council meetings are held on the first and third Mondays of each month and can be viewed through YouTube at:

https://www.youtube.com/c/CityOfSanFernando.

The City has an active Disaster Council, Transportation and Safety Commission, Parks, Wellness, and Recreation Commission, Planning and Preservation Commission, and other commissions that may be of interest. Commission meetings are also streamed live via the City's YouTube channel. For more information visit: https://ci.san-fernando.ca.us/commissions-boards/.

CITY CLERK DEPARTMENT

117 Macneil Street San Fernando California 91340

(818) 898-1204

CITY OF SAN FERNANDO EDUCATION COMMISSION

City of San Fernando Resources Page 2 of 3

The Education Commission meets the last Tuesday of the month at 6 pm (typically in the City Council Chambers, but is currently live streaming to YouTube via Zoom). A City Councilmember appoints one commissioner to each Commission.

The Education Commission's current commissioners are parents, teachers, and retired school administrators who live in the City and are committed to serving as liaisons between schools, families, and city officials.

Programs implemented by the Education Commission include:

A scholarship program featuring several city-sponsored scholarships that are posted in December and are due in February. (Links will be on the city website, and our Commission will be reaching out to schools to provide the link). Some scholarships require students to live in the City, and others only require that the student attend school in San Fernando. The current round of scholarships will be due on February 19, 2021, and a flyer will be shared with you to distribute to families who may have eligible members in their household.

The Principals' Brunch serves as a way to create a network of city principals and directors with their neighboring colleagues. Participants represent a variety of educational spaces, ranging from high schools, child care centers, and public to private schools. The brunch offers information regarding services provided by the City, introduces City officials from varying City Departments such as Public Works, Community Development, Finance, Police, and Administration, along with programs that benefit the community (Example: Police Explorers, Internships, etc.). The Education Commission will be happy to connect you virtually to city staff and departments who may help achieve your goals.

The Student of the Month program aims to feature a K-8 student and a high school student for their excellence in areas such as positive attitude, leadership, perseverance, and more. Principals will receive a monthly email that will share the month's theme and a link to a form for submission. Principals are welcome to delegate this responsibility to any school official or teacher if they wish. Email reminders are sent out monthly with links to each month's prompt and students are honored at a subsequent City Council meeting by the Mayor and City Councilmembers.

A newly added Teacher Spotlight program asks school communities to nominate teachers who go above and beyond to make their teaching and learning experience possible. While principals are welcome to nominate a teacher, the Commission hopes for student and family-driven entries.

CITY OF SAN FERNANDO EDUCATION COMMISSION

City of San Fernando Resources Page 3 of 3

> Teachers are also honored at City Council meetings; for more information Contact Chair Zobel-Rodriguez at AZobelRodriguez@sfcity.org.

> The Education Commission meets only once a month, but we are available whenever you have any questions or concerns. 2020 was a year like no other, so let us know if you have questions or need help as you start in 2021. You can reach us at sfeducom@sfcity.org.

Welcome to the City of San Fernando!

Sincerely,

City of San Fernando Education Commission

Angel Zobel-Rodriguez

Angeligns y Zond-Rocheginz

Chair

David Govea Vice Chair

Suzanne N. Llamas Commissioner

Nicole Mohr Commissioner

Mirole Malu

Olivia Robledo Commissioner



EDUCATION COMMISSION ROSTER PUBLIC AND PRIVATE SCHOOLS

#	SCHOOL NAME	ADDRESS	PHONE	NAME	TITLE	EMAIL
1	CCLA Academy of Scientific Exploration	1001 Arroyo Ave	(818) 838-3926	Angie Jensen-Cachon	Principal	ajc@explorease.org
2	CCLA Artes Magnet School	1001 Arroyo Ave	(818) 837-6429	Anne Maschler	Principal	amaschler@arteshs.org
3	CCLA Humanitas Social Justice Academy	1001 Arroyo Ave	(818) 838-3915	Jeff Austin	Principal	jaustin@sjhumanitas.org
4	CCLA Technology Preparatory Academy	1001 Arroyo Ave	(818) 838-3947	Freddy Ortiz	Principal	fxo8969@lausd.net
5a	Wooden Shoe Preschool	1525 Glenoaks Blvd	(818) 365-1513	Martha Veloz	Director	woodenshoe@glenoaksschools.com
5b	Glenoaks Christian Schools – Elementary	1525 Glenoaks Blvd	(818) 365-1513	Michael Jackson	Principal	principal@glenoaksschools.com
5c	Glenoaks Christian Schools – Middle School	1525 Glenoaks Blvd	(818) 365-1513	Anne Marie Trinidad	Principal	atrinidad@glenoaksschools.com
6	Gridley Street Elementary School	1907 Eighth St	(818) 361-1243	Jacqueline Roman	Principal	jacqueline.roman@lausd.net
7	Volunteers of America Dolores Huerta Head Start School	454 Kalisher St	(818) 837-0097	Joan McGowan	Director	Jmcgowan@voala.org
8	Kid's 1st Learning Center	727 Kewen St	(818) 837-6833	Yeimmi Lopez	Site Supervisor	yeimmi.lopez@kids1st.org
9	Kinder Care Learning Center: Peggy and Penny Nairn 24 Hour Child Care and Learning Center	2100 Frank Modugno Dr	(818) 365-3836	Peggy Narin	Director	pnp24hr@gmail.com
10	Nueva Esperanza Charter Academy	1218 Fourth St	(818) 256-1951	Monica Wagner	Principal	m.wagner@pucschools.org

Updated: 10/23/2019



EDUCATION COMMISSION ROSTER PUBLIC AND PRIVATE SCHOOLS

#	SCHOOL NAME	ADDRESS	PHONE	NAME	TITLE	EMAIL
11	Morningside Elementary	576 N Maclay Ave	(818) 365-7181	Lowell Bernstein	Principal	lowell.bernstein@lausd.net
12	O'Melveny Street School	728 Woodworth St	(818) 365-5621	Henry L. Vidrio	Principal	henry.vidrio@lausd.net
13	Saint Ferdinand Catholic School	1012 Coronel St	(818) 361-3264	Luis Gamarra	Principal	principal@stferdinand.com
14	California Childrens' Academy	623 Hagar St	(323) 223-3313	Andrea Joseph	VP of Education	andrea@californiachildrensacademy.org
15	San Fernando Early Education Center	1204 Woodworth St	(818) 365-9105	Susan Han	Principal	shan@lausd.net
16	San Fernando Elementary	1130 Mott St	(818) 365-3201	Richard J. Guillen	Principal	rguill1@lausd.net
17	San Fernando Institute For Applied Media	130 N Brand Blvd	(818) 837-5455	Pearl Arredondo	Principal	pxa31202@lausd.net
18	San Fernando Middle School	130 N Brand Blvd	(818) 837-5400	Karen Fattal	Principal	kfattal@lausd.net
19	Volunteers of America Buen Principio Preschool	604 S. Maclay Ave	(818) 365-6673	Rachel Chalmers	Supervisor	Rchalmers@voala.org
20	Santa Rosa Bishop Alemany School	1316 Griffith St	(818) 361-5096	Tammy Becker	Principal	tbecker@srbacs.com
21	YWCA Greater Los Angeles	1200 N Maclay Ave	(818) 365-6881	Rocio Gonzalez	Site Director	rocio.gonzalez@ywcagla.org

Updated: 10/23/2019

ATTACHMENT "C"

EC 02-23-24 Meeting ARITA CA 913

27 JAN 2021 PM 5 L

NEOPOST 01/27/2021 FIRST-CLASS MAIL

US POSTAGE



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Volunteers of America Buen Principio **Preschool Supervisor Rachel Calmers** 604 S. Maclay Avenue San Fernando, CA 91340

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Nueva Esperanza Charter Academy Principal Monica Wagner 1218 Fourth Street San Fernando, Ca 91340

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Kid's 1st Learning Center Site Supervisory Yemmin Lopez 727 Kewen Street San Fernnado, CA 91340

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AGENDA REPORT

To: Chair Zobel-Rodriguez and Education Commissioners

From: Julia Fritz, City Clerk

Date: February 23, 2021

Subject: Discussion and Selection of the Student of the Month for March 2021

RECOMMENDATION:

It is recommended that the Education Commission:

- a. Discuss the nominees for the March 2021 Student of the Month for the theme of "Creative / Artistic";
- b. Select an Education Commissioner representative to present the award at a future City Council meeting; and
- c. Approve the release of Student of the Month applications for the month of April.

BACKGROUND:

- 1. July 28, 2020, the Education Commission approved the 2020 2021 Student of the Month Program with the following categories:
 - a. August March 2020 Winners
 - b. September Positive Attitude
 - c. October Responsibility/Ownership
 - d. November Giving Back
 - e. December/January Leadership
 - f. February Kindness / Caring (Allies)
 - g. March Creative / Artistic
 - h. April Special Circumstances (Resilience or Perseverance) = Challenges / Obstacles
 - i. May Academic Achievement
- 2. In January 2021, Student of the Month applications were released to City of San Fernando schools to allow school staff to nominate students for the month of March.

Discussion Regarding San Fernando Student of the Month Nomination, Selection, and Presentation Procedures

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BUDGET IMPACT:

There is no fiscal impact associated with approving this item.

CONCLUSION:

City staff recommends selecting a student of the month, a representative of the Education Commission to present an award at a future City Council meeting, and approve release of applications for the next month's nominees.