



MAYOR/CHAIR SYLVIA BALLIN
VICE MAYOR/VICE CHAIR MARY MENDOZA
COUNCILMEMBER/BOARDMEMBER CINDY MONTAÑEZ
COUNCILMEMBER/BOARDMEMBER HECTOR A. PACHECO
COUNCILMEMBER/BOARDMEMBER CELESTE T. RODRIGUEZ

CITY OF SAN FERNANDO

CITY COUNCIL AND SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY REGULAR MEETING AGENDA SUMMARY FEBRUARY 16, 2021 – 6:00 PM

TELECONFERENCE – PER GOVERNOR’S EXECUTIVE ORDER

SPECIAL NOTICE REGARDING COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that the San Fernando City Council will participate in meetings telephonically.

PUBLIC PARTICIPATION: Pursuant to the Executive Order and given the current health concerns, members of the public can access meetings live on-line, with audio and video, via YouTube Live, at <https://www.youtube.com/c/CityOfSanFernando>. Comments submitted via YouTube will not be read into the record. Members of the public may submit comments by email to cityclerk@sfcity.org no later than 5:00 p.m. the day of the meeting, to ensure distribution to the City Council prior to consideration of the agenda. Those comments will be distributed to the City Council will be limited to three minutes, and made part of the official public record of the meeting. Callers interested in providing a live public comment, may call **Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; and Passcode: 924965, between 6:00 p.m. and 6:15 p.m.** in the order received, and limited to three minutes. The call-in period may be extended by the Mayor.

THE REGULAR MEETINGS OF THE CITY OF SAN FERNANDO CITY COUNCIL ALSO SERVES AS CONCURRENT REGULAR MEETINGS OF THE SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY, AND, FROM TIME TO TIME, SUCH OTHER BODIES OF THE CITY WHOSE MEMBERS ARE COMPOSED EXCLUSIVE OF THE MEMBERS OF THE CITY COUNCIL.

Staff Contact Nick Kimball, City Manager

SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY

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PUBLIC PARTICIPATION OPTIONS TO HELP REDUCE THE SPREAD OF COVID-19

WATCH THE MEETING:

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

SUBMIT PUBLIC COMMENT VIA EMAIL:

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council, read into the record, limited to three minutes, and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor.

Call-in Telephone Number: (669) 900-6833
Meeting ID: 833 6022 0211
Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.
Note: This is audio only and no video.

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CALL TO ORDER/ROLL CALL

Mayor Sylvia Ballin
Vice Mayor Mary Mendoza
Councilmember Cindy Montañez
Councilmember Hector A. Pacheco
Councilmember Celeste T. Rodriguez

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATIONS

- A) EDUCATION COMMISSION CERTIFICATE OF RECOGNITION - STUDENTS OF THE MONTH
 - MIA CURTIDOR (San Fernando Elementary School)
 - NATALIA SANDOVAL (Morningside Elementary School)Education Commissioner Nicole Mohr
- B) PRESENTATION OF A PROCLAMATION TO GORDON RICHIUSA IN SUPPORT OF THE HEROES' HEARTS, INC. RECONCILIATION PROJECT
Mayor Sylvia Ballin
- C) PRESENTATION OF A PRESIDENT'S PLAQUE TO THE LAS PALMAS SENIOR CLUB
Vice Mayor Mary Mendoza
- D) PRESENTATION BY DEPUTY DIRECTOR AMANDA RUIZ, M.D. WITH THE LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH TO PROVIDE INFORMATION ON MENTAL HEALTH RESOURCES AVAILABLE TO THE COMMUNITY
City Manager Nick Kimball

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DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the city in an orderly environment. Public members attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS

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Call-in information:

Telephone Number: (669) 900-6833;
Meeting ID: 833 6022 0211;
Passcode: 924965

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO APPROVE MINUTES OF:

- a. MAY 18, 2020 – SPECIAL MEETING**
- b. FEBRUARY 21, 2021 – SPECIAL MEETING**

2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 21-022.

SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY

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3) CONSIDERATION TO ACCEPT A DONATION FROM THE SAN FERNANDO POLICE ADVISORY COUNCIL, APPROVE THE PURCHASE OF A REPLACEMENT POLICE CANINE, AUTHORIZE RETIREMENT OF THE CURRENT POLICE CANINE AND THE SALE OF THE RETIRED CANINE TO A SAN FERNANDO POLICE OFFICER

Recommend that the City Council:

- a. Accept a donation in the amount of \$10,000 from the San Fernando Police Advisory Council (SFPAC) for the purchase of a replacement Police Canine;
- b. Approve a Purchase Order with Adlerhorst International, LLC for the purchase of a replacement Police Canine, in the amount of \$6,465;
- c. Declare Police Canine “Loki” (previously known as “WIBI”), the current Police Canine, to be unfit for duty and the ownership of Loki and his associated equipment (i.e., Department supplied kennel and leashes) be transferred to Police Officer Ernesto Esquivel, for a fee of \$1.00; and
- d. Authorize the City Manager to execute the Purchase Order and the Bill of Sale and Release of Liability with Police Officer Ernesto Esquivel.

4) CONSIDERATION TO APPROVE A TRANSFER AGREEMENT WITH THE LOS ANGELES FLOOD CONTROL DISTRICT FOR THE DISBURSEMENT OF FUNDS FOR THE SAFE, CLEAN WATER - REGIONAL PROGRAM AND ADOPT A RESOLUTION AMENDING FISCAL YEAR 2020-2021 BUDGET

Recommend that the City Council:

- a. Approve a Transfer Agreement with the Los Angeles Flood Control District (Contract No. 1976) for the disbursement of funds for the Safe, Clean Water – Regional Program to the City of San Fernando;
- b. Adopt Resolution No. 8053 amending the Fiscal Year 2020-2021 Adopted Budget appropriating the Safe, Clean Water – Regional Program expenditures and revenues in the Capital Grants Fund (Fund 10); and
- c. Authorize the City Manager to execute the Agreement and all related documents.

5) CONSIDERATION TO ESTABLISH A HOMELESS AD HOC COMMITTEE

Recommend that the City Council:

- a. Establish a Homeless Ad Hoc to work with staff; and
- b. Appoint Councilmember Cindy Montanez and Councilmember Celeste Rodriguez to serve on the Homeless Ad Hoc Committee.

SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY

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ADMINISTRATIVE REPORTS

6) PRESENTATION AND UPDATE REGARDING COVID-19 RESPONSE EFFORTS

Recommend that the City Council receive a presentation from staff related to the City's COVID-19 efforts, including, but not limited to:

- a. Review of the City's COVID-19 planning, response, enforcement, and education efforts, and related policy initiatives; and
- b. Review of financial assistance programs and the pursuit of funding opportunities, and related recommendations, as appropriate.

7) PRESENTATION ON THE 2021-2029 HOUSING ELEMENT UPDATE TO THE GENERAL PLAN BY HOUSEAL LAVIGNE

Recommend that the City Council:

- a. Receive and file a presentation regarding progress on the 2021-2029 Housing Element Update to the General Plan by Houseal Lavigne; and
- b. Provide staff with direction, as appropriate.

8) DISCUSSION AND PRESENTATION OF RECOMMENDED CITY COUNCIL PRIORITIES FOR THE FISCAL YEAR 2021-2022 PROPOSED BUDGET PROCESS

Recommend that the City Council:

- a. Review and discuss the recommended City Council Priorities for the Proposed Fiscal Year 2021-2022 Budget; and
- b. Provide staff with direction for Fiscal Year 2021-2022 City Council Priorities.

9) CONSIDERATION TO ADOPT RESOLUTIONS FOR THE SUBMITTAL OF GRANT APPLICATIONS TO THE STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM AND APPROVE THE ACCEPTANCE OF AWARD GRANTS

Recommend that the City Council:

- a. Adopt Resolution No. 8054 authorizing the submittal of a grant application to the California Department of Parks and Recreation, Statewide Park Development and Community Revitalization (SPP) Grant Program in the amount of \$3,924,693 to fund the Recreation Park Revitalization Project;
- b. Adopt Resolution No. 8055 authorizing the submittal of a grant application to the SPP Grant Program in the amount of \$3,509,075 to fund the Las Palmas Park Revitalization Project;

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- c. Adopt Resolution No. 8056 authorizing the submittal of a grant application to the SPP Grant Program in the amount of \$2,367,024 to fund the Pioneer Park Revitalization Project;
- d. Authorize the City Manager to accept the grant funds upon award;
- e. Authorize the City Manager to execute all related grant documents required for receiving grant funds pursuant to the terms and conditions of the grant; and
- f. Upon full execution of all grant-related documents, authorize the City Manager to amend the revenue and expenditure budgets to appropriate the grant funds.

10) DISCUSSION AND CONSIDERATION TO AUTHORIZE THE CITY MANAGER TO SUBMIT A LETTER IN SUPPORT OF “IMMIGRANTS’ MENTAL HEALTH ACT OF 2020” ON BEHALF OF THE CITY COUNCIL TO LOCAL, STATE AND FEDERAL LEGISLATORS

This item was placed on the agenda by Vice Mayor Mary Mendoza for discussion and to provide direction to staff, as appropriate.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT

The meeting will adjourn to its next regular meeting on March 1, 2021.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julia Fritz, CMC

City Clerk

Signed and Posted: February 11, 2021 (5:00 p.m.)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website (www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 at least 48 hours prior to the meeting.

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**Regular Meeting
San Fernando City Council
And Successor Agency to the
San Fernando Redevelopment Agency**

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**SAN FERNANDO CITY COUNCIL
MINUTES**

**MAY 18, 2020 – 4:30 P.M.
SPECIAL MEETING**

Teleconference Per Governor's Executive Order N-29-20

CALL TO ORDER/ROLL CALL

Mayor Joel Fajardo called the meeting to order at 4:31 p.m.

Present:

Council: Mayor Joel Fajardo and Councilmembers Sylvia Ballin and Mary Mendoza

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, and City Clerk Julia Fritz

Absent: Vice Mayor Hector A. Pacheco and Councilmember Robert C. Gonzales

APPROVAL OF AGENDA

It was noted that Vice Mayor Pacheco joined the meeting.

Motion by Mayor Fajardo, seconded by Councilmember Mendoza, to approve the agenda. The motion carried with the following vote:

AYES: Fajardo, Pacheco, Ballin, Mendoza – 4
NOES: None
ABSENT: Gonzales – 1
ABSTAIN: None

PUBLIC STATEMENTS – WRITTEN/ORAL

None

RECESS TO CLOSED SESSION (4:33 P.M.)

By consensus, Councilmembers recessed to Closed Session.

It was noted that Councilmember Gonzales joined the meeting.

A) CONFERENCE WITH LABOR NEGOTIATOR

G.C. §54957.6

Designated City Negotiators:

City Manager Nick Kimball

City Attorney Rick Olivarez

Assistant City Attorney Richard Padilla

**SAN FERNANDO CITY COUNCIL
SPECIAL MEETING MINUTES – May 18, 2020**

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Employees and Employee Bargaining Units that are the Subject of Negotiation:

San Fernando Management Group (SEIU, Local 721)
San Fernando Public Employees' Association (SEIU, Local 721)
San Fernando Police Officers Association
San Fernando Police Officers Association Police Management Unit
San Fernando Police Civilian Association
San Fernando Part-time Employees' Bargaining Unit (SEIU, Local 721)
All Unrepresented Employees

B) CONFERENCE WITH REAL PROPERTY NEGOTIATOR

G.C. §54956.8

Property: City owned parcels at Assessor Identification Numbers:
2521-031-901, 902, & 903
City Negotiator: City Manager Nick Kimball, Lead Negotiator
City Attorney Rick Olivarez
Assistant City Attorney Richard Padilla
Negotiating Parties: Vanessa Delgado, President, Azure Development
Under Negotiation: Price and Terms of Payment as it relates to Leasing or Sale of Real
Property

C) CONFERENCE WITH REAL PROPERTY NEGOTIATOR

G.C. §54956.8

Property: 13441 Foothill Blvd., Sylmar, City of Los Angeles
Agency Negotiator: City Manager Nick Kimball, Lead Negotiator
City Attorney Rick Olivarez
Assistant City Attorney Richard Padilla
Negotiating Parties: Brian Board and Christina Garay of Rodeo Realty on behalf of
Richard C. Patterson, as to an undivided 50% interest in the subject
property and David M. Kull and Ronna Kull, Trustees of the David and
Ronna Kull Trust dated March 30, 2007, as to an undivided 50% interest
in the subject property
Under Discussion: Price and Terms of Payment as relates to Option to Purchase
Agreement

REPORT OUT FROM CLOSED SESSION (5:42 P.M.)

Assistant City Attorney Padilla stated there was no reportable action as a result of Closed Session.

ADJOURNMENT (5:44 P.M.)

Motion by Mayor Fajardo, seconded by Vice Chair Pacheco, to adjourn the meeting. By consensus, the motion carried.

I do hereby certify that the foregoing is a true and correct copy of the minutes of May 18, 2020, meeting as approved by the San Fernando City Council.

Julia Fritz
City Clerk

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**SAN FERNANDO CITY COUNCIL
MINUTES**

**FEBRUAR 1, 2021 – 5:00 P.M.
SPECIAL MEETING**

Teleconference Per Governor Executive Order N-29-20

CALL TO ORDER/ROLL CALL

Vice Mayor Mendoza called the special meeting to order at 5:04 p.m.

Present:

Council: Mayor Sylvia Ballin, Vice Mayor Mary Mendoza, and Councilmembers Cindy Montañez, Hector A. Pacheco, and Celeste T. Rodriguez

Staff: City Manager Nick Kimball and Assistant City Attorney Richard Padilla

APPROVAL OF AGENDA

By consensus, the agenda was approved.

PUBLIC STATEMENTS - WRITTEN/ORAL None

RECESS TO CLOSED SESSION (5:05 P.M.)

By consensus, Councilmembers recessed to Closed Session.

**A) CONFERENCE WITH LABOR NEGOTIATOR
PURSUANT TO G.C. §54957.6:**

Designated City Negotiators:

City Manager Nick Kimball

City Attorney Rick Olivarez

Assistant City Attorney Richard Padilla

Employees and Employee Bargaining Units:

San Fernando Management Group (SEIU, Local 721)

San Fernando Public Employees' Association (SEIU, Local 721)

San Fernando Police Officers Association

San Fernando Police Officers Association Police Management Unit

San Fernando Police Civilian Association

San Fernando Part-Time Employees' Bargaining Unit (SEIU, Local 721)

All Unrepresented Employees

SAN FERNANDO CITY COUNCIL
SPECIAL MEETING MINUTES – February 1, 2021
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B) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
PURSUANT TO G.C. §54956.9(D)(1):

Name of Case: Citizens of San Fernando Comm. For Enviro. Justice, Unincorporated
v. City of San Fernando, LACSC
Case No.: 20STCP04258

RECONVENE/REPORT OUT FROM CLOSED SESSION

Assistant City Attorney Padilla stated there was no reportable action as a result of Closed Session.

ADJOURNMENT The City Council adjourned the special meeting at 5:42 p.m. to the regular meeting of February 1, 2021 at 6:00 p.m. By consensus, the motion carried.

I do hereby certify that the foregoing is a true and correct copy of the minutes of February 1, 2021, meeting as approved by the San Fernando City Council.

Julia Fritz, CMC
City Clerk

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AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Nick Kimball, City Manager
By: J. Diego Ibañez, Director of Finance

Date: February 16, 2021

Subject: Consideration to Adopt a Resolution Approving the Warrant Register

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 21-022 (Attachment "A") approving the Warrant Register.

BACKGROUND:

For each City Council meeting the Finance Department prepares a Warrant Register for Council approval. The Register includes all recommended payments for the City. Checks, other than special checks, generally are not released until after the Council approves the Register. The exceptions are for early releases to avoid penalties and interest, excessive delays and in all other circumstances favorable to the City to do so. Special checks are those payments required to be issued between Council meetings such as insurance premiums and tax deposits. Staff reviews requests for expenditures for budgetary approval and then prepares a Warrant Register for Council approval and or ratification. Items such as payroll withholding tax deposits do not require budget approval.

The Director of Finance hereby certifies that all requests for expenditures have been signed by the department head, or designee, receiving the merchandise or services thereby stating that the items or services have been received and that the resulting expenditure is appropriate. The Director of Finance hereby certifies that each warrant has been reviewed for completeness and that sufficient funds are available for payment of the warrant register.

ATTACHMENT:

A. Resolution No. 21-022

RESOLUTION NO. 21-022

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SAN FERNANDO ALLOWING AND APPROVING FOR
PAYMENT DEMANDS PRESENTED ON DEMAND/ WARRANT
REGISTER NO. 21-022**

**THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY
RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:**

1. That the demands (EXHIBIT "A") as presented, having been duly audited, for completeness, are hereby allowed and approved for payment in the amounts as shown to designated payees and charged to the appropriate funds as indicated.

2. That the City Clerk shall certify to the adoption of this Resolution and deliver it to the City Treasurer.

PASSED, APPROVED, AND ADOPTED this 16th day of February, 2021.

Sylvia Ballin, Mayor

ATTEST:

Julia Fritz, City Clerk

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 21-022 which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 16th day of February, 2021, by the following vote of the City Council:

AYES:

NAYS:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this 16th day of February, 2021.

Julia Fritz, City Clerk

vchlist
02/10/2021 1:27:01PMVoucher List
CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
221729	2/16/2021	891587 ABLE MAILING INC.	33123		MAILING AND FULFILLMENT SERVICES	
				12220	072-360-0000-4300	88.32
				12220	070-382-0000-4300	88.33
			33124		WATER ENV STORAGE FEE-DEC 2020	
					070-382-0000-4300	12.50
					072-360-0000-4300	12.50
			33277		MAILING AND FULFILLMENT SERVICES	
				12220	072-360-0000-4300	78.62
				12220	070-382-0000-4300	78.63
			33278		WATER ENV STORAGE FEE-JAN 2021	
					072-360-0000-4300	12.50
					070-382-0000-4300	12.50
					Total :	383.90
221730	2/16/2021	100066 ADS ENVIRONMENTAL SERVICES,INC	22524.52-0121		SEVEN ADS D-SITE OVERFLOW MONIT	
				12209	072-360-0000-4260	1,113.00
					Total :	1,113.00
221731	2/16/2021	888356 ADVANCED AUTO REPAIR	1476		VEHICLE MAINT., REPAIRS AND MINOR	
				12284	070-382-0000-4400	250.64
			1477		VEHICLE MAINT., REPAIRS AND MINOR	
				12284	041-320-0311-4400	298.64
					Total :	549.28
221732	2/16/2021	892592 ALL AMERICAN ASPHALT	191636		GLENOAKS ST RESURFACING & HIGH	
				12372	008-311-6673-4600	175,649.00
				12372	010-311-6673-4600	1,900.00
				12372	012-311-6673-4600	339,472.00
				12372	070-385-6673-4600	16,884.53
					008-2037	-8,782.45
					010-2037	-95.00
					012-2037	-16,973.60
					070-2037	-844.23
			192132		GLENOAKS ST RESURFACING & HIGH	
				12372	010-311-6673-4600	250,034.18
				12372	070-385-6673-4600	60,057.43

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02/10/2021 1:27:01PMVoucher List
CITY OF SAN FERNANDO

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
221732	2/16/2021	892592 ALL AMERICAN ASPHALT	(Continued)			
					010-2037	-12,501.71
					070-2037	-3,002.87
					Total :	801,797.28
221733	2/16/2021	100143 ALONSO, SERGIO	JAN 2021		MARIACHI MASTER APPRENTICE PRO	
				12328	109-424-3693-4260	840.00
					Total :	840.00
221734	2/16/2021	893441 ARAMARK REFRESHMENT SERVICES	10903219		EMPLOYEE BREAKROOM SUPPLIES	
				12319	001-222-0000-4300	342.67
					Total :	342.67
221735	2/16/2021	102530 AT & T	818-270-2203		PD NETWORK LINE-JAN 2021	
					001-222-0000-4220	221.86
					Total :	221.86
221736	2/16/2021	892412 AT&T	28729730559X01102021		MDT MODEMS-PD UNITS-JAN 2021	
					001-222-0000-4220	537.39
					Total :	537.39
221737	2/16/2021	890546 BARAJAS, CRYSTAL	JAN 2021		MARIACHI MASTER APPRENTICE PRO	
				12334	109-424-3693-4260	180.00
					Total :	180.00
221738	2/16/2021	893728 BARCODES, LLC	INV6520377		BAR CODE SYSTEM FOR EVIDENCE/PI	
				12368	001-222-0000-4300	179.72
					001-222-0000-4300	17.97
			INV6520967		BAR CODE SYSTEM FOR EVIDENCE/PI	
				12368	001-222-0000-4300	989.80
					001-222-0000-4300	98.98
			INV6523440		BAR CODE SYSTEM FOR EVIDENCE/PI	
				12368	001-222-0000-4300	536.75
					001-222-0000-4300	53.67
					Total :	1,876.89
221739	2/16/2021	892426 BEARCOM	5146544		VIRTUAL PATROL EQUIP AT ORTEGA P	
				12227	043-390-0000-4330	3,027.70

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vchlist
02/10/2021 1:27:01PMVoucher List
CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
221739	2/16/2021	892426 BEARCOM	(Continued)		043-390-0000-4330	302.77
					Total :	3,330.47
221740	2/16/2021	893757 BERNAL, DAVID	ELECTION 2020		2020 NOV. ELECTION REFUND OVERP	149.07
					001-3920-0000	149.07
					Total :	149.07
221741	2/16/2021	891301 BERNARDEZ, RENATE Z.	565		INTERPRETATION SERVICES-CCMTG (150.00
					001-101-0000-4270	150.00
					Total :	150.00
221742	2/16/2021	893591 BIOMEDICAL WASTE DISPOSAL	98497		BIOMEDICAL WASTE	54.15
					001-224-0000-4270	54.15
					Total :	54.15
221743	2/16/2021	892847 B-LINE INVESTIGATIONS, INC	1162	12380	SPECIALIZED INVESTIGATIVE SERVICE	1,410.00
					001-222-0000-4270	1,410.00
					Total :	1,410.00
221744	2/16/2021	890838 BLUE TARP CREDIT SERVICES	47099438		TOOLS	382.99
					070-384-0000-4340	382.99
					Total :	382.99
221745	2/16/2021	888800 BUSINESS CARD	010321		DESK CALENDAR	12.36
			010721		001-105-0000-4300	12.36
			010721		CITY EMAIL SERVICE-JAN 2021	1,632.13
			010721		001-135-0000-4260	1,632.13
			010821		ROLLING FEE	50.00
			010821		001-106-0000-4230	50.00
			010821		FRAMES	108.88
			010821		001-422-0000-4300	108.88
			010921		CHAIRS FOR LP LOBBY	432.06
			011121		001-422-0000-4300	432.06
					ANNUAL SUBSCRIPTION FEE	59.99
					001-105-0000-4270	59.99
					ROLLING FEE	

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221745	2/16/2021	888800 BUSINESS CARD	(Continued)		001-106-0000-4230	26.00
			011221		PRIZES FOR SENIOR GAME DAY	21.99
			011321		004-2346	93.82
			011321		PRIZES FOR SENIOR GAME DAY	93.82
			011321		004-2346	13.19
			011421		PRIZES FOR SENIOR GAME NIGHT	13.19
			011421		004-2346	22.44
			011421		PRIZES FOR SENIOR GAME NIGHT	22.44
			011521		004-2346	44.87
			011521		CONF REGISTRATION FEE	325.00
			011521		001-105-0000-4370	325.00
			011521		ANNUAL MEMBERSHIP FEE	119.88
			011721		001-105-3689-4300	119.88
			012021		MONTHLY DOMAIN RENEW-JAN 2021	5.00
			012021		001-135-0000-4260	5.00
			012321		PLAQUE FOR SENIOR CLUB	444.26
			012821		053-101-0109-4430	161.15
			012921		IMPACT GUN REPLACEMENT	200.00
			123120		070-385-0000-4320	12.00
					RECRUITMENT ADVERTISING-CITY ELI	12.00
					001-106-0000-4230	12.00
					FINANCE CHARGE	60.00
					001-190-0000-4435	60.00
					POST BOOST-TREE LIGHTING	60.00
					001-105-0000-4300	60.00
					Total :	3,845.02
221746	2/16/2021	888800 BUSINESS CARD	010521		2021 DIRECTORY & FEE SCHEDULE	158.00
			011321		001-222-0000-4300	158.00
			012021		PATCHES	1,600.00
			012721		001-222-0000-4300	1,600.00
					RGSTR-NATIONAL CONF ON HIGHWAY	275.00
					110-225-3628-4370	275.00
					LATE FEE	

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221746	2/16/2021	888800 BUSINESS CARD	(Continued)			
			012821		001-190-0000-4435 LATE FEE REVERSED	39.00
			012921		001-190-0000-4435 REFUND	-39.00
					001-222-0000-4300	-91.50
					Total :	1,941.50
221747	2/16/2021	892464 CANON FINANCIAL SERVICES, INC	26042879	12241	CANON COPIER LEASE PAYMENT-JAN	
					001-135-0000-4260	649.95
					Total :	649.95
221748	2/16/2021	892465 CANON SOLUTIONS AMERICA, INC.	4035087304	12272	SRO PRINTER MAINTENANCE & COPIE	
					001-135-0000-4260	242.57
					Total :	242.57
221749	2/16/2021	891860 CARL WARREN & COMPANY	20060-20063		REIMB. TO ITF ACCT (LIABILITY CLAIM)	
					006-1037	390.95
					Total :	390.95
221750	2/16/2021	101957 CITY OF LOS ANGELES	SF210000007		FIRE SERVICES-FEB 2021	
					001-500-0000-4260	236,012.00
					Total :	236,012.00
221751	2/16/2021	103029 CITY OF SAN FERNANDO	3190-3239		REIMB. TO WORKERS COMP ACCT	
					006-1038	14,933.91
			3240-3254		REIMB. TO WORKERS COMP ACCT	
					006-1038	3,131.94
					Total :	18,065.85
221752	2/16/2021	890893 CITY OF SAN FERNANDO	FEB 2021		VARIOUS CITY PROPERTY UTILITY BIL	
					043-390-0000-4210	17,561.17
					Total :	17,561.17
221753	2/16/2021	890893 CITY OF SAN FERNANDO	FY20/21		CIF DONATION-ED COMM SCHOLARSH	
					053-101-0101-4430	250.00
					Total :	250.00

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221754	2/16/2021	890893 CITY OF SAN FERNANDO	JAN 2021		COMMISSIONER'S STIPEND DONATION	
					001-115-0000-4111	75.00
					Total :	75.00
221755	2/16/2021	890893 CITY OF SAN FERNANDO	4 - 6		CITY HALL PETTY CASH REIMB.	
					001-106-0000-4270	13.44
					001-225-0000-4350	6.59
					001-130-0000-4300	45.97
					Total :	66.00
221756	2/16/2021	893755 COLELLI, MAGALI	ELECTION 2020		2020 NOV. ELECTION REFUND OVERPAID	
					001-3920-0000	149.07
					Total :	149.07
221757	2/16/2021	100805 COOPER HARDWARE INC.	124384	12277	MISC SUPPLIES FOR PUBLIC WORKS (
					043-390-0000-4300	4.36
					Total :	4.36
221758	2/16/2021	892687 CORE & MAIN LP	N219326	12243	PW MAINTENANCE, REPAIRS & SUPPL	
			N524781	12243	070-385-0701-4600	4,679.69
			N544302	12243	PW MAINTENANCE, REPAIRS & SUPPL	
					070-383-0301-4300	850.21
			N561726	12243	PW MAINTENANCE, REPAIRS & SUPPL	
					070-385-0701-4600	2,418.18
					070-383-0301-4300	421.74
					Total :	8,369.82
221759	2/16/2021	892472 DE NORA WATER TECHNOLOGIES	9200032796	12329	CONT...(3) OSG MATERIALS, CONTROL	
					070-384-0000-4260	613.20
			9200037920	12329	CONT...(3) OSG MATERIALS, CONTROL	
					070-384-0000-4260	7,928.00
					Total :	8,541.20
221760	2/16/2021	887121 DELL MARKETING L.P.	10438264397	12330	VIRTUAL PATROL COMPUTER IN COM	
					001-222-0000-4300	2,150.44
					001-222-0000-4300	200.42

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221760	2/16/2021	887121 887121 DELL MARKETING L.P.	(Continued)			Total : 2,350.86
221761	2/16/2021	891425 DIAZ, MARISOL	REIMB.		SUPPLIES PURCHASED-SR PROG ACT 004-2346 001-420-0000-4390	109.38 28.00 Total : 137.38
221762	2/16/2021	892290 E.H. WACHS WATER	INV185179		VALVE OPERATOR REPAIR 070-385-0000-4320	1,060.94 Total : 1,060.94
221763	2/16/2021	889121 EDGESOFT, INC.	3190	12236	DEC-ANNUAL MAINT. CONTRACT FOR 055-135-0000-4260	2,080.00 Total : 2,080.00
221764	2/16/2021	889810 EMERGENCY RESPONSE	T2021-152		BIOHAZARD CLEAN UP 001-222-0000-4260	750.00 Total : 750.00
221765	2/16/2021	890879 EUROFINS EATON ANALYTICAL, INC	L0548605	12245	FULL-SERVICE ENVIRONMENTAL DRIN 070-384-0000-4260	150.00
			L0549366	12245	FULL-SERVICE ENVIRONMENTAL DRIN 070-384-0000-4260	144.00
			L0549367	12245	FULL-SERVICE ENVIRONMENTAL DRIN 070-384-0000-4260	150.00
			L0549529	12245	FULL-SERVICE ENVIRONMENTAL DRIN 070-384-0000-4260	150.00
			L0549530	12245	FULL-SERVICE ENVIRONMENTAL DRIN 070-384-0000-4260	152.00
			L0549807	12245	FULL-SERVICE ENVIRONMENTAL DRIN 070-384-0000-4260	150.00
			L0550129	12245	FULL-SERVICE ENVIRONMENTAL DRIN 070-384-0000-4260	150.00
			L0550559	12245	FULL-SERVICE ENVIRONMENTAL DRIN 070-384-0000-4260	144.00
			L0550560	12245	FULL-SERVICE ENVIRONMENTAL DRIN 070-384-0000-4260	150.00

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221765	2/16/2021	890879 EUROFINS EATON ANALYTICAL, INC	(Continued) L0550563	12245	FULL-SERVICE ENVIRONMENTAL DRIN 070-384-0000-4260	36.00
			L0550728	12245	FULL-SERVICE ENVIRONMENTAL DRIN 070-384-0000-4260	319.00
			L0550736	12245	FULL-SERVICE ENVIRONMENTAL DRIN 070-384-0000-4260	150.00
			L0551004	12245	FULL-SERVICE ENVIRONMENTAL DRIN 070-384-0000-4260	525.00
			L0551388	12245	FULL-SERVICE ENVIRONMENTAL DRIN 070-384-0000-4260	150.00
			L0551390	12245	FULL-SERVICE ENVIRONMENTAL DRIN 070-384-0000-4260	150.00
			L0551825	12245	FULL-SERVICE ENVIRONMENTAL DRIN 070-384-0000-4260	152.00 Total : 2,822.00
221766	2/16/2021	103851 EVERSOF, INC.	R2114303		WATER SOFTNER-WELL 2A 070-384-0000-4260	87.84
			R2122709		WELL SOFTNER - WELL2A 070-384-0000-4260	87.84 Total : 175.68
221767	2/16/2021	892198 FRONTIER COMMUNICATIONS	209-150-5251-040172		MWD METER (P.W.) 070-384-0000-4220	46.25
			209-151-4939-102990		MUSIC CHANNEL 001-190-0000-4220	42.08
			209-188-4361-031792		RCS PHONE LINES 001-420-0000-4220	124.42
			209-188-4362-031792		PD MAJOR PHONE LINES 001-222-0000-4220	639.71
			209-188-4363-031892		VARIOUS PHONE LINES 001-190-0000-4220	87.92
					070-384-0000-4220	291.10
					001-420-0000-4220	288.85
			818-361-6728-080105		ENGINEERING FAX LINE 001-310-0000-4220	30.14

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221767	2/16/2021	892198 FRONTIER COMMUNICATIONS	(Continued) 818-365-5097-120298		POLICE NARCOTICS VAULT 001-222-0000-4220	29.84
			818-837-1509-032207		PUBLIC WORKS PHONE LINES 001-190-0000-4220	30.14
			818-837-2296-031315		VARIOUS CITY HALL PHONE LINES 001-190-0000-4220	368.06
			818-838-4969-021803		POLICE DEPT ALARM PANEL 001-222-0000-4220	117.42
					Total :	2,095.93
221768	2/16/2021	892550 GOVEA, DAVID	JAN 2021		COMMISSIONER'S STIPEND 001-115-0000-4111	75.00
					Total :	75.00
221769	2/16/2021	101376 GRAINGER, INC.	9764570652	12261	MISC. BUILDING AND ELECTRICAL SUF 043-390-0000-4300	238.26
			9770592476	12261	MISC. BUILDING AND ELECTRICAL SUF 043-390-0000-4300	-119.13
			9773968855	12261	MISC. BUILDING AND ELECTRICAL SUF 043-390-3689-4300	197.21
			9779026054	12261	MISC. BUILDING AND ELECTRICAL SUF 070-383-0301-4300	14.32
			9779026062	12261	MISC. BUILDING AND ELECTRICAL SUF 070-383-0301-4300	363.43
			9779345587	12261	MISC. BUILDING AND ELECTRICAL SUF 070-383-0301-4300	219.13
			9779345595	12261	MISC. BUILDING AND ELECTRICAL SUF 043-390-0000-4300	218.31
					Total :	1,131.53
221770	2/16/2021	101434 GUZMAN, JESUS ALBERTO	JAN 2021	12336	MARIACHI MASTER APPRENTICE PRO 109-424-3693-4260	900.00
					Total :	900.00
221771	2/16/2021	101512 HDL, COREN & CONE	SIN004507		CONTRACT SERVICES-PROP TAX OCT 001-130-0000-4270	1,551.99

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221771	2/16/2021	101512 HDL, COREN & CONE	(Continued) SIN006462		CONTRACT SERVICES-PROP TAX JAN 001-130-0000-4270	1,551.99
					Total :	3,103.98
221772	2/16/2021	101599 IMAGE 2000 CORPORATION	418349		FREIGHT COST FOR TONER (LP) 001-422-0000-4260	23.00
					Total :	23.00
221773	2/16/2021	891570 INNOVATIVE TELECOM. SYSTEMS	2894		TELEPHONE EQUIP MAINT-MAR 2021 001-190-0000-4220	395.00
					Total :	395.00
221774	2/16/2021	101640 INTERNATIONAL INSTITUTE OF	FY2021		ANNUAL MEMBERSHIP 001-115-0000-4370	240.00
					Total :	240.00
221775	2/16/2021	101650 INTOXIMETERS, INC.	671844		GAS FOR INTOXIMETER TESTING 001-222-0000-4320	234.46
					Total :	234.46
221776	2/16/2021	892682 IPS GROUP, INC.	INV56922	12312	SMART METER CC TRANSACTION & M 001-190-0000-4300	689.81
					Total :	689.81
221777	2/16/2021	891777 IRRIGATION EXPRESS	15208931-00	12274	IRRIGATION SUPPLIES FOR ALL CITY F 043-390-0000-4300	65.30
			15209729-00	12274	IRRIGATION SUPPLIES FOR ALL CITY F 043-390-0000-4300	9.43
			15209842-00	12274	IRRIGATION SUPPLIES FOR ALL CITY F 070-384-0000-4300	72.05
					Total :	146.78
221778	2/16/2021	887952 J. Z. LAWNMOWER SHOP	26308	12281	SMALL EQUIP. REPAIR (LAWNMOWERS 070-383-0301-4300	35.00
					Total :	35.00
221779	2/16/2021	889680 JIMENEZ LOPEZ, JUAN MANUEL	JAN 2021		MARIACHI MASTER APPRENTICE PRO	

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221779	2/16/2021	889680 JIMENEZ LOPEZ, JUAN MANUEL	(Continued)	12337	109-424-3693-4260	480.00
					Total :	480.00
221780	2/16/2021	893759 JOEL FAJARDO	ELECTION 2020		2020 NOV. ELECTION REFUND OVERP	149.07
					001-3920-0000	149.07
					Total :	149.07
221781	2/16/2021	892996 KS STATEBANK	31	12221	SMART METERS LEASE PAYMENT-MAF	45.07
				12221	001-190-0000-4405	1,555.18
					001-190-0000-4428	1,600.25
					Total :	1,600.25
221782	2/16/2021	893617 L.A. COUNTY SHERIFF'S DEPART.	REPL CK 219079		REPL STL DTD CK-DVR EVIDENCE DOI	652.12
					001-2140	652.12
					Total :	652.12
221783	2/16/2021	102007 L.A. COUNTY SHERIFFS DEPT.	211177BL	12314	INMATE MEALS-DEC 2020	883.37
					001-225-0000-4350	883.37
					Total :	883.37
221784	2/16/2021	101971 L.A. MUNICIPAL SERVICES	004-750-1000		ELECTRIC-13003 BORDEN	143.48
			494-750-1000		070-384-0000-4210	32.42
			500-750-1000		WATER-12900 DRONFIELD	182.34
			594-750-1000		070-384-0000-4210	9,710.33
			657-750-1000		ELECTRIC-13655 FOOTHILL	24,570.32
			694-750-1000		070-384-0000-4210	6,014.03
			757-750-1000		ELECTRIC-12900 DRONFIELD	71.86
					070-384-0000-4210	40,724.78
					Total :	40,724.78

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221785	2/16/2021	893218 LAZARO, ERNESTO	JAN 2021	12338	MARIACHI MASTER APPRENTICE PRO	540.00
					109-424-3693-4260	540.00
					Total :	540.00
221786	2/16/2021	101920 LIEBERT CASSIDY WHITMORE	1511146		LEGAL SERVICES	857.00
			1511147		001-112-0000-4270	29.00
			1511148		LEGAL SERVICES	116.00
			1511149		001-112-0000-4270	37.00
			1511150		LEGAL SERVICES	38.00
					001-112-0000-4270	1,077.00
					Total :	1,077.00
221787	2/16/2021	893403 LLAMAS, SUZANNE	JAN 2021		COMMISSIONER'S STIPEND	75.00
					001-115-0000-4111	75.00
					Total :	75.00
221788	2/16/2021	102003 LOS ANGELES COUNTY	RE-PW-21011103569	12331	INDUSTRIAL WASTE CHARGES-DEC 20	1,802.61
					072-360-0000-4450	1,802.61
					Total :	1,802.61
221789	2/16/2021	892477 LOWES	1459		MATL'S FOR REPAIR-COVID19	178.04
			2242		043-390-3689-4300	2.80
					MAINT SUPPLIES	180.84
					043-390-0000-4300	
					Total :	180.84
221790	2/16/2021	888468 MAJOR METROPOLITAN SECURITY	2670	12251	ALARM MONITORING AT ALL CITY FACI	225.00
					043-390-0000-4260	225.00
					Total :	225.00
221791	2/16/2021	892913 MARQUEZ, GERARDO	REIMB.		SEMINAR REGISTRATION FEE	50.00
					001-150-0000-4370	50.00
					Total :	50.00

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221792	2/16/2021	893758 MARY MENDOZA	ELECTION 2020		2020 NOV. ELECTION REFUND OVERP/	
					001-3920-0000	149.07
					Total :	149.07
221793	2/16/2021	888242 MCI COMM SERVICE	7DK54968		MTA PHONE LINE	
					007-440-0441-4220	37.17
					Total :	37.17
221794	2/16/2021	102226 MISSION LINEN SUPPLY	514064370		LAUNDRY SERVICE FOR PD	
			514087581	12324	001-225-0000-4350	110.84
			514105293	12324	001-225-0000-4350	95.32
			514124277	12324	001-225-0000-4350	107.09
				12324	001-225-0000-4350	82.17
					Total :	395.42
221795	2/16/2021	893343 MOHR, NICOLE	JAN 2021		COMMISSIONER'S STIPEND	
					001-115-0000-4111	75.00
					Total :	75.00
221796	2/16/2021	102247 MONTANEZ, CINDY	ELECTION 2020		2020 NOV. ELECTION REFUND OVERP/	
					001-3920-0000	149.07
					Total :	149.07
221797	2/16/2021	893050 MORALES-RODRIGUEZ, CRISTAL	JAN 2021	12339	MARIACHI MASTER APPRENTICE PRO/	
					109-424-3693-4260	220.00
					Total :	220.00
221798	2/16/2021	102287 MUNICIPAL CODE CORPORATION	00353800		SUPPLEMENT NO 35	
					001-115-0000-4260	1,368.06
					Total :	1,368.06
221799	2/16/2021	102292 MUSCO SPORTS LIGHTING, LLC	345105		MUSCO LIGHTING-CONTROL LINK SEF	
					001-423-0000-4260	850.00
					Total :	850.00

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221800	2/16/2021	893405 NEW HORIZON	35632		LP PHONE SERVICE-FEB 2021	
			35632		001-420-0000-4220	324.48
					LP PHONE SERVICE-JAN 2021	
					001-420-0000-4220	320.32
					Total :	644.80
221801	2/16/2021	887422 NORTHERN SAFETY CO., INC.	904283152	12361	COVID-19 CDBG-CV RESIDENTIAL FOC	
					043-390-0000-4300	687.06
					Total :	687.06
221802	2/16/2021	102432 OFFICE DEPOT	144001302001		OFFICE SUPPLIES	
			144073532001		001-106-0000-4300	239.87
			145003502001		001-106-0000-4300	7.91
			145041164001		OFFICE SUPPLIES RETURNED	
			145132569001		043-390-0000-4300	-18.39
			147670336001		OFFICE SUPPLIES	51.12
			147694664001		001-310-0000-4300	190.72
			147694679001		OFFICE SUPPLIES	182.29
			148671585001		070-381-0000-4300	121.62
			148673303001		OFFICE SUPPLIES	243.23
			148986267001		070-381-0000-4300	50.02
			149218162001		OFFICE SUPPLIES	23.86
			149219486001		001-130-0000-4300	183.26
			149554251001		OFFICE SUPPLIES	327.78
					001-130-0000-4300	223.85
					OFFICE SUPPLIES	

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221802	2/16/2021	102432 OFFICE DEPOT	(Continued)			
			149554253001		001-420-0000-4300 OFFICE SUPPLIES	369.75
			149826944001		001-420-0000-4300 OFFICE SUPPLIES	24.40
			150524123001		001-222-0000-4300 OFFICE SUPPLIES	90.45
			150538324001		001-140-0000-4300 OFFICE SUPPLIES	84.47
			153916488001		001-150-0000-4300 OFFICE SUPPLIES	34.64
			153965215001		001-150-0000-4300 OFFICE SUPPLIES	136.06
			2462713793		001-150-0000-4300 OFFICE SUPPLIES	5.49
					043-390-0000-4300	87.12
					Total :	2,659.52
221803	2/16/2021	892572 OLIVAREZ MADRUGA	13249		LEGAL SERVICES	
			13250		001-110-0000-4270 LEGAL SERVICES	2,386.00
					001-110-0000-4270	15,196.82
					Total :	17,582.82
221804	2/16/2021	891395 OMNIS INCORPORATED	21005	12263	PAVEMENT MANAGEMENT SYSTEM UF	
					001-310-0000-4270	11,160.00
					Total :	11,160.00
221805	2/16/2021	891705 PAPER RECYCLING & SHREDDING	477921		DOCUMENT SHREDDING SERVICE	
					001-115-0000-4260	342.20
					Total :	342.20
221806	2/16/2021	102688 PROFESSIONAL PRINTING CENTERS	16570	12308	PURCHASE OF PRE-PRINTED FORMS	
					001-222-0000-4300	922.90
					Total :	922.90
221807	2/16/2021	888921 REGISTRAR-RECORDER/COUNTY CLER	21-3012-1		CANDIDATE STATEMENT PRINTING CC	

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
221807	2/16/2021	888921 REGISTRAR-RECORDER/COUNTY CLER	(Continued)			
					001-116-0000-4260	495.93
					Total :	495.93
221808	2/16/2021	888921 REGISTRAR-RECORDER/COUNTY CLER	21-3012-2		CANDIDATE STATEMENT PRINTING	
					001-116-0000-4260	495.93
					Total :	495.93
221809	2/16/2021	888921 REGISTRAR-RECORDER/COUNTY CLER	21-3012-3		CANDIDATE STATEMENT PRINTING CC	
					001-116-0000-4260	495.93
					Total :	495.93
221810	2/16/2021	888921 REGISTRAR-RECORDER/COUNTY CLER	21-3012-4		CANDIDATE STATEMENT PRINTING	
					001-116-0000-4260	495.93
					Total :	495.93
221811	2/16/2021	888921 REGISTRAR-RECORDER/COUNTY CLER	21-3012-5		CANDIDATE STATEMENT PRINTING CC	
					001-116-0000-4260	495.93
					Total :	495.93
221812	2/16/2021	888921 REGISTRAR-RECORDER/COUNTY CLER	21-3012-6		CANDIDATE STATEMENT PRINTING CC	
					001-116-0000-4260	495.93
					Total :	495.93
221813	2/16/2021	887296 ROBLEDO, OLIVIA	JAN 2021		COMMISSIONER'S STIPEND	
					001-115-0000-4111	75.00
					Total :	75.00
221814	2/16/2021	893750 ROBLES, ILEANA	37-1660-01		WATER ACCT REFUND-624 MOTT	
					070-2010	78.97
					Total :	78.97
221815	2/16/2021	893756 RODRIGUEZ, CELESTE	ELECTION 2020		2020 NOV. ELECTION REFUND OVERP	
					001-3920-0000	149.07
					Total :	149.07
221816	2/16/2021	893749 ROWLETT, JOYCE	56-0640-00		WATER ACCT REFUND-656 ARROYO	
					070-2010	20.65

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
221816	2/16/2021	893749 893749 ROWLETT, JOYCE	(Continued)		Total :	20.65
221817	2/16/2021	893107 SIEMENS MOBILITY INC	5610252927	12292	ON-CALL TRAFFIC SIGNAL MAINT SER'	7,300.24
			5620032289	12292	001-371-0564-4300 ON-CALL TRAFFIC SIGNAL MAINT SER'	1,919.85
					Total :	9,220.09
221818	2/16/2021	103173 SKILLPATH SEMINARS	8118196		PERSONNEL TRAINING	299.00
					001-140-0000-4360	299.00
					Total :	299.00
221819	2/16/2021	103184 SMART & FINAL	0110		EMPLOYEE BREAKROOM SUPPLIES	41.93
					001-222-0000-4300	41.93
					Total :	41.93
221820	2/16/2021	103202 SOUTHERN CALIFORNIA EDISON CO.	2-02-682-6982		ELECTRIC-910 FIRST	4,484.33
			2-02-682-7675		043-390-0000-4210 ELECTRIC-117 MACNEIL	3,263.68
			2-21-082-3241		043-390-0000-4210 ELECTRIC-VARIOUS LOCATIONS	7,583.44
					027-344-0000-4210	1,717.08
					029-335-0000-4210	16,180.65
					070-384-0000-4210	7,630.59
			2-33-746-5215		043-390-0000-4210 ELECTRIC-190 PARK	687.80
			2-39-084-2581		027-344-0000-4210 ELECTRIC-1117 SECOND	52.72
			2-39-717-6769		043-390-0000-4210 ELECTRIC-801 8TH	16.73
			2-42-775-4338		043-390-0000-4210 ELECTRIC-MACLAY/SAN FERNANDO-M	78.33
					030-341-0000-4210	41,695.35
					Total :	41,695.35
221821	2/16/2021	103206 SOUTHERN CALIFORNIA GAS CO.	176-827-9776-0		NATURAL GAS FOR CNG STATION	3,986.30
					074-320-0000-4402	3,986.30

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
221821	2/16/2021	103206 103206 SOUTHERN CALIFORNIA GAS CO.	(Continued)		Total :	3,986.30
221822	2/16/2021	893463 STEP SAVER	CT455597	12294	NSF CERTIFIED SALT FOR IX NITRATE	3,843.07
					070-384-0000-4300	3,843.07
					Total :	3,843.07
221823	2/16/2021	103205 THE GAS COMPANY	042-320-6900-7		GAS-910 FIRST	272.79
			084-220-3249-3		043-390-0000-4210 GAS-505 S HUNTINGTON	334.84
			088-520-6400-8		043-390-0000-4210 GAS-117 MACNEIL	322.03
			090-620-6400-2		043-390-0000-4210 GAS-120 MACNEIL	14.39
					070-381-0000-4210	14.39
					072-360-0000-4210	28.76
			143-287-8131-6		043-390-0000-4210 GAS-208 PARK	625.45
					043-390-0000-4210	1,612.65
					Total :	1,612.65
221824	2/16/2021	101528 THE HOME DEPOT CRC, ACCT#603532202490	3514711		MAT'LS TO REPAIR ROOF	145.07
			4263418		043-390-0000-4300 SUPPLIES FOR WELL SITES	28.31
			5211943		070-384-0000-4300 HAND SANITIZER-COVID19	263.74
			5332303		070-383-3689-4310 FLOOD LIGHTS	32.97
			6903775		070-384-0000-4310 TOOL	26.36
			6903789		070-383-0000-4340 ITEM RETURNED	-26.36
					070-383-0000-4340	470.09
					Total :	470.09
221825	2/16/2021	103903 TIME WARNER CABLE	10369011821		PD CABLE SERVICE-01/18-02/17	224.67
			10518012921		001-222-0000-4260 REC PARK CABLE - 01/29-02/28	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
221825	2/16/2021	103903 TIME WARNER CABLE	(Continued)		001-420-0000-4260	210.49
			196309012321		INTERNET SERVICE-01/23/21-02/22/21	1,299.00
			222204012921		001-190-0000-4220	129.96
					PW OPS-CABLE-01/29/21-02/28/21	1,864.12
					043-390-0000-4260	
					Total :	
221826	2/16/2021	891125 TMC SHOOTING RANGE SPECIALIST	1733	12305	LEAD CLEAN OUT OF FIRING RANGE	4,500.00
					001-222-0000-4320	4,500.00
					Total :	
221827	2/16/2021	892525 T-MOBILE	958769818		HOTSPOT AND TABLET CONNECTIONS	29.40
					001-420-0000-4220	19.74
					001-152-0000-4220	49.14
					Total :	
221828	2/16/2021	887591 TOM BROHARD & ASSOCIATES	2020-41	12377	TRAFFIC ENGINEERING	3,300.00
					001-310-0000-4270	3,300.00
					Total :	
221829	2/16/2021	893504 TOWN HALL STREAMS, LLC	12352	12295	CITY COUNCIL/COMMISSION MEETING	175.00
					001-101-3689-4300	175.00
					Total :	
221830	2/16/2021	103413 TRANS UNION LLC	12004860		CREDIT CHECKS	97.86
					001-222-0000-4260	97.86
					Total :	
221831	2/16/2021	103414 TRANSTECH ENGINEERS, INC.	20203930	12378	CONTRACTED BUILDING INSPECTOR	800.00
					001-140-0000-4270	800.00
					Total :	
221832	2/16/2021	103503 U.S. POSTAL SERVICE; NEOPOST POSTAGE (15122187		POSTAGE MACHINE REIMB	1,500.00
					001-190-0000-4280	1,500.00
					Total :	
221833	2/16/2021	103463 U.S. POSTMASTER	FEB 2021		POSTAGE-FEB UTILITY BILLS	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
221833	2/16/2021	103463 U.S. POSTMASTER	(Continued)		070-382-0000-4300	539.35
					072-360-0000-4300	539.35
			JAN 2021		POSTAGE-JAN UTILITY BILLS	628.59
					070-382-0000-4300	628.59
					072-360-0000-4300	2,335.88
					Total :	
221834	2/16/2021	103445 UNDERGROUND SERVICE ALERT	120210691		(51) SNF01 NEW TICKET CHARGES	94.15
					070-381-0000-4260	94.15
					Total :	
221835	2/16/2021	103445 UNDERGROUND SERVICE ALERT	18DSBFE4772		CALIFORNIA STAT FEE FOR REGULATC	48.93
			18DSBFEE3554		070-381-0000-4260	48.93
			18DSBFEE4163		CALIFORNIA STAT FEE FOR REGULATC	48.93
					070-381-0000-4260	48.93
					Total :	
221836	2/16/2021	893746 UNISHIELD	15-000161		CITY HALL FIRST AID KIT	332.31
					001-310-0000-4310	332.31
					Total :	
221837	2/16/2021	893167 UNITED MAINTENANCE SYSTEMS	14819	12256	CONTRACTUAL SERVICES FOR JANITC	17,850.00
				12256	043-390-0000-4260	7,250.00
					043-390-3689-4260	25,100.00
					Total :	
221838	2/16/2021	893647 VALEO NETWORKS	14418	12327	FY21-INFORMATION TECHNOLOGY MA	9,840.00
				12327	001-135-0000-4270	315.00
			14596	12327	001-135-0000-4260	585.42
				12327	110-220-3625-4500	8.33
					001-135-0000-4260	10,748.75
					Total :	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
221839	2/16/2021	103534 VALLEY LOCKSMITH	7263		LOCKSMITH SERVICES FOR ALL CITY I	
			7480	12275	041-320-0311-4400	39.42
				12275	LOCKSMITH SERVICES FOR ALL CITY I	
					043-390-0000-4330	705.53
					Total :	744.95
221840	2/16/2021	892081 VERIZON BUSINESS SERVICES	71715574		MPLS PORT ACCESS & ROUTER-PD	
					001-222-0000-4220	1,064.95
					Total :	1,064.95
221841	2/16/2021	100101 VERIZON WIRELESS-LA	9871426427		MDT MODEMS-PD UNITS	
			9872043554		001-222-0000-4220	1,353.79
			9872054284		PD CELL PHONE PLANS	
					001-222-0000-4220	241.47
					CITY YARD CELL PHONE PLANS	
					070-384-0000-4220	267.85
					072-360-0000-4220	32.00
					041-320-0000-4220	19.51
					043-390-0000-4220	19.51
			9872064943		VARIOUS CELL PHONE PLANS	
					001-106-0000-4220	48.78
					070-384-0000-4220	53.37
					Total :	2,036.28
221842	2/16/2021	103579 VICA	13838		2021 MEMBERSHIP DUES	
					001-190-0000-4260	660.00
					Total :	660.00
221843	2/16/2021	890970 WEX BANK	69901082		FUEL FOR FLEET	
					041-320-0152-4402	238.11
					041-320-0221-4402	173.95
					041-320-0222-4402	116.94
					041-320-0224-4402	555.90
					041-320-0225-4402	3,170.49
					041-320-0228-4402	427.89
					041-320-0311-4402	378.55
					041-320-0312-4402	2.00

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
221843	2/16/2021	890970 WEX BANK	(Continued)			
					041-320-0320-4402	8.00
					041-320-0346-4402	88.57
					041-320-0370-4402	233.02
					041-320-0390-4402	996.15
					041-320-0420-4402	2.00
					007-313-3630-4402	257.64
					029-335-0000-4402	104.62
					070-381-0000-4402	74.42
					070-382-0000-4402	306.14
					070-383-0000-4402	697.38
					070-384-0000-4402	185.90
					072-360-0000-4402	165.61
					Total :	8,183.28
221844	2/16/2021	891531 WILLDAN ENGINEERING	00333775		ON CALL ENGINEERING SERVICES	
			00333776	12350	001-310-0000-4270	11,635.00
			00620448	12350	ON CALL ENGINEERING SERVICES	
				12350	001-310-0000-4270	65.00
				12350	ON CALL ENGINEERING SERVICES	
					001-310-0000-4270	4,255.00
					Total :	15,955.00
221845	2/16/2021	892023 WINDSTREAM	5726123		PHONE SERVICES- 01/18/21-02/17/21	
					001-222-0000-4220	690.98
					001-420-0000-4220	467.20
					070-384-0000-4220	538.25
					001-190-0000-4220	2,306.75
					Total :	4,003.18
221846	2/16/2021	103716 WORKBOOT WAREHOUSE	4-1-1002389		SAFETY SHOES	
					043-390-0000-4310	294.56
					Total :	294.56
118 Vouchers for bank code : bank3						Bank total : 1,362,067.84
118 Vouchers in this report						Total vouchers : 1,362,067.84

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
221528	1/13/2021	893115 P.E.R.S. CITY RETIREMENT	100000016278673		REPLACEMENT BENEFIT PLAN-R GOD 018-101-0000-4450	3,767.40
Total :						3,767.40
1 Vouchers for bank code : bank3						Bank total : 3,767.40
1 Vouchers in this report						Total vouchers : 3,767.40

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
221441	1/7/2021	103648 CITY OF SAN FERNANDO	PR 1-8-21		REIMB FOR PAYROLL W/E 1-1-21	
					001-1003	395,751.59
					007-1003	326.80
					017-1003	500.67
					029-1003	1,477.41
					030-1003	344.90
					041-1003	7,359.79
					043-1003	23,026.42
					070-1003	35,857.80
					072-1003	14,326.17
					094-1003	172.92
					110-1003	2,201.41
					Total :	481,345.88
221442	1/11/2021	890907 DELTA DENTAL OF CALIFORNIA	DEMAND		DENTAL INS BENEFITS - JANUARY 202	
					001-1160	11,482.05
					Total :	11,482.05
221443	1/11/2021	891230 DELTA DENTAL INSURANCE COMPANY	DEMAND		DENTAL INS BENEFITS - JANUARY 202	
					001-1160	176.22
					Total :	176.22
221444	1/11/2021	103596 CALIFORNIA VISION SERVICE PLAN	DEMAND		VISION INS BENEFITS - JANUARY 2021	
					001-1160	2,272.97
					Total :	2,272.97
221445	1/11/2021	887627 STANDARD INSURANCE	DEMAND		AD&D INS BENEFITS - JANUARY 2021	
					001-1160	3,746.84
					Total :	3,746.84
221529	1/21/2021	103648 CITY OF SAN FERNANDO	PR 01-22-21		REIMB FOR PAYROLL W/E 01-15-21	
					072-1003	15,693.02
					094-1003	172.94
					110-1003	593.33
					001-1003	413,087.53
					007-1003	328.60

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
221529	1/21/2021	103648 CITY OF SAN FERNANDO	(Continued)			
					017-1003	117.50
					029-1003	1,478.42
					030-1003	421.13
					041-1003	7,359.72
					043-1003	23,387.09
					070-1003	34,947.08
					Total :	497,586.36
221725	1/29/2021	103255 STATE BOARD OF EQUALIZATION	58-101099		VENDOR USE FUEL TAX RETURN-2020	
					074-320-0000-4457	5,267.63
					Total :	5,267.63
7 Vouchers for bank code : bank3						Bank total : 1,001,877.95
7 Vouchers in this report						Total vouchers : 1,001,877.95

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
221616	2/1/2021	100286 BAKER, BEVERLY	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	691.88
					Total :	691.88
221617	2/1/2021	893277 CROOK, LORETTA	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	238.25
					Total :	238.25
221618	2/1/2021	100916 DEIBEL, PAUL	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	238.25
					Total :	238.25
221619	2/1/2021	891041 GARCIA, CONNIE	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	181.48
					Total :	181.48
221620	2/1/2021	101781 KISHITA, ROBERT	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	181.48
					Total :	181.48
221621	2/1/2021	891027 LOCKETT, JOANN	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	238.25
					Total :	238.25
221622	2/1/2021	102126 MARTINEZ, MIGUEL	21-Feb		CALPERS HEALTH REIMB 070-180-0000-4127	526.84
					Total :	526.84
221623	2/1/2021	891031 ORTEGA, JIMMIE	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	238.25
					Total :	238.25
221624	2/1/2021	891032 OTREMBA, EUGENE	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	619.50
					Total :	619.50
221625	2/1/2021	891354 RAMIREZ, ROSALINDA	21-Feb		CALPERS HEALTH REIMB	

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
221625	2/1/2021	891354 RAMIREZ, ROSALINDA	(Continued)		001-180-0000-4127	526.84
					Total :	526.84
221626	2/1/2021	102940 RUIZ, RONALD	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	691.88
					Total :	691.88
221627	2/1/2021	103121 SERRANO, ARMANDO	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	691.88
					Total :	691.88
221628	2/1/2021	892782 TIGHE, DONNA	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	181.48
					Total :	181.48
13 Vouchers for bank code : bank3					Bank total :	5,246.26
13 Vouchers in this report					Total vouchers :	5,246.26

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
221629	2/1/2021	100042 ABDALLAH, ALBERT	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,321.98
					Total :	1,321.98
221630	2/1/2021	100091 AGORICHAS, JOHN	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	206.97
					Total :	206.97
221631	2/1/2021	891039 AGUILAR, JESUS	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	505.96
					Total :	505.96
221632	2/1/2021	100104 ALBA, ANTHONY	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	619.50
					Total :	619.50
221633	2/1/2021	891011 APODACA-GRASS, ROBERTA	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	238.25
					Total :	238.25
221634	2/1/2021	100260 AVILA, FRANK	21-Feb		CALPERS HEALTH REIMB 041-180-0000-4127	1,196.68
					Total :	1,196.68
221635	2/1/2021	100306 BARNARD, LARRY	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	879.00
					Total :	879.00
221636	2/1/2021	100346 BELDEN, KENNETH M.	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,183.00
					Total :	1,183.00
221637	2/1/2021	892233 BUZZELL, CAROL	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	168.56
					Total :	168.56
221638	2/1/2021	891350 CALZADA, FRANK	21-Feb		CALPERS HEALTH REIMB	

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221638	2/1/2021	891350 CALZADA, FRANK	(Continued)		001-180-0000-4127	480.12
					Total :	480.12
221639	2/1/2021	100642 CASTRO, RICO	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,929.14
					Total :	1,929.14
221640	2/1/2021	103816 CHAVEZ, ELENA	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	691.88
					Total :	691.88
221641	2/1/2021	100752 COLELLI, CHRISTIAN	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,598.58
					Total :	1,598.58
221642	2/1/2021	891014 CREEKMORE, CASIMIRA	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	238.25
					Total :	238.25
221643	2/1/2021	893711 DAVIS, JAMES	21-Feb		CALPERS HEALTH REIMB 072-180-0000-4127	1,734.92
					Total :	1,734.92
221644	2/1/2021	891016 DEATON, MARK	21-Feb		CALPERS HEALTH REIMB 070-180-0000-4127	617.17
					Total :	617.17
221645	2/1/2021	100913 DECKER, CATHERINE	21-Feb		CALPERS HEALTH REIMB 070-180-0000-4127	619.50
					Total :	619.50
221646	2/1/2021	100925 DELGADO, RALPH	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	480.12
					Total :	480.12
221647	2/1/2021	100960 DIEDIKER, VIRGINIA	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	893.07

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
221647	2/1/2021	100960 100960 DIEDIKER, VIRGINIA	(Continued)			Total : 893.07
221648	2/1/2021	892102 DOSTER, DARRELL	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	619.50 Total : 619.50
221649	2/1/2021	100996 DRAKE, JOYCE	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	238.25 Total : 238.25
221650	2/1/2021	100995 DRAKE, MICHAEL	21-Feb		CALPERS HEALTH REIMB 070-180-0000-4127 072-180-0000-4127	119.13 119.12 Total : 238.25
221651	2/1/2021	100997 DRAPER, CHRISTOPHER	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,598.58 Total : 1,598.58
221652	2/1/2021	101044 ELEY, JEFFREY	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,751.00 Total : 1,751.00
221653	2/1/2021	891040 FISHKIN, RIVIAN	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	181.48 Total : 181.48
221654	2/1/2021	101182 FLORES, MIGUEL	21-Feb		CALPERS HEALTH REIMB 043-180-0000-4127	1,526.76 Total : 1,526.76
221655	2/1/2021	892103 GAJDOS, BETTY	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	181.48 Total : 181.48
221656	2/1/2021	891351 GARCIA, DEBRA	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	2,478.01

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221656	2/1/2021	891351 891351 GARCIA, DEBRA	(Continued)			Total : 2,478.01
221657	2/1/2021	891067 GARCIA, NICOLAS	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	851.32 Total : 851.32
221658	2/1/2021	101318 GLASGOW, KEVIN	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,598.58 Total : 1,598.58
221659	2/1/2021	891020 GLASGOW, ROBERT	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	370.00 Total : 370.00
221660	2/1/2021	101409 GUERRA, LAUREN E	21-Feb		CALPERS HEALTH REIMB 072-180-0000-4127	691.88 Total : 691.88
221661	2/1/2021	891021 GUIZA, JENNIE	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	238.25 Total : 238.25
221662	2/1/2021	101415 GUTIERREZ, OSCAR	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	181.48 Total : 181.48
221663	2/1/2021	891352 HADEN, SUSANNA	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	526.84 Total : 526.84
221664	2/1/2021	101440 HALCON, ERNEST	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,269.00 Total : 1,269.00
221665	2/1/2021	891918 HARTWELL, BRUCE	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	619.50 Total : 619.50

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
221666	2/1/2021	101465 HARVEY, DAVID	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	181.48 181.48
221667	2/1/2021	101466 HARVEY, DEVERY MICHAEL	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,650.00 1,650.00
221668	2/1/2021	101471 HASBUN, NAZRI A.	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,526.76 1,526.76
221669	2/1/2021	891023 HATFIELD, JAMES	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	619.50 619.50
221670	2/1/2021	892104 HERNANDEZ, ALFONSO	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,423.24 1,423.24
221671	2/1/2021	891024 HOOKER, RAYMOND	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	893.07 893.07
221672	2/1/2021	893616 HOUGH, LOIS	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	188.03 188.03
221673	2/1/2021	101597 IBRAHIM, SAMIR	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,526.76 1,526.76
221674	2/1/2021	101694 JACOBS, ROBERT	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	879.00 879.00
221675	2/1/2021	892105 KAHMANN, ERIC	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	505.96

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
221675	2/1/2021	892105 KAHMANN, ERIC	(Continued)			505.96
221676	2/1/2021	101786 KLOTZSCHE, STEVEN	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	889.45 889.45
221677	2/1/2021	891866 KNIGHT, DONNA	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	174.48 174.48
221678	2/1/2021	892929 LEWIS, WANDA	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	238.25 238.25
221679	2/1/2021	891043 LIEBERMAN, LEONARD	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	181.48 181.48
221680	2/1/2021	101933 LITTLEFIELD, LESLEY	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	238.25 238.25
221681	2/1/2021	102045 LLAMAS-RIVERA, MARCOS	21-Feb		CALPERS HEALTH REIMB 070-180-0000-4127	1,196.54 1,196.54
221682	2/1/2021	102059 MACK, MARSHALL	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,526.76 1,526.76
221683	2/1/2021	891010 MAERTZ, ALVIN	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	491.96 491.96
221684	2/1/2021	888037 MARTINEZ, ALVARO	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,484.28 1,484.28

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Bank code :		bank3					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
221685	2/1/2021	102206 MILLER, WILMA	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	238.25 238.25	Total :
221686	2/1/2021	102212 MIRAMONTES, MONICA	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,526.76 1,526.76	Total :
221687	2/1/2021	102232 MIURA, HOWARD	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	238.25 238.25	Total :
221688	2/1/2021	892106 MONTAN, EDWARD	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	168.56 168.56	Total :
221689	2/1/2021	102365 NAVARRO, RICARDO A	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	480.12 480.12	Total :
221690	2/1/2021	102473 ORDELHEIDE, ROBERT	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	2,088.36 2,088.36	Total :
221691	2/1/2021	102483 OROZCO, ELVIRA	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	168.56 168.56	Total :
221692	2/1/2021	102486 ORSINI, TODD	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	2,298.30 2,298.30	Total :
221693	2/1/2021	102569 PARKS, ROBERT	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,751.00 1,751.00	Total :
221694	2/1/2021	102527 PISCITELLI, ANTHONY	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	480.12	
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Bank code :		bank3					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
221694	2/1/2021	102527 PISCITELLI, ANTHONY	(Continued)				Total : 480.12
221695	2/1/2021	891033 POLLOCK, CHRISTINE	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	370.00 370.00	Total :
221696	2/1/2021	102735 QUINONEZ, MARIA	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,196.68 1,196.68	Total :
221697	2/1/2021	891034 RAMSEY, JAMES	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	865.08 865.08	Total :
221698	2/1/2021	102864 RIVETTI, DOMINICK	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	879.00 879.00	Total :
221699	2/1/2021	102936 RUELAS, MARCO	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,377.34 1,377.34	Total :
221700	2/1/2021	891044 RUSSUM, LINDA	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	181.48 181.48	Total :
221701	2/1/2021	103005 SALAZAR, TONY	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,526.76 1,526.76	Total :
221702	2/1/2021	892107 SHANAHAN, MARK	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	505.96 505.96	Total :
221703	2/1/2021	891035 SHERWOOD, NINA	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	238.25 238.25	Total :
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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
221704	2/1/2021	103175 SKOBIN, ROMELIA	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,274.32 1,274.32
221705	2/1/2021	893677 SOLIS, MARGARITA	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,177.98 1,177.98
221706	2/1/2021	103220 SOMERVILLE, MICHAEL	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,356.00 1,356.00
221707	2/1/2021	103394 TORRES, RACHEL	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	238.25 238.25
221708	2/1/2021	889588 UFANO, VIRGINIA	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	181.48 181.48
221709	2/1/2021	888417 VALDIVIA, LAURA	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	893.07 893.07
221710	2/1/2021	891046 VANAALST, LEONILDA	21-Feb		CALPERS HEALTH REIMB 070-180-0000-4127	181.48 181.48
221711	2/1/2021	103550 VANICEK, JAMES	21-Feb		CALPERS HEALTH REIMB 070-180-0000-4127	1,196.68 1,196.68
221712	2/1/2021	103562 VASQUEZ, JOEL	21-Feb		CALPERS HEALTH REIMB 070-180-0000-4127	1,751.00 1,751.00
221713	2/1/2021	888562 VILLALPANDO, SEBASTIAN FRANK	21-Feb		CALPERS HEALTH REIMB 070-180-0000-4127	1,702.64

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
221713	2/1/2021	888562 888562 VILLALPANDO, SEBASTIAN FRANK	(Continued)			1,702.64
221714	2/1/2021	103692 VILLALVA, FRANCISCO	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	2,027.69 2,027.69
221715	2/1/2021	891038 WAITE, CURTIS	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,274.32 1,274.32
221716	2/1/2021	103612 WALKER, MICHAEL	21-Feb		CALPERS HEALTH REIMB 027-180-0000-4127	1,526.76 1,526.76
221717	2/1/2021	103620 WARREN, DALE	21-Feb		CALPERS HEALTH REIMB 072-180-0000-4127	181.48 181.48
221718	2/1/2021	891036 WATT, DAVID	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	619.50 619.50
221719	2/1/2021	893690 WATTS, STEVE M.	21-Feb		CALPERS HEALTH REIMB 072-180-0000-4127	1,196.68 1,196.68
221720	2/1/2021	891037 WEBB, NANCY	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	865.08 865.08
221721	2/1/2021	103643 WEDDING, JEROME	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	619.50 619.50
221722	2/1/2021	103727 WYSBEEK, DOUDE	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	238.25 238.25

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
221723	2/1/2021	103737 YNIGUEZ, LEONARD	21-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,274.32
Total :						1,274.32
95 Vouchers for bank code : bank3						Bank total : 82,933.37
95 Vouchers in this report						Total vouchers : 82,933.37

Voucher Registers are not final until approved by Council.

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
221726	2/5/2021	102519 P.E.R.S.	FEB 2021		HEALTH INS. BENEFITS-FEB 2021 001-1160	145,795.51
Total :						145,795.51
1 Vouchers for bank code : bank3						Bank total : 145,795.51
1 Vouchers in this report						Total vouchers : 145,795.51

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CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
221728	2/1/2021	893115 P.E.R.S. CITY RETIREMENT	100000016264517		EMPLOYER CONTRIB VARIANCE	
					018-222-0000-4124	221.16
					018-224-0000-4124	165.87
					018-225-0000-4124	2,377.46
					Total :	2,764.49
1 Vouchers for bank code :		bank3			Bank total :	2,764.49
1 Vouchers in this report					Total vouchers :	2,764.49

Voucher Registers are not final until approved by Council.

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AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Nick Kimball, City Manager
By: Anthony Vairo, Police Chief

Date: February 16, 2021

Subject: Consideration to Accept a Donation from the San Fernando Police Advisory Council, Approve the Purchase of a Replacement Police Canine, Authorize Retirement of the Current Police Canine and the Sale of the Retired Canine to a San Fernando Police Officer

RECOMMENDATION:

It is recommended that the City Council:

- a. Accept a donation in the amount of \$10,000 from the San Fernando Police Advisory Council (SFPAC) for the purchase of a replacement Police Canine;
- b. Approve a Purchase Order with Adlerhorst International, LLC for the purchase of a replacement Police Canine (Attachment "A"), in the amount of \$6,465;
- c. Declare Police Canine "Loki" (previously known as "WIBI"), the current Police Canine, to be unfit for duty and the ownership of Loki and his associated equipment (i.e., Department supplied kennel and leashes) be transferred to Police Officer Ernesto Esquivel, for a fee of \$1.00; and
- d. Authorize the City Manager to execute the Purchase Order and the Bill of Sale and Release of Liability (Attachment "B") with Police Officer Ernesto Esquivel.

BACKGROUND:

1. In 1987, the Police Department developed and implemented the Department's first Canine Unit. The Canine Unit's mission is to support Patrol and Detective Divisions in the search of outstanding felony suspects, suspects armed with a firearm, lost/missing persons, evidence, U.S. Currency and narcotics.

Consideration to Accept a Donation from the San Fernando Police Advisory Council, Approve the Purchase of a Replacement Police Canine, Authorize Retirement of the Current Police Canine and the Sale of the Retired Canine to a San Fernando Police Officer

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2. In 2017, the current Police Canine, “Loki”, joined the Department. After serving the Department for four years, Loki sustained an injury during training and after several attempts to recover, he is no longer serviceable.
3. On February 3, 2021, Canine Officer Ernesto Esquivel, Sergeant Walter Dominguez (former SFPD Canine Officer) and Los Angeles Police Department (LAPD) Canine Chief Trainer Sergeant Mike Goosby tested numerous potential replacement canines and determined that “Renz” (a two-year old, trained, male Belgian Malinois) is a suitable replacement for the Department’s Canine Unit.
4. It has been common practice to sell back the retired Police Canine to its current handler, who will accept all liability and future medical cost.

ANALYSIS:

Chief Vairo, Sergeant Dominguez and Sergeant Goosby are qualified and credentialed individuals that have been involved with the Department’s Canine Unit for several years. Collectively, their professional opinion is to replace “Loki” based on medical issues. The replacement of the Department’s current canine will ensure the Canine Unit remains at a high-level of proficiency with a minimal medical and liability issues.

Officer Esquivel has expressed a willingness and desire to assume full responsibility and liability for Police Canine “Loki” upon his retirement from service. Police Canine “Loki’s” care and setting will be consistent with what he currently receives. Officer Esquivel has the proper training and home facilities to continue to care for “Loki”.

Officer Esquivel will be required to sign a Bill of Sale and Release of Liability with the City, approved by the City Attorney and City Manager, assuming responsibility and liability for Police Canine “Loki”.

SFPAC will donate \$10,000 towards the purchase price and training of the new Police Canine. With the cost of the purchase of the canine and training raised through donations, there is no impact to the General Fund.

BUDGET IMPACT:

With the donations received and accepted, there is no budget impact with the purchase of Police Canine “Renz” in Fiscal Year 2020-2021, other than a one-dollar increase from the purchase of Police Canine “Loki”.

Consideration to Accept a Donation from the San Fernando Police Advisory Council, Approve the Purchase of a Replacement Police Canine, Authorize Retirement of the Current Police Canine and the Sale of the Retired Canine to a San Fernando Police Officer

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CONCLUSION:

Staff recommends the City Council accept the donation from SFPAC in the amount of \$10,000, approve a purchase order for the purchase of Police Canine “Renz”, approve the retiring and sale of Police Canine “Loki” and authorize the City Manager to execute a purchase order and the Bill of Sale and Release of Liability for Canine Loki.

ATTACHMENTS:

- A. Adlerhorst International, LLC Invoice
- B. Bill of Sale and Release of Liability

Adlerhorst International, LLC

3951 Vernon Ave.
 Jurupa Valley, CA 92509
 (951)685-2430
 Office@adlerhorst.com

Invoice

DATE	INVOICE #
2/3/2021	105933

BILL TO

San Fernando Police Department
 910 First St.
 San Fernando, CA 91340

AGENCY (if different from BILL TO)

30 Day Term

P.O. NUMBER

Net 30

QUANTITY	DESCRIPTION	PRICE EACH	HANDLER	K-9	AMOUNT
1	Dual Purpose Police Service Dog. Because of our procurement methods, all of our dogs are guaranteed against all congenital issues for 12 months, and performance guaranty for 12 months if handler and dog are being trained by Adlerhorst . 6 month performance guaranty for Agencies conducting their own basic handler courses.	12,000.00		renz	12,000.00T
	• (Malinois, German Shepherd, Dutch Shepherd) (No money refund)				
1	Dual Purpose Police Service Dog. Because of our procurement methods, all of our dogs are guaranteed against all congenital issues for 12 months, and performance guaranty for 12 months if handler and dog are being trained by Adlerhorst . 6 month performance guaranty for Agencies conducting their own basic handler courses.	-6,000.00		Loki	-6,000.00T
	• (Malinois, German Shepherd, Dutch Shepherd) (No money refund)				
Subtotal					\$6,000.00
Sales Tax (7.75%)					\$465.00

Total**\$6,465.00**

Payments/Credits

\$0.00

Balance Due**\$6,465.00**

ATTACHMENT “B”

BILL OF SALE AND RELEASE OF LIABILITY

(Property: Police Canine “Loki”)

(Parties: City of San Fernando and Ernesto Esquivel)

THIS 2021 BILL OF SALE AND RELEASE OF LIABILITY AGREEMENT (“Agreement”) is made and entered into this ____ day of _____, 2021 (hereinafter, the “Effective Date”), by and between the CITY OF SAN FERNANDO, a municipal corporation (“City”) and ERNESTO ESQUIVEL (hereinafter, “Esquivel”). The City, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby sell, assign, transfer, convey and deliver unto Esquivel all of its right, title and interest in and to that certain Belgian Malinois dog commonly known as “Loki”, subject to the following conditions as set forth in this Agreement. For purposes of this Agreement, City and Esquivel may be referred to collectively by the capitalized term “Parties.” The capitalized term “Party” may refer to City or Esquivel interchangeably as appropriate..

RECITALS

WHEREAS, Loki has been a “Canine” police dog for the San Fernando Police Department (“SFPD”) for the past four (4) years.

WHEREAS, Loki is approximately seven (7) years of age, and has developed medical issues over the last year.

WHEREAS, Officer Ernesto Esquivel is the SFPD’s seventh Canine Handler and Loki’s partner; and

WHEREAS, after several months of medical treatment were utilized, Chief Anthony Vairo and Sergeant Walter Dominguez (Canine Supervisor), came to the conclusion that Loki is no longer serviceable as a canine police dog and thus not sellable to any other law enforcement agency.

WHEREAS, SFPD wishes to retire Loki, and Esquivel desires to purchase Loki from the City; and

WHEREAS, the City desires and agrees to sell Loki to Esquivel subject to the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Esquivel agree as follows:

TERMS AND RELEASE OF LIABILITY

1. The City hereby acknowledges the receipt of the sum of One Dollar (\$1.00) from Esquivel, as the total purchase price for Loki, and in exchange the City hereby transfers full title of Loki to Esquivel, who hereby accepts such title.

2. Esquivel agrees that he will assume all responsibility for the care, feeding, handling, training, keeping and all other responsibilities associated with Loki.

3. Esquivel agrees that the City shall have no further responsibility of any type relating to the care, feeding, handling, training, keeping Loki after the Effective Date of this Agreement.

4. Esquivel warrants and represents to the City that he has suitable accommodations at his residence for the care and keeping of Loki and that he will take reasonable steps to assure that he will continue to have suitable accommodations at his residence for the care and keeping of Loki in the future.

5. Esquivel agrees that Loki will not be placed into law enforcement service or any other type service arrangement, and warrants that he will keep Loki strictly as a pet.

6. Esquivel agrees not to resell Loki without disclosure of Loki's background as a retired police canine, and that any future sales shall be subject to the terms of this Agreement.

7. Esquivel acknowledges that he is familiar with Loki, and takes title to Loki "AS IS." **CITY MAKES NO REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, CONCERNING, BUT NOT LIMITED TO, LOKI'S HEALTH, TRAINING, OR FITNESS FOR ANY PURPOSE OR ANY OTHER CHARACTERISTIC OF LOKI.**

8. ESQUIVEL HEREBY RELEASES CITY, AND ITS SUCCESSORS, COUNCILMEMBERS, OFFICERS, AGENTS, MEMBERS, SERVANTS, EMPLOYEES, ATTORNEYS, AND CONSULTANTS, AND EACH OF THEM, OF AND FROM ANY AND ALL CLAIMS, RIGHTS, ACTIONS, CAUSES OF ACTION, SUITS, DAMAGES, DEMANDS, AGREEMENTS, PROMISES, COVENANTS, CONTRACTS, LIABILITIES, DEBTS, CONTROVERSIES, COSTS AND EXPENSES OF ANY TYPE WHATSOEVER, WHETHER BASED ON CONTRACT, TORT, STATUTE OR OTHERWISE, WHETHER CONTINGENT OR FIXED, LIQUIDATED OR UNLIQUIDATED, ASSERTED OR UNASSERTED, THAT IN ANY WAY RELATE TO LOKI, INCLUDING BUT NOT LIMITED TO, ANY ACTIONS TAKEN BY LOKI AGAINST ANY PROPERTY OR PERSONS.

9. The Parties agree and acknowledge that the above release extends to all claims of every nature and kind, known or unknown, suspected or unsuspected, discovered or undiscovered, and Petrelli hereby waives all rights under Section 1542 of the Civil Code of California, and any similar provisions under any laws of any other state of the United States, pertaining to waivers of unknown or unsuspected claims. Section 1542 of the Civil Code of the State of California provides:

A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor.

10. This Agreement contains the entire Agreement between the Parties and any representations have been made by any of the Parties or their representatives, except as contained herein and any representations not expressed herein are invalid and unenforceable.

11. This Agreement is valid on the Effective Date and may not be modified thereafter, except in writing and signed by the both Parties.

12. This Agreement shall be interpreted and governed according to the laws of the State of California. In the event of litigation between the Parties, venue, without exception, shall be in the Los Angeles County Superior Court of the State of California. If, and only if, applicable law requires that all or part of any such litigation be tried exclusively in federal court, venue, without exception, shall be in the Central District of California located in the City of Los Angeles, California.

IN WITNESS WHEREOF, the Parties have executed this Bill of Sale on day of , 2021.

CITY OF SAN FERNANDO,
a California municipal corporation

Date: _____

By _____
Nick Kimball, City Manager

Attest:

Julia Fritz, City Clerk

ERNESTO ESQUIVEL, an individual

Date: _____

By _____
Ernesto Esquivel

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AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Nick Kimball, City Manager
By: Matt Baumgardner, Director of Public Works

Date: February 16, 2021

Subject: Consideration to Approve a Transfer Agreement with the Los Angeles Flood Control District for the Disbursement of Funds for the Safe, Clean Water - Regional Program and Adopt a Resolution Amending Fiscal Year 2020-2021 Adopted Budget

RECOMMENDATION:

It is recommended that the City Council:

- a. Approve a Transfer Agreement with the Los Angeles Flood Control District (Attachment "A" – Contract No. 1976) for the disbursement of funds for the Safe, Clean Water – Regional Program to the City of San Fernando;
- b. Adopt Resolution No. 8053 (Attachment "B") amending the Fiscal Year (FY) 2020-2021 Adopted Budget appropriating the Safe, Clean Water – Regional Program expenditures and revenues in the Capital Grants Fund (Fund 10); and
- c. Authorize the City Manager to execute the Agreement and all related documents.

BACKGROUND:

1. On November 6, 2018, two-thirds of Los Angeles County voters passed Measure W, also known as, the Safe, Clean Water Program (SCWP). SCWP provides local, dedicated funding to increase local water supply, improve water quality, and protect public health.
2. On July 30, 2019, the Los Angeles County Board of Supervisors approved the Los Angeles Region Safe, Clean Water Program Implementation Ordinance in compliance with Measure W, establishing the criteria and procedures for the implementation of SCWP.
3. On October 13, 2020, the Los Angeles County Board of Supervisors approved the Stormwater Investment Plan (SIP) for Fiscal Year 2020-2021, which focused on regional infrastructure projects that promote stormwater capture, groundwater recharge, and improve water quality using SCWP funding.

Consideration to Approve a Transfer Agreement with the Los Angeles Flood Control District for the Disbursement of Funds for the Safe, Clean Water – Regional Program and Adopt a Resolution Amending Fiscal Year 2020-2021 Adopted Budget

Page 2 of 3

ANALYSIS:

SCWP, also known as Measure W, was an initiative placed on the ballot in 2018 and approved by Los Angeles County voters. The goals of SCWP are to improve and protect water quality, increase the number of gallons of water captured each year to increase the supply of safe drinking water and prepare for future droughts, and protect public health and marine life by reducing pollution, trash, toxins and plastics that make it to local waterways and beaches.

SCWP – Municipal Program.

SCWP established a parcel tax of \$0.025 per square foot of impermeable area (areas such as concrete or asphalt pavement that impede stormwater from penetrating the ground); this will raise approximately \$300 million per year countywide. The program, managed by the Los Angeles County Flood Control District, disburses funds through two methods: 1) an annual allocation to each City in the County proportional to its population, and 2) separate allocations for approved regional projects. The City Council approved the transfer agreement for the annual allocation of approximately \$280,000 back on October 5, 2020. These funds are intended to be used for programs in the City that can improve stormwater quality. The City is currently exploring using these funds for improvements to trash management within the downtown mall area.

SCWP – Regional Program.

The regional project associated with the separate allocation is the San Fernando Regional Park Infiltration Project located at Recreation Park. This project was one of twelve infrastructure projects submitted as part of the Stormwater Investment Plan (SIP) from the Upper Los Angeles River Watershed Group, of which the City is a participating member. The Los Angeles County Board of Supervisors adopted the SIP at its board meeting on October 13, 2020. The San Fernando Regional Park Infiltration Project will capture urban runoff, which is comprised mostly of stormwater flows during the rainy season, but also dry weather runoff such as surface flows from irrigation systems. This capture will occur over a surface area equivalent to sixty percent of the City and infiltrate up to 400 acre-feet annually (approximately 130.3 million gallons of water) into the groundwater aquifer. In addition to the increase to the local water supply, the stormwater is being diverted from the Pacoima Wash and eventually the Los Angeles River. This keeps urban runoff high in metals, bacteria, chemicals, and other pollutants from impacting our waterways and marine life. The stormwater will instead be directed through a system of underground pipes to a buried storage area at Recreation Park, where the water can infiltrate and recharge the groundwater aquifer.

To receive the regional SCWP funds for the San Fernando Regional Park Infiltration Project, the City, as project recipient, is required to execute a transfer agreement with the Los Angeles County Flood Control District (Attachment “A”) and provide a scope of work and budget plan for the project (Attachment “C”).

Consideration to Approve a Transfer Agreement with the Los Angeles Flood Control District for the Disbursement of Funds for the Safe, Clean Water – Regional Program and Adopt a Resolution Amending Fiscal Year 2020-2021 Adopted Budget

Page 3 of 3

BUDGET IMPACT:

A capital grant fund (010-3686-0763) for the San Fernando Regional Park Infiltration Project was previously established for the planning and engineering design of the regional project. For Fiscal Year (FY) 2020-2021, the budget will see an increase in revenues of \$9,201,200 for fund 010-3686-0763 following execution of the transfer agreement. The funds will be disbursed to the City over a 5-year period and used for construction and operational maintenance of the project according to the following schedule:

FY 2020-2021:	\$3,115,000
FY 2021-2022:	\$5,785,000
FY 2022-2023:	\$ 100,400
FY 2023-2024:	\$ 100,400
<u>FY 2024-2025:</u>	<u>\$ 100,400</u>
Total:	\$9,201,200

CONCLUSION:

Staff recommends that the City Council approve the Transfer Agreement with the Los Angeles County Flood Control District (Attachment “A”) for the disbursement of funds from the Safe, Clean Water Regional Program that will provide funding for the San Fernando Regional Park Infiltration Project and adopt the attached Resolution (Attachment “C”) amending the FY 2020-2021 Adopted Budget.

ATTACHMENTS:

- A. Contract No. 1976
- B. Resolution No. 8053
- C. San Fernando Regional Park Infiltration System Project – Scope of Work

ATTACHMENT "A"
CONTRACT NO. 1976**TRANSFER AGREEMENT BETWEEN
THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT
AND
CITY OF SAN FERNANDO
AGREEMENT NO. 2020RPULAR02
SAFE, CLEAN WATER PROGRAM – REGIONAL PROGRAM**

This Transfer Agreement, hereinafter referred to as "Agreement," is entered into as of October 29, 2020 by and between the Los Angeles County Flood Control District, hereinafter referred to as "District," and City of San Fernando for City of San Fernando Regional Park Infiltration Project, hereinafter referred to as "Recipient."

WHEREAS, District, pursuant to the Los Angeles Region Safe, Clean Water (SCW) Program ordinance (Chapter 16 of the Los Angeles County Flood Control District Code) and the SCW Program Implementation Ordinance (Chapter 18 of the Los Angeles County Flood Control District Code), administers the SCW Program for the purpose of funding Projects and Programs to increase stormwater and urban runoff capture and reduce stormwater and urban runoff pollution in the District;

WHEREAS, Recipient proposes to implement a Funded Activity (as hereafter defined) that is eligible for funding under the SCW Program;

WHEREAS, the Funded Activity is included in a Stormwater Investment Plan (SIP) that has been approved by the County of Los Angeles Board of Supervisors;

WHEREAS, the Board approved a standard template Agreement as required by and in accordance with Section 18.09 of the Los Angeles County Flood Control District Code;

NOW, THEREFORE, in consideration of the promises, mutual representations, covenants and agreements in this Agreement, the District and the Recipient, each binding itself, its successors and assigns, do mutually promise, covenant, and agree as follows:

I. DEFINITIONS

The definitions set forth in Sections 16.03 and 18.02 of the Los Angeles County Flood Control District Code shall apply to this Agreement. In addition, the following definitions shall also apply:

"Activity Completion" means that the Funded Activity is complete to the reasonable satisfaction of the District based on review of reports and other documentation as deemed appropriate by the District. If the Funded Activity is an Infrastructure Program Project on District Right-of-Way a separate use and maintenance agreement is required.

"Activity Costs" means the total costs necessary to achieve Activity Completion. The Activity Costs for the Funded Activity are described in Exhibit A.

"Agreement" means this Transfer Agreement, including all exhibits and attachments hereto.

CONTRACT NO. 1976

“Budget Plan” means a Recipient’s plan for funding Activity Completion, including a description of all sources of funds for Activity Costs and a description of how the SCW Program Contribution will be allocated among the tasks identified in the Scope of Work within each fiscal year. Recipient's Budget Plan is described in Exhibit A.

“Days” means calendar days unless otherwise expressly indicated.

“Fiscal Year” means the period of twelve (12) months terminating on June 30 of any year.

“Funded Activity” means the Infrastructure Program Project, or Scientific Study described in Exhibit A – Scope of Work, including the Stakeholder and Community Outreach Plan and all other tasks and activities described in Exhibit A.

“Safe Clean Water (SCW) Program Contribution” means the portion of the Activity Costs to be paid for with Regional Program funds provided by the District from the SCW Program as described in the Budget Plan.

“Year” means calendar year unless otherwise expressly indicated.

II. PARTY CONTACTS

The District and the Recipient designate the following individuals as the primary points of contact and communication regarding the Funded Activity and the administration and implementation of this Agreement.

Los Angeles County Flood Control District		Recipient: City of San Fernando	
Name:	CJ Caluag	Name:	Matt Baumgardner
Address:	11th Floor, PO Box 1460, Alhambra, CA 91802-1460	Address:	117 N. Macneil Street, San Fernando, CA 91340
Phone:	(626) 458-4037	Phone:	818-898-1237
Email:	CCALUAG@dpw.lacounty.gov	Email:	mbaumgardner@sfcity.org

Either party to this Agreement may change the individual identified above by providing written notice of the change to the other party.

III. EXHIBITS INCORPORATED BY REFERENCE

The following exhibits to this Agreement, including any amendments and supplements hereto, are hereby incorporated herein and made a part of this Agreement:

EXHIBIT A – SCOPE OF WORK

EXHIBIT B – GENERAL TERMS AND CONDITIONS

EXHIBIT C – SPECIAL CONDITIONS

EXHIBIT D – ADDENDUM TO AGREEMENT

EXHIBIT E – NATURE-BASED SOLUTIONS (Best Management Practices)

CONTRACT NO. 1976**EXHIBIT F – OPERATIONS AND MAINTENANCE GUIDANCE DOCUMENT****IV. ACTIVITY COMPLETION**

- A. The Recipient shall implement and complete the Funded Activity in accordance with the work schedule described in Exhibit A,
- B. The Recipient shall comply with the terms and conditions in Exhibits A, B, C, D, E, and F of this Agreement, and all applicable provisions of Chapters 16 and 18 of the Code.
- C. The Recipient shall fulfill all assurances, declarations, representations, and commitments made by the Recipient in its application for SCW Program Contributions, accompanying documents, and communications filed in support of its application for SCW Program Contributions.

V. SCW PROGRAM FUNDING FOR FUNDED ACTIVITY

- A. The District shall disburse the SCW Program Contribution for the 2020-2021 Fiscal Year as described in the corresponding approved Stormwater Investment Plan (SIP) within 45-days of receipt of the signed executed Agreement.
- B. If the Funded Activity is included in a duly approved SIP for a subsequent Fiscal Year, the parties shall enter into an addendum to this Agreement, in the form attached as Exhibit D, regarding the disbursement of the SCW Program Contribution for that subsequent Fiscal Year. The Recipient expressly acknowledges and agrees that the District is not obligated to disburse any SCW Program Contributions to Recipient for any Fiscal Year beyond the 2020-21 Fiscal Year unless the Funded Activity is included in a duly approved SIP for a subsequent Fiscal Year, the Recipient has complied with the provisions related to the California Environmental Quality Act in Exhibit C, and the parties have duly executed an addendum to this Agreement for that Fiscal Year.
- C. Notwithstanding any other provision of this Agreement, no disbursement shall be made at any time or in any manner that is in violation of or in conflict with federal, state, County laws, policies, or regulations.
- D. All disbursements shall be subject to and be made in accordance with the terms and conditions in this Agreement and Chapters 16 and 18 of the Code.
- E. The Recipient shall submit the scope of work described in Exhibit A 45-days after approval of the SIP. If the Funded Activity is included in a duly approved SIP for a subsequent Fiscal Year, and there are any changes to the Scope of Work, Budget Plan or any other portions of Exhibit A for that Fiscal Year, a revised Exhibit A will be required as part of the addendum to this Agreement for that Fiscal Year.

CONTRACT NO. 1976**VI. Execution of Agreement**

This Agreement may be executed simultaneously or in any number of counterparts, including both counterparts that are executed manually on paper and counterparts that are in the form of electronic records and are executed electronically, whether digital or encrypted, each of which shall be deemed an original and together shall constitute one and the same instrument.

The District and the Recipient hereby agree to regard facsimile/electronic representations of original signatures of authorized officers of each party, when appearing in appropriate places on this Agreement and on any addenda or amendments thereto, delivered or sent via facsimile or electronic mail or other electronic means, as legally sufficient evidence that such original signatures have been affixed to this Agreement and any addenda or amendments thereto such that the parties need not follow up facsimile/electronic transmissions of such documents with subsequent (non-facsimile/electronic) transmission of "original" versions of such documents.

Further, the District and the Recipient: (i) agree that an electronic signature of any party may be used to authenticate this Agreement or any addenda or amendment thereto, and if used, will have the same force and effect as a manual signature; (ii) acknowledge that if an electronic signature is used, the other party will rely on such signature as binding the party using such signature, and (iii) hereby waive any defenses to the enforcement of the terms of this agreement based on the foregoing forms of signature.

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IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

Upper Los Angeles River:

City of San Fernando

City of San Fernando Regional Park Infiltration
Project

By: _____

Name:

Title:

Date: _____

CONTRACT NO. 1976

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

LOS ANGELES COUNTY
FLOOD CONTROL DISTRICT:

By: _____

Name: Keith Lilley

Title: Assistant Deputy Director

For: Mark Pestrella

Date: _____

CONTRACT NO. 1976**EXHIBIT A – SCOPE OF WORK****A-1. Budget Plan**

The Recipient shall submit a detailed Budget Plan for all eligible expenditures (those incurred after November 7, 2018) for all phases and tasks included in the work schedule for the Funded Activity. The Recipient shall include a summary of leveraged funds and in-kind services for the Funded Activity. For a Funded Activity that will be performed over more than one Fiscal Year, the Budget Plan must clearly identify the amount of SCW Program Contribution for each Fiscal Year.

A-2. Consistent with SCW Program Goals

By signing this Agreement, the Recipient shall provide certification that the Budget Plan is consistent with SCW Program Goals as described in Chapter 18.04 of the Code.

The Recipient shall include a summary of how the identified SCW Program Goals are expected to be achieved through the Funded Activity, including quantitative targets and corresponding metrics for subsequent reporting of all applicable parameters.

A-3. Estimated Reasonable Total Activity Cost

The Recipient shall submit a detailed estimate total Activity Cost for all phases and tasks included in the work schedule for the Funded Activity.

A-4. Funded Activity Description and Scope of Work

The Recipient shall provide a general description of the Funded Activity and a detailed scope of work. The scope of work may include:

1. Project Management, including required reporting
2. General Compliance Requirements/Project Effectiveness and Performance
3. Permitting and Environmental Compliance
4. Planning, Design, and Engineering
5. Stakeholder and Community Outreach/Engagement Activities
6. Right of Way Acquisition
7. Construction and Implementation
8. Operation and Maintenance

CONTRACT NO. 1976**A-5. Operations and Maintenance (O&M) Plan**

Where the Funded Activity is an Infrastructure Program Project, the Recipient shall submit a plan describing the activities that are expected to be necessary to perform O&M for the Infrastructure Program Project to ensure it remains in good working order throughout the useful life of the Infrastructure Program Project using SCW Program Contributions. The O&M plan shall address the activities described in Exhibit F to the greatest extent feasible and in as much detail as possible based on the completeness of the Project design and construction. The Recipient shall update the O&M plan in connection with each Addenda until completion of the Infrastructure Program Project and the submittal of a final O&M plan.

The Recipient shall specifically identify the entity that will be performing the O&M for the lifetime of the Project. If this is not the Recipient, the Recipient shall submit a letter of commitment from the entity that will be performing the O&M (See Exhibit F, for example activities). The letter of commitment shall include details demonstrating how the provider is qualified and capable of providing the necessary ongoing O&M services.

The Recipient may elect to request the local Municipality or District to provide O&M for the useful life of the Infrastructure Program Project using SCW Program Contributions. If the Recipient does not elect to seek the District's services or if the District is unable to provide the services as requested, the Recipient shall include in the letter of commitment reference to the above details demonstrating how the provider is qualified and capable of providing the necessary ongoing O&M services.

A-6. Post-Construction Monitoring

Where the Funded Activity is an Infrastructure Program Project, stormwater quality monitoring data shall be collected and reported in a manner consistent with the SWRCB database, the CEDEN for a period of three years. The Recipient shall submit a post-construction monitoring plan when the design phase is complete. The post-construction monitoring plan will evaluate the effectiveness of stormwater treatment facilities and include the project description; quality objectives; sampling design; sampling procedures; quality control; data management verification, and reporting; data quality assessment; and data analysis procedures.

A-7. Sustainability Rating

Where the Funded Activity is an Infrastructure Program Project that has applied for Institute for Sustainable Infrastructure (ISI) verification, the Recipient shall submit the final score and Envision award level.

A-8. Stakeholder and Community Outreach/Engagement Plan

The Recipient shall submit a Stakeholder and Community Outreach/Engagement Plan for Infrastructure Program Projects and include a discussion of how local NGOs or CBOs will be involved, if applicable, and if not, why. Additional outreach/engagement

CONTRACT NO. 1976

activities, even if funded by other sources, should be referenced to provide an overview of anticipated overall project approach. The plan shall, at a minimum include:

1. Community outreach activities to provide information to residents and information about upcoming meetings or other engagement activity event is scheduled. Outreach methods used should be appropriate in scale and type to the community being served. Outreach methods include but are not limited to: Online Media Outreach (email blasts, social media, publication on a website) Local Media Outreach (newsletters, local and regional newspapers, and local radio and television) and/or Grassroots Outreach (door-to-door canvassing, phone banking, surveys and focus groups, and distribution of flyers or other printed materials). The District will support outreach efforts through web-based platforms if requested at least four weeks prior to the requested publish date. The District should be included in all social media outreach and notified of all meetings and other engagement events.
2. Community engagement activities solicit, address and seek input from community members for Funded Activities. These events may occur as part of any public meeting with multiple agenda items such as council, commission or committee meetings where public input is invited; or at festivals, fairs, or open houses where a table or booth may be set up.
3. Stakeholder and Community Outreach/Engagement Plan requirements:

Stakeholder and Community Outreach/Engagement Plan activities should occur at the onset of the project, during the design phase, and during construction.

Infrastructure Program Project Funds	Required Activity 1	Required Activity 2
Up to \$2 M	Outreach or Engagement	
Up to \$10 M	Outreach	≥1 Engagement
Over \$10 M	Outreach	≥ 2 Engagements

4. If the Funded Activity is for the O&M of an Infrastructure Program Project Stakeholder and Community Outreach/Engagement Plan activities should occur biennially to remind communities of the SCW Program Contribution.
5. Activities and measures to mitigate against displacement and gentrification. This includes, as applicable, an acknowledgment that the Funded Activity will be fully subject to and comply with any County-wide displacement policies as well as with any specific anti-displacement requirements associated with other funding sources.

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A-9. Tracking Infrastructure Program Project Benefits

The Recipient shall submit an overview of the benefits achieved upon the Activity Completion. SOW shall include quantitative targets and corresponding metrics for subsequent reporting of all applicable parameters.

A-10. Work Schedule and Completion Date

The Recipient shall submit a detailed schedule, including start and completion dates for all phases and tasks of the scope of work for the Funded Activity. For Funded Activities that will be performed over more than one Fiscal Year, the work schedule must clearly identify the phases and tasks that will be performed in each Fiscal Year.

CONTRACT NO. 1976**EXHIBIT B – GENERAL TERMS AND CONDITIONS****B-1. Accounting and Deposit of Funding Disbursement**

1. SCW Program Contributions distributed to the Recipient shall be held in a separate interest-bearing account and shall not be combined with other funds. Interest earned from each account shall be used by the Recipient only for eligible expenditures consistent with the requirements of the SCW Program.
2. The Recipient shall not be entitled to interest earned on undisbursed SCW Program Contributions; interest earned prior to disbursement is property of the District.
3. The Recipient shall operate in accordance with Generally Accepted Accounting Principles (GAAP).
4. The Recipient shall be strictly accountable for all funds, receipts, and disbursements related to all SCW Program Contributions made to the Recipient.

B-2. Acknowledgement of Credit and Signage

The Recipient shall include appropriate acknowledgement of credit to the District for its support when promoting the Funded Activity or using any data and/or information developed under this Agreement. When the Funded Activity involves the construction phase of an Infrastructure Program Project, signage shall be posted in a prominent location at Project site(s) or at the Recipients headquarters and shall include the Safe, Clean Water Program color logo and the following disclosure statement: "Funding for this project has been provided in full or in part from the Los Angeles County Flood Control District's Safe, Clean Water Program." At a minimum the sign shall be 2' x 3' in size. The Recipient shall also include in each of its contracts for work under this Agreement a provision that incorporates the requirements stated within this paragraph.

When the Funded Activity involves a scientific study, the Recipient shall include the following statement in the study report: "Funding for this study has been provided in full or in part from the Los Angeles County Flood Control District's Safe, Clean Water Program." The Recipient shall also include in each of its contracts for work under this Agreement a provision that incorporates the requirements stated within this paragraph.

B-3. Acquisition of Real Property – Covenant

Any real property acquired in whole or in part with SCW Program funds shall be used for Projects and Programs that are consistent with the SCW Program Goals and with the provisions of Chapter 16 and 18 of the Code.

Any Recipient that acquires the fee title to real property using, in whole or in part, SCW Program funds shall record a document in the office of the Registrar-Recorder/County Clerk containing a covenant not to sell or otherwise convey the real property without the

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prior express written consent of the District, which consent shall not be unreasonably withheld.

B-4. Amendment

Except as provided in Section II of the Agreement, no amendment or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties. No oral or written understanding or agreement not incorporated in this Agreement is binding on any of the parties.

B-5. Assignment

The Recipient will not assign this Agreement without the prior consent of the District.

B-6. Audit and Recordkeeping

1. The Recipient shall retain for a period of seven (7) years after Activity Completion, all records necessary in accordance with Generally Accepted Accounting Principles to determine the amounts expended, and eligibility of Projects implemented using SCW Program Contributions. The Recipient, upon demand by authorized representatives of the District, shall make such records available for examination and review or audit by the District or its authorized representatives. Records shall include accounting records, written policies and procedures, contract files, original estimates, correspondence, change order files, including documentation covering negotiated settlements, invoices, and any other supporting evidence deemed necessary to substantiate charges related to SCW Program Contributions and expenditures.
2. The Recipient is responsible for obtaining an independent audit to determine Funded Activity compliance with the terms and conditions of this Agreement and all requirements applicable to the Recipient contained in chapters 16 and 18 of the Code promptly upon Activity Completion. For a Funded Activity that will be performed over the course of a period exceeding three years, the District may also perform an interim independent audit every three (3) years until Activity Completion. Audits shall be funded with Regional Program funds.
3. Recipient shall file a copy of the Activity Completion audit report with the District by the end of the ninth (9th) month from Activity Completion. Recipient shall file a copy of all interim audit reports by the ninth (9th) month from the end of each three (3) year period. Audit reports shall be posted on the District's publicly accessible website.

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End-of-Activity		Every Third Fiscal Year		
<u>Projected End Date</u>	<u>Audit Report Due to District</u>	<u>SIP Fiscal Year</u>	<u>Audit Period</u>	<u>Audit Report Due to District</u>
1/15/2022	No later than 10/31/2022	2020-21	7/1/2020 to 6/30/2023	No later than 3/31/2024

4. Upon reasonable advanced request, the Recipient shall permit the Chief Engineer, at the District's cost and expense, to examine the Funded Activity. The Recipient shall permit the authorized District representative, including the Auditor-Controller, at the District's cost and expense, to examine, review, audit, and transcribe any and all audit reports, other reports, books, accounts, papers, maps, and other records that relate to the Funded Activity.
5. Expenditures determined by an audit to be in violation of any provision of Chapters 16 or 18 of the Code, or of this Agreement, shall be subject to the enforcement and remedy provisions of Section 18.14 of the Code.

If at any time the Funded Activity cannot fulfill the provisions outlined in Exhibit A, the accounts and books of the Recipient may be reviewed or audited by the District.

B-7. Availability of Funds

District's obligation to disburse the SCW Program Contribution is contingent upon the availability of sufficient funds to permit the disbursements provided for herein. If sufficient funds are not available for any reason including, but not limited to, failure to fund allocations necessary for disbursement of the SCW Program Contribution, the District shall not be obligated to make any disbursements to the Recipient under this Agreement. This provision shall be construed as a condition precedent to the obligation of the District to make any disbursements under this Agreement. Nothing in this Agreement shall be construed to provide the Recipient with a right of priority for disbursement over any other recipient. If any disbursements due the Recipient under this Agreement are deferred because sufficient funds are unavailable, it is the intention of the District that such disbursement will be made to the Recipient when sufficient funds do become available, but this intention is not binding. If this Agreement's funding for any fiscal year is reduced or deleted by order of the Board, the District shall have the option to either cancel this Agreement with no liability occurring to the District or offer an amendment to the Recipient to reflect the reduced amount.

1. The Recipient will not seek disbursement of any Activity Costs that will be disbursed or reimbursed from other funding sources.
2. The Recipient agrees that it will not request a disbursement unless that cost is allowable, reasonable, and allocable.

CONTRACT NO. 1976**B-8. Choice of Law**

The laws of the State of California govern this Agreement.

B-9. Claims

Any claim of the Recipient is limited to the rights, remedies, and claims procedures provided to the Recipient under this Agreement. Recipient expenditures of a SCW Program Contribution that involves the District shall utilize a separate and specific agreement to that Project that includes appropriate indemnification superseding that in this Agreement.

B-10. Completion of Funded Activity by the Recipient

The Recipient agrees to pay any and all Activity Costs in excess of the SCW Program Contribution necessary for Activity Completion. The Recipient expressly acknowledges and agrees that if the SCW Program Contribution is not sufficient to pay the Activity Costs in full, the Recipient shall nonetheless complete the Funded Activity and pay that portion of the Activity Costs in excess of the SCW Program Contribution, subject to the provisions of Exhibit C, as applicable.

B-11. Compliance with Law, Regulations, etc.

The Recipient shall, at all times, comply with and require its contractors and subcontractors to comply with all applicable County, state and federal laws, rules, guidelines, regulations, and requirements. Without limitation of the foregoing, the Recipient agrees that, to the extent applicable, the Recipient shall comply with the Code.

B-12. Competitive Bidding and Procurements

The Recipient's contracts with other entities for the acquisition of goods and services and construction of public works with SCW Program Contributions must be in writing and shall comply with all applicable laws and regulations regarding the securing of competitive bids and undertaking competitive negotiations. If the Recipient does not have a written policy to award contracts through a competitive bidding or sole source process, the State Contracting Manual rules must be followed and are available at: <https://www.dgs.ca.gov/OLS/Resources/Page-Content/Office-of-Legal-Services-Resources-List-Folder/State-Contracting#@ViewBag.JumpTo>

B-13. Continuous Use of Funded Activity; Lease or Disposal of Funded Activity

Where the Funded Activity involves an Infrastructure Program Project, the Recipient shall not abandon, substantially discontinue use of, lease, or dispose of all or a significant part or portion of the Funded Activity during the useful life of 30 years of the Funded Activity without prior written approval of the District. Such approval may be conditioned as determined to be appropriate by the District, including a condition requiring repayment of pro rata amount of all disbursed SCW Program Contributions together with interest on

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said amount accruing from the date of abandonment, substantial discontinuance, lease or disposal of the Project.

B-14. Default Provisions

The Recipient will be in default under this Agreement under any of the following circumstances:

1. The Recipient has made or makes any false warranty, representation, or statement with respect to this Agreement, any addendum or the application filed to obtain this Agreement;
2. The Recipient materially breaches this Agreement or any addendum, including but not limited to:
 - a. Fails to operate or maintain Project in accordance with this Agreement;
 - b. Fails to submit timely Quarterly Progress/Expenditure Reports.
 - c. Fails to remain in Good Standing (see Section B-34, below).
 - d. The Recipient fails to maintain reasonable progress toward SCW Program Goals as described in Section 18.04 of the Code, following an opportunity to cure.
 - e. The Recipient fails to maintain reasonable progress toward Project Completion.
 - f. Use of SCW Program Contributions for ineligible expenses and/or activities not consistent with the Agreement.
 - g. Inappropriate use of SCW Program Contributions, as deemed by the District

Should an event of default occur, the District shall provide a notice of default to the Recipient and shall give the Recipient at least ten calendar days or such longer period as the District, in its reasonable discretion, may authorize, to cure the default from the date the notice is sent via first-class mail to the Recipient. If the Recipient fails to cure the default within the time prescribed by the District, the District may do any of the following:

1. Declare the SCW Program Contribution be immediately repaid, with interest, which shall be equal to the State of California general obligation bond interest rate in effect at the time of the default.
2. Terminate any obligation to make future payments to the Recipient.
3. Terminate the Agreement.

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4. Take any other action that it deems necessary to protect its interests.

The Recipient shall not be in default under this Agreement as a result of any breach of this Agreement by the Recipient that is the direct result of the District's failure to make a SCW Program Contribution for any Fiscal Year. Under these circumstances the District may, in its reasonable discretion, terminate this Agreement by providing the Recipient with a written notice of termination. If this Agreement is terminated pursuant to this paragraph, the parties shall thereafter have no further obligations to each other in connection with the Funded Activity except that the Recipient's indemnification obligations shall survive the termination of this Agreement and continue in full force and effect.

B-15. Disputes

Should a dispute arise between the parties, the party asserting the dispute will notify the other parties in writing of the dispute. The parties will then meet and confer within 21 calendar days of the notice in a good faith attempt to resolve the dispute.

If the matter has not been resolved through the process set forth in the preceding paragraph, any party may initiate mediation of the dispute. Mediation will be before a retired judge or mediation service mutually agreeable to the parties. All costs of the mediation, including mediator fees, will be paid one-half by the District and one-half by the Recipient. SCW Program Contributions shall not be used to pay for any costs of the mediation.

The parties will attempt to resolve any dispute through the process set forth above before filing any action relating to the dispute in any court of law.

B-16. Final Inspection and Certification of Registered Professional

Where the Funded Activity is an Infrastructure Program Project, upon completion of the design phase and before construction, the Recipient shall provide certification by a California Registered Professional (i.e., Professional Civil Engineer, Engineering Geologist) that the design has been completed.

Where the Funded Activity is an Infrastructure Program Project, upon completion of the Project, the Recipient shall provide for a final inspection and certification by a California Registered Professional (i.e., Professional Civil Engineer, Engineering Geologist), that the Project has been completed in accordance with submitted final plans and specifications and any modifications thereto and in accordance with this Agreement.

B-17. Force Majeure.

In the event that Recipient is delayed or hindered from the performance of any act required hereunder by reason of strikes, lockouts, labor troubles, inability to procure materials not related to the price thereof, riots, insurrection, war, or other reasons of a like nature beyond the control of the Recipient, then performance of such acts shall be

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excused for the period of the delay, and the period for the performance of any such act shall be extended for a period equivalent to the period of such delay.

B-18. Funded Activity Access

When the Funded Activity involves an Infrastructure Program Project the Recipient shall, upon receipt of reasonable advance notice from the District, ensure that the District or any authorized representative of the foregoing, will have safe and suitable access to the site of the Funded Activity at all reasonable times through Activity Completion.

B-19. Funding Considerations and Exclusions

1. All expenditures of the SCW Program Contribution by Recipient must comply with the provisions of Chapters 16 and 18 of the Code, including but not limited to the provisions regarding eligible expenditures contained in Section 16.05.A.2 and the provision regarding ineligible expenditures contained in Section 16.05.A.3.
2. SCW Program Contributions shall not be used in connection with any Funded Activity implemented as an Enhanced Compliance Action ("ECA") and/or Supplemental Environmental Project ("SEP") as defined by State Water Resources Control Board Office of Enforcement written policies, or any other Funded Activity implemented pursuant to the settlement of an enforcement action or to offset monetary penalties imposed by the State Water Resources Control Board, a Regional Water Quality Control Board, or any other regulatory authority; provided, however, that SCW funds may be used for a Funded Activity implemented pursuant to a time schedule order ("TSO") issued by the Los Angeles Regional Water Quality Control Board if, at the time the TSO was issued, the Funded Activity was included in an approved watershed management program (including enhanced watershed management programs) developed pursuant to the MS4 Permit.

Recipient certifies that: (a) the Funded Activity is not being implemented as an ECA or SEP; (b) the Funded Activity is not being implemented pursuant to the settlement of an enforcement action or to offset monetary penalties imposed by the State Water Resources Control Board, a Regional Water Quality Control Board, or any other regulatory authority; and (c) the Funded Activity is not being implemented pursuant to a TSO issued by the Los Angeles Regional Water Quality Control Board unless, at the time the TSO was issued, the Funded Activity was included in an approved watershed management program (including enhanced watershed management programs) developed pursuant to the MS4 Permit.

B-20. Indemnification

The Recipient shall indemnify, defend and hold harmless the District and their elected and appointed officers, agents, and employees from and against any and all liability and expense arising from any act or omission of the Recipient, its officers, employees, agents, or subconsultants or contractors in conjunction with Recipient's performance under or pursuant to this Agreement, including defense costs, legal fees, claims, actions, and

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causes of action for damages of any nature whatsoever, including but not limited to bodily injury, death, personal injury, or property damage.

B-21. Independent Actor

The Recipient, and its agents and employees, if any, in the performance of this Agreement, shall act in an independent capacity and not as officers, employees, or agents of the District.

The Recipient shall not contract work with a contractor who is in a period of debarment from any agency within the District. (LACC Chapter 2.202)

B-22. Integration

This is an integrated Agreement. This Agreement is intended to be a full and complete statement of the terms of the agreement between the District and Recipient, and expressly supersedes any and all prior oral or written agreements, covenants, representations and warranties, express or implied, concerning the subject matter of this Agreement.

B-23. Lapsed Funds

1. The Recipient shall be able to carry over uncommitted Special Parcel Tax funds for up to five (5) years from the end of the fiscal year in which those funds are transferred from the District to the Recipient.
2. If the Recipient is unable to expend the SCW Program Contribution within five (5) years from the end of the Fiscal Year in which those funds are transferred from the District to the Recipient, then lapsed funding procedures will apply. Lapsed funds are funds that were transferred to the Recipient but were not committed to eligible expenditures by the end of the fifth (5th) fiscal year after the fiscal year in which those funds were transferred from the District.
3. Lapsed funds shall be allocated by the Watershed Area Steering Committee of the respective Watershed Area to a new Project with benefit to that Municipality or Watershed Area.
4. In the event that funds are to lapse, due to circumstances beyond the Recipient's control, then the Recipient may request an extension of up to twelve (12) months in which to commit the funds to eligible expenditures. Extension Requests must contain sufficient justification and be submitted to the District in writing no later than three (3) months before the funds are to lapse.
5. The decision to grant an extension is at the sole discretion of the District.
6. Funds still uncommitted to eligible expenditures after an extension is granted will be subject to lapsed funding procedures without exception.

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7. Example:

<u>Fiscal Year Transferred</u>	<u>Funds Lapse After</u>	<u>Extension Request Due</u>	<u>Commit By</u>
2020–21	6/30/2026	No later than 3/31/2026	No later than 6/30/2027

B-24. Modification

This Agreement may be amended or modified only by mutual written consent of the Board and Recipient.

B-25. Non-Discrimination

The Recipient agrees to abide by all federal, state, and County laws, regulations, and policies regarding non-discrimination in employment and equal employment opportunity.

B-26. No Obligation of the District

The District will transfer the SCW Program Contribution to the Recipient for the funding of the Funded Activity. The District will have no further obligation, other than to transfer the funds, with respect to the Funded Activity itself.

B-27. No Third-Party Rights

The parties to this Agreement do not create rights in, or grant remedies to, any third party as a beneficiary of this Agreement, or of any duty, covenant, obligation, or undertaking established herein

B-28. Notice

1. The Recipient shall notify the District in writing within five (5) working days of the occurrence of the following:
 - a. Bankruptcy, insolvency, receivership or similar event of the Recipient; or
 - b. Actions taken pursuant to State law in anticipation of filing for bankruptcy.
2. The Recipient shall notify the District within ten (10) working days of any litigation pending or threatened against the Recipient regarding its continued existence, consideration of dissolution, or disincorporation.
3. The Recipient shall notify the District promptly of the following:
 - a. Any significant deviation from in the submitted scope of the Funded Activity for the current Fiscal Year, including discussion of any major changes to the scope of the Funded Activity, noteworthy delays in implementation, anticipated

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reduction in benefits, and/or modifications that change the SCW Program Goals intended to be accomplished by the Funded Activity. Under no circumstances may the Recipient make changes to the scope of the Funded Activity without receiving prior approval.

- b. Cessation of work on the Funded Activity where such cessation of work is expected to or does extend for a period of thirty (30) days or more;
- c. Any circumstance, combination of circumstances, or condition, which is expected to or does delay Activity Completion;
- d. Discovery of any potential archaeological or historical resource. Should a potential archaeological or historical resource be discovered during construction, the Recipient agrees that all work in the area of the find will cease until a qualified archaeologist has evaluated the situation and made recommendations regarding preservation of the resource. When the District is acting as the Lead Agency under CEQA for the Funded Activity, all work in the area of the find will remain suspended until the District has determined what actions should be taken to protect and preserve the resource and the Recipient agrees to implement appropriate actions as directed by the District;
- e. Any public or media event publicizing the accomplishments and/or results of this Agreement and provide the opportunity for attendance and participation by District representatives with at least fourteen (14) days' notice to the District;
- f. Activity completion.

B-29. Public Records

The Recipient acknowledges that, except for a subset of information regarding archaeological records, the Funded Activity records and locations are public records including, but not limited to, all of the submissions accompanying the application, all of the documents incorporated by reference into this Agreement, and all reports, disbursement requests, and supporting documentation submitted hereunder.

B-30. Recipient's Responsibility for Work

The Recipient shall be responsible for all work and for persons or entities engaged in work performed pursuant to this Agreement including, but not limited to, contractors, subcontractors, suppliers, and providers of services. The Recipient shall be responsible for responding to any and all disputes arising out of its contracts for work on the Project. The District will not mediate disputes between the Recipient and any other entity concerning responsibility for performance of work.

B-31. Related Litigation

The Recipient is prohibited from using the SCW Program Contribution to pay costs associated with any litigation described in Section 16.05.A.3. of the Code. Regardless of

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whether the Project or any eventual related project is the subject of litigation, the Recipient agrees to complete the Project funded by the Agreement or to repay all the SCW Program Contribution plus interest to the District.

B-32. Remaining Balance

In the event that the Recipient does not spend all the SCW Program Contribution disbursed for the Funded Activity, Recipient shall promptly return the unspent SCW Program Contribution to the District.

B-33. Reporting

The Recipient shall be subject to and comply with all applicable requirements of the District regarding reporting requirements. Recipients shall report available data through the SCW Reporting Module, once available.

- Quarterly Progress/Expenditure Reports. The Recipient shall submit Quarterly Progress/Expenditure Reports, using a format provided by the District, within forty-five (45) days following the end of the calendar quarter (March, June, September, and December) to the District. The Quarterly Progress/Expenditure Reports shall be posted on the District's publicly accessible website. The Quarterly Progress/Expenditure Report shall include:
 - a. Amount of funds received;
 - b. Percent overall Funded Activity completion estimate;
 - c. Breakdown of how the SCW Program Contribution has been expended;
 - d. Documentation that the SCW Program Contribution was used for eligible expenditures in accordance with Chapters 16 and 18 of the Code;
 - e. Description of activities that have occurred, milestones achieved, and progress made to date, during the applicable reporting period including comparison to Exhibit A submission and corresponding metrics;
 - f. Identification of any phases or tasks of the scope of work that were scheduled to be started or completed during the reporting period (according to the work schedule), but which were delayed, and a discussion of the reasons for the delay, and of lessons learned;
 - g. Scheduling concerns and issues encountered that may delay completion of the task;
 - h. Work anticipated for the next reporting period;
 - i. Any anticipated schedule or budget modifications;

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- j. Photo documentation (e.g. photos of community outreach events, stakeholder meetings, groundbreaking ceremonies, and project site that may be used on the publicly accessible District website) of the phases or tasks of the Project completed during the reporting period, as appropriate;
 - k. Additional financial or project-related information as required by the District;
 - l. Certification from a California Registered Professional (Civil Engineer or Geologist, as appropriate), that the Project was conducted in accordance with Exhibit A;
 - m. Status of Recipient's insurance; and
 - n. Description of post-performance for each completed infrastructure project is required after the first operational year and for a total of three years after the project begins operation. Post-performance reports shall focus on how each project is actually performing compared to its expected performance; whether the project is operated and maintained and providing intended benefits as proposed. A post-performance template will be provided by the District.
- Quarterly Progress/Expenditure Reports shall be submitted to the District Program Manager no later than forty-five days following the end of the calendar quarter as follows:

<u>Quarter</u>	<u>End of Quarter</u>	<u>Report Due</u>
First Quarter	September	15 November
Second Quarter	December	15 February
Third Quarter	March	15 May
Fourth Quarter	June	15 August

- Annually, a summary of the Quarterly Progress/Expenditure Reports shall be submitted to the Watershed Area Steering Committees to explain the previous year's Quarterly Progress/Expenditure Reports by the Recipient. The summary report shall be submitted six (6) months after the close of the Fourth Quarter. The summary report shall include:
 - Description of the Water Quality Benefits, Water Supply Benefits, and Community Investment Benefits and a summary of how funds have been allocated to achieve SCW Program Goals as articulated in Chapter 18.04 of the Code for the prior year. This includes comparisons to Exhibit A and alignment with corresponding specific quantitative targets and metrics (note that SCW Reporting Module will facilitate graphical representation of pertinent data).

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- When the Funded Activity is an Infrastructure Program Project, include a description of how the County's Local and Targeted Worker Hire Policy has been applied and enforced; or if the Recipient is a Municipality and has adopted its own policy, include a description of how its policy was applied and enforced.
- Where the Funded Activity is an Infrastructure Program Project that has applied for Institute for Sustainable Infrastructure (ISI) verification, include a description of the final score and Envision award level. Annually, the Recipient shall prepare and provide members of the public with up-to-date information on the actual and budgeted use of the SCW Program Contribution.
- As Needed Information or Reports. The Recipient agrees to promptly provide such reports, data, and information as may be reasonably requested by the District including, but not limited to material necessary or appropriate for evaluation of the SCW Program or to fulfill any reporting requirements of the County, state or federal government.

B-34. Representations, Warranties, and Commitments

The Recipient represents, warrants, and commits as follows:

1. Authorization and Validity. The execution and delivery of this Agreement, including all incorporated documents, by the individual signing on behalf of Recipient, has been duly authorized by the governing individual(s), board or body of Recipient, as applicable. This Agreement constitutes a valid and binding obligation of the Recipient, enforceable in accordance with its terms, except as such enforcement may be limited by law.
2. No Violations. The execution, delivery, and performance by the Recipient of this Agreement, including all incorporated documents, do not violate any provision of any law or regulation in effect as of the date set forth on the first page hereof, or result in any breach or default under any contract, obligation, indenture, or other instrument to which the Recipient is a party or by which the Recipient is bound as of the date set forth on the first page hereof.
3. No Litigation. There are no pending or, to the Recipient's knowledge, threatened actions, claims, investigations, suits, or proceedings before any governmental authority, court, or administrative agency which affect the Recipient's ability to complete the Funded Activity.
4. Solvency. None of the transactions contemplated by this Agreement will be or have been made with an actual intent to hinder, delay, or defraud any present or future creditors of the Recipient. As of the date set forth on the first page hereof, the Recipient is solvent and will not be rendered insolvent by the transactions

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contemplated by this Agreement. The Recipient is able to pay its debts as they become due.

5. Legal Status and Eligibility. The Recipient is duly organized and existing and in good standing under the laws of the State of California and will remain so through Activity Completion. The Recipient shall at all times maintain its current legal existence and preserve and keep in full force and effect its legal rights and authority through Activity Completion.
6. Insurance. The Recipient shall follow the Insurance Manual prepared by the Risk Management Office of the Los Angeles County Chief Executive Office. For Infrastructure Program Projects the Recipient shall provide General Liability, Automobile Liability, Worker's Compensation and Employer's Liability, Builder's Risk Course of Construction Insurance, and Professional Liability as specified in the Insurance Manual: <https://riskmanagement.lacounty.gov/wp-content/uploads/2019/06/Insurance-Manual-revised-May-2019.pdf>

B-35. Requirements for Good Standing

The Recipient must currently be in compliance with the District requirements set forth in this Agreement. The Recipient must demonstrate it has not failed to comply with previous County and/or District audit disallowances within the preceding five years.

B-36. Requirements Related to Recipient's Contractors

1. The Recipient shall apply and enforce provisions mirroring those set forth in the then-current version of the County's Local and Targeted Worker Hire Policy (LTWHP) as to contractors performing work on such a Project. Alternatively, if the Recipient is a Municipality and has adopted its own policy that is substantially similar to the LTWHP, the Recipient may, at its election, choose to apply and enforce the provisions of its own such policy as to contractors performing work on such a Project in lieu of the provisions of the LTWHP.
2. The Recipient shall apply and enforce provisions mirroring those set forth in Los Angeles County Code (LACC) Chapter 2.211 (Disabled Veteran Business Enterprise Preference Program), LACC, Chapter 2.204 (Local Small Business Enterprise Preference Program), LACC, Chapter 2.205 (Social Enterprise Preference Program), LACC, Chapter 2.203 (Contractor Employee Jury Service Ordinance), LACC Chapter 2.206 (Defaulted Tax Program), LACC, Chapter 2.200 (Child Support Compliance Program, LACC, Chapter 2.160 (County Lobbyist Ordinance), Safely Surrendered Baby Law, and Zero Tolerance Policy on Human Trafficking, as to contractors performing work on such an Infrastructure Program Project, subject to statutory authorization for such preference program(s), and subject to applicable statutory limitations for such preference(s); and, furthermore, the Recipient shall take actions to promote increased contracting opportunities for Women-Owned Businesses on the Project, subject to applicable State or federal constitutional limitations.

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3. The Recipient shall obtain all necessary approvals, entitlements, and permits required to implement the Project. Failure to obtain any necessary approval, entitlement, or permit shall constitute a breach of a material provision of this Agreement.
4. With respect to a Project funded with SCW Program Contributions through the Regional Program, if the Project has an estimated capital cost of over twenty-five million dollars (\$25,000,000), as adjusted periodically by the Chief Engineer in accordance with changes in the Consumer Price Index for all urban consumers in the Los Angeles area, or other appropriate index, a provision that the Infrastructure Program Project Developer for such a Project must require that all contractors performing work on such a Project be bound by the provisions of: (1) a County-wide Project Labor Agreement (Community Workforce Agreement), if such an agreement has been successfully negotiated between the County and the Trades and is approved by the Board, or (2) a Project Labor Agreement ("PLA") mirroring the provisions of such Community Workforce Agreement.
5. With respect to a Project funded with SCW Program Contributions through the Regional Program, if one or more of the Municipalities that is a financial contributor to a Project has its own PLA, a provision that the Infrastructure Program Project Developer for the Project must require that contractors performing work on the Project are bound to such PLA. If more than one of the contributing Municipalities to a capital project has a PLA, the Project Developer shall determine which of the PLAs will be applied to the Project.
6. Payment Bond. Payment bonds for exceeding twenty-five thousand dollars are required. A payment bond is defined as a surety bond posted by a contractor to guarantee that its subcontractors and material suppliers on the Project will be paid.
7. Performance Bond. Where contractors are used, the Recipient shall not authorize construction to begin until each contractor has furnished a performance bond in favor of the Recipient in the following amounts: faithful performance (100%) of contract value, and labor and materials (100%) of contract value. This requirement shall not apply to any contract for less than \$25,000.00. Any bond issues pursuant to this paragraph must be issued by a California-admitted surety. (Pub. Contract Code, 7103; Code Civ. Proc. 995.311.)
8. Prevailing Wage. The Recipient agrees to be bound by all the provisions of Sections 1771 and 1774 of the California Labor Code regarding prevailing wages and requires each of subcontractors to also comply. The Recipient shall monitor all contracts resulting from this Agreement to assure that the prevailing wage provisions of the Labor Code are being met. The Recipient affirms that it is aware of the provisions of section 3700 of the Labor Code, which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance, and the Recipient affirms that it will comply with such provisions before commencing the performance of the work under this Agreement and will make it contractors and subcontractors aware of this provision .

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9. Public Funding. This Funded Activity is publicly funded. Any service provider or contractor with which the Recipient contracts must not have any role or relationship with the Recipient, that, in effect, substantially limits the Recipient's ability to exercise its rights, including cancellation rights, under the contract, based on all the facts and circumstances.

B-37. Travel

Any reimbursement for necessary ground transportation and lodging shall be at rates not to exceed those set by the California Department of Human Resources; per diem costs will not be eligible expenses. These rates may be found at <http://www.calhr.ca.gov/employees/Pages/travel-reimbursements.aspx>. Reimbursement will be at the State travel amounts that are current as of the date costs are incurred by the Recipient. No travel outside the Los Angeles County Flood Control District region shall be reimbursed unless prior written authorization is obtained from the Program Manager.

B-38. Unenforceable Provision

In the event that any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable, the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

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[If the Recipient is a public agency]

- C-1. The Recipient acknowledges and agrees that the Recipient is the "lead agency" regarding compliance with the California Environmental Quality Act (CEQA) in connection with the Funded Activity and shall be responsible for the preparation of all documentation, analysis and other work and any mitigation necessary to comply with CEQA in connection with the Funded Activity. By entering into this Agreement, the District is not approving any activity that would be considered a project under CEQA.
- C-2. Upon the completion of the documentation, analysis and other work necessary to comply with CEQA as described in section C-1, the Recipient shall promptly provide such documentation, analysis and work to the District. The Recipient acknowledges that the District is a Responsible Agency under CEQA in connection with the Funded Activity and that the District will not disburse the SCW Program Contribution for any activities that meet the definition of a project under CEQA until the Recipient has provided such documentation, analysis and other work to the District and the District has complied with its obligations as a Responsible Agency under CEQA.
- C-3. In addition to its other indemnification obligations pursuant to this Agreement, the Recipient hereby agrees to indemnify, defend, and hold harmless District, the County of Los Angeles and their officers, employees, and agents from and against any and all claims and/or actions related to the Funded Activity that may be asserted by any third party or public agency alleging violations of CEQA or the State CEQA Guidelines or the NEPA.
- C-4. Notwithstanding any other provision of this Agreement, if any documentation or other analysis pursuant to CEQA discloses that the Funded Activity, or portion thereof, will have one or more significant environmental impacts that cannot be feasibly mitigated, the Recipient shall promptly notify and consult with the District. With the District's approval, the Recipient may determine to terminate or modify the implementation of all or any portion of the Funded Activity in order to avoid such environmental impacts.
- C-5. In the event the parties, pursuant to the preceding paragraph, determine to terminate the implementation of the entirety of the Funded Activity, the Recipient shall promptly return all previously disbursed but unspent SCW Program Contributions and the Recipient shall thereafter have no further obligation under this Agreement to implement the Funded Activity. In the event the parties determine to terminate the implementation of a portion of the Funded Activity, the Recipient shall promptly return all previously disbursed but unspent SCW Program Contributions for the terminated portion of the Funded Activity and the Recipient shall thereafter have no further obligation under this Agreement to implement the

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terminated portion of the Funded Activity, but this Agreement shall remain in full force and effect as to the portion of the Funded Activity not terminated.

[If the Recipient is not a public agency]

- C-1. The Recipient shall be responsible for the preparation of all documentation, analysis and other work including any mitigation, necessary to comply with the California Environmental Quality Act (CEQA) in connection with the Funded Activity. Environmental documentation prepared in connection with the Funded Activity will be subject to the review and analysis of the District. Any decisions based on the documentation prepared by the Recipient will reflect the independent judgment of District. By entering into this Agreement, the District is not approving any activity that would be considered a project under CEQA and the Recipient acknowledges that the District will not disburse the SCW Program Contribution for any activities that meet the definition of a project under CEQA until the Recipient has prepared the documentation, analysis and other work necessary to comply with CEQA to the District's satisfaction.
- C-2. In addition to its other indemnification obligations pursuant to this Agreement, the Recipient hereby agrees to indemnify, defend, and hold harmless District, the County of Los Angeles and their officers, employees, and agents from and against any and all claims and/or actions related to the Funded Activity that may be asserted by any third party or public agency alleging violations of CEQA or the CEQA Guidelines or the NEPA.
- C-3. Notwithstanding any other provision of this Agreement, if any documentation or other analysis pursuant to CEQA discloses that the Funded Activity or any portion thereof will have one or more significant environmental impacts that cannot be feasibly mitigated, the District, after consultation with the Recipient, may terminate the SCW Program Contribution for all or any portion of the Funded Activity or may request that the Funded Activity be modified in order to avoid such environmental impact(s).
- C-4. In the event that the District terminates the SCW Program Contribution for the entirety of the Funded Activity, the Recipient shall promptly return all previously disbursed but unspent SCW Program Contributions and the Recipient shall thereafter have no further obligation under this Agreement to implement the Funded Activity. In the event the District terminates the SCW Program Contribution for a portion on of the Funded Activity, the Recipient shall promptly return all previously disbursed but unspent SCW Program Contributions for the terminated portion of the Funded Activity and the Recipient shall thereafter have no further obligation under this Agreement to implement the terminated portion of the Funded Activity, but this Agreement shall remain in full force and effect as to the portion of the Funded Activity for which the SCW Program Contribution was not terminated.

CONTRACT NO. 1976**EXHIBIT D – ADDENDUM TO AGREEMENT****-DRAFT TEMPLATE-**

ADDENDUM NO. ____ TO
TRANSFER AGREEMENT NO. _____ BETWEEN
THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT
AND (INSERT PROJECT DEVELOPER)
SAFE, CLEAN WATER PROGRAM – REGIONAL PROGRAM

This Addendum No. ____ to Transfer Agreement No. _____, hereinafter referred to as "Addendum No. ____", is entered into as of _____ by and between the Los Angeles County Flood Control District, hereinafter referred to as "District," and ____ (*Project Developer/Scientific Studies Applicant*), hereinafter referred to as "Recipient."

WHEREAS, District and Recipient entered into Transfer Agreement No. _____, hereinafter referred to as "Agreement", pertaining generally to the transfer of a SCW Program Contribution (as therein defined) from District to Recipient for the implementation by Recipient of a Funded Activity (as therein defined) to increase stormwater and/or urban runoff capture and/or reduce stormwater and/or urban runoff pollution, on _____;

WHEREAS, the Agreement provides for the disbursement of the SCW Program Contribution for the 2020-21 Fiscal Year (as therein defined), and further provides that if the Funded Activity is included in a duly approved Stormwater Investment Plan (as therein defined) for a subsequent Fiscal Year, the parties shall enter into an addendum to the Agreement regarding the disbursement of the SCW Program Contribution for that subsequent Fiscal Year;

WHEREAS, the Funded Activity has been included in a duly approved Stormwater Investment Plan for Fiscal Year _____;

NOW, THEREFORE, in consideration of the promises, mutual representations, covenants and agreements in this Agreement, the District and the Recipient, each binding itself, its successors and assigns, do mutually promise, covenant, and agree as follows:

1. The definitions set forth in Sections 16.03 and 18.02 of the Los Angeles County Flood Control District Code together with the definitions set forth in the Agreement shall apply to this Addendum No. ____.
2. The District shall disburse the SCW Program Contribution for the _____ Fiscal Year as described in the Budget Plan within ____ days of the execution of this Addendum by the last party to sign.
3. All terms and conditions of the Agreement shall remain in full force and effect.

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IN WITNESS WHEREOF, this Addendum No. ____ has been executed by the parties hereto.

(Recipient):

By: _____

Name:

Title:

Date: _____

LOS ANGELES COUNTY
FLOOD CONTROL DISTRICT:

By: _____

Name:

Title:

Date: _____

EXHIBIT E – NATURE BASED SOLUTIONS (NBS) BEST MANAGEMENT PRACTICES

Nature-based solutions (NBS) refers to the sustainable management and use of nature for undertaking socio-environmental challenges, including climate change, water security, water pollution, food security, human health, and disaster risk management. As this environmental management practice is increasingly incorporated into projects for the SCW Program, this guidance document may be expanded upon to further quantify NBS practices based on benefits derived from their incorporation on projects.

The SCW Program defines NBS as a Project that utilizes natural processes that slow, detain, infiltrate or filter Stormwater or Urban Runoff. These methods may include relying predominantly on soils and vegetation; increasing the permeability of Impermeable Areas; protecting undeveloped mountains and floodplains; creating and restoring riparian habitat and wetlands; creating rain gardens, bioswales, and parkway basins; enhancing soil through composting, mulching; and, planting trees and vegetation, with preference for native species. NBS may also be designed to provide additional benefits such as sequestering carbon, supporting biodiversity, providing shade, creating and enhancing parks and open space, and improving quality of life for surrounding communities. NBS include Projects that mimic natural processes, such as green streets, spreading grounds and planted areas with water storage capacity. NBS may improve water quality, collect water for reuse or aquifer recharge, or to support vegetation growth utilizing natural processes.

Recipients are to consider using Nature-Based Solutions for infrastructure projects and include in each Quarterly Progress/Expenditure Report and annual summary whether and how their project achieves a good, better, or best for each of the 6 NBS methods in accordance with the guidance below. Additionally, Quarterly Progress/Expenditure Reports should include discussion on any considerations taken to maximize the class within each method. If at least 3 methods score within a single class, the overall project can be characterized as that class. Recipients must attach a copy of the matrix for each Project with the good, better, or best column indicated for each method, to facilitate District tracking of methods being utilized.



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METHODS	GOOD	BETTER	BEST
Vegetation/Green Space	Use of climate-appropriate, eco-friendly vegetation (groundcover, shrubs, and trees) / green space 5%-15% covered by new climate-appropriate vegetation	Use of native, climate-appropriate, eco-friendly vegetation (groundcover, shrubs, and trees) / green space 16%-35% covered by new native vegetation	Establishment of plant communities with a diversity of native vegetation (groundcover, shrubs, and trees) / green space that is both native and climate-appropriate More than 35% covered by new native vegetation
Increase of Permeability	Installation of vegetated landscape – 25%-49% paved area removed Redesign of existing impermeable surfaces and/or installation of permeable surfaces (e.g. permeable pavement and infiltration trenches)	Installation of vegetated landscape – 50%-74% paved area removed Improvements of soil health (e.g., compaction reduction)	Installation of vegetated landscape – 75%-100% paved area removed Creation of well-connected and self-sustained natural landscapes with healthy soils, permeable surfaces, and appropriate vegetation
Protection of Undeveloped Mountains & Floodplains	<ul style="list-style-type: none"> • Preservation of native vegetation • Minimal negative impact to existing drainage system 	<ul style="list-style-type: none"> • Preservation of native vegetation • Installation of new feature(s) to improve existing drainage system 	<ul style="list-style-type: none"> • Creation of open green space • Installation of features to improve natural hydrology
Creation & Restoration of Riparian Habitat & Wetlands	<ul style="list-style-type: none"> • Partial restoration of existing riparian habitat and wetlands • Planting of climate appropriate vegetation - between 5 and 15 different climate-appropriate or native plant species newly planted • No potable water used to sustain the wetland 	<ul style="list-style-type: none"> • Full restoration of existing riparian habitat and wetlands • Planting of native vegetation - between 16 and 30 different native plant species newly planted • No potable water used to sustain the wetland 	<ul style="list-style-type: none"> • Full restoration and expansion of existing riparian habitat and wetlands • Planting of plant communities with a diversity of native vegetation – greater than 31 native plant species newly planted • No potable water used to sustain the wetland

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New Landscape Elements	Elements designed to capture runoff for other simple usage (e.g. rain gardens and cisterns), capturing the 85th percentile 24-hour storm event for at least 50% of the entire parcel	Elements that design to capture/redirect runoff and filter pollution (e.g. bioswales and parkway basins), capturing the 85th percentile 24-hour storm event from the entire parcel	Large sized elements that capture and treat runoff to supplement or replace existing water systems (e.g. wetlands, daylighting streams, groundwater infiltration, floodplain reclamation), capturing the 90 th percentile 24-hour storm event from the entire parcel and/or capturing off-site runoff
Enhancement of Soil	Use of soil amendments such as mulch and compost to retain moisture in the soil and prevent erosion Planting of new climate-appropriate vegetation to enhance soil organic matter	Use of soil amendments such as mulch and compost that are locally generated to retain moisture in the soil, prevent erosion, and support locally based composting and other soil enhancement activities Planting of new native, climate-appropriate vegetation to enhance soil organic matter	Use of soil amendments such as mulch and compost that are locally generated, especially use of next-generation design with regenerative adsorbents (e.g. woodchips, biochar) to retain moisture in the soil, prevent erosion, and support on-site composting and other soil enhancement activities Planting of new native, climate appropriate vegetation to enhance soil organic matter

EXHIBIT F – OPERATIONS AND MAINTENANCE GUIDANCE DOCUMENT

Recipient or approved Project operator shall operate and maintain infrastructure projects for the useful life of the project and are to consider using the following guidance for operations and maintenance. Operational maintenance is the care and upkeep of Projects that may require detailed technical knowledge of the Project's function and design. Project specific operational and maintenance plans shall consider the activities listed below and set forth specific activities and frequencies (not limited to those below) as determined to be appropriate by the Municipalities and best practices, including stakeholder engagement as applicable. Operational maintenance is to be performed by the operator of the Project with a purpose to make the operator aware of the state of readiness of the Project to deliver stormwater and urban runoff benefits.

1. Litter Control

- Regularly removal of litter, nonhazardous waste materials, and accumulated debris near planted areas, rock areas, decomposed granite areas, rest areas, fence perimeters, adjoining access roads and driveways, drains, pedestrian trails, viewing stations, shelter houses, and bicycle pathways.
- Regularly inspection and maintenance of pet waste stations
- Maintaining trash receptacles
- Removal of trash, debris, and blockages from bioswales
- Inspection and cleaning of trash booms
- Inspection of weir gates and stop logs to clean debris, as required.

2. Vegetation Maintenance

- Weed control
 - Recognition and removal of weeds, such as perennial weeds, morning glory, vine-type weeds, ragweed, and other underground spreading weeds.
 - Avoiding activities that result in weed seed germination (e.g. frequent soil cultivation near trees or shrubs)
 - Regularly removal of weeds from landscape areas, including from berms, painted areas, rock areas, gravel areas, pavement cracks along access roads and driveways, drains, pedestrian trails, viewing stations, park shelters, and bicycle paths.
- Tree and shrubbery trimming and care
 - Removal of dead trees and elimination of diseased/damaged growth
 - Prevent encroachment of adjacent property and provide vertical clearance
 - Inspect for dead or diseased plants regularly
- Wetland vegetation and landscape maintenance
 - Installation and maintenance of hydrophytic and emergent plants in perennially wet and seasonal, intermittent habitats.

- Draining and drawdown of wetland and excessive bulrush removal
- Weed and nuisance plant control
- Removal of aquatic vegetation (e.g. algae and primrose) using appropriate watercraft and harvesting equipment
- Wildflower and meadow maintenance
- Grass, sedge, and yarrow management
- Removal of unwanted hydroseed

3. Wildlife Management

- Exotic species control
- Provide habitat management; promote growth of plants at appropriate densities and promote habitat structure for animal species
- Protect sensitive animal species (e.g. protection during critical life stages including breeding and migration)
- Avoid disturbances to nesting birds
- Avoid spread of invasive aquatic species

4. Facility Inspection

- Inspect project sites for rodent and insect infestations on a regular basis
- Inspect for and report graffiti in shelter houses, viewing stations, benches, paving surfaces, walls, fences, and educational and directional signs
- Inspect facilities for hazardous conditions on roads and trails (e.g. access roads and trails, decomposed granite pathways, and maintenance roads)
- Inspect shade structures for structural damage or defacement
- Inspect hardscapes
- Inspect and maintain interpretive and informational signs
- Inspect site furnishings (e.g. benches, hitching posts, bicycle racks)
- Maintain deck areas (e.g. benches, signs, decking surfaces)
- Visually inspect weirs and flap gates for damage; grease to prevent locking.
- Inspect all structures after major storm events, periodically inspect every 3 months, and operate gates through full cycles to prevent them from locking up.

5. Irrigation System Management

- Ensuring automatic irrigation controllers are functioning properly and providing various plant species with proper amount of water.
 - Cycle controller(s) through each station manually and automatically to determine if all facets are functioning properly.
 - Inspection should be performed at least monthly.
 - Recover, replace, or refasten displaced or damaged valve box covers.
 - Inspect and repair bubbler heads.

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- Repair and replace broken drip lines or emitters causing a loss of water (to prevent ponding and erosion).
- Maintain drip system filters to prevent emitters from clogging. Inspection and cleaning should occur at least monthly.
- Inspect and clean mainline filters, wye strainers, basket filters, and filters at backflow devices twice a year.
- Maintain and check function of the drip system.
- Keeping irrigation control boxes clear of vegetation
- Operating irrigation system to ensure it does not cause excessively wet, waterlogged areas, and slope failure
- Utilizing infrequent deep watering techniques to encourage deep rooting, drought tolerant plant characteristics to promote a self-sustaining, irrigation free landscape
- Determine watering schedules based on season, weather, variation in plant size, and plant varieties. At least four times a year (e.g. change of season), reschedule controller systems.
- Turn off irrigation systems at the controller at the beginning of the rainy season, or when the soil has a high enough moisture content.
- Use moisture sensing devices to determine water penetration in soil.

6. Erosion Management and Control

- Inspect slopes for erosion during each maintenance activity
- Inspect basins for erosion
- Take corrective measures as needed, including filling eroded surfaces, reinstalling or extending bank protection, and replanting exposed soil.

7. Ongoing Monitoring Activities

- Monitor controllable intake water flow and water elevation
- Examine inflow and outflow structures to ensure devices are functioning properly and are free of obstructions.
- Water quality sampling (quarterly, unless justified otherwise)
- Checking telemetry equipment
- Tracking and reporting inspection and maintenance records

8. Vector and Nuisance Insect Control

- Monitoring for the presence of vector and nuisance insect species
- Adequate pretreatment of influent wastewater to lessen production of larval mosquitos
- Managing emergent vegetation
- Using hydraulic control structures to rapidly dewater emergent marsh areas
- Managing flow velocities to reduce propagation of vectors

RESOLUTION NO. 8053

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SAN FERNANDO, CALIFORNIA, AMENDING THE BUDGET
FOR THE FISCAL YEAR 2020-21 ADOPTED ON JUNE 15, 2020**

WHEREAS, the City of Council has received and considered the proposed adjustment to the budget for Fiscal Year 2020-21, commencing July 1, 2020, and ending June 30, 2021; and

WHEREAS, the City Council has determined that it is necessary to amend the revenues and expenditures of the current City budget; and

WHEREAS, the City will receive funds through the Safe, Clean Water - Regional Program for the San Fernando Regional Park Infiltration Project to increase stormwater capture, groundwater recharge, and to help address local stormwater and urban runoff challenges; and

WHEREAS, an annual budget for the City of San Fernando for the Fiscal Year beginning July 1, 2020 and ending June 30, 2020, a copy of which is on file in the City Clerk’s Office, was adopted on June 15, 2020.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. The following adjustments are made to the City Budget:

MEASURE W: Safe, Clean Water- Regional Program for the San Fernando Regional Park Infiltration Project

Increase in Expenditures	
010-311-XXXX-4600	\$9,201,200

Increase in Revenues	\$9,201,200
010-XXXX-XXXX	

PASSED, APPROVED, AND ADOPTED this 16th day of February, 2021.

Sylvia Ballin, Mayor

ATTEST:

Julia Fritz, City Clerk

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8053, which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof, held on the 16th day of February 2021, by the following vote of the City Council:

AYES:

NAYS:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this _____ day of February 2021.

Julia Fritz, City Clerk



ATTACHMENT "C"



San Fernando Regional Park Infiltration Project Safe, Clean Water Program



1561 E. Orangethorpe Avenue, Suite 240
Fullerton, California 92831
TEL (714) 526-7500 | FAX (714) 526-7004
www.cwecorp.com



San Fernando Regional Park Infiltration Project

Safe, Clean Water Program

(Agreement No. 2020RPULAR02)

Prepared for:



City of San Fernando
117 Macneil Street
San Fernando, CA 91340
TEL (818) 898-1222

Prepared by:



1561 E. Orangethorpe Avenue, Suite 240
Fullerton, California, 92831

TEL (714) 526-7500 | FAX (714) 526-7004 | www.cwecorp.com

December 2020

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A-1. Budget Plan

The Recipient shall submit a detailed Budget Plan for all eligible expenditures (those incurred after November 7, 2018) for all phases and tasks included in the work schedule for the Funded Activity. The Recipient shall include a summary of leveraged funds and in-kind services for the Funded Activity. For a Funded Activity that will be performed over more than one Fiscal Year, the Budget Plan must clearly identify the amount of SCW Program Contribution for each Fiscal Year.

The City of San Fernando (City) Regional Park Infiltration Project (Project) will capture wet- and dry-weather runoff from over 940 acres within the City and City of Los Angeles. Captured runoff will be pretreated and conveyed to a subsurface storage system that will facilitate infiltration and groundwater recharge. The Project has a single storm capture volume of over 24 acre-feet and recharges 250 to 400 acre-feet annually on average (calculations vary between SCWP module and other methods). The Project was identified in the Upper Los Angeles River (ULAR) Enhanced Watershed Management Program (EWMP) Plan as a priority regional project and will assist the ULAR group in addressing applicable Total Maximum Daily Loads (TMDLs) and water quality priorities. The Project will address discharges from within the City into Pacoima Wash and ultimately the Los Angeles River. The Project also aligns with local sustainability goals by increasing local water supply reliability with recharge.

The Project costs are broken down into several tasks, which are further detailed in the scope of work (**Section A-4**). The costs are summarized in **Table 1** below. A total of \$9,201,200 was requested from the Safe, Clean Water Program (SCWP or SCW Program). This amount includes \$3,115,000 for Fiscal Year 2020-21, \$5,785,000 for Fiscal Year 2021-22, and \$100,400 for each fiscal year from 2022-23 through 2024-25.

The SCWP funding in fiscal years 2020-21 and 2021-22 will support construction activities. Actual activities will depend on Contractor's order of work. The Project's construction has been delayed slightly in comparison to the original SCWP application, as funding through the SCWP was required prior to construction. Construction is expected to start for the Project in July 2021. The following items of work will be funded based on the allocation of the specified fiscal year:

- Fiscal Year 2020-21: mobilization, demolition, diversions, pretreatment, and piping
- Fiscal Year 2021-22: piping, subsurface infiltration system, electrical, and surface restoration (landscape, irrigation, and other surface improvements)
- Fiscal Year 2022-23: operation, maintenance, and monitoring
- Fiscal Year 2023-24: operation, maintenance, and monitoring
- Fiscal Year 2024-25: operation, maintenance, and monitoring

Leveraged funds for planning and design were incurred prior to being awarded SCWP funds. Leveraged funds will also be used to support the construction activities listed above. Leveraged funds have been secured from several sources for planning/design and construction, including \$850,000 (includes grant and match) under the Proposition 1 Stormwater Grant Program and \$1,029,764 under the Proposition 1 Integrated Regional Water Management (IRWM) program. The remaining leveraged funds will be obtained through local partnerships and/or other grant programs.

Table 1 Anticipated Project Costs by Fiscal Year

Task	Budget	SCWP Contribution					Leveraged Funds ^A				
		2020-21	2021-22	2022-23	2023-24	2024-25	2020-21	2021-22	2022-23	2023-24	2024-25
Project Management	\$92,781	-	-	-	-	-	\$54,902 ^B	\$37,879	-	-	-
Project Effectiveness and Performance (three years)	\$30,000 ^C	-	-	\$10,000	\$10,000	\$10,000	-	-	-	-	-
Permitting/Environmental	\$52,984	-	-	-	-	-	\$52,984 ^B	-	-	-	-
Planning/Design/Engineering	\$519,332	-	-	-	-	-	\$519,332 ^B	-	-	-	-
Outreach/Engagement	\$18,902	-	-	-	-	-	\$18,902 ^B	-	-	-	-
Construction/Implementation	\$14,719,371	\$3,115,000	\$5,785,000	-	-	-	\$1,454,843	\$4,364,528	-	-	-
O&M (three years)	\$271,200 ^C	-	-	\$90,400	\$90,400	\$90,400	-	-	-	-	-
Total by Fiscal Year:	\$15,704,570	\$3,115,000	\$5,785,000	\$100,400	\$100,400	\$100,400	\$2,100,963	\$4,402,407	\$0	\$0	\$0
Total by Source:	\$15,704,570	\$8,900,000		\$301,200			\$6,503,370				
Total:	\$15,704,570	\$9,201,200					\$6,503,370				

^A Leveraged funds include \$850,000 (includes grant and match) from the Proposition 1 Stormwater Grant Program (for planning/design), \$1,029,764 from the Proposition 1 IRWM program, and additional funds from local partners, SCWP municipal program funds, and/or other funding sources.

^B Costs incurred (in-part or fully) prior to Fiscal Year 2020-21.

^C O&M and monitoring cost shown is the expected cost for the first three years, and O&M will continue for life of project.

A-2. Consistent with SCW Program Goals

By signing this Agreement, the Recipient shall provide certification that the Budget Plan is consistent with SCW Program Goals as described in Chapter 18, Section 4 of the Los Angeles County Flood Control District Code.

The Recipient shall include a summary of how the identified SCW Program Goals are expected to be achieved through the Funded Activity, including quantitative targets and corresponding metrics for subsequent reporting of all applicable parameters.

The goals of the SCWP include:

- A. Improve water quality and contribute to attainment of water-quality requirements.
- B. Increase drought preparedness by capturing more stormwater and/or urban runoff to store, clean, reuse, and/or recharge groundwater basins.
- C. Improve public health by preventing and cleaning up contaminated water, increasing access to open space, providing additional recreational opportunities, and helping communities mitigate and adapt to the effects of climate change through activities such as increasing shade and green space.
- D. Leverage other funding sources to maximize SCWP goals.
- E. Invest in infrastructure that provides multiple benefits.
- F. Prioritize Nature-Based Solutions.
- G. Provide a spectrum of project sizes from neighborhood to regional scales.
- H. Encourage innovation and adoption of new technologies and practices.
- I. Invest in independent scientific research.
- J. Provide Disadvantaged Community (DAC) benefits, including Regional Program infrastructure investments, that are not less than 110% of the ratio of the DAC population to the total population in each watershed area.
- K. Provide Regional Program infrastructure funds benefitting each municipality in proportion to the funds generated within their jurisdiction, after accounting for allocation of the 110% return to DACs, to the extent feasible.
- L. Implement an iterative planning and evaluation process to ensure adaptive management.
- M. Promote green jobs and career pathways.
- N. Ensure ongoing operations and maintenance for projects.

The Project meets the SCWP goals by diverting and capturing wet- and dry- weather runoff from over 940 acres, effectively reducing pollutant loads that would otherwise enter Pacoima Wash and the Los Angeles River (aligns with goal A above). This benefit can be categorized as a volume or pollutant load removed from the system. Captured runoff will be pretreated and then discharged into a subsurface storage system that will facilitate infiltration at the San Fernando Regional Park, resulting in groundwater recharge (aligns with goal B above). This benefit can be measured as a volume captured over a given

amount of time. In addition to recharge and water quality benefits, the Project will have additional benefits including public outreach through outreach events and with permanent signage, along with flood control benefits (aligns with goal E above). The benefits and metrics are summarized in **Table 2** below.

Table 2 Summary of Project Benefits and Metrics

Benefit	Metric	Description
Water Quality	Acre-feet (AF) Acre-feet per year (AFY)	Volume of polluted runoff will be captured/diverted by Project.
	Pounds (lbs) Pounds per year (lbs/year)	Pollutant concentration multiplied by volume capture = load removed.
Water Supply	Acre-feet (AF) Acre-feet per year (AFY)	Volume of runoff infiltrated in the San Fernando Valley Groundwater Basin.

The Project has a single storm capture volume of over 24 acre-feet and is expected to recharge on average 250 to 400 acre-feet annually (calculations vary between SCWP module and other methods). Based on an hourly 10-year Watershed Management Modeling System (WMMS) simulation, total zinc, copper, lead, nitrogen, and phosphorus are expected on average to be reduced by 129.5, 38.5, 21.1, 3,284.6, and 436.5 pounds annually. The Project is expected to reduce *E. coli* loading on average by 2.35×10^4 MPN/100mL annually. Each diversion line includes a flow meter and vault, which will measure the flow rate and volume captured by the Project.

In addition to the water quality and supply benefits, the Project leverages other funding sources, including Proposition 1 IRWM Program funding (aligns with goal D). The Project benefits surrounding DACs, as approximately 68% of the Project's benefit area/community is considered a DAC, 25% of which is considered a Severely Disadvantaged Community (SDAC) (aligns with goal J). An Operations and Maintenance (O&M) Manual has been developed for the Project, which will be used following implementation (aligns with goal N).

A-3. Estimated Reasonable Total Activity Cost

The Recipient shall submit a detailed estimate total Activity Cost for all phases and tasks included in the work schedule for the Funded Activity.

The costs for each task/activity described in **Section A-4** are summarized in **Table 1** and further detailed in **Table 3**. SCWP funding will be used to support construction activities, monitoring, and O&M. The cost breakdown has changed slightly since the original SCWP application was submitted based on advancements to the Project, which includes a refined cost opinion. The latest cost opinion, consultant fee proposals, and projected costs are incorporated into the cost summary below.

Table 3 Summary of Project Costs

Element	Cost	Source/Notes
Project Management		
Project Management (Contracted)	\$45,744	Consultant costs
Bid Support	\$10,405	
SCWP Reporting (through Construction)	\$36,632	
SCWP Reporting (during Monitoring)	-	To be determined in future
Sub-Total:	\$92,781	
Project Effectiveness and Performance (Annual)		
Monitoring and Reporting (Year 1)	\$10,000	Estimated annual cost based on similar projects in region
Monitoring and Reporting (Year 2)	\$10,000	
Monitoring and Reporting (Year 3)	\$10,000	
Sub-Total:	\$30,000	Estimated annual cost (will be confirmed in future)
Permitting/Environmental		
California Environmental Quality Act (CEQA) Documentation	\$40,130	Consultant costs (development of a Mitigated Negative Declaration [MND])
Permitting	\$12,854	Consultant costs
Sub-Total:	\$52,984	
Planning/Design/Engineering		
Planning	\$181,641	Consultant costs (utility search, survey, conceptual design, etc.)
Studies	\$41,189	Consultant costs (hydrology/hydraulics)
Plans, Specifications, and Estimates (PS&Es)	\$296,502	Consultant costs (including design iterations)
Sub-Total:	\$519,332	Incurred costs (leveraged funds)
Outreach/Engagement		
Outreach/Engagement (Pre-Construction)	\$18,902	Consultant costs
Outreach/Engagement (Post-Construction)	-	To be determined in future
Sub-Total:	\$18,902	
Construction/Implementation		
Construction Engineering Support	\$36,571	Consultant costs
Construction Management	\$1,334,800	Anticipated consultant costs

City of San Fernando

San Fernando Regional Park Infiltration Project

Scope of Work

Element	Cost	Source/Notes
Mobilization	\$1,252,000	Latest cost opinion (will be refined pending bids)
Demolition	\$35,000	
Diversions	\$210,000	
Pretreatment	\$305,000	
Piping	\$611,000	
Subsurface Storage System	\$8,330,000	
Electrical	\$682,000	
Surface Restoration	\$1,923,000	
Sub-Total:	\$14,719,371	
Annual O&M and Monitoring		
Annual Operation (Year 1)	\$40,000	Estimated annual cost based on similar projects in region
Annual Maintenance (Year 1)	\$50,400	Estimated annual cost (amortized) based on anticipated hours/rates
Annual Operation (Year 2)	\$40,000	
Annual Maintenance (Year 2)	\$50,400	
Annual Operation (Year 3)	\$40,000	
Annual Maintenance (Year 3)	\$50,400	
Sub-Total:	\$271,200	
Total:	\$15,704,570	Includes 3 years of O&M/monitoring

A-4. Funded Activity Description and Scope of Work

The Recipient shall provide a general description of the Funded Activity and a detailed scope of work. The scope of work may include:

- 1. Project Management, including required reporting*
- 2. General Compliance Requirements/Project Effectiveness and Performance*
- 3. Permitting and Environmental Compliance*
- 4. Planning, Design, and Engineering*
- 5. Stakeholder and Community Outreach/Engagement Activities*
- 6. Right of Way Acquisition*
- 7. Construction and Implementation*
- 8. Operation and Maintenance*

The Project will capture wet- and dry-weather runoff from over 940 acres within the City and City of Los Angeles. Captured runoff will be pretreated and conveyed to a subsurface storage system that will facilitate infiltration and groundwater recharge. The Project will address discharges from within the City into Pacoima Wash and ultimately the Los Angeles River.

The Project identified in the Upper Los Angeles River EWMP included a single diversion from the storm drain system on First Street, resulting in a capture area of just over 450 acres. The Project has since been expanded to include a second diversion from the storm drain system on Glenoaks Boulevard, resulting in a total capture area greater than 940 acres, including flows from both the City and City of Los Angeles.

Several concrete drop manhole diversion structures are proposed on existing storm drain infrastructure. Two diversion are proposed near First Street, adjacent to the park, to capture flows from Bond Issue (BI) 7001, which is owned and operated by Los Angeles County Flood Control District (LACFCD). One diversion is proposed on BI-7001 and another is proposed on a tributary, Miscellaneous Transfer Drain (MTD) 947, a storm drain currently owned and operated by the City, which may eventually be transferred to LACFCD. The diversion on MTD 947 is proposed in an effort to avoid several utilities located near its connection with BI-7001. An additional diversion is proposed on BI-0256 on Glenoaks Boulevard near the Jessie Street intersection. This diversion almost doubles the total capture area.

The Project includes the following scope of work items:

1. Project Management, including required reporting

Project Management involves miscellaneous expenditures, including invoicing, project management, project scheduling, grant reporting, development of a monitoring plan, and administering the bid and award process. The current costs included above are based on consultant fees only and do not include the City's in-kind services.

2. General Compliance Requirements/Project Effectiveness and Performance

This task includes post-construction monitoring to assess the effectiveness of Project implementation. A preliminary Monitoring Plan was submitted as an Attachment with Section 2.7 of the SCWP application, which identified the projected Project benefits (quantified) and an approach for how to assess whether the Project is effective following implementation. The preliminary Monitoring Plan is included as **Attachment A** for easy reference. The post-construction monitoring plan will be updated once the Project design phase is complete. A minimum of three (3) years of monitoring will be implemented following construction. Data collected through flow meters and water quality samples are expected to be used to assess the Project's effectiveness. The budget identified above for this task is for monitoring and data assessment. Development of a monitoring plan is included under Project Management.

3. Permitting and Environmental Compliance

An Initial Study and Mitigated Negative Declaration (IS/MND) was prepared on behalf of the City to identify potential site-specific environmental constraints associated with the Project in alignment with CEQA. On March 27, 2019, the Notice of Intent (NOI) to Adopt a MND was published. The City Council approved the IS/MND on June 17, 2019. The Notice of Determination was then filed with the County Clerk on June 18, 2019.

A connection permit is required for the two locations the Project will connect to LACFCD-owned storm drains (at BI-0256 and BI-7001). The engineering review was approved in November 2019. The connection permit will be finalized following approval of a Use and Maintenance Agreement and the permit will ultimately be pulled by the contractor with their bond information. A separate submittal was made to LACFCD regarding the connection to MTD 947, which was approved in June 2019. The diversion pipe from MTD 947 will cross private property and may require a temporary/permanent easement. Coordination for the diversion pipe will be performed under this task. This task does not include construction permits, as they will be obtained by the selected Contractor prior to construction.

4. Planning, Design, and Engineering

Plans, Specifications, and Estimates (PS&Es) were prepared at the 50% and 90% phases, and 100% PS&Es will be completed prior to the bid process. Additional consultant services during the design phase include a geotechnical exploration, hydrologic analysis, topographic survey, utility mapping, concept development, and Preliminary Design Report.

5. Stakeholder and Community Outreach/Engagement Activities

Outreach and engagement activities are further described in **Section A-8**. Outreach and engagement have been ongoing with the community and stakeholders since the design process started. In addition to outreach events, the City posted Project information in newspapers and on social media. These efforts will continue into the implementation phase as required.

6. Right of Way Acquisition

The City may require an easement (temporary/permanent) for the diversion pipe connecting to MTD 947, as indicated above. Easement coordination and/or approval is included under Task 3 above. Property/right-of-way acquisition is not required as part of the Project.

7. Construction and Implementation

Construction activities are expected to include the following, in addition to construction management and construction engineering support:

- Mobilization: Project start-up, scheduling, etc.
- Demolition: removal of interfering infrastructure (tree and manhole) for the construction of Project elements
- Diversions: three (3) storm drain diversions
- Pretreatment: excavation and installation of two pretreatment systems downstream of diversions (one near First Street and the other near Glenoaks Boulevard)
- Piping: from diversions to pretreatment and subsurface storage system
- Subsurface storage system: excavation, hauling, and installation of subsurface storage system to support infiltration and groundwater recharge
- Electrical: electrical components (valves and flow meters), electrical panel, conduit, and wiring to power electrical appurtenances
- Surface restoration: paving (street), landscape, irrigation, and baseball field to restore/enhance the surface disrupted during construction, along with the surrounding park area

8. Operation and Maintenance

The Operation and Maintenance task includes inspections and corrective actions as necessary, as described in the Project O&M Manual that was submitted as an Attachment to Section 2.8 of the SCWP application, and is included as **Attachment B** for easy reference. O&M is expected annually for the life of the Project. The preliminary O&M Manual will be finalized following construction, such that it includes specific components ultimately constructed.

A-5. Operations and Maintenance (O&M) Plan

Where the Funded Activity is an Infrastructure Program Project, the Recipient shall submit a plan describing the activities necessary to perform O&M for the Infrastructure Program Project to ensure it remains in good working order throughout the useful life of the Infrastructure Program Project using SCW Program Contributions. The O&M plan shall address the activities described in Exhibit F to the greatest extent feasible and in as much detail as possible based on the completeness of the Project design and construction. The Recipient shall update the O&M plan in connection with each Addenda until completion of the Infrastructure Program Project and the submittal of a final O&M plan.

The Recipient shall specifically identify the entity that will be performing the O&M for the lifetime of the Project. If this is not the Recipient, the Recipient shall submit a letter of commitment from the entity that will be performing the O&M (See Exhibit F, for example activities). The letter of commitment shall include details demonstrating how the provider is qualified and capable of providing the necessary ongoing O&M services.

The Recipient may elect to request the local municipality or District to provide O&M for the useful life of the Infrastructure Program Project using SCW Program Contributions. If the Recipient does not elect to seek the District's services or if the District is unable to provide the services as requested, the Recipient shall include in the letter of commitment reference to the above details demonstrating how the provider is qualified and capable of providing the necessary ongoing O&M services.

Regular maintenance and inspection schedules are necessary to preserve the Project's effectiveness and longevity. The City anticipates using a combination of their staff and contracted workers to inspect, operate, and maintain the Project. The City anticipates hiring a contractor to vacuum out the debris and sediment from the subsurface storage system and the pretreatment unit on an annual or periodic basis. The systems will be regularly inspected by City staff, who will determine if the systems need to be cleaned/maintained.

The preliminary O&M Manual was submitted as an Attachment to Section 2.8 of the SCWP application (included as **Attachment B**). The manual outlines operation, inspection, and maintenance requirements for each component and will include specifications, as-built plans, and maintenance/inspection logs following Project implementation. A letter of commitment from the City demonstrating the City's commitment to operate and maintain the Project in accordance with the O&M Manual was also included as an attachment to Section 2.8 of the SCWP application, and is included as **Attachment C** for easy reference.

A-6. Post-Construction Monitoring

Where the Funded Activity is an Infrastructure Program Project, stormwater quality monitoring data shall be collected and reported in a manner consistent with the [State Water Resources Control Board] SWRCB database, the [California Environmental Data Exchange Network] CEDEN for a period of three years. The Recipient shall submit a post-construction monitoring plan when the design phase is complete. The post-construction monitoring plan will evaluate the effectiveness of stormwater treatment facilities and include the project description; quality objectives; sampling design; sampling procedures; quality control; data management verification, and reporting; data quality assessment; and data analysis procedures.

A preliminary Monitoring Plan was submitted as an Attachment to Section 2.7 of the SCWP application (included as **Attachment A**). As requested, a post-construction monitoring plan will be prepared once the Project design phase is complete. A monitoring program will be implemented to determine if the benefits anticipated are provided by the Project, specifically in the initial time following implementation.

The Project includes flow meters just downstream of each diversion (one metering flows captured from the two systems on First Street and one metering flows captured from Glenoaks Boulevard). The flow meters will collect volumetric data that will become an integral part of quantifying Project benefits. The readings captured on the flow meter will be downloaded periodically to identify how much volume was captured and diverted to the subsurface infiltration system. These readings will provide the water quality and total water supply benefits in acre-feet (AF) or acre-feet per year (AFY).

If there is a need to quantify the pollutant load reduction provided by the Project, then the City will take grab samples within the diversion structures or pretreatment systems to quantify the pollutant load of the system inflow. A monitoring plan will be developed to identify the grab sample procedures, exact location, and frequency. It is anticipated that metal loads will be quantified in association with the Los Angeles River Metals TMDL and bacteria may also be analyzed in association with downstream impairments. Results from water quality monitoring (concentrations) will be used with the volume capture readings from the flow meters to approximate the total pollutant load removed by the Project. The data collected with the flow meter and grab samples would be used to quantify the water quality benefit as pounds of pollutant removed or pounds of pollutant removed per year. If bacteria are being analyzed for, then the metrics will not be in pounds, but in Most Probable Number (MPN).

A-7. Sustainability Rating

Where the Funded Activity is an Infrastructure Program Project that has applied for Institute for Sustainable Infrastructure (ISI) verification, the Recipient shall submit the final score and Envision award level.

Although the Project will not be applying for ISI/Envision verification, the Project incorporates several aspects of sustainability in the design. The Project will reduce pollutant loading to downstream water bodies by capturing wet- and dry-weather runoff. The captured runoff will be infiltrated into the local groundwater basin, providing a water supply benefit. The Project design allows for the use of a nature-based solution (infiltration) while preserving the usable park green space at the surface. New trees will also be planted as part of the Project to increase shade and reduce local heat island effects.

A-8. Stakeholder and Community Outreach/Engagement Plan

The Recipient shall submit a Stakeholder and Community Outreach/Engagement Plan for Infrastructure Program Projects and include a discussion of how local NGOs or CBOs will be involved, if applicable, and if not, why. Additional outreach/engagement activities, even if funded by other sources, should be referenced to provide an overview of anticipated overall project approach. The plan shall, at a minimum include:

1. *Community outreach activities to provide information to residents and information about upcoming meetings or other engagement activity event is scheduled. Outreach methods used should be appropriate in scale and type to the community being served. Outreach methods include but are not limited to: Online Media Outreach (email blasts, social media, publication on a website), Local Media Outreach (newsletters, local and regional newspapers, and local radio and television), and/or Grassroots Outreach (door-to-door canvassing, phone banking, surveys and focus groups, and distribution of flyers or other printed materials). The District will support outreach efforts through web-based platforms if requested at least four weeks prior to the requested publish date. The District should be included in all social media outreach and notified of all meetings and other engagement events.*
2. *Community engagement activities solicit, address, and seek input from community members for Funded Activities. These events may occur as part of any public meeting with multiple agenda items such as council, commission, or committee meetings where public input is invited; or at festivals, fairs, or open houses where a table or booth may be set up.*
3. *Stakeholder and Community Outreach/Engagement Plan requirements:*
Stakeholder and Community Outreach/Engagement Plan activities should occur at the onset of the project, during the design phase, and during construction.

Infrastructure Program Project Funds	Required Activity 1	Required Activity 2
<i>Up to \$2M</i>	<i>Outreach or Engagement</i>	
<i>Up to \$10M</i>	<i>Outreach</i>	<i>≥1 Engagement</i>
<i>Over \$10M</i>	<i>Outreach</i>	<i>≥2 Engagement</i>

4. *If the Funded Activity is for the O&M of an Infrastructure Program Project Stakeholder and Community Outreach/Engagement Plan activities should occur biennially to remind communities of the SCW Program Contribution.*
5. *Activities and measures to mitigate against displacement and gentrification. This includes, as applicable, an acknowledgment that the Funded Activity will be fully subject to and comply with any County-wide displacement policies as well as with any specific anti-displacement requirements associated with other funding sources.*

The City conducted public outreach during the design process to inform the community of the Project and solicit feedback. The City also posted Project information in newspapers and on social media, sharing Project information and advertising for the outreach events. Stakeholder outreach has also been conducted with interested parties. For example, the City has met several times with the Los Angeles Department of Water and Power (LADWP) to discuss the Project status and anticipated outcomes, as they are a Project partner. Outreach efforts will continue into final design and construction, as required, to maintain awareness of the Project and its potential impacts.

The following methods of outreach have been used, some of which will also be used in future outreach:

- Social media posting
- Newspaper advertisement
- Website with advertisement for engagement events
- Mailers with Project information and advertisement for engagement events

Table 4 summarizes community engagement that has occurred and is anticipated moving forward. The table does not include all City Council meetings in which the Project was discussed, which have also provided a platform for the community to share comments and feedback.

Table 4 Past and Future Engagement Events

Date	Event	Notes
During Planning/Design/Engineering Phase		
04/10/2019	Project Introduction/Update	Presented anticipated project layout, schedule, and park impacts
06/17/2019		
During Construction/Implementation Phase		
To be determined	Pre-Construction Meeting	Update the community on schedule and what to expect during construction

The City acknowledges that the Project will be fully subject to and comply with any County-wide displacement policies as well as with any specific anti-displacement requirements associated with other funding sources. These requirements are not currently anticipated, as the Project will not take away, limit access to, or significantly impact existing and/or future housing.

A-9. Tracking Infrastructure Program Project Benefits

The Recipient shall submit an overview of the benefits achieved upon the Activity Completion. SOW [Scope of Work] shall include quantitative targets and corresponding metrics for subsequent reporting of all applicable parameters.

The Project provides water quality benefits by reducing the pollutant loads reaching downstream receiving waters through the removal of runoff from the system. The Project also provides water supply benefits by infiltrating the diverted runoff in the San Fernando Valley Groundwater Basin. The Project has a single storm capture volume of over 24 acre-feet and is expected to recharge on average 250 to 400 acre-feet annually (calculations vary between SCWP module and other methods). Based on an hourly 10-year WMMS simulation, total zinc, copper, lead, nitrogen, and phosphorus are expected on average to be reduced by 129.5, 38.5, 21.1, 3,284.6, and 436.5 pounds annually. The Project is expected to reduce *E. coli* loading on average by 2.35×10^4 MPN/100mL annually. The benefits and metrics are summarized in **Table 2**. Once the Project is constructed, the Monitoring Plan will be implemented to assess Project performance relative to the quantitative targets described above and in **Section A-6**.

A-10. Work Schedule and Completion Data

The Recipient shall submit a detailed schedule, including start and completion dates for all phases and tasks of the scope of work for the Funded Activity. For Funded Activities that will be performed over more than one Fiscal Year, the work schedule must clearly identify the phases and tasks that will be performed in each Fiscal Year.

The Project tasks, including start and completion dates are shown in **Table 5**. The Project schedule has changed slightly since the SCWP application was submitted based on advancements to the Project and pending the award of funding. The dollars dedicated for each fiscal year align with specific tasks, even if those tasks are not scheduled to be completed the same year said funding is allocated.

Table 5 Anticipated Project Schedule

Task	Start Date	Completion Date
Project Management	April 2018	October 2025
Project Effectiveness and Performance	October 2022	October 2025
Permitting/Environmental	March 2019	June 2021
Planning/Design/Engineering	April 2018	September 2020
Outreach/Engagement	March 2019	October 2022
Construction/Implementation	June 2021	October 2022
O&M	October 2022	(useful life of Project)

In addition to the broad category of dates, the following milestones are anticipated within the next year:

- Finish design plans: January 2021
- Council approval of design plans: February 2021
- Go out to bid: March 2021
- Bids are due: April 2021
- Select contractor: April 2021
- Go to City Council for bid award: May 2021
- Notice to proceed with construction: May/June 2021
- Start construction: July 2021

Attachment A

Preliminary Monitoring Plan

City of San Fernando Regional Park Infiltration Project Preliminary Monitoring Plan



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December 2019

1. Background

The City of San Fernando (City) was awarded a planning grant by the California State Water Resources Control Board (SWRCB) Proposition 1 Stormwater Grant Program for the San Fernando Regional Park Infiltration Project (Project). The terms of the grant are detailed under Agreement No. D17126111. The Project was identified in the Upper Los Angeles River (ULAR) Enhanced Watershed Management Program (EWMP) Plan as a priority regional project and will assist the ULAR group in addressing applicable Total Maximum Daily Loads (TMDLs) and water quality priorities. **Figure 1-1** illustrates the ULAR Watershed and the ULAR Watershed Group.

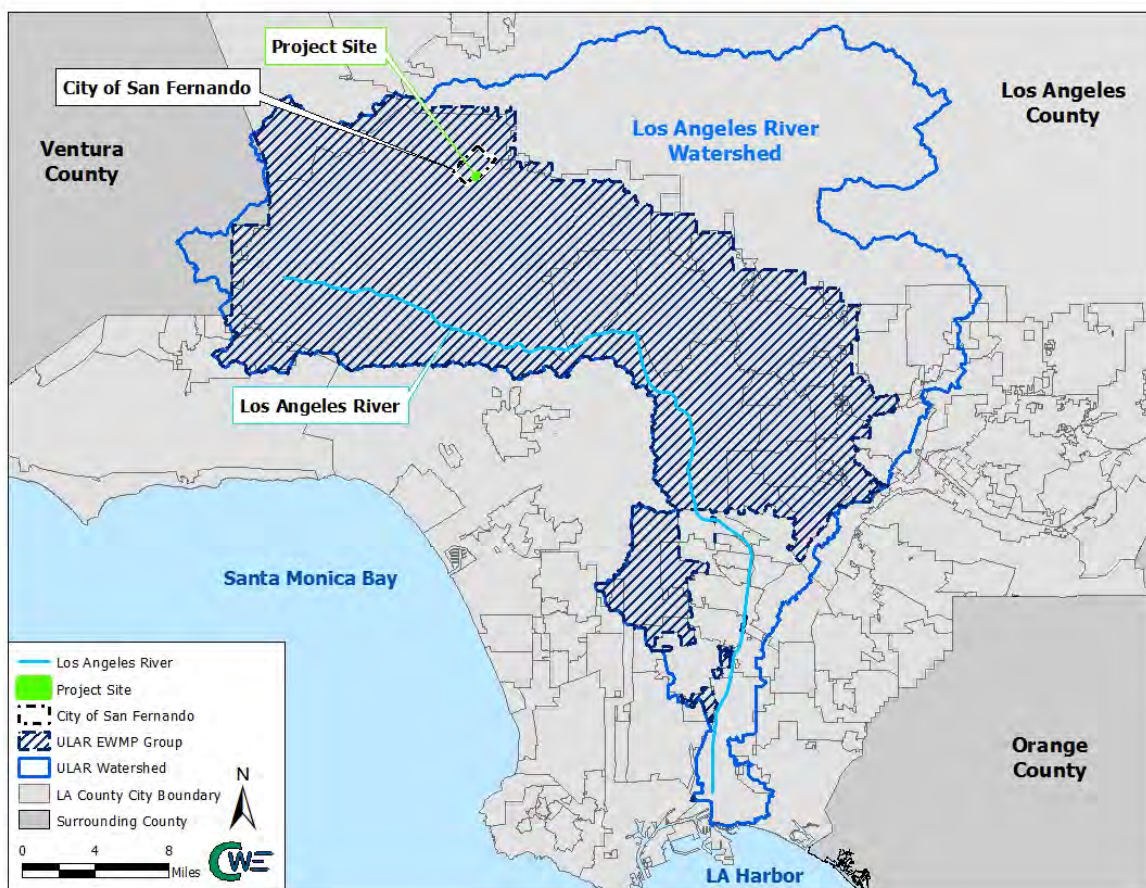


Figure 1-1 ULAR Watershed and Watershed Group

The ULAR EWMP was approved by the Regional Water Quality Control Board (Regional Board) on April 2, 2016 in response to the requirements set forth in the National Pollutant Discharge Elimination System (NPDES) Phase I Los Angeles County Municipal Separate Storm Sewer System (MS4) Permit, Order No. R4-2012-0175 (MS4 Permit). The EWMP identifies applicable water quality priorities and sets forth a plan as to how those priorities are to be addressed by 2037. A Reasonable Assurance Analysis (RAA) was completed, which modeled the existing water quality in the ULAR Watershed. The RAA was also used to demonstrate the proposed volume capture by city and subwatershed would address the water quality priorities by the TMDL-defined schedule.

Table 1-1 summarizes the stormwater capture goals and implementation schedule for the City based on the ULAR EWMP and RAA by Best Management Practice (BMP) type. The volumes identified in the table are cumulative as the schedule progresses. The BMP types include regional BMPs, green streets, and Low Impact Development (LID) BMPs. LID BMPs are typically addressed by private owners within the City as part of new and redevelopment requirements.

Table 1-1 Summary of EWMP Implementation Schedule for the City

Schedule	Stormwater Capture Volume (acre-feet)		
	Regional BMPs	Green Streets	LID BMPs
2017	4	0	0.02
2024	9	0	0.10
2028	15	0.03	3.00
2032	15	0.03	3.00
2037	27	0.03	3.00

2. Project Purpose and Goals

The Project is being implemented by the City to meet water quality goals as identified in the ULAR EWMP and as required by the MS4 Permit. The Project will address discharges from within the City into Pacoima Wash and ultimately the Los Angeles River. **Figure 2-1** illustrates the general concept of the Project. The Project will reduce pollutant loading to downstream water bodies by capturing wet- and dry-weather runoff. Captured runoff will be discharged into a subsurface storage system that will facilitate infiltration and groundwater recharge. In addition to water quality benefits, the Project will have additional benefits including public outreach and education, water demand reduction through groundwater recharge, and flood control.

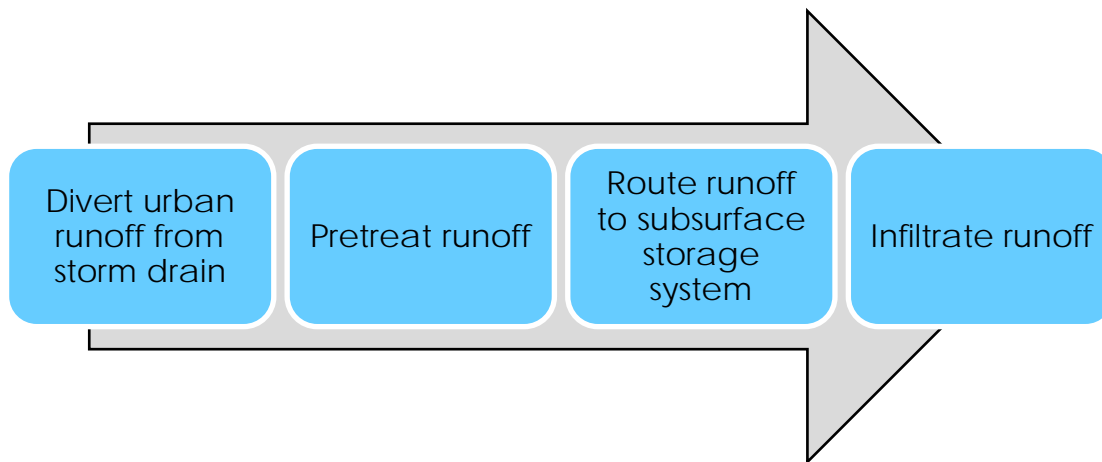


Figure 2-1 General Project Concept

Project goals are summarized as follows:

- Enhance water quality locally and in downstream water bodies
- Contribute towards the City's EWMP implementation goals
- Reduce local dependency on imported water through groundwater recharge
- Educate local communities through education and outreach
- Meet the SWRCB grant requirements

3. Proposed Improvements

Figure 2-1 illustrates the general concept of the Project, which involves diverting runoff from three local storm drains, pretreating runoff, and then conveying captured runoff into a subsurface storage system for infiltration. **Figure 3-1** illustrates the general Project concept. Excavation at the subsurface storage system will be up to approximately 30 feet deep. Excavation along the diversion pipe from Glenoaks Boulevard will not exceed 10 feet deep.



Figure 3-1 Concept Layout

The subsurface storage system will have an approximate footprint of 1.35 acres with a dead storage capacity of 9.27 acre-feet and a single storm infiltration capacity of an additional 15.60 acre-feet, resulting in a single storm capture volume of 24.87 acre-feet. The diversion pipeline is approximately 0.8 miles long with an anticipated diameter no greater than 18 inches.

4. Project Benefits

The Project provides water quality benefits by reducing the pollutant loads reaching downstream receiving waters through the removal of flows from the system. Wet- and dry-weather runoff will be captured and infiltrated through a subsurface storage system within the park, which removes them, and their associated pollutant load, from the receiving water system. This benefit can be categorized as a volume removed from the system or as a pollutant load removed from the system. The Project also provides water supply benefits, as the flows diverted will recharge the local groundwater basin. Infiltration at this site will benefit the City of Los Angeles, as they draw from the basin. The water supply benefit with the City of Los Angeles' Green New Deal, which sets priorities for increasing local water supply and decreasing dependence on imported water. This benefit can be measured as a volume captured and infiltrated. The benefits and metrics are summarized in **Table 4-1** below.

Table 4-1 Summary of Project Benefits and Metrics

Benefit	Metric	Description
Water Quality	Acre-feet (AF)	Volume of polluted runoff captured/diverted by Project.
	Acre-feet per year (AFY)	
	Pounds (lbs)	Pollutant concentration multiplied by volume capture = load removed.
	Pounds per year (lbs/year)	
Water Supply	Acre-feet (AF)	Volume of runoff infiltrated (volume of groundwater recharge).
	Acre-feet per year (AFY)	

5. Monitoring Approach

The City anticipates being awarded funding for the Project, which typically requires implementation of a monitoring program to determine if the benefits anticipated are provided by the Project, specifically in the initial time period following implementation. The Project includes flow meters just downstream of each diversion (one metering flows captured from the two systems on First Street and one metering flows captured from Glenoaks Boulevard). The flow meters will collect volumetric data that will become an integral part of quantifying Project benefits. The readings captured on the flow meter will be downloaded periodically to identify how much volume was captured and diverted to the subsurface infiltration system. These readings will provide the water quality and total water supply benefits in acre-feet (AF) or acre-feet per year (AFY).

If there is a need to quantify the pollutant load reduction provided by the Project, then the City will take grab samples within the diversion structures or pretreatment systems to quantify the pollutant load of the system inflow. A monitoring plan will be developed to identify the grab sample procedures, exact location, and frequency. It is anticipated that metal loads will be quantified in association with the Los Angeles River Metals TMDL and bacteria may also be analyzed in association with downstream impairments. Results from water quality monitoring (concentrations) will be used with the volume capture readings from the flow meters to approximate the total pollutant load removed by the Project. The data collected with the flow meter and grab samples would be used to quantify the water quality benefit as pounds of pollutant removed or pounds of pollutant removed per year. If bacteria are being analyzed for, then the metrics will not be in pounds, but in Most Probable Number (MPN).

Attachment B

Preliminary O&M Manual

City of San Fernando Regional Park Infiltration Project Operation and Maintenance Manual



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December 2019

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Acronyms

APN	Assessor Parcel Number
BI	Bond Issue
EWMP	Enhanced Watershed Management Program
LACFCD	Los Angeles County Flood Control District
MS4	Municipal Separate Storm and Sewer System
MTA	Metropolitan Transit Authority
MTD	Miscellaneous Transfer Drain
O&M	Operation and Maintenance
SCADA	Supervisory Control and Data Acquisition
TMDL	Total Maximum Daily Load
ULAR	Upper Los Angeles River

1. Introduction

The City of San Fernando (City) is implementing the San Fernando Regional Park Infiltration Project (Project) to address discharges from within the City into Pacoima Wash and ultimately the Los Angeles River. The Project was identified in the Upper Los Angeles River (ULAR) Enhanced Watershed Management Program (EWMP) Plan as a priority regional project and will assist the ULAR group in addressing applicable Total Maximum Daily Loads (TMDLs) and water quality priorities. The goal of the Project is to reduce the quantity of pollutants reaching downstream receiving waters through the discharge of stormwater and dry-weather runoff. The Project will capture runoff before it enters the Municipal Separate Storm and Sewer System (MS4) and utilize a subsurface infiltration system to support infiltration. This Project includes construction of two diversion structures near First Street, one on Bond Issue 7001 (BI-7001) and the other on a Miscellaneous Transfer Drain (MTD) 947. A second diversion system is located on Glenoaks Boulevard near Jessie Street on BI-0256. Flows captured to through the diversions will be pretreated (two pretreatment units, one near First Street and one near Glenoaks Boulevard). Pretreated flows will be conveyed through gravity storm drains to a subsurface infiltration system located within the park. Each diversion line includes a flow meter and vault, which will measure the flow rate and volume captured by the Project. This Operation and Maintenance (O&M) Manual has been prepared to provide guidance for maintenance crews on the inspection and maintenance of proposed Project components. The manual outlines operation, inspection, and maintenance requirements and will include specifications, as-built plans, and maintenance/inspection logs following Project implementation.

1.1 Purpose

The purpose of the Project is to improve water quality within the Los Angeles River Watershed by capturing and retaining flows. Removing flows from the system will in turn reduce the pollutant load reaching downstream conveyances, including Pacoima Wash and the Los Angeles River. The Project will also provide water supply benefits. Captured flows will be infiltrated, recharging groundwater, which will be pulled out and distributed to the local community under the management of the City of Los Angeles.

1.2 Proposed Improvements

The following improvements are proposed as part of the Project:

- Diversion structure (modified manhole with a grated drop inlet) on:
 - First Street, 500 feet west of Pacoima Wash on BI-7001
 - Near First Street, approximately 15 feet north of First Street on MTD 947
 - Glenoaks Boulevard near Jessie Street intersection on BI-0256
- Two pretreatment devices:
 - Southeast corner of park – treating flows from both the First Street diversions
 - Jessie Street near Glenoaks Boulevard – treating flows from Glenoaks diversion
- Gravity piping to connect components
- Two gate valves and flow meters in separate vaults (downstream of each pretreatment system)
- Subsurface storage system within the park

The diverted flows will gravity drain into a pretreatment device and into the subsurface infiltration system. Pretreated flows will be conveyed through a gate valve within a vault, which will be closed when the system is full based on communications with a level sensor in the subsurface storage system. Flow meter will be located downstream of each valve to measure the velocity (rate and volume) of the diverted flows. The gravity pipes have a total length of approximately one mile.

Figure 1-1 illustrates the improvements that will be constructed as part of the Project. As-builts will be included in **Appendix A** following construction of the Project.



Figure 1-1 Proposed Conditions

1.3 Location of the Project

The Project is located in the right-of-way surrounding San Fernando Recreation Park, within public streets, and within the park. **Figure 1-2** illustrates the park location within the City and within the Los Angeles River Watershed, while the location of proposed infrastructure is shown in **Figure 1-1**. The park is surrounded by urban development including multi- and single-family homes and is bound by a Metropolitan Transit Authority (MTA) railway to the west along First Street, industrial parks on the south and east corners, and medium-density housing to the north on Park Avenue. Pacoima Wash is located a few hundred feet south of the park. The Los Angeles County APN for the park property is 2519-026-903.

City of San Fernando

Regional Park Infiltration Project Operation and Maintenance Manual

The park is associated with the address 208 Park Avenue, San Fernando, California. Los Angeles County Flood Control District (LACFCD) owns and operates BI-7001 and BI-0256, while the City currently owns and operates MTD 947, until it is transferred to LACFCD. The diversion pipe from Glenoaks Boulevard will be placed underneath portions of Jessie Street, Fifth Street, and Park Avenue. These streets are surrounded by both multi- and single-family homes and industrial facilities.

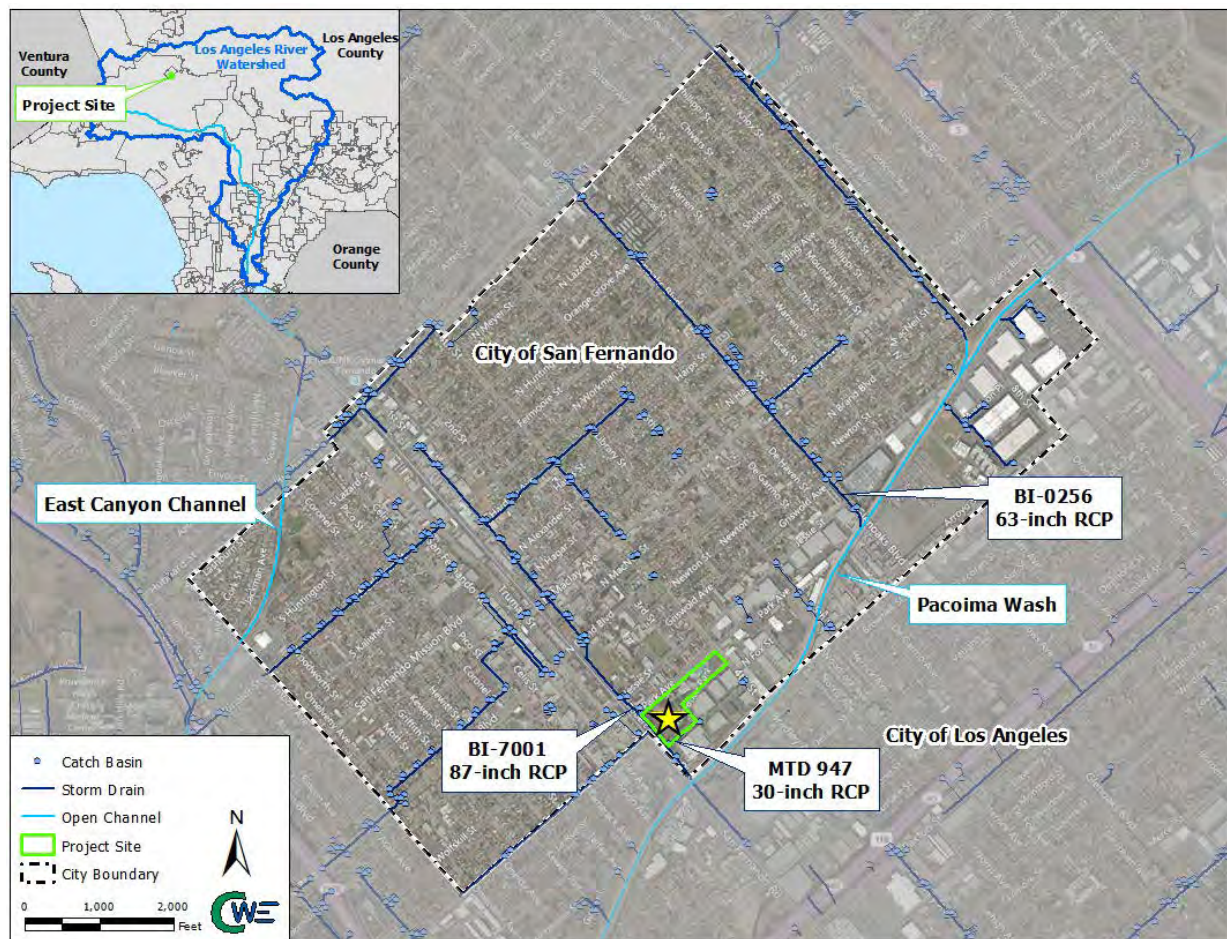


Figure 1-2 Project Site Map

1.4 References

The Project components will be inspected, operated, and maintained as described in this manual. References and technical specifications for the pretreatment unit, valves, flow meters, and subsurface infiltration system are attached in **Appendix B** and **Appendix C**.

2. Project Description

Regular maintenance and inspection schedules are necessary to preserve the Project's effectiveness and longevity. The following sections detail the necessary tasks required to operate, inspect, and maintain the Project's components.

2.1 Operation

The main system components include the diversion structures (modified manholes with a grated drop inlet and pipe), pretreatment units, gate valves, flow meters, gravity pipes, and subsurface infiltration system. Once in place, the grated inlets and pretreatment units will not require any specific operations, as they will function on their own. Inspections and maintenance related to the diversion and pretreatment systems are further discussed below.

The valves and flow meters on the diversion lines will not require manual operation. The valve will open and shut based on communications through the proposed Supervisory Control and Data Acquisition (SCADA) system. Flow data will be logged based on the programming established during construction. Inspection and maintenance related to the valves and flow meters are further discussed below.

2.2 Maintenance and Inspections

Descriptions of the operation/maintenance and inspection frequency of the Project's components are listed in **Table 2-1**.

The City will be responsible for inspection, operation, and maintenance. Contact information is as follows:

City of San Fernando
Department of Public Works
117 N Macneil Street
San Fernando, CA 91340
(818) 898-1222

Table 2-1 Inspection and Maintenance Summary

Component	Operation/Maintenance	Inspection Frequency
Diversion Systems (inlets and pipes)	<ul style="list-style-type: none"> ➤ Inspect for accumulated sediment and debris over grate and within concrete basin ➤ Remove accumulated sediment and debris (litter and leaves) from the grate and inside the inlet ➤ Inspect conveyance pipe for clogging ➤ Remove accumulated materials from the pipe system 	Before and after the storm season (twice per year)
Pretreatment Units	<ul style="list-style-type: none"> ➤ Inspect unit separation chamber and sump for accumulated trash, debris, and sediment and remove as necessary ➤ Inspect screen for clogging and remove accumulated material as necessary 	Before and after the storm season (twice per year)
Gate Valve	<ul style="list-style-type: none"> ➤ Inspect for excessive wear, corrosion, and/or leakage and replace affected part if necessary ➤ Inspect for blockages or accumulated sediment and remove as necessary ➤ Cycle valve to make sure it functions properly 	Once per year
Flow Meters	<ul style="list-style-type: none"> ➤ Inspect flow data to identify anomalies ➤ Troubleshoot with manufacturer if data anomalies observed ➤ Mostly maintenance free, but should be calibrated annually 	Once per year
Subsurface Infiltration System	<ul style="list-style-type: none"> ➤ Inspect storage for sediment and debris and remove as necessary ➤ Inspect inlet/outlet pipes for clogging and remove debris as necessary ➤ Use vacuum truck to remove accumulated materials ➤ Observe infiltration rates over time to confirm infiltration areas are not clogged ➤ Restore infiltration if rates impacted significantly (maintenance requirements may vary based on issue) 	Before and after the storm season (twice per year)
Mosquito/Vector Screens/Barriers	<ul style="list-style-type: none"> ➤ Inspect screen/barrier for rips or holes ➤ Replace screen/barrier if damage is observed 	Quarterly

2.3 Repair, Replacement, Rehabilitation, and Removal

The Project components shall be inspected and maintained on a regular basis, as detailed in **Table 2-1**. It is recommended that the specialized components be maintained by qualified personnel. The City will either contract out some of the maintenance or be trained on how to maintain the components. Any damage observed shall be repaired, replaced, rehabilitated, or removed, depending on the damage and manufacturer (or specialist) recommendations. Detailed product information will be submitted to the City by the selected Contractor, including O&M protocols, which will be included in this manual following construction.

2.4 Regulatory Requirements

All the described inspection and maintenance activities are exempt from local or regulatory permits.

2.5 Third Party Agreements

There are no third party agreements in place for the inspection, operation, and/or maintenance of the Project components described in this O&M Manual at this time.

3. Cost

Table 3-1 summarizes the anticipated maintenance cost. The maintenance cost is based on the number of crews/staff required, staff level expertise, and hours of maintenance per year. The hourly rate is based on general industry averages and may vary depending on whether the City will maintain or hire a maintenance team. It is expected that at least two laborers are onsite performing maintenance. The hourly projections may also vary depending on the final equipment constructed. These projections will be updated following construction. In addition to the maintenance costs projected below, it is anticipated that approximately \$50,000 of operational costs will exist per year in association with inspections and utility (electrical and other) fees. Costs will likely increase about 3% annually based on inflation, which is not shown in the table below.

Table 3-1 Anticipated Maintenance Cost

Component	Frequency	Hours by Position per Year			Equipment Rental	Total Cost
		Superintendent	Foreman	Laborer		
		\$150	\$120	\$75		
Diversion System	Twice per year	12	36	72	Equipment used for many of the components	\$11,520
Pretreatment	Twice per year	12	36	72		\$11,520
Gate Valve	Once per year	4	12	24		\$3,840
Flow Meter	Once per year	4	12	24		\$3,840
Subsurface Infiltration System	Twice per year	14	42	84		\$13,440
Mosquito/Vector Screens/Barriers	Quarterly	4	12	24		\$3,840
TOTAL:		50	150	300	\$2,400	\$50,400

Appendix A

As-Built Drawings

As-built drawings will be included upon Project completion

Appendix B

Technical Specifications

Technical specifications will be included upon Project completion

Appendix C

Catalog Cut Sheets and Pertinent Data

Catalog and cut sheets will be included upon Project completion

Appendix D

Inspection and Maintenance Logs

Diversion System (Inlets and Pipes) Inspection and Maintenance Log

Date	Inspection/Maintenance Personnel	Inspection/Maintenance Performed	Additional Notes

Pretreatment Units Inspection and Maintenance Log

Date	Inspection/Maintenance Personnel	Inspection/Maintenance Performed	Additional Notes

Gate Valve Inspection and Maintenance Log

Date	Inspection/Maintenance Personnel	Inspection/Maintenance Performed	Additional Notes

Flow Meter Inspection and Maintenance Log

Date	Inspection/Maintenance Personnel	Inspection/Maintenance Performed	Additional Notes

Subsurface Infiltration System Inspection and Maintenance Log

Date	Inspection/Maintenance Personnel	Inspection/Maintenance Performed	Additional Notes

Mosquito/Vector Screens/Barriers Inspection and Maintenance Log

Date	Inspection/Maintenance Personnel	Inspection/Maintenance Performed	Additional Notes

Attachment C

Letter of Commitment for O&M



THE CITY OF SAN FERNANDO

CITY COUNCIL

MAYOR
JOEL FAJARDO

VICE MAYOR
SYLVIA BALLIN

COUNCILMEMBER
ROBERT C. GONZALES

COUNCILMEMBER
MARY MENDOZA

COUNCILMEMBER
HECTOR A. PACHECO

December 11, 2019

Los Angeles County Flood Control District
Safe Clean Water Program
900 S. Fremont Avenue
Alhambra, California 91803

Subject: San Fernando Regional Park Infiltration Project- Letter of Commitment

To Whom It May Concern:

The City of San Fernando (City) is seeking funding for the San Fernando Regional Park Infiltration Project (Project) through the Regional Safe Clean Water Program (SCWP). The regional multi-benefit project provides water quality and water supply benefits along with community enhancements. Flows are diverted from two storm drains and conveyed to a subsurface storage system within San Fernando Recreation Park, located on First Street and Park Avenue, where they will infiltrate into the ground, recharging groundwater supply and addressing water quality impairments within the Los Angeles River Watershed.

The City commits to operate and maintain the Project in accordance to the Operation and Maintenance (O&M) Plan prepared and submitted as part of the Regional SCWP application process for the useful life of the Project. An updated O&M Plan will be submitted to the City following construction, which will be updated based on the parts and components implemented. We understand the following major elements will require maintenance:

- Diversion structure and piping
- Pretreatment systems
- Flow meters and valves
- Subsurface infiltration system

If you have any questions or require additional information, please contact Kenneth Jones at (818) 898-1240 or KJones@sfcity.org.

Respectfully submitted,



Nick Kimball
City Manager

ADMINISTRATION DEPARTMENT

117 MACNEIL STREET
SAN FERNANDO
CALIFORNIA
91340

OFFICE OF THE
CITY MANAGER
(818) 898-1202

PERSONNEL DIVISION
(818) 898-1220

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AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Nick Kimball, City Manager

Date: February 16, 2021

Subject: Consideration to Establish a Homeless Ad Hoc Committee

RECOMMENDATION:

It is recommended that the City Council:

- a. Establish a Homeless Ad Hoc to work with staff; and
- b. Appoint Councilmember Cindy Montanez and Councilmember Celeste Rodriguez to serve on the Homeless Ad Hoc Committee.

BACKGROUND:

1. On February 3, 2021, Councilmember Cindy Montanez requested an update from staff regarding the City's efforts to address homelessness in San Fernando.
2. On February 3, 2021, Mayor Sylvia Ballin requested, with concurrence from City Council, that staff place an item on the next regular agenda to form a Homeless Ad Hoc Committee with Councilmembers Cindy Montanez and Celeste Rodriguez serving on the Committee.

ANALYSIS:

Ad Hoc committees consist of either one or two Councilmembers, have a clear and definite scope, and dissolve upon completion of the scope, unless otherwise extended by the City Council with a new scope. Ad Hoc committees are less formal than standing committees and are therefore not subject to the requirements of the Ralph M. Brown Act.

Scope of Duties.

It is anticipated that the Homeless Ad Hoc Committee will meet regularly to review information and develop policy recommendations to address homelessness in San Fernando, including, but not limited to:

Consideration to Establish a Homeless Ad Hoc Committee

Page 2 of 2

- Review of consultants to prepare a Homeless Plan.
- Provide guidance regarding community outreach as part of a Homeless Plan.
- Review proposed ordinances, resolutions, and policies that impact the homeless population in San Fernando.
- Review the City's annual Point in Time (PIT) homeless count.
- Other homeless policy related items that require additional study.

Staff recommends that the Ad Hoc Committee dissolve upon adoption of a Homeless Plan.

BUDGET IMPACT:

There is no budget impact associated with establishing a Homeless Ad Hoc Committee and related duties. The City received approximately \$23,000 in funding through the San Fernando Valley Council of Governments to hire a consultant to prepare a Homeless Plan. Staff time involved in attending Ad Hoc Committee meetings and associated work is included in the each department's work plan.

CONCLUSION:

Staff recommends that the City Council establish a Homeless Ad Hoc Committee and appoint Councilmember Montanez and Councilmember Rodriguez to serve on the Committee.

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AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Nick Kimball, City Manager

Date: February 16, 2021

Subject: Presentation and Update Regarding COVID-19 Response Efforts

RECOMMENDATION:

Receive a presentation from staff related to the City's COVID-19 efforts, including, but not limited to:

- a. Review of the City's COVID-19 planning, response, enforcement, and education efforts, and related policy initiatives; and
- b. Review of financial assistance programs and the pursuit of funding opportunities, and related recommendations, as appropriate.

ANALYSIS:

This discussion is meant to provide City Council and staff the opportunity to discuss all items related to the City's response efforts and policy initiatives related to the COVID-19 pandemic, including, but not limited to, discussion of financial hardship programs and CARES Act and other potential stimulus funding.

Staff Updates.

State of California COVID-19 Updates.

Staff will provide an update on the State of California's Blueprint for a Safer Economy plan (Attachment "A").

Los Angeles County Department of Public Health (LACDPH) Safer At Home Health Order.

Staff will provide an update on current Health Orders issued by the LACDPH and key COVID-19 related metrics (Attachment "B").

Health Order Enforcement.

Staff will provide an update on current enforcement efforts and request direction related to future enforcement, as appropriate.

Presentation and Update Regarding COVID-19 Response Efforts

Page 2 of 6

City Facility Closures.

Effective, February 22, 2021, City Hall is scheduled to reopen to the public with modified hours (i.e., Monday, Wednesday and Thursday, 12 pm to 5:30 pm). All visitors to City Hall must adhere to the County of Los Angeles Department of Public Health guidelines for physical distancing and must wear a cloth face covering at all times to help slow the spread of COVID-19 in our community.

City staff will continue to be available to answer calls and respond to emails during City Hall closure days (i.e., Monday, Wednesday, and Thursday, 7:30 am to 12 pm; Tuesday, 7:30 am to 5:30 pm; and Friday, 8:00 am to 5:00 pm). For additional convenience, the public may use the Online Permit Counter, www.sfcity.org/Community-Development, to submit building permit applications, track progress, and schedule inspections online. Below is contact information for each City Department:

Planning & Zoning Permits; Building Permits & Inspections; Graffiti Removal; Yard Sale Permits	CommunityDevelopment@sfcity.org (818) 898-1227
Water & Sewer Utilities; Water Bills (use night Dropbox if paying by check)	Finance@sfcity.org (818) 898-1212
Tree & Street Services	PublicWorks@sfcity.org (818) 898-1222
Police (non-emergency)	Police@sfcity.org (818) 898-1267
Adult, Senior & Youth Programs	Recreation@sfcity.org (818) 898-1290
City Manager	CityManager@sfcity.org (818) 898-1202
City Clerk	CityClerk@sfcity.org (818) 898-1204
General Information	Info@sfcity.org (818) 898-1200

Indoor recreational facilities remain closed to the public except when a heat advisory is issued or a Public Safety Power Shutoff (PSPS) notice is provided by Southern California Edison and the Las Palmas Park facility is open when activated as a cooling center or emergency shelter. Staff is following the County protocol for physical distancing and cleaning while the cooling centers are open.

San Fernando Residential Food Program.

The City Council allocated \$100,000 in CDBG/CARES Act (CDBG-CV) funding to create the San Fernando Residential Food Distribution Program to assist families impacted by COVID-19. The

Presentation and Update Regarding COVID-19 Response Efforts

Page 3 of 6

food distribution program provides a box of non-perishable food items and personal protective equipment (with a value up to \$250) to each qualifying household. These items may include canned meat and vegetables, pasta, sugar and spices, sauces, canned soups and stews, coffee and tea, rice, baby food, and other non-perishable food items. Personal protective equipment (PPE) including masks, hand sanitizer, disinfectant solution, thermometers and shower curtains (to assist with creating a barrier to self isolate in small quarters) may also be provided.

Three San Fernando Residential Food Distribution events have been held on October 17, 2020, November 21, 2020 and December 19, 2020. A total of 237 applicants have been invited to pick-up their box of non-perishable food and PPE items with more than 200 families being served. The next distribution date is scheduled for February 20, 2021. The application deadline for the February 20, 2021 distribution was February 8, 2021. Applications for this program are currently available on the City's website: www.sfcity.org/coronavirus.

San Fernando Personal Protective Equipment (PPE) for Businesses Program.

The City Council allocated \$25,000 in CDBG/CARES Act funding to create the San Fernando Personal Protective Equipment (PPE) for Businesses Program to assist businesses impacted by COVID-19. The program will provide a box of essential items (with a value up to \$125) to each qualifying business. These items may include disposable (KN95 and/or blue surgical-type) masks, disinfectant wipes, face shields, non-contact thermometers, disposable gloves, and contactless hand sanitizer system.

The first San Fernando Personal Protective Equipment (PPE) for Businesses Program distribution was held on Monday, December 14, 2020. A total of 66 applicants were invited to pick-up their box of PPE items with approximately 55 of those businesses being served. The next distribution date is scheduled for the week of February 22, 2021. Applications for this program are currently available on the City's website: www.sfcity.org/coronavirus.

COVID-19 Testing.

The City of San Fernando, in partnership with the City of Los Angeles, Los Angeles Fire Department (LAFD), non-profit organization Community Organized Relief Effort (CORE), and Curative Lab, have established a walk-up COVID-19 Testing site at Recreation Park. The walk-up super site offers up to 3,000 COVID-19 tests each day and operates Monday through Saturday from 8:00 am - 4:00 pm. If San Fernando residents are not able to get an appointment for a COVID-19 test online, they may walk-up at San Fernando Park without an appointment and show their identification with a San Fernando address. They will be registered and given an appointment on-site by the worker.

The site is also be able to deliver flu vaccines and COVID-19 vaccines for eligible persons. Reservations are required and may be made through a link on the City's website: www.sfcity.org/coronavirus.

Presentation and Update Regarding COVID-19 Response Efforts

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Public Medical Point of Dispensing (MPOD) Location.

Staff has executed a Memorandum of Understanding (MOU) with the County of Los Angeles Department of Public Health (DPH) designating the Recreation Park and Las Palmas Park facilities as eligible MPOD locations. Through the MOU, the City is eligible to partner with DPH to dispense life-saving Medical Counter Measures (MCM) to the public during a public health emergency. To qualify locations in the City as MPODs, facilities must meet certain County MPOD requirements, City staff must complete training exercises and the City must execute an MOU. The MPOD structure may be used to distribute a COVID-19 vaccination when it becomes widely available and would open to everyone with no restrictions.

COVID-19 Vaccine.

Phase 1A of the Distribution Phase began in mid-December 2020 and include staff who work in acute care hospitals, residents and staff at Skilled Nursing Facilities, and emergency medical technicians and paramedics. On January 19, 2021, LACDPH announced that individuals in Phase 1B (ages 65 and older) were eligible to receive the vaccination.

Los Angeles County residents in this high-priority age group have three options to register for an appointment to receive the COVID-19 vaccine:

- LACDPH Online portal: [VaccinateLACounty.com](https://vaccinate.lacounty.gov)
- Los Angeles Fire Department Online portal: [CarbonHealth.com/COVID-19-Vaccines](https://carbonhealth.com/covid-19-vaccines)
- LACDPH Call Center (between 8 am and 8:30 pm): (833) 540-0473

This information is also available on the City's website: [SFCITY.ORG/Coronavirus](https://sfcity.org/coronavirus)

The City has also created a COVID-19 Vaccine Task Force comprised of staff from various City Departments to work with various community partners to advocate for vaccination options for local residents.

Both the Pfizer and Moderna vaccines have been shown to be safe and very effective in large studies that involved a diverse mix of people. These vaccines prevented 95% of cases of COVID-19 disease. While the vaccine stops people from getting sick, however, it is not yet clear if it stops them from spreading COVID-19 to other people. It is also not yet known how long they will be immune. So, everyone must still wear a face covering, physically distance, and not gather.

The COVID-19 vaccine will be free for everyone and will be offered to different groups in phases (Attachment "C") and is likely to be available to the general public in Spring/Summer 2021.

As usually happens during a crises, misinformation is circulating about vaccines and scammers are at work trying to cheat people out of their money. The DPH has developed COVID-19 Vaccine Frequently Asked Questions (Attachment "D"), Myths about COVID-19 Vaccines (Attachment

Presentation and Update Regarding COVID-19 Response Efforts

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“E”), and COVID-19 Vaccine Scams (Attachment “F”) informational brochures. Additional information relating to the COVID-19 vaccine may be found on the DPH website:

<http://publichealth.lacounty.gov/media/Coronavirus/vaccine/>.

Mental Health Resources.

The Los Angeles County Department of Mental Health (DMH) supports the wellbeing of County residents and communities as news and updates about COVID-19 may trigger anxiety, panic, frustration and depression—even when your risk of getting sick is low. During an infectious disease outbreak, DMH urges residents to take the time to care for your own physical and mental health, and to reach out to others in kindness and compassion.

DMH has published a variety of resources that may be accessed via their website:

<https://dmh.lacounty.gov/covid-19-information/>

The webpage includes:

- The phone number to LACDMH’s 24/7 Help Line;
- Published materials on coping with stress, staying connected, coping with loss, and other COVID-19 topics;
- Free Headspace Plus subscription; and
- Additional resources, including for community and peer support; for families, parents and children; for healthcare providers, and more.

BUDGET IMPACT:

Coronavirus Relief Funds.

The overall total that the City of San Fernando received from the Coronavirus Relief Funds (CRF) from the Department of Finance of the State of California through the first CARES Act was \$311,234. Given how much staff time was needed to provide continuity of service to the residents, including increased public safety, Health Officer Order enforcement, cleaning and maintenance at City parks and facilities, and creation/distribution of information, as well as the need for PPE at the inception of the pandemic, City Council approved using the funds to reimburse the City of the following COVID response related expenses:

City COVID-19 Response Expenses	
Personnel Costs	\$250,000
Department Supplies	\$61,234
Total Costs	\$311,234

The City’s Finance Department has tracked and continues to monitor these expenses. The total year to day (March – January 2021) expenses for labor are \$313,147 (inclusive of the most recent

Presentation and Update Regarding COVID-19 Response Efforts

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payroll) and \$158,775 for supplies (as of the most recent accounts payable run) totaling \$471,922.

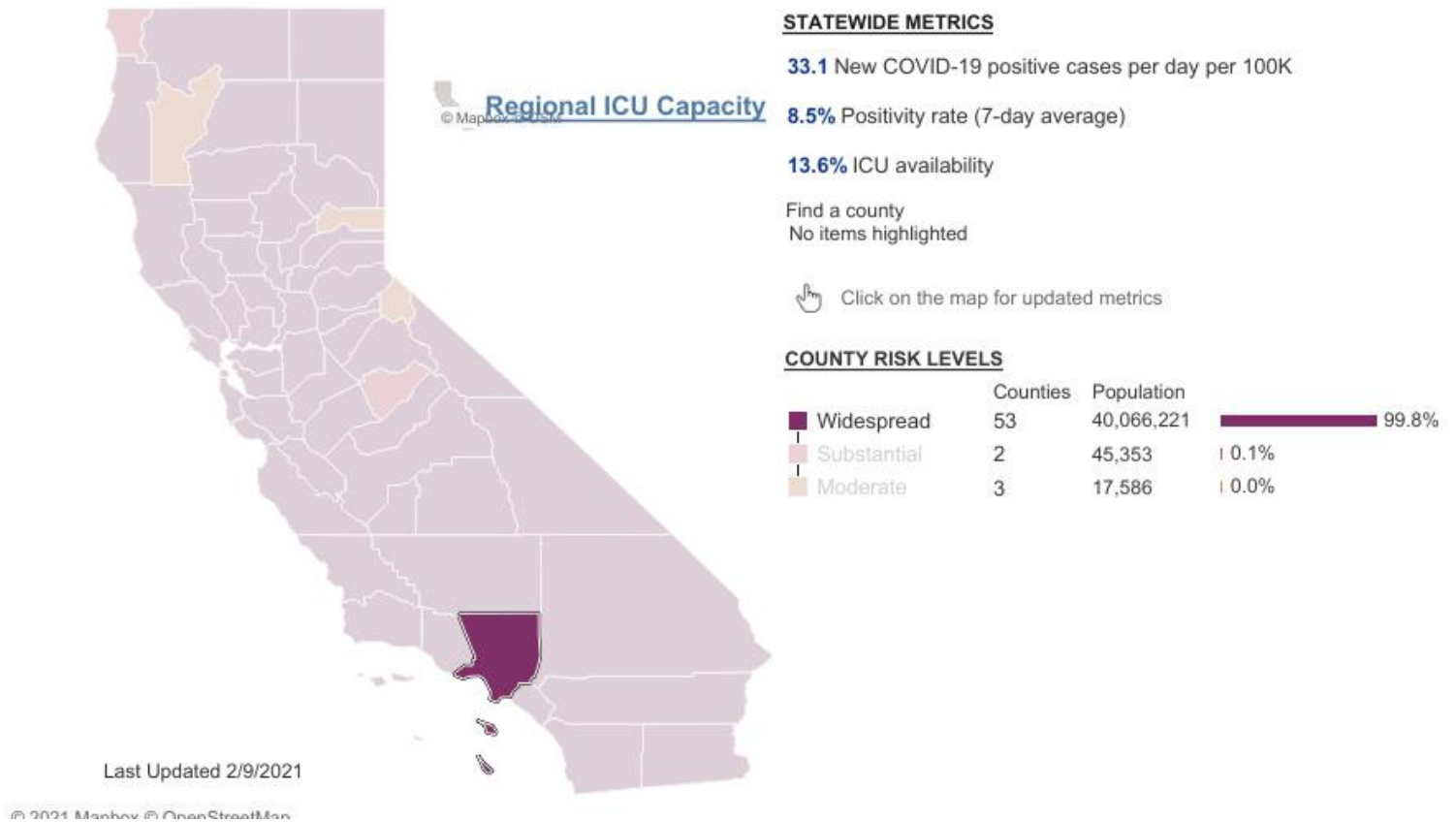
The City also received additional one-time federal Community Development Block Grant – Coronavirus (CDBG-V) funding in the amount of \$136,373. Per Council direction, \$100,000 was allocated for the Residential Food Distribution program; \$25,000 was allocated for Small Business PPE; \$11,373 was allocated for administrative services through our consultant, Michael Baker International. Staff anticipates holding a few more distribution events to spend the remainder of the funds.

ATTACHMENTS:

- A. California Blueprint for a Safer Economy
- B. City of San Fernando and LA County Daily COVID-19 Data – as of February 10, 2021
- C. COVID-19 Vaccine Distribution Phases
- D. COVID-19 Vaccine Frequently Asked Questions
- E. Myths about COVID-19 Vaccines
- F. COVID-19 Vaccine Scams

As of 2/10/21

CALIFORNIA BLUEPRINT FOR A SAFER ECONOMY



County risk level	Adjusted case rate* 7-day average of daily COVID-19 cases per 100K with 7-day lag, adjusted for number of tests performed	Positivity rate** 7-day average of all COVID-19 tests performed that are positive	
		Entire county	Healthy equity quartile
WIDESPREAD Many non-essential indoor business operations are closed	More than 7.0 Daily new cases (per 100k)	More than 8.0% Positive tests	
SUBSTANTIAL Some non-essential indoor business operations are closed	4.0 – 7.0 Daily new cases (per 100k)	5.0 – 8.0% Positive tests	5.3 – 8.0% Positive tests
MODERATE Some indoor business operations are open with modifications	1.0 – 3.9 Daily new cases (per 100k)	2.0 – 4.9% Positive tests	2.2 – 5.2% Positive tests
MINIMAL Most indoor business operations are open with modifications	Less than 1.0 Daily new cases (per 100k)	Less than 2.0% Positive tests	Less than 2.2% Positive tests

*Small counties (those with a population less than 106,000) may be subject to alternate case assessment measures for purposes of tier assignment.

**Health equity metric is not applied for small counties. The health equity metric is used to move to a less restrictive tier.

City of San Fernando Daily COVID-19 Data

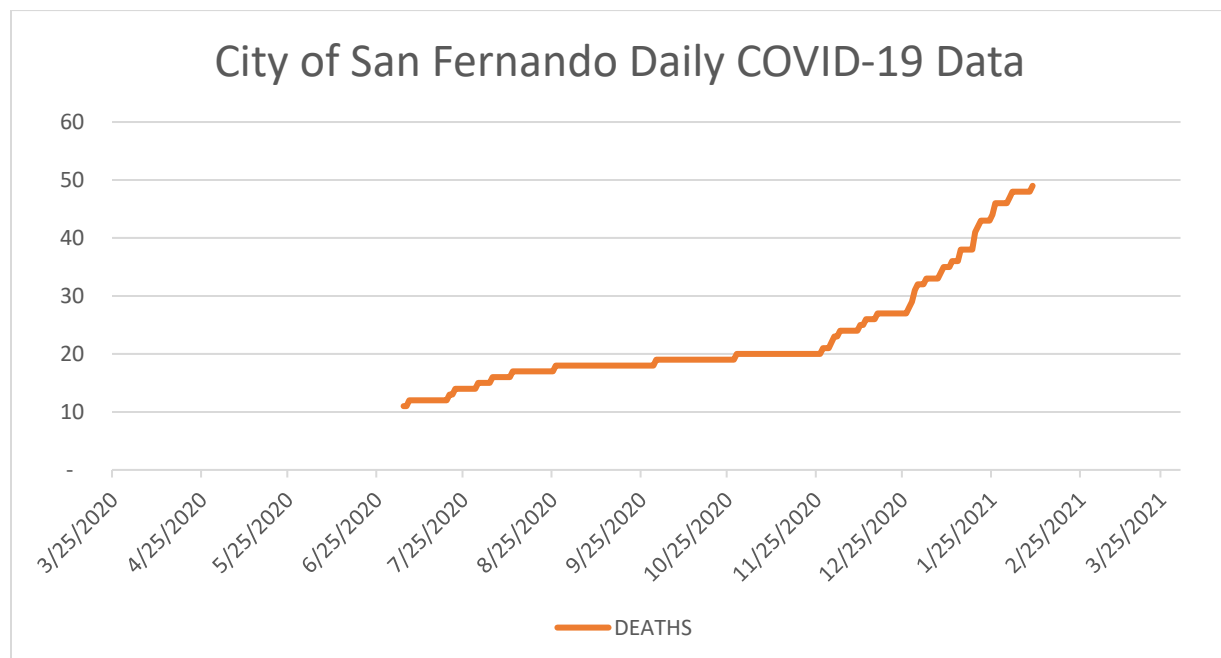
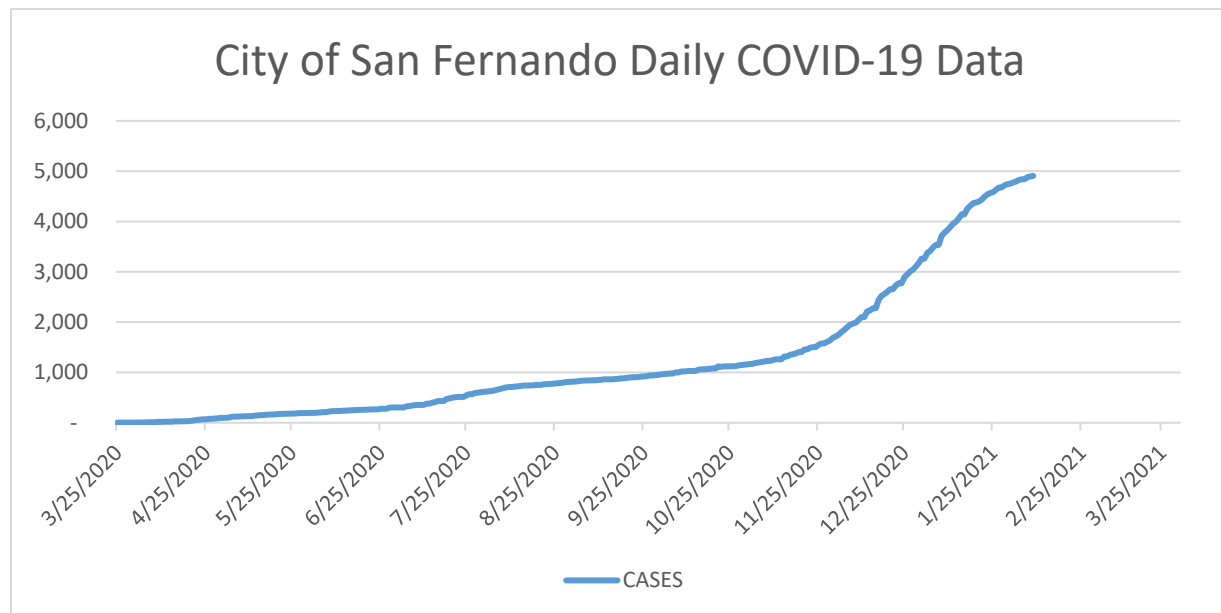
SOURCE:

<http://publichealth.lacounty.gov/media/Coronavirus/data/index.htm>; statistics captured daily.

Graph 1: Daily COVID-19 Cases and Deaths in the City of San Fernando

Total Cases (as of February 9, 2021): 4,907

Total Deaths (as of February 9, 2021): 49



Los Angeles County Daily COVID-19 Data

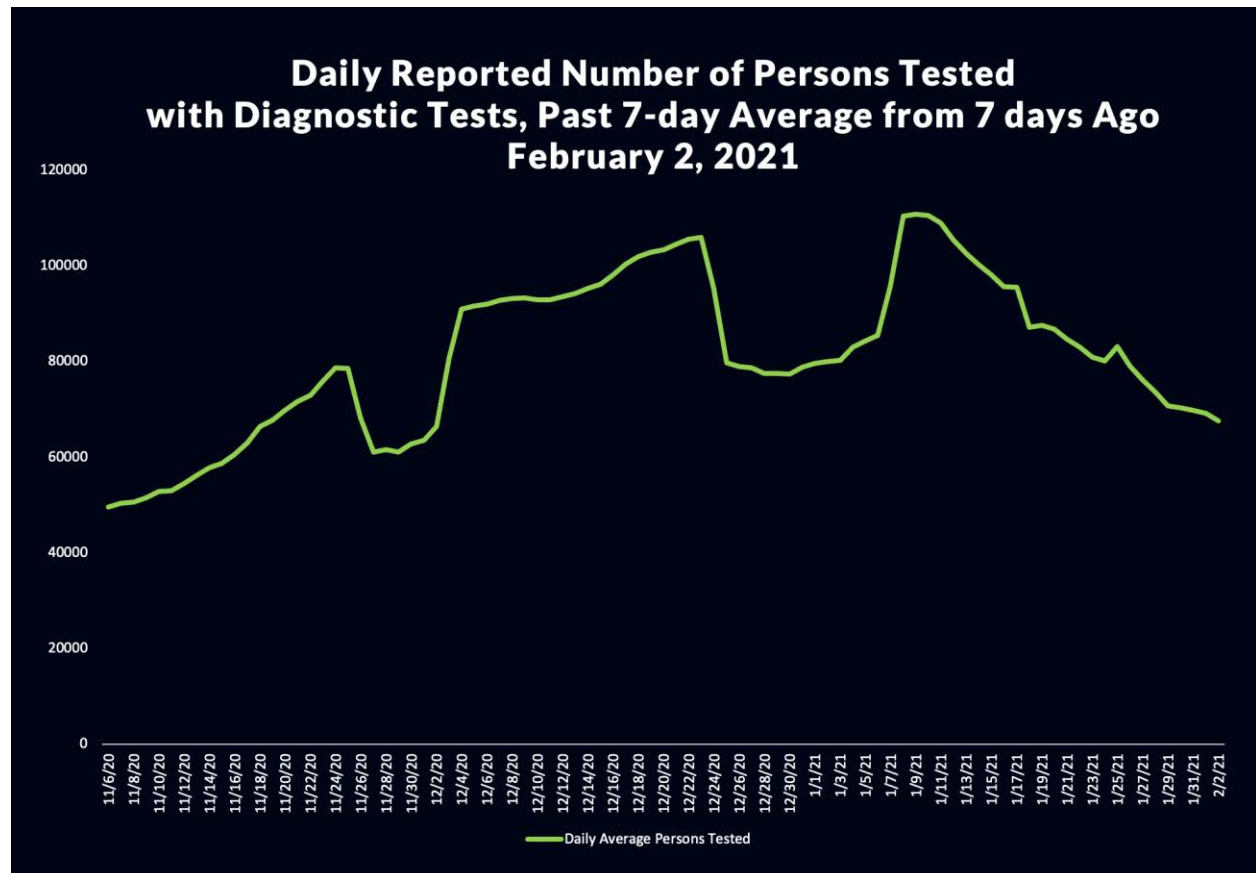
SOURCE:

<http://publichealth.lacounty.gov/media/Coronavirus/data/index.htm>; visited on 2/10/20 @ 1pm.

Graph 1: Daily Reported Persons Tested for COVID-19

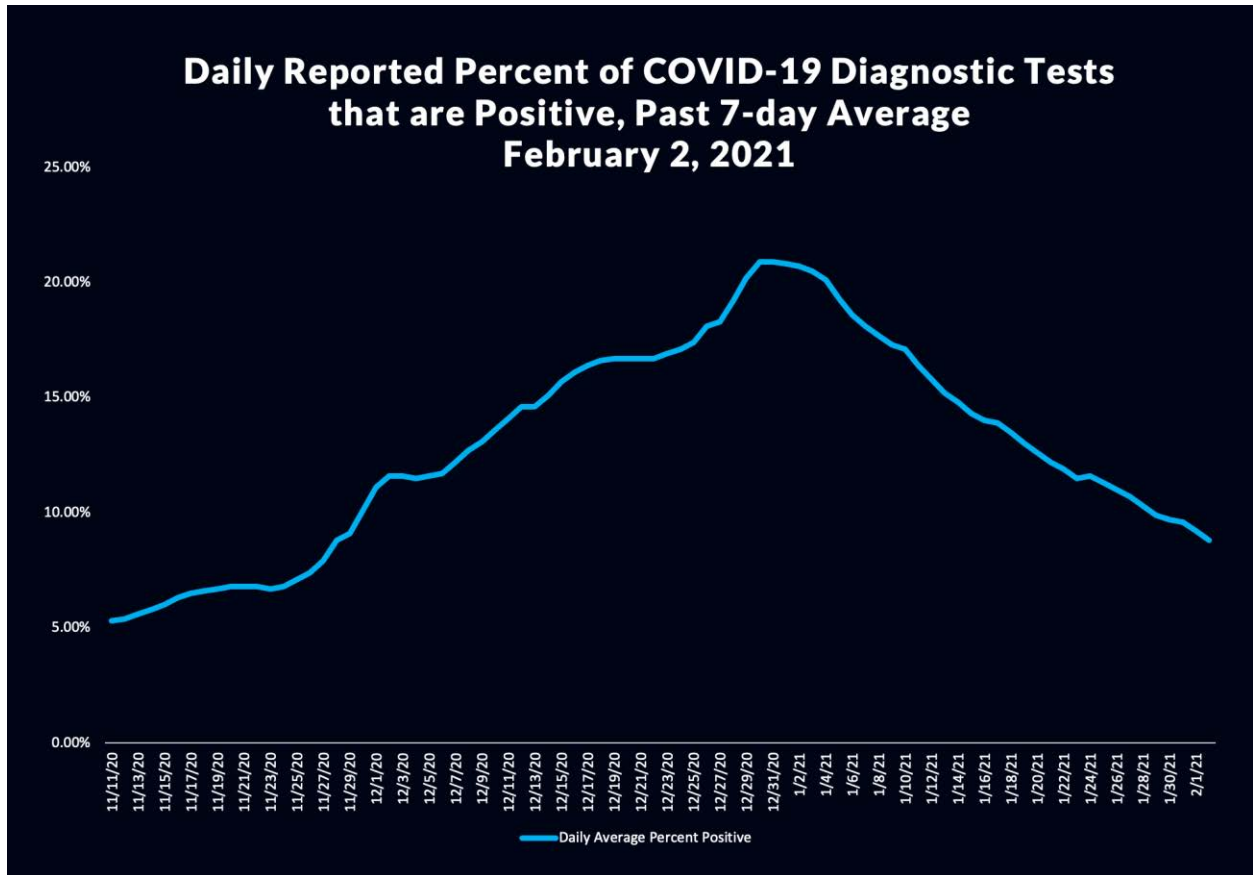
7-Day Daily Average: 67,599

Total Number of People Tested: 5,622,335



Graph 2: Daily Reported Percent Positive for COVID-19

7-Day Daily Average: 8.8%



Graph 3: Daily Number of COVID-19 Hospitalizeds

Current Hospitalizations (2/9/21): 4,079

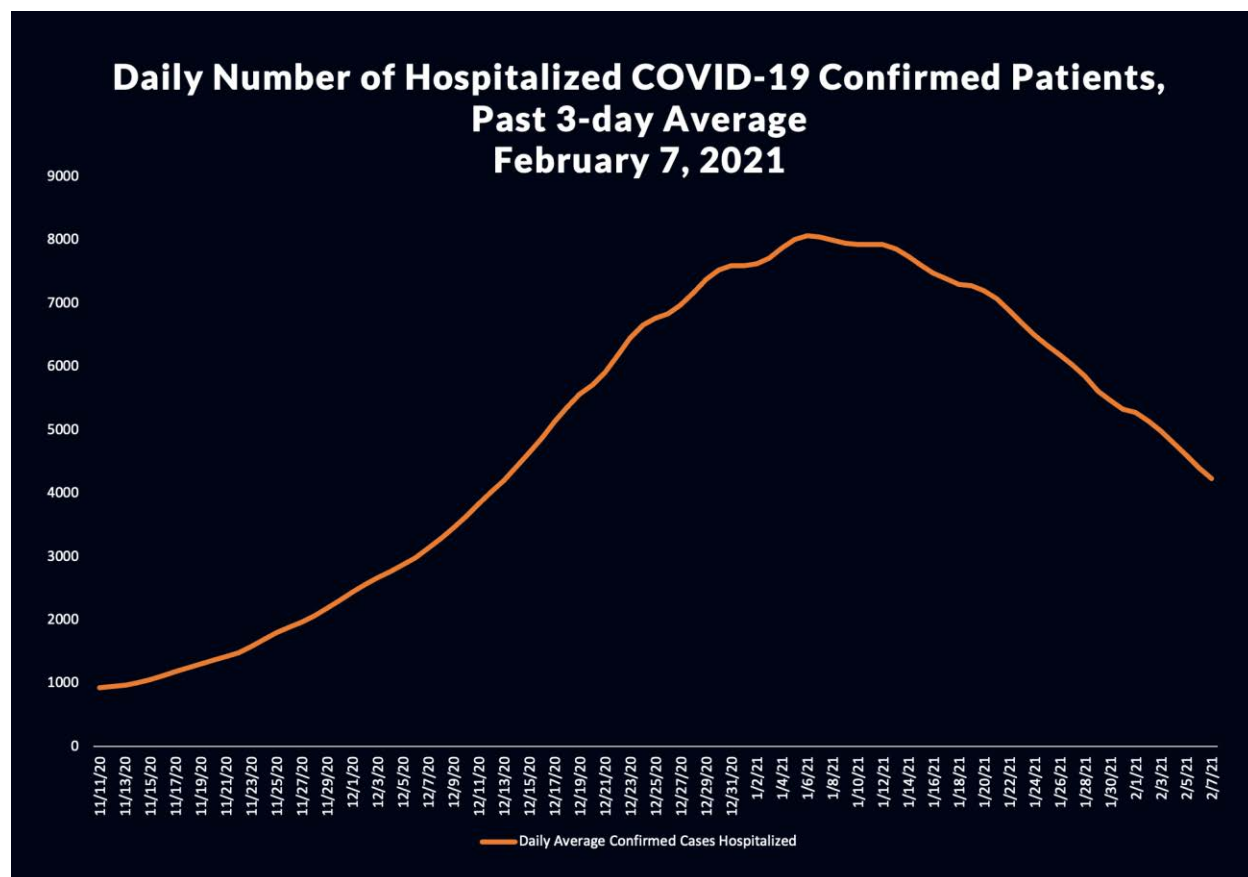


Table 1: COVID-19 Vaccinations Administered in Los Angeles County**COVID-19 VACCINATIONS IN LA COUNTY**

AS OF FEBRUARY 5, 2021 (UPDATED WEEKLY)

DOSES ADMINISTERED*
AS OF 2/4/2021
1,051,229
Second Doses: 204,449

DOSES REPORTED BY STATE SYSTEMS AND HOSPITAL LISTS

BY WEEK OF VACCINE SHIPMENT ARRIVAL

Year	Arrival week	Weekly Doses Arriving*	Cumulative Doses in County**	Cumulative # of Doses Administered	% of Doses Administered
2020	14-Dec	82,875	105,300	63,566 (as of 12/24)	60.4
2020	21-Dec	165,350	287,575	114,522 (as of 12/31)	39.8
2020	28-Dec	109,325	384,800	217,831 (as of 1/7)	56.6
2021	4-Jan	133,575	545,250	344,563 (as of 1/14)	63.2
2021	11-Jan	193,950	800,975	441,430 (as of 1/21)	55.1
2021	18-Jan	168,575	890,500	719,138 (as of 1/28)	80.8
2021	25-Jan	137,725	1,026,075	---	--
2021	1-Feb	184,625	1,281,925	1,051,229 (as of 2/4)***	82.0

*Weekly doses allocated assumes 5 doses per Pfizer vial. Excludes doses allocated directly by the state to Multi-County Entities.

**Includes doses shipped by the state to Multi-County Entities for administration in LA County.

*** Cumulative doses administered were initially reported 10 days after the week of arrival to account for reporting delay and the time needed for distribution, appointment scheduling, and vaccine administration. This interval was reduced as reporting delays decreased.

DOSES REPORTED THROUGH SURVEYS OF INVENTORY AT FACILITIES

As of	Cumulative Doses Allocated to the County*	Number of Doses Administered Based on Surveys of Facilities**	% of Doses Administered Based on Surveys
1/12/21	685,075	525,747	76.7%
1/25/21	991,375	790,902	79.8%
2/1/21	1,176,000	981,734	83.5%

*Cumulative doses allocated assumes 5 doses per Pfizer vial. Does not include doses allocated by the state to Multi-County Entities.

**Doses are calculated as administered based on subtracting remaining inventory of doses reported by facilities from the doses they were allocated.

COVID-19 VACCINE DISTRIBUTION PHASES ATTACHMENT "C"

Phase 1A (Tier 1)

- Health Care Workers at Acute Care Hospitals, Psychiatric and Correctional Facility Hospitals
- Skilled Nursing Facility Health Care Workers and Residents
- EMTs and Paramedics
- Other Long-Term Care Facility Health Care Workers and Residents
- Special Needs Group Living Health Care Staff
- Dialysis and Infusion Centers

Phase 1A (Tier 2)

- Health Care Workers in:
 - Residential Substance Abuse Disorder Facilities
 - Immediate Care Facilities
 - Home Health Care Service
 - Primary Care Clinics
 - Urgent Care Clinics
- Public Health Field Staff
- Field-Based Community Health Workers Doing Work with High Risk of Exposure
- Regional Centers

Phase 1A (Tier 3)

- Health Care Personnel in Specialty Clinics
- Laboratory Workers
- Dental and Other Oral Health Clinic Health Care Workers
- Pharmacy Staff Not Working in Settings at Higher Tiers
- COVID-19 Testing Staff

COVID-19 VACCINE DISTRIBUTION PHASES

Phase 1B*

- Persons 75 years and older
- Frontline Essential Workers:
 - First Responders (Firefighters, Police)
 - Education (Teachers, Support Staff, Daycare)
 - Food & Agriculture
 - Manufacturing
 - Corrections Workers
 - U.S. Postal Service Workers
 - Public Transit Workers
 - Grocery Store Workers

Phase 1C*

- Persons 65-74 years old
- Persons 16-64 years old with High-Risk medical conditions
- Other Essential Workers:
 - Transportation and logistics
 - Food Service
 - Shelter & Housing (construction)
 - Finance (e.g., bank tellers)
 - IT & Communication
 - Energy
 - Media
 - Legal
 - Public Safety (Engineers)
 - Water & Wastewater

Phase 2**

- Persons 16-64 Years Old without High-Risk Medical Conditions

*These are based on preliminary guidance from the CDC ACIP Interim Recommendations for Allocation of COVID-19 Vaccine and may be modified by the State.

**Proposed population to be decided later by the ACIP.

COVID-19 Vaccines

There are many vaccines in development to protect us against COVID -19. Below are some common questions about vaccination and COVID-19 vaccines.

1. Why is vaccination important?

Vaccination is a safe and effective way to prevent disease. Vaccines save millions of lives each year. When we get vaccinated, we aren't just protecting ourselves, but also those around us.

2. How do vaccines protect communities?

When a person gets vaccinated, they are less likely to get a disease or pass the germ on to other people. When more people get vaccinated there are fewer people left for a germ to infect so it is harder for the germ to spread. This is called community immunity or "herd immunity." Herd immunity is important because it protects people who can't get the vaccine, for example, because they are too young or are very sick.

3. How does a vaccine work?

Vaccines work by preparing the body's immune system to recognize and fight off germs. They reduce your risk of getting a disease by working with your body's natural defenses to build protection.

When you get a vaccine, your immune system responds. It:

- Detects the invading germ, such as a virus or bacteria.
- Makes antibodies. Antibodies are proteins produced naturally by the immune system to fight disease.
- Remembers the disease and how to fight it. If you are exposed to the germ after getting the vaccine, your immune system can quickly destroy it before you become sick.

Our immune systems are designed to remember. After we get one or more doses of a vaccine, we are protected against the disease for a period of time. This is what makes vaccines so effective. Instead of treating a disease after it happens, vaccines can prevent us from getting sick in the first place.

4. Can you get COVID-19 from a vaccine?

No. None of the COVID-19 vaccines being developed in the United States have the virus that causes COVID-19 in them. Sometimes people get a fever or feel tired for a day or so after getting a vaccine. These symptoms are normal and are a sign that the body is building immunity. You can learn more about how COVID-19 vaccines work at this [CDC website](https://www.cdc.gov/covid19/vaccines/index.html).

It usually takes a few weeks for the body to build immunity after vaccination. If a person got infected with the virus that causes COVID-19 just before or just after they got a shot they could still get COVID-19. This is because the vaccine has not had enough time to provide protection.

5. Will getting the vaccine cause me to test positive on a COVID-19 test?

No. Vaccines won't cause you to test positive on a viral test (like the swab test) that looks for current COVID-19 infection. You may test positive on some antibody tests. This is because one of the ways that vaccines work is to teach your body to make antibodies.

Frequently Asked Questions (FAQs)

COVID-19 Vaccines

See the public health [testing webpage](#) to learn more about COVID-19 tests.

6. How many COVID-19 vaccines are there?

Around the world over 50 COVID-19 vaccines are being tested in humans. Only a few vaccines are being studied in volunteers in large-scale (phase 3) clinical trials in the United States to see how well they work. See the guidance on [clinical and vaccine trials](#) to learn more about phase 3 studies.

7. How many shots of COVID-19 vaccine will I need?

Most of the COVID-19 vaccines that are being tested are given in two doses a few weeks apart. It is important to get the same kind of vaccine for both shots.

8. Will I have to pay to get a COVID-19 vaccine?

No. Your doctor or pharmacy may charge a fee for giving the vaccine, but it should be covered by public and private insurance companies. People without health insurance can get COVID-19 vaccines at no cost. There are no out-of-pocket payments.

9. Will there be enough vaccine for everyone?

There won't be enough for everyone right away. Plans have been made to spread these limited vaccines in a fair, ethical, and transparent way. Healthcare workers and people living in long-term care facilities (such as nursing homes) will be offered the vaccine first. The goal is for everyone to be able to easily get a COVID-19 vaccination as soon as large quantities are available; this may take a few months.

10. Why do we need a vaccine if we can do other things, like social distance and wear masks?

We need to do as much as we can to stop the pandemic. Vaccines boost your immune system so it will be ready to fight the virus if you are exposed. Other steps, like masks and social distancing, help lower your chance of being exposed to or spreading the virus. Together, these tools offer the best protection from COVID-19.

11. If I have already had COVID-19, do I still need to get vaccinated?

Yes, you do need the vaccine even if you have had COVID-19. We don't yet know how long you are protected after you have had COVID-19, so it is important to have the vaccine to strengthen your immunity.

12. Should I get a flu shot?

Yes! It is likely that the viruses that cause influenza (flu) and COVID-19 will both be spreading this winter. A flu shot only protects you from the flu, but at least it means you won't run the risk of getting flu and COVID-19 at the same time. This can keep you from having a more severe illness. Getting a flu vaccine now is more important than ever. If you are likely to get the COVID-19 vaccine soon, ask your doctor about the best time to get the flu shot. This is because the two vaccines may have to be given several weeks apart.

Frequently Asked Questions (FAQs)

COVID-19 Vaccines

13. What can I do now to help protect myself from getting COVID-19 since a vaccine is not yet available?

You should cover your mouth and nose with a face covering when around others, avoid close contact with people who are sick, practice physical distancing, and wash your hands often. See guidance for [reducing your risk](#). You should continue to do this even after you get a vaccine.

Myths about COVID-19 Vaccines

Los Angeles County Department of Public Health

Myth 1: The vaccine was developed too fast – I don't think they know enough about it.

The Facts: These vaccines could be made fast and still be safe for three simple reasons.

- There was a lot of research done on the kind of virus that causes COVID-19 before this virus showed up. So scientists had a big head start about the kind of vaccine that would work best to fight this virus.
- A lot of government money was spent to get many companies to work on this vaccine and to put all of their scientists to work on it around the clock. That helped speed everything up.
- While every step that has to be followed to make a new vaccine and be sure it is safe was followed, some of the steps were done at the same time instead of one after another. It is like cooking several parts of a meal at once instead of cooking one course at a time. You get done sooner but it's just as good.

In fact, the two vaccines that have been approved to protect against COVID-19 were studied on more than 70,000 volunteers, including adults of all ages and different racial and ethnic groups, and were found to work very well and be equally safe for all.

Myth 2: Only 1% of people who get COVID-19 die of it. Won't the vaccine kill more people than that?

The Facts: COVID-19 is a lethal disease. Seasonal flu can be very dangerous but it kills about one person in every thousand infected, while COVID-19 kills one out of a hundred people who are infected. No one has died from the two approved vaccines.

- Some people wonder if that could be just because volunteers who took part in vaccine trials were not tracked for long enough for us to know if there will be deaths. It's true that we only have 3 months of experience watching people who got these vaccines, but we do have experience with other vaccines and the vast majority of ill effects show up within hours or days. There is no basis for believing we will see something different here.

Myth 3: The vaccines can make you sick with COVID 19

The Facts: The current vaccines don't include the virus in any form – no live virus, no weakened virus, no dead virus. You just cannot get the disease from the vaccine.

- Some other vaccines use the virus they are fighting in some form to charge up an immune response. The current COVID-19 vaccines do not work that way so there is no way that they could give you COVID-19.
- It is possible to catch the disease in the first few days after your vaccination before the vaccine has a chance to work, but that would not mean you got sick from the vaccine. For most people, the vaccine needs 7 days before it starts to work. And both these vaccines require a second dose before a person is fully protected from getting sick from the virus.

It is easy to be confused about this, because you might feel some side effects for a while after getting the vaccine. In fact, about half of the volunteers who tested these vaccines experienced some side effects: most of these effects were mild and did not require any treatment or change in daily activity and lasted for 1-2 days. What they were feeling was not COVID-19, however, not even a mild case of COVID-19. They were feeling the symptoms of an

Myths about COVID-19 Vaccines

Los Angeles County Department of Public Health

immune response, which means that the vaccine was at work developing antibodies to protect them from COVID-19.

Myth 4: These vaccines use genetic material to fight the virus. That means they can affect our genes.

The Facts: These vaccines do use genetic material, called mRNA (that stands for “messenger” RNA) to fight the virus but it doesn’t do anything to your genes.

- Just as its name says, mRNA works like a messenger. In this case, the mRNA used in the vaccine tells your body to make a protein that kicks your immune system into action. The mRNA lets your body get a message from the virus without having to run into the virus directly.
- But it doesn’t affect your genes. Keep in mind that you encounter genetic material from other plants and animals all the time, when you eat them. Your body breaks them down into their basic chemicals, using the proteins and fats and carbohydrates they contain to give you energy and make your cells work.

Like the food you eat, the mRNA you get in a vaccine does have an affect on your health, but it doesn’t change your genes or your DNA.

Myth 5: They say that childhood vaccines can cause autism – don’t these vaccines contain dangerous chemicals that can have serious health effects?

The Facts: Not true on either count. Childhood vaccines are one of the best and safest protections against dangerous diseases that have been developed and these vaccines have been carefully tested for safety as well.

- First about the autism scare – it was started by an English doctor who was later shown to be a fraud. The lie lived on because some celebrities bought in and ran with it. The result? Millions of dollars wasted on proving the truth over and over (for example, one study looked at every single baby born in Denmark for 8 years and showed there was absolutely no link). Even so, some scared parents still avoid vaccines and we see deadly outbreaks of diseases we could totally prevent.
- The list of ingredients in the COVID vaccines is pretty simple – mRNA, plus some fats (called “lipids,” which is another word for fats) plus some salt and sugar to stabilize the mix. You can actually find the ingredients on the Food and Drug Administration’s COVID-19 vaccine [website](#). Nothing you’ll see is out of the ordinary.

Myth 6: The vaccine contains a micro chip that can be used to track my movements.

The Facts: The vaccine does not contain any kind of tracking device whatsoever.

- This story seems to have spread on the Internet based on a Facebook post that said Bill Gates was planning to use a microchip to identify people who have been tested for COVID-19. In fact, Mr. Gates had commented on a research study that had nothing to do with COVID-19 and nothing to do with anything being implanted. The study was about a method

Myths about COVID-19 Vaccines

Los Angeles County Department of Public Health

to be sure who has gotten vaccinated in countries that have high death rates from vaccine preventable diseases and poor health data systems. Like the story about autism, this is a story that is hard to stop even after it has been debunked over and over.

Myth 7: The vaccine is being pushed on people against their will.

The Facts: Getting the vaccine is totally voluntary. Doctors and public health officials are trying to provide people with good information on the safety and effectiveness of these vaccines so that they can make an informed decision when it is their turn to be offered the vaccine. No one is required to get vaccinated.

Myth 8: You can't trust the people who made these vaccines. Big Pharma –the people who developed these vaccines, are just out to make money, and they pay doctors to say their products are safe.

The Facts: While there are terrible examples of drug companies putting profit before safety (for example, by aggressively promoting highly addictive opioid painkillers), the process for developing these vaccines and the make-up of the products themselves has been transparent, with more information available to independent scientists than ever before.

- The development of these vaccines has been carried out in the public eye. In fact, reviews of vaccine safety and efficacy (a term used to mean that the vaccines work) have been published for anyone to read. That means you or your doctor can read the reviews and decide whether the research seems solid and the findings are believable.
- The people reviewing the research include medical leaders from diverse settings all over the country and observers (non-voting members) representing a wide range of medical groups, including some that have fought hard against medical racism. They have not been paid for this work – they have been involved to verify the quality of the research and to assure that equity is protected throughout the process. For a list of names of the reviewers and the places they work, visit the Advisory Committee on Immunization Practices (ACIP) [website](#). You can learn more about these people by looking them up online.
- Doctors do not make extra money for giving vaccines. They are paid for a medical visit, same as any other primary care visit.

Myth 9: Black and Latinx communities are being singled out to get the vaccine because it hasn't really been proven to be safe.

The facts: There are certainly historical reasons for Black and Latinx communities to fear being singled out. The concern is justified because people of color and marginalized groups have, in the past, been coerced and subjugated to participating in drug trials and medical procedures without informed consent, patient protections, or ethical practices. That is not the case here, however. Black and Latinx communities have not been singled out to get the vaccine. But groups are being offered the vaccine based on the risks faced by the people in the group. So, the answer is NO to singling anyone out but YES, Black and Latinx communities could be

Myths about COVID-19 Vaccines

Los Angeles County Department of Public Health

offered the vaccines earlier than other communities where infection, hospitalization and death rates have not been as high.

Consider the following:

- The two vaccines now available were tested on diverse populations. In fact, efforts were made to assure inclusion of Black and Latinx volunteers in proportions equal to their proportion in the population just to make sure there weren't factors that would make a vaccine less effective or less safe in either of those groups. A big effort was made to include members of those groups, to assure that they would not be victims of medical neglect, which is the other side of the coin in regard to medical racism.
- The very top priority for getting vaccinated now that the vaccines are available are frontline workers in healthcare. This includes clinical staff such as doctors, nurses, and therapists as well as people who work in other areas like laboratories and hospital environmental services. They are prioritized because they are at higher risk of being exposed to the virus and they are critical to keeping other people alive. These same criteria are being used to decide who is next in line, as we need to prioritize vaccinating some people before others while there is limited supply of the vaccine. Once there is plenty of vaccine available, everyone who wants to get vaccinated should have easy access to the vaccine.
- There is good reason for Black and Latinx communities to demand equal and early access to vaccination. Black and Latinx residents, along with Native Americans and Native Hawaiians, have been most likely to be infected (often as a result of poor working or living conditions), most likely to require hospitalization if infected, and most likely to die from COVID-19. They're also the communities that suffer most severe consequences if illness excludes them from the workforce. If you see billboards or hear advertising encouraging Black and Latinx residents of LA to opt for vaccination, it reflects these concerns. LA wants those who have been hardest hit to have the opportunity to be vaccinated as soon as possible.

The stakes for Black and Latinx residents of LA are high. Please read what you can about the vaccines from reliable sources and talk to well-informed people you trust – your doctor, a science teacher you know, a pharmacist – and ask them to respond to your questions and concerns. Your questions are important and deserve to be answered by knowledgeable and trusted individuals.

Myth 10: **I don't need the vaccine if I already had COVID-19.**

The Facts: **We don't know how long natural immunity – the immunity you get from having been sick – lasts. We also don't know if it is complete. There have been a few well-documented cases of people being infected twice. So even if you have had COVID-19 and recovered, you will benefit from the vaccine.**

COVID-19 Vaccine Scams

Whenever there is a health crisis, scammers will find ways to cheat people out of their money. During the coronavirus pandemic, scammers are using robocalls, social media posts, and emails to take advantage of fear, anxiety, and confusion about COVID-19. They sell things that don't work, charge money for things that are free, and steal personal information. Now that the [COVID-19 vaccine](#) is in Los Angeles County, scammers are targeting local residents with new, vaccine-related schemes. Beware!



COVID-19 vaccine is being distributed in Los Angeles County in a fair and transparent way. If someone offers to sell you a chance to get vaccinated before it is your turn, it's a scam.

- Vaccine is only being offered to healthcare workers and people who live in long-term care facilities (for example nursing homes) right now.
- Essential workers who cannot work from home are likely to be offered the vaccine next because they are at high risk of being exposed to the COVID-19 virus. Older adults, and adults with medical conditions might also be next because they are more likely to become very sick if they get COVID-19.
- Children under 16 years of age will not be offered vaccine in the near future. The vaccines are not allowed to be given to this age group.
- As more vaccine is available it will be offered to everyone. **This will likely take months. Vaccine may not be offered to the general public until Spring/Summer 2021.**
- Information about how to get the vaccine will be posted on the Public Health's [COVID-19 webpage \(ph.lacounty.gov/Coronavirus/vaccine/\)](https://ph.lacounty.gov/Coronavirus/vaccine/) when vaccine is available for different groups.
- If you have questions, talk to your doctor. Call 2-1-1 or visit the [211LA website](#) if you need help finding a doctor.

COVID-19 vaccine will be given to Los Angeles County residents at no cost and *regardless of immigration status*. If someone says they can get you a special, low cost deal, or get you the vaccine under the table, it's a scam.

- You will not be charged a fee or co-pay to receive a COVID-19 vaccine. The doctor or pharmacy may charge a fee for giving the vaccine, but it should be covered by public and private insurance companies. People without health insurance can get COVID-19 vaccines for free.
- You will NOT be asked about your immigration status when you get a COVID vaccine. Your medical information is private. Your doctor is not allowed to share it with immigration officials.
- Visit the Los Angeles County [Office of Immigrant Affairs COVID-19 page](#) for updates on COVID-19 for immigrant residents.

A RED FLAG is a warning sign or signal that something might be a scam. Look out for these COVID-19 vaccine red flags:

- Someone offers to move you into an earlier group to get the vaccine for a fee.
- Someone tries to sell you a place on a COVID vaccine waiting list. **There is no "vaccine waiting list".**
- Someone on the street, online, on social media, or knocking on your door tries to sell you a shot of vaccine.

In one local COVID vaccine scam, a man reported that he was offered vaccines for his entire family at \$49 per person. Luckily, the man's credit card company declined the payment. Vaccines can only be given by licensed medical providers.

Be a smart health care consumer

COVID-19 Vaccine Scams

- You get calls, texts, or emails about the vaccine. The caller asks for your personal or financial information. It can be your Social Security, bank account or credit card number. NEVER share these numbers or other personal information with an unknown caller or in a text or email.
- You see ads for fake vaccines or “miracle cures” using vitamins or other dietary supplements. Scammers promote these even though they have not been proven to work. The FDA has issued warning letters to many companies for selling products that claim to prevent, treat, or cure COVID-19.
- If anyone that isn’t well known in your community (like a doctor, a health care clinic, a pharmacy, a County health program) offers you a vaccine – think twice and check with your doctor. Don’t let the scammers win!

In fact, always talk to a doctor or other healthcare provider before taking any vaccine, medicine or health product.

Get Help

- **Find a doctor:** call 2-1-1 the LA County information line or visit the [211LA website](#).
- **Find resources like food, medicines, and other essential supplies:** call 2-1-1 or visit the [211LA website](#), or the Public Health [resource webpage](#).
- **Report a possible COVID-19 scam and get help trying to get your money back:** contact the LA County Department of Consumer and Business Affairs (DCBA): [dcba.lacounty.gov](#) or 800-593-8222.
- **Report suspicious claims being made about vaccines, testing or treatment products:** report to the FTC at [ftc.gov/complaint](#)

Stay up to date – with trusted information

Beware of fake news and hoaxes as well as COVID-19 scams

Coronavirus Updates

- Visit [ph.lacounty.gov/media/Coronavirus](#), sign up for press releases, or follow us @lapublichealth
- Visit the County’s COVID-19 webpage [covid19.lacounty.gov](#)
- Check the CDC’s website [www.cdc.gov/coronavirus](#)

Scam Alerts

Stay up to date on the latest scams and precautions you and your family should take.

- Learn about recent scams from the Los Angeles County Consumer and Business Affairs' [consumer alerts](#)
- Visit the Los Angeles County [Office of Immigrant Affairs COVID-19](#) webpage
- Sign up for the American Association of Retired Persons (AARP) [Fraud Alerts Watch](#)
- Sign up to receive the Federal Trade Commission’s [consumer alerts](#)

Learn about other common COVID-19 Scams and Fraud by visiting [ph.lacounty.gov/hccp/covidscams](#).

Sign up for the COVID-19 Vaccine Email Newsletter

To sign up for regular updates on the COVID-19 vaccine, please visit the [COVID-19 Vaccine](#) web page.

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AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Nick Kimball, City Manager
By: Timothy T. Hou, Deputy City Manager/Director of Community Development

Date: February 16, 2021

Subject: Presentation on the 2021-2029 Housing Element Update to the General Plan by Houseal Lavigne

RECOMMENDATION:

It is recommended that the City Council:

- a. Receive and file a presentation regarding progress on the 2021-2029 Housing Element Update to the General Plan by Houseal Lavigne; and
- b. Provide staff with direction, as appropriate.

BACKGROUND:

1. Since 1969, the State has required all cities and counties in California to adequately plan to meet housing needs for everyone in the community. Local jurisdictions meet this housing element law requirement by adopting housing plans as part of their General Plan, which serves as each jurisdiction's blueprint for how it grows and develops.
2. The City of San Fernando is one of the 197 local jurisdictions within the Southern California Association of Governments (SCAG) that are currently in their final year of the Fifth Cycle Housing Element Planning Period from 2013-2021.
3. On September 3, 2019, the City Council received a presentation by Ma'Ayn Johnson, Senior Housing and Land Use Planner from SCAG regarding the upcoming Sixth Cycle Regional Housing Needs Assessment (RHNA) allocation for the projection period of June 30, 2021 – October 15, 2029.
4. On August 11, 2020, staff distributed a Request for Proposals (RFP) to solicit professional consulting services to prepare the 2021-2029 Housing Element Update to the General Plan for the Housing Element Planning Period of October 15, 2021 – October 15, 2029.

Presentation of the 2021-2029 Housing Element Update to the General Plan by Houseal Lavigne

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5. On September 4, 2020, SCAG formally issued notification of the Sixth Cycle draft RHNA allocation that included 1,791 housing units for the City of San Fernando.
6. On October 26, 2020, the City filed an appeal with SCAG formally requesting a reduction of the City's RHNA allocation.
7. On December 7, 2020, the City Council approved a Professional Services Agreement with a project team consisting of Houseal Lavigne, Veronica Tam & Associates, and Rincon Associates to provide the 2021-2029 Housing Element Update to General Plan.
8. On December 18, 2020, staff and the project team lead by Houseal Lavigne held the kick-off meeting and commenced work on the Housing Element Update.
9. At the Appeals Hearing held on January 11, 2021, the SCAG RHNA Appeals Board for the 6th Cycle Draft RHNA Allocation voted to deny the appeal filed by the City thereby reaffirming the draft allocation of 1,791 housing units.

ANALYSIS:

Housing Element Updates and Regional Housing Needs Allocation.

State law requires all local jurisdictions to adopt General Plans that serve as the blueprint for how the city or county will develop and includes seven elements, or chapters: land use, transportation, conservation, noise, open space, safety and housing. California's housing element law relies upon the effective implementation of local general plans, and in particular local housing elements that establish a plan to meet existing and projected housing needs, including a share of the RHNA allocation.

For jurisdictions in the SCAG region, which includes San Fernando, state law requires that the housing element be regularly revised every eight years. This regular process serves as an opportunity to update housing and land-use strategies to reflect changing needs, resources, and conditions. For the upcoming Sixth Cycle RHNA allocation, the due date for local jurisdictions to adopt a revised Housing Element is October 15, 2021. More importantly, SB 375 (2008) requires that jurisdictions on an eight-year planning period would need to adopt a housing element update within 120 calendar days from the start of that cycle's planning period, i.e., by February 12, 2022, or be required to update the housing element on a more frequent basis. While inquiries have been made by regional planning agencies regarding the impacts of the COVID-19 pandemic on meeting these dates, thus far the state has not acted to extend these timelines.

The City's 6th Cycle RHNA allocation is 1,791 units, with approximately 40% of these available for low and very low income individuals and families. In addition, the recent 'no net loss' law (SB 166) requires the City to plan for approximately 20% more units on top of the RHNA allocation –

Presentation of the 2021-2029 Housing Element Update to the General Plan by Houseal Lavigne

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bringing the total to around 2,150 units. This 'buffer' ensures that the Housing Element remains in compliance if projects along the way are developed at densities lower than anticipated.

In order to meet these numbers, the project team first looks at the potential for housing on sites available for development today and estimate housing growth using the zoning that is in place today. Should that growth potential be insufficient to meet the RHNA obligation, the project team then will explore potential changes to zoning and land use to facilitate the growth of more housing. As a part of its analysis, the project team will look at several sources of future housing, including projects in the development pipeline, accessory dwelling units (ADUs), as well as potential development of both vacant and underutilized land. Given the City's strong history of ADU development over the past three years, we anticipate this will play a major and beneficial role in meeting our targets.

It is important to note that this Housing Element update does not need to guarantee housing will be built, only that sufficient planning is in place to allow and encourage it.

Scope of Work

The project's scope of work includes all tasks necessary to prepare an adopted Housing Element Update, submit it to the State Department of Housing and Community Development (HCD) for state certification, and complete all environmental assessments and certifications. The following is a summary of the scope of work:

1. Project Initiation and Setup (*Completed*)
 - a. Kick-off
 - b. Baseline Conditions and Geographic Information Systems (GIS) Mapping Base Layers
2. Assessment of Existing Conditions (*Underway*)
 - a. Evaluation of Existing Plan Elements
3. RHNA Housing Assessment and Analysis (*Underway*)
 - a. Needs Analysis, Resources, Constraints, Goals
4. Recommend Updates to Land Use Element and Zoning Code
 - a. Land Use Element Update
 - b. Recommended Land Use Changes
 - c. Update Land Use Map
5. Prepare and Finalize Housing Element
 - a. Draft Housing and Land Use Elements
 - b. Community and Stakeholder Meetings
 - i. Community Meetings (x3)

Presentation of the 2021-2029 Housing Element Update to the General Plan by Houseal Lavigne

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- ii. Stakeholder Meetings, including with Technical Advisory Committee (x5)
 - iii. Planning and Preservation Commission & City Council (x2)
 - c. Final General Plan Elements
6. Environmental Assessment and Environmental Justice Updates
- a. Initial Study
 - b. Draft Environmental Impact Report
 - c. Environmental Noticing, Outreach, and Filing
 - d. Final Environmental Impact Report
 - e. Adoption/Certification
 - f. Safety Element & Environmental Justice Policy Update

BUDGET IMPACT:

The cost of the Housing Element Update project is being funded by a combination of grant funds from the Senate Bill 2 (SB 2) Planning Grant Program and the State's Local Early Action Planning (LEAP) Grants Program. These grant fund allocations are included in the Fiscal Year 2020-2021 Adopted Budget.

CONCLUSION:

Staff recommends that the City Council receive and file the presentation and provide direction, as appropriate, for the next steps of the Housing Element Update.

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AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Nick Kimball, City Manager
By: J. Diego Ibañez, Director of Finance

Date: February 16, 2021

Subject: Discussion and Presentation of Recommended City Council Priorities for the Fiscal Year 2021-2022 Proposed Budget Process

RECOMMENDATION:

It is recommended that the City Council:

- a. Review and discuss the recommended City Council Priorities for the Proposed Fiscal Year (FY) 2021-2022 Budget (Attachment “A”); and
- b. Provide staff with direction for FY 2021-2022 City Council Priorities.

BACKGROUND:

1. As part of the budget development process, the City Council is asked to update the City Council Priorities for the upcoming fiscal year. The purpose of setting priorities is to provide the City Manager with guidance for allocating funds in the City Manager’s Proposed Budget.
2. On April 20, 2020, City Council reviewed and approved City Council Priorities for FY 2020-2021 (Attachment “B”). Due to the COVID-19 pandemic, most of the City Council Priorities were placed on hold to focus on the City’s COVID-19 response effort.
3. In January 2021, the City Manager asked each Department Head to develop a list of recommended priorities for City Council discussion. This request was made for two reasons:
 - a. Update the priority list based on current needs rather than continue to carry over older priorities; and
 - b. Provide each department with the opportunity to identify a vital need in their department to continue to offer the same level of service to City residents.

Discussion and Presentation of Recommended City Council Priorities for the Fiscal Year 2021-2022

Proposed Budget Process

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4. On February 1, 2021, the City Council was scheduled to discuss the City Council Priorities (Agenda Item No. 10) during the Regular City Council Meeting, however, due to the late hour, the item was adjourned to February 3, 2021.
5. On February 3, 2021, City Council tabled the City Council Priorities discussion to the next Regular City Council Meeting (i.e., February 16, 2021).

ANALYSIS:

City Council Priorities are specific short-term items that are reasonably achievable in the upcoming fiscal year. During a typical budget process, the City Council would be asked to update the City Council Priorities in April. This year, however, staff has changed the process to allow for more discussion of City Council Priorities, which is particularly important with two newly elected City Councilmembers, and to provide each department with the opportunity to present the top needs in each respective department prior to development of the Proposed Budget.

The City has already taken steps to reduce expenditures in the current fiscal year, including reducing staff costs through a Retirement Incentive Program, limiting overtime to critical functions and COVID-19 related activities, delaying General Fund funded capital projects, and restricting non-COVID-19 related purchases. Additionally, many local retailers, restaurants, manufacturers and service providers have experienced a significant loss of revenue, which in turn, affects the City's tax base.

As the country and City continue to struggle with the COVID-19 pandemic, the City Manager provided guidance to Department Heads to focus on projects, programs, and equipment that may be considered by City Council to maintain San Fernando's financial stability, re-build the City's economy after the pandemic, maintain a high quality service delivery for residents, and protect the quality of life by ensuring a safe and clean community. After focusing FY 2020-2021 Budget efforts and priorities on responding to the COVID-19 and stabilizing City finances, the proposed theme for the FY 2021-2022 Budget is *"Recovering from COVID-19 and Re-building Services for the Future."*

Due to the ongoing COVID-19 response and election of two new City Councilmembers, it is recommended that the existing FY 2020-2021 City Council Priorities are replaced with new City Council Priorities for each department. A summary of recommended priorities, by department, is provided below. These recommendations are meant to provide guidance and are subject to change based on City Council direction.

Discussion and Presentation of Recommended City Council Priorities for the Fiscal Year 2021-2022

Proposed Budget Process

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Administration Department.

1. Coordinate the City's emergency response to the COVID-19 pandemic (use existing staff resources).
 - a. Protect continuity of service to the community by prioritizing the health and well-being of City staff.
 - b. Pursue efforts and programs that benefit San Fernando, including, but not limited to, vaccination and testing opportunities, financial support for residents and businesses, and community engagement to distribute information in an effective manner.
 - c. Provide guidance and support to City Council to protect the City's finances from the impact of COVID-19.
2. Address Citywide staffing resource challenges:
 - a. FY 2021-2022: Fund paid internship position for each Department (total cost approximately \$100,000) and consider additional Police Officer positions (approximately \$125,000 per position).
 - b. FY 2022-2023: Evaluate additional field maintenance positions (approximately \$60,000 - \$100,000 per position).
3. Develop a process for ongoing legislative monitoring to increase San Fernando's input on legislation impacting local policy (use paid intern).
4. Engage a Community Engagement/Outreach Consultant to evaluate the City's outreach and community information efforts and prepare procedures/guidelines to follow for City programs/projects (approximately \$50,000).
5. Adopt and implement updated personnel rules and general policies (use existing staff resources).

City Clerk's Office.

1. Perform an audit of the internal procedure of the existing records retention structure and file management of the City's records (use existing staff resources).

Discussion and Presentation of Recommended City Council Priorities for the Fiscal Year 2021-2022

Proposed Budget Process

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2. Ensure that all City Council actions are in compliance with federal, state, and local statutes and regulations and that all actions are properly executed, recorded, and archived (use existing staff resources).
3. Update digital files to support optical character recognition and implement a file naming convention (use existing staff resources and/or use of paid intern).

Finance Department.

1. Upgrade phone system to a hosted VOIP solution (Needs Assessment being conducted by Valeo Networks).
2. Upgrade the City's aging IT infrastructure (Needs Assessment being conducted by Valeo Networks).
3. Develop a utility billing system and online permitting/planning (Needs Assessment being conducted).
4. Develop multiple online forms for services, requests, and renewals (Needs Assessment being conducted internally).
5. Apply for the Government Finance Officers Association *Distinguished Budget Presentation Award* for the Fiscal Year 2020-2021 Adopted Budget and the *Certificate of Achievement for Excellence in Financial Reporting* for the Fiscal Year 2020-2021 (use existing staff resources and/or use of paid intern).

Police Department.

1. Address staffing resource challenges:
 - a. Fund one additional Police Officer position (approximately \$121,000 with benefits).
 - b. Fund one additional Police Records Specialist (approximately \$74,947 with benefits).
 - c. Convert one Part-Time Community Service Officer (CSO) to Full-time CSO. This employee is already receiving health benefits and is in PERS Retirement system. Only cost would be increase of hours, vacation and holiday time (approximately \$2,863.20).
 - d. Fund one additional Police Sergeant. With the added position, a Sergeant would be assigned as the Detective Commander, therefore, moving one Lieutenant to the

Discussion and Presentation of Recommended City Council Priorities for the Fiscal Year 2021-2022

Proposed Budget Process

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Administration Office, which will create even and efficient responsibilities across three Divisions, instead of only two (approximately \$184,388 with benefits).

2. Complete and implement the Police Department's Training and Succession plan.
3. Fund Body and In-Vehicle cameras for transparency (unknown at this time).

Community Development Department.

1. Certify the City's General Plan 6th Cycle Housing Element Update for 2021-2029 and submit Update to the State of California Department of Housing and Community Development (fully funded via SB2 Planning and LEAP Grants).
2. Complete citywide parking management master plan and initiate implementation of parking solution recommendations, as determined by City Council (fully funded via SCAG grant).
3. Work with Visioning and Revitalization Ad Hoc Committee to develop economic development and visioning and outreach plan for downtown revitalization.
4. Collaborate with San Fernando Mall Association to secure resources to develop a downtown marketing plan (cost and funding source TBD).
5. Secure funds to establish an urban design and architectural design consultant to assist with project design review (estimated \$25,000 annual cost, funding source TBD).
6. Secure resources to provide audio recorders for use by field staff (estimated \$5,000 cost, funding source TBD).
7. Complete computer equipment replacements for remaining department staff to upgrade to Windows 10 operating system (estimated \$3,000 cost, funding source TBD).

Public Works Department.

1. Focus resources on staff efficiency improvements:
 - a. Increased safety/professional development training (\$15,000).
 - b. Increase time and cost efficiency of maintenance activities through one-time equipment purchases: Hot asphalt pothole patching trailer (\$25,000 - \$50,000), Sewer

Discussion and Presentation of Recommended City Council Priorities for the Fiscal Year 2021-2022

Proposed Budget Process

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Vacuum Trailer (\$25,000 - \$50,000), and Brush and Weed Removal Equipment (\$25,000).

- c. New personnel breakroom trailer at City Yard (\$60,000 - \$80,000).
2. Complete the installation of Phase 2 of Nitrate Treatment (Well 3A - \$1,000,000) for the City's water system. Begin design (\$100,000) and identify funding sources for Phase 3 Installation (Well 2A).
3. Develop master paving and sidewalk repair plans and work with City Council to prioritize the approach to implementation.
4. Examine design elements to incorporate into future infrastructure projects that could leverage new types of funding, such as recycled plastic asphalt pavement, porous asphalt parking lots, and cool pavement surfaces to reduce heat island effect in the City.

Recreation and Community Services Department.

1. Complete the Layne Park Revitalization Project design phase and begin the construction phase of the project by requesting Request for Proposals (RFPs) from qualified contractors (funded in current year budget).
2. Establish a youth baseball league for the Las Palmas Park community (\$25,000).
3. Establish a City of San Fernando research library to preserve the history and rich cultural identity of the City (\$15,000).
4. Implement a Focal Point for social services that will assist seniors to stay independent as long as safely possible (\$10,400).

As staff begins the budget process for FY 2021-2022, the updated City Council Priorities will inform the Proposed Budget as staff reviews forecasted revenue and service levels for the upcoming fiscal year.

BUDGET IMPACT:

Discussion of City Council priorities and the fiscal year budget process is included in the City Manager and Finance Department annual work programs. Should the City Council propose additional priorities, staff will determine the financial impact and provide that information to City Council at a Budget Study session for final direction prior to budget adoption.

Discussion and Presentation of Recommended City Council Priorities for the Fiscal Year 2021-2022

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CONCLUSION:

Staff recommends that City Council review and discuss recommended priorities and offer direction for the FY 2021-2022 City Council Priorities to replace the existing FY 2020-2021 City Council Priorities.

ATTACHMENTS:

- A. Recommended Priorities, by Department
- B. City Council Priorities FY 2020-2021



MISSION STATEMENT

The mission of the Administration Department is to sustain and enhance the quality of life in the San Fernando community by implementing City Council policies, developing and maintaining responsive City programs and services within approved budgetary guidelines, providing leadership and motivation to City staff, maintaining and planning for fiscal integrity, and initiating and continuing strong relationships with local and regional businesses and governmental agencies.

DEPARTMENT OVERVIEW

The Administration Department includes the City Manager's Office, Personnel, and management of the City Attorney, Labor Attorney and Fire Services contracts. The Administration Department is responsible for managing day-to-day operations of the City, including, but not limited to, facilitating quality City service delivery to internal and external customers, coordinating inter-departmental cooperation, recruiting and retaining talented staff, and setting overall fiscal policy.

RECOMMENDED PRIORITIES FOR FY 2021-2022

1. Coordinate the City's emergency response to the COVID-19 pandemic. (Use existing staff resources)
 - a. Protect continuity of service to the community by prioritizing the health and well-being of City staff; and
 - b. Pursue efforts and programs that benefit San Fernando, including, but not limited to, vaccination and testing opportunities, financial support for residents and businesses, and community engagement to distribute information in an effective manner.
 - c. Provide guidance and support to City Council to protect the City's finances from the impact of COVID-19.
2. Address Citywide staffing resource challenges:
 - a. FY 2021-2022: Fund paid internship position for each Department (total cost approx. \$100,000) and consider additional Police Officer Positions (approx. \$125,000 per position)
 - b. FY 2022-2023: Evaluate additional field maintenance positions (approx. \$60,000 - \$100,000 per position)
3. Develop a process for ongoing legislative monitoring to increase San Fernando's input on legislation impacting local policy. (Use paid intern)
4. Engage a Community Engagement/Outreach Consultant to evaluate the City's outreach and community information efforts and prepare procedures/guidelines to follow for City programs/projects (approx. \$50,000)
5. Adopt and implement updated personnel rules and general policies. (Use existing staff resources)



MISSION STATEMENT

The City Clerk Department is dedicated to providing courteous, professional, and efficient service to the City Council, City staff, and the community in an ethical and neutral manner while ensuring the governmental process is transparent and open. The City Clerk Department is committed to conducting fair and impartial elections, preserving the City's legislative history, and providing timely access to public records.

DEPARTMENT OVERVIEW

The City Clerk Department is responsible for administering federal, state and local laws pertaining to elections, the Brown Act, the Public Records Act, the Political Reform Act, and AB1234 Ethics Training compliance; oversees City records management; provides legislative support functions including the preparation of agendas and minutes; prepares records and maintains all City Council legislative actions; safeguards the City seal; and performs a variety of other administrative duties in support of the City Council as assigned.

RECOMMENDED PRIORITIES FOR FY 2021-2022

1. Perform an audit of the internal procedure of the existing records retention structure and file management of the City's records. (Use existing staff resources)
2. Ensures that all City Council actions are in compliance with federal, state, and local statutes and regulations and that all actions are properly executed, recorded, and archived.
3. Update digital files to support optical character recognition and implement a file naming convention. (Use existing staff resources and/or Use of paid intern)



MISSION STATEMENT

The mission of the Finance Department is to provide accurate, timely, clear and complete financial information to City Council, City departments, citizens, and the community at large while acting as the chief financial consultant to the City Manager and City Council. The Finance Department is committed to maintaining the financial stability and integrity of the City through sound fiscal policies and procedures that safeguard the City's assets.

DEPARTMENT OVERVIEW

The Finance Department is responsible for providing fiscal oversight and control to all City operating departments. As a central support function, the Finance Department administers and oversees all financial operations, including, but not limited to, working in partnership with other City departments to adhere to the adopted budget, implementing financial control measures, developing financial policies, and maximizing the value of the City's assets. As such, the Department provides quality services in conformance with the highest professional standards.

The Finance Department's primary functions include: accounting, budgeting, business licensing, cashiering, short/long-term financial planning and reporting, technology networking services, payroll services, purchasing, risk management, vendor payments, utility billing, and providing support to internal departments.

RECOMMENDED PRIORITIES FOR FY 2021-2022

- 1) Upgrade phone system to a hosted VOIP solution. (Needs-Assessment Being Conducted by Valeo Networks)
- 2) Upgrade the City's aging IT infrastructure. (Needs-Assessment Being Conducted by Valeo Networks).
- 3) Develop a utility billing system and online permitting/ planning. (Needs-Assessment Being Conducted)
- 4) Develop multiple online forms for services, requests, and renewals. (Needs Assessment being Conducted Internally)
- 5) Apply for the Government Finance Officers Association *Distinguished Budget Presentation Award* for the Fiscal Year 2020-2021 Adopted Budget and the *Certificate of Achievement for Excellence in Financial Reporting* for the Fiscal Year 2020-2021.



MISSION STATEMENT

In partnership with the community, the Police Department is committed to achieving excellence in public safety by providing the highest quality leadership and police services. The Department's purpose is to ensure a safe environment for residents and visitors of San Fernando by providing proactive law enforcement to our diverse community and business members.

DEPARTMENT OVERVIEW

The Police Department is a dedicated group of law enforcement professionals vested in the highest quality of life for the community. Through investigations, patrols, crime prevention, and other specialized services, the Department protects life, property, and the rights of all persons. The Department continues to enjoy strong community support based upon efficient and effective law enforcement operations.

RECOMMENDED PRIORITIES FOR FY 2021-2022

1. Staffing Challenges:
 - Fund one additional Police Officer Position (approximately \$121,000 with benefits).
 - Fund one additional Police Records Specialist (approximately \$74,947 with benefits).
 - Convert one Part-Time Community Service Officer (CSO) to Full-time CSO. This employee is already receiving health benefits and is in PERS Retirement system. Only cost would be increase of hours, vacation and holiday time (approximately \$2,863.20).
 - Fund one additional Police Sergeant. With the added position, a Sergeant would be assigned as the Detective Commander, therefore, moving one Lieutenant to the Administration Office, which will create even and efficient responsibilities across three Divisions, instead of only two (approximately 184,388 with benefits).
2. Complete and implement the Police Department's Training and Succession plan.
3. Fund Body and In-Vehicle cameras for transparency (Unknown at this).



COMMUNITY DEVELOPMENT DEPARTMENT

MISSION STATEMENT

The Community Development Department is committed to serving customers with courtesy and professionalism to support community preservation and economic development, and to protecting public health, safety and general welfare in the built environment.

DEPARTMENT OVERVIEW

The Department staff assists legislative bodies, including the City Council, the Successor Agency, the Planning and Preservation Commission, as well as residents, businesses and property owners within the community to address urban planning, environmental, housing, historic and neighborhood preservation, and other City building and zoning code related matters.

Staff oversees the following activities:

- Ensuring that new building construction adheres to municipal building codes;
- Providing planning and development review to safeguard compliance with the City's general plan and zoning regulations;
- Enforcing municipal building and property maintenance regulations on existing buildings; and
- Facilitating planning, review, and approval of new development, neighborhood preservation, and environmental impact assessment through technical support to the City Council, the Successor Agency, and the Planning and Preservation Commission.

RECOMMENDED PRIORITIES FOR FY 2021-2022

1. Certify the City's General Plan 6th Cycle Housing Element Update for 2021-2029 and submit Update to the State of California Department of Housing and Community Development. (Fully funded via SB2 Planning and LEAP Grants)
2. Complete citywide parking management master plan and initiate implementation of parking solution recommendations, as determined by City Council. (Fully funded via SCAG grant)
3. Continue to develop economic development and visioning and outreach plan for downtown revitalization.
4. Collaborate with San Fernando Mall Association to secure resources to develop a downtown marketing plan. (Cost and funding source TBD)
5. Secure funds to establish an urban design and architectural design consultant to assist with project design review. (Est. \$25,000 annual cost, funding source TBD)
6. Secure resources to provide audio recorders for use by field staff. (Est. \$5,000 cost, funding source TBD)
7. Complete computer equipment replacements for remaining department staff to upgrade to Windows 10 operating system. (Est. \$3,000 cost, funding source TBD)



MISSION STATEMENT

The Public Works Department is committed to providing the highest quality services in the most cost effective manner, while ensuring that the maintenance, construction, and operations of the public facilities and programs under its care are adequate, safe and serviceable to the satisfaction of its customers.

DEPARTMENT OVERVIEW

The Public Works Department provides engineering services and capital improvement planning to ensure a high quality of public infrastructure. The Public Works Department is responsible for rehabilitating and restoring the City's infrastructure (i.e. facilities, streets, water pipelines, sewer system), providing safe and reliable water delivery, improving the flow of traffic, maintaining parkway streets and landscape, cleaning of City streets, overseeing transportation programs, managing the City's sanitary sewer system, and coordinating refuse and recycling programs.

RECOMMENDED PRIORITIES FOR FY 2021-2022

1. Focus resources on staff, including increased safety/professional training (\$15,000), and new personnel breakroom trailer (\$60,000 - \$80,000).
2. Complete the installation of phase 2 of nitrate treatment (Well 3A - \$1,000,000) for the City's water system. Begin design (\$100,000) and identify funding sources for phase 3 installation (Well 2A).
3. Increase time and cost efficiency of maintenance activities through one-time equipment purchases: Hot asphalt pothole patching trailer (\$25,000 - \$50,000), Sewer Vacuum Trailer (\$25,000 - \$50,000), and Brush and Weed Removal Equipment (\$25,000).
4. Develop master paving and sidewalk repair plans and work with City Council to prioritize the approach to implementation.
5. Examine design elements to incorporate into future infrastructure projects that could leverage new types of funding, such as recycled plastic asphalt pavement, porous asphalt parking lots, and cool pavement surfaces to reduce heat island effect in the City.



RECREATION AND COMMUNITY DEPARTMENT

MISSION STATEMENT

The mission of the Recreation and Community Services Department is to develop and implement enriching community, cultural and recreational opportunities that foster the overall well-being and personal development of our community.

DEPARTMENT OVERVIEW

The Recreation and Community Services Department is comprised of four (4) divisions, which include Administration, Community Services, Recreation, and Cultural Arts/Special Events. Together, the divisions provide programming and resources to the community that includes youth/adult sports, day camps, cultural arts, wellness/fitness, senior services, teen programming, volunteer opportunities, and city-wide special events. Each year, an estimated 250,000 individuals are serviced by the Department through organized programming and an additional 200,000 for non-organized activities at park facilities. Combined park visits total approximately 450,000 per year.

PRIORITIES FOR FY 2021-2022

1. Complete the Layne Park Revitalization Project design phase and begin the construction phase of the project by requesting RFP's from qualified contractors. (\$189,804)
2. Establish a youth baseball league for the Las Palmas Park community. (\$25,000)
3. Establish a City of San Fernando reach library to preserve the history and rich cultural identity of the City. (\$15,000)
4. Implement a Focal Point for social services that will assist seniors to stay independent as long as safely possible. (\$10,400)



CITY COUNCIL PRIORITIES

Status Review of Prior and Current Year City Council Priorities Fiscal Year 2020-2021

Description of Goal/Priority	Status	Timeline
1. Work to establish a Property-based Business Improvement District (PBID) .	Included in FY 2020-2021 Department Work Program (City Manager/ Community Development). Staff has met with Downtown Mall Association on a number of occasions to move forward the PBID process.	Work toward implementation by June 2021.
2. Develop a Traffic Calming Policy , including review of existing speed hump procedures.	Included in FY 2020-2021 Department Work Program (Police/Public Works). The City currently has a speed hump policy. Addressing traffic speeds citywide will require a multi-prong approach, including speed humps, bulb outs, and speed enforcement.	Fiscal Year 2020-2021
3. Explore creation of a Rent Stabilization Program.	Included in FY 2020-2021 Department Work Program (Community Development). On April 2, 2019, staff presented City Council with a number rent stabilization regulatory options. Council provided direction to develop additional options, including a possible landlord/tenant mediation structure and renters bill of rights.	Fiscal Year 2020-2021
4. Develop comprehensive list of all deferred maintenance and needed infrastructure improvements.	Included in FY 2020-2021 Department Work Program (Public Works). The City has information on vehicle replacements, tree trimming maintenance, street light replacements, sewer/water main replacement and street pavement. A consultant will be needed to complete the facility study and consolidate the all information into one report.	Fiscal Year 2020-2021

Status of City Council Priorities

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Description of Goal/Priority	Status	Timeline
5. Explore possibility of building a pedestrian bridge over the existing rail right-of-way connecting residents and businesses on 1st Street to the Downtown Area.	Staff will discuss this with Metro as part of the East San Fernando Valley Transit Corridor light rail construction project.	To be discussed with Metro.
6. Implement LGBT initiatives from 2013/2014.		
7. Event to teach seniors to use Social Media and ride sharing/transit apps.	Included in FY 2020-2021 Department Work Program (Recreation and Community Services).	Fiscal Year 2020-2021
8. Listing of number of liquor licenses in the City with chart plotting changes over time.	To be provided under separate cover by Community Development.	Fiscal Year 2020-2021
9. Video recording of City Council meetings.	Included in FY 2020-2021 Department Work Program (Administration). Staff will work to implement live audio streaming of Council meetings through a podcast channel and drastically reduce the lag time for audio recordings to be available on the City's website. This may require updating some audio equipment in the City Council Chambers.	Fiscal Year 2020-2021
10. Hold City Hall "Open House" for students.		
11. Study feasibility of a parking permit system.	Included in FY 2020-2021 Department Work Program (Community Development). Will be studied through SCAG grant award to be managed by Community Development.	Fiscal Year 2020-2021
12. Clergy Council/Community event on National Day of Prayer.	Included in FY 2020-2021 Department Work Program (Police). Establishment of a Clergy Council is in the Police Departments ongoing work plan.	Fiscal Year 2020-2021
13. Listing of current contracts with contract expiration dates.	Included in FY 2020-2021 Department Work Program (Administration).	Fiscal Year 2020-2021
14. Social media policy/policy for passwords.	Included in FY 2020-2021 Department Work Program (Administration).	Fiscal Year 2020-2021

Status of City Council Priorities

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Description of Goal/Priority	Status	Timeline
15. Down payment assistance for home buyers (similar to City of LA LIPA/MIPA)	Staff is exploring the possibility of partnering with the City of LA to offer a similar program.	
16. Review/update pothole policy and program.	Included in FY 2020-2021 Department Work Program (Public Works). City Council included funding for a “Pothole Buster” Unit in the FY 2019-2020 budget to address potholes quickly.	Fiscal Year 2020-2021
17. Explore Smart City projects that use connected devices (wired, wireless, etc.) to provide efficient services.	Ongoing.	
18. Pursue financing opportunities to leverage local funds to maximize infrastructure, facility, and efficiency improvements.	Ongoing.	

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AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Nick Kimball, City Manager
By: Julian J. Venegas, Director of Recreation and Community Services
Maribel Perez, Recreation Supervisor

Date: February 16, 2021

Subject: Consideration to Adopt Resolutions for the Submittal of Grant Applications to the Statewide Park Development and Community Revitalization Program and Approve Acceptance of Award Grant Funds

RECOMMENDATION:

It is recommended that the City Council:

- a. Adopt Resolution No. 8054 (Attachment "A") authorizing the submittal of a grant application to the California Department of Parks and Recreation, Statewide Park Development and Community Revitalization (SPP) Grant Program in the amount of \$3,924,693 to fund the Recreation Park Revitalization Project;
- b. Adopt Resolution No. 8055 (Attachment "B") authorizing the submittal of a grant application to the SPP Grant Program in the amount of \$3,509,075 to fund the Las Palmas Park Revitalization Project;
- c. Adopt Resolution No. 8056 (Attachment "C") authorizing the submittal of a grant application to the SPP Grant Program in the amount of \$2,367,024 to fund the Pioneer Park Revitalization Project;
- d. Authorize the City Manager to accept the grant funds upon award;
- e. Authorize the City Manager to execute all related grant documents required for receiving grant funds pursuant to the terms and conditions of the grant; and
- f. Upon full execution of all grant-related documents, authorize the City Manager to amend the revenue and expenditure budgets to appropriate the grant funds.

Consideration to Adopt Resolutions for the Submittal of Grant Applications to the Statewide Park Development and Community Revitalization Program and Approve Acceptance of Award Grant Funds

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BACKGROUND:

1. On February 5, 2018, the City Council adopted the Park and Recreation Master Plan (PMP) as an instrument for developing a comprehensive vision for park facility improvements and recreational programs offered to the residents in the City of San Fernando. The PMP identified multiple park improvements needed in order to maintain a continuity of recreational programming and services for the community.
2. On June 5, 2018, the voters of California approved Proposition 68, Parks, Environment, and Water Bond Act. The measure authorized \$4 billion in general obligation bonds for state and local parks, environmental protection and restoration projects, water infrastructure projects, and flood protection projects. The California Department of Parks and Recreation was the agency assigned to administer a grant program for Proposition 68.
3. On June 22, 2019, the California Department of Parks and Recreation released the Statewide Park Development and Community Revitalization (SPP) Grant Program Round 3, for park development and revitalizing projects throughout the State. SPP will distribute \$650 million throughout multiple rounds to create, expand or renovate parks in low-income and disadvantaged communities.
4. On August 3, 2019, the City submitted six applications (Recreation, Las Palmas, Pioneer, Rudy Ortega Sr., Layne, and Pacoima Wash Parks) to the SPP Round 3 Grant Program, and on February 25, 2020, the City was notified that the Layne Park application was funded.
5. On July 1, 2020, the California Department of Parks and Recreation released Round 4 of the SPP Grant Program. The City has the opportunity to resubmit past applications for reconsideration in this new funding cycle.

ANALYSIS:

The PMP builds on previous planning efforts (City's General Plan of 1987 and Parks Action Plan of 1992) to provide an up-to-date understanding of the current and future recreational needs and opportunities within the City. A major component of the PMP is the Facility Needs Assessment of the City's park system. The purpose of the assessment was to determine current recreational facility needs, and identify those needs being met and which were unmet. The tools used to gauge the needs of community included telephone surveys, community workshops, sports organization questionnaires, and stakeholder interviews. Other factors used in the analysis were service area, park acreage and the demand on a recreational facility.

The Facility Needs Assessment is summarized in Exhibit 3.3-1 (see table) and identifies the needs mentioned throughout the PMP process. It assigns rank and priority based on community input.

Consideration to Adopt Resolutions for the Submittal of Grant Applications to the Statewide Park Development and Community Revitalization Program and Approve Acceptance of Award Grant Funds
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The frequency of citing a need correlates to a higher priority ranking. Thus, determining which need has a higher priority as perceived by the largest number of residents.

Exhibit 3.3-1: Facility Needs Summary Matrix

CITY OF SAN FERNANDO FACILITY NEEDS SUMMARY		NEEDS IDENTIFICATION TOOLS									
		REPRESENTATIVE (X2)			INCLUSIVE (X1)						
		Resident Telephone Survey	Demand-Needs Analysis (Current)	Demand-Needs Analysis (Future)	Stakeholder Interviews	Community Workshop 1 (03/09/17)	Community Workshop 2 (04/04/17)	Community Workshop 3 (05/11/17)	Sports Organization Survey	Total # of Identification Tools that Identified Need	Priority Ranking
KEY	IDENTIFIED RECREATION FACILITY NEED										
1	Active Park Space				X					1	1
2	Backstops								X	1	1
3	Baseball Fields		X	X			X			3	5
4	Basketball Courts		X	X	X		X	X		5	7
5	Batting Cages								X	1	1
6	BBQ's							X		1	1
7	Benches (Softball/Baseball Fields)								X	1	1
8	Bike Lanes / Bike Paths		X	X		X		X		4	6
9	Bleachers/Spectator Seating								X	1	1
10	Community Park				X					1	1
11	Concession Stand								X	1	1
12	Dog Park	X					X			2	3
13	Drinking Fountains						X		X	2	2
14	Extended Field Hours				X				X	2	2
15	Fencing								X	1	1
16	Fitness Center							X		1	1
17	Gym	X							X	2	3
18	Indoor Soccer Fields				X					1	1
19	Lights at Fields				X			X	X	3	3
20	Lights at Streets / Parks				X	X	X	X		4	4
21	Maintenance				X	X	X	X	X	5	5
22	Mini Parks				X					1	1
23	No New Improvements	X								1	2
24	Pool	X								1	2
25	Parking							X	X	2	2
26	Picnic Tables								X	1	1
27	Restrooms						X		X	2	2
28	Scoreboards								X	1	1
29	Shade					X	X			2	2
30	Skate Park	X			X					2	3
31	Soccer Fields		X	X	X		X		X	5	7
32	Softball Fields		X	X					X	3	5
33	Storage								X	1	1
34	Synthetic Turf Fields				X				X	2	2
35	T-Ball Fields								X	1	1
36	Traffic Calming					X				1	1
37	Trash Receptacles								X	1	1
38	Upgraded Park Building				X					1	1
39	Volleyball Courts				X					1	1
40	Walking / Jogging Trails	X	X	X	X				X	5	8

Consideration to Adopt Resolutions for the Submittal of Grant Applications to the Statewide Park Development and Community Revitalization Program and Approve Acceptance of Award Grant Funds

Page 4 of 5

Recreation and Community Services (RCS) staff reaffirmed the Facility Need Assessment findings at several community input meetings held during the latter part of 2020 and early 2021. The meetings were hosted on the Zoom platform on the following dates: November 4, 2020, November 19, 2020, January 27, 2021, February 3, 2021 and February 13, 2021. A total of 57 participants had the opportunity to discuss the relevancy of the Facility Needs Assessment and provide additional feedback on the proposed renovations.

RCS staff conducted these meeting as part of the application process for the SPP Grant Program. SPP is a competitive grant that will create new parks and new recreational opportunities in critically underserved communities across California. The type of projects SPP will fund include development, acquisition or a combination of both. Funded projects must create a new park, expand an existing park or renovate an existing park. Eligible recreation features include, but are not limited to:

- Aquatic center, swimming pool, splash pad, fishing pier or paddling launch site
- Amphitheater/performing arts dance, music, and theater stage
- Athletic fields (soccer regulation or “futbol-rapido”, baseball, softball, football, etc.)
- Athletic courts (basketball, “futsal”, tennis, pickleball, etc.)
- Community gardens, botanical or demonstration gardens, and orchards
- Community/Recreation center (only if it will be in or ADJACENT to a PARK)
- Dog park
- Outdoor gym exercise equipment (stations fixed into the ground)
- Picnic/Bar-B-Que areas
- Playground and tot lot
- Lighting to allow for extended nighttime use of a recreation feature
- Shade structure cover allowing extended day time use of a recreation feature
- Restroom building, snack shack
- Parking lot, staging area, pathways for access to a recreation feature

The City complied with the California Environmental Quality Act (CEQA) requirement of the grant application by filing a Notice of Exemption for the proposed projects based on CEQA’s guidelines Section 15301 (Existing Facilities) Class 1 and Section 15302 (Replacement or Reconstruction of Existing Structures of Facilities) Class 2 as part of the initial application submittal in 2019. Class 1 exempts the project when the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of existing or former use. The Class 2 exception is allowable when the replacement or reconstruction of existing structures and facilities, where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced.

Each project requires its own and separate application and each application may request a maximum of \$8,500,000. There is no match requirement, therefore, the grant will fund the

Consideration to Adopt Resolutions for the Submittal of Grant Applications to the Statewide Park Development and Community Revitalization Program and Approve Acceptance of Award Grant Funds

Page 5 of 5

project entirely. However, an application is more competitive if the applicant can leverage funds towards the grant request. During Round 3 of the SPP application process, the City leveraged \$80,000 in General Funds towards the renovation projects. Staff recommends that a similar amount be allocated in Round 4. Staff will also leverage in-kind staff time towards the projects at an estimated cost of \$101,712.

The RCS Department plans to submit three SPP grant applications for Round 4, requesting an estimated \$9,800,792 in renovation and development projects. The RCS Park Improvements List (Attachment "D") details the proposed projects and estimated cost for each park application. The estimated cost of each project is subject to change once the City receives the Engineer Estimated Cost report. The parks targeted for funding include Recreation, Las Palmas, and Pioneer Parks.

BUDGET IMPACT:

The grant application submittals will not affect the Fiscal Year (FY) 2020-2021 budget. Grant award recipients are expected to be notified in the summer of 2021. Should the City be awarded one or more grants, staff is requesting authorization for the City Manager to appropriate revenue and expenditures equal to the grant award in the Capital Grants Funds – Recreation and Community Service Grant (Fund 010) for the FY 2021-2022.

CONCLUSION:

It is recommended that the City Council adopt the attached Resolutions authorizing the submittal of three grant applications to the SPP to fund three revitalization park projects; authorize the City Manager to accept the grant award; authorize the City Manager to execute all related grant documents required for receiving such grant funds (pursuant to the terms and conditions of the grant); and upon full execution of all grant-related documents, authorize the City Manager to amend the revenue and expenditure budgets to appropriate the grant funds.

ATTACHMENTS:

- A. Resolution 8054
- B. Resolution 8055
- C. Resolution 8056
- D. Proposed Park Improvements

RESOLUTION NO. 8054

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, AUTHORIZING THE APPLICATION FOR STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM GRANT FUNDS

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Statewide Park Development and Community Revitalization Grant Program, setting up necessary procedures governing the application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of the application before submission of said application to the State; and

WHEREAS, successful Applicants will enter into a contract with the State of California to complete the Grant Scope project;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:

Section 1: Approves the filing of an application for the Recreation Park Revitalization Project; and

Section 2: Certifies that said Applicant has or will have available, prior to commencement of any work on the project included in this application, the sufficient funds to complete the project; and

Section 3: Certifies that if the project is awarded, the Applicant has or will have sufficient funds to operate and maintain the project, and

Section 4: Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and

Section 5: Delegates the authority to the City Manager to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and

Section 6: Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

Section 7: Will consider promoting inclusion per Public Resources Code §80001(b) (8 A-G).

PASSED, APPROVED, AND ADOPTED this 16th day of February, 2021

Sylvia Ballin, Mayor

ATTEST:

Julia Fritz, City Clerk

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8054, which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof, held on the 16th day of February 2021, by the following vote of the City Council:

AYES:

NAYS:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this _____ day of February 2021.

Julia Fritz, City Clerk

RESOLUTION NO. 8055

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, AUTHORIZING THE APPLICATION FOR STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM GRANT FUNDS

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Statewide Park Development and Community Revitalization Grant Program, setting up necessary procedures governing the application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of the application before submission of said application to the State; and

WHEREAS, successful Applicants will enter into a contract with the State of California to complete the Grant Scope project;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:

Section 1: Approves the filing of an application for the Las Palmas Park Revitalization Project; and

Section 2: Certifies that said Applicant has or will have available, prior to commencement of any work on the project included in this application, the sufficient funds to complete the project; and

Section 3: Certifies that if the project is awarded, the Applicant has or will have sufficient funds to operate and maintain the project, and

Section 4: Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and

Section 5: Delegates the authority to the City Manager to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and

Section 6: Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

Section 7: Will consider promoting inclusion per Public Resources Code §80001(b) (8 A-G).

PASSED, APPROVED, AND ADOPTED this 16th day of February, 2021

Sylvia Ballin, Mayor

ATTEST:

Julia Fritz, City Clerk

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8055, which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof, held on the 16th day of February 2021, by the following vote of the City Council:

AYES:

NAYS:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this _____ day of February 2021.

Julia Fritz, City Clerk

RESOLUTION NO. 8056

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, AUTHORIZING THE APPLICATION FOR STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM GRANT FUNDS

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Statewide Park Development and Community Revitalization Grant Program, setting up necessary procedures governing the application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of the application before submission of said application to the State; and

WHEREAS, successful Applicants will enter into a contract with the State of California to complete the Grant Scope project;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:

Section 1: Approves the filing of an application for the Pioneer Park Revitalization Project; and

Section 2: Certifies that said Applicant has or will have available, prior to commencement of any work on the project included in this application, the sufficient funds to complete the project; and

Section 3: Certifies that if the project is awarded, the Applicant has or will have sufficient funds to operate and maintain the project, and

Section 4: Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and

Section 5: Delegates the authority to the City Manager to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and

Section 6: Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

Section 7: Will consider promoting inclusion per Public Resources Code §80001(b) (8 A-G).

PASSED, APPROVED, AND ADOPTED this 16th day of February, 2021

Sylvia Ballin, Mayor

ATTEST:

Julia Fritz, City Clerk

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8056, which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof, held on the 16th day of February 2021, by the following vote of the City Council:

AYES:

NAYS:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this _____ day of February 2021.

Julia Fritz, City Clerk



Recreation and Community Services

Park Improvements

The City is pursuing grant funding from the State of California Parks and Water Bond Act Prop. 68 and from the Los Angeles County Safe, Clean Neighborhood Parks and Beaches Measure A. The improvements listed for each park were identified in the City of San Fernando's Park Master Plan adopted at the City Council meeting on February 5, 2018, and from community meetings held the later part of 2020 and earlier 2021.

Proposed improvements for Recreation Park.

Estimated Cost

• Renovate the Tot-Lot with ADA Accessibility and Shading	\$ 255,665
• Resurface Outside Basketball Court	\$ 65,987
• Renovate Outside Restrooms	\$ 68,000
• Renovate Concession Stand to Commercial Grade	\$ 168,986
• Repair Outdoor Exercise Equipment and Add Shading	\$ 68,934
• Renovate Picnic Shelters/New Benches BBQ Grills/Lighting/Add Shelters	\$ 147,982
• Build a Multipurpose Athletic Field	\$ 289,432
• Renovate Baseball Diamond Field Lights	\$ 235,000
• Renovate Baseball Diamonds Back Stops/Dugouts/Bleachers/Storage/Scoreboards	\$ 189,752
• Renovate Walking Path Lighting	\$ 213,650
• Build an Amphitheater with class rooms	\$ 1,576,286
• Remodel Rock House	\$ 78,231
• Resurface Gym Floor	\$ 75,000
• Repair Roof	\$ 250,000
• Renovate Gym Stage Lighting/Sound/Doors	\$ 57,900
• Renovate Kitchen to Commercial Grade	\$ 82,598
• Renovate Multipurpose Room Add Audio-Visual Equipment	\$ 53,000
• Add drought tolerant landscaping	\$ 48,300
Sub-Total	\$ 3,924,693

Proposed improvements for Las Palmas Park.

Estimated Cost

• Renovate Learning Center	\$ 176,890
• Renovate Patio Restrooms	\$ 78,345
• Add New Gym Flooring	\$ 183,657

• Renovate the Tot-Lot with ADA Accessibility and Shading	\$	255,665
• Replace outside Drinking Fountains	\$	30,000
• Resurface Outdoor Basketball Court	\$	69,280
• Add Tennis/Pickle Ball Court	\$	289,678
• Add a Splash Pad/Water Feature	\$	345,897
• Add Lighting to Diamonds 2, 3 and 4	\$	560,000
• Renovate Walking Path Lighting	\$	279,658
• Build a Multipurpose Athletic Field	\$	185,500
• Renovate Baseball Diamonds Back Stops/Dugouts/Bleachers/Storage/Scoreboards	\$	768,350
• Renovate Outside Restrooms	\$	68,678
• Renovate Concession Stand to Commercial Grade	\$	90,897
• Renovate Picnic Shelters	\$	49,780
• Build a Trash Bin Enclosure	\$	28,500
• Add Drought Tolerant Landscaping	\$	48,300
Sub-Total	\$	3,509,075

Proposed improvements for Pioneer Park.**Estimated Cost**

• Renovate the Tot-Lot with ADA Accessibility and Shading	\$	255,665
• Add Field Lighting	\$	540,000
• Renovate Baseball Diamonds Bleachers/Dugouts/Fencing/Score Board/Back Stops	\$	313,907
• Install Batting Cages	\$	2,500
• Renovate Concession Stand to Commercial Grade	\$	86,866
• Add Outdoor Exercise Equipment	\$	88,500
• Renovate Basketball Court and Add Lighting	\$	168,568
• Renovated Tennis Courts and Add Lighting	\$	125,876
• Repair Parking Lots	\$	289,350
• Install Security Cameras and Lighting	\$	168,890
• Install a Soccer Field	\$	168,102
• Install New Drinking Fountains	\$	45,000
• Add Drought Tolerant Landscaping	\$	27,000
• Add New Picnic Tables and BBQ Grills	\$	86,800
Sub-Total	\$	2,367,024

Grand Total **\$ 9,800,792**

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AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Vice Mayor Mary Mendoza

Date: February 16, 2021

Subject: Discussion and Consideration to Authorize the City Manager to Submit a Letter in Support of *"Immigrants' Mental Health Act of 2020"* on Behalf of the City Council to Local, State and Federal Legislators

RECOMMENDATION:

I have placed this on the agenda for City Council discussion and recommend that the City Council direct the City Manager to prepare a letter (Attachment "A") to local, State, and Federal legislators expressing the City's support of the Bill S.3392 *"Immigrants' Mental Health Act of 2020"* (Attachment "B"), on behalf of the City Council.

BACKGROUND/ANALYSIS:

This Bill *"Immigrants' Mental Health Act of 2020"* would expand and improve access to trauma-informed mental health interventions for newly arriving immigrants at the border, to alleviate the stress of and provide education for border agents, restricts the sharing of mental health information for use in certain immigration proceedings, and for other purposes. The item is currently under consideration by the Committee on Homeland Security and Governmental Affairs and there has been no further action taken by the Assembly.

An informational summary (Attachment "C") provided by Ms. Rosa Gutierrez, an advocate and student at the University of Southern California, is requesting support to help our immigrant communities.

BUDGET IMPACT:

There is no impact to the budget by discussing this item. Additional future costs to be determined based on City Council direction.

ATTACHMENT:

- A. Sample – Letter of Support
- B. Bill S.3392 *"Immigrants' Mental Health Act of 2020"*
- C. Informational Summary

SAMPLE LETTER

We join Rosa Gutierrez a student at University of Southern California and ask that you help our immigrant communities by supporting the legislation addressing the Immigration Mental Health Act of 2020.

It is of paramount interest to people of color and those who come from families of immigrants.

Rosa is also striving to join the mental health field by becoming a licensed social worker. She aspires to combat stigma surrounding mental health and improve the wellbeing of our communities through culturally sound practices.

For years immigrants have been depicted as second class citizens. The process immigrants go through, specifically at detention centers, inflicts trauma and stress that immigrants suffer for years. This issue directly impacts our community of San Fernando Valley where 36.6% are foreign born.

We are primarily concerned with the repercussions of the anti-immigration policies and narratives of the previous presidential administration that have led to the dehumanization of immigrants. A racial hierarchy has developed and has caused a deep divide and rift in our nation.

Other aspects of this issue that affect immigrants include the physical and mental toll of living in this political climate, the increase in racially motivated hate crimes, and the marginalization of this community.

The Immigrants' Mental Health Act of 2020 proposes humane care and accountability in detention centers. It demands appropriate training and consideration as it shifts the perception that immigrants are less than legal citizens. Immigrants should be treated with dignity and respect.

This is an important issue, and WE would like to see the legislation pass to ensure effective empathetic policies that will replace aggressive tactics that only devalue and dehumanize the immigrant community.

116TH CONGRESS
2D SESSION

S. 3392

To expand and improve access to trauma-informed mental health interventions for newly arriving immigrants at the border, to alleviate the stress of and provide education for border agents, and for other purposes.

IN THE SENATE OF THE UNITED STATES

MARCH 4, 2020

Mr. MERKLEY (for himself, Mr. MARKEY, and Mr. BLUMENTHAL) introduced the following bill; which was read twice and referred to the Committee on Homeland Security and Governmental Affairs

A BILL

To expand and improve access to trauma-informed mental health interventions for newly arriving immigrants at the border, to alleviate the stress of and provide education for border agents, and for other purposes.

1 *Be it enacted by the Senate and House of Representa-*
2 *tives of the United States of America in Congress assembled,*

3 **SECTION 1. SHORT TITLE.**

4 This Act may be cited as the “Immigrants’ Mental
5 Health Act of 2020”.

6 **SEC. 2. DEFINITIONS.**

7 In this Act:

1 (1) ADMINISTRATOR.—The term “Adminis-
2 trator” means the Administrator of the Health Re-
3 sources and Services Administration of the Depart-
4 ment of Health and Human Services.

5 (2) APPROPRIATE CONGRESSIONAL COMMIT-
6 TEES.—The term “appropriate congressional com-
7 mittees” means—

8 (A) the Committee on Appropriations of
9 the Senate;

10 (B) the Committee on Homeland Security
11 and Governmental Affairs of the Senate;

12 (C) the Committee on Health, Education,
13 Labor, and Pensions of the Senate;

14 (D) the Committee on Appropriations of
15 the House of Representatives;

16 (E) the Committee on Homeland Security
17 of the House of Representatives; and

18 (F) the Committee on Energy and Com-
19 merce of the House of Representatives.

20 (3) ASSISTANT SECRETARY.—The term “Assist-
21 ant Secretary” means the Assistant Secretary
22 Health and Human Services for Mental Health and
23 Substance Use.

24 (4) CBP.—The term “CBP” means U.S. Cus-
25 toms and Border Protection.

1 (5) CBP DETENTION FACILITY.—The term
 2 “CBP detention facility” means any of the following
 3 facilities that typically detain migrants on behalf of
 4 CBP:

5 (A) U.S. Border Patrol station.

6 (B) Port of entry.

7 (C) Checkpoint.

8 (D) Forward operating base.

9 (E) Secondary inspection area.

10 (F) Short-term custody facility.

11 (6) COMMISSIONER.—The term “Commis-
 12 sioner” means the Commissioner of U.S. Customs
 13 and Border Protection.

14 (7) FORWARD OPERATING BASE.—The term
 15 “forward operating base” means a permanent facil-
 16 ity established by CBP in forward or remote loca-
 17 tions, and designated as such by the Commissioner.

18 **SEC. 3. TRAINING FOR CERTAIN CBP PERSONNEL IN MEN-**
 19 **TAL HEALTH ISSUES.**

20 (a) TRAINING TO IDENTIFY RISK FACTORS AND
 21 WARNING SIGNS IN IMMIGRANTS AND REFUGEES.—

22 (1) IN GENERAL.—The Commissioner, in con-
 23 sultation with the Assistant Secretary, the Adminis-
 24 trator, and nongovernmental experts in the delivery
 25 of health care to children in humanitarian crises,

1 shall develop and implement a training curriculum
2 for CBP agents and officers assigned to CBP deten-
3 tion facilities to enable such agents and officers to
4 identify the risk factors and warning signs in immi-
5 grants and refugees of mental health issues relating
6 to trauma.

7 (2) REQUIREMENTS.—The training curriculum
8 required under paragraph (1) shall—

9 (A) apply to all CBP agents and officers
10 working at CBP detention facilities;

11 (B) provide for crisis intervention using a
12 trauma-informed approach; and

13 (C) provide for mental health screenings
14 for immigrants and refugees arriving at the
15 border in their preferred language or with ap-
16 propriate language assistance.

17 (b) TRAINING TO ADDRESS MENTAL HEALTH AND
18 WELLNESS OF CBP AGENTS AND OFFICERS.—

19 (1) IN GENERAL.—The Commissioner, in con-
20 sultation with the Assistant Secretary, the Adminis-
21 trator, and nongovernmental experts in the delivery
22 of mental health care, shall develop and implement
23 a training curriculum for CBP agents and officers
24 assigned to CBP detention facilities to address the

1 mental health and wellness of the individuals work-
2 ing at such facilities.

3 (2) REQUIREMENT.—The training curriculum
4 required under paragraph (1) shall be designed to
5 help CBP agents and officers working at CBP de-
6 tention facilities—

7 (A) to better manage their own stress and
8 the stress of their coworkers; and

9 (B) to be more aware of the psychological
10 pressures experienced during their jobs.

11 (c) ANNUAL REVIEW OF TRAINING.—Beginning on
12 October 1, 2021, the Assistant Secretary shall—

13 (1) conduct an annual review of the training
14 implemented pursuant to subsections (a) and (b);
15 and

16 (2) submit the results of each such review, in-
17 cluding any recommendations for improvement of
18 such training, to—

19 (A) the Commissioner; and

20 (B) the appropriate congressional commit-
21 tees.

22 (d) AUTHORIZATION OF APPROPRIATIONS.—There is
23 authorized to be appropriated to carry out this section—

1 (1) \$50,000 for fiscal year 2021, which shall be
2 expended to develop the training described in sub-
3 sections and (a) and (b); and

4 (2) for each of the fiscal years 2022 through
5 2026—

6 (A) \$20,000 to implement the training de-
7 scribed in subsections (a) and (b); and

8 (B) such sums as may be necessary to re-
9 view, and make recommendations for, such
10 training pursuant to subsection (c).

11 **SEC. 4. STAFFING BORDER FACILITIES AND DETENTION**
12 **CENTERS.**

13 (a) STAFFING BORDER FACILITIES.—

14 (1) IN GENERAL.—The Commissioner shall as-
15 sign at least 1 qualified mental or behavioral health
16 expert to each CBP detention facility to adequately
17 evaluate the mental health needs of immigrants, ref-
18 ugees, border patrol agents, and staff.

19 (2) QUALIFICATIONS.—A mental or behavioral
20 health expert shall be considered to be qualified
21 under paragraph (1) if he or she—

22 (A) is bilingual;

23 (B) is well-versed in culturally appropriate
24 and trauma-informed interventions; and

1 (C) has particular expertise in child or ad-
2 olescent mental health or family mental health.

3 (b) AUTHORIZATION OF APPROPRIATIONS.—There is
4 authorized to be appropriated \$3,000,000 for each of the
5 fiscal years 2021 through 2025 to carry out this section.

6 **SEC. 5. NO SHARING OF DEPARTMENT OF HEALTH AND**
7 **HUMAN SERVICES MENTAL HEALTH INFOR-**
8 **MATION FOR IMMIGRATION HEARINGS, ASY-**
9 **LUM DETERMINATIONS, OR REMOVAL PRO-**
10 **CEEDINGS.**

11 The officers, employees, and agents of the Depart-
12 ment of Health and Human Services, including the Office
13 of Refugee Resettlement, may not share with the Depart-
14 ment of Homeland Security, and the officers, employees,
15 and agents of the Department of Homeland Security may
16 not request or receive from the Department of Health and
17 Human Services, for purposes of an immigration hearing,
18 an asylum determination, or a deportation proceeding, any
19 information or record—

- 20 (1) related to the mental health of an alien; or
21 (2) that was obtained or produced by a mental
22 or behavioral health professional while the alien was
23 in a shelter or otherwise in the custody of the Fed-
24 eral Government.

○

Immigrants' Mental Health Act of 2020

The Trump administration has dehumanized immigrants over the past four years. By purposely promoting egregious anti-immigration policies, under the false pretenses of securing our borders. For example,

- Presidential proclamations of travel bans.
- Belittling countries whose majority population is of color.
- Referencing immigrants south of the border as criminals.



This administration has created a racial hierarchy causing rifts in our nation. Communities like San Fernando Valley whom embrace immigrants, cultures and nationalities have been directly affected.

- There are higher rates of people of color; Hispanic, Latino, African American and Asian inhabiting the valley.
- 36.6% of the population are foreign born as stated by the census (2019).
- In terms of motivated hate crimes, Race/ethnicity were ranked the highest at 49% (LA county 2019).

Moreover immigrants suffer a great deal of trauma at the hands of Customs and Border Protection Centers (CBP) and ICE detention centers. To the point where CBP agents' dismissive behaviors have lead to various incidents of maltreatment of immigrants.

- Department of Homeland Security's Office of Inspector General (OIG) found severe cases of overcrowding with El Paso withholding over 750 to 900 detainees in a Center with maximum capacity of 125 (Flores, 2019).
- The "zero tolerance" policy implemented in 2018 separated 3,000 families. Deporting more than 1,000 parents before seeing a federal judge in California and displaced thousands of children. (ACLU, 2018)
- 3,000 to 6,000 immigrants suffer from mental illness (AILA, 2018)
- Only 21 out of 230 ICE detention centers have some type of mental health service (OIG, 2018).

The Immigrants' Mental Health Act proposes humane care and accountability in these detention centers. It demands appropriate training and consideration as it shifts the narrative that immigrants are less than legal citizens. But rather that immigrants should be treated with dignity and respect. The act aims to eliminate causing a traumatic experience to an already delicate situation by issuing the following;

- Training for certain CBP personnel in mental health issues.
 - Training to identify risk factors and warning signs in immigrants and refugees.
 - Training to address mental health and wellness of CBP agents and officers.
 - Annual review of training.
 - Authorization of Appropriations
- Staffing border facilities and detention centers.
 - Staff boarder facilities with at least 1 qualified mental or behavioral health expert.
 - Qualifications include; is bilingual, proficient in culturally appropriate interventions for trauma and is skilled in either of the following mental health domains; child, adolescent or family.
- No sharing of department of health and human services mental health information for immigrant hearings, asylum determinations, or removal proceedings.

I urge you to inform you constitutions of this act. Reach out to senators and congressman in charge of our district to advocate in support of this becoming a bill. These changes can lead to empathetic policies, replacing aggressive tactics such as overcrowding, family separation and medical abuse. Our immigration system should be kinder and mindful of the human beings that come to our borders in seek for something better.

References

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