



MAYOR/CHAIR SYLVIA BALLIN
VICE MAYOR/VICE CHAIR MARY MENDOZA
COUNCILMEMBER/BOARDMEMBER CINDY MONTAÑEZ
COUNCILMEMBER/BOARDMEMBER HECTOR A. PACHECO
COUNCILMEMBER/BOARDMEMBER CELESTE T. RODRIGUEZ

CITY OF SAN FERNANDO

CITY COUNCIL AND SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY REGULAR MEETING AGENDA SUMMARY MARCH 1, 2021 – 6:00 PM

TELECONFERENCE – PER GOVERNOR’S EXECUTIVE ORDER

SPECIAL NOTICE REGARDING COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that the San Fernando City Council will participate in meetings telephonically.

PUBLIC PARTICIPATION: Pursuant to the Executive Order and given the current health concerns, members of the public can access meetings live on-line, with audio and video, via YouTube Live, at <https://www.youtube.com/c/CityOfSanFernando>. Comments submitted via YouTube will not be read into the record. Members of the public may submit comments by email to cityclerk@sfcity.org no later than 5:00 p.m. the day of the meeting, to ensure distribution to the City Council prior to consideration of the agenda. Those comments will be distributed to the City Council will be limited to three minutes, and made part of the official public record of the meeting. Callers interested in providing a live public comment, may call **Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; and Passcode: 924965, between 6:00 p.m. and 6:15 p.m.** in the order received, and limited to three minutes. The call-in period may be extended by the Mayor.

THE REGULAR MEETINGS OF THE CITY OF SAN FERNANDO CITY COUNCIL ALSO SERVES AS CONCURRENT REGULAR MEETINGS OF THE SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY, AND, FROM TIME TO TIME, SUCH OTHER BODIES OF THE CITY WHOSE MEMBERS ARE COMPOSED EXCLUSIVE OF THE MEMBERS OF THE CITY COUNCIL.

Staff Contact Nick Kimball, City Manager

**PUBLIC PARTICIPATION OPTIONS TO HELP REDUCE
THE SPREAD OF COVID-19**

WATCH THE MEETING:

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

SUBMIT PUBLIC COMMENT VIA EMAIL:

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CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor.

Call-in Telephone Number: (669) 900-6833
Meeting ID: 833 6022 0211
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When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.
Note: This is audio only and no video.

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CALL TO ORDER/ROLL CALL

Mayor Sylvia Ballin
Vice Mayor Mary Mendoza
Councilmember Cindy Montañez
Councilmember Hector A. Pacheco
Councilmember Celeste T. Rodriguez

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATIONS

- A) PRESENTATION BY CHRISTOPHER MOORE LOCAL GOVERNMENT LIAISON FROM THE CALIFORNIA PUBLIC UTILITIES COMMISSION ON AVAILABLE UTILITY RESOURCES
City Manager Nick Kimball

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the city in an orderly environment. Public members attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Council.

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PUBLIC STATEMENTS

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CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

- 1) CONSIDERATION TO APPROVE MINUTES FOR THE FEBRUARY 16, 2021 SPECIAL MEETING**
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER**

Recommend that the City Council adopt Resolution No. 21-031 approving the Warrant Register.

- 3) CONSIDERATION TO APPROVE AN AMENDMENT TO THE PARKING MAINTENANCE AGREEMENT BETWEEN THE CITY AND E.B.F. FOWLER FAMILY, LLC FOR REAL PROPERTY LOCATED AT 800 TRUMAN STREET**

Recommend that the City Council:

- a. Approve an Amendment to the existing Parking Maintenance Agreement Contract No. 1865(a)) with E.B.F. Fowler Family, LLC for real property located at 800 Truman Street and increasing the existing monthly parking maintenance payment by a \$1,066.67 per month; and
- b. Authorize the City Manager to make non-substantive corrections and execute all related documents.

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4) CONSIDERATION TO APPROVE CERTAIN EXECUTIVE ORDERS EXTENDING AND IMPLEMENTING COVID-19 RELIEF PROGRAMS

Recommend that the City Council:

- a. Approve Executive Order No. 2021-02-04 extending the COVID-19 Permits and Programs issued under following Executive Orders through June 30, 2021:
 - i. Executive Order No. 2020-07-23 establishing COVID-19 Outdoor Services Permit regulations;
 - ii. Executive Order No. 2020-08-26 establishing COVID-19 Temporary Banner/Sign Permit regulations; and
 - iii. Executive Order No. 2020-09-29 establishing COVID-19 City Parks Open Space Service Area Permit regulations.
- b. Approve Executive Order No. 2021-02-22 implementing COVID-19 Relief Programs; and
- c. Approve Executive Order No. 2021-02-23 extending the 2020 calendar year Residential Parking Permits and Swap Meet Exhibitor Permits and Business Licenses through March 31, 2021 due to COVID-19.

5) CONSIDERATION TO APPROVE AN EXTENSION TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE SAN FERNANDO PART-TIME EMPLOYEES' BARGAINING UNIT/SERVICE EMPLOYEES' INTERNATIONAL UNION LOCAL 721 AND THE CITY OF SAN FERNANDO

Recommend that the City Council:

- a. Approve an extension to the Memorandum of Understanding (MOU) (Contract No. 1838(a)) between the San Fernando Public Employees' Bargaining Unit (SFPEBU)/Service Employees' International Union (SEIU) Local 721 and the City of San Fernando from July 1, 2020 through June 30, 2021, with the option to further extend through December 31, 2021 by mutual agreement of the Union and the City; and
- b. Authorize the City Manager to make non-substantive corrections and execute all related documents.

6) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH EDGESOFT, INC., TO IMPLEMENT PHASE 2 OF THE ONLINE PERMIT COUNTER

Recommend that the City Council:

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- a. Waive formal bidding requirements and award the scope of services to Edgesoft, Inc., to implement the second and final phase of an upgrade to an existing proprietary software system used by the City;
- b. Approve a Professional Services Agreement (Contract No. 1979) with Edgesoft, in an amount not-to-exceed \$26,588 to implement Phase 2 of the Online Permit Counter and eGov Land Management Software; and
- c. Authorize the City Manager to make non-substantive changes and execute all related documents.

7) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING AND ADOPTING THE CITY'S 2021 FEDERAL TRANSIT ADMINISTRATION TITLE VI PLAN

Recommend that the City Council:

- a. Adopt Resolution No. 8057 authorizing and adopting the City's 2021 Federal Transit Administration Title VI Plan; and
- b. Direct the City Manager to implement the Title VI Plan.

PUBLIC HEARINGS

This is the time and place set for a public hearing on the consideration of matters as presented on this agenda. Let the record show that due notice was given as required by law and an affidavit to this effect is on file in the Office of the City Clerk. The reports of the City Staff relating to these matters shall be made a part of the record of this meeting. Speakers during public hearings shall limit their comments to matters relevant to the item on the agenda, and may be ruled out of order if comments are unrelated to the item. Please refer to page 2 of this Agenda for methods to submit public statements.

8) A PUBLIC HEARING TO CONSIDER AND ADOPT A RESOLUTION ESTABLISHING THE ALLOCATION OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2021-2022

Recommend that the City Council:

- a. Conduct a Public Hearing;
- b. Pending public testimony, adopt Resolution No. 8060 approving the allocation of Community Development Block Grant Funds for Fiscal Year 2021-2022; and
- c. Authorize the City Manager to submit documentation conveying the City Council's Resolution to the Los Angeles County Community Development Commission for approval.

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ADMINISTRATIVE REPORTS

9) PRESENTATION AND UPDATE REGARDING COVID-19 RESPONSE EFFORTS

Recommend that the City Council receive a presentation from staff related to the City's COVID-19 efforts, including, but not limited to:

- a. Review of the City's COVID-19 planning, response, enforcement, and education efforts, and related policy initiatives; and
- b. Review of financial assistance programs and the pursuit of funding opportunities, and related recommendations, as appropriate.

10) CONSIDERATION TO ADOPT A RESOLUTION APPOINTING ADAN ORTEGA TO THE METROPOLITAN WATER DISTRICT'S BOARD OF DIRECTORS AND APPROVE USE OF THE CITY SEAL AND CITY LOGO FOR DISPLAY AS THE CITY OF SAN FERNANDO'S BOARD REPRESENTATIVE AND LIAISON

Recommend that the City Council:

- a. Adopt Resolution No. 8058 appointing Adan Ortega to the Metropolitan Water District's Board of Directors, and;
- b. Approve use of the City Seal and City Logo for display during Board meetings directly related to the appointment through the end of the term.

11) CONSIDERATION TO APPROVE A BUSINESS TAX DELINQUENT FEE AMNESTY PROGRAM FOR SAN FERNANDO BUSINESSES IMPACTED BY COVID-19 AND THE STATE OF CALIFORNIA'S STAY-AT-HOME ORDERS

Recommend that the City Council:

- a. Establish a Business Tax Delinquent Fee Amnesty Program for businesses impacted by COVID-19 and the state's stay-at-home orders;
- b. Adopt Resolution No. 8059 implementing the proposed Business Tax Delinquent Fee Amnesty Program; and
- c. Authorize the City Manager to finalize and execute all documents related to the Business Tax Delinquent Fee Amnesty Program.

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12) PRESENTATION OF FISCAL YEAR 2019-2020 COMPREHENSIVE ANNUAL FINANCIAL REPORT

Recommend that the City Council receive and file a presentation of the Fiscal Year 2019-2020 Comprehensive Annual Financial Report.

13) PRESENTATION OF RECENT CHANGES TO ACCESSORY DWELLING UNIT LAWS STATEWIDE

Recommend that the City Council:

- a. Receive and file a presentation regarding recent changes to Accessory Dwelling Unit laws statewide; and
- b. Provide staff with comments, as appropriate.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT

The meeting will adjourn to its next regular meeting on March 15, 2021.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julia Fritz, CMC

City Clerk

Signed and Posted: February 25, 2021 (4:00 p.m.)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website (www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 at least 48 hours prior to the meeting.
