



CHAIR CLARISA TOLENTINO
VICE CHAIR FRANCISCO ARRIZON
COMMISSIONER DEE AKEMON
COMMISSIONER NICOLE MOHR
COMMISSIONER RUDY TRUJILLO

TRANSPORTATION AND SAFETY COMMISSION

REGULAR MEETING NOTICE AND AGENDA

APRIL 7, 2021 – 7 PM

TELECONFERENCE – PER GOVERNOR’S EXECUTIVE ORDER

SPECIAL NOTICE REGARDING COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that the San Fernando Transportation and Safety Commission will participate in meetings telephonically.

PUBLIC PARTICIPATION OPTIONS TO HELP REDUCE THE SPREAD OF COVID-19

- 1. WATCH THE MEETING:** Pursuant to the Executive Order and given the current health concerns, members of the public can access meetings live on-line, with audio and video via YouTube Live, at: <https://www.youtube.com/c/CityOfSanFernando>
- 2. SUBMIT PUBLIC COMMENT VIA EMAIL:** Members of the public may submit comments by email to MPadilla@sfcity.org no later than **4:00 p.m. the day of the meeting**, to ensure distribution to the Transportation and Safety Commission prior to consideration of the agenda. Comments received via email will be distributed to the Transportation and Safety Commission, read into the record, limited to three minutes, and made part of the official public record of the meeting.
- 3. CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:** Members of the Public may **call-in between 7:00 p.m. and 7:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

Call-in Telephone Number: (669) 900-6833
Meeting ID: 841 9039 6534
Passcode: 323371

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes. Note: This is audio only and no video.

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CALL TO ORDER/ROLL CALL

Chair Clarisa Tolentino
Vice Chair Francisco Arrizon
Commissioner Dee Akemon
Commissioner Nicole Mohr
Commissioner Rudy Trujillo

PLEDGE OF ALLEGIANCE

Led by Chair Clarisa Tolentino

APPROVAL OF AGENDA

DECORUM AND ORDER

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Public members attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

PUBLIC STATEMENTS – WRITTEN/ORAL

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CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Transportation and Safety Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

1. REQUEST TO APPROVE MEETING MINUTES OF MARCH 3, 2021 – REGULAR MEETING

ADMINISTRATIVE REPORTS

2. DISCUSSION OF UNLICENSED DRIVER PROGRAM UPDATE

GENERAL COMMISSION COMMENTS

STAFF COMMUNICATION

3. SAFE AND ACTIVE STREETS PLAN

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Maria Padilla, Executive Assistant

Signed and Posted: April 1, 2021 (3:30 p.m.)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting at the Public Works Department Public Counter. Any public writings distributed by the Transportation & Safety Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the Public Works Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/ accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Public Works Department Office at (818) 898-1222 at least 48 hours prior to the meeting.

To: Transportation & Safety Commissioners

From: Clarisa Tolentino, Transportation and Safety Commission Chair
By: Matthew Baumgardner, Director of Public Works
Manuel Fabian, Civil Engineering Assistant II

Date: April 7, 2021

Subject: Unlicensed Driver Community Education Workshop Update

RECOMMENDATION:

It is recommended that the Transportation and Safety Commission receive and file this report in regards to a community education workshop (to be provided virtually) to educate members of the community on how to take the necessary steps to apply for and obtain a driver's license.

BACKGROUND:

1. On October 7, 2020, Chair Mohr discussed her concern regarding unlicensed drivers in the City. Item was discussed during the Commission meeting and staff was directed to provide a link to the Department of Motor Vehicles (DMV) driver's license webpage on the City's website.
2. On November 4, 2020, staff updated the Commission on DMV information that was added to the City's webpage under the tab for *Residents* (scroll down to "*How to apply for a driver's license*"), which takes you to the following link on the DMV website: <https://www.dmv.ca.gov/portal/driver-licenses-identification-cards/driver-licenses-dl/>
3. On February 3, 2021, Chair Mohr recommended a virtual workshop to educate the community on how to obtain a driver's license. Since that time, Chair Mohr has worked with Sergeant Peter Aguirre on available resources.
4. On March 3, 2021, the Commission voted to move forward with the workshop for unlicensed drivers

ANALYSIS:

Since the February 3, 2021 Commission meeting, Sergeant Aguirre and Commission Chair Nicole Mohr have discussed the option of hosting a community workshop to educate residents on how to obtain a driver's license.

Community Workshop.

The virtual workshop would cover the following topics:

- The risks of driving without a license.
 - Financial liability if involved in a collision.
 - Legal consequences for driving without a license.
- How to get a driver's license.
 - Differing requirements for those under age 18.
 - Local resources for behind-the-wheel training.
 - Online resources for test preparation.
 - The logistical process of acquiring a license in this community.
- Driver's License availability for undocumented Californians.
- An informal Q&A about driver's license laws.

Traffic Safety Correlation to Unlicensed Drivers.

The need for community education exists because:

- The San Fernando Police Department cites a high number of persons each year for driving without a license.
- Unlicensed drivers are statistically more likely to be involved in traffic collisions.
- Driving without a license is one of the most common reasons for drivers fleeing the scene of a traffic collision, which can be a misdemeanor or a felony, depending on the severity of the damage in the collision.

The City will use its social media platforms to advertise the workshop. The workshop will be broadcast on the City's YouTube page via Zoom. This will allow residents to access the workshop at any time after the fact. The workshop will be translated for Spanish speaking users. A version of materials presented in the workshop (slides, resources) would also be made available in Spanish. The workshop is tentatively scheduled for Thursday, May 13.

BUDGET IMPACT:

Total staff time, including set-up for the workshop, social media posting and the Spanish voiceover of the workshop, is estimated to be less than 5 hours.

CONCLUSION:

It is recommended that the Transportation and Safety Commission receive and file this report for their records.