



CHAIR ALVIN DURHAM
VICE -CHAIR MARVIN PEREZ
COMMISSIONER IVAN GONZALEZ
COMMISSIONER AIDA MONTES
COMMISSIONER HECTOR PACHECO

PLANNING & PRESERVATION COMMISSION

REGULAR MEETING NOTICE AND AGENDA

APRIL 12, 2021 – 6:30 P.M.

TELECONFERENCE – PER GOVERNOR’S EXECUTIVE ORDER

SPECIAL NOTICE REGARDING COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that the San Fernando Planning and Preservation Commission will participate in meetings telephonically.

PUBLIC PARTICIPATION OPTIONS TO HELP REDUCE THE SPREAD OF COVID-19

- 1. WATCH THE MEETING:** Pursuant to the Executive Order and given the current health concerns, members of the public can access meetings live on-line, with audio and video via YouTube Live, at: <https://www.youtube.com/c/CityOfSanFernando>
- 2. SUBMIT PUBLIC COMMENT VIA EMAIL:** Members of the public may submit comments by email to MDeSantiago@sfcity.org no later than **4:00 p.m. the day of the meeting**, to ensure distribution to the Planning and Preservation Commission prior to consideration of the agenda. Comments received via email will be distributed to the Planning and Preservation Commission, read into the record, limited to three minutes, and made part of the official public record of the meeting.
- 3. CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:** Members of the Public may **call-in between 6:30 p.m. and 6:45 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

Call-in Telephone Number: (669) 900-6833
Meeting ID: 896 2370 9376
Passcode: 194996

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes. Note: This is audio only and no video.

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CALL TO ORDER/ROLL CALL

Chair Alvin Durham

Vice-Chair Marvin R. Perez

Commissioner Ivan Gonzalez

Commissioner Aida Montes

Commissioner Hector Pacheco

PLEDGE OF ALLEGIANCE

Led by: Nick Kimball

APPROVAL OF AGENDA

OATH OF OFFICE

Administration of the Oath of Office for the incoming Planning and Preservation Commission Members:

- Joel Fajardo
- David Bernal
- Yvonne Mejia

REORGANIZATION OF THE PLANNING AND PRESERVATION COMMISSION

- Calls for nominations for Chairperson

PRESENTATIONS

DECORUM AND ORDER

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Public members attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

PUBLIC STATEMENTS – WRITTEN/ORAL

Members of the public may submit comments by email to MDeSantiago@sfcity.org no later than **4:00 p.m. the day of the meeting**, to ensure distribution to the Planning and Preservation Commission prior to consideration of the agenda. Comments received via email will be distributed to the Planning and Preservation Commission, read into the record, limited to three minutes, and made part of the official public record of the meeting. Callers interested in

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providing a [live public comment](#) may [call-in between 6:30 p.m. and 6:45 p.m.](#) and will be limited to three minutes. The call-in period may be extended by the Chair.

Call-in Telephone Number: (669) 900-6833
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CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Planning and Preservation Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

- 1. Approval of the Planning and Preservation Commission Minutes of the March 8, 2021 meeting.**

ADMINISTRATIVE REPORTS

None

GENERAL COMMISSION COMMENTS

STAFF COMMUNICATION

Update of Community Development Director Recruitment, City Hall Hours and COVID-19 updates.

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Michelle De Santiago, Community Development Technician

Signed and Posted: April 8, 2021 (6:00 p.m.)

Michelle De Santiago

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting at the Community Development Department Public Counter. Any public writings distributed by the Planning and Preservation Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the Community Development Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/ accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Community Development Department Office at (818) 898-1227 at least 48 hours prior to the meeting.



**CITY OF SAN FERNANDO
PLANNING AND PRESERVATION COMMISSION**

**DRAFT MINUTES OF THE
MARCH 8 2021, MEETING
CITY HALL VIA ZOOM**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PLANNING COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE AT: <http://ci.san-fernando.ca.us/commissions-boards/#planning-preservation>

CALL TO ORDER

The meeting was called to order by at 6:43 p.m. by Chairperson Alvin Durham

ROLL CALL

PRESENT:

Chairperson Alvin Durham, Vice-chair Hector Pacheco, Commissioners Ivan Gonzalez, Aida Montes and Marvin Perez

ALSO PRESENT

Community Development Director Timothy Hou, City Attorney Blanca Pacheco, Associate Planner Gerardo Marquez, and Community Development Technician Michelle De Santiago

APPROVAL OF AGENDA

Vice-chair H. Pacheco moved to approve the agenda of March 8, 2021 meeting. Seconded by Commissioner I. Gonzalez, the motion carried with the following vote:

AYES:	H. Pacheco, I. Gonzalez, A. Durham, A. Montes, and M. Perez
NOES:	None
ABSENT:	None
ABSTAIN:	None

PUBLIC STATEMENTS

None

CONSENT CALENDAR

I. Gonzalez moved to approved the Minutes of the February 8, 2021 Planning and Preservation Commission Meeting. Second by A. Montes, the motion carried with the following vote:

AYES:	I. Gonzalez, A. Montes, A. Durham, H. Pacheco, and M. Perez
NOES:	None
ABSENT:	None
ABSTAIN:	None

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UNFINISHED BUSINESS

None

PUBLIC HEARING:

City of San Fernando – Citywide, San Fernando, CA 91340 - Floodplain Management Regulations and Acceptance of the Federal Emergency Management Agency's Flood Insurance Study (dated June 2, 2021)

STAFF PRESENTATION

Matthew Baumgardner, Director of Public Works provided the staff recommending approval of Planning and Preservation Commission Resolution No. 2021-001 recommending to the City council adoption of Ordinance No. 1701, which amends San Fernando Municipal Code Chapter 26, Article V on floodplain management regulation for the City and acceptance of the Federal Emergency management Agency's updated Flood Insurance Study for the County of Los Angeles and Incorporated Areas, including the City of San Fernando.

Subsequent to the presentation, Vice Chair M. Perez moved to approve Planning and Preservation Commission Resolution No. 2021. Second by Commissioner A. Montes, the motion carried with the following vote:

AYES:	M. Perez, A. Montes, A. Durham, I. Gonzalez, and H. Pacheco
NOES:	None
ABSENT:	None
ABSTAIN:	None

COMMISSIONER COMMENTS

None

STAFF COMMUNICATIONS

T. Hou informed the Commission that tonight would be his last meeting and that he will be leaving the City of San Fernando. Additionally he informed the Commission of the status of the Intern recruitment and RHNA Cycle numbers and status.

ADJOURNMENT

Commissioner I. Gonzalez moved to adjourn to **April 12, 2021**. Second by Commissioner A. Montes, the motion carried with the following vote:

AYES:	I. Gonzalez, A. Montes, A. Durham, H. Pacheco, and M. Perez
NOES:	None
ABSENT:	None
ABSTAIN:	None

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7:12 P.M.

Timothy Hou

Planning Commission Secretary