



CITY OF SAN FERNANDO
CITY COUNCIL
SPECIAL MEETING NOTICE AND AGENDA
MONDAY, MAY 17, 2021 – 5:15 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340

SPECIAL NOTICE REGARDING COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that the San Fernando City Council will participate in meetings telephonically.

PUBLIC PARTICIPATION: Pursuant to the Executive Order and given the current health concerns, members of the public can access meetings live on-line, with audio and video, via YouTube Live, at <https://www.youtube.com/c/CityOfSanFernando>. Comments submitted via YouTube will not be read into the record. Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **4:00 p.m.** the day of the meeting, to ensure distribution to the City Council prior to consideration of the agenda. Comments to the City Council will be limited to three minutes, and made part of the official public record of the meeting. Callers interested in providing a live public comment, **may call Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; and Passcode: 924965, between 5:15 p.m. and 5:25 p.m.** in the order received, and limited to three minutes. The call-in period may be extended by the Mayor.

NOTICE IS HEREBY GIVEN that the San Fernando City Council will hold a Special Meeting on **Monday, May 17, 2021, at 5:15 p.m.**

CALL TO ORDER/ROLL CALL

Mayor Sylvia Ballin
Vice Mayor Mary Mendoza
Councilmember Cindy Montañez
Councilmember Hector A. Pacheco
Councilmember Celeste T. Rodriguez

SAN FERNANDO CITY COUNCIL

Special Meeting Notice and Agenda – May 17, 2021

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APPROVAL OF AGENDA

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Public members attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS

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RECESS TO CLOSED SESSION

A) CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO G.C. §54957.6:

Designated City Negotiators:

City Manager Nick Kimball

Employees and Employee Bargaining Units:

San Fernando Management Group (SEIU, Local 721)

San Fernando Public Employees' Association (SEIU, Local 721)

San Fernando Police Officers Association

San Fernando Police Officers Association Police Management Unit

San Fernando Police Civilian Association

San Fernando Part-Time Employees' Bargaining Unit (SEIU, Local 721)

All Unrepresented Employees

SAN FERNANDO CITY COUNCIL

Special Meeting Notice and Agenda – May 17, 2021

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B) CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO G.C. §54956.8:

Property: City owned parcels at Assessor Identification
Numbers: 2521-031-901, 902, & 903
City Negotiators: City Manager Nick Kimball, Lead Negotiator
Assistant City Attorney Richard Padilla
Negotiating Parties: Vanessa Delgado, President, Azure Development
Under Negotiation: Price and Terms of Payment as it relates to Leasing or
Sale of Real Property

RECONVENE/REPORT OUT FROM CLOSED SESSION

ADJOURNMENT

The meeting will adjourn to the regular meeting of May 17, 2021.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 24 hours prior to the meeting.

Julia Fritz, CMC

City Clerk

Signed and Posted: May 13, 2021 (5:00 p.m.)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website (www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 at least 48 hours prior to the meeting.

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MAYOR/CHAIR SYLVIA BALLIN
VICE MAYOR/VICE CHAIR MARY MENDOZA
COUNCILMEMBER/BOARDMEMBER CINDY MONTAÑEZ
COUNCILMEMBER/BOARDMEMBER HECTOR A. PACHECO
COUNCILMEMBER/BOARDMEMBER CELESTE T. RODRIGUEZ

CITY OF SAN FERNANDO
CITY COUNCIL
AND SUCCESSOR AGENCY TO THE
SAN FERNANDO REDEVELOPMENT AGENCY
REGULAR MEETING AGENDA SUMMARY
MONDAY, MAY 17, 2021 – 6:00 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340

SPECIAL NOTICE REGARDING COVID-19

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THE REGULAR MEETINGS OF THE CITY OF SAN FERNANDO CITY COUNCIL ALSO SERVES AS CONCURRENT REGULAR MEETINGS OF THE SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY, AND, FROM TIME TO TIME, SUCH OTHER BODIES OF THE CITY WHOSE MEMBERS ARE COMPOSED EXCLUSIVE OF THE MEMBERS OF THE CITY COUNCIL.

**PUBLIC PARTICIPATION OPTIONS TO HELP REDUCE
THE SPREAD OF COVID-19**

WATCH THE MEETING:

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

SUBMIT PUBLIC COMMENT VIA EMAIL:

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council, read into the record, limited to three minutes, and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor.

Call-in Telephone Number: (669) 900-6833
Meeting ID: 833 6022 0211
Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.
Note: This is audio only and no video.

SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY

Regular Meeting Notice and Agenda – May 17, 2021

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CALL TO ORDER/ROLL CALL

Mayor Sylvia Ballin
Vice Mayor Mary Mendoza
Councilmember Cindy Montañez
Councilmember Hector A. Pacheco
Councilmember Celeste T. Rodriguez

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATIONS

- A) EDUCATION COMMISSION CERTIFICATE OF RECOGNITION - MAY STUDENTS OF THE MONTH
- TANYA SANDOVAL (Nueva Esperanza Charter Academy)
 - MARCO JOVEN (Social Justice Humanitas Academy)
- Education Commissioner Vice Chair David Govea
- B) PRESENTATION OF A PROCLAMATION DECLARING THE WEEK OF MAY 16 – MAY 22, 2021 AS PUBLIC WORKS WEEK
- Director of Public Works Matthew Baumgardner
- C) PRESENTATION OF A PROCLAMATION DECLARING THE WEEK OF MAY 9 – MAY 15, 2021 AS NATIONAL POLICE WEEK
- Chief of Police Anthony Vairo

DECORUM AND ORDER

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SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY

Regular Meeting Notice and Agenda – May 17, 2021

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5) CONSIDERATION TO APPROVE A BUSINESS LICENSE PERMIT FOR USED CAR DEALER LOCATED AT 1702 SAN FERNANDO ROAD

Recommend that the City Council approve a Business Permit for Kustom Carz to operate a business as a used car dealership at 1702 San Fernando Road, pursuant to City Code Section 22-215.

ADMINISTRATIVE REPORTS

6) PRESENTATION AND DISCUSSION OF THE UPDATED COMMUNITY OUTREACH PLAN BY AZURE DEVELOPMENT, INC., FOR THE OPPORTUNITY SITE AT PARKING LOT NO. 3

Recommend that the City Council:

- a. Receive and file a presentation regarding an updated community outreach with Azure Development, Inc.; and
- b. Provide staff with direction regarding the updated community outreach plan, as appropriate.

7) FISCAL YEAR 2021-22 BUDGET STUDY SESSION NO. 1

Recommend that the City Council review and discuss the Fiscal Year 2021-22 Proposed Budget.

8) PRESENTATION AND UPDATE REGARDING COVID-19 RESPONSE EFFORTS

Recommend that the City Council receive a presentation from staff related to the City's COVID-19 efforts, including, but not limited to:

- a. Review of the City's COVID-19 planning, response, enforcement, and education efforts, and related policy initiatives; and
- b. Review of financial assistance programs and the pursuit of funding opportunities, and related recommendations, as appropriate.

9) CONSIDERATION OF A REQUEST FOR A REPORT ON FIREWORKS ENFORCEMENT

This item was placed on the agenda for discussion by Vice Mayor Mary Mendoza.

SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY

Regular Meeting Notice and Agenda – May 17, 2021

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STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT

The meeting will adjourn to its next regular meeting on June 7, 2021.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julia Fritz, CMC

City Clerk

Signed and Posted: May 13, 2021 (5:00 p.m.)

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**Regular Meeting
San Fernando City Council
and Successor Agency to the
San Fernando Redevelopment Agency**

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**SAN FERNANDO CITY COUNCIL
MINUTES**

**MAY 3, 2021 – 5:00 P.M.
SPECIAL MEETING**

Teleconference Per Governor Executive Order N-29-20

CALL TO ORDER/ROLL CALL

Vice Mayor Mendoza called the special meeting to order at 5:04 p.m.

Present:

Council: Vice Mayor Mary Mendoza, Councilmembers Cindy Montañez and Celeste Rodriguez

Staff: City Manager Nick Kimball and Assistant City Attorney Richard Padilla

Absent: Mayor Sylvia Ballin and Councilmember Hector A. Pacheco

APPROVAL OF AGENDA

By consensus, the agenda was approved.

PUBLIC STATEMENTS - WRITTEN/ORAL None

RECESS TO CLOSED SESSION (5:04 P.M.)

By consensus, Councilmembers recessed to Closed Session.

**A) CONFERENCE WITH LABOR NEGOTIATOR
PURSUANT TO G.C. §54957.6:**

Designated City Negotiators:

City Manager Nick Kimball

City Attorney Rick Olivarez

Assistant City Attorney Richard Padilla

Employees and Employee Bargaining Units:

San Fernando Management Group (SEIU, Local 721)

San Fernando Public Employees' Association (SEIU, Local 721)

San Fernando Police Officers Association

San Fernando Police Officers Association Police Management Unit

San Fernando Police Civilian Association

San Fernando Part-Time Employees' Bargaining Unit (SEIU, Local 721)

All Unrepresented Employees

B) PUBLIC EMPLOYEE EMPLOYMENT/PERFORMANCE EVALUATION
PURSUANT TO G.C. §54957:

Title of Employee: City Manager

RECONVENE/REPORT OUT FROM CLOSED SESSION

Assistant City Attorney Padilla stated there was no reportable action as a result of Closed Session.

ADJOURNMENT The City Council adjourned the special meeting at 5:35 p.m. to the regular meeting of May 3, 2021. By consensus, the motion carried.

I do hereby certify that the foregoing is a true and correct copy of the minutes of May 3, 2021, meeting as approved by the San Fernando City Council.

Julia Fritz, CMC
City Clerk

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To: Mayor Sylvia Ballin and Councilmembers

From: Nick Kimball, City Manager
By: J. Diego Ibañez, Director of Finance/City Treasurer

Date: May 17, 2021

Subject: Consideration to Adopt a Resolution Approving the Warrant Register

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 21-052 (Attachment “A”) approving the Warrant Register.

BACKGROUND:

For each City Council meeting the Finance Department prepares a Warrant Register for Council approval. The Register includes all recommended payments for the City. Checks, other than special checks, generally are not released until after the Council approves the Register. The exceptions are for early releases to avoid penalties and interest, excessive delays and in all other circumstances favorable to the City to do so. Special checks are those payments required to be issued between Council meetings such as insurance premiums and tax deposits. Staff reviews requests for expenditures for budgetary approval and then prepares a Warrant Register for Council approval and or ratification. Items such as payroll withholding tax deposits do not require budget approval.

The Director of Finance hereby certifies that all requests for expenditures have been signed by the department head, or designee, receiving the merchandise or services thereby stating that the items or services have been received and that the resulting expenditure is appropriate. The Director of Finance hereby certifies that each warrant has been reviewed for completeness and that sufficient funds are available for payment of the warrant register.

ATTACHMENT:

A. Resolution No. 21-052

RESOLUTION NO. 21-052

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO
ALLOWING AND APPROVING FOR PAYMENT DEMANDS PRESENTED ON
DEMAND/ WARRANT REGISTER NO. 21-052**

**THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE
AND ORDER AS FOLLOWS:**

1. That the demands (EXHIBIT "A") as presented, having been duly audited, for completeness, are hereby allowed and approved for payment in the amounts as shown to designated payees and charged to the appropriate funds as indicated.

2. That the City Clerk shall certify to the adoption of this Resolution and deliver it to the City Treasurer.

PASSED, APPROVED, AND ADOPTED this 17th day of May, 2021.

Sylvia Ballin, Mayor

ATTEST:

Julia Fritz, City Clerk

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 21-052 which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 17th day of May, 2021, by the following vote of the City Council:

AYES:

NAYS:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have here unto set my hand and affixed the official seal of the City of San Fernando, California, this 17th day of May, 2021.

Julia Fritz, City Clerk

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05/12/2021 1:39:47PMVoucher List
CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
222777	5/17/2021	891587 ABLE MAILING INC.	33795		MAILING AND FULFILLMENT SERVICES	
				12220	072-360-0000-4300	87.77
				12220	070-382-0000-4300	87.78
			33797		WATER ENV STORAGE-APRIL 2021	
					070-382-0000-4300	12.50
					072-360-0000-4300	12.50
					Total :	200.55
222778	5/17/2021	888356 ADVANCED AUTO REPAIR	1489		VEHICLE MAINT., REPAIRS AND MINOR	
				12284	070-381-0000-4400	593.25
			1490		VEHICLE MAINT., REPAIRS AND MINOR	
				12284	041-320-0225-4400	241.22
					Total :	834.47
222779	5/17/2021	892592 ALL AMERICAN ASPHALT	192475-PO12183		GLENOAKS STREET RESURFACING PF	
				12183	070-385-6673-4600	76,351.09
				12183	072-365-6673-4600	76,351.09
					070-2037	-3,817.55
					072-2037	-3,817.55
			192475-PO12372		GLENOAKS ST RESURFACING & HIGH	
				12372	010-311-6673-4600	206,322.82
					010-2037	-10,316.15
			192955		GLENOAKS STREET RESURFACING PF	
				12183	070-385-6673-4600	40,096.10
				12183	072-365-6673-4600	40,096.11
					070-2037	-2,004.80
					072-2037	-2,004.81
			193009		GLENOAKS STREET RESURFACING PF	
				12183	070-385-6673-4600	29,098.36
				12183	072-365-6673-4600	29,098.36
					070-2037	-1,454.93
					072-2037	-1,454.92
					Total :	472,543.22
222780	5/17/2021	100143 ALONSO, SERGIO	APRIL 2021		MARIACHI MASTER APPRENTICE PRO	
					001-424-0000-4430	1,120.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
222780	5/17/2021	100143 100143 ALONSO, SERGIO	(Continued)		Total :	1,120.00
222781	5/17/2021	892975 ALTA LANGUAGE SERVICES INC	IS527782		BILINGUAL TESTING	
					001-106-0000-4270	275.00
					Total :	275.00
222782	5/17/2021	100188 ANDY GUMP INC.	INV809213		PORTABLE RESTROOM SERVICE FOR	
				12271	043-390-3689-4260	197.17
					Total :	197.17
222783	5/17/2021	893823 ARBITRAGE COMPLIANCE S	1028106		ARBITRAGE REBATE CALCULATION FII	
					001-190-0000-4270	1,650.00
					Total :	1,650.00
222784	5/17/2021	891209 AUTONATION SSC	351127		FORD GENUINE PARTS FOR ALL POLIC	
				12384	041-1215	46.57
					Total :	46.57
222785	5/17/2021	890546 BARAJAS, CRYSTAL	APRIL 2021		MARIACHI MASTER APPRENTICE PRO	
				12334	001-424-0000-4430	120.00
					Total :	120.00
222786	5/17/2021	893591 BIOMEDICAL WASTE DISPOSAL	101212		BIOMEDICAL WASTE DISPOSAL	
					001-224-0000-4270	99.00
					Total :	99.00
222787	5/17/2021	888800 BUSINESS CARD	041221		ANNUAL SUBSCRIPTION-ADMIN & PD	
					001-135-0000-4260	611.64
					001-105-0000-4260	959.88
			042621		SUPPLIES	
					001-222-0000-4300	413.44
					Total :	1,984.96
222788	5/17/2021	888800 BUSINESS CARD	042221		TV MOUNT & CABLING	
					001-131-0000-4300	58.39
			042321		SOAP DISPENSER	
					001-225-0000-4350	11.01
			042621		REFUND-ITEM RETURNED	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
222788	5/17/2021	888800 BUSINESS CARD	(Continued)			
			042621		001-105-0000-4300 MAGNETS	-69.98
			042721		001-105-0000-4300 NNA TRAINING, SUPPLIES & MMBRSHI	24.26
			042821		001-105-0000-4370 LP KITICHEN MATERIALS	756.70
			043021		001-422-0000-4300 FINANCE CHARGES	476.92
			043021		001-190-0000-4435 ORAL BOARD LUNCH	111.67
					001-106-0000-4270	69.53
					Total :	1,438.50
222789	5/17/2021	893821 CAPITAL ONE TRADE CREDIT	47238876		SAFETY GEAR	
			47435922		041-320-0000-4300 WELDING SAFETY GEAR	318.38
			47460862		041-320-0000-4300 WELDING SAFETY GEAR	238.67
					043-390-0000-4300	87.98
					Total :	645.03
222790	5/17/2021	890893 CITY OF SAN FERNANDO	MAY 2021		VARIOUS CITY PROPERTY UTILITY BIL	
					043-390-0000-4210	3,658.98
					Total :	3,658.98
222791	5/17/2021	892480 CLEAN ENERGY	CEW12388951		CNG STATION MAINT	
					074-320-0000-4400	162.00
					Total :	162.00
222792	5/17/2021	100805 COOPER HARDWARE INC.	125409	12277	MISC SUPPLIES FOR PUBLIC WORKS (
			125495	12277	070-383-0301-4300 MISC SUPPLIES FOR PUBLIC WORKS (69.44
			125537	12277	070-383-0301-4300 MISC SUPPLIES FOR PUBLIC WORKS (36.55
			125608	12277	001-311-0000-4300 MISC SUPPLIES FOR PUBLIC WORKS (64.36

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
222792	5/17/2021	100805 COOPER HARDWARE INC.	(Continued)			
			125692	12277	001-311-0000-4300 MISC SUPPLIES FOR PUBLIC WORKS (11.36
				12277	001-311-0000-4300	122.49
					Total :	304.20
222793	5/17/2021	892687 CORE & MAIN LP	N894633	12243	PW MAINTENANCE, REPAIRS & SUPPL	
			N903323	12243	070-385-0701-4600 PW MAINTENANCE, REPAIRS & SUPPL	3,918.87
					070-385-0701-4600	3,429.72
					Total :	7,348.59
222794	5/17/2021	887930 CPCA	18396		MEMBERSHIP RENEWAL	
					001-222-0000-4380	440.00
					Total :	440.00
222795	5/17/2021	100930 DEPARTMENT OF CONSERVATION	APRIL-JUNE 2020		STRONG MOTION INSTR.& SEISMIC H/	
			JAN-MAR 2020		001-2040 STRONG MOTION INSTR.& SEISMIC H/	244.67
			JAN-MAR 2021		001-2040 STRONG MOTION INSTR.& SEISMIC H/	408.91
			JULY-SEPT 2020		001-2040 STRONG MOTION INSTR.& SEISMIC H/	62.30
			OCT-DEC 2020		001-2040 STRONG MOTION INSTR.& SEISMIC H/	295.71
					001-2040	193.25
					Total :	1,204.84
222796	5/17/2021	891425 DIAZ, MARISOL	REIMB.		PAINTING CLASS SUPPLIES	
					004-2346	96.02
					Total :	96.02
222797	5/17/2021	100989 DOOLEY ENTERPRISES INC.	60218	12388	AMMUNITION	
					001-222-0000-4300	3,828.00
					001-222-0000-4300	296.67
					Total :	4,124.67

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
222798	5/17/2021	101010 DUTHIE POWER SERVICES INC.	A89509	12288	GENERATOR MAINT. & EMERGENCY R 070-384-0000-4400	779.00
					Total :	779.00
222799	5/17/2021	889121 EDGESOFT, INC.	3212	12406	PHASE II - ONLINE PERMIT COUNTER - 110-150-3609-4270	6,647.25
					Total :	6,647.25
222800	5/17/2021	101063 EMPLOYMENT DEVELOPMENT	944-0936-4		UNEMPLOYMENT INS-PERIOD ENDING 001-190-3689-4132 001-190-0420-4132 001-190-0150-4132 001-190-0370-4132 001-190-3689-4132	2,895.00 576.00 254.00 1,800.00 -2,762.50
					Total :	2,762.50
222801	5/17/2021	890401 ENVIROGEN TECHNOLOGIES INC	0012314-IN	12244	MAINTENANCE SERVICES FOR SAN FE 070-384-0857-4260	660.00
			0012428-IN	12244	MAINTENANCE SERVICES FOR SAN FE 070-384-0857-4260	660.00
			0012591-IN	12244	APRIL-ION-EXCHANGE NITRATE TREA 070-384-0857-4260	7,796.80
					Total :	9,116.80
222802	5/17/2021	892198 FRONTIER COMMUNICATIONS	209-150-5145-010598		PAC 50 TO SHERIFFS 001-222-0000-4220	564.42
			209-150-5251-040172		MWD METER (P.W.) 070-384-0000-4220	55.30
			209-151-4939-102990		MUSIC CHANNEL 001-190-0000-4220	51.13
			209-151-4941-102990		POLICE PAGING 001-222-0000-4220	42.08
			209-188-4361-031792		RCS PHONE LINES 001-420-0000-4220	133.94
			209-188-4362-031792		PD MAJOR PHONE LINES 001-222-0000-4220	653.02
			209-188-4363-031892		VARIOUS PHONE LINES	

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222802	5/17/2021	892198 FRONTIER COMMUNICATIONS	(Continued)		001-190-0000-4220 070-384-0000-4220 001-420-0000-4220	98.52 292.22 290.48
			818-361-0901-051499		SEWER FLOW MONITORING 072-360-0000-4220	56.83
			818-361-3958-091407		CNG STATION 074-320-0000-4220	52.93
			818-361-6728-080105		ENGINEERING FAX LINE 001-310-0000-4220	30.33
			818-365-5097-120298		POLICE NARCOTICS VAULT 001-222-0000-4220	30.03
			818-837-1509-032207		PUBLIC WORKS PHONE LINES 001-190-0000-4220	30.33
			818-837-2296-031315		VARIOUS CITY HALL PHONE LINES 001-190-0000-4220	395.62
			818-838-1841-112596		ENGINEERING FAX MODEM 001-310-0000-4220	31.16
			818-838-4969-021803		POLICE DEPT ALARM PANEL 001-222-0000-4220	117.80
					Total :	2,926.14
222803	5/17/2021	101376 GRAINGER, INC.	9874671176	12261	MISC. BUILDING AND ELECTRICAL SUF 043-390-0000-4300	107.61
			9875144157	12261	MISC. BUILDING AND ELECTRICAL SUF 043-390-3689-4300	82.69
			9876096745	12261	MISC. BUILDING AND ELECTRICAL SUF 043-390-3689-4300	422.66
			9879965854	12261	MISC. BUILDING AND ELECTRICAL SUF 070-384-0301-4300	478.26
			9879965862	12261	MISC. BUILDING AND ELECTRICAL SUF 070-383-0301-4300	153.25
					Total :	1,244.47
222804	5/17/2021	101434 GUZMAN, JESUS ALBERTO	APRIL 2021	12336	MARIACHI MASTER APPRENTICE PRO 108-424-3657-4260	1,200.00

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222804	5/17/2021	101434 101434 GUZMAN, JESUS ALBERTO	(Continued)			Total : 1,200.00
222805	5/17/2021	101428 H & H WHOLESALE PARTS	11N0415419		BATTERIES FOR PD GENERATOR 041-320-0000-4320	448.71 Total : 448.71
222806	5/17/2021	890594 HEALTH AND HUMAN RESOURCE	E0246136		EAP-JUNE 2021 001-106-0000-4260	243.10 Total : 243.10
222807	5/17/2021	893817 HERNANDEZ MOLINA, MARIO ALBERTO	APRIL 2021	12404	MMAP INSTRUCTOR 108-424-3657-4260	420.00 Total : 420.00
222808	5/17/2021	101599 IMAGE 2000 CORPORATION	437809		VARIOUS COPIER MAINT CONTRACT-0 001-135-0000-4260 072-360-0000-4450 001-135-0000-4260	873.74 33.70 171.27 Total : 1,078.71
222809	5/17/2021	101605 INDEPENDENT CITIES ASSOCIATION	1097		FY21/22 MEMBERSHIP DUES 001-190-0000-4380	1,226.75 Total : 1,226.75
222810	5/17/2021	893804 INDUSTRIAL SHOEWORKS	1100-1262649		SAFETY BOOTS 070-383-0000-4310	198.45 Total : 198.45
222811	5/17/2021	891570 INNOVATIVE TELECOM. SYSTEMS	2953		TELEPHONE EQUIPMENT MAINT-JUNE 001-190-0000-4220	395.00 Total : 395.00
222812	5/17/2021	892682 IPS GROUP, INC.	INV59786	12312	SMART METER CC TRANSACTION & M 001-190-0000-4300	727.38 Total : 727.38
222813	5/17/2021	891777 IRRIGATION EXPRESS	15216641-00	12274	IRRIGATION SUPPLIES FOR ALL CITY F 043-390-0000-4300	473.97

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222813	5/17/2021	891777 IRRIGATION EXPRESS	(Continued) 15216652-00	12274	IRRIGATION SUPPLIES FOR ALL CITY F 043-390-0000-4300	131.99
			15217050-00	12274	IRRIGATION SUPPLIES FOR ALL CITY F 043-390-0000-4300	61.92 Total : 667.88
222814	5/17/2021	893826 ISLAS, MARIA CANDELARIA	041021		DAMAGE CLAIM REIMBURSEMENT 006-190-0000-4800	512.28 Total : 512.28
222815	5/17/2021	887952 J. Z. LAWMOWER SHOP	26329	12281	SMALL EQUIP. REPAIR (LAWNMOWER) 001-311-0301-4300	70.01 Total : 70.01
222816	5/17/2021	892118 JOHN ROBINSON CONSULTING, INC.	SF202101-02	12364	2020 URBAN WATER MANAGEMENT PL 070-385-0000-4270	3,120.00 Total : 3,120.00
222817	5/17/2021	893696 JOSHI PMCM, INC	0002-JPMCM	12316	LIGHT RAIL PROJECT MGMT SVCS 001-310-0000-4270	4,000.00 Total : 4,000.00
222818	5/17/2021	101764 KEYSTONE UNIFORM DEPOT	067949		UNIFORMS 001-222-0000-4300	264.48 Total : 264.48
222819	5/17/2021	892996 KS STATEBANK	34	12221 12221	SMART METERS LEASE PAYMENT 001-190-0000-4405 001-190-0000-4428	22.69 1,577.76 Total : 1,600.45
222820	5/17/2021	893825 KUUBIX ENERGY INC.	BS2100325		BUILDING PERMIT REFUND 001-3320-0000 055-2247 055-3719-0154	465.61 4.00 37.22 Total : 506.83

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222821	5/17/2021	101971 L.A. MUNICIPAL SERVICES	004-750-1000		ELECTRIC - 13003 BORDEN 070-384-0000-4210	123.09
			594-750-1000		ELECTRIC-12900 DRONFIELD 070-384-0000-4210	8,095.72
			657-750-1000		ELECTRIC - 14060 SAYRE 070-384-0000-4210	32,402.02
					Total :	40,620.83
222822	5/17/2021	893218 LAZARO, ERNESTO	APRIL 2021		MARIACHI MASTER APPRENTICE PRO	
				12338	108-424-3657-4260	340.00
				12338	001-424-0000-4430	200.00
					Total :	540.00
222823	5/17/2021	101920 LIEBERT CASSIDY WHITMORE	1518218		LEGAL SERVICES 001-112-0000-4270	53.22
			1518219		LEGAL SERVICES 001-112-0000-4270	1,682.00
			1518220		LEGAL SERVICES 001-112-0000-4270	232.00
			1518221		LEGAL SERVICES 001-112-0000-4270	3,103.00
			1518222		LEGAL SERVICES 001-112-0000-4270	37.00
					Total :	5,107.22
222824	5/17/2021	890896 LOS ANGELES COUNTY ASSESSOR	ASSESSOR 2021		CURRENT PROP OWNER INFORMATIO 001-140-0000-4300	50.00
					Total :	50.00
222825	5/17/2021	102051 M & M LANDSCAPE	7141		LANDSCAPE MAINT. AT ALL WELL SITE 070-384-0000-4260	400.00
			7142	12353	LANDSCAPE MAINT. AT ALL WELL SITE 070-384-0000-4260	1,500.00
				12353	Total :	1,900.00
222826	5/17/2021	888242 MCI COMM SERVICE	7DK54968		MTA PHONE LINE 007-440-0441-4220	37.59

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222826	5/17/2021	888242 888242 MCI COMM SERVICE	(Continued)		Total :	37.59
222827	5/17/2021	893200 MCKESSON MEDICAL-SURGICAL	18135847		MEDICATIONS 001-225-0000-4350	61.80
			18136093		MEDICATIONS 001-225-0000-4350	7.60
			18136643		MEDICATIONS 001-225-0000-4350	35.64
					Total :	105.04
222828	5/17/2021	102226 MISSION LINEN SUPPLY	514622704		LAUNDRY SERVICE FOR PD 001-225-0000-4350	115.65
			514647846	12324	LAUNDRY SERVICE FOR PD 001-225-0000-4350	82.10
			514665662	12324	LAUNDRY SERVICE FOR PD 001-225-0000-4350	115.23
			514688845	12324	LAUNDRY SERVICE FOR PD 001-225-0000-4350	83.15
					Total :	396.13
222829	5/17/2021	893377 MONGE, HAYERA MELANIE	042421		PARENT AND ME PAINTING CLASS 004-2346	80.00
					Total :	80.00
222830	5/17/2021	893050 MORALES-RODRIGUEZ, CRISTAL	APRIL 2021		MARIACHI MASTER APPRENTICE PRO	
				12339	001-424-0000-4430	180.00
					Total :	180.00
222831	5/17/2021	102325 NAPA AUTO PARTS	5478-058829		VEHICLE MAINT-PW4493 041-320-0311-4400	174.18
					Total :	174.18
222832	5/17/2021	893405 NEW HORIZON	1541182		LP PHONE SERVICES - MAY 2021 001-420-0000-4220	321.54
					Total :	321.54
222833	5/17/2021	893633 NORMAN A. TRAUB &	21009.1		INTERNAL INVESTIGATION 001-112-0000-4270	7,054.42
				12408		

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222833	5/17/2021	893633 NORMAN A. TRAUB &	(Continued) 21009.2	12408	INTERNAL INVESTIGATION 001-112-0000-4270	9,349.81
Total :						16,404.23
222834	5/17/2021	102432 OFFICE DEPOT	165439776001		OFFICE SUPPLIES 001-222-0000-4300	60.43
			166780017001		OFFICE SUPPLIES 001-150-0000-4300	42.29
			166780504001		OFFICE SUPPLIES 001-152-0000-4300	13.98
			167660452001		OFFICE SUPPLIES 072-360-0301-4300	63.95
			167765052001		OFFICE SUPPLIES 001-222-0000-4300	63.37
			167765443001		OFFICE SUPPLIES 001-222-0000-4300	19.60
			167765444001		OFFICE SUPPLIES 001-222-0000-4300	32.84
			167829543001		OFFICE SUPPLIES 001-222-0000-4300	27.28
			167829713001		OFFICE SUPPLIES 001-222-0000-4300	131.14
			168326908001		OFFICE SUPPLIES 001-130-0000-4300	71.43
			168326911001		OFFICE SUPPLIES 001-130-0000-4300	52.73
			168511827001		OFFICE SUPPLIES 001-222-0000-4300	66.69
			169178076001		OFFICE SUPPLIES 001-130-0000-4300	22.03
			169366657001		OFFICE SUPPLIES 001-130-0000-4300	15.42
			169416388001		OFFICE SUPPLIES 001-130-0000-4300	54.70
			170323628001		COMPUTER MONITORS 070-381-0000-4320	1,058.38

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222834	5/17/2021	102432 OFFICE DEPOT	(Continued) 170334639001		MONITOR MOUNT 070-381-0000-4320	88.19
			171081678001		OFFICE SUPPLIES 001-101-0000-4300	27.78
			171081843001		OFFICE SUPPLIES 001-105-0000-4300	4.39
			171081846001		OFFICE SUPPLIES 001-101-0000-4300	27.64
			171083739001		OFFICE SUPPLIES 001-222-0000-4300	52.36
			171083786001		OFFICE SUPPLIES 001-222-0000-4300	52.73
			2487629120		OFFICE SUPPLIES 017-420-1399-4300	98.52
			2487629121		OFFICE SUPPLIES 001-422-0000-4300	30.42
Total :						2,178.29
222835	5/17/2021	892572 OLIVAREZ MADRUGA	14374		LEGAL SERVICES 001-110-0000-4270	15,918.00
			14375		LEGAL SERVICES 001-110-3689-4270	105.00
			14376		LEGAL SERVICES 001-110-0000-4270	42.00
Total :						16,065.00
222836	5/17/2021	890095 O'REILLY AUTOMOTIVE STORES INC	4605-412245	12252	VEHICLE SERVICE, MAINTENANCE & F 070-383-0000-4400	107.43
			4605-412900	12252	VEHICLE SERVICE, MAINTENANCE & F 041-320-0390-4400	111.09
			4605-413776	12252	VEHICLE SERVICE, MAINTENANCE & F 070-384-0000-4400	103.36
			4605-413806	12252	VEHICLE SERVICE, MAINTENANCE & F 041-320-0320-4400	47.82
Total :						369.70

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222837	5/17/2021	892957 PIONEER FIRE PROFESSIONALS INC	373325		WELL SITE FIRE EXTINGUISHER SERV	120.50
			373326		070-384-0000-4330 FIRE EXTINGUISHER REFILL-PD UNTIE	129.40
					041-320-0225-4400	
					Total :	249.90
222838	5/17/2021	102688 PROFESSIONAL PRINTING CENTERS	18659	12308	COVID-19 VACCINE INFO DOORHANGE	471.89
			18706	12308	001-105-3689-4270 PURCHASE OF PD PRE-PRINTED FORI	533.61
					001-222-0000-4300	
					Total :	1,005.50
222839	5/17/2021	892297 PUKUU CULTURAL COMMUNITY	7	12135	JAN-PROF SERV AGREEMENT YOUTI	16,687.92
			8	12135	110-422-3649-4270 FEB-PROF SERV AGREEMENT YOUTI	20,631.90
			9	12135	110-422-3649-4270 MAR-PROF SERV AGREEMENT YOUT	16,220.13
					Total :	53,539.95
222840	5/17/2021	103057 SAN FERNANDO VALLEY SUN	11102		LEGAL AD-ORD NO. 1701 SECOND RE/	109.38
					001-115-0000-4230	
					Total :	109.38
222841	5/17/2021	893265 SAUCEDO, LUIS	REPL-219961		REPL STL DTD CK-FACILITY RENTAL R	58.00
					001-2140	
					Total :	58.00
222842	5/17/2021	103184 SMART & FINAL	77		BREAK ROOM SUPPLIES	23.96
			87		001-222-0000-4300 SUPPLIES-PARENT & ME PAINTING CL	33.99
					004-2346	
					Total :	57.95
222843	5/17/2021	103206 SOUTHERN CALIFORNIA GAS CO.	176-827-9776		NATURAL GAS-CNG STATION	3,995.85
					074-320-0000-4402	
					Total :	3,995.85

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222844	5/17/2021	100532 STATE OF CALIFORNIA, DEPARTMENT OF JU	503217		FINGERPRINTING-MARCH 2021	128.00
					001-106-0000-4270	
					Total :	128.00
222845	5/17/2021	103090 SUSAN SAXE-CLIFFORD, PH.D.	21-0419-4	12309	PSYCHOLOGICAL EVALUATIONS	350.00
					001-222-0000-4270	
					Total :	350.00
222846	5/17/2021	101528 THE HOME DEPOT CRC, ACCT#603532202490	3380086		MALL TRASH BAGS	1,014.08
			3380087		030-341-0301-4300 SEWER TRAILER WATER PUMP	1,836.96
			6114863		072-360-0301-4300 MISC SUPPLIES	142.82
			7092052		001-422-0000-4300 GRAFFITI ABATEMENT SUPPLIES	216.63
			7545104		001-152-0000-4300 MISC SUPPLIES	114.66
					070-383-0301-4300	
					Total :	3,325.15
222847	5/17/2021	103903 TIME WARNER CABLE	10369041821		PD CABLE SERVICES 04/18-05/17	224.64
			196309042321		001-222-0000-4260 INTERNET SERVICES-04/23-05/22	1,299.00
			222204042921		001-190-0000-4220 PW OPS CABLE - 04/29-05/28	129.95
					043-390-0000-4260	
					Total :	1,653.59
222848	5/17/2021	892525 T-MOBILE	958769818		HOTSPOTS & TABLET CONNECTIONS	29.75
					001-420-0000-4220 001-152-0000-4220	19.97
					Total :	49.72
222849	5/17/2021	893504 TOWN HALL STREAMS, LLC	13134		PO 12295 - CITY COUNCIL/COMMISSIO	175.00
					001-115-0000-4260	
					Total :	175.00

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222850	5/17/2021	103503 U.S. POSTAL SERVICE, NEOPOST POSTAGE (15122187		REIMBURSEMENT OF POSTAGE MACH 001-190-0000-4280	1,500.00
					Total :	1,500.00
222851	5/17/2021	103463 U.S. POSTMASTER	MAY 2021		POSTAGE-MAY UTILITY BILLS 070-382-0000-4300 072-360-0000-4300	623.53 623.53
					Total :	1,247.06
222852	5/17/2021	103444 ULTRA GREENS, INC	50803		GENERAL LANDSCAPE SUPPLIES AND 001-311-0000-4300	74.24
			51011	12296	GENERAL LANDSCAPE SUPPLIES AND 001-311-0000-4300	65.70
			51017	12296	GENERAL LANDSCAPE SUPPLIES AND 001-311-0000-4300	43.80
			51022	12296	GENERAL LANDSCAPE SUPPLIES AND 001-311-0000-4300	87.60
			51211	12296	GENERAL LANDSCAPE SUPPLIES AND 001-311-0000-4300	65.70
			51215	12296	GENERAL LANDSCAPE SUPPLIES AND 001-311-0000-4300	65.70
			51297	12296	GENERAL LANDSCAPE SUPPLIES AND 001-311-0000-4300	43.00
			51298	12296	GENERAL LANDSCAPE SUPPLIES AND 001-311-0000-4300	65.70
			51305	12296	GENERAL LANDSCAPE SUPPLIES AND 001-311-0000-4300	65.70
					Total :	577.14
222853	5/17/2021	103445 UNDERGROUND SERVICE ALERT	420210695		(55) SNF01 NEW TICKET CHARGES 070-381-0000-4260	100.75
			DSB20202306		CALIFORNIA STAT FEE FOR REGULATC 070-381-0000-4260	43.88
					Total :	144.63
222854	5/17/2021	893167 UNITED MAINTENANCE SYSTEMS	14900		CONTRACTUAL SERVICES FOR JANITC 043-390-0000-4260	25,100.00
				12256		

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222854	5/17/2021	893167 893167 UNITED MAINTENANCE SYSTEMS	(Continued)			Total : 25,100.00
222855	5/17/2021	103439 UPS	831954181		COURIER SERVICE 001-190-0000-4280	132.00
					Total :	132.00
222856	5/17/2021	893740 UTILITY SYSTEMS SCIENCE &	1003	12379	APRIL-WASTEWATER FLOW MONITOR 072-360-0000-4260	540.00
					Total :	540.00
222857	5/17/2021	893598 VALLEY CARE COMMUNITY	1002	12401	COMMUNITY ENGAGEMENT SERVICES 010-420-3669-4600	10,000.00
					Total :	10,000.00
222858	5/17/2021	103534 VALLEY LOCKSMITH	75210		LOCKSMITH SERVICES FOR ALL CITY I 070-383-0000-4260	3,546.51
			75216	12275	LOCKSMITH SERVICES FOR ALL CITY I 043-390-0000-4330	85.00
					Total :	3,631.51
222859	5/17/2021	892081 VERIZON BUSINESS SERVICES	71810125		MPLS PORT ACCESS & ROUTER FOR F 001-222-0000-4220	1,093.05
					Total :	1,093.05
222860	5/17/2021	889627 VERIZON CONFERENCING	Z7560057		CONFERENCE CALLS-APRIL 2021 001-190-0000-4220	69.50
					Total :	69.50
222861	5/17/2021	100101 VERIZON WIRELESS-LA	987462721		VARIOUS CELL PHONE PLANS 001-106-0000-4220	48.80
					070-384-0000-4220	56.32
			9878440774		PD CELL PHONE PLANS 001-222-0000-4220	234.64
			9878451779		CITY YARD CELL PHONE PLANS 070-384-0000-4220	204.44
					043-390-0000-4220	20.09
					041-320-0000-4220	20.09
					072-360-0000-4220	31.93

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
222861	5/17/2021	100101 100101 VERIZON WIRELESS-LA	(Continued)			Total : 616.31
222862	5/17/2021	103603 VULCAN MATERIALS COMPANY	72930289	12268	UTILITY TRENCH AND POTHOLE REPA 070-383-0301-4300	707.97
					Total :	707.97
222863	5/17/2021	890970 WEX BANK	71566717		CITY FLEET FUEL 041-320-0152-4402 041-320-0221-4402 041-320-0222-4402 041-320-0224-4402 041-320-0225-4402 041-320-0228-4402 041-320-0311-4402 041-320-0312-4402 041-320-0346-4402 041-320-0370-4402 041-320-0390-4402 041-320-0420-4402 007-313-3630-4402 029-335-0000-4402 070-381-0000-4402 070-382-0000-4402 070-383-0000-4402 070-384-0000-4402 072-360-0000-4402 041-320-0320-4402	198.57 221.48 141.15 945.85 3,955.54 972.64 894.61 2.00 91.03 232.49 1,656.19 2.00 352.76 193.15 58.84 322.10 421.36 257.31 380.90 75.31
					Total :	11,375.28
222864	5/17/2021	892390 WILMINGTON TRUST	115494-007		COP 2016 INTEREST & PRINCIPAL PYM 012-310-0000-4410 012-310-0000-4420 012-1041	44,318.75 90,000.00 -0.56
					Total :	134,318.19
88 Vouchers for bank code : bank3						Bank total : 878,930.34

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
88 Vouchers in this report						Total vouchers : 878,930.34

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
222665	5/1/2021	100916 DEIBEL, PAUL	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	238.25
					Total :	238.25
222666	5/1/2021	891041 GARCIA, CONNIE	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	181.48
					Total :	181.48
222667	5/1/2021	101781 KISHITA, ROBERT	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	181.48
					Total :	181.48
222668	5/1/2021	891027 LOCKETT, JOANN	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	238.25
					Total :	238.25
222669	5/1/2021	102126 MARTINEZ, MIGUEL	21-May		CALPERS HEALTH REIMB 070-180-0000-4127	526.84
					Total :	526.84
222670	5/1/2021	891031 ORTEGA, JIMMIE	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	238.25
					Total :	238.25
222671	5/1/2021	891032 OTREMBA, EUGENE	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	619.50
					Total :	619.50
222672	5/1/2021	891354 RAMIREZ, ROSALINDA	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	181.48
					Total :	181.48
222673	5/1/2021	102940 RUIZ, RONALD	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	691.88
					Total :	691.88
222674	5/1/2021	892782 TIGHE, DONNA	21-May		CALPERS HEALTH REIMB	

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
222674	5/1/2021	892782 TIGHE, DONNA	(Continued)		001-180-0000-4127	181.48
					Total :	181.48
10 Vouchers for bank code : bank3						Bank total : 3,278.89
10 Vouchers in this report						Total vouchers : 3,278.89

Voucher Registers are not final until approved by Council.

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
222675	5/1/2021	100042 ABDALLAH, ALBERT	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,321.98
					Total :	1,321.98
222676	5/1/2021	100091 AGORICHAS, JOHN	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	206.97
					Total :	206.97
222677	5/1/2021	891039 AGUILAR, JESUS	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	505.96
					Total :	505.96
222678	5/1/2021	100104 ALBA, ANTHONY	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	619.50
					Total :	619.50
222679	5/1/2021	891011 APODACA-GRASS, ROBERTA	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	238.25
					Total :	238.25
222680	5/1/2021	100260 AVILA, FRANK	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,196.68
					Total :	1,196.68
222681	5/1/2021	100306 BARNARD, LARRY	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	879.00
					Total :	879.00
222682	5/1/2021	100346 BELDEN, KENNETH M.	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,183.00
					Total :	1,183.00
222683	5/1/2021	892233 BUZZELL, CAROL	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	168.56
					Total :	168.56
222684	5/1/2021	891350 CALZADA, FRANK	21-May		CALPERS HEALTH REIMB	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
222684	5/1/2021	891350 CALZADA, FRANK	(Continued)		001-180-0000-4127	480.12
					Total :	480.12
222685	5/1/2021	100642 CASTRO, RICO	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,929.14
					Total :	1,929.14
222686	5/1/2021	103816 CHAVEZ, ELENA	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	691.88
					Total :	691.88
222687	5/1/2021	100752 COLELLI, CHRISTIAN	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,598.58
					Total :	1,598.58
222688	5/1/2021	891014 CREEKMORE, CASIMIRA	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	238.25
					Total :	238.25
222689	5/1/2021	893711 DAVIS, JAMES	21-May		CALPERS HEALTH REIMB 072-180-0000-4127	1,734.92
					Total :	1,734.92
222690	5/1/2021	891016 DEATON, MARK	21-May		CALPERS HEALTH REIMB 070-180-0000-4127	617.17
					Total :	617.17
222691	5/1/2021	100913 DECKER, CATHERINE	21-May		CALPERS HEALTH REIMB 070-180-0000-4127	619.50
					Total :	619.50
222692	5/1/2021	100925 DELGADO, RALPH	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	480.12
					Total :	480.12
222693	5/1/2021	100960 DIEDIKER, VIRGINIA	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	238.25

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
222693	5/1/2021	100960 100960 DIEDIKER, VIRGINIA	(Continued)			Total : 238.25
222694	5/1/2021	892102 DOSTER, DARRELL	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	619.50 Total : 619.50
222695	5/1/2021	100996 DRAKE, JOYCE	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	238.25 Total : 238.25
222696	5/1/2021	100995 DRAKE, MICHAEL	21-May		CALPERS HEALTH REIMB 070-180-0000-4127	238.25 Total : 238.25
222697	5/1/2021	100997 DRAPER, CHRISTOPHER	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,598.58 Total : 1,598.58
222698	5/1/2021	101044 ELEY, JEFFREY	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,751.00 Total : 1,751.00
222699	5/1/2021	891040 FISHKIN, RIVIAN	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	181.48 Total : 181.48
222700	5/1/2021	101178 FLORES, ADRIAN	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,526.76 Total : 1,526.76
222701	5/1/2021	101182 FLORES, MIGUEL	21-May		CALPERS HEALTH REIMB 043-180-0000-4127	1,526.76 Total : 1,526.76
222702	5/1/2021	892103 GAJDOS, BETTY	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	181.48 Total : 181.48

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
222703	5/1/2021	891351 GARCIA, DEBRA	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	2,478.01 Total : 2,478.01
222704	5/1/2021	891067 GARCIA, NICOLAS	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	851.32 Total : 851.32
222705	5/1/2021	101318 GLASGOW, KEVIN	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,598.58 Total : 1,598.58
222706	5/1/2021	891020 GLASGOW, ROBERT	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	370.00 Total : 370.00
222707	5/1/2021	101409 GUERRA, LAUREN E	21-May		CALPERS HEALTH REIMB 072-180-0000-4127	691.88 Total : 691.88
222708	5/1/2021	891021 GUIZA, JENNIE	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	238.25 Total : 238.25
222709	5/1/2021	101415 GUTIERREZ, OSCAR	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	181.48 Total : 181.48
222710	5/1/2021	102896 GUZMAN, ROSA	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,526.76 Total : 1,526.76
222711	5/1/2021	891352 HADEN, SUSANNA	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	526.84 Total : 526.84
222712	5/1/2021	101440 HALCON, ERNEST	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,269.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
222712	5/1/2021	101440 HALCON, ERNEST	(Continued)			Total : 1,269.00
222713	5/1/2021	891918 HARTWELL, BRUCE	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	619.50 Total : 619.50
222714	5/1/2021	101465 HARVEY, DAVID	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	181.48 Total : 181.48
222715	5/1/2021	101466 HARVEY, DEVERY MICHAEL	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,650.00 Total : 1,650.00
222716	5/1/2021	101471 HASBUN, NAZRI A.	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,526.76 Total : 1,526.76
222717	5/1/2021	891023 HATFIELD, JAMES	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	619.50 Total : 619.50
222718	5/1/2021	892104 HERNANDEZ, ALFONSO	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,423.24 Total : 1,423.24
222719	5/1/2021	891024 HOOKER, RAYMOND	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	893.07 Total : 893.07
222720	5/1/2021	893616 HOUGH, LOIS	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	168.56 Total : 168.56
222721	5/1/2021	101597 IBRAHIM, SAMIR	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,526.76 Total : 1,526.76

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
222722	5/1/2021	101694 JACOBS, ROBERT	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	879.00 Total : 879.00
222723	5/1/2021	892105 KAHMANN, ERIC	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	505.96 Total : 505.96
222724	5/1/2021	101786 KLOTZSCHE, STEVEN	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	889.45 Total : 889.45
222725	5/1/2021	891866 KNIGHT, DONNA	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	174.48 Total : 174.48
222726	5/1/2021	892929 LEWIS, WANDA	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	238.25 Total : 238.25
222727	5/1/2021	891043 LIEBERMAN, LEONARD	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	181.48 Total : 181.48
222728	5/1/2021	101933 LITTLEFIELD, LESLEY	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	238.25 Total : 238.25
222729	5/1/2021	102045 LLAMAS-RIVERA, MARCOS	21-May		CALPERS HEALTH REIMB 070-180-0000-4127	1,196.54 Total : 1,196.54
222730	5/1/2021	102059 MACK, MARSHALL	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,526.76 Total : 1,526.76
222731	5/1/2021	891010 MAERTZ, ALVIN	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	491.96

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
222731	5/1/2021	891010 891010 MAERTZ, ALVIN	(Continued)			Total : 491.96
222732	5/1/2021	888037 MARTINEZ, ALVARO	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,484.28 Total : 1,484.28
222733	5/1/2021	102206 MILLER, WILMA	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	238.25 Total : 238.25
222734	5/1/2021	102212 MIRAMONTES, MONICA	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,526.76 Total : 1,526.76
222735	5/1/2021	102232 MIURA, HOWARD	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	238.25 Total : 238.25
222736	5/1/2021	892106 MONTAN, EDWARD	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	168.56 Total : 168.56
222737	5/1/2021	102365 NAVARRO, RICARDO A	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	480.12 Total : 480.12
222738	5/1/2021	102473 ORDELHEIDE, ROBERT	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	2,088.36 Total : 2,088.36
222739	5/1/2021	102483 OROZCO, ELVIRA	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	168.56 Total : 168.56
222740	5/1/2021	102486 ORSINI, TODD	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	2,298.30 Total : 2,298.30

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
222741	5/1/2021	102569 PARKS, ROBERT	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,751.00 Total : 1,751.00
222742	5/1/2021	102580 PATINO, ARMANDO	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,751.00 Total : 1,751.00
222743	5/1/2021	102527 PISCITELLI, ANTHONY	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	480.12 Total : 480.12
222744	5/1/2021	891033 POLLOCK, CHRISTINE	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	370.00 Total : 370.00
222745	5/1/2021	102735 QUINONEZ, MARIA	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,196.68 Total : 1,196.68
222746	5/1/2021	891034 RAMSEY, JAMES	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	865.08 Total : 865.08
222747	5/1/2021	102864 RIVETTI, DOMINICK	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	879.00 Total : 879.00
222748	5/1/2021	102936 RUELAS, MARCO	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,377.34 Total : 1,377.34
222749	5/1/2021	891044 RUSSUM, LINDA	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	181.48 Total : 181.48
222750	5/1/2021	103005 SALAZAR, TONY	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,526.76

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
222750	5/1/2021	103005 103005 SALAZAR, TONY	(Continued)			Total : 1,526.76
222751	5/1/2021	892107 SHANAHAN, MARK	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	505.96 Total : 505.96
222752	5/1/2021	891035 SHERWOOD, NINA	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	238.25 Total : 238.25
222753	5/1/2021	103175 SKOBIN, ROMELIA	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,274.32 Total : 1,274.32
222754	5/1/2021	893677 SOLIS, MARGARITA	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,177.98 Total : 1,177.98
222755	5/1/2021	103220 SOMERVILLE, MICHAEL	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,356.00 Total : 1,356.00
222756	5/1/2021	103394 TORRES, RACHEL	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	238.25 Total : 238.25
222757	5/1/2021	889588 UFANO, VIRGINIA	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	181.48 Total : 181.48
222758	5/1/2021	888417 VALDIVIA, LAURA	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	893.07 Total : 893.07
222759	5/1/2021	891046 VANAALST, LEONILDA	21-May		CALPERS HEALTH REIMB 070-180-0000-4127	181.48 Total : 181.48

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Bank code :	bank3					
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
222760	5/1/2021	103550 VANICEK, JAMES	21-May		CALPERS HEALTH REIMB 070-180-0000-4127	1,196.68 1,196.68
222761	5/1/2021	103562 VASQUEZ, JOEL	21-May		CALPERS HEALTH REIMB 070-180-0000-4127	1,751.00 1,751.00
222762	5/1/2021	888562 VILLALPANDO, SEBASTIAN FRANK	21-May		CALPERS HEALTH REIMB 070-180-0000-4127	851.32 851.32
222763	5/1/2021	103692 VILLALVA, FRANCISCO	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	2,027.69 2,027.69
222764	5/1/2021	891038 WAITE, CURTIS	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,274.32 1,274.32
222765	5/1/2021	103612 WALKER, MICHAEL	21-May		CALPERS HEALTH REIMB 027-180-0000-4127	1,526.76 1,526.76
222766	5/1/2021	103620 WARREN, DALE	21-May		CALPERS HEALTH REIMB 072-180-0000-4127	181.48 181.48
222767	5/1/2021	891036 WATT, DAVID	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	619.50 619.50
222768	5/1/2021	893690 WATTS, STEVE M.	21-May		CALPERS HEALTH REIMB 072-180-0000-4127	1,196.68 1,196.68
222769	5/1/2021	891037 WEBB, NANCY	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	865.08

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
222769	5/1/2021	891037 891037 WEBB, NANCY	(Continued)			Total : 865.08
222770	5/1/2021	103643 WEDDING, JEROME	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	619.50 Total : 619.50
222771	5/1/2021	103727 WYSBEEK, DOUDE	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	238.25 Total : 238.25
222772	5/1/2021	103737 YNIGUEZ, LEONARD	21-May		CALPERS HEALTH REIMB 001-180-0000-4127	1,274.32 Total : 1,274.32
98 Vouchers for bank code : bank3						Bank total : 86,212.28
98 Vouchers in this report						Total vouchers : 86,212.28

Voucher Registers are not final until approved by Council.

SPECIAL CHECKS

EXHIBIT "A"
RESO NO. 21-052vchlist
05/06/2021 5:08:44PMVoucher List
CITY OF SAN FERNANDO

Page: 1

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
222458	4/1/2021	103648 CITY OF SAN FERNANDO	PR 4-1-21		REIMB FOR PAYROLL W/E 3-26-21	
					001-1003	435,997.56
					007-1003	328.62
					017-1003	36.94
					029-1003	2,068.39
					030-1003	1,011.25
					041-1003	7,359.70
					043-1003	24,222.13
					070-1003	37,914.71
					072-1003	15,834.80
					094-1003	172.94
					110-1003	1,650.94
					Total :	526,597.98
222460	4/7/2021	103648 CITY OF SAN FERNANDO	SPR 04-07-21		REIMB FOR SPECIAL PAYROLL W/E 04-	
					001-1003	7,929.64
					Total :	7,929.64
222461	4/8/2021	890907 DELTA DENTAL OF CALIFORNIA	DEMAND		DENTAL INS BENEFITS - APRIL 2021	
					001-1160	10,970.36
					Total :	10,970.36
222462	4/8/2021	891230 DELTA DENTAL INSURANCE COMPANY	DEMAND		DENTAL INS BENEFITS - APRIL 2021	
					001-1160	176.22
					Total :	176.22
222463	4/8/2021	103596 CALIFORNIA VISION SERVICE PLAN	DEMAND		VISION INS BENEFITS - APRIL 2021	
					001-1160	2,412.31
					Total :	2,412.31
222464	4/8/2021	887627 STANDARD INSURANCE	DEMAND		LIFE/AD&D INS BENEFITS - APRIL 2021	
					001-1160	3,542.37
					Total :	3,542.37
222566	4/15/2021	103648 CITY OF SAN FERNANDO	PR 04-16-21		REIMB FOR PAYROLL W/E 04-09-21	
					001-1003	398,771.44

Page: 1

vchlist
05/06/2021 5:08:44PMVoucher List
CITY OF SAN FERNANDO

Page: 2

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
222566	4/15/2021	103648 CITY OF SAN FERNANDO	(Continued)			
					007-1003	323.58
					017-1003	435.76
					029-1003	2,085.66
					030-1003	903.01
					041-1003	7,359.75
					043-1003	23,933.38
					070-1003	33,482.69
					072-1003	16,160.08
					094-1003	172.95
					110-1003	379.38
					Total :	484,007.68
222774	4/29/2021	103648 CITY OF SAN FERNANDO	PR 04-30-21		REIMB FOR PAYROLL W/E 4-23-21	
					001-1003	423,557.38
					007-1003	345.12
					017-1003	94.31
					029-1003	2,075.35
					030-1003	612.73
					041-1003	7,822.06
					043-1003	23,642.26
					070-1003	34,043.41
					072-1003	16,572.10
					094-1003	141.27
					110-1003	282.65
					Total :	509,188.64
8 Vouchers for bank code : bank3						Bank total : 1,544,825.20
8 Vouchers in this report						Total vouchers : 1,544,825.20

Voucher Registers are not final until approved by Council.

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SPECIAL CHECKS

EXHIBIT "A"
RESO NO. 21-052

vchlist

Voucher List

Page: 1

05/04/2021 3:50:44PM

CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
222775	4/30/2021	100528 EMPLOYMENT DEVELOPMENT DEPT.	776-5082-8		CONTRIB WITHHOLDING VARIANCE-15 001-190-0000-4450	263.30
Total :						263.30
1 Vouchers for bank code : bank3						Bank total : 263.30
1 Vouchers in this report						Total vouchers : 263.30

Voucher Registers are not final until approved by Council.

Page: 1

SPECIAL CHECKS

EXHIBIT "A"
RESO NO. 21-052

vchlist

04/28/2021

1:32:57PM

Voucher List
CITY OF SAN FERNANDO

Page: 1

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
222773	5/5/2021	102519 P.E.R.S.	MAY 2021		HEALTH INS. BENEFITS-MAY 2021 001-1160	152,626.76
Total :						152,626.76
1 Vouchers for bank code : bank3						Bank total : 152,626.76
1 Vouchers in this report						Total vouchers : 152,626.76

Voucher Registers are not final until approved by Council.

Page: 1

SPECIAL CHECKS

EXHIBIT "A"
RESO NO. 21-052
Page: 1

vchlist

05/11/2021 9:03:13AM

Voucher List
CITY OF SAN FERNANDO

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
222776	5/10/2021	893115 P.E.R.S. CITY RETIREMENT	100000016362906		EMPL CONTRIB VARIANCE-03/27-04/09	
					018-222-0000-4124	195.29
					018-224-0000-4124	146.47
					018-225-0000-4124	2,099.42
					Total :	2,441.18
					Bank total :	2,441.18
					Total vouchers :	2,441.18

1 Vouchers for bank code : bank3

1 Vouchers in this report

Voucher Registers are not final until approved by Council.

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To: Mayor Sylvia Ballin and Councilmembers

From: Nick Kimball, City Manager
By: J. Diego Ibañez, Director of Finance/City Treasurer

Date: May 17, 2021

Subject: Consideration to Adopt a Resolution Approving the Investment Policy for Fiscal Year 2021-22

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 8066 (Attachment "A"), approving the annual Investment Policy for Fiscal Year (FY) 2021-2022.

BACKGROUND:

1. On January 1, 1996, SB 564 went into effect that requires the City Treasurer to prepare a statement of investment policy and present it annually to the legislative body for consideration at a public meeting.
2. Since 1996, the investment policy has been reviewed annually by the City Manager, Director of Finance and City Treasurer and has been presented to the City Council for approval.
3. The proposed policy has been reviewed by City Manager, Director of Finance/City Treasurer and Treasurer Assistant.

ANALYSIS:

The ultimate investment goal of a good investment policy is to enhance the economic status of the City while protecting funds under management and meeting the daily cash flow demands of the City. The proposed Investment Policy requires investments be selected based on safety, liquidity, and yield, in that order, and are made in accordance with California Government Code, Sections 53600 et. seq.

The City attempts to obtain the highest yield possible when selecting investments, providing that criteria for safety and liquidity are met.

The proposed Investment Policy authorizes investment in a number of investment vehicles that may offer higher yields while maintaining the safety and liquidity criteria.

Staff is not recommending any changes to the City's investment policy for FY 2021-22.

BUDGET IMPACT:

All investments will be monitored and invested in accordance with the City's investment policy; investments may result in additional investment income earned by all City funds.

CONCLUSION:

Approval of the annual Investment Policy by the City Council will ensure that the City complies with the SB 564 requirement.

ATTACHMENT:

A. Resolution No. 8066, including Exhibit 1 - Investment Policy

RESOLUTION NO. 8066

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, ADOPTING THE ANNUAL INVESTMENT POLICY FOR FISCAL YEAR 2021-2022

WHEREAS, Senate Bill 564, effective January 1, 1996, requires the City Treasurer present a statement of investment policy annually to the City Council; and

WHEREAS, a responsible investment policy enhances the economic status of the City while protecting funds under management and meeting the daily cash flow demands of the City.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The City Council hereby establishes the Investment Policy, attached hereto as Exhibit "1" and incorporated herein by this reference.

SECTION 2. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the Office of the City Clerk.

PASSED, APPROVED, AND ADOPTED THIS 17th day of May, 2021.

ATTEST:

Sylvia Ballin, Mayor of the City of San Fernando, California

Julia Fritz, City Clerk

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8066 which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 17th day of May, 2021, by the following vote of the City Council:

AYES:

NAYS:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this ____ day of _____, ____.

Julia Fritz, City Clerk

POLICY/PROCEDURE

SUBJECT	ISSUANCE	
INVESTMENT POLICY	ORIGINAL DATE	EFFECTIVE
	05/15/2017	05/05/2017
	CURRENT DATE	EFFECTIVE
	05/17/2021	05/17/2021
CATEGORY	POLICY NO.	SUPERSEDES
FINANCE	FIN-	05/18/2020

MANAGEMENT POLICY/PROCEDURES

SECTION I. PURPOSE

This Policy is intended to provide specific criteria for the prudent investment of City funds. The ultimate investment goal is to enhance the economic status of the City while protecting funds under management and meeting the daily cash flow demands of the City.

SECTION II. STATEMENT OF POLICY

The City's cash management system is designed to accurately monitor and forecast expenditures and revenues, thus enabling the City to invest funds to the fullest extent possible. The City attempts to earn the highest yield obtainable while keeping within the investment criteria established for the safety and liquidity of public funds.

The Finance Director shall establish procedures that separate the internal responsibility for management and accounting of the investment portfolio. An analysis by an external independent auditor shall be conducted annually to review internal controls, account activity and compliance with policies and procedures.

San Fernando operates its temporary pooled idle cash investment under the prudent investor standard (i.e., such a trustee must act with the "care, skill, prudence and diligence...that a prudent investor...would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency"). This affords the City a broad spectrum of investment opportunities as long as the investment is deemed prudent and allowable under current legislation of the State of California (Government Code Section 53600 et seq.)

Criteria for selecting investments and the order of priority are:

1. SAFETY – The safety and risk associated with an investment refers to the potential loss of principal, accrued interest or both. Protection of the public funds entrusted to the Treasurer is the paramount criteria used to evaluate the investment instruments available.
2. LIQUIDITY – This refers to the ability to convert an investment to cash at any moment in time with minimal risk of forfeiting a portion of principal or interest. Liquidity is an essential investment requirement especially in light of the City's need to be able to meet emergency financing demands of the community at any time.

3. YIELD – It is the potential dollar earnings an investment can provide and is described as the market rate of return. As a general rule, yields tend to mirror the inherent risk and liquidity characteristics of the particular investment and thus can only be evaluated after those investment criteria are satisfied

Authorized Investments

All investments shall be made in accordance by the California Government Code, Sections 53600 et. seq. Within the context of these limitations and based on the cost at the time of purchase, the following investments are authorized as further limited herein:

1. U.S. Treasuries

The U.S. Treasury Bills, Bonds, and Notes, or those for which the full faith and credit of the U.S. are pledged for payment of principal and interest provided that

- a) There is no limitation as to the percentage of the portfolio that can be invested in this category.

2. U.S. Agencies

The Obligations issued by the Government National Mortgage Association (GNMA), the Federal Farm Credit Bank System (FFCB), the Federal Home Loan Bank Board (FHLB), Federal Home Loan Mortgage Corporation (FHLMC), Federal National Mortgage Association (FNMA), and the Student Loan Marketing Association (SLMA) provided that:

- a) No more than 30% of the cost (book) value of the portfolio will be invested in any one agency.

3. Bankers' Acceptances

Bills of exchange or time drafts drawn on and accepted by a commercial bank provided that:

- a) Bankers' Acceptances purchased may not exceed 180 days to maturity or 25% of the cost (book) value of the portfolio;
- b) No more than 5% of the cost (book) value of the portfolio may be invested in Bankers' Acceptances issued by any one bank;
- c) Prior to the purchase of any Banker's Acceptance, the portfolio manager shall review the rating of the issuing bank; and
- d) Bankers' Acceptances of issuing financial institutions shall have both a short and long term rating in the highest category by at least one nationally recognized rating agency at the time of purchase.

4. Commercial Paper

- a) The paper is ranked P1 by Moody's Investor Services and A1 by S&P, and have an minimum of A by both rating agencies;
- b) Issued by a domestic corporation having assets in excess of \$500 million;
- c) Purchases of eligible paper may not exceed 270 days to maturity nor represent more than 10% of the outstanding paper of an issuing corporation;
- d) May not exceed 15% of the cost value of the portfolio at time of purchase;and
- e) No more than 5% of the cost value of the portfolio may be invested in Commercial Paper issued by any one corporation.

5. Certificates of Deposit

- a) Negotiable Certificates of Deposit issued by nationally or state chartered banks or state or federal savings institutions. Purchases of negotiable certificates of deposit may not exceed 30% of the City's Investment Cash at the time of purchase. Investment in any one institution may not exceed more than 5% of the City's Investment Cash at the time of purchase. Cash will be invested only in FDIC Insured certificates
- b) Time Deposits Non Negotiable and collateralized in accordance with the California Government Code, may be purchased through banks or savings and loan associations. Since time deposits are not liquid, no more than 25% of the investment portfolio may be invested in this investment type. Investment in any one institution may not exceed more than 5% of the City's Investment Cash at the time of purchase. Cash will be invested only in fully collateralized certificates. Collateral for a given investment must be 110% of principal for government securities collateral and 150% of principal for first mortgage collateral.
- c) For investments greater than \$100,000 the institution must maintain \$100 million in assets. For investments greater than \$100,000 the institution must maintain at least \$100 million in assets.
- d) The city will not invest in any institution less than five years old.

6. Repurchase Agreements

- a) No more than 20% of the cost value of the portfolio may be invested in repurchase agreements at any time; and
- b) The maturity of repurchase agreements shall not exceed 75 days.

In order to conform with provisions of the Federal Bankruptcy Code which provides for the liquidation of securities held as collateral for repurchase agreements, the only securities acceptable as collateral shall be securities that are direct obligations of, or that are fully guaranteed as to principal and interest by, the

United States Government such as Treasury bills, Treasury notes or Treasury bonds with less than a five year maturity.

7. Local Agency Investment Fund (LAIF)

- a) The City may invest in the LAIF established by the State Treasurer for the benefit of local agencies up to the maximum permitted by State Law.

8. Municipal Bonds

- a) Municipal Securities of any California local agency including bonds, notes, warrants or other indebtedness, provided the issuer has a minimum credit rating of "AA" by one of the following: Moody's, Standard & Poor's, or Fitch. Municipal bonds shall be limited to a 60 months maximum maturity.

Upon any announcement of negative credit watch or downgrade by a major rating agency of any issue within the portfolio, the investment manager should contact the Finance Director and recommend a course of action. If at any time a security falls below "investment grade," the investment manager should obtain the best bid and take the necessary steps toward liquidation

9. Corporate Medium Term Notes

- a) Corporate Medium Term Notes, provided the issuer has a minimum credit rating of "AA" by one of the following: Moody's, Standard & Poor's, or Fitch. Corporate bonds shall be limited to a 60 months maximum maturity.
- b) Issued by a domestic corporation having assets in excess of \$500 million; Issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States
- c) The aggregate total of all purchased medium term notes may not exceed 30% of the cost value of the portfolio; and
- d) No more than 5% of the cost value of the portfolio may be invested in notes issued by one corporation.

Upon any announcement of negative credit watch or downgrade by a major rating agency of any issue within the portfolio, the investment manager should contact the Finance Director and recommend a course of action. If at any time a security falls below "investment grade," the investment manager should obtain the best bid and take the necessary steps toward liquidation

10. Money Market Mutual Funds

- a) Must have a rating of AAA/Aaa or an equivalent by one or more national rating agencies with no load maintained at \$ par value ;
- b) No more than 20% of portfolio value may be invested;

- c) Investment in a single mutual fund will not to exceed 10% of the cost value (book value) of the total portfolio exclusive of the fiscal agent cash portfolio; and
- d) The City's investment in any specific mutual fund will not exceed 2% of that mutual fund's total assets.

Considerations for Investments

The City attempts to obtain the highest yield possible when selecting investments, providing that criteria for safety and liquidity are met. Ordinarily, because investments normally carry a positive yield curve, (i.e., longer term investments have higher rates than shorter maturities), the City attempts to stagger its maturities to meet anticipated cash needs in such a way that new investment money can be placed in maturities that carry a higher rate that is available in the short market of 30 days or under. Furthermore, maturities are selected to anticipate cash needs of the City, thereby obviating the need for forced liquidation

City Constraints

The City Treasurer is responsible for managing the City's investment portfolio in accordance with Federal and State laws as well as this policy. Longer term investments (i.e., over one year) are limited to maturities of five years or less.

The City strives to maintain an appropriate level of investment of all funds through daily and projected cash flow determinations. Idle cash management and investment transactions are the responsibility of the City Treasurer in consultation with the Finance Director.

The basic premise underlying the City's investment philosophy is, and will continue to be, to insure that money is always safe and available when needed.

The City Treasurer or the Deputy Treasurer and/or Finance Director in the absence of the City Treasurer shall continually review the financial condition of proposed depositories of City funds. The City should demand a copy of the latest financial statements and audit reports prior to investment and any reports issued during the period of the investment.

Investment Strategy

1. When making an investment decision, the purchase of an investment is made with the intent of holding that investment to maturity.
2. Cash flow projections are fully utilized to balance the liquidity needs at all times.
3. At least bi-weekly, economic forecasts are obtained from financial experts in the field through bankers and brokers.
4. Close rapport is maintained with the City Manager, Finance Director, Public Works and other departments having a significant impact on cash flow.

5. The City will invest all City and Successor Agency to the Redevelopment Agency funds and the estimated checking accounts float, except for those amounts required by the City's banks to pay for bank services furnished to the City.
6. Depending on market conditions, time deposits are maintained in commercial banks and savings and loan institutions. Particular attention is paid to investment opportunities available from financial institutions within the City of San Fernando so as to contribute to the economic vitality of the community.
7. Safekeeping: Securities purchased from brokers/dealers shall be held in third party safekeeping by the City's third party custodian. Said securities shall be held in the name of the City of San Fernando with the trustee executing investment transactions as directed by the Treasurer.

Prohibited and Restricted Investments

The City will not invest in derivative-type investments which are now prohibited by law, inverse floaters, range notes, interest- only strips derived from a mortgage pool, equity linked securities, swaps, margin/leveraging, and any security that could result in zero interest accrual if held to maturity. The City will not invest in reverse repurchase agreements. The City will not engage in speculative buying.

Investment Policy Adoption

The investment plan and strategy are reviewed and updated as needed, and no less often than annually.

SECTION III. EXCEPTIONS

There will be no exceptions to this policy, except as may be approved by the City Council.

SECTION IV. AUTHORITY

By order of City Council Resolution No. 8066, Policy adopted by the City Council on May 17, 2021.

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To: Mayor Sylvia Ballin and Councilmembers

From: Nick Kimball, City Manager
By: J. Diego Ibañez, Director of Finance/City Treasurer

Date: May 17, 2021

Subject: Consideration to Adopt a Resolution Authorizing the City Treasurer and Treasurer Assistant to Invest Surplus Funds

RECOMMENDATION:

It is recommended that the City Council adopt Resolution No. 8067 (Attachment “A”) authorizing the City Treasurer and Treasurer Assistant to invest surplus funds.

BACKGROUND:

Pursuant to Government Code Section 53607, the City Council may delegate to the City Treasurer the authority to make investments. The City Council has delegated this authority to the City Treasurer and Treasurer Assistant in past years. The Government Code requires that, if the City Council wishes to delegate this authority to the Treasurer, this delegation must be readopted annually.

The Resolution would renew for one year the delegation to the City Treasurer and Treasurer Assistant the authority to invest surplus funds of the City.

BUDGET IMPACT:

There is no impact to the budget associated with authorizing the City Treasurer and Treasurer Assistant to invest surplus funds as staff time involved in associated work is included in the Finance Department’s work plan.

ATTACHMENT:

A. Resolution No. 8067

RESOLUTION NO. 8067

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, AUTHORIZING THE CITY TREASURER AND TREASURER ASSISTANT TO INVEST SURPLUS FUNDS

WHEREAS, the City Council of the City of San Fernando has determined that, as a policy and practice of the City, any monies ("Surplus Funds") in a sinking fund of, or surplus money in, its treasury not required for the immediate necessities of the City, may be invested in such a manner as to maximize the return thereof for the benefit of the City, its citizens and its taxpayers.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. Any portion of any Surplus Funds in a sinking fund of, or surplus money in, the City Treasury not required for the immediate necessities of the City may be invested by the City in any investment medium permissible under state law for the investment of the funds of a General Law city.

SECTION 2. The investment of all Surplus Funds shall be made and maintained pursuant to Section 53601 of Title 5, Division 2 of the California Government Code.

SECTION 3. The authority of the City Council to invest or to reinvest surplus funds of the City, or to sell or exchange securities so purchased, is hereby delegated by the City Council to the Treasurer of the City ("Treasurer") and to the Deputy Treasurer of the City ("Deputy Treasurer"), who both shall assume full responsibility for such transactions until such time as this delegation of authority is revoked, and who shall make monthly reports of any and all such transactions to the City Council.

SECTION 4. The authority of the City Council is hereby delegated to the Treasurer or Deputy Treasurer to deposit for safekeeping with a federally chartered or state chartered savings and loan association, a trust company or a state or national bank located within the State of California or with the Federal Reserve Bank of San Francisco or any branch thereof within the state, or with any Federal Reserve Bank or with any state or national bank located in any city designated as a reserve city by the Boards of Governors of the Federal Reserve System, the bonds, notes, bills, debentures, obligations, certificates of indebtedness, warrants, or other evidences of indebtedness in which the Surplus Funds of the City is invested pursuant to this Resolution. The Treasurer or Deputy Treasurer shall take from such financial institution a receipt for securities so deposited. The Treasurer or Deputy Treasurer shall not be responsible for securities delivered to and receipted for by a financial institution until they are withdrawn from the financial institution by the Treasurer or Deputy Treasurer.

SECTION 5. The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the Office of the City Clerk.

PASSED, APPROVED, AND ADOPTED this 17th day of May 2021.

ATTEST:

Sylvia Ballin, Mayor of the City of San
Fernando, California

Julia Fritz, City Clerk

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8067 which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 17th day of May, 2021, by the following vote of the City Council:

AYES:

NAYS:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this ____ day of _____, ____.

Julia Fritz, City Clerk

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To: Mayor Sylvia Ballin and Councilmembers

From: Nick Kimball, City Manager
By: J. Diego Ibañez, Director of Finance/City Treasurer

Date: May 17, 2021

Subject: Consideration to Approve a Business License Permit for Used Car Dealer Located at 1702 San Fernando Road

RECOMMENDATION:

It is recommended that the City Council approve a Business Permit for Kustom Carz to operate a business as a used car dealership at 1702 San Fernando Road, pursuant to City Code Section 22-215.

BACKGROUND:

1. On March 23, 2021, Kustom Carz applied for a Business License to operate a used car dealership at 1702 San Fernando Road.
2. On April 19, 2021, the owner of Kustom Carz applied for a Commercial Business Occupancy Permit to operate a used car dealership. The permit was approved by the Community Development Department on April 27, 2021.
3. On April 19, 2021, Kustom Carz applied for and submitted an application for a Business License Permit (Attachment "A") to operate a used car dealership at 1702 San Fernando Road.
4. On April 28, 2021 the Business License Permit Application was approved the Police Department and Community Development Department, respectively.

ANALYSIS:

Article III of Chapter 22 of the San Fernando City Code (SFCC) requires certain types of businesses (see section 22-215, which is included as Attachment "B") to obtain a Business Permit as a prerequisite to receiving their regular Business License. Business Permits require the approval of the City Council.

Each affected business must file an application, in writing, specifying where the business is proposed to operate. Once approved, the permit is valid for the calendar year, or a shorter period of time as may be prescribed by any resolution of the City Council or in the Permit.

Applications are submitted to the Finance Department and reviewed by the Police, Community Development and Public Works departments for compliance with all applicable regulations. Completed applications are on file in the Finance Department.

If the Business Permit is approved, it will expire on December 31, 2021. The applicant will be required to submit a renewal application as part of the 2022 Business License Permit renewal process.

BUDGET IMPACT:

The Business Permit fees previously adopted by the City Council ensure the administrative costs associated with said application are recovered by the City.

CONCLUSION:

It is City staff's assessment that Kustom Carz meets all the requirements for the Business License Permit, which will allow it to operate a used car dealership in the City.

ATTACHMENTS:

- A. Business License Permit Application
- B. Article III of Chapter 22 of the San Fernando City Code (SFCC)

CITY OF

SAN FERNANDO

OFFICE USE ONLY: PERMIT FEE \$

BUSINESS LICENSE PERMIT APPLICATION

Please print or type in black ink.

1. APPLICANT INFORMATION

NAME OF APPLICANT

HOME TELEPHONE NO.

HOME ADDRESS

CITY

STATE, ZIP CODE

DRIVER'S LICENSE NO. & EXPIRATION DATE

SOCIAL SECURITY NO.

BIRTHPLACE

DATE OF BIRTH

HEIGHT

WEIGHT

GENDER

HAIR COLOR

EYE COLOR

2. BUSINESS INFORMATION

NAME OF BUSINESS

BUSINESS TELEPHONE NO.

BUSINESS ADDRESS

CITY

STATE, ZIP CODE

3. TYPE OF ORGANIZATION

☒ Individual

☐ Partnership

☐ Corporation

4. IF OTHER THAN INDIVIDUAL, LIST THE NAMES AND ADDRESSES OF ALL OFFICERS AND/OR PARTNERS

NAME	ADDRESS	CITY	STATE, ZIP CODE

5. TYPE OF BUSINESS FOR WHICH BUSINESS IS REQUESTED

6. ITEMS OF MERCHANDISE TO BE SOLD

7. SOURCE OF MERCHANDISE TO BE SOLD IF OTHER THAN NEW

8. IS THE BUSINESS FOR WHICH A PERMIT IS REQUESTED THE PRIMARY BUSINESS AT THESE PREMISES?

☒ Yes ☐ No

IF NO, WHAT PERCENTAGE OF THE TOTAL WILL E FROM THE BUSINESS COVERED BY THIS PERMIT?

9. WHAT IS THE PRIMARY BUSINESS AT THIS LOCATION?

10. IS THIS A NEW BUSINESS AT THIS ADDRESS OR HAVE YOU PURCHASED AN EXISTING BUSINESS?

☐ Yes ☒ No

IF YES, GIVE THE NAME OF THE PREVIOUS OWNER AND THE NAME OF THE BUSINESS.

THE CITY OF
SAN FERNANDO

BUSINESS LICENSE PERMIT APPLICATION**11. HAVE YOU ENGAGED IN THIS TYPE OF BUSINESS IN ANOTHER AREA?**

IF YES, LIST THE BUSINESS NAMES, ADDRESSES AND YEARS

☒ Yes ☐ No

11071 San Fernando Road Pacoima CA 91331

12. LIST THE NAMES AND ADDRESSES OF AT LEAST THREE REFERENCES NOT RELATED BY BLOOD OR MARRIAGE

NAME	ADDRESS	CITY	STATE, ZIP CODE
Rafael Figueredo	[REDACTED]	[REDACTED]	[REDACTED]
Maria Figueredo	[REDACTED]	[REDACTED]	[REDACTED]
Connie Segura	[REDACTED]	[REDACTED]	[REDACTED]

13. HAVE YOU EVER BEEN ARRESTED AND CONVICTED FOR ANY OFFENSE OTHER THAN A TRAFFIC VIOLATION?

IF YES, LIST DATES, OFFENSES AND PLACES

☐ Yes ☒ No**14. PROPERTY OWNER INFORMATION**

NAME	TELEPHONE NO.
Patty Wells	[REDACTED]

ADDRESS	CITY	STATE, ZIP CODE
[REDACTED]	[REDACTED]	[REDACTED]

PROPERTY OWNER SIGNATURE	NAME (PRINT)	DATE
[Signature]	Patty Wells	04.19.2021

MANDATORY ATTACHMENTS

- ☐ Copy of applicant's valid driver's license
- ☐ Photograph of the applicant taken within 60 days immediately prior to the date of filing the application. Photograph must be at least 2" x 2" showing the head and shoulders of the applicant in a clear and distinguishing manner.

I DECLARE, UNDER PENALTY OF MAKING A FALSE STATEMENT, THAT THIS APPLICATION IS MADE BY ME, THAT I AM AUTHORIZED TO MAKE THIS APPLICATION AND THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF IT IS A TRUE, CORRECT AND COMPLETE STATEMENT.

SIGNATURE OF PARTNER OR OFFICER	NAME (PRINT)	DATE
[Signature]	Monica Teresa Gonzalez	4-19-2021

DO NOT WRITE BELOW THIS LINE. FOR OFFICE USE ONLY

Approved for zoning by  Date 4/28/21

Approved for occupancy by Fire Department _____ Date _____

Approved for occupancy by Building Department  Date 4/28/2021

**Continued legal non conforming activity.*
Approved for AB939 requirements by Public Works Department _____ Date _____

Investigation report from Police Chief  Date 4/28/21

If not approved by any of the above departments use this space to explain.

Date on Council Agenda _____

Approved _____ Disapproved _____

Comments: _____

Sec. 22-215. - Fees.

(a)

Schedule. The city council shall not accept any application for any permit required to be obtained by this article or by any other ordinance or law or for the renewal of such permit, unless the application is accompanied by the fee prescribed in the following schedule:

Business or Activity for Which Permit is Required		Original Fee	Renewal Fee
Antique shop		\$ 50.00	\$ 10.00
Arcade		50.00	25.00
Auction (jewelry)		100.00	
Auctioneer		100.00	15.00
Auto rental		25.00	15.00
Auto reposessor:			
	Owner	50.00	25.00
	Employee	10.00	10.00
Auto wrecking		300.00	25.00
Bath		10.00	10.00
Bowling alley		25.00	10.00
Boxing (amateur) contest		25.00	25.00
Carnival		25.00	25.00
Closing-out sale		100.00	25.00
Dance, public (only one)		None	
Dancehall:			
	Cafe, bar where liquor is sold	100.00	10.00
	Public	50.00	10.00
Dancing academy		10.00	10.00
Dancing club		25.00	10.00
Escort bureau		100.00	50.00
Fire sale		100.00	25.00
Fireworks sale		25.00	25.00
Game, skill and chance		25.00	10.00
Handbill (as defined in section 6-31) distribution business		25.00	10.00

Junk and/or refuse collector	25.00	10.00
Junk dealer	50.00	10.00
Massage parlor	25.00	10.00
Merry-go-round	10.00	10.00
Pawnbroker	200.00	25.00
Pool room	25.00	10.00
Pool tables (two only), incidental to main business activity, per table	25.00	10.00
Private patrol	25.00	10.00
Secondhand dealer:		
Auto parts	50.00	10.00
Books	50.00	10.00
General	50.00	10.00
Jewelry	50.00	25.00
Used automobile vehicles	300.00	25.00
Shooting gallery	25.00	10.00
Show (in liquor establishment)	25.00	10.00
Skating rink	50.00	25.00
Street speaking	10.00	10.00
Swap meet operator	100.00	25.00
Tattooing and/or body piercing	50.00	25.00
Trailer camps	25.00	10.00
Applications for changing location of a business for which a permit has been granted	10.00	
Change of ownership to be applicable only when the new owner is already operating under a permit issued pursuant to this article	10.00	

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To: Mayor Sylvia Ballin and Councilmembers

From: Nick Kimball, City Manager

Date: May 17, 2021

Subject: Presentation and Discussion of the Updated Community Outreach Plan by Azure Development, Inc., for the Opportunity Site at Parking Lot No. 3

RECOMMENDATION:

It is recommended that the City Council:

- a. Receive and file a presentation regarding an updated community outreach with Azure Development, Inc.; and
- b. Provide staff with direction regarding the updated community outreach plan, as appropriate.

BACKGROUND:

1. On March 4, 2019, Kosmont Companies, the City's economic development consultant, presented a Downtown San Fernando Economic Development and Asset Analysis in an informational City Council study session. Subsequently, the City Council directed staff to designate the City-owned Parking Lot No. 3 site as a potential development opportunity site.
2. On September 24, 2019, the City hosted a Downtown Opportunity Site Community Meeting. Feedback from the Community Meeting and related online survey are summarized in a Memorandum that is available on the City of San Fernando website at [SFCITY.ORG/Economic-Development](https://www.sfcity.org/Economic-Development).
3. On December 19, 2019, the City issued a Request for Developer Qualifications ("RFQ") for Parking Lot No. 3 Mixed/Blended-Use Development Opportunity – 1.44 Acres on San Fernando Mission Blvd. and Celis St. to over 200 entertainment and mixed/blended-use developers (available on the City of San Fernando website at [SFCITY.ORG/Economic-Development](https://www.sfcity.org/Economic-Development)).
4. On January 31, 2020, the City received a response to the RFQ from a development team led by Azure Development, Inc. ("Azure"), a non-profit real estate development corporation,

based in Commerce, CA, which was vetted and determined to be a responsible developer that met the qualifications in the RFQ.

5. On July 20, 2020, the City Council approved an Exclusive Negotiation Agreement (ENA) (Contract No. 1959) with Azure for a one-year term, with two six-month options to extend, to conduct project feasibility study, and, if feasible, to negotiate a development agreement for the Parking Lot No. 3 opportunity site.
6. On February 1, 2021, the City Council received a presentation from Azure regarding an initial draft community outreach plan (Attachment "A"). The City Council provided feedback regarding the outreach plan and provided direction to move forward.
7. In March 2021, Azure released an online community survey to collect input as part of their outreach efforts and can be accessed at the following links:
 - a. English: <https://grd9ctz2n52.typeform.com/to/hFmDeMg5>
 - b. Spanish: <https://grd9ctz2n52.typeform.com/to/pqfl8kHV>

ANALYSIS:

Overview of the Development Opportunity Site.

Parking Lot No. 3 is an approximately 1.44-acre site owned by the City that is bounded by San Fernando Mission Boulevard to the northwest, Celis St. to the northeast, Pico St. to the southwest, and a set of commercial buildings fronting Maclay Ave. to the southeast. The site lies within the Downtown Residential overlay of the Downtown District of the Corridors Specific Plan ("SP-5") area zone.

While the site is currently being used as a 144-space public parking lot, the City has been interested in redeveloping the surface parking lot through a public-private partnership. As noted in SP-5, "The Downtown District is established for the purpose of creating a lively, mixed-use, transit-oriented 'center of the city' where the community of San Fernando comes together." Accordingly, the City pursued a catalytic blended-use project that develops connections with the main-street shops of the San Fernando Mall along with existing and future transit lines. Through the RFQ process, the City sought a blended-use developer to evaluate development of the site to achieve goals of the Downtown District.

The City and Azure entered into an ENA to establish a specific limited period of time to negotiate regarding the terms of the development of the project on the site. The ENA period requires time to perform project shaping and due diligence work, study feasibility of the project, conduct community outreach and collect community input, and, if feasible, negotiate terms for a binding development agreement for a project to move forward.

Community Outreach Plan.

Of particular importance, the community outreach plan outlines how Azure will involve the community and stakeholders in the site planning process and update them on the progress of the proposed project.

The community outreach plan was last presented in February 2021 when Los Angeles County had just emerged from a second “Stay at Home” order and significant economic and social distancing restrictions were still in effect to respond to the ongoing COVID-19 pandemic.

During that meeting, the City Council concurred with Azure’s proposal to utilize the following community input and outreach tools:

- Stakeholder meetings
- Phone Outreach
- Town Hall meetings on Zoom
- Digital engagement
- Project hotline
- Small and local business engagement
- Door-to-door outreach

Azure was limited in their ability to conduct effective community outreach due to the social distancing restrictions in place at the time. Los Angeles County is now in the Yellow (minimal) Tier of the State’s Blueprint for a Safer Economy structure and a significant number of persons are now fully vaccinated, which provides more opportunity for effective community outreach. Consequently, City Council has asked Azure to provide an updated community outreach plan for City Council input.

BUDGET IMPACT:

There is no budget impact for discussing this item. Note that Azure is responsible for all costs related to implementation of the draft community outreach plan, and is responsible for reimbursing City for staff and consultant costs related to the ENA. The terms of the ENA included Azure providing a \$10,000 payment following ENA approval, an additional \$15,000 progress payment, and with any additional reimbursement costs to be defined.

CONCLUSION:

Staff recommends that the City Council receive and file the presentation and provide direction, as appropriate, for the next steps of the community outreach plan due diligence for the development opportunity site at Parking Lot No. 3.

ATTACHMENT:

- A. Community Outreach Plan Presentation (to be provided at the City Council Meeting)

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To: Mayor Sylvia Ballin and Councilmembers

From: Nick Kimball, City Manager
By: J. Diego Ibañez, Director of Finance

Date: May 17, 2021

Subject: Fiscal Year 2021-2022 Budget Study Session No. 1

RECOMMENDATION:

It is recommended that the City Council review and discuss the Fiscal Year (FY) 2021-2022 Proposed Budget.

BACKGROUND:

1. On March 3, 2021, the City Council received a presentation of the FY 2019-2020 final audited financials, FY 2020-2021 Mid-year Budget update, and FY 2021-2022 Budget Outlook. This marked the kick-off of the FY 2021-2022 Budget season.
2. During April 2021, the City Manager and Director of Finance met with each Department to develop the FY 2021-2022 Proposed Budget, which includes revenues and expenditures for the General Fund, Enterprise Funds, and all Special Revenue Funds.
3. Budget Study Sessions are scheduled for May 17, 2021, May 24, 2021 and June 2, 2021 (if necessary) to discuss the proposed budget for each department in detail.

ANALYSIS:

The theme of the FY 2021-2022 Proposed Budget is to recover from the COVID-19 pandemic and invest in City services. In FY 2020-2021, each Department was asked to reduce their operating budget by 10%. That reduction has been restored to each Department's base budget for FY 2021-2022. City staff used the City Council adopted *Strategic Goals 2022-2027* as guiding principles for developing the FY 2021-2022 Proposed Budget. All FY 2020-2021 Accomplishments, FY 2021-2022 Objectives (i.e., Work Plan) and Enhancements were reviewed and approved through the lens of the adopted Strategic Goals.

More than \$2.75 million in enhancement requests were submitted by City Departments. After initial review of the budget, the City Manager is recommending \$488,601 in ongoing enhancements and \$905,417 in one-time enhancements for the General Fund.

Overall, the General Fund has a budget surplus (i.e., total revenue less total expenditures) of approximately \$171,000. Although the Proposed Budget presents a budget surplus, there are a number of critical outstanding variables that could quickly erode the surplus, primarily unknown costs related to a potential resurgence of COVID-19 cases. More information regarding the FY 2021-2022 Proposed General Fund Budget will be provided during the scheduled Budget Study Sessions.

Measure A and Measure SF.

In June 2013, San Fernando voters approved a 0.50% local transaction use tax (Measure A) for a period of seven years. In November 2018, voters approved to extend the tax indefinitely, which will provide financial stability to the City in the foreseeable future. In FY 2021-2022, Measure A is projected to raise approximately \$2.4 million.

In November 2020, San Fernando voters approved an additional 0.25% local transaction use tax (Measure SF) to keep sales tax local and avoid other taxing entities from passing a transaction tax that would otherwise be imposed on San Fernando customers, but spent regionally rather than locally. More than 56% of voters supported Measure SF, which will make approximately \$1.5 million available for street and sidewalk improvements; public infrastructure; local business reinvestment; public Wi-Fi; long-term debt reduction; wage and other general municipal purposes.

Funds raised through these transaction taxes (cumulatively 0.75%) are imperative to the City's long-term financial stability and will continue be used to pay off existing debt, strengthen rainy day fund reserves, enhance services to the community and provide the financial resources necessary to implement the City's *Strategic Goals 2022-2027*.

Capital Improvements.

More information regarding the FY 2021-2022 Proposed Capital Improvement Budget will be provided under separate cover and will be discussed in detail during the scheduled Budget Study Sessions.

An analysis of the FY 2021-2022 Proposed Budget may be found in the City Manager's Budget Message included in the Proposed Budget document.

BUDGET IMPACT:

In accordance with the City's Budget Policy, the FY 2021-2022 Proposed General Fund Budget represents a balanced budget, with General Fund revenues of \$22.35 million and expenditures of \$22.18 million, estimating a surplus of approximately \$170,000.

CONCLUSION:

The objective of the FY 2021-2022 Proposed Budget is four-fold: 1) begin to finalize the impact of the COVID-19 pandemic, including, but not limited to, finalize any labor costs and equipment expenses incurred during this time and seek proper state and federal program reimbursements for pandemic costs, 2) enhance City services to meet the City Council's adopted Strategic Goals 3) appropriate capital funds to meet the City Council's adopted Strategic Goals and reduce deferred maintenance of the City's infrastructure, and 4) continue to rebuild the General Fund reserve balance to meet the City's Financial Reserve Policy.

ATTACHMENT:

- A. FY 2021-2022 Proposed Budget - provided under separate cover and is available on the City's website at the following link: WWW.SFCITY.ORG/Financial-Documents

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To: Mayor Sylvia Ballin and Councilmembers

From: Nick Kimball, City Manager

Date: May 17, 2021

Subject: Presentation and Update Regarding COVID-19 Response Efforts

RECOMMENDATION:

Receive a presentation from staff related to the City's COVID-19 efforts, including, but not limited to:

- a. Review of the City's COVID-19 planning, response, enforcement, and education efforts, and related policy initiatives; and
- b. Review of financial assistance programs and the pursuit of funding opportunities, and related recommendations, as appropriate.

BACKGROUND/ANALYSIS:

This discussion is meant to provide City Council and staff the opportunity to discuss all items related to the City's response efforts and policy initiatives related to the COVID-19 pandemic, including, but not limited to, discussion of financial hardship programs and other potential stimulus funding.

Staff Updates.

State of California COVID-19 Updates.

Staff will provide an update on the State of California's Blueprint for a Safer Economy plan (Attachment "A"). The County of Los Angeles entered the Yellow Tier on May 5, 2021 and remains in that Tier as of the posting of this report.

Los Angeles County Department of Public Health (LACDPH) Safer At Home Health Order.

Staff will provide an update on key COVID-19 related metrics (Attachment "B"). Please visit the City's website for current Health Orders issued by the LACDPH: [SFCITY.ORG/Coronavirus/#Health-Officer-Order](https://www.sfcity.org/Coronavirus/#Health-Officer-Order).

Health Order Enforcement.

Staff will provide an update on current enforcement efforts during the meeting, if requested.

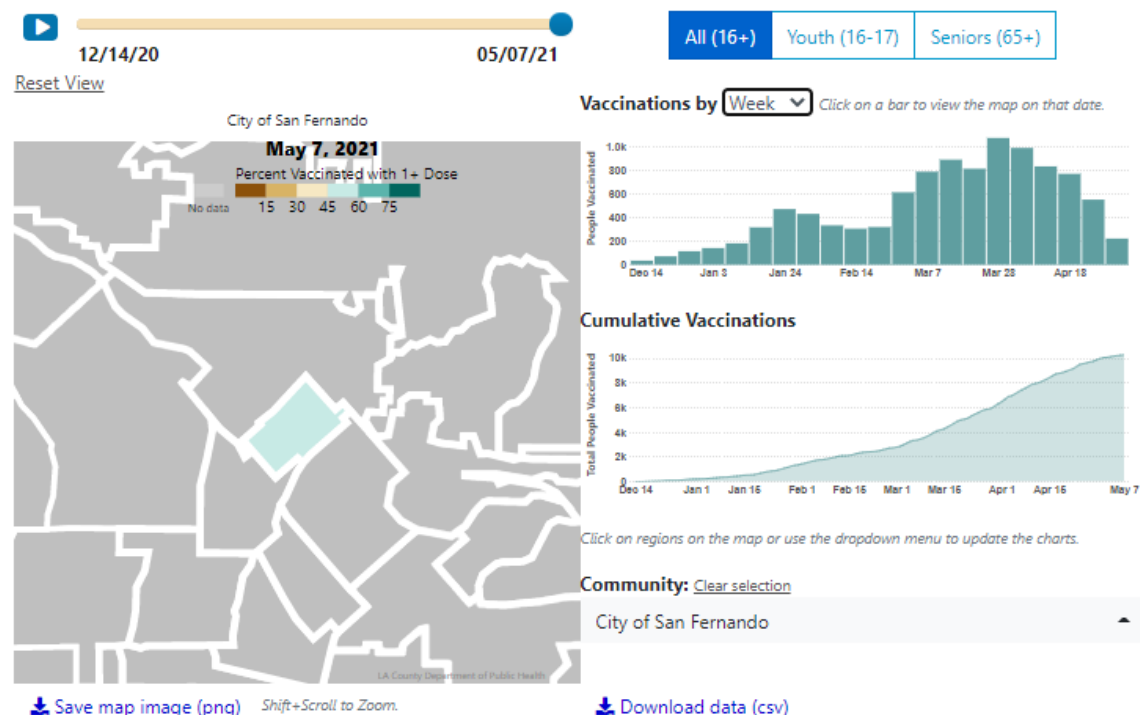
COVID-19 Vaccine Distribution.

Effective April 15, 2021, all California residents age 16 and older are eligible to be vaccinated. Los Angeles County residents in have three options to register for an appointment to receive the COVID-19 vaccine:

- LACDPH Online portal: [VaccinateLACounty.com](https://vaccinate.lacounty.gov)
- Los Angeles Fire Department Online portal: [CarbonHealth.com/COVID-19-Vaccines](https://carbonhealth.com/COVID-19-Vaccines)
- LACDPH Call Center (between 8 am and 8:30 pm): (833) 540-0473

This information is also available on the City's website: SFCITY.ORG/Coronavirus/#COVID-19-Vaccine.

Per data provided by LACDPH as of May 2, 2021, 9,979 (51.3%) of San Fernando residents over the age of 16 and 2,069 (80.4%) of San Fernando residents over the age of 65 have received at least one dose of the COVID-19 Vaccine.



Notes:

- Data are presented for LA County residents with valid addresses, who have been vaccinated with at least one dose. Dates shown correspond to the date of first dose. Data may fluctuate, and the number of vaccinations reported in recent days may be incomplete.
- Communities with an indication of 'Unreliable Data' include those with fewer than 5 people who have been vaccinated or over 100% of the population has been vaccinated. Unreliable data are not included in the data download file.
- Santa Catalina Island's location on the map has been adjusted for web display. San Clemente Island is not displayed.
- Population data derived from July 1, 2019 Population and Poverty Estimates, prepared by Hedderson Demographic Services for Los Angeles County Internal Services Department, released 05/26/2020. Population estimates for cities/communities of less than 500 people may be unreliable.

Upcoming Vaccination Opportunities.

The City has been working with many community and healthcare partners to provide opportunities for eligible San Fernando residents to receive the vaccine. Residents may register online (SFCITY.ORG/CORONAVIRUS/#COVID-19-Vaccine) to receive vaccine specific updates.

The following vaccination opportunities are available in the City of San Fernando in May 2021:

- San Fernando Recreation Park: Vaccine appointments are offered Tuesdays through Saturdays (subject to vaccine availability). Residents may register online at Carbonhealth.com/COVID-19-Vaccines/Los-Angeles.
- Kidneys Quest Foundation: On May 22, 2021, May 23, 2021, June 12, 2021, and June 13, 2021, there will be a mobile vaccination clinic offering the Pfizer vaccine. Residents may register online at RemediaCare.md-hq.com/schedule_unregistered (select “Mobile Vaccination Site 1”, then select the date, then select the “1058 N. Maclay Ave, San Fernando” site).
- Santa Rosa Catholic Church: On May 26, 2021 and May 27, 2021, there will be a mobile vaccination clinic offering the Pfizer vaccine. Residents may register online at Curative.com/sites/27735.
- Knights of Columbus: On June 4, 2021, there will be a mobile vaccination clinic offering the Janssen J&J vaccine. Residents may register online at Curative.com/sites/28340.
- Vaughn International Studies Academy Vaccination Clinic for Seniors Age 65+: There will be a mobile vaccination clinic every Monday, Wednesday and Friday. Residents may call (818) 847-3860 to schedule an appointment.
- San Fernando Community Health Center and Northeast Valley Health Corporation: Both of these federally qualified health centers receive a limited supply of vaccine. Residents may contact the following vaccination hotlines for additional information:
 - San Fernando Community Health Center: Call (818) 963-5690.
 - Northeast Valley Health Corp: Call (818) 792-4949 to check availability.

As usually happens during a crises, misinformation is circulating about vaccines and scammers are at work trying to cheat people out of their money. The DPH has developed COVID-19 Vaccine Frequently Asked Questions (Attachment “D”), Myths about COVID-19 Vaccines (Attachment “E”), and COVID-19 Vaccine Scams (Attachment “F”) informational brochures. Additional information relating to the COVID-19 vaccine may be found on the DPH website:

<http://publichealth.lacounty.gov/media/Coronavirus/vaccine/>.

COVID-19 Relief Programs.

The City Council has approved a number of COVID-19 Relief Programs and is working with staff to develop additional relief programs. Please visit the City's website: [SFCITY.ORG/Coronavirus/#Business-Resources](https://www.sfcity.org/Coronavirus/#Business-Resources) for more information on the City's COVID-19 Relief Programs.

City Facilities Reopening.

Effective, April 19, 2021, City Hall reopened to the public with normal hours (i.e., Monday through Thursday, 7:30 am to 5:30 pm). City Hall will remain closed on Fridays and certain services will be by appointment only until California progresses to the Beyond the Blueprint for a Safer Economy plan on June 15, 2021.

All visitors to City Hall must adhere to the County of Los Angeles Department of Public Health guidelines for physical distancing and must wear a cloth face covering at all times to help slow the spread of COVID-19 in our community.

Most indoor recreational facilities remain closed to the public. Customers are urged to contact the Recreation and Community Services Department at (818) 898-1290 or Recreation@sfcity.org prior to visiting to check on availability of services.

Outdoor Fitness classes, including Zumba and Total Body Conditioning, began at Las Palmas Park in March 2021. Masks and physical distancing are required and strictly enforced. Additional program information is available on the City's website: [SFCITY.ORG/SFRecreation/#Outdoor-Fitness](https://www.sfcity.org/SFRecreation/#Outdoor-Fitness).

LiveSan services and the Court Commitment Program have both resumed at the Police Department. Customers are urged to contact the Police Department at (818) 898-1267 or Police@sfcity.org prior to visiting to check on availability of services.

BUDGET IMPACT:

American Rescue Plan Act.

On March 12, 2021, President Biden signed the American Rescue Plan Act into law. The American Rescue Plan provides, among other items, payments to individuals of up to \$1,400 per person, extended unemployment benefits, and fiscal stimulus funding paid directly to state and local governments. The primary provisions impacting state and local governments include:

- Provides \$350 billion in state and local fiscal recovery funds. No estimate yet as to how much the City of San Fernando may receive.
- Divides the local allocation of funds into two equal tranches of payments spaced 12 months apart. Cities would receive the first half allocation 60 days after enactment and the other half one year later.

- Cities can use funds for revenue loss and necessary infrastructure investments like water, sewer, and broadband infrastructure. Funds cannot be used for offsetting a tax cut or pension funds.
- Creates a new \$10 billion Critical Infrastructure Projects program for broadband infrastructure.

Additional details will be provided by staff as it becomes available.

Prior Coronavirus Relief Funds.

The overall total that the City of San Fernando received from the Coronavirus Relief Funds (CRF) from the Department of Finance of the State of California through the first CARES Act was \$311,234. Given how much staff time was needed to provide continuity of service to the residents, including increased public safety, Health Officer Order enforcement, cleaning and maintenance at City parks and facilities, and creation/distribution of information, as well as the need for PPE at the inception of the pandemic, City Council approved using the funds to reimburse the City of the following COVID response related expenses:

City COVID-19 Response Expenses	
Personnel Costs	\$250,000
Department Supplies	\$61,234
Total Costs	\$311,234

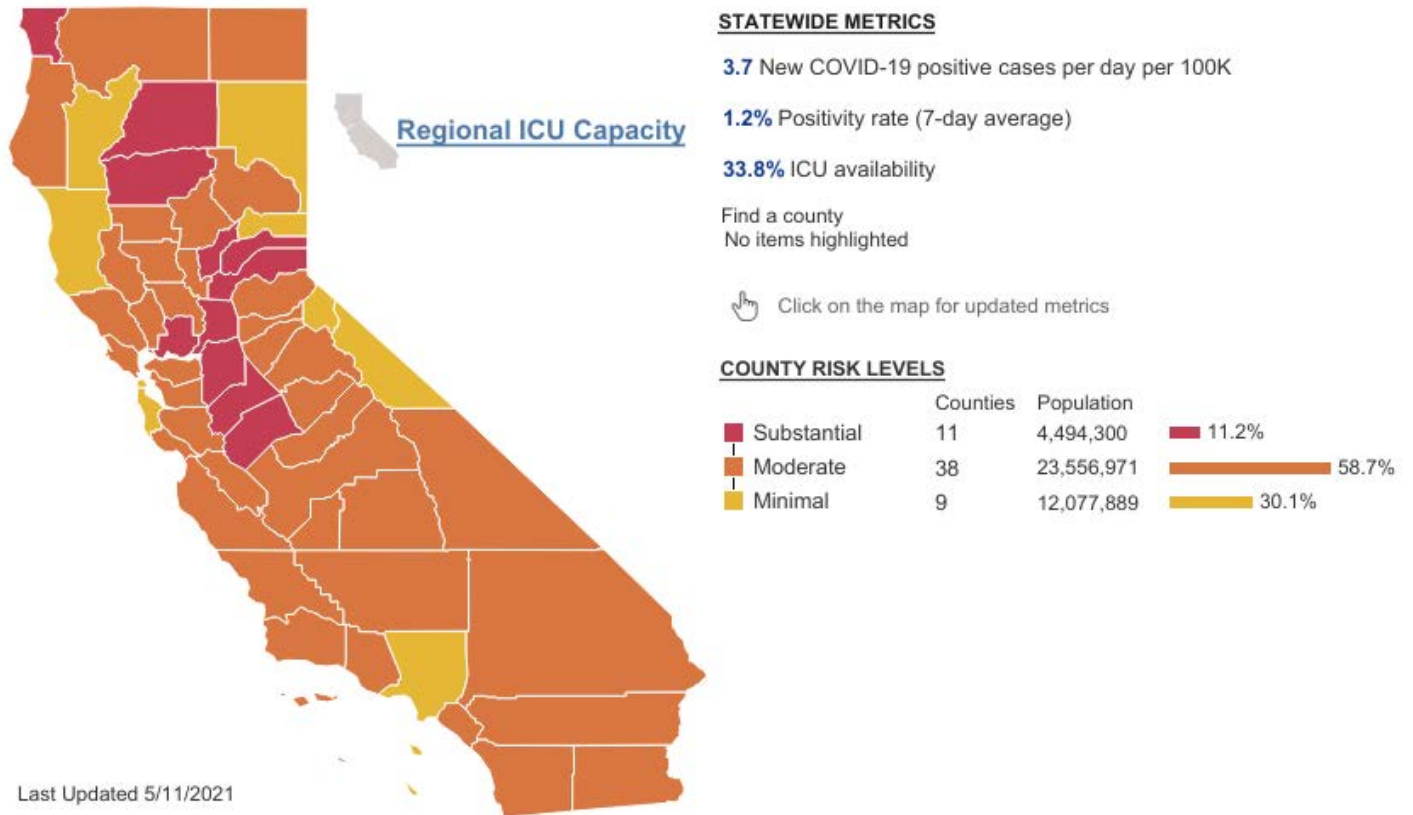
The City's Finance Department has tracked and continues to monitor these expenses. The total year to day (March 2020 – April 2021) expenses for labor are \$368,102 (inclusive of the most recent payroll) and \$187,517 for supplies (as of the most recent accounts payable run) totaling \$555,619. The amount due to the City for outstanding water services is \$161,966 down from \$359,128; staff has seen an increase in water payments due to possible stimulus funds and/or tax returns; also since the suspension of delinquent fees, water account eposit funds have been applied to accounts opened within the pandemic year.



ATTACHMENTS:

- A. California Blueprint for a Safer Economy
- B. City of San Fernando and LA County Daily COVID-19 Data – as of March 31, 2021
- C. COVID-19 Vaccine Frequently Asked Questions
- D. Myths about COVID-19 Vaccines
- E. COVID-19 Vaccine Scams
- F. Coping with Stress

As of 5/11/21

CALIFORNIA BLUEPRINT FOR A SAFER ECONOMY



SECTOR/ACTIVITY	YELLOW TIER *Effective Thursday, May 6 at 12:01 AM*
BARS with no meal service	<ul style="list-style-type: none"> Indoor capacity at 25% or 100 people, whichever is fewer Masking required, except while eating or drinking Tables 6 feet apart with no counter seating/service Max per table: 6 people from one household indoors, 8 people from up to 3 households outdoors. If everyone in group is fully vaccinated, up to 6 (indoors) / 8 (outdoors) different households at one table. TV viewing allowed; live entertainment outdoors only
RESTAURANTS	<ul style="list-style-type: none"> Indoor capacity at 50%. Tables 6 feet apart. Max per table: 6 people from one household indoors, 8 people from up to 3 households outdoors. If everyone in group is fully vaccinated, up to 6 (indoors) / 8 (outdoors) different households at one table. TV viewing allowed; live entertainment outdoors only
BREWERIES & WINERIES with no meal service	<ul style="list-style-type: none"> Indoor capacity at 50% or 200 people, whichever is fewer Masking required, except while eating or drinking Tables 6 feet apart with no counter seating/service Max per table: 6 people from one household indoors, 8 people from up to 3 households outdoors. If everyone in group is fully vaccinated, up to 6 (indoors) / 8 (outdoors) different households at one table. TV viewing allowed; live entertainment outdoors only
MOVIE THEATERS	<ul style="list-style-type: none"> Each screening room at 50% max capacity Reserved seating to allow 6 feet of distance in all directions Fully vaccinated sections can be established without 6 feet distancing provided there is 3 feet of distance between these sections and other seats in the theater Eating or drinking only in designated area or in seat
GYMS, FITNESS CENTERS AND YOGA STUDIOS	<ul style="list-style-type: none"> Indoor capacity at 50% Masking always required 6 feet of distancing between participants and staff for all activities Steam rooms and saunas can open
MUSEUMS, ZOOS AND AQUARIUMS	<ul style="list-style-type: none"> Indoor capacity at 75%
<div> <div>For more information, visit covid19.lacounty.gov/recovery</div> <div>   </div> </div>	

City of San Fernando Daily COVID-19 Data

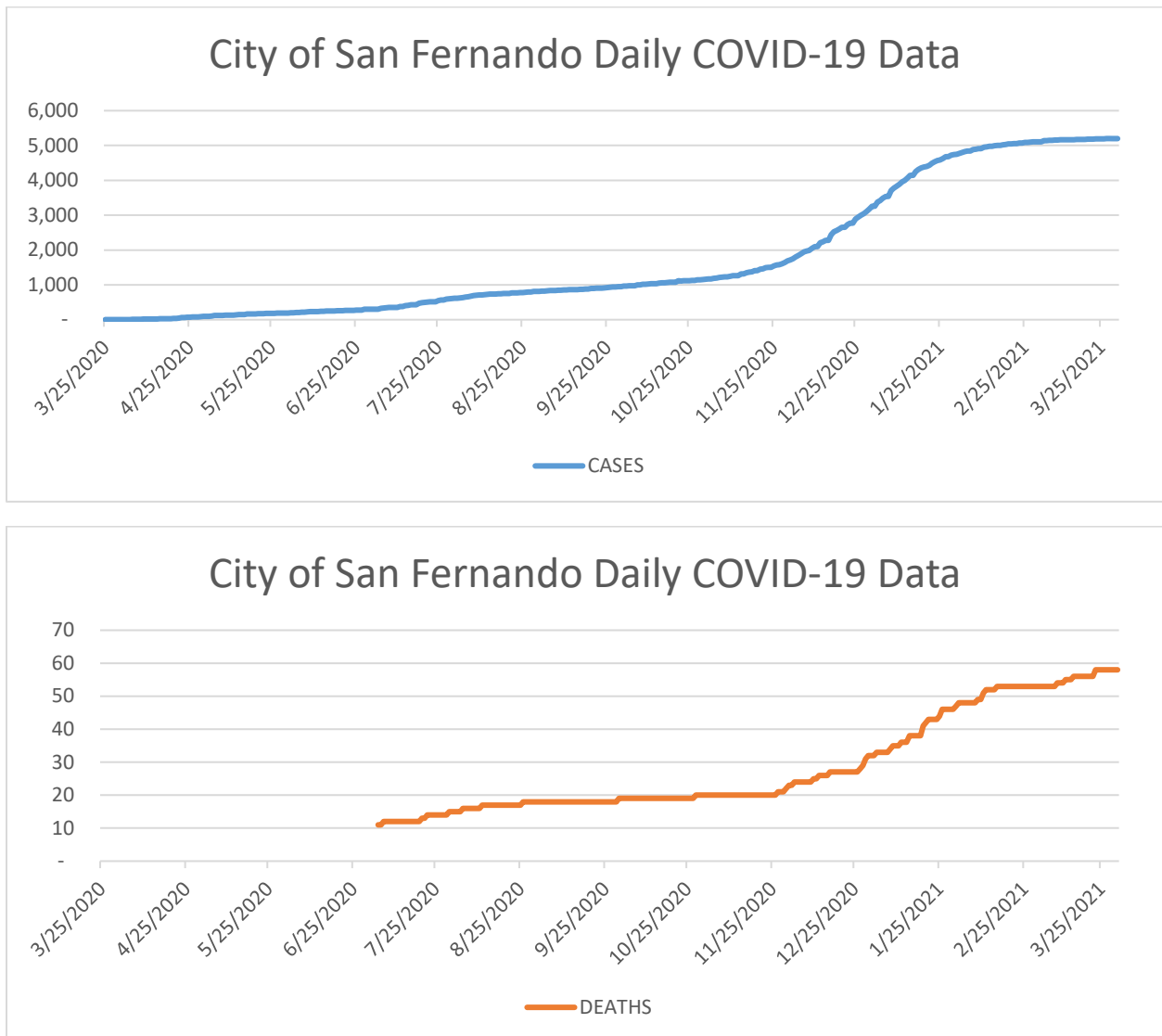
SOURCE:

<http://publichealth.lacounty.gov/media/Coronavirus/data/index.htm>; statistics captured daily.

Graph 1: Daily COVID-19 Cases and Deaths in the City of San Fernando (as of May 10, 2021)

Total Cases: 5,265

Total Deaths: 62



Los Angeles County Daily COVID-19 Data

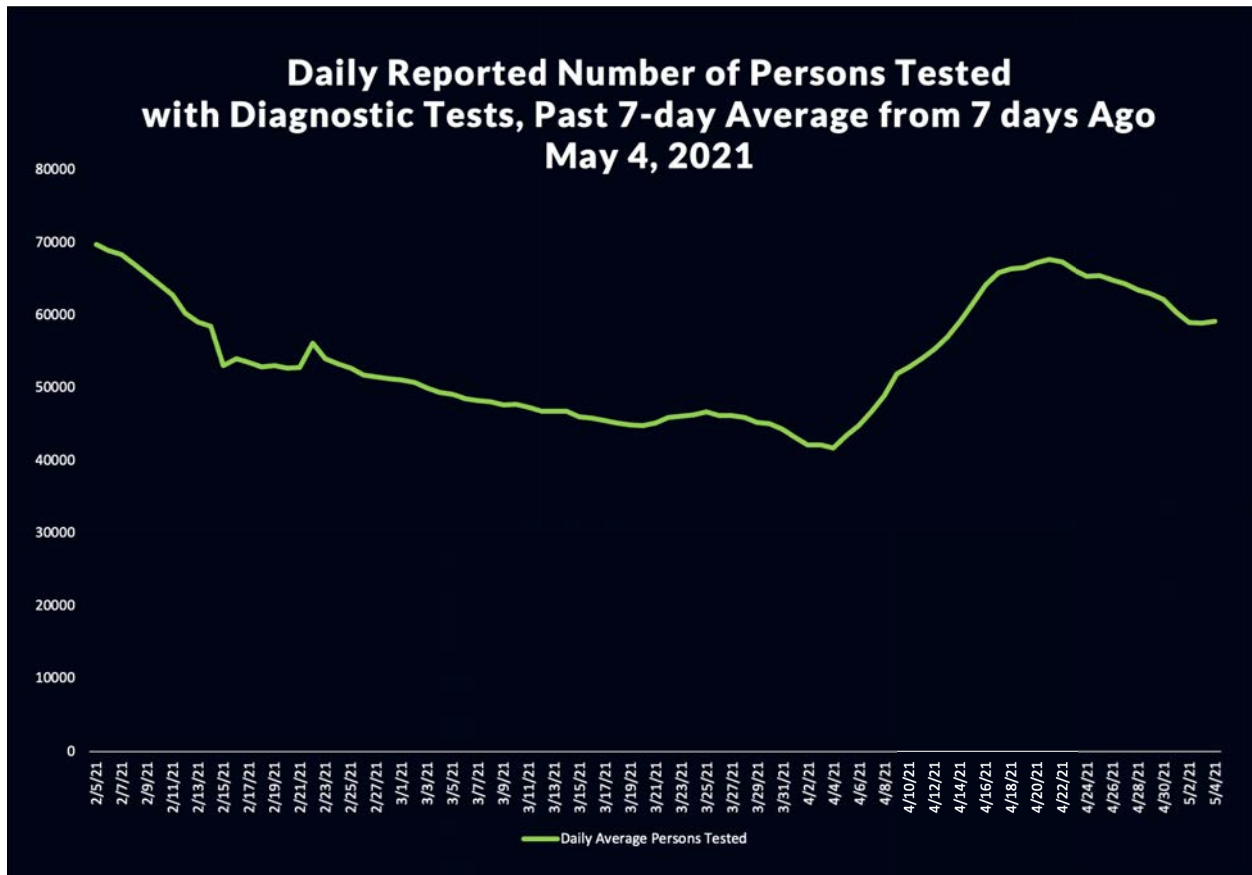
SOURCE:

<http://publichealth.lacounty.gov/media/Coronavirus/data/index.htm>; 5/12/21 @ 3 pm.

Graph 1: Daily Reported Persons Tested for COVID-19

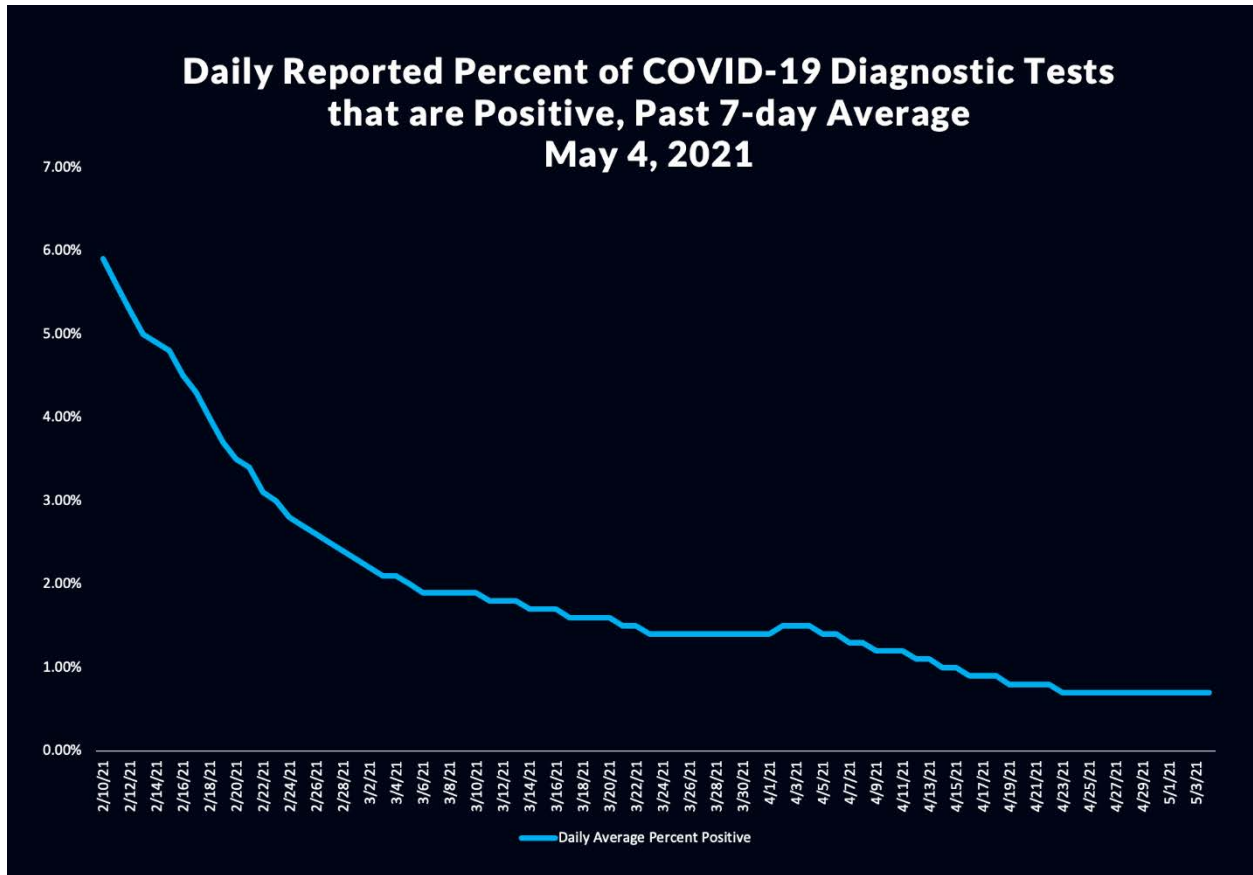
7-Day Daily Average: 59,219

Total Number of People Tested: 6,592,476



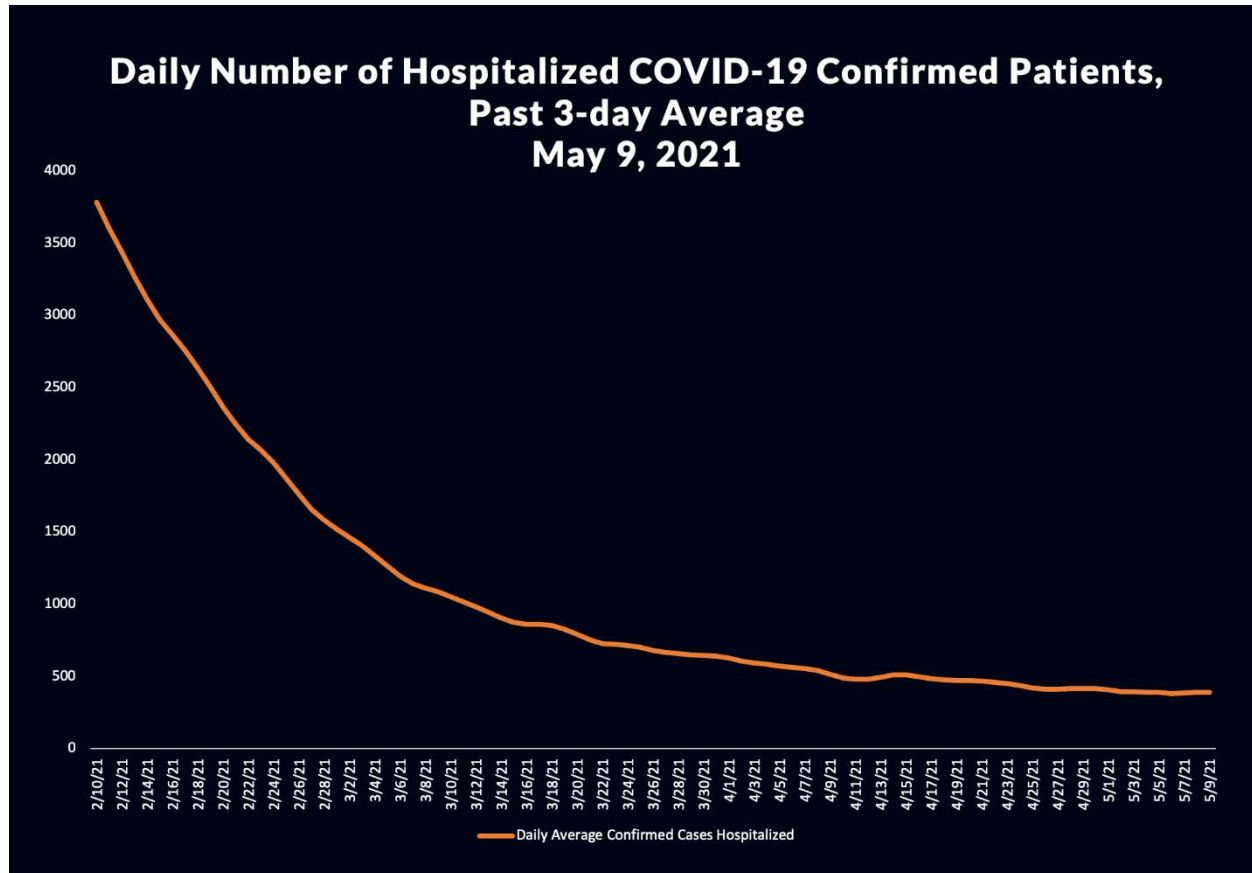
Graph 2: Daily Reported Percent Positive for COVID-19

7-Day Daily Average: 0.70%



Graph 3: Daily Number of COVID-19 Hospitalizations

Current Hospitalizations (5/11/21): 374



Updated 4/30/21: This update provides information on the three COVID-19 vaccines that are now authorized in the US. These vaccines are made by Moderna, Pfizer, and Janssen/Johnson & Johnson (J&J).

Why is vaccination important?

Vaccination is a safe and effective way to prevent disease. Vaccines save millions of lives each year. When we get vaccinated, we aren't just protecting ourselves, but also those around us. You can help stop the pandemic by getting a COVID-19 vaccine when one is available to you.

How well do the vaccines work?

In the vaccine studies, all 3 vaccines were very effective at preventing severe illnesses, hospitalizations, and deaths from COVID-19. You can't directly compare the results of the trials for the J&J/Janssen and the mRNA vaccines because:

- The studies were done at different times and in different locations - so the level of infection in the communities and the type and number of viral variants varied.
- The studies used different groups of people who had different rates of underlying illness.
- The studies used different definitions of cases, side effects, and serious events.

Because all three vaccines performed equally well at preventing serious illness, hospitalizations, and deaths, the best vaccine to get is the one that is being offered to you.

GETTING THE VACCINE

Will I have to pay to get a COVID-19 vaccine?

No. If you have insurance, your doctor or pharmacy may charge your insurance company a fee for giving the vaccine. People without health insurance can get COVID-19 vaccines at no cost. There are no out-of-pocket payments for anyone.

Will I be asked about my immigration status when I get a COVID-19 vaccine?

No. COVID-19 vaccine is being given to Los Angeles County residents at no cost regardless of immigration status. You should not be asked about your immigration status when you get a COVID vaccine. Your medical information is private and getting a COVID-19 vaccine does not affect your immigration status. You do not need a government-issued ID or a letter from your employer to get a vaccine. For questions about immigration, visit the Office of Immigrant Affairs webpage oia.lacounty.gov or call 800-593-8222.

Where is vaccine being given?

Public Health and county, city, community, and healthcare partners are working together to vaccinate people in eligible groups at many different locations. Vaccines are available at over 600 vaccination sites throughout LA County.

These include:

- Large vaccination sites called PODs (Point of Dispensing sites) or hubs
- Health clinics and Federally Qualified Health Centers (FQHCs)
- Pharmacies
- Some workplaces, including hospitals
- Some senior housing developments and senior centers

- Mobile vaccination units
- Skilled nursing facilities (SNFs) and long-term care facilities with congregate living, such as assisted living
- Special community vaccination sites run by Public Health and county, city, community, and healthcare partners

How can I get vaccinated?

Visit [VaccinateLACounty.com](https://vaccinate.lacounty.gov), click on “How to Get Vaccinated” and follow the steps on the webpage. You can make an appointment and also see locations where you can get vaccinated without an appointment.

You can also call the **DPH Vaccine Call Center**:

- If you don’t have a computer or need help making an appointment
- If you need transportation to a vaccination site
- If you are homebound

The number is **833-540-0473** 7 days a week from 8am to 8:30pm

Information also available in multiple languages 24/7 by calling 2-1-1

You can also check with your usual healthcare provider as you may be able to be vaccinated at one of their facilities. A list of facilities and providers offering vaccine is available on [VaccinateLACounty.com](https://vaccinate.lacounty.gov) or by clicking [here](#).

I just moved to LA County and my 2nd dose of vaccine is due. Where can I get my 2nd dose?

Visit the appointment webpage (see instructions above) and look for a location that offers the same type of vaccine that you got for your first dose. The type of vaccine is shown next to the name of the location on the webpage and/or in the appointment booking system. Be sure to bring your CDC vaccination card and Photo ID to your 2nd dose appointment.

How many doses of COVID-19 vaccine will I need?

- For the J&J/Janssen vaccine, you just need a single dose.
- The Pfizer vaccine is given as 2 doses 21 days apart.
- The Moderna vaccine needs 2 doses given 28 days apart.
- If you are late getting the second dose of a 2-dose series, you do not need to start over. It is important to get the same kind of vaccine for both doses.

With all 3 vaccines, you are not considered to be [fully vaccinated](#) until 2 weeks after your last vaccine.

When am I considered to be fully vaccinated?

People are considered [fully vaccinated](#):

- 2 weeks after their second dose in a 2-dose series (the Pfizer or Moderna vaccines), or
- 2 weeks after a single-dose vaccine (the Johnson & Johnson/Janssen vaccine)

If it has been less than 2 weeks since your shot, or if you still need to get your second dose, you are NOT fully protected. Keep taking all [prevention steps](#) until you are fully vaccinated.

We don’t know how long the protection from the vaccine will last yet. This means we don’t know if you will need to get a booster dose in the future.

Can I get sick leave when I go to get my vaccine or if I am unable to work afterwards?

Covered Employees in the public or private sectors who work for employers with more than 25 employees are entitled to up to 80 hours of COVID-19 related sick leave from January 1, 2021 through September 30, 2021. This includes attending a vaccine appointment or being unable to work or telework due to vaccine-related symptoms. For more information, see the 2021 COVID-19 Supplemental Paid Sick Leave [FAQs](#) and [poster](#).

VACCINATION RECORDS

What is the white vaccine record?

The CDC COVID-19 Vaccination Record Card (white card) is the official proof of vaccination. Everyone should be given one when they are vaccinated. **Please keep it safe as it cannot be replaced.** Consider taking a photo or making a photocopy of it.

What can I do if I lose my white card?

If you did not get a white card, or you lost it, there are 2 ways to get a copy of your official record from the state's California Immunization Registry (CAIR).

- Ask your primary care provider to look up your vaccination record in the California state immunization registry (CAIR) and give you a copy.
- Request a copy of your vaccination record directly from the state immunization registry, CAIR. Please wait at least 2-3 weeks after you are vaccinated before making the request and know that this request may take an additional 2-3 weeks given the high demand. Complete the online [Authorization To Release Form](#). Have a scan or photo of a current official picture ID ready to upload as the form must be completed in a single session. You will receive a record by email. The record can only be requested online and can only be provided by email. For more information, visit cairweb.org.

Can I get a digital vaccination record?

- The CDC white card or CAIR record is your official proof of your COVID vaccination. You may receive a digital record in addition to your white card as a convenience, but it may not be accepted at all places/companies as the official proof of vaccination.
- Several different kinds of digital reminders and records are being used in LA County. The type depends on the record keeping system used by the provider who administered the vaccine. Most systems require the person being vaccinated to give an email address and/or cell phone number when they make an appointment or get vaccinated. Ask your provider when you get your vaccine about a digital record.
- The Los Angeles County Department of Public Health (DPH) has partnered with [Healthvana](#) to provide a digital copy of the vaccination record. This is available to people who are vaccinated at locations in Los Angeles County that are run by DPH, the City of Los Angeles, select community clinics (that are not part of a hospital system), and pharmacies. For more information on Healthvana and electronic records, see the DPH "[After you get a vaccine](#)" webpage.

ABOUT THE VACCINE

How many COVID-19 vaccines are there?

Around the world over 50 COVID-19 vaccines are being tested in humans. Three vaccines are allowed in the United States so far. They are made by Pfizer, Moderna, and Janssen, a company owned by Johnson & Johnson.

How do vaccines work?

Vaccines work by preparing your body's natural defenses to recognize and fight off germs.

- Some vaccines contain dead or weakened versions of the germ.
- Others contain substances made to look like part of the germ.
- The COVID-19 vaccines teach the body to make proteins that look like part of the germ. (See the question "How do the COVID-19 vaccines work?" for more information).

When you get a vaccine, your immune system responds.

It:

- Makes antibodies. These are proteins produced naturally by the immune system to fight disease.
- Prepares your immune cells to respond to future infection.
- Remembers the disease and how to fight it. If you are exposed to the germ after getting the vaccine, your immune system can quickly destroy it before you become sick.

This is what makes vaccines so effective. Instead of treating a disease after it happens, vaccines can prevent us from getting sick in the first place.

How do the COVID-19 vaccines work?

None of the COVID-19 vaccines contain the virus that causes COVID-19 in any form. All 3 COVID-19 vaccines work by teaching our cells how to make harmless spike proteins (the crown-like spikes on the surface of the COVID-19 virus). Making the spike protein does not harm our cells.

- When we are vaccinated, the spike proteins show on the surfaces of our cells. Our immune system sees them and knows that they don't belong there.
- Our bodies react by building an immune response. It makes antibodies that can act against the COVID-19 virus's spike protein and it prepares immune cells. This will protect us if we are exposed to the virus in the future.

The COVID-19 vaccines differ in how they teach our cells to make the spike protein

- The vaccines made by Pfizer and Moderna are called mRNA vaccines. Messenger RNA (mRNA) is genetic material that tells our bodies how to make proteins. The mRNA in the vaccine is wrapped in oily bubbles (known as lipid nanoparticles or LNPs). When the mRNA enters our cells, it teaches them how to make copies of the spike protein.
- The vaccine made by J&J/Janssen is called a viral vector vaccine. It is made of genetic instructions (DNA) inside a 'viral vector' that is used to carry the DNA into our cells. (The viral vector is a harmless version of a common cold virus). Our cells read the genetic material and make mRNA, and this mRNA teaches our cells to make the spike protein.

You can learn more on the [Understanding How COVID-19 Vaccines Work](#) CDC website.

What is in the vaccines?

For a full list of ingredients, please see each vaccine's Fact Sheet for Recipients and Caregivers: [Pfizer-BioNTech COVID-19 vaccine](#), [Moderna COVID-19 vaccine](#), and [J&J/Janssen COVID-19 vaccine](#). None of the vaccines contain eggs, gelatin, latex, or preservatives.

Do the COVID-19 vaccines contain aborted fetal cells?

No, none of COVID-19 vaccines authorized for use in the United States contain any fetal tissue or fetal cells.

- **Pfizer and Moderna** did not use any fetal cell lines to develop or produce their COVID-19 vaccines. But they did use a fetal cell line for laboratory testing before their vaccines were tested on people.
- **Johnson & Johnson** used a fetal cell line to develop and test their COVID-19 vaccine. They also use it for production. The COVID-19 vaccines themselves do not contain any fetal cells.

The cell lines were made in laboratories from cells from 2 abortions conducted in 1973 and 1985. None of the fetal cells used came from a recent abortion or from an abortion done for the sole purpose of vaccine development or other research.

The Catholic Church has reviewed the use of fetal cells for this purpose and gone on to state that "it is morally acceptable to receive COVID-19 vaccines that have used cell lines from aborted fetuses in their research and production process." If this issue is of concern to you, we encourage you to review the document [COVID-19 Vaccine and Fetal Cell Lines](#) carefully so you can make an informed decision about getting vaccinated.

SAFETY AND SIDE-EFFECTS

Can you get COVID-19 from a vaccine?

No. The vaccines cannot give you COVID-19. But you could have been infected before you got the vaccine and then started showing symptoms afterwards. It can take up to 14 days for symptoms to appear after you have been infected. It is also possible to get infected after you get vaccinated, because it takes time for your body to build immunity and, even though the vaccines are very effective, none are 100%.

None of the COVID-19 vaccines have the virus that causes COVID-19 in them. The viral vector in the J&J/Janssen vaccine is a harmless version of a common cold virus. It can't replicate inside our cells or cause illness and it cannot change our DNA in any way.

Sometimes people get a fever or feel tired for a day or so after getting a vaccine. These vaccine side-effects are normal and are a sign that the body is building immunity.

What are common side effects of the COVID-19 vaccines?

You may get side effects, like the ones after the flu vaccine or shingles vaccine after getting a COVID-19 vaccine. For two-dose vaccines, side effects are more common after the second dose. These side effects may affect your ability to do daily activities, but they should go away within a day or two. Not everyone gets side effects. They may include:

- Fever, chills, and muscle aches

- Headache
- Feeling tired
- Sore or red arm

Side effects are normal and a sign that the vaccine is working. It shows your body is learning to fight a germ and build up immunity. Not everyone gets side-effects. It is important to get the second dose even if you get side effects after the first dose unless a vaccination provider or your doctor tells you not to.

Contact your doctor if you have:

- Vaccine side-effects that last more than 2 days,
- Symptoms that start more than 2 days after you get the vaccine
- Any of these symptoms: cough, shortness of breath, runny nose, sore throat, or new loss of taste or smell (as these are not vaccine side-effects)
- Symptoms that get worse or worry you.

Are there any serious side effects?

As with any medicine, it is possible to have a serious allergic reaction, such as not being able to breathe. This reaction is very rare but if it does happen, it is usually within in first 15-30 minutes after vaccination. Everyone is observed after getting a COVID-19 vaccine so that healthcare providers can treat an allergic reaction straight away.

There is a risk of a rare but serious condition involving blood clots and low platelets in people after receiving the Johnson & Johnson COVID-19 Vaccine. This risk is very low. This problem is rare and happened in about 7 per 1 million vaccinated women between 18 and 49 years old. For women 50 years and older and men of any age, this problem is even more rare. This problem has not been linked to the other two COVID-19 vaccines (Pfizer and Moderna)..

For 3 weeks after receiving the vaccine, be on the lookout for possible symptoms. These include:

- Severe or persistent headaches
- Blurred vision
- Shortness of breath
- Chest pain
- Leg swelling
- Persistent abdominal pain
- Easy bruising or tiny blood spots under the skin beyond the site of the injection.

Are the COVID-19 vaccines likely to have any long term side effects?

Long term side effects following any vaccination are extremely rare. Vaccine monitoring has historically shown that if side effects are going to happen, they generally happen within six weeks of receiving a vaccine dose. For this reason, the Food and Drug Administration required each of the authorized COVID-19 vaccines to be studied for at least two months (eight weeks) after the final dose. CDC continues to closely monitor COVID-19 vaccines. If scientists find a connection between a safety issue and a vaccine, FDA and the vaccine manufacturer will work toward an appropriate solution to address the specific safety concern (for example, a problem with a specific lot, a manufacturing issue, or the vaccine itself). This is what is happened after safety monitoring detected an unusual type of blood clot with low platelets in women who received the J&J vaccine (see above).

If I get an adverse reaction (possible side effect) after I am vaccinated, how should I report it?

If you have an adverse event (possible side effect) after you are vaccinated, even if you aren't sure that the vaccine caused it, please report it to VAERS. The Vaccine Adverse Event Reporting System is an early warning system that the FDA and CDC use to detect possible safety problems. To make a report, call 1-800-822-7967 or visit <https://vaers.hhs.gov/reportevent.html>.

If you have signed up for [V-Safe](#), CDC's after vaccination health checker, you can also report your symptoms through the smart phone app.

Neither VAERS nor V-safe provide medical advice. If you have symptoms or health problems that concern you at any time following COVID-19 vaccination, please contact your healthcare provider or seek medical treatment.

Will getting the vaccine cause me to test positive on a COVID-19 test?

No. Vaccines won't cause you to test positive on a PCR or antigen viral test (like the swab test) that looks for current COVID-19 infection. You may test positive on some antibody (blood) tests. This is because one of the ways that vaccines work is to teach your body to make antibodies.

See the public health testing webpage ph.lacounty.gov/covidtests to learn more about COVID-19 tests.

WHO CAN GET THE VACCINE?

If I have already had COVID-19, do I still need to get vaccinated?

Yes. You do need the vaccine even if you have had COVID-19. We don't yet know how long you are protected after you have had COVID-19, so it is important to have the vaccine to strengthen your immunity. It is safe to get the vaccine after getting COVID-19 but you should wait until after your isolation period is over. This is so that you don't infect healthcare workers and others when you go to get vaccinated. If you have had monoclonal antibody or convalescent treatment, you should wait for 90 days before getting a COVID-19 vaccine.

Can children get the COVID-19 vaccine?

No. People under the age of 16 cannot get COVID-19 vaccine at this time. There isn't enough information available yet about the use of these vaccines in children. People age 16 and 17 can get the Pfizer vaccine. The Moderna and J&J/Janssen vaccines are for people 18 and older.

Can people with weak immune systems get a COVID-19 vaccine?

Yes. People with weak immune systems may be at higher risk of getting COVID-19 and more likely to become very sick. They can get any of the 3 vaccines but are advised to talk to their doctor about the best time to be vaccinated. The vaccine studies included some people with weak immune systems, such as cancer and stable HIV and their side effects were not different. But we don't know how well the vaccines will work for people with weak immune systems compared to people with normal immune systems.

Can people with allergies get a COVID-19 vaccine?

It depends.

- People who are allergic to things like oral medication, food, pets, or pollen, or people who have a family history of allergies, can be vaccinated.
 - But people who have had an allergic reaction to a vaccine, injectable therapy, polyethylene glycol (PEG), or polysorbate should talk to their doctor to decide if it is safe for them to get vaccinated.
 - There is a small risk of severe allergic reaction with any vaccine.
 - Everyone is observed for allergic reactions after getting a COVID-19 vaccine.
- Information about allergic reactions may change. Be sure to check the latest guidance on the CDC [COVID-19 Vaccines and Allergic Reactions](#) webpage and talk to your doctor.

Can pregnant women get the vaccine?

Yes. Pregnant women can choose to receive any of the 3 vaccines, but it is a personal decision, and they may want to talk it through with their doctor.

- Pregnant women who get COVID-19 are more likely to get severely ill than women who are not pregnant. They may also be more likely to get pregnancy complications like preterm birth compared to pregnant women without COVID-19.
- There is limited information about the safety of COVID-19 vaccines during pregnancy as pregnant women were not included in the vaccine studies. However, based on what we know about how these vaccines work, experts do not believe they pose a risk.
 - Pregnant women were not enrolled in the studies, but animal studies did not show any safety concerns.
 - The same vector in the J&J/Janssen vaccine was used in pregnant women in other trials and found to be safe for both mother and infant.
 - Many pregnant women who have received the vaccine are being monitored and so far, no safety concerns have been identified.

Can women who are breastfeeding get the vaccine?

Yes. Lactating women were not included in the vaccine studies so there are no data on the safety of COVID-19 vaccines in these women or the effects of the vaccines on the breastfed infant or milk production. However, based on what we know about how these vaccines work, they are not thought to be a risk for the mother or baby. Women who are breastfeeding may choose to be vaccinated.

PROTECTING MYSELF AND OTHERS

What if I get symptoms of COVID-19 after I have been vaccinated?

You should get tested and stay home and away from others if you have:

- Vaccine side-effects that last more than 2 days
- Symptoms that start more than 2 days after you get the vaccine
- Cough, shortness of breath, runny nose, sore throat, or new loss of taste or smell – these symptoms are NOT side effects of the vaccine

It is still important to watch out for symptoms of COVID-19 even if you have been vaccinated, especially if

you've been around someone who is sick.

Why do we need a vaccine if we can do other things, like social distance and wear masks?

We need to do as much as we can to stop the pandemic. Vaccines boost your immune system so it will be ready to fight the virus if you are exposed. Other steps, like masks and social distancing, help lower your chance of being exposed to or spreading the virus. Together, these tools offer the best protection.

What can I do now to help protect myself from getting COVID-19 until it is my turn to get a vaccine?

To protect yourself and others, follow these recommendations:

- Cover your mouth and nose with a mask when you are around others.
- Avoid crowds and poorly ventilated spaces (outside or well-ventilated spaces are safer).
- Stay at least 6 feet away from others.
- Wash your hands often.

See guidance for [reducing your risk](#). You should do this even after you are fully vaccinated.

Can I stop wearing a mask once I am vaccinated?

For more information see the document '[If i am fully vaccinated, when can i go without a mask?](#)'

If I am vaccinated and am exposed to someone who has COVID-19, do I need to quarantine?

If you do not have symptoms and you are [fully vaccinated](#) you do not need to quarantine or get tested (unless you live in a group setting like a correctional or detention facility or group home). But you must monitor your health for symptoms of COVID-19 for 14 days and continue to protect yourself and others.

Myth 1: **The vaccine was developed too fast – I don't think they know enough about it.**

The Facts: **These vaccines could be made fast and still be safe for three simple reasons.**

- There was a lot of research done on the kind of virus that causes COVID-19 before this virus showed up. So scientists had a big head start about the kind of vaccine that would work best to fight this virus.
- A lot of government money was spent to get many companies to work on this vaccine and to put all of their scientists to work on it around the clock. That helped speed everything up.
- While every step that has to be followed to make a new vaccine and be sure it is safe was followed, some of the steps were done at the same time instead of one after another. It is like cooking several parts of a meal at once instead of cooking one course at a time. You get done sooner but it's just as good.

In fact, the two vaccines that have been approved to protect against COVID-19 were studied on more than 70,000 volunteers, including adults of all ages and different racial and ethnic groups, and were found to work very well and be equally safe for all.

Myth 2: **Only 1% of people who get COVID-19 die of it. Won't the vaccine kill more people than that?**

The Facts: **COVID-19 is a lethal disease. Seasonal flu can be very dangerous but it kills about one person in every thousand infected, while COVID-19 kills one out of a hundred people who are infected. No one has died from the two approved vaccines.**

- Some people wonder if that could be just because volunteers who took part in vaccine trials were not tracked for long enough for us to know if there will be deaths. It's true that we only have 3 months of experience watching people who got these vaccines, but we do have experience with other vaccines and the vast majority of ill effects show up within hours or days. There is no basis for believing we will see something different here.

Myth 3: **The vaccines can make you sick with COVID 19**

The Facts: **The current vaccines don't include the virus in any form – no live virus, no weakened virus, no dead virus. You just cannot get the disease from the vaccine.**

- Some other vaccines use the virus they are fighting in some form to charge up an immune response. The current COVID-19 vaccines do not work that way so there is no way that they could give you COVID-19.
- It is possible to catch the disease in the first few days after your vaccination before the vaccine has a chance to work, but that would not mean you got sick from the vaccine. For most people, the vaccine needs 7 days before it starts to work. And both these vaccines require a second dose before a person is fully protected from getting sick from the virus.

It is easy to be confused about this, because you might feel some side effects for a while after getting the vaccine. In fact, about half of the volunteers who tested these vaccines experienced some side effects: most of these effects were mild and did not require any treatment or change in daily activity and lasted for 1-2 days. What they were feeling was not COVID-19, however, not even a mild case of COVID-19. They were feeling the symptoms of an

immune response, which means that the vaccine was at work developing antibodies to protect them from COVID-19.

Myth 4: These vaccines use genetic material to fight the virus. That means they can affect our genes.

The Facts: These vaccines do use genetic material, called mRNA (that stands for “messenger” RNA) to fight the virus but it doesn’t do anything to your genes.

- Just as its name says, mRNA works like a messenger. In this case, the mRNA used in the vaccine tells your body to make a protein that kicks your immune system into action. The mRNA lets your body get a message from the virus without having to run into the virus directly.
- But it doesn’t affect your genes. Keep in mind that you encounter genetic material from other plants and animals all the time, when you eat them. Your body breaks them down into their basic chemicals, using the proteins and fats and carbohydrates they contain to give you energy and make your cells work.

Like the food you eat, the mRNA you get in a vaccine does have an affect on your health, but it doesn’t change your genes or your DNA.

Myth 5: They say that childhood vaccines can cause autism – don’t these vaccines contain dangerous chemicals that can have serious health effects?

The Facts: Not true on either count. Childhood vaccines are one of the best and safest protections against dangerous diseases that have been developed and these vaccines have been carefully tested for safety as well.

- First about the autism scare – it was started by an English doctor who was later shown to be a fraud. The lie lived on because some celebrities bought in and ran with it. The result? Millions of dollars wasted on proving the truth over and over (for example, one study looked at every single baby born in Denmark for 8 years and showed there was absolutely no link). Even so, some scared parents still avoid vaccines and we see deadly outbreaks of diseases we could totally prevent.
- The list of ingredients in the COVID vaccines is pretty simple – mRNA, plus some fats (called “lipids,” which is another word for fats) plus some salt and sugar to stabilize the mix. You can actually find the ingredients on the Food and Drug Administration’s COVID-19 vaccine [website](#). Nothing you’ll see is out of the ordinary.

Myth 6: The vaccine contains a micro chip that can be used to track my movements.

The Facts: The vaccine does not contain any kind of tracking device whatsoever.

- This story seems to have spread on the Internet based on a Facebook post that said Bill Gates was planning to use a microchip to identify people who have been tested for COVID-19. In fact, Mr. Gates had commented on a research study that had nothing to do with COVID-19 and nothing to do with anything being implanted. The study was about a method

to be sure who has gotten vaccinated in countries that have high death rates from vaccine preventable diseases and poor health data systems. Like the story about autism, this is a story that is hard to stop even after it has been debunked over and over.

Myth 7: **The vaccine is being pushed on people against their will.**

The Facts: Getting the vaccine is totally voluntary. Doctors and public health officials are trying to provide people with good information on the safety and effectiveness of these vaccines so that they can make an informed decision when it is their turn to be offered the vaccine. No one is required to get vaccinated.

Myth 8: **You can't trust the people who made these vaccines. Big Pharma –the people who developed these vaccines, are just out to make money, and they pay doctors to say their products are safe.**

The Facts: While there are terrible examples of drug companies putting profit before safety (for example, by aggressively promoting highly addictive opioid painkillers), the process for developing these vaccines and the make-up of the products themselves has been transparent, with more information available to independent scientists than ever before.

- The development of these vaccines has been carried out in the public eye. In fact, reviews of vaccine safety and efficacy (a term used to mean that the vaccines work) have been published for anyone to read. That means you or your doctor can read the reviews and decide whether the research seems solid and the findings are believable.
- The people reviewing the research include medical leaders from diverse settings all over the country and observers (non-voting members) representing a wide range of medical groups, including some that have fought hard against medical racism. They have not been paid for this work – they have been involved to verify the quality of the research and to assure that equity is protected throughout the process. For a list of names of the reviewers and the places they work, visit the Advisory Committee on Immunization Practices (ACIP) [website](#). You can learn more about these people by looking them up online.
- Doctors do not make extra money for giving vaccines. They are paid for a medical visit, same as any other primary care visit.

Myth 9: **Black and Latinx communities are being singled out to get the vaccine because it hasn't really been proven to be safe.**

The facts: There are certainly historical reasons for Black and Latinx communities to fear being singled out. The concern is justified because people of color and marginalized groups have, in the past, been coerced and subjugated to participating in drug trials and medical procedures without informed consent, patient protections, or ethical practices. That is not the case here, however. Black and Latinx communities have not been singled out to get the vaccine. But groups are being offered the vaccine based on the risks faced by the people in the group. So, the answer is NO to singling anyone out but YES, Black and Latinx communities could be

offered the vaccines earlier than other communities where infection, hospitalization and death rates have not been as high.

Consider the following:

- The two vaccines now available were tested on diverse populations. In fact, efforts were made to assure inclusion of Black and Latinx volunteers in proportions equal to their proportion in the population just to make sure there weren't factors that would make a vaccine less effective or less safe in either of those groups. A big effort was made to include members of those groups, to assure that they would not be victims of medical neglect, which is the other side of the coin in regard to medical racism.
- The very top priority for getting vaccinated now that the vaccines are available are frontline workers in healthcare. This includes clinical staff such as doctors, nurses, and therapists as well as people who work in other areas like laboratories and hospital environmental services. They are prioritized because they are at higher risk of being exposed to the virus and they are critical to keeping other people alive. These same criteria are being used to decide who is next in line, as we need to prioritize vaccinating some people before others while there is limited supply of the vaccine. Once there is plenty of vaccine available, everyone who wants to get vaccinated should have easy access to the vaccine.
- There is good reason for Black and Latinx communities to demand equal and early access to vaccination. Black and Latinx residents, along with Native Americans and Native Hawaiians, have been most likely to be infected (often as a result of poor working or living conditions), most likely to require hospitalization if infected, and most likely to die from COVID-19. They're also the communities that suffer most severe consequences if illness excludes them from the workforce. If you see billboards or hear advertising encouraging Black and Latinx residents of LA to opt for vaccination, it reflects these concerns. LA wants those who have been hardest hit to have the opportunity to be vaccinated as soon as possible.

The stakes for Black and Latinx residents of LA are high. Please read what you can about the vaccines from reliable sources and talk to well-informed people you trust – your doctor, a science teacher you know, a pharmacist – and ask them to respond to your questions and concerns. Your questions are important and deserve to be answered by knowledgeable and trusted individuals.

Myth 10: **I don't need the vaccine if I already had COVID-19.**

The Facts: **We don't know how long natural immunity – the immunity you get from having been sick – lasts. We also don't know if it is complete. There have been a few well-documented cases of people being infected twice. So even if you have had COVID-19 and recovered, you will benefit from the vaccine.**

Whenever there is a health crisis, scammers will find ways to cheat people out of their money. During the coronavirus pandemic, they are taking advantage of fear, anxiety, and confusion about COVID-19. They sell things that don't work, charge money for things that are free, and steal personal information.



Scammers are targeting local residents with new, vaccine-related schemes. Beware!

If someone offers to sell you an appointment to be vaccinated, it's a scam.

- While vaccine supplies are limited, vaccine is being offered to groups of people at different times. Visit [VaccinateLACounty.com](https://www.vaccinatelacounty.com) to see which group you are in, and when you will be offered vaccine.
- If you are in a group that is currently being offered vaccine, talk to your doctor or visit [VaccinateLACounty.com](https://www.vaccinatelacounty.com) to make an appointment. Individuals who do not have internet access or who need help can call 1-833-540-0473 between 8am-8:30pm for assistance making an appointment.
- **There is no "vaccine waiting list" and you cannot pay to get an appointment.**

If someone offers to sell you a vaccine, get you a special, low cost deal, or get you the vaccine under the table, it's a scam.

COVID-19 vaccine is given at no cost and *regardless of immigration status*.

- You will not be charged a fee or co-pay to receive a COVID-19 vaccine. The doctor or pharmacy may charge a fee for giving the vaccine, but it should be paid by public and private insurance companies. People without health insurance can get COVID-19 vaccines for free.
- You will NOT be asked about your immigration status when you get a COVID vaccine. Your medical information is private. Your doctor is not allowed to share it with immigration officials.
- Visit the Los Angeles County [Office of Immigrant Affairs COVID-19 page](#) for updates on COVID-19 for immigrant residents.

If you receive an offer to buy a vaccine and have it sent to you directly, it's a scam.

- There are no "secret" sources of a vaccine that can be purchased. If anything is sent, it will not be an authentic.

Scammers are everywhere.

Scammers work online, on social media, or on the street. They may call, text, message, or email you. They may even approach you on the street or knock on your door offering a vaccine or an appointment to get vaccinated.

Look out for these RED FLAGS or warning signs that something might be a scam.

- You are contacted and asked to respond straight away with your personal or financial information. This might be your Social Security, bank account or credit card number, Medi-Cal or Medicare details. NEVER share these or other personal information.
- You receive an offer to buy a vaccine, and have it mailed to you. There are no "secret" sources of a vaccine that can be purchased. If anything is sent, it will not be the real vaccine.
- You see ads for fake vaccines or "miracle cures" using vitamins or other dietary supplements. Scammers promote these even though they have not been proven to work. The FDA has issued warning letters to many companies for selling products that claim to prevent, treat, or cure COVID-19.

**If anyone that isn't well known in your community (like a doctor, a health care clinic, a pharmacy, a county health program) offers you a vaccine – think twice. Visit [VaccinateLACounty.com](https://vaccinate.lacounty.gov) or check with your doctor.
Don't let the scammers win!**

Get Help

- **Find a doctor:** call 2-1-1 the LA County information line or visit the [211LA website](https://211.lacounty.gov).
- **Find resources like food, medicines, and other essential supplies:** call 2-1-1 or visit the [211LA website](https://211.lacounty.gov), or the Public Health [resource webpage](https://ph.lacounty.gov).
- **Report a possible COVID-19 scam and get help trying to get your money back:** contact the LA County Department of Consumer and Business Affairs (DCBA): dcba.lacounty.gov or 800-593-8222.
- **Report suspicious claims being made about vaccines, testing or treatment products:** report to the FTC at ftc.gov/complaint

Stay up to date – with trusted information

Beware of fake news and hoaxes as well as COVID-19 scams

COVID-19 Vaccine

- Visit [VaccinateLACounty.com](https://vaccinate.lacounty.gov) and sign-up for the COVID-19 Vaccine Email Newsletter

COVID-19

- Visit ph.lacounty.gov/media/Coronavirus, sign up for press releases, or follow us @lapublichealth
- Visit the County's COVID-19 webpage covid19.lacounty.gov
- Check the CDC's website cdc.gov/coronavirus

Scam Alerts

Stay up to date on the latest scams and precautions you and your family should take.

- Learn about recent scams from the Los Angeles County Consumer and Business Affairs' [consumer alerts](https://consumeralerts.lacounty.gov)
- Visit the Los Angeles County [Office of Immigrant Affairs COVID-19](https://oia.lacounty.gov/covid-19) webpage
- Sign up for the American Association of Retired Persons (AARP) [Fraud Alerts Watch](https://fraudalerts.aarp.org)
- Sign up to receive the Federal Trade Commission's [consumer alerts](https://consumeralerts.ftc.gov)

Coping with Stress During Infectious Disease Outbreaks that require social distancing

The Department of Mental Health supports the wellbeing of our County family, friends and colleagues. When you hear, read, or watch news about an outbreak of an infectious disease, you may feel anxious and show signs of stress. These signs of stress are normal. During an infectious disease outbreak, care for your own physical and mental health and reach out in kindness to those affected by the situation.

WHAT YOU CAN DO TO HELP COPE WITH EMOTIONAL DISTRESS

1. Manage Your Stress

- Stay informed. Refer to credible sources for updates on the local situation.
- Stay focused on your personal strengths.
- Maintain a routine.
- Make time to relax and rest.

2. Be Informed and Inform Your Family

- Become familiar with local medical and mental health resources in your community.
- Avoid sharing unconfirmed news about the infectious disease to avoid creating unnecessary fear and panic.
- Give honest age-appropriate information to children and remember to stay calm; children often feel what you feel.

3. Connect with Your Community online or through the phone

- Keep contact with family and friends through social messaging or through phone calls
- Join community and/or faith group online chat groups
- Accept help from family, friends, co-workers and clergy.
- Reach out to neighbors and friends with special needs who may need your help.

4. Reach Out and Help while maintaining necessary social distancing guidelines

- If you know someone affected by the outbreak, call them to see how they are doing, and remember to keep their confidentiality.
- Consider an act of kindness for those who have been asked to practice social distancing, such as having a meal delivered

5. Be Sensitive

- Avoid blaming anyone or assuming someone has the disease because of the way they look or where they or their families come from.
- An infectious disease is not connected to any racial or ethnic group; speak up in kindness when you hear false rumors or negative stereotypes that foster racism and xenophobia.

Consider seeking professional help if you or a loved one is having difficulty coping.



Be Proactive!

1. Stay informed with information from credible sources.
2. Stay connected with friends, family, and community groups.
3. Keep a positive attitude and outlook.

Resources

**Los Angeles County
Department of Mental Health
Access Center 24/7 Helpline
(800) 854-7771
(562) 651-2549 TDD/TTY
<https://dmh.lacounty.gov>**

**Los Angeles County
Department of Public Health:
[http://publichealth.lacounty.gov/
media/Coronavirus/](http://publichealth.lacounty.gov/media/Coronavirus/)
or call 2-1-1 for more information**



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To: Mayor Sylvia Ballin and Councilmembers

From: Vice Mayor Mary Mendoza

Date: May 17, 2021

Subject: Consideration of a Request for a Report on Fireworks Enforcement

RECOMMENDATION:

I have placed this on the agenda for City Council to consider directing staff to prepare a report to City Council regarding fireworks enforcement activities.

Information requested includes, but is not limited to, how often website submissions are monitored, how the report submissions are used, how many citations have been issued, what information is needed to submit a website report, including a demonstration of the website application, response to individual submitting the report, confidentiality of reporting party, etc.

BUDGET IMPACT:

There is no impact to the budget by discussing this item. Additional future costs to be determined based on City Council direction.