



CHAIR JASON HAYES
VICE CHAIR SANDIE RICHARDS
COMMISSIONER NINA HERRERA
COMMISSIONER SAYDITH NAVARRO
COMMISSIONER JOE PONCE

PARKS, WELLNESS, AND RECREATION COMMISSION

REGULAR MEETING NOTICE AND AGENDA

JUNE 8, 2021 – 6:30 PM

TELECONFERENCE – PER GOVERNOR’S EXECUTIVE ORDER

SPECIAL NOTICE REGARDING COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that the San Fernando Parks, Wellness, and Recreation Commission will participate in meetings telephonically.

PUBLIC PARTICIPATION OPTIONS TO HELP REDUCE THE SPREAD OF COVID-19

- 1. WATCH THE MEETING:** Pursuant to the Executive Order and given the current health concerns, members of the public can access meetings live on-line, with audio and video via YouTube Live, at: <https://www.youtube.com/c/CityOfSanFernando>
- 2. SUBMIT PUBLIC COMMENT VIA EMAIL:** Members of the public may submit comments by email to LMoreno@sfcity.org no later than **4:00 p.m. the day of the meeting**, to ensure distribution to the Parks, Wellness, and Recreation Commission prior to consideration of the agenda. Comments received via email will be distributed to the Parks, Wellness, and Recreation Commission, read into the record, limited to three minutes, and made part of the official public record of the meeting.
- 3. CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:** Members of the Public may **call-in between 6:30 p.m. and 6:45 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

Call-in Telephone Number: (669) 900-6833

Meeting ID: 986 1620 1615

Passcode: 988843

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.
Note: This is audio only and no video.

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CALL TO ORDER/ROLL CALL

Chair Jason Hayes
Vice-Chair Sandie Richards
Commissioner Nina Herrera
Commissioner Saydith Navarro
Commissioner Joe Ponce

PLEDGE OF ALLEGIANCE

Led by Vice Chair Sandie Richards

APPROVAL OF AGENDA

DECORUM AND ORDER

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Public members attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

PUBLIC STATEMENTS – WRITTEN/ORAL

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CULTURAL ARTS LIAISONS REPORT

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Parks, Wellness, and Recreation Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

- 1. REQUEST TO APPROVE THE MINUTES OF THE MAY 11, 2021, PARKS, WELLNESS AND RECREATION COMMISSION MEETING**

ADMINISTRATIVE REPORTS

DEPARTMENT PROGRAM UPDATES

- 2. VIRTUAL PROGRAMMING**
- 3. DEPARTMENT'S RESPONSE TO COVID-19**
- 4. REOPENING EFFORTS**
- 5. LAYNE PARK REVITALIZATION PROJECT**
- 6. YOUTH REINVESTMENT GRANT PROGRAM: TUTCINT YOUTH EMPOWERMENT PROGRAM**
- 7. COMMUNITY THEATRE PROGRAM**

GENERAL COMMISSION COMMENTS

STAFF COMMUNICATION

ADJOURNMENT

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I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Linda Bowden-Moreno, Administrative Assistant

Signed and Posted: June 3, 2021 (5:00 pm)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting at the Recreation and Community Services Department Public Counter. Any public writings distributed by the Parks, Wellness, and Recreation Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the Recreation and Community Services Department Public Counter located at 208 Park Avenue, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/ accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Recreation and Community Services Department Office at (818) 898-1290 at least 48 hours prior to the meeting.

**CITY OF SAN FERNANDO
PARKS, WELLNESS & RECREATION COMMISSION
APPROVED MEETING MINUTES**

**May 11, 2021
ZOOM MEETING STREAMED ON YOUTUBE**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PARKS, WELLNESS & RECREATION COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <https://www.youtube.com/c/CityOfSanFernando>.

CALL TO ORDER/ROLL CALL

Chair Jason Hayes called the meeting to order at 6:33 p.m.

The following persons were recorded as present:

PRESENT:	Chair Jason Hayes Commissioner Nina Herrera Commissioner Joe Ponce
ABSENT:	Vice-Chair Sandie Richards Commissioner Saydith Navarro
ALSO PRESENT:	Director of Recreation and Community Services Department, Julian Venegas Gerardo Marquez, Associate Planner Admin. Assistant, Linda Bowden-Moreno

PLEDGE OF ALLEGIANCE

Chair J. Hayes led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner N. Herrera motioned to approve the agenda for the May 11, 2021 regular meeting of the Parks, Wellness & Recreation Commission. Commissioner J. Ponce seconded the motion. The motion carried with the following vote:

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AYES: J. Hayes, N. Herrera, J. Ponce

NOES:

ABSENT: S. Richards, S. Navarro

ABSTAIN:

PUBLIC STATEMENTS – WRITTEN/ORAL

None

CULTURAL ARTS LIASON REPORT

Raul Herrera, Cultural Arts Liaison, asked for clarification on the appropriate time to discuss the topic of the Mural Application. J. Venegas clarified that updates or items related to cultural arts may be presented at this time. Comments regarding the Mural Application may be addressed later in the meeting during the Mural Application presentation.

R. Herrera provided an update on the Mesoamerican Ballgame and the goal to commemorate the anniversary of the group as an association and look into collaborating with native pre-Columbian artists to allow the ballgame to be conducted with live music using native instruments. This will require the Association to secure a location in the City of San Fernando to host the event.

J. Venegas suggested the following three items of discussion be included in the next agenda:

- Identifying a temporary location to hold Mesoamerican Ballgames
- Hosting an international tournament
- Construction of a permanent ball court

APPROVAL OF MINUTES

Commissioner J. Ponce motioned to approve the minutes for the April 13, 2021, Parks, Wellness & Recreation Commission meeting. Commissioner N. Herrera seconded the motion. The motion carried with the following vote:

AYES: J. Hayes, N. Herrera, J. Ponce

NOES:

ABSENT: S. Richards, S. Navarro

ABSTAIN:

ADMINISTRATIVE REPORT

1. CONSIDERATION TO APPROVE ART MURAL PERMIT PR 2021-070

G. Marquez, Associate Planner, presented the first Art Mural Permit Application received by the City and provided some background on the ordinance allowing murals on private property and the formation of an Ad Hoc Committee to review Art Mural Permit Applications. The project specifications were provided in the presentation and details on procedures related to Art Murals was provided. There was a ten-day public notice posted for anyone to voice concerns related to this mural. In addition, this public meeting allows for public comment, however, no public comment was received.

Members of the Mural Ad Hoc Committee and Commission discussed concerns regarding cultural relevance, maintenance of the mural, the application and appeal process and possibly consulting with the artist to discuss revisions. Upon consensus, the following motion was made:

Commissioner N. Herrera motioned to table this item to allow the Mural Ad Hoc Committee to meet with the artist to discuss possible revisions to the mural application. Commissioner J. Ponce seconded the motion. The motion carried with the following vote:

AYES: J. Hayes, N. Herrera, J. Ponce

NOES:

ABSENT: S. Navarro, S. Richards

ABSTAIN:

DEPARTMENT PROGRAM UPDATES

2. **VIRTUAL PROGRAMMING** –J. Venegas provided an update on the Department’s virtual programming such as Lunchtime Trivia, Living Trust and Will Workshop, Crafts for Senior, Bingo, Loteria , Name that Movie and Zumba classes. J. Venegas reported that May is Older Americans Month and this year’s honoree will be recognized virtually on May 27th.

MMAAP will air a virtual concert this Thursday in honor of Mother’s Day. All program information is available online or by calling Las Palmas Park at (818) 898-7340.

3. **DEPARTMENT’S REPONSE TO COVID-19**–J. Venegas reported that Round 7 of the Residential Food Program is the final distribution and is scheduled on Saturday, May 22nd . We expect to serve 137 families. To date, 627 households have participated in this program receiving non-perishable food items and PPE. The City continues to collaborate with LA Food Bank to distribute food kits on the first Monday of each month for seniors age 60 and over.

Staff continues to partner with Providence, L.A. County and L.A. City to offer COVID-19 vaccinations and testing at Recreation Park, Las Palmas Park and other locations. The Johnson & Johnson vaccine pop clinic will be held at Las Palmas Park on May 14th. Individuals must register in advance. Information is available on the City website at www.sfcity.org.

Vice-Chair S. Richards and Chair J. Hayes thanked RCS staff for stepping up and making these services available to the public.

Chair J. Hayes asked for clarification regarding vaccine eligibility at Recreation Park. J. Venegas reported that individuals over the age of 16 are eligible. The County is holding 100 vaccine shot reservations available to City residents regularly.

4. **REOPENING EFFORTS**– J. Venegas reported that the Department is in the process of hiring 9 Recreation Leaders in preparation for the reopening of programming and activities. Upcoming activities will include pickleball and tennis. Current outdoor fitness classes will eventually transition to indoor once restrictions are lifted.

The Family Wellness Challenge ended on May 1st. Approximately 63 families participated in this five-week program. Clinics will be offered this summer for youth sports such as baseball, basketball and soccer. The goal is to offer sports leagues in the future. Other activities that are coming up include classes by the Roller Derby Club of SFV and dance classes offered by the former owner of Danzone dance studio.

The Veterans Banner Program will begin to display banners along Maclay Street beginning Memorial Day weekend through Veterans Day.

Commissioner J. Ponce inquired if there are any organizations interested in offering little league teams. Per J. Venegas, the San Fernando Little League is currently utilizing our various parks for their league. The City is interested in offering a City sponsored league in the near future.

5. **LAYNE PARK REVITALIZATION PROJECT**–J. Venegas reported that a virtual Community Meeting was held on April 12th. Two more Community Meetings will be held in-person in May and June to invite community input on the Layne Park Project. Outreach efforts are in the form of flyers, door hangers and an ad in the local newspaper. MIG is the design consultant and VCCC is handling outreach for this project.
6. **YOUTH REINVESTMENT GRANT PROGRAM (TUTCINT YOUTH EMPOWERMENT PROGRAM)** – Per J. Venegas, this program is currently in their fourth cohort offering youth services on various themes and topics. The group recently visited Malibu Lagoon Museum for an educational seminar on nature and stewardship. There are approximately 30 youths currently enrolled in the program who are benefiting from various programs and activities. Anyone interested in this program can obtain more details on the City website.
7. **COMMUNITY THEATRE PROGRAM**–Chair J. Hayes discussed setting up a meeting sometime after June 17th and inviting all interested parties to attend.

GENERAL COMMISSION COMMENTS

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Chairperson J. Hayes thanked the Commission for the open, honest and respectful conversation surrounding the Art Mural Permit application.

Commissioner J. Hayes inquired about holding future Commission meetings in person.

Commissioner N. Herrera asked to table the item on the mural permit, as Commissioner J. Hayes and Liaison R. Herrera will not be available for the June meeting.

Commissioner J. Ponce motioned to table the item on the Art Mural Permit to the July meeting, providing the Commission has the opportunity to meet with the Artist. Commissioner N. Herrera seconded the motion. The motion carried with the following vote:

AYES: J. Hayes, N. Herrera, J. Ponce

NOES:

ABSENT: S. Navarro, S. Richards

ABSTAIN:

STAFF COMMUNICATION

Staff informed the Commission about an upcoming virtual workshop in June on the topic of preventing financial and psychological abuse of seniors. Interested parties can call Las Palmas Park for more information.

ADJOURNMENT

Commissioner N. Herrera motioned to adjourn the meeting at 8:01 p.m. Commissioner J. Ponce seconded the motion. The motion carried with the following vote:

AYES: J. Hayes, N. Herrera, J. Ponce

NOES:

ABSENT: S. Navarro, S. Richards

ABSTAIN:

To: Chair Jason Hayes and Commissioners

From: Julian J. Venegas, Director of Recreation and Community Services
By RCS Staff

Date: June 8, 2021

Subject: Department Programming, Services, Activity and Business Updates

RECOMMENDATION:

It is recommended that the Park, Wellness, and Recreation Commission:

- a. Receive and file a report updating the programs, services, activity, and business conducted by the Recreation and Community Services Department; and
- b. Provide staff guidance or recommendations, as appropriate.

BACKGROUND:

1. The mission of the Recreation and Community Services Department (RCS) is to develop and implement enriching community, cultural and recreational opportunities that foster the overall well-being and personal development of our community.
2. The Department conducts a wide array of programs, services, activities, and business throughout the year. Staff provides a monthly update on items discussed at the Parks, Wellness and Recreation Commission (PWRC) meeting and welcomes any guidance or recommendations regarding the items presented.

DEPARTMENT UPDATES:Virtual Programming

Staff continues to engage the community virtually. The Department's webpage (SFCITY.ORG/SFRECREATION) provides information on the various programs being offered to the public. In addition, health/wellness videos and fun family activities are available for the community 24/7. The table below lists the RCS Department's virtual programming for May 2021:

Activity	Date	Registrations/Attendance
Lunchtime Trivia Senior Services	5/7/21	6
Living Trust vs Well workshop	5/11/21	16
May Craft	5/13/21	9
Park Loteria	5/21/21	11
Park Bingo	5/26/21	9
Name that Movie	5/27/21	7
Older Americans Month Honoree Recognition	5/27/21	Honoree: Gilbert Gomez
Mariachi Master Apprentice Program A virtual Mom's Day concert	The week of May 10	70

Department's Response to Covid-19

San Fernando Residential Food Program Overview:

- The final food distribution event was held on May 22, 2021 from 9:00 am to 11:00 am at Las Palmas Park. The program provided food kits for some 88 family households for this distribution. To date, the total 627 families have participated in this program.
- The Department also collaborates with The Angeles Regional Food Bank to distribute a free food kit containing nutritious items such as meats, canned fruits, and vegetables, cereals, and grains. The distribution was held on Monday, May 3, 2021 at Las Palmas Park. The program serves seniors age 60 and over. The program serves an average of 150 seniors monthly. For more information on food assistance programs please contact Las Palmas Park at 818-898-7340.

Vaccine Collaborations:

- The Department is collaborating with Providence Holy Cross to register residents 16 and above for the Covid-19 vaccine. In addition, staff contacted over 300 seniors and informed them of the vaccine opportunity offered by Providence Hospital. To date, RCS staff has referred 103 people to this vaccine program.
- The Department continues to host the Los Angeles Fire Department's Covid-19 Testing and Vaccination Hub at Recreation Park. The site operates Monday thru Saturday from 8:00 am to 8:00 pm. The site is offering vaccines to people with an appointment and also walk-ups. Staff received training on how to make appointments for the Recreation Park site. Residents can call Las Palmas Park at 818-898-7340 or Recreation Park at 818-898-1290 to request an appointment for a vaccine.
- The Department hosted a Vaccine Pop-up Clinic at Las Palmas Park in collaboration with Curative Health and Los Angeles County's Department of Public Health (LACPDH). The Pop-up Clinic was held on Thursday, May 27, 2021. About 88 individuals were vaccinated.

Reopening Efforts

The Department is continuing to implement outdoor programming under the guidance and protocols issued by the Los Angeles Department of Public Health (DPH). On June 15, 2021, the State is expected to lift all social distancing guidelines. However, DPH may impose their own protocols for events and activities. Staff will review any such protocols to ensure the public is safe while participating in our programming. RCS staff is very cautious and slowly reopening the facilities to implement safe activities.

- Tennis Courts – staff is preparing to introduce a Pickle Ball activity at the Pioneer Park tennis courts. The activity is similar to tennis, but at a slower pace and smaller playing area. The tennis courts are open to the public every Tuesday and Thursday between the hours of 3:00 pm and 5:00 pm, then again on Saturdays and Sundays between 10:00 am and 3:00 pm. Reservations are not required for these open play hours.
- Outdoor Fitness Classes continue as part of the Healthy San Fernando Campaign. The New 6-week session started May 3rd and runs through June 19th. The classes offered and current enrollment is as follows:

○ Zumba- Mondays @ 5pm,	8
○ Cardio Salsa- Tuesdays @ 6pm	14
○ Yoga- Saturdays @ 8am	6

To register or get more information visit www.sfcity.org/sfrecreation.

- Youth Sports programs planned for this summer include a series of clinics for youth, ages 3 – 11. The clinics will include introduction and instruction for Baseball, Basketball and Soccer. The Recreation Division will adopt the clinic-style format to help build interest for future league programming and to offer supplemental instruction during league programming. Staff is in the process of developing a Youth Baseball program for the Spring of 2022 and restarting the Youth Basketball League for the Winter of 2022 (pending indoor activity reopening).
- Adult Sports – The Department offers Adult Basketball, Coed Softball, Men's Wooden Bat league, and drop-in Volleyball. Staff is working to restart the softball program in the Fall (2021), while indoor programming will be pushed back to 2022 (adult basketball and volleyball).
- The Veterans Recognition Banners are now on display along Maclay Avenue and Truman Street. The banners will be displayed until the week of November 15, 2021.
- SUMMER DAY CAMP - The City will offer a limited Summer Day Camp program this summer. SPACE IS LIMITED and will be on a first come, first served basis. There are 22 youth registered for the program at this time.
 - DATES: June 21, 2021 - July 30, 2021
 - DAYS: Monday - Friday; 7:30 am - 5:30 pm
 - REGISTRATION BEGINS: May 24, 2021
 - COST: \$125 Per Child Per Week

Visit the City's website for more information and registration link:

SFCITY.ORG/SFRecreation/#Summer-Day-Camp

Layne Park Revitalization Project

The third and final community outreach meeting was held on Wednesday, June 2, 2021 at Layne Park. The Design group MIG received input from the residents who participated in the meetings. The feedback on the design elements will be incorporated into the proposed design that will be presented at a future City Council meeting.

BUDGET IMPACT:

The programs, services, activity, and business updates in this report are part of the Department's work plan and funds have been allocated for such work in the FY 2020-2021 budget.

CONCLUSION:

It is recommended that the Park, Wellness, and Recreation Commission Receive and File the Department update report and provide any guidance or recommendations as appropriate.