



MAYOR/CHAIR SYLVIA BALLIN
VICE MAYOR/VICE CHAIR MARY MENDOZA
COUNCILMEMBER/BOARDMEMBER CINDY MONTAÑEZ
COUNCILMEMBER/BOARDMEMBER HECTOR A. PACHECO
COUNCILMEMBER/BOARDMEMBER CELESTE T. RODRIGUEZ

CITY OF SAN FERNANDO
CITY COUNCIL
AND SUCCESSOR AGENCY TO THE
SAN FERNANDO REDEVELOPMENT AGENCY
REGULAR MEETING AGENDA SUMMARY
MONDAY, JULY 19, 2021 – 6:00 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340

SPECIAL NOTICE REGARDING COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that the San Fernando City Council will participate in meetings telephonically.

PUBLIC PARTICIPATION: Pursuant to the Executive Order and given the current health concerns, members of the public can access meetings live on-line, with audio and video, via YouTube Live, at <https://www.youtube.com/c/CityOfSanFernando>. Comments submitted via YouTube will not be read into the record. Members of the public may submit comments by email to cityclerk@sfcity.org no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Those comments will be distributed to the City Council, will be limited to three minutes, and made part of the official public record of the meeting. Callers interested in providing a live public comment, may call **Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; and Passcode: 924965, between 6:00 p.m. and 6:15 p.m.** in the order received, and limited to three minutes. The call-in period may be extended by the Mayor.

THE REGULAR MEETINGS OF THE CITY OF SAN FERNANDO CITY COUNCIL ALSO SERVES AS CONCURRENT REGULAR MEETINGS OF THE SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY, AND, FROM TIME TO TIME, SUCH OTHER BODIES OF THE CITY WHOSE MEMBERS ARE COMPOSED EXCLUSIVE OF THE MEMBERS OF THE CITY COUNCIL.

**PUBLIC PARTICIPATION OPTIONS TO HELP REDUCE
THE SPREAD OF COVID-19**

WATCH THE MEETING:

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

SUBMIT PUBLIC COMMENT VIA EMAIL:

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council, read into the record, limited to three minutes, and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor.

Call-in Telephone Number: (669) 900-6833
Meeting ID: 833 6022 0211
Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.
Note: This is audio only and no video.

SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY

Regular Meeting Notice and Agenda – July 19, 2021

Page 3 of 9

CALL TO ORDER/ROLL CALL

Mayor Sylvia Ballin
Vice Mayor Mary Mendoza
Councilmember Cindy Montañez
Councilmember Hector A. Pacheco
Councilmember Celeste T. Rodriguez

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATIONS

- A) AN INFORMATIONAL PRESENTATION FROM HONORABLE ASSEMBLYMEMBER LUZ RIVAS, DISTRICT 39 REGARDING LEGISLATIVE UPDATES
City Manager Nick Kimball

- B) A PRESENTATION OF A PROCLAMATION DECLARING THE MONTH OF JULY AS PARKS MAKE LIFE BETTER MONTH
Director of Recreation and Community Services Julian Venegas

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the city in an orderly environment. Public members attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Council.

SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY

Regular Meeting Notice and Agenda – July 19, 2021

Page 4 of 9

PUBLIC STATEMENTS

Members of the public may submit comments by email to cityclerk@sfcity.org no later than **5:00 p.m. the day of the meeting** to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council, read into the record, limited to three minutes, and made part of the official public record of the meeting. Callers interested in providing a **live public comment** may **call-in between 6:00 p.m. and 6:15 p.m.** and will be limited to three minutes. The call-in period may be extended by the Mayor.

CALL-IN INFORMATION: Telephone Number: (669) 900-6833
Meeting ID: 833 6022 0211
Passcode: 924965

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

- 1) **CONSIDERATION TO APPROVE CITY COUNCIL MINUTES FOR JUNE 21, 2021, SPECIAL MEETING**
- 2) **CONSIDERATION TO ADOPT RESOLUTION NOS. 21-071 AND 21-072 APPROVING THE WARRANT REGISTERS OF JULY 6, 2021 AND JULY 19, 2021**

Recommend that the City Council:

- a. Adopt Resolution No. 21-071 approving the Warrant Register dated July 6, 2021; and
- b. Adopt Resolution No. 21-072 approving the Warrant Register dated July 19, 2021.

- 3) **CONSIDERATION TO ADOPT A RESOLUTION APPROVING DISCLOSURE POLICIES AND PROCEDURES TO ENSURE COMPLIANCE WITH APPLICABLE FEDERAL AND STATE SECURITIES LAWS**

Recommend that the City Council:

- a. Adopt Resolution No. 8082 approving the proposed Disclosure Policies and Procedure Policy; and
- b. Authorize the City Manager to take certain related actions to execute and implement the policy.

SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY

Regular Meeting Notice and Agenda – July 19, 2021

Page 5 of 9

4) INFORMATIONAL UPDATE REGARDING COVID-19 RESPONSE EFFORTS

Recommend that the City Council receive a presentation from staff related to the City's COVID-19 efforts, including, but not limited to:

- a. Review of the City's COVID-19 planning, response, enforcement, and education efforts, and related policy initiatives; and
- b. Review of financial assistance programs and the pursuit of funding opportunities, and related recommendations, as appropriate.

5) CONSIDERATION TO APPROVE A SPECIAL SERVICES AGREEMENT WITH LIEBERT CASSIDY WHITMORE FOR FISCAL YEAR 2021-2022

Recommend that the City Council:

- a. Approve an Agreement for Special Services (Contract No. 1987) with the law firm of Liebert Cassidy Whitmore;
- b. Authorize the City Manager to execute the Agreement and all related documents; and
- c. Authorize staff to utilize the services of Olivarez Madruga Lemieux O'Neill, LLP for additional representational, litigation, and other employment relations services, as needed.

6) CONSIDERATION TO ADOPT A RESOLUTION APPROVING NEW JOB SPECIFICATIONS FOR JUNIOR CADET

Recommend that the City Council:

- a. Adopt Resolution No. 8079 approving new job specifications for the Junior Cadet job classification; and
- b. Authorize the City Manager to make non-substantive corrections and execute all related documents.

7) CONSIDERATION TO APPROVE A SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH ADS ENVIRONMENTAL SERVICES FOR WASTEWATER FLOW MONITORING SERVICES

Recommend that the City Council:

- a. Approve a Second Amendment to the Professional Services Agreement with ADS Environmental Services (Contract No. 1818(b)) for wastewater flow monitoring services; and

SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY

Regular Meeting Notice and Agenda – July 19, 2021

Page 6 of 9

- b. Authorize the City Manager, or designee, to execute the Amendment and all related documents.

8) CONSIDERATION TO APPROVE AN INCREASE TO PURCHASE ORDER NO. 12294 WITH STEP-SAVER CONSULTING SERVICES FOR PURCHASING AND DELIVERY OF SALT FOR USE IN THE NITRATE REMOVAL SYSTEM FOR WELL 7A

Recommend that the City Council:

- a. Approve an increase to Purchase Order No. 12294 with Step-Saver Consulting Services for Purchasing and Delivery of Salt for Use in the Nitrate Removal System for Well 7A; and
- b. Authorize the City Manager, or designee, to execute the Purchase Increase and all related documents.

9) CONSIDERATION TO AUTHORIZE THE FORMAL SOLICITATION OF BIDS FOR THE UPPER RESERVOIR REPLACEMENT PROJECT

Recommend that the City Council authorize the formal solicitation of bids for the Upper Reservoir Replacement Project to be advertised and publicly noticed for no less than 30 days prior to the opening of bids.

PUBLIC HEARINGS

10) A PUBLIC HEARING TO CONSIDER ADOPTION OF RESOLUTIONS TO CONTINUE MAINTENANCE OF THE CITY'S STREETLIGHTS, CONFIRMING THE ANNUAL ASSESSMENT AND APPROVING THE FINAL ENGINEER'S REPORT FOR FISCAL YEAR 2021-2022 LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT

Recommend that the City Council:

- a. Conduct a Public Hearing by following the attached Order of Procedure;
- b. Adopt Resolution No. 8080 ordering the continued maintenance of the City's streetlights and confirming the annual assessment; and
- c. Adopt Resolution No. 8081 approving the Final Engineer's Report for the Fiscal Year 2021-2022 Landscaping and Lighting Assessment District.

SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY

Regular Meeting Notice and Agenda – July 19, 2021

Page 7 of 9

ADMINISTRATIVE REPORTS

11) CONSIDERATION TO APPROVE THE SALE OF PENSION OBLIGATION BONDS AND ADOPTION OF A RESOLUTION APPROVING THE INDENTURE OF TRUST, PRELIMINARY OFFICIAL STATEMENT AND THE BOND PURCHASE AGREEMENT

Recommend that the City Council:

- a. Approve the Sale of Pension Obligation Bonds to refund the City's CalPERS Unfunded Accrued Liability in an amount not to exceed \$45,592,101; and
- b. Adopt Resolution No. 8083 confirming the issuance of its Pension Obligation Bonds pursuant to an Indenture of Trust to Refinance certain outstanding obligations of the City to the California Public Employees' Retirement System, confirming approving the final form of the Indenture of Trust (Contract No. 1988) and approving a Preliminary Official Statement (Contract No. 1989) and Bond Purchase Agreement (Contract No. 1990); and
- c. Authorize the City Manager to execute a Bond Purchase Agreement (Contract No. 1990) with Samuel A. Ramirez & Co., Inc. to purchase the proposed Pension Obligation Bonds, which will be paid a not-to-exceed underwriter's discount or fee equal to \$3.79 per bond or 0.379% of the par value of the bonds to sell the City's POBs to the capital markets.
- d. Authorize the City Manager to execute all related documents, as applicable.

12) PRESENTATION AND CONSIDERATION TO APPROVE A PROPOSED DESIGN OF THE LAYNE PARK REVITALIZATION PROJECT

Recommend that the City Council:

- a. Approve the proposed design of the Layne Park Revitalization project;
- b. Authorize staff to circulate a Notice Inviting Bids for the construction of the Layne Park Revitalization Project; and
- c. Provide staff with direction as appropriate.

13) CONSIDERATION TO DEFER THE PLACEMENT OF LIENS ON REAL PROPERTY FOR NON-PAYMENT OF RESIDENTIAL AND COMMERCIAL SOLID WASTE COLLECTION SERVICES BILLINGS UNTIL FISCAL YEAR 2022-2023

Recommend that the City Council defer the placement of liens on real property for non-payment of residential and commercial solid waste collection services billings until Fiscal Year 2022-2023 given the following conditions:

SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY

Regular Meeting Notice and Agenda – July 19, 2021

Page 8 of 9

- a. At the beginning of FY 2022-2023, City agrees to issue liens going back to start of Fiscal Year 2019-2020 to cover the three-year period of deferrals; and
- b. Republic Services agrees not to interrupt service for customers until three attempts are made via phone or mail, followed up by one more attempt through a site visit. After all four attempts are made, Republic Services will then interrupt service and remove the containers (only after 90 days past due).

14) CONSIDERATION TO APPROVE THE COMMUNITY CLEAN-UP PROJECT WITHIN THE MISSION CITY BIKE TRAIL AND DOWNTOWN MALL AREA IN AUGUST 2021 AND AUTHORIZE THE SAN FERNANDO BEAUTIFICATION PROGRAM AD HOC COMMITTEE TO DEVELOP A LIST OF ADDITIONAL BEAUTIFICATION PROJECTS

Recommend that the City Council:

- a. Approve a Community Clean-up Project within the Mission City Bike Trail and in the Downtown mall area in August 2021; and
- b. Authorize the San Fernando Beautification Program Ad Hoc Committee to explore additional Community Clean-up efforts, identify a list of potential projects, including in residential neighborhoods, and develop public education materials to the City Council by September 2021.

15) DISCUSSION AND CONSIDERATION TO APPROVE UPDATES TO THE CITY COUNCIL AD HOC COMMITTEE ASSIGNMENTS INCLUDING SCOPE OF SERVICES AND DISSOLUTION OF INACTIVE COMMITTEES

Recommend that the City Council approve the Ad Hoc Committee Assignments as follows:

- a. Dissolve the City General Plan Update Ad Hoc committee, Social Media Policy Ad Hoc committee, and the Financial Advisor Services for Pension and Retiree Health Ad Hoc committee;
- b. Rename the Visionary and Resilience Ad Hoc committee to Strategic Goals Ad Hoc committee;
- c. Appoint Councilmember Rodriguez and Councilmember Montañez to serve on the Strategic Goals Ad Hoc committee; and
- d. Approve the Scope of Services for the San Fernando Beautification Program Ad Hoc committee.

SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY

Regular Meeting Notice and Agenda – July 19, 2021

Page 9 of 9

16) CONSIDERATION AND DISCUSSION TO AUTHORIZE THE CITY MANAGER TO SUBMIT A LETTER OPPOSING SENATE BILL 10 REGARDING PLANNING AND ZONING RESTRICTIONS, ON BEHALF OF THE CITY COUNCIL TO LOCAL, STATE AND FEDERAL LEGISLATORS TO CONTINUE LEGISLATIVE ADVOCACY EFFORTS

This item was placed on the agenda by Mayor Sylvia Ballin and Councilmember Cindy Montañez.

17) CONSIDERATION TO APPOINT A TRANSPORTATION AND SAFETY COMMISSIONER

This item was placed on the agenda by Councilmember Cindy Montañez.

18) DISCUSSION REGARDING PROTECTING SINGLE-FAMILY RESIDENTIAL NEIGHBORHOODS OPPOSING SENATE BILL 9

This item was placed on the agenda by Councilmember Cindy Montañez.

19) DISCUSSION REGARDING CLEAN CALIFORNIA CAMPAIGN

This item was placed on the agenda by Councilmember Cindy Montañez.

20) DISCUSSION REGARDING THE CITY OF SAN FERNANDO'S 110TH YEAR BIRTHDAY CELEBRATION

This item was placed on the agenda by Councilmember Cindy Montañez.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julia Fritz, CMC

City Clerk

Signed and Posted: July 16, 2021 (12:00 p.m.)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website (www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 at least 48 hours prior to the meeting.