



CHAIR JASON HAYES
VICE CHAIR VACANT
COMMISSIONER NINA HERRERA
COMMISSIONER SAYDITH NAVARRO
COMMISSIONER JOE PONCE

PARKS, WELLNESS, AND RECREATION COMMISSION

REGULAR MEETING NOTICE AND AGENDA

JULY 13, 2021 – 6:30 PM

TELECONFERENCE – PER GOVERNOR’S EXECUTIVE ORDER

SPECIAL NOTICE REGARDING COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that the San Fernando Parks, Wellness, and Recreation Commission will participate in meetings telephonically.

PUBLIC PARTICIPATION OPTIONS TO HELP REDUCE THE SPREAD OF COVID-19

- 1. WATCH THE MEETING:** Pursuant to the Executive Order and given the current health concerns, members of the public can access meetings live on-line, with audio and video via YouTube Live, at: <https://www.youtube.com/c/CityOfSanFernando>
- 2. SUBMIT PUBLIC COMMENT VIA EMAIL:** Members of the public may submit comments by email to LMoreno@sfcity.org no later than **4:00 p.m. the day of the meeting**, to ensure distribution to the Parks, Wellness, and Recreation Commission prior to consideration of the agenda. Comments received via email will be distributed to the Parks, Wellness, and Recreation Commission, read into the record, limited to three minutes, and made part of the official public record of the meeting.
- 3. CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:** Members of the Public may **call-in between 6:30 p.m. and 6:45 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

Call-in Telephone Number: (669) 900-6833

Meeting ID: 986 1620 1615

Passcode: 988843

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.
Note: This is audio only and no video.

PARKS, WELLNESS, AND RECREATION COMMISSION

Regular Meeting Notice and Agenda – July 13, 2021

Page 2 of 4

CALL TO ORDER/ROLL CALL

Chair Jason Hayes
Vice-Chair Vacant
Commissioner Nina Herrera
Commissioner Saydith Navarro
Commissioner Joe Ponce

PLEDGE OF ALLEGIANCE

Led by Chair Jason Hayes

APPROVAL OF AGENDA

DECORUM AND ORDER

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Public members attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

PUBLIC STATEMENTS – WRITTEN/ORAL

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PARKS, WELLNESS, AND RECREATION COMMISSION

Regular Meeting Notice and Agenda – July 13, 2021

Page 3 of 4

SELECTION OF VICE-CHAIR

CULTURAL ARTS LIAISONS REPORT

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Parks, Wellness, and Recreation Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

- 1. REQUEST TO APPROVE THE MINUTES OF THE JUNE 8, 2021, PARKS, WELLNESS AND RECREATION COMMISSION MEETING**

ADMINISTRATIVE REPORTS

- 2. DISCUSSION REGARDING THE SAN FERNANDO MESOAMERICAN BALLGAME ASSOCIATION**

DEPARTMENT PROGRAM UPDATES

- 3. VIRTUAL PROGRAMMING**
- 4. DEPARTMENT'S RESPONSE TO COVID-19**
- 5. REOPENING EFFORTS**
- 6. LAYNE PARK REVITALIZATION PROJECT**
- 7. TUTCINT YOUTH EMPOWERMENT PROGRAM**
- 8. COMMUNITY THEATRE PROGRAM**

GENERAL COMMISSION COMMENTS

STAFF COMMUNICATION

PARKS, WELLNESS, AND RECREATION COMMISSION

Regular Meeting Notice and Agenda – July 13, 2021

Page 4 of 4

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Linda Bowden-Moreno, Administrative Assistant

Signed and Posted: July 9, 2021 (5:00 pm)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting at the Recreation and Community Services Department Public Counter. Any public writings distributed by the Parks, Wellness, and Recreation Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the Recreation and Community Services Department Public Counter located at 208 Park Avenue, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Recreation and Community Services Department Office at (818) 898-1290 at least 48 hours prior to the meeting.

**CITY OF SAN FERNANDO
PARKS, WELLNESS & RECREATION COMMISSION
MEETING MINUTES**

**June 8, 2021
ZOOM MEETING STREAMED ON YOUTUBE**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PARKS, WELLNESS & RECREATION COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <https://www.youtube.com/c/CityOfSanFernando>.

CALL TO ORDER/ROLL CALL

Chair Jason Hayes called the meeting to order at 6:31 p.m.

The following persons were recorded as present:

PRESENT:	Chair Jason Hayes
	Vice-Chair Sandie Richards
	Commissioner Nina Herrera
	Commissioner Joe Ponce

ABSENT:	Commissioner Saydith Navarro
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ALSO PRESENT:	Director of Recreation and Community Services Department, Julian Venegas Admin. Assistant, Linda Bowden-Moreno
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PLEDGE OF ALLEGIANCE

Vice-Chair Sandie Richards led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner N. Herrera motioned to approve the agenda for the June 8, 2021 regular meeting of the Parks, Wellness & Recreation Commission. Commissioner J. Ponce seconded the motion. The motion carried with the following vote:

PARKS, WELLNESS AND RECREATION COMMISSION

Regular Meeting Minutes –June 8, 2021

Page 2 of 4

AYES: J. Hayes, S. Richards, N. Herrera, J. Ponce

NOES:

ABSENT: S. Navarro

ABSTAIN:

PUBLIC STATEMENTS – WRITTEN/ORAL

None

CULTURAL ARTS LIASON REPORT

Cultural Arts Liaison, Javier Verdin, thanked the Commission for all their hard work and wished Vice-Chair Richards the best. Mr. Verdin was previously a Cultural Arts Commissioner for the City of San Fernando for 13 years.

APPROVAL OF MINUTES

Commissioner J. Ponce motioned to approve the minutes for the May 11, 2021, Parks, Wellness & Recreation Commission meeting. Commissioner N. Herrera seconded the motion. The motion carried with the following vote:

AYES: J. Hayes, N. Herrera, J. Ponce

NOES:

ABSENT: S. Navarro

ABSTAIN: S. Richards

ADMINISTRATIVE REPORT

DEPARTMENT PROGRAM UPDATES

1. **VIRTUAL PROGRAMMING** –J. Venegas provided an update on the Department’s virtual programming such as Lunchtime Trivia, Crafts for Senior, Bingo, Loteria, and Zumba classes. J. Venegas reported that May was Older Americans Month and this year’s honoree was Gilbert Gomez. Mr. Gomez has volunteered with various programs over the years such as the Food Distribution and the Elderly Nutrition Program to name a few. The Los Angeles County Board of Supervisors held a virtual recognition for this year’s honorees on May 27th.

The MMAP is currently holding virtual practice and rehearsals. Approximately 70 participants are currently registered.

Commissioner Jason Hayes had questions regarding virtual programming for children. Staff

provided information regarding various activities offered on the City website. Registration is available online.

2. **DEPARTMENT’S REPONSE TO COVID-19**—J. Venegas reported that Round 7 of the Residential Food Program was the final distribution and was held on Saturday, May 22nd. The program served 627 households who were provided with non-perishable food items and PPE. The City continues to collaborate with LA Food Bank to distribute food kits on the first Monday of each month for seniors age 60 and over. Approximately 150 seniors are served monthly.

Staff continues to partner with Providence, L.A. County and L.A. City to offer COVID-19 vaccinations and testing at Recreation Park, Las Palmas Park and other locations. Several pop up vaccine clinics have been held at Las Palmas Park. Recreation Park is holding a pop up clinic targeting youth. Information is available on the City website at www.sfcity.org.

Vice-Chair S. Richards and Chair J. Hayes thanked RCS staff for stepping up and making these services available to the public.

3. **REOPENING EFFORTS**— J. Venegas reported that the Department is waiting for updates on changes to the current guidelines provided by the DPH. Protocols will be followed in offering the Department’s activities. Pickleball will be introduced and tennis courts are currently open at Pioneer Park. Current outdoor fitness classes will eventually transition to indoor once restrictions are lifted.

Several clinics for basketball, baseball and soccer will be offered this summer for children. Information and details will be available on the City’s website.

Adult soccer has returned to Recreation Park. Veteran Recognition Banners are now displayed on Maclay Ave. through November. Summer Day Camp will run June 21 through July 30 at Las Palmas Park.

4. **LAYNE PARK REVITALIZATION PROJECT**—J. Venegas reported that a Community Meeting was held on June 2nd. Community input has been gathered on the Layne Park Project. MIG will propose a design to Council based on the feedback from the community. Once approved by Council, a request for bid will go out to select a contractor for this project.

Commissioner Sandie Richards requested that the Layne Family be invited to participate in the ground-breaking ceremony for the project. Staff will be sure to invite the Layne Family.

5. **YOUTH REINVESTMENT GRANT PROGRAM (TUTCINT YOUTH EMPOWERMENT PROGRAM)** –

Per J. Venegas, this program is currently in their fourth cohort offering youth services on various themes and topics. The group recently visited Malibu Lagoon Museum for an educational seminar on nature and stewardship. There are approximately 30 youths currently enrolled in the program who are benefiting from various programs and activities. This program connects families with many resources and services. Anyone interested in this program can obtain more details on the City website.

6. **COMMUNITY THEATRE PROGRAM**—Chair J. Hayes discussed setting up a meeting toward the end of June to invite all interested parties to attend. Tentatively a meeting will be scheduled for June 23rd. Emails will go out to invite interested individuals.

GENERAL COMMISSION COMMENTS

Commissioner N. Herrera inquired about scheduled park clean-ups coming up for Rudy Ortega Park. J. Venegas reported that the City has a partnership with the Tataviam Tribe to assist with clean-ups at this park. Staff will reach out to Rudy Ortega Jr. to reinstate clean-up services. Staff will also reach out to PD to ensure the park is locked up in timely manner each evening.

Commissioner J. Hayes wished a Happy Pride Month to all LGBTQ+ friends and family out there. Also, a big thank you to Vice-Chair Richards for her service on this Commission, in the Church and to this Community. Commissioner Hayes requested that Vice-Chair Richards adjourn this meeting, as it is her last meeting as a Parks, Wellness and Recreation Commissioner.

Commissioner S. Richards thanked everyone and expressed gratitude for the opportunity to serve on this Commission and the Community. She also thanked the City Council for appointing her on this Commission.

Commissioner J. Ponce and Commissioner N. Herrera thanked Commissioner Richards as well and wished her well.

STAFF COMMUNICATION

Staff informed the Commission that Las Palmas Park held a pop up vaccine clinic today where 14 people received the Pfizer vaccine.

Staff thanked Vice-Chair Richards for all her work on this Commission and her support to the Department and wished her well on her new venture.

ADJOURNMENT

Vice-Chair Richards called the meeting adjourned at 7:10 p.m.

To: Chair Jason Hayes and Commissioners

From: Julian J. Venegas, Director of Recreation and Community Services
By RCS Staff

Date: July 13, 2021

Subject: Discussion Regarding the San Fernando Valley Mesoamerican Ballgame Association

RECOMMENDATION:

It is recommended that the Parks, Wellness, and Recreation Commission:

- a. Discuss the San Fernando Valley Mesoamerican Ballgame Association's potential collaboration with the Department of Recreation and Community Services; and
- b. Provide staff guidance or recommendations, as appropriate.

BACKGROUND:

1. On June 20, 2019, The San Fernando Valley Mesoamerican Ballgame Association was inducted into the California Delegation of Mesoamerican Ballgame Association and in turn became part of the international Asociacion Juego De Pelota Mesoamericano (AJUPEME). Mr. Raul Herrera was appointed the California State Delegate and was named Vice-President of AJUPEME USA.
2. Between May 2019 and August 2020, Mr. Herrera has promoted the Mesoamerican Ballgame sport known as ULAMA by participating in tournaments, cultural workshops and demonstrations. At the Belize International Tournament, the San Fernando/California Delegation placed 3rd. Mr. Herrera has been recognized at the state, local and tribal level of government for his activism and promotion of the game.

ANALYSIS:

The objective of the San Fernando Valley Mesoamerican Ballgame Association (SFVMBA) is to preserve and demonstrate the rich and traditional ancestral sport of ULAMA. The game still thrives in the United States and is culturally relevant to the many Latin-American and Native American decedents living in the San Fernando Valley.

The game is offered to all age groups and can be played by women, children and men. SFVMBA offers four categories of play. There is a men's, a women's, a teen's and a children's' team in the San Fernando Delegation. Pre-Covid-19, SFVMBA would practice at Las Palmas Park in the gym or an open space as long as the area is not occupied by a Department activity or permitted for private party use. League play or a ULAMA tournament has never been hosted in the City due to lack of an area to accommodate play, and currently there is no use-agreement between the City and SFVMBA.

SFVMBA wishes to engage the PWRC members in a discussion regarding the feasibility of establishing a home court in a park or open space within the boundaries of the City of San Fernando. A home court would involve building a playing court that can accommodate the levels of play of all four team categories. The design and materials of the court would be consistent with courts throughout Latin American.

BUDGET IMPACT:

There is no budget impact for discussing a potential collaboration with SFVMBA. However, neither the Commission nor any person connected with the Commission shall incur any financial liability in the name of the City.

Any projects, programs, special events or cultural activity recommended to City Council shall be accompanied by identified outside funds subject to City Council approval for implementing the Commission's recommendation.

CONCLUSION:

It is recommended that the Parks, Wellness and Recreation Commission form an Ad Hoc Committee to discuss the San Fernando Valley Mesoamerican Ballgame Association's potential collaboration and provide staff guidance or recommendations, as appropriate.



AGENDA REPORT

To: Chair Jason Hayes and Commissioners

From: Julian J. Venegas, Director of Recreation and Community Services
By RCS Staff

Date: July 13, 2021

Subject: Department Programming, Services, Activity and Business Updates

RECOMMENDATION:

It is recommended that the Parks, Wellness, and Recreation Commission:

- a. Receive and file a report updating the programs, services, activity, and business conducted by the Recreation and Community Services Department; and
- b. Provide staff guidance or recommendations, as appropriate.

BACKGROUND:

1. The mission of the Recreation and Community Services Department (RCS) is to develop and implement enriching community, cultural and recreational opportunities that foster the overall well-being and personal development of our community.
2. The Department conducts a wide array of programs, services, activities, and business throughout the year. Staff provides a monthly update on items discussed at the Parks, Wellness and Recreation Commission (PWRC) meeting and welcomes any guidance or recommendations regarding the items presented.

DEPARTMENT UPDATES:

Virtual Programming

Staff is slowly transitioning from virtual to in-person programming. Beginning in mid-June, the Department started offering activities in-person as well as online to ease the reopening of the park facilities. This hybrid approach provides those who are comfortable venturing out a place to congregate while still engaging individuals who prefer the online platform. The health/wellness videos and fun family activities will remain on the website until a full opening of

our facilities occurs. Visit (SFCITY.ORG/SFRECREATION) for more information regarding the Department's activities. The table below lists the programs held for the month of June 2021:

Activity	Online / In-Person	Registrations/Attendance
Bingo Night	In-person	25
Chair Zumba via zoom	Online	28
Father's Day Kit Distribution	In-person	18
June Senior Craft	Online	11
Living Trust Workshop	In-person	5
Loteria with Regal	Online	7
Senior Craft - Dog Toy	In-person	8
Senior Zumba via zoom	Online	60
Walkable Wednesday	In-person	27
Wellness Wednesday with Harry	In-person	14
Mariachi Master Apprentice Program A virtual Mom's Day concert	Online	70

Department's Response to Covid-19

The Department is scaling down its involvement and response to the Covid-19 mitigating measures.

While there are still administrative tasks being completed, programming has tapered off.

- The Los Angeles Regional Food Bank provides free food kit containing nutritious items such as meats, canned fruits, and vegetables, cereals, and grains. The distribution was held on Tuesday, July 6, 2021, at Las Palmas Park. The program serves seniors age 60 and over. The program serves an average of 150 seniors monthly. For more information on food assistance programs please contact Las Palmas Park at 818-898-7340.

Covid-19 Vaccines and Testing

- The Los Angeles Fire Department's Covid-19 testing and Vaccination Hub at Recreation Park will be closing on July 31. CORE (Community Organized Relief Effort) expressed interest in collaborating with the City to provide Pop Up Vaccine Clinics. The Dates and Times for the clinics still need to be determined.

Reopening Efforts

The park facilities are fully open to the public; the hours of operation are Monday through Friday between 9:00 am and 5:00 pm at both Las Palmas Park and Recreation Park. There is not much traffic yet as programs and activities are been slowly reintroduced.

The Department is anticipating the issuance of the Department of Public Health's "Best Practices" for reopening recreational facilities and programs. The "Best Practices" will replace many of the safety protocols the DPH had in place during the height of the pandemic. Based on these "Best Practices" and Department resources, staff will program activities to ensure the safety of participants.

Current Programs:

Youth Sports

- Summer Sports Clinics will began on Saturday, July 10th for Soccer, Basketball, and Baseball
- 150 participants registered between all three sports
- SUMMER DAY CAMP - The City is offering a limited Summer Day Camp this year. SPACE IS LIMITED and will be on a first-come, first-served basis. There are 22 youth registered for the program. Details of the program are as follows:

- DATES: June 21, 2021 - July 30, 2021
- DAYS: Monday - Friday; 7:30 am - 5:30 pm
- REGISTER by visiting the Departments Web page or visiting Las Palmas Park
- COST: \$125 Per Child Per Week

Prospective Programming

- Johnny Allen Tennis at Pioneer Park
- Programming to begin in September for children ages 3-17
- Roller Derby Classes Coming Soon.

In the meantime, you can catch a roller derby practice session at Las Palmas Park on Wednesday evenings. Staff will be working with the derby organizer to set up a program to bring derby to the community.

Visit the City's website for more information and the registration link:

SFCITY.ORG/SFRecreation/#Summer-Day-Camp

Layne Park Revitalization Project

MIG, the design firm, will be presenting a proposed design for the project to City Council on July 19, 2021. The design incorporates the feedback gathered from the residents who participated in the meetings. If approved, staff will circulate a Notice Inviting Bids for the construction of the project.

Tutcint Youth Empowerment

- The performance and outcomes remain strong in this fourth cohort with 30 participants enrolled, and 8 returning youth in the program.
- Youth and families continue to access an average of 2-3 services a week, consisting of academic support, cultural programming, environmental stewardship, and case management services.
- Cultural programming this month focused on the theme of Mind/Intellect to assist youth in developing their thinking, reasoning, and Indigenous intelligence. Activities include presentations from the Fernandeño Band of Mission Indians, Somos Familia del Valle, and the GRT818ERS/ AWOKE.
- Three field trips were held in June including Tait Ranch in Frazier Park for viewing of Lummi Totem Pole on its "Red Road to D.C." journey, a Summer Solstice presentation at

San Buenaventura State Park by Chumash/Tataviam Elder, Alan Salazar, and to the Gene Autry Museum in Griffith Park for a private tour of the current collection and Biodiversity Garden.

- Tutčint Case Manager and MSW interns continue to assess families for basic needs, and linkage support for local food drives, utilities, and housing assistance programs including Pukúu's One-Stop Emergency Services (OSES). They also share information on local COVID-19 testing and vaccine sites.
- A "Fresh Start" event was organized providing free summer haircuts to participants, courtesy of Caballeros Barber Shop in Panorama City.
- Our estimated number of services this month was 90; which includes families and youth accessing academic tutoring, cultural programming, and case management services to divert youth for June, 2021.

Community Theatre Program

A meeting to revitalize interest in the program was held on July 7, 2021. Unfortunately, there was a very low turnout. Discussion on how to recruit participants ensued. The ideas will be presented at the next Parks, Wellness, and Recreation meeting.

BUDGET IMPACT:

The programs, services, activities, and business updates in this report are part of the Department's work plan and funds have been allocated for such work in the Fiscal Year 2020-2021 budget.

CONCLUSION:

It is recommended that the Parks, Wellness, and Recreation Commission Receive and File the Department's update report and provide any guidance or recommendations as appropriate.