



MAYOR/CHAIR SYLVIA BALLIN
VICE MAYOR/VICE CHAIR MARY MENDOZA
COUNCILMEMBER/BOARDMEMBER CINDY MONTAÑEZ
COUNCILMEMBER/BOARDMEMBER HECTOR A. PACHECO
COUNCILMEMBER/BOARDMEMBER CELESTE T. RODRIGUEZ

CITY OF SAN FERNANDO
CITY COUNCIL
AND SUCCESSOR AGENCY TO THE
SAN FERNANDO REDEVELOPMENT AGENCY
REGULAR MEETING AGENDA SUMMARY
MONDAY, AUGUST 16, 2021 – 6:00 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340

SPECIAL NOTICE REGARDING COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that the San Fernando City Council will participate in meetings telephonically.

PUBLIC PARTICIPATION: Pursuant to the Executive Order and given the current health concerns, members of the public can access meetings live on-line, with audio and video, via YouTube Live, at <https://www.youtube.com/c/CityOfSanFernando>. Comments submitted via YouTube will not be read into the record. Members of the public may submit comments by email to cityclerk@sfcity.org no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Those comments will be distributed to the City Council, will be limited to three minutes, and made part of the official public record of the meeting. Callers interested in providing a live public comment, may call **Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; and Passcode: 924965, between 6:00 p.m. and 6:15 p.m.** in the order received, and limited to three minutes. The call-in period may be extended by the Mayor.

THE REGULAR MEETINGS OF THE CITY OF SAN FERNANDO CITY COUNCIL ALSO SERVES AS CONCURRENT REGULAR MEETINGS OF THE SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY, AND, FROM TIME TO TIME, SUCH OTHER BODIES OF THE CITY WHOSE MEMBERS ARE COMPOSED EXCLUSIVE OF THE MEMBERS OF THE CITY COUNCIL.

**PUBLIC PARTICIPATION OPTIONS TO HELP REDUCE
THE SPREAD OF COVID-19**

WATCH THE MEETING:

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

SUBMIT PUBLIC COMMENT VIA EMAIL:

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council, read into the record, limited to three minutes, and made part of the official public record of the meeting.

CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor.

Call-in Telephone Number: (669) 900-6833
Meeting ID: 833 6022 0211
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When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes. Note: This is audio only and no video.

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CALL TO ORDER/ROLL CALL

Mayor Sylvia Ballin
Vice Mayor Mary Mendoza
Councilmember Cindy Montañez
Councilmember Hector A. Pacheco
Councilmember Celeste T. Rodriguez

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATIONS

- A. PRESENTATION TO THE 2021 GERRY’S KIDS SCHOLARSHIP FUND ESSAY CONTEST AWARD
RECIPIENT MAHIKA AHMED
Education Commission

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the city in an orderly environment. Public members attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS

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CALL-IN INFORMATION: Telephone Number: (669) 900-6833
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CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO APPROVE CITY COUNCIL MINUTES FOR AUGUST 2, 2021 SPECIAL MEETING

2) CONSIDERATION TO ADOPT RESOLUTION NO. 21-082 APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 21-082 approving the Warrant Register.

3) CONSIDERATION TO AUTHORIZE THE FORMAL SOLICITATION OF BIDS FOR THE SAN FERNANDO REGIONAL PARK INFILTRATION PROJECT

Recommend that the City Council authorize the formal solicitation of bids for the San Fernando Regional Park Infiltration Project to be advertised and publicly noticed for no less than 30 days prior to the opening of bids.

4) SECOND READING AND ADOPTION OF ORDINANCE NO. 1702 REPEALING DIVISION 7, (TREE COMMISSION) OF CHAPTER 2 “ADMINISTRATION” AND AMENDING ARTICLE II, (PLANNING AND PRESERVATION COMMISSION) OF CHAPTER 62, (PLANNING) OF THE SAN FERNANDO MUNICIPAL CODE

Recommend that the City Council adopt Ordinance No. 1702 that was introduced for first reading at the City Council meeting of August 2, 2021, repealing Division 7, (Tree Commission) of Chapter 2 “Administration” and amending Article II, (Planning and Preservation Commission) of Chapter 62, (Planning) of the San Fernando Municipal Code.

5) CONSIDERATION TO AUTHORIZE A PURCHASE ORDER WITH GENERAL PUMP COMPANY, INC. FOR THE PURCHASE AND INSTALLATION OF NEW PUMP AND MOTOR ASSEMBLIES LOCATED AT THE CITY’S BOOSTER PUMP STATIONS

Recommend that the City Council:

- a. Waive formal bidding requirements under Section 2-801(a) of the City’s Purchasing Ordinance that allows waiving bidding requirements to purchase special equipment or supplies needed to be compatible with existing equipment, or to perform complex or unique functions; and

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- b. Authorize a Purchase Order with General Pump Company, Inc. (Proposals for Arroyo Boosters Nos. 1 and 3; and for Hubbard Booster No. 1), in an amount not-to-exceed \$66,376.60 for the purchase and installation of New Pump and Motor Assemblies located at the City's Booster Pump Stations; and
- c. Authorize the City Manager to execute the Purchase Order and all related documents.

6) RECEIVE AND FILE AN UPDATE REGARDING COVID-19 RESPONSE EFFORTS

Recommend that the City Council receive a presentation from staff related to the City's COVID-19 efforts, including, but not limited to:

- a. Review of the City's COVID-19 planning, response, enforcement, and education efforts, and related policy initiatives; and
- b. Review of financial assistance programs and the pursuit of funding opportunities, and related recommendations, as appropriate.

ADMINISTRATIVE REPORTS

7) CONSIDERATION TO DEFER THE PLACEMENT OF LIENS ON REAL PROPERTY FOR NON-PAYMENT OF RESIDENTIAL AND COMMERCIAL SOLID WASTE COLLECTION SERVICES BILLINGS UNTIL FISCAL YEAR 2022-2023

Recommend that the City Council defer the placement of liens on real property for nonpayment of residential and commercial solid waste collection services billings until Fiscal Year 2022-2023 given the following conditions:

- a. At the beginning of Fiscal Year 2022-2023, City agrees to issue liens going back to start of FY 2019-2020 to cover the three-year period of deferrals; and
- b. Republic Services agrees not to interrupt service for customers until three attempts are made via phone or mail, followed up by one more attempt through a site visit. After all four attempts are made, Republic Services will then interrupt service and remove the containers (only after 90 days past due).

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8) PRESENTATION AND DISCUSSION OF COMMUNITY OUTREACH AND DEVELOPMENT OPTIONS BY AZURE DEVELOPMENT, INC., FOR THE OPPORTUNITY SITE AT PARKING LOT NO. 3

Recommend that the City Council:

- a. Receive and file a presentation regarding a draft community outreach plan with Azure Development, Inc. in accordance with an Exclusive Negotiation Agreement (Contract No. 1959); and
- b. Provide staff with direction regarding the draft community outreach plan, as appropriate.

9) CONSIDERATION TO ADOPT THE CITYWIDE PARKING MANAGEMENT MASTER PLAN

Recommend that the City Council:

- a. Receive and file a presentation regarding the final Citywide Parking Management Master Plan Report; and
- b. Adopt the Parking Management Master Plan.

10) CONSIDERATION TO AUTHORIZE A PURCHASE ORDER WITH ENVIROGEN TECHNOLOGIES, INC. FOR AN ION EXCHANGE NITRATE REMOVAL TREATMENT SYSTEM AT THE CITY'S GROUNDWATER WELL NO. 3

Recommend that the City Council:

- a. Waive formal bidding requirements under Section 2-801(a) of the City's Purchasing Ordinance that allows waiving bidding requirements to purchase special equipment or supplies needed to be compatible with existing equipment, or to perform complex or unique functions; and
- b. Authorize a Purchase Order with Envirogen Technologies, Inc. (Proposal for Well 3 Nitrate Treatment System), in an amount not-to-exceed \$1,484,000 for the purchase of a proprietary ion exchange nitrate removal treatment system at the City's groundwater Well No. 3; and
- c. Authorize the City Manager to execute the Purchase Order and all related documents.

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11) CONSIDERATION TO ADOPT A RESOLUTION SETTING THE PROPERTY TAX RATE REQUIRED TO MEET THE CITY'S OBLIGATION TO THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM FOR FISCAL YEAR 2021-2022

Recommend that the City Council:

- a. Adopt Resolution No. 8086 establishing the amount necessary to be raised by taxation for the City's annual payment to the California Public Employees' Retirement System;
- b. Fix the property tax rate for Fiscal Year 2021-2022 at \$0.169975 per \$100 of assessed valuation; and
- c. Levy that tax rate upon all taxable property in the City.

12) CONSIDERATION TO DECLARE A DROUGHT IN SAN FERNANDO AND CREATE AN EDUCATION CAMPAIGN TO ENCOURAGE CONSERVATION

This item was agendized by Councilmember Hector A. Pacheco

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julia Fritz, CMC

City Clerk

Signed and Posted: August 12, 2021 (5:30 p.m.)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website (www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 at least 48 hours prior to the meeting.
