



VICE CHAIR FRANCISCO ARRIZON
COMMISSIONER DEE AKEMON
COMMISSIONER CARLOS HERNANDEZ
COMMISSIONER NICOLE MOHR
COMMISSIONER RUDY TRUJILLO

TRANSPORTATION AND SAFETY COMMISSION
REGULAR MEETING NOTICE AND AGENDA
SEPTEMBER 1, 2021 – 6 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340

TELECONFERENCE – PER GOVERNOR’S EXECUTIVE ORDER

SPECIAL NOTICE REGARDING COVID-19

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act-related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that the San Fernando Transportation and Safety Commission will participate in meetings telephonically.

PUBLIC PARTICIPATION OPTIONS TO HELP REDUCE THE SPREAD OF COVID-19

- 1. WATCH THE MEETING:** Pursuant to the Executive Order and given the current health concerns, members of the public can access meetings live on-line, with audio and video via YouTube Live, at: <https://www.youtube.com/c/CityOfSanFernando>
- 2. SUBMIT PUBLIC COMMENT VIA EMAIL:** Members of the public may submit comments by email to MPadilla@sfcity.org no later than **4:00 p.m. the day of the meeting**, to ensure distribution to the Transportation and Safety Commission prior to consideration of the agenda. Comments received via email will be distributed to the Transportation and Safety Commission, read into the record, limited to three minutes, and made part of the official public record of the meeting.
- 3. CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:** Members of the Public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Chair.

Call-in Telephone Number: (669) 900-6833
Meeting ID: 841 9039 6534
Passcode: 323371

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When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

Note: This is audio only and no video.

CALL TO ORDER/ROLL CALL

Vice Chair Francisco Arrizon
Commissioner Dee Akemon
Commissioner Carlos Hernandez
Commissioner Nicole Mohr
Commissioner Rudy Trujillo

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

DECORUM AND ORDER

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Public members attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

PUBLIC STATEMENTS – WRITTEN/ORAL

Members of the public may submit comments by email to MPadilla@sfcity.org no later than **4:00 p.m. the day of the meeting**, to ensure distribution to the Transportation and Safety Commission prior to consideration of the agenda. Comments received via email will be distributed to the Transportation and Safety Commission, read into the record, limited to three minutes, and made part of the official public record of the meeting. Callers interested in providing a [live public comment](#) may [call-in between 6:00 p.m. and 6:15 p.m.](#) and will be limited to three minutes. The call-in period may be extended by the Chair.

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CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Transportation and Safety Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

1. REQUEST TO APPROVE MEETING MINUTES OF AUGUST 4, 2021 – REGULAR MEETING

ADMINISTRATIVE REPORTS

1. BEAUTIFICATION PROGRAM REVIEW

2. REORGANIZATION OF THE COMMISSION – SELECTION OF CHAIR AND VICE CHAIR (IF NECESSARY)

3. DISCUSSION REGARDING THE LOCATION OF STOPS ALONG THE CITY OF SAN FERNANDO TROLLEY ROUTE

GENERAL COMMISSION COMMENTS

STAFF COMMUNICATION

1. SAFE AND ACTIVE STREETS PLAN

2. RECENT TRAFFIC STUDIES IN THE CITY - UPDATE

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Maria Padilla, Executive Assistant

Signed and Posted: August 26, 2021 (4:00 p.m.)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting at the Public Works Department Public Counter. Any public writings distributed by the Transportation & Safety Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the Public Works Department Public Counter located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/ accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Public Works Department Office at (818) 898-1222 at least 48 hours prior to the meeting.



CITY OF SAN FERNANDO
TRANSPORTATION AND SAFETY COMMISSION

REGULAR MEETING
MINUTES
AUGUST 4, 2021
ZOOM MEETING STREAMED ON YOUTUBE

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE TRANSPORTATION & SAFETY COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <https://www.youtube.com/c/CityOfSanFernando>

CALL TO ORDER/ROLL CALL

Commissioner Mohr called the meeting to order at 7:04 p.m. Executive Assistant, Maria Padilla, called the roll call.

The following persons were recorded as present:

Present:

Commissioners Dee Akemon, Nicole Mohr, and Rudy Trujillo (via Zoom).

Absent:

Vice Chair Francisco Arrizon (Notified staff he was unable to attend.)

Also Present:

Director of Public Works Matt Baumgardner, Civil Engineering Assistant II Manuel Fabian and Executive Assistant Maria Padilla

PLEDGE OF ALLEGIANCE

Commissioner Mohr led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Akemon motioned to approve the agenda for the August 4, 2021 Transportation and Safety Commission meeting with the following changes. 1) Move Presentation after

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Consent Calendar and 2) Table Reorganization of the Commission. Commissioner Mohr seconded the motion. The motion carried with the following votes:

AYES:	D. Akemon, N. Mohr, and R. Trujillo - 3
NOES:	None
ABSENT:	F. Arrizon - 1
ABSTAIN:	None

OATH OF OFFICE

Maria Padilla administered the Oath of Office for incoming Transportation and Safety Commission member Carlos Herrera.

PUBLIC STATEMENTS – WRITTEN/ORAL

1. Councilmember Cindy Montañez thanked the Commission for their work. Councilmember Montañez welcomed Commissioner Hernandez and shared his background with the Commission.

CONSENT CALENDAR

Commissioner Mohr motioned to approve the minutes for the July 7, 2021 Transportation & Safety Commission meeting. Commissioner Akemon seconded the motion. The motion carried with the following votes:

AYES:	D. Akemon, C. Hernandez, N. Mohr, and R. Trujillo - 4
NOES:	None
ABSENT:	F. Arrizon - 1
ABSTAIN:	None

PRESENTATION

1. **CITYWIDE PARKING MANAGEMENT MASTER PLAN UPDATE** – Brian Marchetti with KOA and team provided presentation and responded to questions.

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ADMINISTRATIVE REPORTS

1. **REORGANIZATION OF THE COMMISSION – SELECTION OF CHAIR AND VICE CHAIR (IF NECESSARY)** – Item was tabled.

2. **CONSIDERATION TO CHANGE REGULAR COMMISSION MEETING TIME** – Commissioner Mohr provided background information. Regular meeting time was changed from 6 p.m. to 7 p.m. to accommodate former Commissioner. Commissioner Trujillo motioned to change regular meeting time to 6 p.m. Commissioner Akemon seconded the motion. The motion carried with the following votes:

AYES:	D. Akemon, C. Hernandez, N. Mohr, and R. Trujillo - 4
NOES:	None
ABSENT:	F. Arrizon - 1
ABSTAIN:	None

3. **DISCUSSION OF POTENTIAL TRAFFIC STUDY ALONG WOLFSKILL STREET BETWEEN WOODWORTH STREET AND HOLLISTER STREET** – Matt Baumgardner briefed the Commission on the issue that came in as a public comment. Commissioner Mohr motioned to direct staff to conduct traffic study and bring back findings. Commissioner Akemon seconded the motion. The motion carried with the following votes:

AYES:	D. Akemon, C. Hernandez, N. Mohr, and R. Trujillo - 4
NOES:	None
ABSENT:	F. Arrizon - 1
ABSTAIN:	None

GENERAL COMMISSION COMMENTS

Commissioner Trujillo welcomed Commissioner Hernandez. Commissioner Trujillo commended the SFPD for participating in the bike ride held on July 23 in honor of LAPD officer Martinez.

Commissioner Hernandez thanked the Commission for work they have done and Councilmember Montañez for the appointment. Commissioner Hernandez shared his focus on transportation, technical experience and experience as a San Fernando resident.

Commissioner Akemon welcomed Commissioner Hernandez. Commissioner Akemon would like to be informed of traffic count findings for Eighth Street.

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Commissioner Mohr welcomed Commissioner Hernandez. Commissioner Mohr informed the Commission that LAUSD starts in two weeks and also congratulated SFPD for grant they received.

STAFF COMMUNICATION

1. **SAFE AND ACTIVE STREETS PLAN** - Matt Baumgardner provided update on the Safe and Active Streets Project. Commissioner Hernandez briefed the Commission on recent walk audits.

Mr. Baumgardner informed the Commission that traffic counters were out on Eighth Street due to a request for speed humps. Traffic study did not show supporting data for speed humps.

Mr. Fabian received quotes for installing the stop signs and Pavement markings at Fourth and Fermoore. Installation is expected to take place within a month.

Flashing beacons will be installed at S Huntington and Griffith.

Parking lot signage will be installed at entrances of all 12 parking lots displaying parking hours.

Staff will email Commission when work has been completed.

ADJOURNMENT

Commissioner Trujillo motioned to adjourn the meeting at 8:16 p.m. Commissioner Akemon seconded the motion. The motion carried with the following votes:

AYES:	D. Akemon, C. Hernandez, N. Mohr, and R. Trujillo - 4
NOES:	None
ABSENT:	F. Arrizon - 1
ABSTAIN:	None



AGENDA REPORT

To: Vice Chair Francisco Arrizon and Commissioners

From: Matt Baumgardner, Director of Public Works

Date: September 1, 2021

Subject: Consideration to Review and Provide Feedback Regarding the Proposed Scope of the City Council Beautification Ad Hoc Committee and San Fernando Beautification Program Concept

RECOMMENDATION:

It is recommended that the Transportation and Safety Commission receive a presentation and provide feedback on the proposed scope of the City Council Beautification Ad Hoc Committee and San Fernando Beautification Program concept.

BACKGROUND:

1. City Council Ad Hoc Committees consist of either one or two Councilmembers, have a clear and definite scope, and dissolve upon completion of the scope, unless otherwise extended by the City Council with a new scope. Ad Hoc committees are less formal than standing committees and are therefore not subject to the requirements of the Ralph M. Brown Act.
2. On June 21, 2021, the City Council received and filed an informational report on the creation of a San Fernando Beautification Program (Attachment "A"). Following City Council discussion, an ad hoc committee was formed to develop the scope of a citywide beautification program. Councilmembers Cindy Montañez and Celeste Rodriguez were appointed to the "Beautification Program Ad Hoc Committee."
3. On July 27, 2021, the City Council discussed the proposed scope of the Beautification Program Ad Hoc Committee and related Beautification Program concept. After a robust discussion, City Council unanimously passed the following motion:

"Motion by Councilmember Pacheco, seconded by Councilmember Montañez, to approve the City Manager's recommendation to take the paragraph as listed in Consent Calendar Item 1, regarding the proposed Scope of the San Fernando Beautification Program Ad Hoc Committee and present the Scope to the Planning and Preservation and Parks, Wellness, Recreation Commissions seeking recommendations on the elements of the Beautification Plan; and bring back the feedback on the Scope to the City Council for consideration at a later date."

ANALYSIS:

The description for the Beautification Ad Hoc Committee is as follows:

The Beautification Ad Hoc Committee will develop recommendations to City Council related to establishing a community beautification program, including, but not limited to, engaging residents, community groups, local schools, funding sources, and any available resources to provide the community with clean streets, parks, trails, public parking facilities, etc. within the City. The committee will identify program costs, staff resources needed, and program guidelines for at minimum quarterly cleanup events. The Committee will work with staff to provide education to the community, identify high-need areas to address through community clean-up events, and identify policy and program recommendations to address blight and maintain neighborhoods, public spaces and commercial corridors clean and free of trash and debris.

The City Council has directed the Planning and Preservation Commission and Parks, Wellness and Recreation Commission to review the proposed scope of the Beautification Ad Hoc Committee, as well as elements included in the San Fernando Beautification Program concept (Attachment "A"), and provide feedback. The Ad Hoc Committee is meeting with the Transportation and Safety Commission and Education Commission in September 2021 to receive feedback. The City Council will discuss and consider feedback from the Commissions at a future City Council meeting.

ATTACHMENT:

- A. City Council Agenda Report re: San Fernando Beautification Ad Hoc and Beautification Program Concept



AGENDA REPORT

To: Mayor Sylvia Ballin and Councilmembers

From: Nick Kimball, City Manager
By: Matt Baumgardner, Director of Public Works

Date: July 27, 2021

Subject: Consideration to Approve the Community Clean-up Project within the Mission City Bike Trail and Downtown Mall Area in August 2021 and Authorize the San Fernando Beautification Program Ad Hoc Committee to Develop a List of Additional Beautification Projects

RECOMMENDATION:

It is recommended that the City Council:

- a. Approve a Community Clean-up Project within the Mission City Bike Trail and in the Downtown mall area in August 2021; and
- b. Authorize the San Fernando Beautification Program Ad Hoc Committee to explore additional Community Clean-up efforts, identify a list of potential projects, including in residential neighborhoods, and develop public education materials to the City Council by September 2021.

BACKGROUND:

1. On June 21, 2021, the City Council received and filed an informational report on the creation of a San Fernando Beautification Program (Attachment "A"). Following City Council discussion, an ad hoc committee was formed to develop the scope of a citywide beautification program. Councilmembers Cindy Montañez and Celeste Rodriguez were appointed to the committee.
2. On July 6, 2021, the San Fernando Beautification Program Ad Hoc committee met to discuss a scope for the citywide beautification program, develop a description of purpose for the Ad Hoc and identify potential clean-up projects in the City.
3. On July 19, 2021, the City Council continued this item to a special meeting date uncertain.

Consideration to Approve the Community Clean-up Project within the Mission City Bike Trail and Downtown Mall Area in August 2021 and Authorize the San Fernando Beautification Program Ad Hoc Committee to Develop a List of Additional Beautification Projects

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ANALYSIS:

As a first step at its meeting of July 6, 2021, the Ad Hoc committee developed the following description of the committee's purpose:

The Beautification Ad Hoc Committee will develop recommendations to City Council related to establishing a community beautification program, including, but not limited to, engaging residents, community groups, local schools, funding sources, and any available resources to provide the community with clean streets, parks, trails, public parking facilities, etc. within the City. The committee will identify program costs, staff resources needed, and program guidelines for at minimum quarterly cleanup events. The Committee will work with staff to provide education to the community, identify high-need areas to address through community clean-up events, and identify policy and program recommendations to address blight and maintain neighborhoods, public spaces and commercial corridors clean and free of trash and debris.

Following the discussion on the Ad Hoc committee's purpose, potential clean-up projects were discussed including those that could be undertaken within shared areas like parks, parking lots, and the bike trail, as well as neighborhood clean-up events similar to those conducted in the early 2000's. It was determined that resources could be mobilized quickly and efficiently for a proposed clean-up of the Mission City Bike Trail adjacent the Metrolink railway track. This project would involve bringing in volunteers on a Saturday in August 2021 to help clear weeds, litter, and to repaint some of the signs. Clean up and repainting of signs would also be addressed within the downtown San Fernando Mall area. The color scheme of the sign painting would be consistent with the Mission color-palette similar to the one completed as part of the recent community clean-up at Parking Lot No. 4 at the corner of Brand Boulevard and Truman Street.

The Ad Hoc committee also began to explore the logistics of residential neighborhood clean-up events. Staff will research the methods that were utilized during past events and meet with the Ad Hoc committee to develop proposed methods for identifying key neighborhoods, bilingual educational materials, outreach to residents, required volunteer and staff resources, and partnership with the City's current waste hauler, Republic Services, to complete these clean-up events successfully. The Ad Hoc committee will report to the City Council in September 2021 on the next round of proposed clean-up events to include both publicly-owned areas and residential neighborhoods.

In addition to existing staff, these beautification efforts will receive support from the new maintenance and code enforcement positions approved in the Fiscal Year 2021-2022 budget.

Consideration to Approve the Community Clean-up Project within the Mission City Bike Trail and Downtown Mall Area in August 2021 and Authorize the San Fernando Beautification Program Ad Hoc Committee to Develop a List of Additional Beautification Projects

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BUDGET IMPACT:

The cost estimate for conducting the Mission City Bike Trail and Downtown mall area clean-up in August 2021, would be approximately \$600 for staffing of two maintenance workers to assist with gathering the litter and weeds cleared during the event and disposing of those at the City's maintenance yard. Funding is available for this project in the Facilities Management wages account 043-390-0000-4103.

CONCLUSION:

It is recommended that the City Council approve a community clean-up event within the Mission City Bike Trail and Downtown mall area to take place during August 2021 and to authorize the committee to explore and report to City Council by September 2021 on a list of potential clean-up events in shared areas and residential neighborhoods.

ATTACHMENT:

A. San Fernando Beautification Program



SAN FERNANDO BEAUTIFICATION PROGRAM

Presented By:

Cindy Montañez
Councilmember

Celeste Rodriguez
Councilmember

Dave Bernal
Planning Commissioner

Yvonne Mejia
Planning Commissioner

SAN FERNANDO BEAUTIFICATION PROGRAM

PLAN OF ACTION

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**"IF WE HAD
CLEAN STREETS,**

**ALOT OF
OTHER THINGS,
WOULD
TAKE CARE OF
THEMSELVES
EFFORTLESSLY."**



BEAUTIFICATION GOALS

The City of San Fernando will pride itself on having clean streets, parks, trails, parking lots, storm drains, and public facilities. We know this investment will result in safer and healthier streets for our kids, senior citizens, businesses, visitors and all our residents.

GOALS

The City will lead by example by keeping our streets, parks, parking lots, trails, storm drains and other publicly-owned property free of trash and debris.

Organize quarterly neighborhood cleanups to help residents and property owners keep their properties free of trash and debris.

Establish daily public parking lot clean up.

Establish a text and online beautification response hotline.

Re-institute a Neighborhood Action Response Team to coordinate Police Department, Community Preservation and other department responses around challenging properties.

TEAM APPROACH



The City's Public Works director will designate a Public Works employee to oversee the schedule, budget, outreach and assessment for the San Fernando Beautification program. We will implement a team approach to engage as many people as possible.

BEAUTIFICATION TEAM

Public Works
Residents
Community Volunteers
Business Community
Waste Hauler
Sweeper

TEAM UP TO CLEAN UP

.....

All residents, businesses and volunteers are invited to join our San Fernando Beautification Team to eliminate trash on our streets, storm drains, parks, trails and parking lots.

Residents can organize block clean ups or beautification events and receive support from the city for trash bags, trash pickers, disposal, etc.

NEIGHBORHOOD CLEAN UPS



The city will organize **quarterly neighborhood clean ups** in collaboration with the city's waste hauler and the Neighborhood Beautification Team. Waste hauler will provide trash bins per clean up for disposal of large items.



The city will provide 2-3 week notification to residents in the predetermined Clean Up Zone. **Volunteers will walk door-to-door** to help with disposal of items, providing special help to seniors and disabled residents.



The **Community Preservation team** will revisit **Clean Up Zone** to address any remaining concerns or violations. Additional priority and follow up through the **Neighborhood Action Task Force** will be assigned to a challenging property.



The city can give residents, businesses or community-based organizations the opportunity to '**Adopt-a-Piece of San Fernando**'. A thank you sign can be installed in honor of the adopter who will help maintain key public areas clean.

"Our neighborhood between Glenoaks and 8th and Maclay and the Pacoima Wash positively changed when the City organized its first Clean Up here 20 years ago"

*-Susan LLamas,
Resident, Teacher &
Commissioner*



OUR PARKS AND TRAILS

CLEAN. SAFE. BEAUTIFUL

Our parks and trails are one of our community's most important assets and often the only place kids, families and individuals can be in natural open spaces, so these places must be kept clean, safe and beautiful.

.....

The city should maintain a maintenance schedule for each park and trail and identify four Beautification Projects annually that can involve community volunteers, such as painting the picnic benches at Las Palmas Park and cleaning the Mission City Trail/Bike Path.

.....

The city can partner with the Fernandeño-Tataviam Tribe to replant the native landscapes at Rudy Ortega Heritage Park; TreePeople to restore and maintain the Pacoima Wash Natural Park and sports leagues and other nonprofits for other parks.



PARKING LOT CLEAN UP



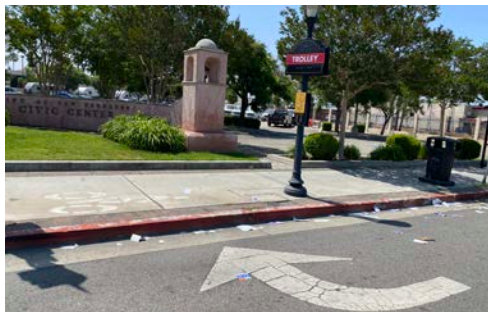
Improve Parking Lot Sweeping and Trash Pickup

The city should work with the business community to establish a daily parking lot cleaning schedule, sidewalk pressure washing and improve trash bin pick up in commercial areas.

.....

Enforce No Overnight Parking

The city should enforce no overnight parking in its public parking lots unless a business has a short-term permit provided on a limit basis.



Improve signage and lighting

The city should develop a maintenance plan for its signage and lighting at public parking lots.

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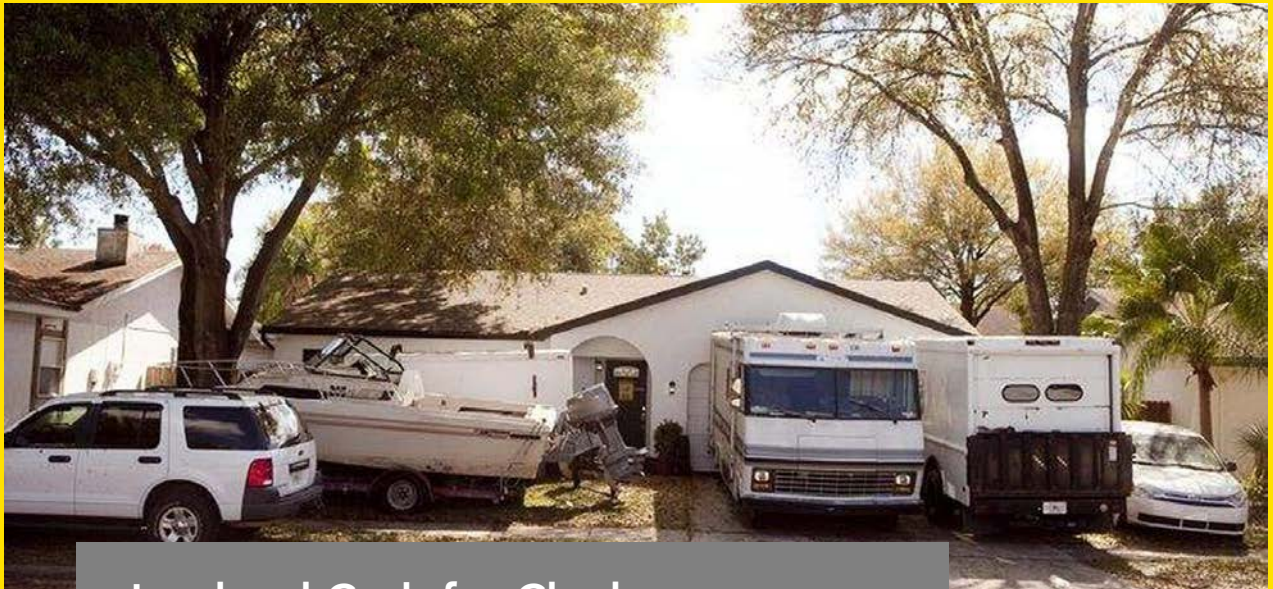
Develop schedule for parking lot resurfacing

The city should develop a plan for parking lot resurfacing and re-striping.



INOPERABLE VEHICLES

There are numerous inoperable or unregistered vehicles located on public and private property. The city can provide a financial incentive for inoperable vehicles registered in San Fernando prior to 2021 to incentivize vehicle owners to dispose of those vehicles. After a 6-12 month period, Code Enforcement will enforce its rules and regulations, including financial penalties.



Is a local Cash for Clunkers program
feasible?



TEXT AND ONLINE BEAUTIFICATION RESPONSE HOTLINE

Easy Reporting

The city will establish a 24-hour text and online response line for people to report a public works problem or request public works service; including but not limited to: illegal dumping and debris, dirty parks or streets, potholes, fallen trees, bike path cleanliness, graffiti, public lighting repair, etc.

Fast Response. Happy Residents and Businesses

Public Works will designate individuals who will receive direct text and online requests and have authority to assign personnel or Beautification Team members to respond immediately.

COMMUNITY FIRST

ALIGN WITH CURRENT CITY STRATEGIC GOALS AND EFFORTS

In order to maximize the efficient use of taxpayer dollars, the city will coordinate its San Fernando Beautification Program with current efforts to improve city services, prioritize public safety, invest into making San Fernando more walkable and pedestrian-friendly, and green our neighborhoods by planting and caring for 2,000 trees over the next five years.

In addition, the City Council and City Manager should re-establish an internal **Neighborhood Action Response Team** to coordinate all city departments to identify and resolve problems with the most challenging properties.



What we do matters



CALLES VERDES TREE PLANTING

2,000 street trees

In partnership with TreePeople, the city will plant and care for 2,000 trees over the next 5 years. The trees will increase tree canopy by 33% and beautify streets. *Calles Verdes* also includes improvements to Lot 4: Brand/Truman and Carlisle Street.



SAFE AND ACTIVE STREETS

8 Street Designs

The city hired Toole Design to help identify and design safety and green improvements for 8 high-priority streets with heavy use by pedestrians and cyclists. In addition, the city will initiate a Safe Routes to School planning process in 2021-22 to get kids in public schools safe to school.



GET TO ZERO: HOMELESS RESPONSE

0 People Living on the Streets

The city hired LeSar & Associates to develop a Homeless Action Plan to get people off the streets or vehicles and into safe places to live. In addition, the City should establish a Homeless Command Center to address these issues on a daily basis.

WE ARE READY TO CLEAN UP!



BASIC, FUN AND NECESSARY

Several residents, some local businesses and nonprofit partners have offered to volunteer.

.....

We are happy to take the lead in organizing the San Fernando Beautification Team and inviting residents, business leaders, schools and nonprofit partners to volunteer as we put together Clean Up events and work to maintain our city clean.

.....

This is an investment that will have long-term results and physically change the quality of life for our residents, businesses and visitors.

It's our time to lead by example.

A photograph of a suburban street with large trees and parked cars, partially obscured by a red overlay. The red overlay covers the upper two-thirds of the image, with a vertical yellow-green translucent strip on the right side. The text "SAN FERNANDO DESERVES THE BEST!" is written in white, bold, sans-serif capital letters across the red area. A thin yellow horizontal line is positioned below the text.

**SAN FERNANDO
DESERVES THE BEST!**

To: Vice Chair Francisco Arrizon and Commissioners

From: Matt Baumgardner, Director of Public Works

Date: September 1, 2021

Subject: Reorganization of the Transportation and Safety Commission

RECOMMENDATION:

It is recommended that the Transportation and Safety Commission proceed with a reorganization of the Commission and the selection of its Chair and Vice Chair (if necessary).

BACKGROUND:

1. The Transportation and Safety Commission (TSC) is composed of five members – each appointed by a different councilmember.
2. Each year, the members shall elect a Chair and Vice Chair per Municipal Code 1957, § 13.25, Section 90-71 (Attachment “A”).
3. On February 3, 2021, the TSC conducted an annual reorganization and selected a new chair (Clarissa Tolentino) and a new vice chair (Francisco Arrizon).
4. On July 6, 2021, the chair of the Commission formally resigned.

ANALYSIS:

In accordance with Municipal Code 1957, § 13.25, Section 90.71, the TSC shall meet annually to choose one of its members as Chair and another of its members as Vice Chair. The terms of office of the Chair and Vice Chair shall be for one year. Since the Chair of the TSC stepped down on July 6, 2021, a new chair should be selected to complete this year’s term. Any member of the TSC can be considered, including the existing Vice Chair. If the Vice Chair were selected to be Chair, then the TSC would then continue the process to select a new Vice Chair.

Any member of the Commission may make nominations for the position of Chair and Vice Chair (if necessary). The process for selecting a Chair and Vice Chair is as follows:

Election of the Chair.

1. The current Vice Chair opens the nominations for the position of Chair.
2. Nomination(s) is/are made for Chair, and seconded.
3. Hearing no objections, a motion is made to close the nominations.
4. The Executive Assistant conducts a roll call vote and Commissioners announce their vote for Chair until one is elected by majority vote.
The Executive Assistant announces the results.

Election of the Vice Chair (if necessary).

1. The new Chair opens the nominations for the position of Vice Chair.
2. Nomination(s) is/are made for Vice Chair, and seconded.
3. Hearing no objections, a motion is made to close the nominations.
4. The Executive Assistant conducts a roll call vote and Commissioners announce their vote for Vice Chair until one is elected by majority vote.
5. The Executive Assistant announces the results.

BUDGET IMPACT:

There is no budget impact associated with the annual reorganization of the Transportation and Safety Commission.

CONCLUSION:

Staff recommends that the TSC select a new Chair to replace the former Chair and, if necessary, a new Vice Chair, in accordance with Municipal Code 1957, §13.25, Section 90.71.

ATTACHMENT:

- A. Municipal Code 1957, §13.25, Section 90.71

Sec. 90-71 - Established; composition; appointment and compensation of members; officers.

- a) There is established a transportation and safety commission of five members to be appointed by a different appointing councilperson, with such appointment to be ratified by the city council. Each member shall have full participation and voting rights. Each member shall also be a registered voter and city resident. Such members so appointed shall be persons who do not hold any office or position with the city. The terms of office of each member shall be one year.
- b) The members shall organize the transportation and safety commission and shall elect a chair and vice-chair. In the absence of the chair and vice-chair, any other member shall call the commission to order, whereupon a chair shall be elected from the members present to preside for that meeting.

(Code 1957, § 13.25; Ord. No. 1586, § 6, 3-16-2009)

To: Vice Chair Francisco Arrizon and Commissioners

From: Matt Baumgardner, Director of Public Works

Date: September 1, 2021

Subject: Discussion Regarding the Location of Stops along the City of San Fernando Trolley Route

RECOMMENDATION:

It is recommended that the Transportation and Safety Commission (TSC) discuss and provide feedback on the location of stops along the San Fernando Trolley route.

BACKGROUND:

1. On August 16, 2021, the City Council received a comment from a resident regarding the potential of adding a new stop along the San Fernando Trolley route. Staff was instructed by City Council to look into the trolley route. Commissioner Mohr, who attended the Council meeting, also asked for this item to be added to the TSC agenda for September 2021.

ANALYSIS:

The City last made a modification to the route of the San Fernando Trolley in 2012. Several meetings were held with the TSC and City Council between 2010 and 2012 to discuss an in-depth study prepared by an outside consultant that reviewed the performance of the system, collected input from riders, and made enhancements to the service. A new route (Attachment "A") was developed and tested with the Community before returning to City Council on February 6, 2012 to approve the recommended route changes. This route is still in existence today.

As a first step in reviewing the current trolley route, staff recommends that data be collected from the Trolley service provider, Parking Company of America, on ridership details at each of the trolley stop locations. Staff can also explore methods for conducting surveys with the residents on desired routes and schedules of service. Based on this information, staff can develop recommendations to be presented at a future TSC meeting.

BUDGET IMPACT:

There is no current budget impact for collecting data on ridership of the San Fernando Trolley. Staff can return at a future TSC meeting to present costs associated with installing a new stop along the route and any potential costs associated with changes in service to accommodate additional time in completing the route. Use of outside consultants to conduct more in depth studies, can also be presented to the TSC.

CONCLUSION:

The TSC should provide direction to Staff on the type of information they would like presented for future discussions on San Fernando Trolley route modifications.

ATTACHMENT:

A. San Fernando Trolley Route

SAN FERNANDO TROLLEY ROUTE

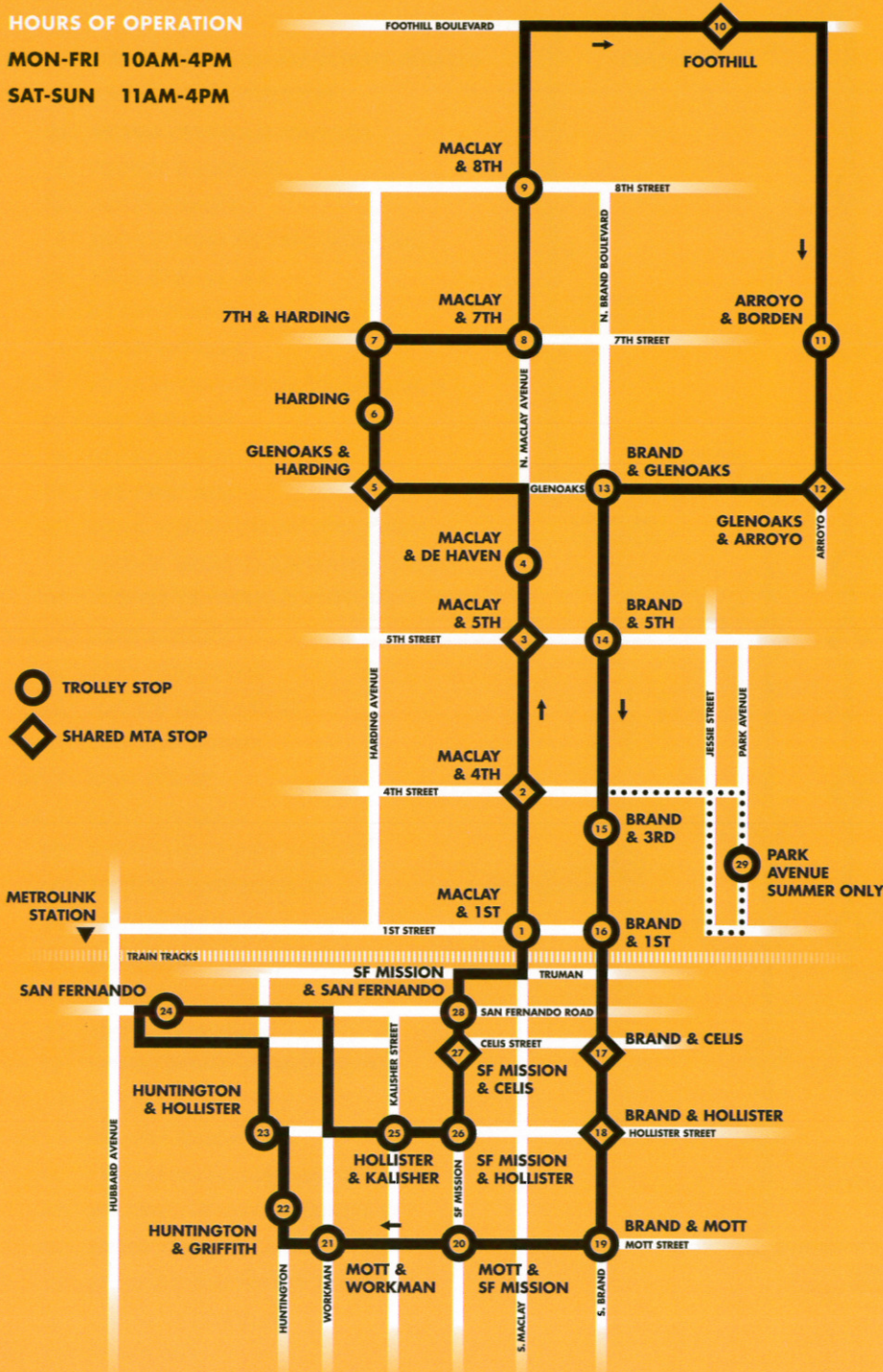
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THE CITY OF
SAN FERNANDO

HOURS OF OPERATION

MON-FRI 10AM-4PM

SAT-SUN 11AM-4PM



DESTINATION STOPS

DESTINATION	STOPS
CESAR E. CHAVEZ LEARNING ACADEMIES	11, 12
FIRST LUTHERAN SCHOOL	4
FOOTHILL SHOPPING CENTER	10
GLENOAKS SCHOOL	5
LA RINDA PLAZA	21
LAKEVIEW CHARTER HIGH SCHOOL	9
LAS PALMAS PARK	23
LIBRARY PLAZA	1, 2
MISSION PLAZA	1
MORNINGSIDE ELEMENTARY SCHOOL	3, 14
MTA LINES 230	20
MTA LINES 234	8
MTA LINES 292	13
NORTHEAST VALLEY HEALTH CLINIC	24
NUEVA ESPERANZA CHARTER SCHOOL	2
O'MELVENY ELEMENTARY SCHOOL	19
PIONEER PARK	5, 6, 7
RECREATION PARK	29
SANTA ROSA SCHOOL	21
SENIOR HOUSING	25
SF CITY HALL	1, 16
SF COURTHOUSE	1, 2, 15, 16
SF EARLY EDUCATION CENTER	20
SF ELEMENTARY SCHOOL	20
SF HIGH SCHOOL	19
SF LIBRARY	1, 2
SF MALL	17, 27, 28
SF MIDDLE SCHOOL	15, 16
SF MISSION SHOPPING CENTER	27, 28
SF PLAZA	1
SF POLICE STATION	1, 16
SF REGIONAL POOL FACILITY	29
SF-SYLMAR METROLINK STATION	24
SOCIAL SECURITY OFFICE	26, 27
ST. FERDINAND'S SCHOOL	17
ST. SIMON'S SCHOOL	3
SWAP MEET	11, 12
UNITED STATES POST OFFICE	17, 27
VISTA DEL VALLE ACADEMY	9



RUTA DEL TROLEBÚS DE SAN FERNANDO

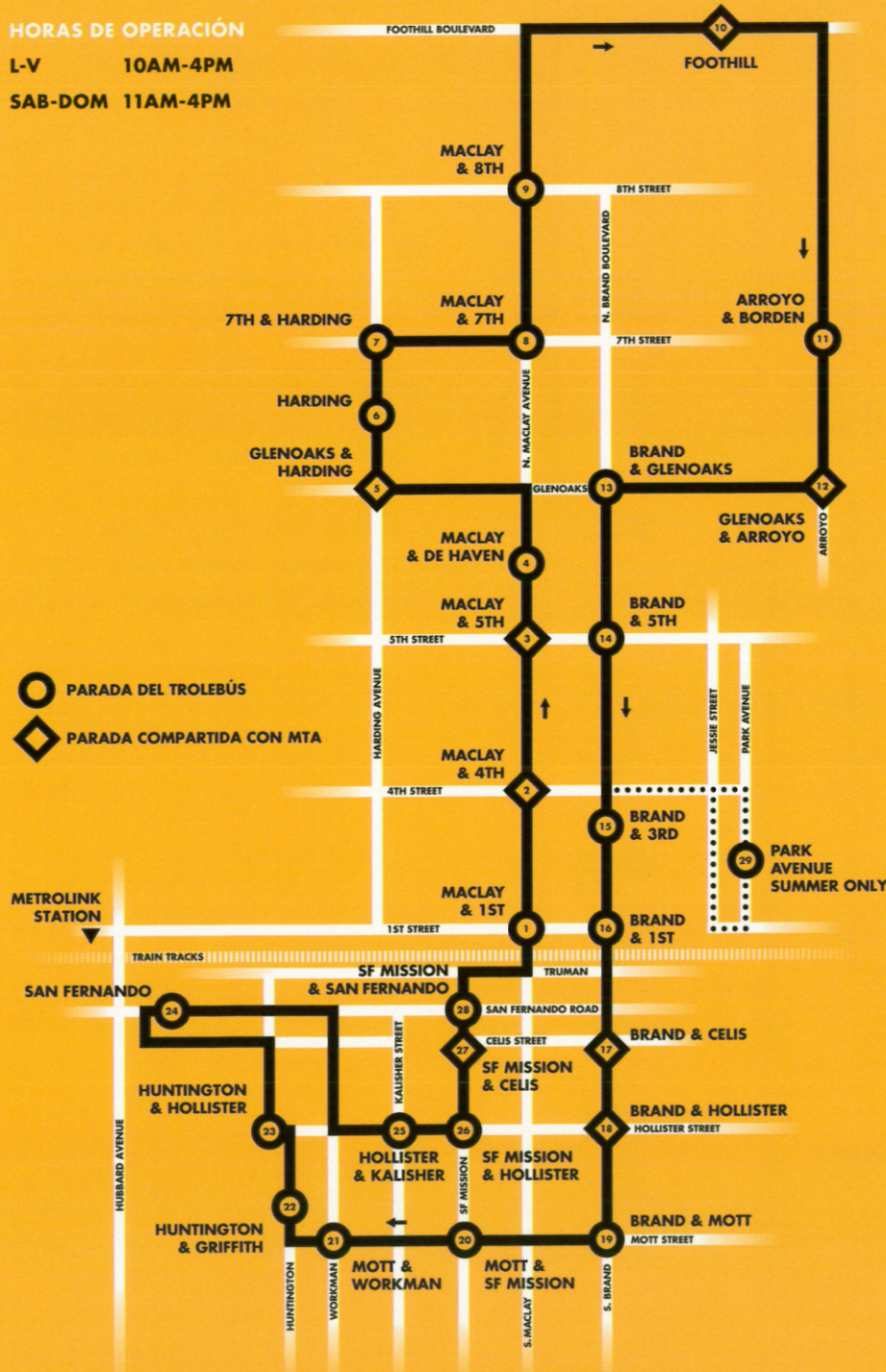
Su ciudad. A su servicio.

THE CITY OF
SAN FERNANDO

HORAS DE OPERACIÓN

L-V 10AM-4PM

SAB-DOM 11AM-4PM



DESTINO PARADAS

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