

**SAN FERNANDO CITY COUNCIL
MINUTES**

**JANUARY 22, 2013 – 6:00 P.M.
REGULAR MEETING**

City Hall Council Chambers
117 Macneil Street
San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Pro Tem Sylvia Ballin called the meeting to order at 6:01 p.m.

Present:

Council: Mayor Pro Tem Sylvia Ballin, and Councilmembers Jesse H. Avila, Joel Fajardo, and Robert C. Gonzales

Staff: Interim City Administrator Don Penman, City Attorney Maribel Medina, and City Clerk Elena G. Chávez

Absent: Mayor Antonio Lopez

PLEDGE OF ALLEGIANCE

Councilmember Fajardo

APPROVAL OF AGENDA

Motion by Councilmember Avila, seconded by Councilmember Fajardo, to approve the agenda. By consensus, the motion carried.

PRESENTATION

The following presentations were made:

- A) RECOGNITION OF FORMER CITY COMMISSIONERS
- B) EAST SAN FERNANDO TRANSIT CORRIDOR PROJECT – UPDATE BY METRO

SAN FERNANDO CITY COUNCIL

MINUTES – January 22, 2013

Page 2

PUBLIC STATEMENTS – WRITTEN/ORAL

Margie Carranza asked about funding going toward a local development and suggested that Robert Parks be made permanent Police Chief.

Samuel Beltran also recommended that Acting Chief of Police Robert Parks be appointed as permanent.

Julian Ruelas talked about the bus shelter item and suggested that Council choose the last option in the report (this option has the best fit and has the best features for the City).

Stormy Haupt said he wanted to clarify that commissioners do not get paid.

CONSENT CALENDAR

Motion by Councilmember Avila, seconded by Councilmember Gonzales, to approve the Consent Calendar Items:

- 1) APPROVAL OF MINUTES OF:
 - a) DECEMBER 26, 2012 – SPECIAL MEETING
 - b) JANUARY 7, 2013 – SPECIAL MEETING
 - c) JANUARY 7, 2013 – REGULAR MEETING
- 2) APPROVAL OF WARRANT REGISTER NO. 13-012
- 3) RESOLUTION TO APPOINT CITY'S REPRESENTATIVES TO THE INDEPENDENT CITIES RISK MANAGEMENT AUTHORITY (ICRMA) GOVERNING BOARD

By consensus, the motion carried.

Interim City Administrator Penman reported that a budget Resolution regarding Item No. 3 would be added to the next meeting agenda.

NEW BUSINESS

- 4) AWARD OF CONTRACT – SLURRY SEAL PROJECT

Public Works Director Ron Ruiz presented the staff report and replied to questions from Councilmembers.

Motion by Councilmember Fajardo, seconded by Councilmember Gonzales, to:

SAN FERNANDO CITY COUNCIL

MINUTES – January 22, 2013

Page 3

- a. Accept the lowest responsive bid from American Asphalt South Inc. for construction of these improvements; and
- b. Authorize the City Administrator to execute a Construction Contract with American Asphalt South Inc. for an amount not to exceed \$376,545.

By consensus, the motion carried.

5) **AWARD OF CONTRACT – BUS SHELTERS**

Public Works Director Ruiz presented the staff report and replied to questions from Councilmembers.

Motion by Councilmember Avila, seconded by Councilmember Gonzales, to:

- a. Award a Contract to Sadie Construction Inc. for the purchase and installation of Bus Shelters;
- b. Authorize the City Administrator to execute a Professional Services Contract with Sadie Construction, Inc. for an amount not to exceed \$217,534; and
- c. Authorize the City Administrator to approve a contingency not to exceed 10% of contract amount.

The motion carried with the following vote:

AYES: Ballin, Avila, Gonzales – 3
NOES: None
ABSTAIN: Fajardo – 1
ABSENT: Lopez

6) **AWARD OF CONTRACT – COPIER LEASE AND MAINTENANCE**

Recreation and Community Services Operations Manager Ismael Aguila presented the staff report and replied to questions from Councilmembers.

Motion by Councilmember Gonzales, seconded by Councilmember Avila, to:

- a. Adopt a Resolution approving a Lease Agreement with De Lage Landen Public Finance, LLC to finance copiers for the City and approve a Maintenance Agreement with Image 2000 to provide copier maintenance services for the City; and
- b. Authorize the Interim City Administrator to execute a Lease Agreement with De Lage Landen Public Finance, LLC that shall not exceed \$71,910 and a Maintenance Agreement with Image 2000 that shall not exceed \$105,318.

SAN FERNANDO CITY COUNCIL

MINUTES – January 22, 2013

Page 4

By consensus, the motion carried.

7) PURCHASE AND INSTALLATION OF 4G WIRELESS MODEMS FOR POLICE VEHICLES

Acting Police Chief Robert Parks presented the staff report and responded to questions from Councilmembers.

Motion by Councilmember Gonzales, seconded by Councilmember Avila, to approve the purchase and installation of four 4G wireless modems and related equipment for four police vehicles in an amount not to exceed \$6,000. By consensus, the motion carried.

8) APPOINTMENT OF INTERIM FINANCE DIRECTOR

Interim City Administrator Penman presented the staff report.

Motion by Councilmember Avila, seconded by Councilmember Gonzales, to authorize the Interim City Administrator to negotiate and execute an agreement with MuniTemps to provide a temporary Interim Finance Director until the position can be filled on a permanent basis. By consensus, the motion carried.

CITY COUNCIL ITEMS

9) APPOINTMENT TO CITY COMMISSION

Motion by Councilmember Avila, seconded by Councilmember Fajardo, to appoint Victor Ponce to the Education Commission. By consensus, the motion carried.

STANDING COMMITTEE UPDATES

No. 1 Budget, Personnel and Finance (BPF)

Councilmember Avila – reported that the Committee discussed the bus shelters, refuse contract, reviewed City Council and departments priority goals, and the possible sale and relocation of the Lopez Villegas House.

No. 2 Housing, Community & Economic Development and Parking (HCEP)

Mayor Lopez – no updates.

No. 3 Natural Resources, Infrastructure, Water, Energy and Waste Management (NRIW)

SAN FERNANDO CITY COUNCIL

MINUTES – January 22, 2013

Page 5

Councilmember Fajardo – reported they were given an update on the Lopez Villegas House, deferred maintenance assessment, waste management contract, and said that the Pacoima Wash Project will be agendized for an upcoming Council meeting.

No. 4 Public Safety, Veteran Affairs, Technology and Transportation (PVTT)

Councilmember Avila – no updates.

No. 5 Education, Parks, Arts, Health and Aging (EPAH)

Councilmember Gonzales – requested to agendize items for their upcoming meeting (i.e. availability of health clinics and health fairs, update of pool facility and 4th of July event, and use of Quimby funds).

GENERAL COUNCIL COMMENTS

Councilmember Avila commended staff for responding to City Council’s inquiries and he talked about virtual policing.

Councilmember Gonzales invited everyone to upcoming events (i.e., Ritchie Valens Memorial Dance and a fundraiser for the Cesar Chávez March).

Councilmember Fajardo talked about the cumbersome process to add items to the Standing Committee agendas and asked questions regarding the slurry seal and bus shelters projects (City Attorney Medina responded).

Mayor Pro Tem Ballin thanked staff and reported that the L.A. County Board of Supervisors recently recognized the City’s Mariachi Master Apprentice Program (it was a very proud moment).

STAFF COMMUNICATION

Interim City Administrator Penman reported that he had a meeting with the Mall Association regarding the Property Based Improvement District (PBID) and this, along with review of the City Council Procedural Manual, will be agendized for a Study Session.

Public Works Director Ruiz requested to add for both PVTT and NRIW Standing Committees the RFP for engineering support services. By consensus, Councilmember agreed.

SAN FERNANDO CITY COUNCIL

MINUTES – January 22, 2013

Page 6

ADJOURNMENT (7:47 P.M.)

Motion by Councilmember Fajardo, seconded by Councilmember Avila, to adjourn the meeting.
By consensus, the meeting was adjourned.

I do hereby certify that the foregoing is a true and correct copy of the minutes of January 22, 2013 meeting as approved by the San Fernando City Council.

Elena G. Chávez
City Clerk