

**SAN FERNANDO CITY COUNCIL
MINUTES**

**FEBRUARY 3, 2014 – 6:00 P.M.
REGULAR MEETING**

City Hall Council Chambers
117 Macneil Street
San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Antonio Lopez called the meeting to order (jointly with the Successor Agency) at 6:05 p.m.

Present:

Council: Mayor Antonio Lopez, Mayor Pro Tem Sylvia Ballin, and Councilmembers Jesse H. Avila, Joel Fajardo, and Robert C. Gonzales

Staff: Interim City Manager Fred Ramirez, Assistant City Attorney Richard Padilla, and City Clerk Elena G. Chávez

PLEDGE OF ALLEGIANCE

Mayor Lopez

APPROVAL OF AGENDA

Councilmember Avila reported that he would like to add an item to the agenda regarding co-sponsoring an Affordable Care Act Workshop.

Assistant City Attorney Padilla stated that this item was brought to the City's attention after the agenda was posted and requires immediate action.

Motion by Councilmember Avila, seconded by Mayor Pro Tem Ballin, to add the item to the agenda. By consensus, the motion carried.

Motion by Mayor Pro Tem Ballin, seconded by Councilmember Gonzales, to approve the agenda as amended. By consensus, the motion carried.

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PUBLIC STATEMENTS – WRITTEN/ORAL

Linda Campanella-Jauron talked about the family who tragically lost their lives in a residential fire and she said that a proposed living memorial could be to make certain that rental properties are safe for occupancy.

Audrey Simons commended the Police Department on the swift response pertaining to a recent break-in incident at the San Fernando Community Health Center.

CONSENT CALENDAR

Motion by Councilmember Avila, seconded by Mayor Pro Tem Ballin, to approve the Consent Calendar Items:

- 1) REQUEST TO APPROVE MINUTES OF:
 - a) JUNE 11, 2012 – SPECIAL MEETING
 - b) NOVEMBER 19, 2012 – REGULAR MEETING
 - c) DECEMBER 3, 2012 – REGULAR MEETING
 - d) JANUARY 21, 2014 – SPECIAL MEETING
 - e) JANUARY 21, 2014 – REGULAR MEETING
 - f) JANUARY 27, 2014 – SPECIAL (JOINT) MEETING
- 2) REQUEST TO APPROVE WARRANT REGISTER NO 14-021
- 3) CONSIDERATION TO AUTHORIZE SUBMITTAL OF GRANT APPLICATIONS TO THE NATIONAL ENDOWMENT FOR THE ARTS AND THE CALIFORNIA ARTS COUNCIL FOR FUNDING SUPPORT OF THE MARIACHI MASTER APPRENTICE PROGRAM
- 4) CONSIDERATION TO ADOPT RESOLUTION NO. 7582 UPDATING THE CITY OF SAN FERNANDO'S TITLE VI PLAN

By consensus, the motion carried.

CONTINUED BUSINESS

- 5) CONSIDERATION OF TRAFFIC MODIFICATION REQUEST FROM VISTA DEL VALLE DUAL LANGUAGE ACADEMY (LOS ANGELES UNIFIED SCHOOL DISTRICT)

Mayor Lopez reported that he and staff met with Los Angeles Unified School District (LAUSD) School Board Member Monica Ratliff and her field deputy to clarify the history of what has occurred regarding the school campus.

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At this time, Mayor Lopez allowed for additional public comments regarding the item.

Carolina Perez is glad to see that the City Council is working with the community.

Julio Anlau, Field Representative for LAUSD Board Member Ratliff, requested that the City (again) table this item for the future date.

There were no further public comments.

Motion by Councilmember Fajardo, seconded by Councilmember Avila, to table this item to an unspecified date to allow City staff to further discuss the matter with the LAUSD School Board and to re-agendize when a new proposal is in place. At that time, staff is to prepare a mailer (not to exceed \$500) for distribution to area residents notifying them of said meeting date/time.

The motion carried with the following vote:

AYES:	Fajardo, Avila, Lopez, Gonzales, Ballin – 5
NOES:	None
ABSENT:	None

NEW BUSINESS

6) CONSIDERATION OF ADOPTION OF RESOLUTIONS APPROVING JOB SPECIFICATIONS FOR RECREATION LEADER III, AMENDING THE SALARY PLAN, AND AMENDING THE TABLE OF ORGANIZATION

Recreation and Community Services Operations Manager Ismael Aguila presented the staff report and replied to questions from Councilmembers.

Mayor Pro Tem Ballin expressed concern regarding part-time employees exceeding the maximum allowable hours (a very costly mistake).

Councilmember Gonzales also suggested keeping an eye on the probation period for the employees (some have passed probation that should not have).

Motion by Councilmember Gonzales, seconded by Mayor Pro Tem Ballin, to:

- a. Adopt Resolution No.7586 approving the job specifications for the position of Recreation Leader III;
- b. Adopt Resolution No. 7583 amending the Salary Plan to include a part-time Recreation Leader III position;

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- c. Adopt Resolution No. 7584 amending the Table of Organization to include two part-time Recreation Leader III positions; and
- d. Authorize the Interim City Manager to initiate the recruitment process for part-time Recreation Leader III personnel.

By consensus, the motion carried.

7) CONSIDERATION OF FISCAL YEAR 2012-2013 CITY ANNUAL FINANCIAL REPORTS

Interim Finance Director Rafaela King presented the agenda report. Both she and Interim City Manager Ramirez responded to questions from Councilmembers.

Interim City Manager Ramirez talked about the mishandling of the issues in the past such as the Grant Fund and the absence of critical loan agreements (i.e., Senior Housing CHFA loan and the Swap Meet loan). He reported that there is a lot of work ahead, staff is looking at different options, and retiring the debt will require a multi-year solution.

By consensus, the following reports were received and filed:

- a. 2013 Comprehensive Annual Financial Report covering the financial activities of both the City and Successor Agency of the Former Redevelopment Agency; and,
 - b. 2013 Cities Financial Transactions Report for the City of San Fernando.
- 8) CONSIDERATION OF CITY ANNUAL LOS ANGELES COUNTY METROPOLITAN TRANSIT AUTHORITY (LACMTA) AUDITED FINANCIAL REPORT**

Interim Finance Director Rafaela King presented the agenda report.

By consensus, the report was received and filed.

9) CONSIDERATION TO AUTHORIZE SUBMITTAL OF APPLICATION TO THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT HOUSING RELATED PARKS PROGRAM GRANT TO FUND RECREATION PARK IMPROVEMENTS

Interim City Manager Ramirez presented the staff report.

Motion by Councilmember Gonzales, seconded by Councilmember Avila, to adopt Resolution No. 7585 authorizing the City's submittal of a grant application to the California Department of Housing and Community Development Housing Related Parks (HRP) Program in the amount of

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\$176,550 to provide funds for park improvements at Recreation Park. By consensus, the motion carried.

10) **CONSIDERATION OF ADOPTION OF RESOLUTION NO. 7587 APPROVING AN INTERIM LOAN AGREEMENT (CONTRACT NO. 1733) BETWEEN THE CITY AND THE SUCCESSOR AGENCY**

This item was held jointly with the Successor Agency.

Motion by Councilmember Fajardo, seconded by Councilmember Avila, to adopt Resolution No. 7587 approving an Interim Loan Agreement (Successor Agency Loan Agreement No. 14-15A:1) City Contract No. 1733 between the City and the Successor Agency. By consensus, the motion carried.

11) **AFFORDABLE CARE ACT WORKSHOP**

Councilmember Avila reported that the offices of Congressman Tony Cardenas and Assemblymember Raul Bocanegra requested to work with the City to offer residents information regarding available health care options.

Motion by Mayor Lopez, seconded by Mayor Pro Tem Ballin, that the City co-sponsor the event and allow the use of the Council Chambers and City seal for a workshop to be held on February 13, 2014. By consensus, the motion carried.

GENERAL COUNCIL COMMENTS

Councilmember Avila thanked residents for coming out to the meeting.

Councilmember Gonzales thanked Public Works staff for their work and said that all employees continue to do a great job.

Councilmember Fajardo talked about the roll-out of the new City-wide refuse services (every house should be canvassed).

In response to Mayor Lopez' inquiry for an update on the new refuse company, Interim City Manager Ramirez reported that outreach has included community meeting advertisements in the local paper, two bi-lingual mailers to residents (per residential number), Spanish/English robo-calls, a door-to-door campaign from the Republic Services team, and he stated that a service representative will be situated at City Hall to take payments and answer questions during regular business hours. He also stated that staff has attempted to reach out to Crown Disposal to facilitate the transition process but have been unsuccessful and that the City is also awaiting payments due from Crown.

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Mayor Pro Tem Ballin reported that the Governor has declared a drought and she said that if San Fernando is required to purchase Metropolitan Water District water, the City will be shocked at the cost (there is an immediate need for San Fernando to come up with a plan).

STAFF COMMUNICATION

Interim City Manager Ramirez reminded Councilmembers that although the regular meeting is adjourning, the special meeting would reconvene to continue the Closed Session items.

ADJOURNMENT (8:20 P.M.)

By consensus, the meeting was adjourned.

I do hereby certify that the foregoing is a true and correct copy of the minutes of February 3, 2014, meeting as approved by the San Fernando City Council.

Elena G. Chávez
City Clerk