

**SAN FERNANDO CITY COUNCIL  
MINUTES**

**APRIL 7, 2014 – 6:00 P.M.  
REGULAR MEETING**

City Hall Council Chambers  
117 Macneil Street  
San Fernando, CA 91340

**CALL TO ORDER/ROLL CALL**

Mayor Pro Tem Robert C. Gonzales called the meeting to order at 6:03 p.m.

Present:

Council: Mayor Pro Tem Robert C. Gonzales, and Councilmembers Jesse H. Avila, Joel Fajardo, and Antonio Lopez

Staff: City Manager Brian Saeki, City Attorney Rick R. Olivarez, and City Clerk Elena G. Chávez

Absent: Mayor Sylvia Ballin (notified staff that she would not be attending the meeting)

**PLEDGE OF ALLEGIANCE**

Led by Amanda Alcala (eighth grader from Vista Middle School).

**PRESENTATION**

The following presentations were made:

- a) APRIL – BONE MARROW AWARENESS MONTH
- b) RECOGNITION OF CESAR CHAVEZ ART CONTEST WINNERS

**APPROVAL OF AGENDA**

Motion by Councilmember Fajardo, seconded by Councilmember Avila, to approve the agenda. By consensus, the motion carried.

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**PUBLIC STATEMENTS – WRITTEN/ORAL**

John Arroyo complained about shopping carts.

Eugene Hernández talked about the art contest students that were recognized and suggested that, instead, the City should name a park named after Cesar Chávez.

**CONSENT CALENDAR**

Motion by Councilmember Lopez, seconded by Councilmember Fajardo, to approve the Consent Calendar Items:

- 1) REQUEST TO APPROVE MINUTES OF:
  - a) FEBRUARY 18, 2014 – REGULAR MEETING
  - b) MARCH 17, 2014 – SPECIAL MEETING
- 2) REQUEST TO APPROVE WARRANT REGISTER NO 14-041
- 3) CONSIDERATION OF SINGLE AUDIT OF FEDERALLY ASSISTED GRANT PROGRAMS REPORT

By consensus, the motion carried.

**PUBLIC HEARING**

- 4) CONSIDERATION TO ADOPT ORDINANCE NO. 1632 ADDING ARTICLE VI (STANDARD SPECIFICATION FOR PUBLIC WORKS CONSTRUCTION) TO CHAPTER 74 (STREETS SIDEWALKS AND OTHER PLACES) OF SAN FERNANDO CITY CODE, ADOPTING THE 2012 EDITION OF THE STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION (GREENBOOK)

Mayor Pro Tem Gonzales declared the Public Hearing open.

Interim Public Works Director Marlene Miyoshi presented the staff report.

The following individuals spoke in support of adopting the ordinance:

Stormy Haupt  
John Arroyo  
Paul Luna

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There being no further comments, Mayor Pro Tem Gonzales closed the public comment portion of the Hearing.

Motion by Councilmember Avila, seconded by Councilmember Lopez, to introduce for first reading, in title only, and waive further reading of Ordinance No. 1632 “An Ordinance of the City of San Fernando, Adding Article VI (Standard Specifications for Public Works Construction) to Chapter 74 (Streets Sidewalks and Other Places) of San Fernando City Code, Adopting the 2012 Edition of the Standard Specifications for Public Works Construction”.

The motion carried with the following vote:

AYES: Avila, Lopez, Fajardo, Gonzales – 4  
NOES: None  
ABSENT: Ballin – 1

**NEW BUSINESS**

5) CONSIDERATION TO APPROVE THE SEWER SYSTEM MASTER PLAN

Interim Public Works Director Miyoshi presented the staff report. She and consultant Yazdan T. Emrani (Hall & Foreman, Inc.) replied to questions from Councilmembers.

Motion by Councilmember Lopez, seconded by Councilmember Avila, to approve the Sewer System Master Plan for the City of San Fernando, pursuant to requirements of the Los Angeles Regional Water Quality Control Board. By consensus, the motion carried.

6) CONSIDERATION TO CO-SPONSOR 2014 EL CENTRO DE AMISTAD COMMUNITY MENTAL HEALTH DAY

Recreation and Community Services Operations Manager Ismael Aguila presented the staff report.

Motion by Councilmember Fajardo, seconded by Councilmember Avila, to:

- a) Approve City co-sponsorship of the 2014 Community Mental Health Day with El Centro De Amistad, Inc.; and
- b) Approve the use of the City seal on El Centro De Amistad print material.

By consensus, the motion carried.

7) CONSIDERATION TO AWARD A CONSTRUCTION CONTRACT FOR THE SAN FERNANDO REGIONAL POOL FACILITY PARKING LOT

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Interim Public Works Director Miyoshi presented the staff report and replied to questions from Councilmembers.

City Attorney Olivarez reported that a protest letter was received from one of the contractors. Staff analyzed and considered the merits of the protest letter and after considering all of the evidence, determined that the bidding process was fair, objective, and that none of the bidders had been given an unfair advantage over the others (including the contractor recommended by staff).

Motion by Mayor Pro Tem Gonzales, seconded by Councilmember Avila, to:

- a. Accept the lowest responsive bid in the amount of \$236,058.42 from E.C. Construction for the construction of the new parking lot;
- b. Authorize the City Manager to execute Contract No. 1741 with E.C. Construction in an amount not to exceed \$236,058.42; and
- c. Authorize the City Manager to approve change orders not to exceed 10% of contract amount.

By consensus, the motion carried.

**CONTINUED BUSINESS**

**8) CONSIDERATION OF FISCAL YEAR (FY) 2013-2014 MID-YEAR BUDGET FOLLOW-UP REPORT**

Interim Finance Director Rafaela King presented the staff report. She and City Manager Saeki replied to questions from Councilmembers.

Motion by Councilmember Avila, seconded by Councilmember Lopez, to receive and file the FY 2013-2014 Mid-Year Budget follow-up report.

Councilmember Fajardo added a friendly amendment to also adopt Resolution No. 7595 amending the FY 2013-2014 City Budget.

The amendment was accepted by Mayor Pro Tem Gonzales and seconded by Councilmember Lopez.

By consensus, the motion carried.

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**GENERAL COUNCIL COMMENTS**

Councilmember Avila reported that residents are looking forward to meeting new City Manager Saeki and he is also looking forward to making all departments whole again.

Councilmember Lopez gave an update on the Metro Service Council meeting he attended and stated that MTA has not yet picked a new fare re-structure method for bus riders. He also reported there is a program geared for seniors to take trips throughout the City and he will provide additional information to Recreation and Community Services Operations Manager Aguila.

Councilmember Avila talked about an event he attended over the weekend regarding a great program that works with children with special needs.

Mayor Pro Tem Gonzales congratulated the Cesar Chávez art contest winners and thanked staff for their hard work.

**STAFF COMMUNICATION**

City Manager Saeki reported that he and Community Development Director Fred Ramirez met with Los Angeles City regarding the fire contract and he hopes to get resolution within the next week or so.

Mayor Pro Tem Gonzales encouraged his colleagues to sign up for the upcoming American Cancer Society's Relay for Life Event.

Recreation and Community Services Operations Manager Aguila invited everyone to the Eggstravagaza Event at Las Palmas Park on April 19<sup>th</sup>.

Acting Police Chief Robert Parks gave an update on the Explorer Post Program and Police Department activities.

**ADJOURNMENT ( 7:31 P.M.)**

By consensus, the meeting was adjourned.

*I do hereby certify that the foregoing is a true and correct copy of the minutes of April 7, 2014, meeting as approved by the San Fernando City Council.*

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*Elena G. Chávez  
City Clerk*