

**SAN FERNANDO CITY COUNCIL
MINUTES**

**MAY 20, 2013 – 6:00 P.M.
REGULAR MEETING**

City Hall Council Chambers
117 Macneil Street
San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Antonio Lopez called the meeting to order at 6:04 p.m.

Present:

Council: Mayor Antonio Lopez, Mayor Pro Tem Sylvia Ballin, and Councilmembers Jesse H. Avila, Joel Fajardo, and Robert C. Gonzales

Staff: Interim City Administrator Don Penman, City Attorney Rick. R. Olivarez, and City Clerk Elena G. Chávez

PLEDGE OF ALLEGIANCE

Mayor Lopez

PRESENTATION

The following presentation was made:

A) NATIONAL PUBLIC WORKS WEEK (MAY 19-25, 2013)

APPROVAL OF AGENDA

Motion by Mayor Pro Tem Ballin, seconded by Councilmember Gonzales, to approve the agenda. By consensus, the motion carried.

PUBLIC STATEMENTS – WRITTEN/ORAL

Paula Hock, San Fernando Library, invited everyone to an upcoming event (a local artist will be autographing posters that he designed).

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Rosa Maria Ruvalcaba asked City Council to vote in favor of the co-sponsorship of the help-portrait program.

CONSENT CALENDAR

Mayor Pro Tem Ballin pulled Item No. 3 for further discussion.

Motion by Mayor Pro Tem Ballin, seconded by Councilmember Fajardo, to approve the remaining Consent Calendar Items.

- 1) APPROVAL OF MINUTES OF:
 - a) FEBRUARY 19, 2013 – REGULAR MEETING
 - b) MAY 14, 2013 – SPECIAL MEETING
- 2) APPROVAL OF WARRANT REGISTER NO. 13-052
- 4) ADOPTION OF RESOLUTION NO. 7536 TO PROVIDE WORKERS' COMPENSATION COVERAGE FOR CERTAIN CITY VOLUNTEERS
- 5) CO-SPONSORSHIP OF HELP-PORTRAIT SAN FERNANDO 2013

By consensus, the motion carried.

Items Removed for Further Discussion

- 3) FISCAL YEAR (FY) 2013-14 STREET LIGHTING ASSESSMENT DISTRICT APPROVAL OF ENGINEER'S REPORT AND SETTING A DATE FOR THE PUBLIC HEARING

In response to Mayor Pro Tem Ballin's question, Public Works Director Ron Ruiz replied that the Parking and Business Improvement District we have does not affect the lighting.

Motion by Mayor Pro Tem Ballin, seconded by Councilmember Avila, to:

- a. Adopt Resolution No. 7534 approving the Engineer's Report for the FY 2013-14 Landscaping and Lighting Assessment District (LLAD); and
- b. Adopt Resolution No. 7535 declaring the City Council's intention to order the annual assessments for FY 2013-14 LLAD and setting the date for the Public Hearing on June 17, 2013.

By consensus, the motion carried.

NEW BUSINESS

6) LEAGUE OF CALIFORNIA CITIES 2013 ANNUAL CONFERENCE DESIGNATION OF VOTING DELEGATES AND ALTERNATES

Interim City Administrator Penman presented the staff report and responded to questions.

Motion by Mayor Lopez, seconded by Mayor Pro Tem Ballin, to:

- a. Designate Mayor Lopez as the Voting Delegate for the League of California Cities Annual Conference; and
- b. Designate two Councilmembers (Avila and Gonzales) as the two Alternate Voting Delegates (one of whom may vote in the event that the designated Delegate is unable to serve in that capacity).

By consensus, the motion carried.

7) APPROVAL OF ACTIVITY INFORMATION MANAGEMENT SYSTEM (AIMS) MAINTENANCE AND HOSTING CONTRACTS

City Planner Fred Ramirez presented the staff report and responded to questions.

Motion by Mayor Pro Tem Ballin, seconded by Councilmember Avila, to:

- a. Approve Contract No. 1709 with Edgesoft Inc. to maintain the AIMS software for a not to exceed amount of \$15,600 for FY 2013-14;
- b. Approve Contract No. 1710 with the City of Burbank for Hosting and Technology Support Services for a not to exceed amount of \$12,720 for FY 2013-14; and
- c. Authorize the Interim City Administrator to execute the agreements with Edgesoft Inc. and the City of Burbank.

By consensus, the motion carried.

8) DISPOSITION OF SURPLUS CITY-OWNED PROPERTY

Interim City Administrator Penman presented the staff report and responded to questions.

Motion by Councilmember Gonzales, seconded by Councilmember Avila, to:

- a. Declare all the items on the Surplus City-Owned Personal Property List as surplus; and

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- b. Authorize the Interim City Administrator to dispose of surplus City-owned personal property in accordance with Chapter 2, Article VI, Division 7, of the City of San Fernando Municipal Code.

By consensus, the motion carried.

9) STATUS REPORT REGARDING RETIREMENT FUND EXPENDITURES

Interim City Administrator Penman said that he was hired to find issues and it was important to bring the City Council up to speed regarding past practices related to expenditures to the Retirement Fund.

For the last 12-13 years, the Retirement Fund was used to pay toward the Los Angeles Fire contract based on pension for firefighters; yet, they are not City of San Fernando employees, nor in the CalPERS. The second issue identified was that retiree health benefits have also been charged to Retirement Fund.

Beginning the next fiscal year, these expenses (collectively amounting to \$1.4 million) will be paid from the appropriate accounts and only employee pension costs related to CalPERS will be charged to the Retirement Fund.

Councilmembers thanked both Interim City Administrator Penman and Interim Finance Director Rafaela King and said it seems that former City staff and Councilmembers should be held accountable for the fiscal situation we are in today.

By consensus, Councilmembers concurred to receive and file the report.

CONTINUED BUSINESS

10) CITY MANAGER OPTIONS FOR CITY COUNCIL CONSIDERATION

City Attorney Olivarez presented the staff report and replied to questions from Councilmembers. He suggested addressing more time on this issue and perhaps creating an Ad Hoc committee to do so.

By consensus, Councilmembers agreed to appoint Mayor Lopez and Councilmember Fajardo to the Ad Hoc committee.

STANDING COMMITTEE UPDATES

No. 1 Budget, Personnel and Finance (BPF)

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Councilmember Avila – no updates.

No. 2 Housing, Community & Economic Development and Parking (HCEP)

Mayor Lopez – no updates.

No. 3 Natural Resources, Infrastructure, Water, Energy and Waste Management (NRIW)

Councilmember Fajardo – no updates.

No. 4 Public Safety, Veteran Affairs, Technology and Transportation (PVTT)

Councilmember Avila – no updates.

No. 5 Education, Parks, Arts, Health and Aging (EPAH)

Councilmember Gonzales – a meeting has been scheduled for next Tuesday.

GENERAL COUNCIL COMMENTS

Councilmember Avila said he sees a real change in the way information is provided; he likes the way the process is going and thanked staff.

Councilmember Fajardo offered his prayers to those affected by the Texas and Oklahoma tornados.

Mayor Pro Tem Ballin encouraged audience members to bring forward their concerns to clarify any miscommunications and she announced that she was presented an award from SCAG for outstanding participation.

Mayor Lopez stated that the City Council is being as transparent as possible. He also announced that the City received an award from the Los Angeles Conservancy for the Lopez Adobe.

STAFF COMMUNICATION

Interim City Administrator Penman reported that: 1) there will be a budget study session tomorrow; 2) it is important that the community know that staff is working toward creating the best fiscal situation for the City; and 3) staff has been in negotiations with employee unions and both sides are working very hard to develop a list of concessions to help get through these rough times.

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Recreation and Community Services Operations Manager Ismael Aguila invited everyone to the upcoming Annual Senior Expo at Las Palmas Park.

ADJOURNMENT (6:57 P.M.)

Motion by Mayor Pro Tem Ballin, seconded by Mayor Lopez, to adjourn. By consensus, the meeting was adjourned.

I do hereby certify that the foregoing is a true and correct copy of the minutes of May 20, 2013 meeting as approved by the San Fernando City Council.

Elena G. Chávez
City Clerk