

**SAN FERNANDO CITY COUNCIL  
MINUTES**

**AUGUST 5, 2013 – 6:00 P.M.  
REGULAR MEETING**

**City Hall Council Chambers  
117 Macneil Street  
San Fernando, CA 91340**

**CALL TO ORDER/ROLL CALL**

Mayor Antonio Lopez called the meeting to order at 6:08 p.m.

Present:

Council: Mayor Antonio Lopez, Mayor Pro Tem Sylvia Ballin, and Councilmembers Jesse H. Avila, Joel Fajardo, and Robert C. Gonzales

Staff: Interim City Administrator Don Penman, City Attorney Rick R. Olivarez, and Deputy City Clerk Julie M. Fernandez

**PLEDGE OF ALLEGIANCE**

Mayor Lopez led the Pledge of Allegiance.

**PRESENTATION**

The following presentation was made:

A) INTRODUCTION OF NEW POLICE EXPLORER POST 521E CADETS

**APPROVAL OF AGENDA**

Motion by Councilmember Avila, seconded by Mayor Pro Tem Ballin, to approve the agenda. By consensus, the motion carried.

**PUBLIC STATEMENTS – WRITTEN/ORAL**

Sigal Adini, Narconon Drug Prevention and Education, spoke about Narconon activities.

Susan Lopez and Virgil (did not state last name), Young Champions Boxing Gym, spoke about the youth programs which are provided by their new gym, as well as, their upcoming expos.

**CONSENT CALENDAR**

Motion by Councilmember Fajardo, seconded by Councilmember Avila, to approve the Consent Calendar Items:

- 1) APPROVAL OF MINUTES OF JULY 15, 2013 – REGULAR MEETING
- 2) APPROVAL OF WARRANT REGISTER NO. 13-081
- 3) CONSIDERATION AND POSSIBLE APPROVAL OF AN AGREEMENT FOR COMPREHENSIVE FIRE AND EMERGENCY MEDICAL SERVICES (CONTRACT NO. 1717) WITH THE LOS ANGELES FIRE DEPARTMENT (REVISED)

By consensus, the motion carried.

**PUBLIC HEARING**

- 4) CONSIDERATION, DISCUSSION, AND POSSIBLE APPROVAL OF FISCAL YEAR (FY) 2013-14 ANNUAL FEE SCHEDULE

Interim Finance Director Rafaela King presented the staff report and Public Works Director Ron Ruiz, and Recreation and Community Services Operations Manager Ismael Aguila discussed their respective Department's section and responded to Councilmember's questions.

Mayor Lopez called for public testimony in favor or opposition.

There being no comments, Mayor Lopez closed the public comment portion of the Hearing.

Motion by Councilmember Fajardo, seconded by Councilmember Avila, to adopt Resolution No. 7553 incorporating all current fees for City services into a FY 2013-14 Annual Fee Schedule, amending certain fees and charges, and repealing all parts of Resolutions in conflict therewith.

The motion carried with the following vote:

AYES:	Lopez, Ballin, Avila, Fajardo, Gonzales – 5
NOES:	None
ABSENT:	None

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- 5) CONSIDERATION, DISCUSSION, AND POSSIBLE APPROVAL OF REGIONAL CONGESTION MANAGEMENT PROGRAM (CMP) SELF-CERTIFICATION AND ADOPTION OF THE CITY’S 2013 CMP LOCAL DEVELOPMENT REPORT (LDR)

City Planner Fred Ramirez presented the staff report.

Mayor Lopez declared the Public Hearing open and called for public testimony in favor or opposition.

There being no comments, Mayor Lopez closed the public comment portion of the Hearing.

Motion by Mayor Pro Tem Ballin, seconded by Councilmember Avila, to adopt Resolution No. 7551 certifying that the City of San Fernando is in conformance with the Congestion Management Program (CMP) for Los Angeles County, and approving the City’s 2013 CMP Local Development Report for the reporting period from June 1, 2012 to May 31, 2013.

The motion carried with the following vote:

AYES:	Lopez, Ballin, Avila, Fajardo, Gonzales – 5
NOES:	None
ABSENT:	None

**NEW BUSINESS**

- 6) CONSIDERATION, DISCUSSION AND POSSIBLE APPROVAL OF AGREEMENT (CONTRACT NO. 1719) FOR SPECIAL SERVICES WITH LIEBERT CASSIDY WHITMORE

Personnel Manager Michael Okafor presented the staff report. He, Interim City Administrator Penman, and City Attorney Olivarez responded to Councilmember questions. Mayor Lopez and Mayor Pro Tem Ballin expressed their concern with proceeding with the contract considering a Request for Proposal process had not been conducted. City Attorney Olivarez suggested that a Termination for Convenience Clause be added, if the City Council chose to approve the Agreement.

Motion by Councilmember Fajardo, seconded by Mayor Pro Tem Ballin, to table this item to a future meeting. By consensus, the motion carried.

Interim City Administrator Penman indicated that he would explore separating the proposed training and legal services.

- 7) CONSIDERATION, DISCUSSION AND POSSIBLE ADOPTION OF RESOLUTION NO. 7552 FOR THE PURCHASE AND INSTALLATION OF 4G WIRELESS MODEMS FOR POLICE VEHICLES

Acting Police Chief Robert Parks presented the staff report and requested, if approved, to amend the Resolution by striking-out the line that refers to a decrease in revenues.

Motion by Councilmember Avila, seconded by, Councilmember Fajardo, to:

- a. Approve the purchase and installation of five 4G wireless modems and related equipment for four police vehicles in an amount not to exceed \$7,000; and
- b. Adopt Resolution No. 7552, with the amendment, amending the City Budget for Fiscal Year 2013-14 to allocate the funds (\$7,000).

By consensus, the motion carried.

#### 8) ESTABLISHING GRANT MANAGEMENT POLICY

Interim Finance Director King presented the staff report and responded to Councilmember questions.

Motion by Councilmember Fajardo, seconded by Councilmember Avila, to:

- a. Review, discuss and file the proposed Grants Management Policy;
- b. Provide staff with direction regarding any suggested changes; and
- c. Adopt Resolution No. 7554 establishing procedures for processing Grants as amended with suggested changes.

By consensus, the motion carried.

#### **GENERAL COUNCIL COMMENTS**

Councilmember Avila thanked staff for implementing the Grant Management Policy.

Councilmember Gonzales: 1) congratulated the new Explorers and the Boxing Program for their presentation; and 2) stated that a Neighborhood Watch meeting would be conducted soon.

Mayor Pro Tem Ballin stated that she is proud of the ladies that were introduced earlier, as well as, the City's accomplishments and the resident's support; feels that we are moving in the right direction; and is looking forward to the next few months and accomplishing great things.

Mayor Lopez stated: 1) that he has been busy with several board meetings, and it is important that Councilmembers are aware of what's happening; 2) would like Councilmembers to provide updates at a special City Council meeting or during the first City Council meeting of the month; 3) the Valley Economic Alliance has a new President – Greg Krikorian; 4) attended a Metro Service Council meeting and discussed the future of Metro and their accomplishments, this is

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important to San Fernando's future regarding transportation and high speed rail; 5) if residents or staff have complaints about Metro, please provide your feedback so that it can be provided to Metro; 6) the Ad Hoc Metro Committee discussed the East San Fernando Valley Corridor with Metro and they have agreed to provide a proposed plan in a couple of months, the Ad Hoc Committee is pushing hard to get a stop at Maclay Avenue because it is important to the community; 7) attended a meeting with Los Angeles County Mayors at the Los Angeles City Mayor's residence where they discussed, among other things, transportation and fiscal responsibility, using San Fernando as an example of being a role model to other cities; and 8) thanked San Fernando for all the hard work.

Councilmember Avila indicated that the San Fernando Valley Council of Governments (SFVCOG) had a new manager and new direction.

Mayor Pro Tem Ballin stated that she was invited by the Chair of the California Latino Water Coalition to attend a reception with Governor Brown and the legislative leadership on August 21, 2013.

**STAFF COMMUNICATION**

Recreation and Community Services Operations Manager Aguila provided an update regarding summer recreational programming.

Acting Police Chief Parks stated that a Community Neighborhood Watch meeting would be conducted on Thursday, August 8, 2013, at 6:30 p.m., at Las Palmas Park.

**ADJOURNMENT (7:20 p.m.)**

Motion by Mayor Pro tem Ballin, seconded by Councilmember Gonzales, to adjourn the meeting. By consensus, the motion carried.

*I do hereby certify that the foregoing is a true and correct copy of the minutes of August 5, 2013 meeting as approved by the San Fernando City Council.*

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*Julie M. Fernandez*  
*Deputy City Clerk*