

**SAN FERNANDO CITY COUNCIL  
MINUTES**

**FEBRUARY 4, 2013 – 4:00 P.M.  
SPECIAL MEETING**

City Hall Community Room  
117 Macneil Street  
San Fernando, CA 91340

**CALL TO ORDER/ROLL CALL**

Mayor Antonio Lopez called the meeting to order at 4:01 p.m.

Present:

Council: Mayor Antonio Lopez, Mayor Pro Tem Sylvia Ballin and Councilmembers Jesse H. Avila, Joel Fajardo, and Robert C. Gonzales

Staff: Interim City Administrator Don Penman, City Attorney Maribel S. Medina, and City Clerk Elena G. Chávez

**PLEDGE OF ALLEGIANCE**

Mayor Lopez

**APPROVAL OF AGENDA**

Motion by Councilmember Avila, seconded by Mayor Pro Tem Ballin, to approve the agenda. By consensus, the motion carried.

**PUBLIC STATEMENTS – WRITTEN/ORAL**

None

**STUDY SESSION**

1) STANDING COMMITTEES – REVIEW

Interim City Administrator Penman explained that this item was added to allow Councilmembers and staff the opportunity to review and discuss the procedures (for a better understanding).

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Discussion ensued and by consensus, City Councilmembers agreed:

- For the time being, Standing Committees do not have to necessarily hold their regularly scheduled meetings.
- Continue to follow the current practice (i.e., directive to place item/s on an agenda will be made at a City Council meeting) on certain items.
- For larger/controversial items, a City Council Study Session should be scheduled.
- Incorporate Commissions as part of the input process (time allowing, items should be referred to appropriate Commissions first).
- If the City Council directs staff to move expeditiously on certain items, then staff will prepare a memo/email to the City Council explaining why the schedule would not allow for vetting through all committees.

**2) CITY COUNCIL PROCEDURAL MANUAL – REVIEW**

City Councilmembers, City Attorney, and staff, reviewed, discussed, and made suggested changes to the Manual. Staff was directed to re-agendize with the recommended changes/revisions for final approval by City Council.

**RECESS TO CLOSED SESSION (5:31 P.M.)**

By consensus, Councilmembers recessed to the following Closed Session.

**A) CONFERENCE WITH LABOR NEGOTIATOR  
G.C. 54957.6**

City Negotiator: Interim City Administrator Don Penman  
Employee Organizations: San Fernando Management Group (SEIU, Local 721)  
San Fernando Public Employees' Association (SEIU, Local 721)  
San Fernando Police Officers Association  
San Fernando Police Officers Association Police Management Unit  
San Fernando Police Civilian Association (SEIU, Local 721)  
San Fernando Part-time Employees' Bargaining Unit (SEIU, Local 721)

**B) CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION  
G.C. 54956.9(c)**

(5 cases)

**RECESS (6:05 P.M.)**

By consensus, Councilmembers recessed in order to hold the regular City Council meeting at 6:00 p.m.

**RECONVENE/RECESS TO CLOSED SESSION (8:29 P.M.)**

By consensus, Councilmembers again recessed to the following Closed Session, thereafter to adjourn.

A) CONFERENCE WITH LABOR NEGOTIATOR  
G.C. 54957.6

City Negotiator: Interim City Administrator Don Penman  
Employee Organizations: San Fernando Management Group (SEIU, Local 721)  
San Fernando Public Employees' Association (SEIU, Local 721)  
San Fernando Police Officers Association  
San Fernando Police Officers Association Police Management Unit  
San Fernando Police Civilian Association (SEIU, Local 721)  
San Fernando Part-time Employees' Bargaining Unit (SEIU, Local 721)

No reportable action.

B) CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION  
G.C. 54956.9(c)

(5 cases)

No reportable action.

*I do hereby certify that the foregoing is a true and correct copy of the minutes of February 4, 2013 meeting as approved by the San Fernando City Council.*

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*Elena G. Chávez*  
*City Clerk*