

**SAN FERNANDO CITY COUNCIL
MINUTES**

**JULY 15, 2013 – 4:00 P.M.
SPECIAL MEETING**

City Hall Community Room
117 Macneil Street
San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Pro Tem Sylvia Ballin called the meeting to order at 4:04 p.m.

Present:

Council: Mayor Antonio Lopez (arrived at 4:07 p.m.), Mayor Pro Tem Sylvia Ballin, and Councilmembers Jesse H. Avila, Joel Fajardo, and Robert C. Gonzales (arrived at 4:08 p.m.)

Staff: Interim City Administrator Don Penman and City Clerk Elena G. Chávez

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Ballin

APPROVAL OF AGENDA

Interim City Administrator requested to add a Closed Session item (anticipated litigation) to the agenda based on two findings: 1) the item came to the City's attention after the agenda was posted; and 2) action must be taken prior to the next meeting.

Motion by Councilmember Fajardo, seconded by Councilmember Avila, to make the findings (as stated by Interim City Administrator Penman):

AYES: Ballin, Fajardo, Avila – 3
NOES: None
ABSENT: Lopez, Gonzales – 2

Motion by Councilmember Fajardo, seconded by Councilmember Avila, to add the item to the agenda and approve the amended agenda. The motion carried with the following vote:

AYES: Ballin, Fajardo, Avila – 3

NOES: None
ABSENT: Lopez, Gonzales – 2

Note: The Closed Session item was not discussed at this special meeting. Instead, it was added to the regular meeting agenda at 6:00 p.m.

PUBLIC STATEMENTS – WRITTEN/ORAL

None

STUDY SESSION

1) REFUSE SERVICES REQUEST FOR PROPOSALS

R3 Consulting Group provided a presentation and replied to various questions and concerns from Councilmembers including the first draft of the Request for Proposals, the procurement timeline, franchise agreement, pavement impact fee, customer billing process, and the contract term.

No formal action was taken.

3) SAFE ROUTES TO SCHOOLS PROJECT

This item was moved up on the agenda.

Public Works Director Ron Ruiz and Ryan Snyder (Ryan Snyder Associates) replied to various questions and concerns from Councilmembers regarding the Safe Routes to Schools project which consists of pedestrian safety improvements at public and private schools throughout the City.

By consensus, Councilmembers agreed to reschedule this item for another meeting.

RECESS (6:00 P.M.)

Mayor Lopez called for a recess in order to hold the regular City Council meeting.

RECONVENE (6:56 P.M.)

2) WAYFINDING SIGN PROJECT

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Public Works Director Ron Ruiz and the consultant replied to various questions from Councilmembers.

No formal taken was taken. Staff announced that the next step is to go out to bid and then agendize for awarding of the contract.

ADJOURNMENT (7:22 P.M.)

Motion by Mayor Pro Tem Ballin, seconded by Councilmember Gonzales, to adjourn the meeting. The motion carried unanimously.

I do hereby certify that the foregoing is a true and correct copy of the minutes of July 15, 2013 meeting as approved by the San Fernando City Council.

Elena G. Chávez
City Clerk