

**SAN FERNANDO CITY COUNCIL
MINUTES**

**JULY 8, 2013 – 5:30 P.M.
SPECIAL MEETING**

City Hall Community Room
117 Macneil Street
San Fernando, CA 91340

CALL TO ORDER/ROLL CALL

Mayor Antonio Lopez called the meeting to order at 5:32 p.m.

Present:

Council: Mayor Antonio Lopez, Mayor Pro Tem Sylvia Ballin, and Councilmembers Jesse H. Avila, Joel Fajardo, and Robert C. Gonzales

Staff: Interim City Administrator Don Penman and City Clerk Elena G. Chávez

PLEDGE OF ALLEGIANCE

Mayor Lopez

APPROVAL OF AGENDA

Motion by Mayor Pro Tem Ballin, seconded by Councilmember Gonzales, to approve the agenda. By consensus, the motion carried.

PUBLIC STATEMENTS – WRITTEN/ORAL

Dee Akemon asked if she could speak about the fireworks issue. Since it is a non-agendized item, Interim City Administrator Penman offered to meet with her after the meeting.

Linda Jauron hopes that the City Council will be able to recruit an individual that exhibits the same qualities held by the current Interim City Administrator including foresight, integrity, and commitment.

NEW BUSINESS

1) DISCUSSION AND CONSIDERATION REGARDING CRITERIA OF CITY ADMINISTRATOR POSITION

Interim City Administrator Penman introduced recruiter Bob Murray (Bob Murray and Associates).

Mr. Murray reported that he met with each Councilmember to receive input and discuss their key concerns regarding the City Administrator candidate and he said that the purpose of this meeting was to reach a consensus. He stated that the current City Council and Interim City Administrator have addressed many of the City's challenges. The fact that the City is undergoing transition and its reputation is changing is very positive; the City is well-positioned to attract good candidates.

Discussion ensued regarding candidates' qualifications and compensation, advertising, the process and filing deadline. Interim City Administrator Penman said he will work with Mr. Murray on the recruitment brochure.

No formal action was taken.

ADJOURNMENT (6:07 P.M.)

By consensus, the meeting was adjourned.

I do hereby certify that the foregoing is a true and correct copy of the minutes of July 8, 2013 meeting as approved by the San Fernando City Council.

Elena G. Chávez
City Clerk