

NOTICE INVITING BIDS

Notice is hereby given that sealed proposals will be received by the City of San Fernando, California, for furnishing the following:

SAN FERNANDO MALL BOLLARD INSTALLATION

in strict accordance with the Specifications on file in the office of the SAN FERNANDO FINANCE DEPARTMENT, 117 Macneil Street, San Fernando, California, 91340. Copies of specifications and proposal documents may be obtained from the City's website at <http://www.ci.san-fernando.ca.us/overview/pr-rfp-rfq.shtml>.

One original and one electronic copy of the proposal must be submitted to the PUBLIC WORKS DEPARTMENT in a sealed envelope at CITY HALL, 117 Macneil Street, San Fernando, California, 91340, not later than **5:30 p.m. on Wednesday, August 18, 2021**. In lieu of providing an original copy, proposals will also be accepted via email and must be received prior to the deadline indicated above. Any bidder may withdraw their proposal, without obligation, at any time prior to the scheduled closing time for receipt of proposals. A withdrawal will not be effective unless made personally or by telephonic notification received prior to the closing date. Proposals may later be referred to the City Council for appropriate action. The City reserves the right to reject any or all proposals as the best interests of the City may dictate.

By: 

Matthew Baumgardner, Director of Public Works

REQUEST FOR PROPOSALS



The Public Works Department is requesting proposals for:

San Fernando Mall Bollard Installation

RELEASE DATE: August 3, 2021

RESPONSE DUE: August 18, 2021

GENERAL INFORMATION

The City of San Fernando received grants funds from METRO to implement the Slow Street event program. Slow Street events will close down .3 miles of city streets to provide open space along San Fernando Road and Brand Blvd. The open space will be free of vehicle traffic will host a variety of activities for the community. The activities include but not limited to bicycle safety workshops and obstacle courses so the public can hone their riding skills. Local businesses will sell and promote their services, restaurants will provide outdoor dining and various NGO's will offer healthy eating and fitness demonstrations.

To attain a safe and secure open space street closure along San Fernando Road and Brand Blvd will be necessary. The City is installing bollards at key intersections restricting vehicle traffic in the area known as the San Fernando Mall. The street closures encompass the intersections of San Fernando Road, San Fernando Mission Blvd. and Maclay Ave. detailed in Project No. P-736 (Exhibit A). Forty-one bollards within the San Fernando Mall area will be installed.

The San Fernando Mall Bollard Installation is a Public Work Project requiring all contracted work comply with the provisions of §1771.5 of the State Labor Code.

The City desires the experience and services of a reputable contractor to provide and install the bollards. The proposed contractor shall provide the required services and performance conditions described in the Scope of Work.

BACKGROUND

The City of San Fernando incorporated in 1911 is govern by a City Council/City Manager form of government with seven departments, consisting of the Administration, City Clerk, Community Development, Finance, Police, Public Works, and Recreation and Community Services Departments. The City employs approximately 125 full-time employees from a total Adopted Budget for fiscal year 2021-2022 of \$49.5 million, which includes a General Fund budget of \$19.9 million. The City is a cost conscious provider of outstanding public services to its citizens and local businesses. The City actively pursues grants to enhance the public services offered to its citizens and local businesses. The Recreation and Community Services Department is currently administering the METRO Slow Streets Program grant that is funding the installation of the bollards to temporarily close down streets and provide an urban playground for residents.

The City believes that the open competition for services and products provides the City with the best results for its public dollars. The City is interested in receiving responsive and competitive proposals from experienced and qualified contractors holding a Class A license to provide installation of 41 Calpipe security bollards, or approved equal. Copy of valid State issued business license and a Certificate of Liability and Worker's Compensation, is required. At Contract Award, the selected contractor is required to apply for and obtain a City of San Fernando Business License.

INSTRUCTIONS TO SUBMITTING FIRMS

A. Examination of Proposal Documents

By submitting a proposal, the prospective firm represents that it has thoroughly examined and become familiar with the services required under this RFP, and that it is capable of delivering quality services to the City in a creative, cost-effective & service-oriented manner.

B. Questions/Clarifications

Please direct any questions regarding this RFP to Manuel Fabian, Civil Engineering Assistant II, via e-mail at publicworks@sfcity.org. Questions must be received by 5:30 p.m. on **Thursday, August 12, 2021**. All questions received prior to the deadline will be collected and responses will be emailed by **Monday, August 16, 2021**.

C. Submission of Bid Proposals

All bid proposals shall be submitted via email to Manuel Fabian at publicworks@sfcity.org and the subject line of the email shall read, "City of San Fernando RFP – San Fernando Mall Bollard Installation." Proposals must be received no later than Thursday, **August 18, 2021 at 5:30 p.m.** All proposals received after that time will not be accepted.

D. Withdrawal of Proposals

A firm may withdraw its proposal at any time before the due date for submission of proposals as provided in the RFP by delivering a written request for withdrawal signed by, or on behalf of the prospective firm.

E. Rights of City of San Fernando

This RFP does not commit the City to enter into a Contract, nor does it obligate the City to pay for any costs incurred in preparation and submission of proposals or in anticipation of a contract.

The City reserves the right to:

- 1) Make the selection based on its sole discretion;
- 2) Reject any and all proposals without prejudice;
- 3) Issue subsequent Requests for Proposal;
- 4) Postpone opening for its own convenience;
- 5) Remedy technical errors in the Request of Proposal process;
- 6) Approve or disapprove the use of particular sub-contractors;
- 7) Negotiate with any, all, or none of the prospective firms;

- 8) Solicit best and final offers from all or some of the prospective firms;
- 9) Accept other than the lowest offer; and/or
- 10) Waive informalities and irregularities in the proposal process.

F. Contract Type

It is anticipated that a standard form professional services agreement contract will be signed subsequent to City Council review and approval of the recommended contractor.

G. Collusion

By submitting a proposal, each prospective firm represents and warrants that; its proposal is genuine and not a sham or collusive or made in the interest of or on behalf of any person not named therein; that the prospective firm has not directly, induced or solicited any other person to submit a sham proposal or any other person to refrain from submitting a proposal; and, that the prospective firm has not in any manner sought collusion to secure any improper advantage over any other person submitting a proposal.

SCOPE OF SERVICE

The work for this project includes:

- Furnish and install (41) Furnish and Install Calpipe Security Internal Locking Removable Bollards 6" Diameter, Part No. IBR06040, Flat Cap, Powder Coated, Yellow or Approved Equal Per Manufacturer's Recommendations.
- Remove and dispose existing asphalt and construct 21" footing with rebar.
- Provide traffic control per CA MUTCD. All work takes place on the street.
- Restore site upon project completion as required by the City, including, but not limited to, asphalt restoration and striping restoration (thermoplastic).
- Coordinate with all utility companies and businesses within the affected area.

PROPOSED TERM OF CONTRACT

The proposed term of the project is thirty (30) working days.

DISQUALIFICATION OF BIDDER

If there is a reason to believe that collusion exists among any Bidders, none of the bids of the participants in such collusion will be considered and the City may likewise elect to reject all bids received.

WAGE RATES

Bidders are hereby notified that the California Department of Industrial Relations has determined the general prevailing rate of wages for each craft, classification, or type of worker

needed to execute the work. Copies of the current schedules for prevailing wages applicable to this project are on file in the City's office. It shall be mandatory for the Contractor and any subcontractor under it to pay not less than the said specified rates to laborers and workmen employed by them in the execution of the Contract. The contractor's duty to pay State prevailing wages can be found under Labor Code, Section 1770 et seq. Labor Code Sections 1775 and 1777.7 outline the penalties for failure to pay prevailing wages and employ apprentices including forfeitures and debarment.

BONDS

- a. **Bid Bonds** Bid must be accompanied by cash, cashier's check, certified check, or surety bond in an amount equal to ten percent (10%) of the total amount in the Contractor's Proposal. Checks and bonds shall be made payable to the City of San Fernando.
- b. **Contract Bonds** The Contractor simultaneously with execution of the Agreement shall furnish a surety bond in an amount equal to one hundred percent (100%) of the contract price as security for the faithful performance of this contract and a separate surety bond in an equal to one hundred percent (100%) of the contract price as security for the payment of all persons performing labor and furnishing materials in connection with this contract, as required by the terms of an Act entitled:

"An Act to secure the payment of the claim of persons employed by Contractors upon Public Works, and the claims of persons who furnish materials, supplies, teams, implements; or machinery used or consumed by such Contractors in the performance of such works, and prescribing the duties of certain public officers with respect thereto," approved May 10, 1919, as amended.

Bond Forms required are included in these specifications. Copies will be furnished to prospective bidders upon request.

Whenever any Surety or Sureties on any such bonds, or any bonds required by Law for the protection of the claims of laborers and material men become insufficient or the City Engineer has cause to believe that such Surety or Sureties have become insufficient, a demand in writing may be made of the Contractor for each further bond or bonds or additional surety, not exceeding that originally required, as is considered necessary, considering the extent of the work remaining to be done. Thereafter, no payment shall be made upon such contract to the Contractor or any assignee of the Contractor until such further bond or bonds or additional surety has been furnished.

BID PROPOSAL

Proposal to: City of San Fernando
Public Works Department
San Fernando City Hall
117 Macneil Street, San Fernando, CA 91340

The undersigned Bidder hereby proposes to furnish and deliver all necessary labor, tools, equipment, and other means of construction to perform the work required for the completion of the project entitled "SAN FERNANDO MALL BOLLARD INSTALLATION" in accordance with the intent of all plans, specifications, and addenda issued by the City of San Fernando, Public Works Department prior to the opening of the bid proposals.

Bidder has read the accompanying instructions to Bidders, has carefully examined the location(s) of the proposed work, and has examined all Contract Documents, drawings and addenda issued by the City and will contract with the City to construct the project, complete and in satisfactory condition.

The Bidder further agrees to complete all work required under the Contract within 30 working days from the date designated in the Notice to Proceed, and to accept in full payment therefore the price indicated on the Bid Schedule. The terms "working days" or "work days" means any day of the week, excluding Saturday, Sunday and any federally observed holiday.

The Bidder acknowledges that it understands that a waiting period from time of bid opening until award may be sixty (60) calendar days during which time Bidder may not withdraw its bid. The Bidder further acknowledges that it has adjusted its bid price to include all possible items which may influence the proposal during the waiting period. Requests for bid price change due to the delay shall not be agreed to by the City.

Company Name: _____

Bidder's Name (Printed): _____

Bidder's Title: _____

Bidder's Signature: _____

Date: _____

Address: _____

Phone Number: _____

Contractor's License Number: _____

Classification: _____

Expiration Date: _____

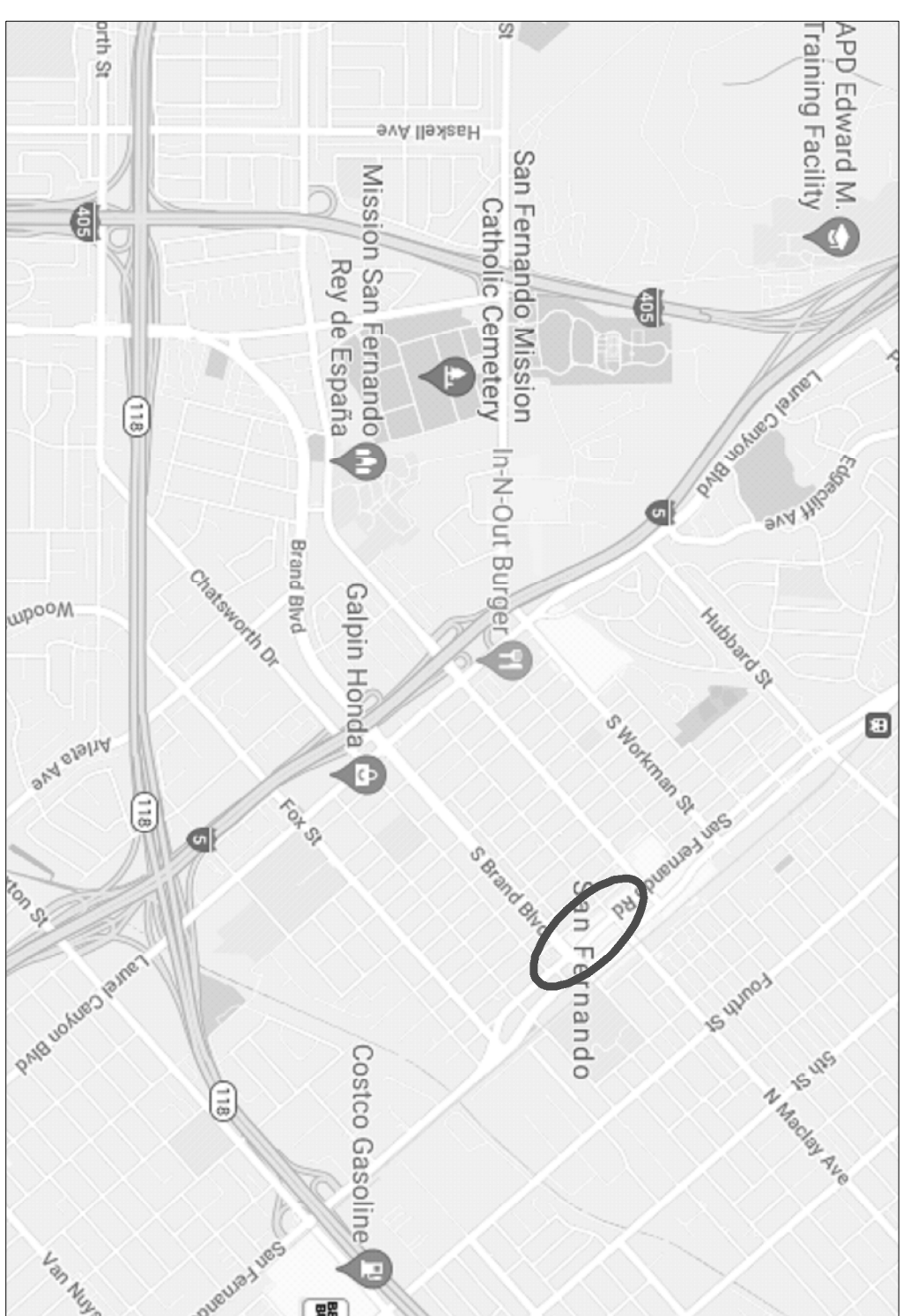
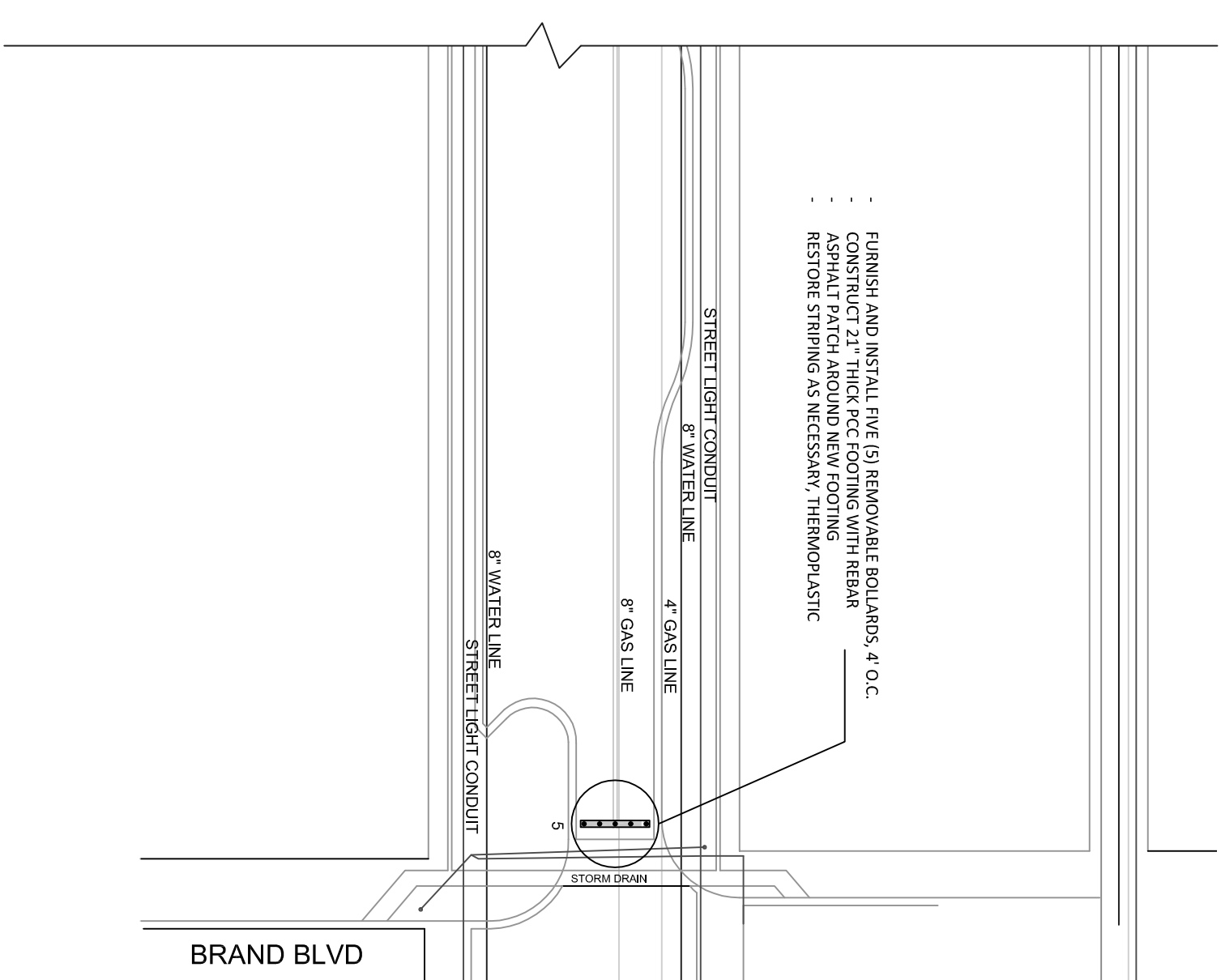
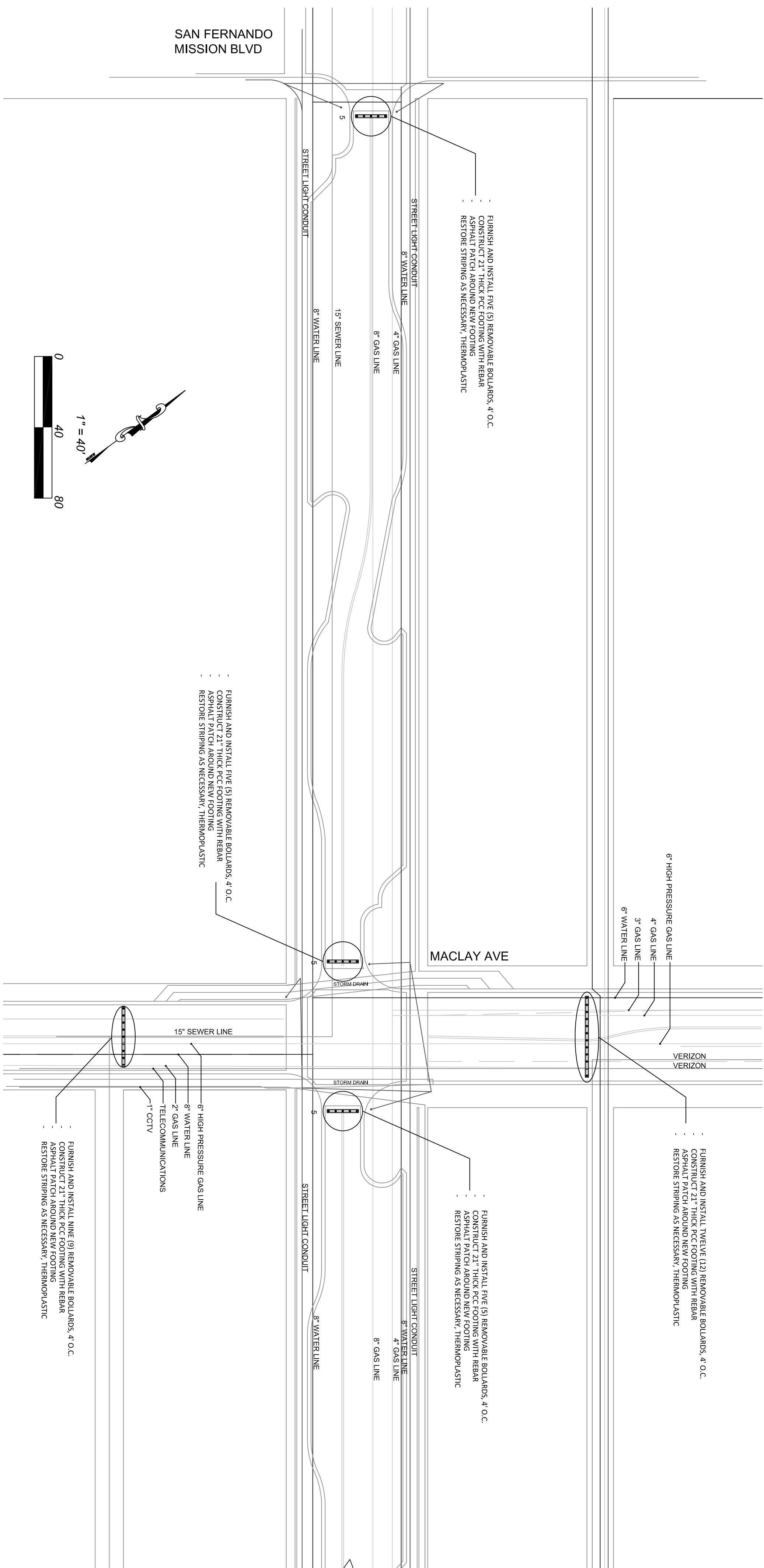
BID SCHEDULE

Item No.	Bid Items Description	Quantity	Unit Cost	Total Cost
1	Mobilization	1 LS	\$_____	\$_____
2	Traffic Control	1 LS	\$_____	\$_____
3	Construct P.C.C. Bollard Foundation with Steel Rebar Per Details	240 SF	\$_____	\$_____
4	Removal and Disposal of Existing A.C. Pavement and Base	20 CY	\$_____	\$_____
5	Furnish and Install Calpipe Security Internal Locking Removable Bollards 6" Diameter, Part No. IBR06040, Flat Cap, Powder Coated, Yellow or Approved Equal	41 EA	\$_____	\$_____

The bid quantities stated in this document are for comparison of bids only and are not representations or warranties of the quantities that shall actually be required for the work performed. Adjustment of payment for deleted and/or added quantities shall be based upon the contract or purchase order unit price.

Total Contract Bid (Numbers): _____

Total Contract Bid (Words): _____



PROJECT LOCATION

[illegible]

SUBMITTED BY: _____
 MAUDE FERRARI, CIVIL ENGINEERING ASSISTANT II
 DATE: _____
 PUBLIC WORKS DEPARTMENT
 APPROVED BY: *M. J. J. J.*
 MATTHEW BARKHARTNER, PE, DIRECTOR OF PUBLIC WORKS, ROC 71932
 DATE: _____

PROJ. NO. P-736, JOB NO. 7614	PLAN NO.
SAN FERNANDO MALL BOLLARD INSTALLATION SAN FERNANDO RD - SAN FERNANDO MISSION & MACLAY	P-736
CITY OF SAN FERNANDO	SHEET 1 OF 1

