

ENGINEERING SERVICES RFQ

Answers to Questions Submitted

10/25/21

1. Will the selected firm's City Engineer be expected to attend night Commissions and City Council meetings?
Only when the Director of Public Works has determined that a particular issue or project has a certain level of complexity which requires the assistance of the City Engineer.
2. Will two days each week include attending the above mentioned meetings or the meetings will be additional hours?
Attending any meetings that occur outside regular business hours will be considered additional hours worked.
3. Currently, who is providing the requested services to the City?
Willdan Engineering
4. Do you anticipate the City Engineer to work more than 16 hours, as well as remotely?
Maximum 16 hours per week unless additional hours are requested by the Director of Public Works
5. Could you please clarify the following Scope of Services outlined on page 2 of 5 of the RFQs?

2. Environmental Study and Document Preparation

3. Land Surveying and Map/Easement or Legal Description Preparation

4. Hydraulic and Hydrology Studies

5. Master Planning for Water, Sewer and Storm Drain Systems (updating these documents?)

Will the above mentioned documents be prepared by other specialty consultants retained by the City and the City Engineer will review them?

Yes. Items two through five relate to having our city engineer available to review these documents prepared by others in order to provide comments on behalf of the city.

The City may need these design and engineering studies to be performed, on occasion, by the City Engineer. So it helps if the firm has that experience, as well.

6. We have the following question regarding the subject RFQ:

RFQ Page 5, Statement of Qualifications - Item number 2, will we need to show subconsultants' organizational structure, history, legal status, list of owners and officers, capabilities, experience, and management philosophy?

No. Do not need to show subconsultants organizational structure.