

**CITY OF SAN FERNANDO
CITY COUNCIL/SUCCESSOR AGENCY
TO THE SAN FERNANDO REDEVELOPMENT AGENCY
MINUTES**

**SEPTEMBER 7, 2021 – 6:00 P.M.
REGULAR MEETING**

**CITY HALL COUNCIL CHAMBER
117 MACNEIL STREET
SAN FERNANDO, CA 91340**

Teleconference Per Governor Executive Order N-29-20

CALL TO ORDER/ROLL CALL Vice Mayor Mary Mendoza called the meeting to order at 6:02 p.m.

Present:

Council: Vice Mayor Mary Mendoza and Councilmembers Cindy Montañez, Hector A. Pacheco (joined via teleconference at 6:03 p.m.) and Celeste Rodriguez (joined via teleconference at 6:10 p.m.)

Absent: Mayor Sylvia Ballin

Staff: City Manager Nick Kimball, Assistant City Attorney Blanca Pacheco, Chief of Police Anthony Vairo, Director of Public Works Matt Baumgardner, Director of Recreation and Community Services Julian Venegas, and City Clerk Julia Fritz

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Motion by Councilmember Montañez, seconded by Vice Mayor Mendoza to approve the agenda. By consensus, the motion carried with Mayor Ballin absent.

PUBLIC STATEMENTS

Julissa Hernandez, Field Representative from the Offices of Assemblymember Luz Rivas provided updates on SB 9, SB 10 and AB 1363 and mentioned Assemblymember Rivas's Back to School Backpack Collection Drive that began on August 2 through August 13, 2021.

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City Clerk Fritz read a public statement submitted via email by:

Adan Ortega, Board Director and City of San Fernando Liaison representative on the Metropolitan Water District Board of Directors submitted a letter in support of Councilmember Hector A. Pacheco's request that the City of San Fernando adopt a resolution declaring a drought emergency and taking proactive steps towards assuring adequate water supplies for the community of San Fernando.

CONSENT CALENDAR

Motion Councilmember Montañez, seconded by Vice Mayor Mendoza to approve:

- 1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES FOR:
 - a. JULY 27, 2021 – SPECIAL MEETING
 - b. AUGUST 2, 2021 – REGULAR MEETING
 - c. AUGUST 16, 2021 – SPECIAL MEETING
- 2) CONSIDERATION TO ADOPT RESOLUTION NO. 21-091 APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO ADOPT RESOLUTION NO. 167 APPROVING THE SUCCESSOR AGENCY WARRANT REGISTER
- 4) CONSIDERATION TO APPROVE A MEMORANDUM OF UNDERSTANDING SIDE LETTER AGREEMENT BETWEEN THE CITY AND SAN FERNANDO PUBLIC EMPLOYEES ASSOCIATION/ SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL 721 AND ADOPT RELATED RESOLUTIONS
- 5) CONSIDERATION TO ADOPT RESOLUTIONS APPROVING UPDATED JOB SPECIFICATIONS FOR THE POSITIONS OF POLICE CHIEF, ASSISTANT TO THE CITY MANAGER, AND MANAGEMENT INTERN
- 6) CONSIDERATION TO ADOPT RESOLUTIONS TO ACCEPT GRANT FUNDS FROM THE CALIFORNIA DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL, ALCOHOL POLICING PARTNERSHIP PROGRAM
- 7) CONSIDERATION TO APPROVE A THIRD AMENDMENT TO THE WILLDAN ENGINEERING PROFESSIONAL SERVICES AGREEMENT FOR THE SAN FERNANDO TRAFFIC SIGNAL IMPROVEMENT PROJECT
- 8) RECEIVE AND FILE AN UPDATE REGARDING COVID-19 RESPONSE EFFORTS

By consensus, the motion carried with Mayor Ballin absent.

ADMINISTRATIVE REPORTS

9) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE CITY’S 2021 MULTI-HAZARD MITIGATION PLAN

Director of Public Works Matt Baumgardner presented the staff report and Carolyn Harshman, Principal Planner with Emergency Planning Consultants (EPC) presented information regarding the City’s draft 2021 Multi-Hazard Mitigation Plan (MHMP) and responded to Councilmember questions.

Councilmember Montañez suggested that the mitigation plan include climate change and adaptation plans associated with specific hazards, such as extreme heat and air pollution arising from fires. Also mentioned adding corrected language associated with the information surrounding the COVID-19 statistics.

It was the recommendation by EPC to approve the resolution as presented and any amendments would be added to the MHMP as an ongoing living document. Further noted that funding opportunities offered by the Federal Emergency Management Agency would be missed if the MHMP was not approved and adopted at this time.

Motion by Councilmember Montañez, seconded by Councilmember Pacheco to:

- a. Adopt Resolution No. 8095, approving the City’s 2021 Multi-Hazard Mitigation Plan (MHMP);
- b. Authorize Emergency Planning Consultants (EPC) to forward the resolution of approval to Federal Emergency Management Agency (FEMA) for issuance of a Final Letter of Approval. Upon receipt, the Final Letter of Approval will be included in the Final Plan; and
- c. Direct staff to work with the consultant to incorporate a section regarding climate change and adaptation plan, updates to the COVID-19 related statistics and other language as applicable as part of ongoing continual living document of the City’s 2021 Multi-Hazard Mitigation Plan (MHMP).

By consensus, the motion carried with Mayor Ballin absent.

10) CONSIDERATION TO ACCEPT THE AMERICAN RESCUE PLAN ACT FUNDS AND ADOPT A RESOLUTION APPROPRIATING A PORTION OF THE FUNDS

City Manager Kimball presented the staff report and responded to Councilmember questions.

Motion by Councilmember Pacheco, seconded by Vice Mayor Mendoza to:

- a. Accept American Rescue Plan Act funds from the United States Department of the Treasury in the amount of \$2,909,170;

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- b. Approve Resolution No. 8097 amending the Fiscal Year 2021-2022 Adopted Budget to appropriate \$2,909,170 in revenues and \$250,000 in expenses in Fund 121 – American Rescue Plan Act Fund;
- c. Authorize the City Manager to use the appropriated funds to reimburse the City for supply, equipment, cleaning, capital improvement, capital purchase and other operating costs incurred as a direct result of the City’s COVID-19 response efforts in FY 2020-2021 and FY 2021-2022.

The motion carried by the following vote:

ROLL CALL

AYES: Rodriguez, Pacheco, Mendoza - 3

NOES: None

ABSTAIN: Montañez - 1

ABSENT: Ballin -1

11) CONSIDERATION TO DETERMINE A CITY POSITION ON THE 2021 LEAGUE OF CALIFORNIA CITIES PROPOSED RESOLUTIONS

By consensus, direction was provided to the City’s Voting Delegate, Vice Mayor Mendoza to vote in support of the resolutions as presented by the League of California Cities.

12) CONSIDERATION TO DECLARE A DROUGHT EMERGENCY IN SAN FERNANDO

Councilmember Hector A. Pacheco presented the staff report.

Staff was directed to bring back a resolution and provide information regarding what resources are available if the City declares a drought. Additionally, schedule a meeting with the Green City/Street and Parkway Ad hoc committee and Adan Ortega to begin drought mitigation discussions.

13) CONSIDERATION TO ALLOCATE INDEPENDENT CITIES FINANCE AUTHORITY’S COMMUNITY OUTREACH PROGRAM FUNDS FOR FISCAL YEAR 2021-2022

Mayor Sylvia Ballin agendaized this item for discussion. It was the consensus of the City Council to table this item due to Mayor Ballin being absent, to the September 20, 2021 City Council meeting.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

Interim Director of Finance Garcia announced that the Measure A/SF Virtual Town Hall meeting to occur on September 21, 2021 at 6:00 p.m.

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Director of Recreation and Community Services Venegas announced the Parks, Wellness and Recreation Commission will be having their next meeting on Tuesday, September 14, 2021 and mentioned that there are two Commissioner vacancy's to fill.

Director of Public Works Baumgardner commented on the installation process of the overnight parking restriction signs by the City of Los Angeles.

City Clerk Fritz announced the next Education Commission meeting is tomorrow, Wednesday at 6:00 p.m.

City Manager Kimball Nick planning a Virtual Town Hall to solicit feedback on the characteristics of the next Police Chief.

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

Councilmember Montañez mentioned the bulky trash pick-up event this weekend, spoke about two new businesses opening in the City, recognize the outdoor market event and thanked staff for organizing the City's 110th Anniversary event. She also commented on the clean-up events success, thanked Subway for their lunch donations to all the volunteers, thanked the commissions for their support and input on the Beautification Program, and requested staff to provide a brief update from the Homelessness Ad hoc committee. Staff provided a brief update. Lastly, she thanked Commissions for their support in the Beautification Program, attended the Green City Ad hoc meeting and the Valley Economic Alliance meeting and spoke on behalf of the City and recognized Sonia Garcia's recent appointment as the City's Interim Director of Finance.

Councilmember Pacheco mentioned his support of immigrants and refugees in the City, commented on the feedback received regarding the Beautification Program and requested to close the meeting in memory of Michael K. Williams.

Councilmember Rodriguez expressed her appreciation and hard work and thanked staff, colleagues, Commissions and community volunteers.

Vice Mayor Mendoza expressed thanks to staff and community volunteers for their work at the clean-up event.

ADJOURNMENT (7:50 P.M.)

Vice Mayor Mendoza adjourned the meeting in memory of Michael K. Williams at 7:50 p.m. to the next regular meeting.

I do hereby certify that the foregoing is a true and correct copy of the minutes of September 7, 2021, meeting as approved by the San Fernando City Council.

Julia Fritz, CMC
City Clerk