

**CITY OF SAN FERNANDO  
CITY COUNCIL/SUCCESSOR AGENCY  
TO THE SAN FERNANDO REDEVELOPMENT AGENCY  
MINUTES**

**SEPTEMBER 20, 2021 – 6:00 P.M.  
REGULAR MEETING**

**CITY HALL COUNCIL CHAMBER  
117 MACNEIL STREET  
SAN FERNANDO, CA 91340**

Teleconference Per Governor Executive Order N-29-20

**CALL TO ORDER/ROLL CALL** Mayor Sylvia Ballin called the meeting to order at 6:00 p.m.

Present:

Council: Mayor Sylvia Ballin, Vice Mayor Mary Mendoza and Councilmembers Cindy Montañez and Hector A. Pacheco (joined via teleconference at 6:03 p.m.)

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, Lt. Nicole Hanchett, Director of Public Works Matt Baumgardner, Director of Recreation and Community Services Julian Venegas, and City Clerk Julia Fritz

Absent: Councilmember Celeste Rodriguez

**PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

**APPROVAL OF AGENDA**

Motion by Councilmember Montañez, seconded by Vice Mayor Mendoza to approve the agenda, as amended to consider Agenda Item No. 9, first under Administrative Reports. By consensus, the motion carried with Councilmember Rodriguez absent.

Assistant City Attorney Padilla reported that information regarding Assembly Bill 361 would be brought back to the October 4, 2021, City Council meeting for consideration.

**PRESENTATIONS**

- A. A PRESENTATION FROM SOUTHERN CALIFORNIA EDISON REGARDING AN OVERVIEW OF THE CHARGE READY PROGRAM

Representatives from Southern California Edison presented information regarding the Charge Ready Program.

**PUBLIC STATEMENTS**

Silverio Pelayo, Community Engagement Coordinator with Pueblo y Salud, Inc. spoke via teleconference in support of Agenda Item No. 9.

Mireya Garcia, submitted a written statement via email and stated support of Agenda Item No. 9.

Julissa Hernandez, Field Representative, Office of Assemblywoman Luz Rivas announced that Assembly Bill 974 was enacted into law on September 16, 2021, regarding improving the safety and visibility of equestrian riders and their equines while on paved highways; and also made mention of upcoming community events.

Marcela Rodriguez, spoke about concerns with trash services and suggested that the trash company hire additional employees.

Dan O'Connor, spoke in opposition to the street improvements along Orange Grove Avenue.

**CONSENT CALENDAR**

Motion by Vice Mayor Mendoza, seconded by Councilmember Montañez to:

- 1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES FOR SEPTEMBER 7, 2021 SPECIAL MEETING
- 2) CONSIDERATION TO ADOPT RESOLUTION NO. 21-092 APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH UTILITY SYSTEMS SCIENCE AND SOFTWARE, INC. FOR SEWER OVERFLOW MONITORING SERVICES
- 4) CONSIDERATION TO APPROVE A FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH ATHENS SERVICES FOR CITYWIDE STREET SWEEPING SERVICES
- 5) RECEIVE AND FILE AN UPDATE REGARDING COVID-19 RESPONSE EFFORTS

By consensus, the motion carried with Councilmember Rodriguez absent.

It was noted that Councilmember Pacheco left the meeting at 6:59 p.m.

**ADMINISTRATIVE REPORTS**

This item was heard out of order.

9) CONSIDERATION AND DISCUSSION REGARDING SMOKE-FREE MULTI-UNIT HOUSING AND OTHER TOBACCO RELATED POLICIES

The City Council received a presentation from Pueblo y Salud, Inc. (PyS) regarding information associated with smoke-free multi-unit housing and urged the City to begin the process of adopting an ordinance to ban smoking in multi-unit housing.

Councilmembers discussed their views and stated concerns with community outreach efforts, and the absence of two Councilmembers for this discussion.

By consensus, the City Council requested that staff agendize this item for continued discussions to the first meeting of November, and to mail a notice to all multi-unit property owners and tobacco retailers to solicit feedback regarding a potential smoke-free multi-unit housing ordinance to be considered.

The City Council recessed the meeting at 7:57 p.m. and reconvened at 8:04 p.m. with Councilmembers Pacheco and Rodriguez absent.

6) CONSIDERATION TO REJECT A CONSTRUCTION BID AND AUTHORIZE THE FORMAL SOLICITATION OF BIDS FOR THE UPPER RESERVOIR REPLACEMENT PROJECT

Director of Public Works Matt Baumgardner presented the staff report and responded to Councilmember questions.

Motion by Councilmember Montañez, seconded by Vice Mayor Mendoza to reject the construction bid received for the Upper Reservoir Replacement Project; and authorize the formal solicitation of bids for the Upper Reservoir Replacement Project to be re-advertised at a date within the next 120 days.

The motion carried by the following vote:

ROLL CALL

AYES:	Montañez, Mendoza, Ballin - 3
NOES:	None
ABSENT:	Pacheco, Rodriguez - 2
ABSTAIN:	None

7) PRESENTATION AND DISCUSSION REGARDING AN INFORMATIONAL REPORT ON THE IMPLEMENTATION OF SENATE BILL 1383 REGULATIONS

Director of Public Works Baumgardner presented an informational report on the implementation process associated with Senate Bill 1383 regulations and stated that an ordinance would be presented to City Council at the next regular meeting. The report was received and filed.

8) PRESENTATION AND DISCUSSION OF THE 2021 LOCAL TRANSACTION TAX ANNUAL REPORT FOR MEASURES “A” AND “SF”

Interim Director of Finance Sonia Garcia presented an informational report regarding the 2021 Local Transaction Tax Annual Report on the collection, management, and expenditure of the City’s Local Transaction Tax as required by the City Code. City Council received and filed the staff report.

10) CONSIDERATION TO ALLOCATE INDEPENDENT CITIES FINANCE AUTHORITY’S COMMUNITY OUTREACH PROGRAM FUNDS FOR FISCAL YEAR 2021-2022

*(This Item was continued from the September 7, 2021 City Council Meeting)*

Mayor Sylvia Ballin presented the staff report. Motion by Mayor Ballin, seconded by Vice Mayor Mendoza to approve the Independent Cities Finance Authority’s Community Outreach Program funds of \$7,500 appropriated to the Veteran’s Banner Program, and adopt Resolution No. 8096 appropriating the funds in the Fiscal Year 2021-2022 adopted Budget.

The motion carried by the following vote:

ROLL CALL

AYES:	Montañez, Mendoza, Ballin - 3
NOES:	None
ABSENT:	Pacheco, Rodriguez - 2
ABSTAIN:	None

**STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

City Clerk Fritz reported the September 14, 2021 Gubernatorial Recall Election activities concluded, noted one reported incident involving the removal of an election sign placed in the public right of way; and stated the Education Commission Student of the Month presentation had been postponed to a future meeting due to scheduling conflicts.

Director of Public Works Baumgardner announced there will be a pop up event this Saturday at the San Fernando Mall Street Fair to seek comments towards the Safe and Active Streets program and mentioned as well as tree planting on Library Street.

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Director of Recreation and Community Services Venegas reported on upcoming community events and mentioned the next Parks, Wellness and Recreation Commission meeting will be on Tuesday, September 21.

City Manager Kimball encourage all residents to participate and provide comments for the recruitment of the City's Chief of Police, in the virtual town hall event. Lastly he announced that the eviction moratorium expires on September 30 and provided information on available rent relief resources.

**GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

Councilmember Montañez spoke about the movie event in the park, attended grand opening activities for The Midnight Hour Records store and Shadow Brewery; spoke about the pop up event for the Safe and Active Streets program, encouraged residents to help plant trees, spoke at the Valley Industry Commerce Association meeting on behalf of the City, and mentioned the re-opening of Sunday tours at the Lopez Adobe.

Vice Mayor Mendoza thanked staff for their work and reported she participated virtually in a meeting of the Los Angeles County Library Committee.

Mayor Ballin thanked Republic Services for the quarterly bulky pick up event.

**ADJOURNMENT (8:38 p.m.)**

Mayor Ballin adjourned the meeting at 8:38 p.m. to the next regular meeting.

I do hereby certify that the foregoing is a true and correct copy of the minutes of September 20, 2021, meeting as approved by the San Fernando City Council.

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Julia Fritz, CMC  
City Clerk