

**CITY OF SAN FERNANDO
DISASTER COUNCIL
MINUTES**

**JULY 16, 2020 – 3:00 P.M.
REGULAR MEETING**

Teleconference Per Governor Executive Order N-29-20

***THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE DISASTER COUNCIL.

CALL TO ORDER/ROLL CALL

Vice Chair Robert Gonzales called the meeting to order at 3:03 p.m.

The following persons were recorded as present:

PRESENT Members: Chair Joel Fajardo (3:10 p.m.), Vice Chair Robert Gonzales, Assistant Director of Emergency Services Matthew Baumgardner, Coordinator of Emergency Services Lieutenant Irwin Rosenberg, Disaster Communications Rep. Gene Roske, American Red Cross Rep. Christina Rodriguez (3:14 p.m.), Los Angeles Unified School District (LAUSD) Rep. Jose Razo, Community Emergency Response Team (CERT) Rep. Janet Gibson (3:11 p.m.).

ALSO PRESENT: City Manger Nick Kimball, Deputy City Manager/Director of Community Development Timothy Hou, Police Chief Anthony Vairo, Director of Recreation and Community Services Julian Venegas, Director of Finance J. Diego Ibañez.

ABSENT: Los Angeles Fire Department (LAFD) Rep.

PLEDGE OF ALLEGIANCE

Member Rosenberg led the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Motion by Member Roske, seconded by Member Rosenberg to approve the agenda and by consensus, the motion carried.

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PUBLIC STATEMENTS

None.

CONSENT CALENDAR

Motion by Vice Chair Gonzales, seconded by Member Baumgardner to approve the following Consent Calendar item:

1. REQUEST TO APPROVE MINUTES OF FEBRUARY 24, 2016 (REGULAR MEETING)

By consensus, the motion carried.

ADMINISTRATIVE REPORT

2. DISCUSSION PERTAINING TO EACH AGENCY'S COVID-19 (CORONAVIRUS) PLANNING AND RESPONSE EFFORTS TO DATE, INCLUDING: EDUCATION AND ENFORCEMENT EFFORTS; PLANS, PROCEDURES AND PROTOCOLS TO RESPOND TO A RAPID INCREASE IN CASES AND HOSPITALIZATIONS (E.G., WORST-CASE SCENARIO PLANNING); AND OPPORTUNITIES TO INCREASE COOPERATION AND COORDINATION BETWEEN AGENCIES.

City Manager Nick Kimball reported that the City of San Fernando declared a local emergency on March 16, 2020. The City began providing COVID-19 information and resources to residents and businesses via the City's website, social media platforms, and postcards in the US Mail including: revised Health Orders, PPE programs, the outdoor dining program, relaxed parking program, and waived fees for parking meters and local transportation in an effort to make it easier for residents to stay safe at home and to assist businesses to operate in a safe manner. Mr. Kimball also asked that all groups continue sharing relevant emergency information to distribute to the community.

Member Rosenberg reported that the City had been providing daily (then biweekly) updates to the Los Angeles County Emergency Operations Center; the Police Department continues to maintain the four trailers that were procured if essential City staffmembers needed to isolate; there were no civil unrest incidents in the City; and the Police Department's critical services have not been impacted.

Member Razo reported that school is scheduled to resume remotely on August 18, 2020, but school administration is currently unsure of the precise process; LAUSD is hosting a series of area specific Town Hall Meetings to distribute information to the public; the Town Hall Meeting for the Sylmar/San Fernando area is scheduled for July 22, 2021.

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Member Roske reported that Disaster Communications is prepared to provide extra communications for the City if it becomes overwhelmed or unavailable as they are equipped with business-band radios that the channels are also accessible to the Police Department.

Member Gibson reported that LAFD call out had been dramatically reduced due to age restrictions; a team of 27 is logistically helping with DOT food deliveries; Battalion 12 Ops Team has been working with the Khalsa Care Foundation in packaging food for 3500-4500 people, Monday through Friday, the program is coming to an end except for Wednesdays, unless another organization can use the service.

Vice Chair Gonzales noted that proper distancing procedures need to be followed when operating a Cooling Center.

3. DISCUSSION PERTAINING TO HOW COVID-19 MAY IMPACT A NON-COVID-19 EMERGENCY (E.G., EARTHQUAKE, WILDFIRES, WINDSTORMS) AND WHAT PROCEDURES MAY NEED TO BE IMPLEMENTED AND/OR ALTERED TO ACCOMMODATE SOCIAL (PHYSICAL) DISTANCING.

Discussion ensued regarding sheltering (i.e., non-congregate (hotels, college dorms, etc.), mass care sheltering) and emergency operations training for residents. Member Roske indicated that he would distribute preparedness information that is available via YouTube.

COUNCIL DISCUSSION

Vice Chair Gonzales discussed: the possibility to adding a position to the Disaster Council from the County to discuss an agreement with the County for possible use of showers if a mass care shelter needed to be activated; Cooling Centers and including social distancing components, with an emphasis on safety and publicizing via social media and Alert San Fernando; and the Red Cross container.

Chair Fajardo discussed considering the addition of a Union Representative from SEIU as a member of the Disaster Council.

STAFF COMMUNICATION

None.

AGENDA ITEMS FOR NEXT MEETING

1. Agenda Item No. 2
2. Hazardous Mitigation Plan Update
3. City's Updated Emergency Operations Plan

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ADJOURNMENT

Motion by Chair Fajardo, seconded by Vice Chair Gonzales, to adjourn the meeting and by consensus, the motion carried.