



CHAIR JASON HAYES
VICE CHAIR VACANT
COMMISSIONER NINA HERRERA
COMMISSIONER JOE PONCE
COMMISSIONER VACANT

PARKS, WELLNESS, AND RECREATION COMMISSION

REGULAR MEETING NOTICE AND AGENDA

NOVEMBER 9, 2021 – 6:30 PM

WATCH THE MEETING: Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

CALL TO ORDER/ROLL CALL

Chair Jason Hayes
Vice-Chair Vacant
Commissioner Nina Herrera
Commissioner Joe Ponce
Commissioner Vacant

PLEDGE OF ALLEGIANCE

Led by Chair Jason Hayes

APPROVAL OF AGENDA

DECORUM AND ORDER

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Public members attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

PUBLIC STATEMENTS – WRITTEN/ORAL

PARKS, WELLNESS, AND RECREATION COMMISSION

Regular Meeting Notice and Agenda – November 9, 2021

Page 2 of 3

There will be a three (3) minute limitation per each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the Commission Chair. When addressing the Parks, Wellness, and Recreation Commission please speak into the microphone and voluntarily state your name and address.

CULTURAL ARTS LIAISONS REPORT

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the Parks, Wellness, and Recreation Commission wishes to discuss any item, it should first be removed from the Consent Calendar.

- 1. REQUEST TO APPROVE THE MINUTES OF THE SEPTEMBER 21, 2021 AND SEPTEMBER 27, 2021, PARKS, WELLNESS AND RECREATION COMMISSION SPECIAL MEETINGS**

ADMINISTRATIVE REPORT

- 2. DISCUSSION REGARDING THE SAN FERNANDO MESOAMERICAN BALLGAME ASSOCIATION**

DEPARTMENT PROGRAM UPDATES

- 3. VIRTUAL PROGRAMMING**
- 4. DEPARTMENT'S RESPONSE TO COVID-19**
- 5. REOPENING PROGRAMS**
- 6. LAYNE PARK REVITALIZATION PROJECT**
- 7. TUTCINT YOUTH EMPOWERMENT PROGRAM**

GENERAL COMMISSION COMMENTS

PARKS, WELLNESS, AND RECREATION COMMISSION

Regular Meeting Notice and Agenda – November 9, 2021

Page 3 of 3

STAFF COMMUNICATION

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Linda Bowden-Moreno, Administrative Assistant

Signed and Posted: November 3, 2021 (5:00 pm)

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting at the Recreation and Community Services Department Public Counter. Any public writings distributed by the Parks, Wellness, and Recreation Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the Recreation and Community Services Department Public Counter located at 208 Park Avenue, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Recreation and Community Services Department Office at (818) 898-1290 at least 48 hours prior to the meeting.

**CITY OF SAN FERNANDO
PARKS, WELLNESS & RECREATION COMMISSION
SPECIAL MEETING MINUTES**

**September 21, 2021
ZOOM MEETING STREAMED ON YOUTUBE**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PARKS, WELLNESS & RECREATION COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <https://www.youtube.com/c/CityOfSanFernando>.

CALL TO ORDER/ROLL CALL

Chair Jason Hayes called the meeting to order at 6:30 p.m.

The following persons were recorded as present:

PRESENT:	Chair Jason Hayes Commissioner Nina Herrera Commissioner Joe Ponce
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ABSENT:	None
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ALSO PRESENT:	Recreation and Community Services Director, Julian Venegas Admin. Assistant, Linda Bowden-Moreno
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PLEDGE OF ALLEGIANCE

Chair Jason Hayes led the Pledge of Allegiance.

APPROVAL OF AGENDA

Chair Hayes motioned to approve the agenda for the September 21, 2021 Parks, Wellness and Recreation Commission Special meeting. Commissioner Ponce seconded the motion. The motion passed unanimously.

PUBLIC STATEMENTS – WRITTEN/ORAL

Rudy Ortega Jr. (President of the Fernandeno Tataviam Band of Mission Indians) spoke on the art mural application the tribe is presenting. The location of the proposed mural is 301 S. Maclay St. The artist is a Fernandeno Tataviam descendant. The mural will depict a timeline of pre-mission to mission era, to contemporary. The artist is working on the rendering of the mural. The goal is to have the unveiling on *Indigenous Peoples Day* in October. If the Art Mural Ad Hoc requires a rendering, the artist is willing to work with the committee and push back the date of the unveiling.

SELECTION OF VICE-CHAIR

Commissioner N. Herrera motioned to postpone election of a vice-chair until there at least four Commission members. Commissioner J. Ponce seconded the motion. The motion passed unanimously.

CULTURAL ARTS LIASON REPORT

None

APPROVAL OF MINUTES

Commissioner J. Ponce motioned to approve the minutes for the August 10, 2021, Parks, Wellness & Recreation Commission meeting. Commissioner N. Herrera seconded the motion. The motion carried with the following vote:

AYES: J. Hayes, N. Herrera, J. Ponce

NOES:

ABSENT:

ABSTAIN:

ADMINISTRATIVE REPORT

1. **DISCUSSION REGARDING THE SAN FERNANDO MESOAMERICAN BALLGAME ASSOCIATION –** Cultural Arts Liaison, R. Herrera, and RCS Director, J. Venegas, presented an agenda report recommending a collaboration with the City and the San Fernando Valley Mesoamerican Ballgame Association (SFVMBA). A discussion regarding the feasibility of establishing a home court in the City ensued. J. Venegas discussed the appropriate steps needed to proceed with this item: 1) SFVMCA and the City enter into an agreement. 2) Identify a parcel of land. 3) Funding options. The PWR Commission is asked to provide guidance or recommendations to staff.

Chair J. Hayes supports the idea of multiple purpose space.

Cultural Arts Liaison, R. Herrera, will develop a proposal to present to the PWR Commission.

2. **CONSIDERATION TO APPROVE ART MURAL PERMIT 2021-150** – The Mural Ad Hoc Committee met yesterday. The mural rendering was not available for the committee to review. A draft or example of the mural is required for the mural application process. The PWR Commission will reconvene and vote on the mural application upon receipt a rendering.

Commissioner J. Ponce motioned to postpone consideration to approve Art Mural Permit PR 2021-150 until the next regular Commission meeting on October 12th or sooner, if rendering is presented. Commissioner N. Herrera seconded the motion. The motion carried with the following vote:

AYES: J. Hayes, N. Herrera, J. Ponce

NOES:

ABSENT:

ABSTAIN:

DEPARTMENT PROGRAM UPDATES

3. **VIRTUAL PROGRAMMING** –J. Venegas provided an update on the Department’s effort to slowly transition from virtual to in-person programming. As of mid-June, the RCS Department began offering some in-person activities and programs. Staff continues to enforce safety protocols such as temperature checks and use of masks.
4. **DEPARTMENT’S REPONSE TO COVID-19**– LAFD and CORE continue to offer Covid-19 testing/vaccination at Recreation Park. Appointments are not required. The City continues to collaborate with LA Food Bank’s drive-through food kits on the first Monday of each month, except holidays, for seniors age 60 and over. This program serves approximately 150 seniors monthly.
5. **REOPENING EFFORTS**– J. Venegas reported that the Department continues to follow safety protocols provided by the County. The Department will continue to monitor and follow the County’s guidelines. Several youth sports programs have resumed, such as baseball, basketball and soccer clinics. *Movies in the Park* have also resumed and will kick-off with a movie at Pioneer Park on Friday, September 24th. The Lopez Adobe guided tours are also back. Information on all programs and activities is available on the City website.
6. **LAYNE PARK REVITAILZATION PROJECT**–J. Venegas reported that the renovation project is in the design phase. MIG is working on a second rendering of the design proposal. Once Council approves the final design, the construction phase will begin.
7. **YOUTH REINVESTMENT GRANT PROGRAM (TUTCINT YOUTH EMPOWERMENT PROGRAM)** – J. Venegas reported that Tutcint began their fifth cohort and elected to conduct programming

online for the time being. Anyone interested in this program can obtain more details on the City website.

8. **COMMUNITY THEATRE PROGRAM**—J. Venegas reported that a meeting is planned in the near future to reconvene this program. More details to follow.

GENERAL COMMISSION COMMENTS

None

STAFF COMMUNICATION

Staff reported that the City's 110th Birthday Celebration was held on Tuesday, August 31st at the Lopez Adobe. The event was a great success. Attendees enjoyed live entertainment, refreshments, free tacos sponsored by El Faro Tacos and Krazy Korner Restaurant and free guided tours of the Lopez Adobe.

ADJOURNMENT

With no further business at hand, Chair Jason Hayes adjourned the meeting at 7:34 p.m.

**CITY OF SAN FERNANDO
PARKS, WELLNESS & RECREATION COMMISSION
SPECIAL MEETING MINUTES**

**September 27, 2021
ZOOM MEETING STREAMED ON YOUTUBE**

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE PARKS, WELLNESS & RECREATION COMMISSION. VIDEO AND AUDIO OF THE ACTUAL MEETING ARE AVAILABLE FOR LISTENING AT: <https://www.youtube.com/c/CityOfSanFernando>.

CALL TO ORDER/ROLL CALL

Chair Jason Hayes called the meeting to order at 7:00 p.m.

The following persons were recorded as present:

PRESENT:	Chair Jason Hayes Commissioner Nina Herrera Commissioner Joe Ponce
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ABSENT:	None
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ALSO PRESENT:	Recreation and Community Services Director, Julian Venegas Associate Planner, Gerardo Marquez Cultural Arts Liaison, Raul Herrera Admin. Assistant, Linda Bowden-Moreno
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PLEDGE OF ALLEGIANCE

Chair Jason Hayes led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner J. Ponce motioned to approve the agenda for the September 27, 2021 Parks, Wellness and Recreation Commission Special meeting. Commissioner N. Herrera seconded the motion. The motion passed unanimously.

PUBLIC STATEMENTS – WRITTEN/ORAL

None

CULTURAL ARTS LIASON REPORT

None

ADMINISTRATIVE REPORT

CONSIDERATION TO APPROVE ART MURAL PERMIT PR 2021-150 – Rudy Ortega presented an updated rendering of Art Mural Permit PR 2021-150.

After some discussion among the Commission, Rudy Ortega, Cultural Arts Liaison, R. Herrera and staff, the Commission reached consensus in approving the art mural permit.

Commissioner J. Ponce motioned to approve Art Mural Permit PR 2021-150. Commissioner N. Herrera seconded the motion. The motion passed unanimously.

GENERAL COMMISSION COMMENTS

None

STAFF COMMUNICATION

ADJOURNMENT

With no further business at hand, Chair Jason Hayes adjourned the meeting at 7:16 p.m.



AGENDA REPORT

To: Chair Jason Hayes and Commissioners

From: Julian J. Venegas, Director of Recreation and Community Services
By RCS Staff

Date: November 9, 2021

Subject: Department Programming, Services, Activity and Business Updates

RECOMMENDATION:

It is recommended that the Parks, Wellness, and Recreation Commission:

- a. Receive and file a report updating the programs, services, activity, and business conducted by the Recreation and Community Services Department; and
- b. Provide staff guidance or recommendations, as appropriate.

BACKGROUND:

1. The mission of the Recreation and Community Services Department (RCS) is to develop and implement enriching community, cultural and recreational opportunities that foster the overall well-being and personal development of our community.
2. The RCD Department conducts a wide array of programs, services, activities, and business throughout the year. Staff provides a monthly update on items discussed at the Parks, Wellness and Recreation Commission (PWRC) meeting and welcomes any guidance or recommendations regarding the items presented.

DEPARTMENT UPDATES:

Virtual Programming

The Department has transitioned back to in-person programming. The only virtual program still offered is the Tech Workshop. This program guides seniors on how to use electronic devices like cell phones, tablets, laptops, and desktop computers. The program is held on the second Wednesday of the month from 1:30 pm to 2:30 pm.

Department's Response to Covid-19

The Department's involvement and response to Covid-19 includes:

- A collaboration with Community Organized Relief Effort (CORE) who is currently providing Covid-19 testing and Vaccinations at Recreation Park. CORE's hours of operation are:
 - Monday-Saturday 8:00 am – 4:00 pm
 - Since opening in August, CORE has provided
 - 13,218 Covid-19 tests
 - 1,275 vaccinations
 - 897 Wellness Checks
- The Los Angeles Regional Food Bank provides free food kits containing nutritious items such as meats, canned fruits and vegetables, cereals, and grains. The distribution was held on Monday, November 1, 2021, at Las Palmas Park. The program serves seniors age 60 and over. The program serves an average of 150 seniors monthly. For more information on food assistance programs, please contact Las Palmas Park at 818-898-7340.

Reopening Programs

The RCS Department is following the protocols and "Best Practices" guidelines issued by the Los Angeles Department of Public Health for re-opening recreational programming and services. Safety is the top priority for RCS staff when conducting activities for the community. All program participants and park visitors are made aware of safety guidelines being implemented to reassure patrons that parks are once again a safe and sane place to congregate.

Youth Sports:

- Youth Evolution Basketball & Soccer
 - Fall clinics are now in session, numbers are a bit low and we think it may be due to the cooler weather in the evenings. This is the last session for the year. The winter session will begin in January.
- Youth Basketball Winter Showdown
 - Registrations began on November 1st for ages 9-14. This is a 6-week program conducted indoors. Covid protocols will be followed for organized youth sports.
- Johnny Allen Tennis
 - The second session began on October 16th. Registrations are open for November and December sessions, however, there does not seem to be too much interest at this time. The next two sessions will allow staff to assess whether or not to bring it back in January.
- Mission City Baseball Spring League
 - Registrations began on November 1st for ages 3-14 and ages 7-16 for ASA softball.
 - Staff will meet with Public Works/Facilities staff regarding field maintenance.

- Great Sports Athletics (GSA) is partnering with the City to host the program. GSA worked on Field 1 at Las Palmas Park. GSA is also securing a batting cage donation for the program.
- The RCS Department will be installing a storage bin in the parking lot for all baseball equipment.

Adult Softball

- Four weeks are left in the season. Playoffs and championship games will be held in late November, early December. The spring season registrations will open in January.

Fitness Classes

- The second monthly session began on November 1st. This program offers Total Body Conditioning, Cycling, and Zumba
 - Two-week passes will be available December 6-17, allowing participants to sample all classes currently offered. In addition, RCS has secured two new Zumba instructors and two new yoga instructors (one AM and one PM).
 - In January, we'll resume the individual class registration format
- The *3 Wins* program hosted an Open House event on November 3rd to promote this free program and the benefits of exercise. Classes are available in English and Spanish.

Leisure Classes

- Senior Music, Line Dance, and Folklorico Classes will continue into November. Registration is open for these activities.
- In January, we'll be launching a Shotokan Karate class as well as a Jive dance class.
- Staff is actively looking for other classes/programs to offer under the contract class program.

Family Activities:

- Parent and Me workshops
 - Children, parents, grandparents, or guardians can participate in staff lead activities such as painting, cooking and more.
- Lopez Adobe Guided tours
 - Tours are held on the fourth Sunday of the month between 9:00am and 1:00pm.
- Family Hikes
 - A tour guided hike of Coldwater Canyon Park was held on Saturday, November 6, 2021.
 - The hike was held 9:00am to 2:00pm. Transportation bus was provided.

Senior Programming

The RCS Department provides a variety of programs for our citizens, from leisure fitness classes and nutrition programs, to clubs that offer a place to gather and socialize, trips and dances. The table below lists the programs and number of participants.

OCTOBER 2021 ACTIVITIES REPORT	
ACTIVITY	TOTAL NO. OF PARTICIPANTS
WALKABLE WEDNESDAY	31
TECH. WEDNESDAY	14
LOTERIA WITH REGAL	4
SENIOR ZUMBA	75
CHAIR ZUMBA	75
PARK BINGO	67
MONTHLY CRAFT	12
MATINEE	7
TRIP COORDINATOR MEETING	6
TALLER DE VIOL. DOMESTICA	7
FOLKLORICO	30
ZUMBA (5-6PM)	11
SENIOR MUSIC CLASS	76
MMAP	42
MATTER OF BALANCE	28

Community Events

- Dia De los Muertos
 - Held on Saturday, October 30, from 10:00 am to 4:00 pm.
 - Featured live entertainment, cultural activities, and vendors.
 - The event drew approximately 300 participants.
- Reindeer Dash Virtual 5K & 10K
 - Registered participants will have two weeks to complete their race of choice. The Reindeer Dash will culminate at the City's Holiday Tree Lighting Ceremony on December 4th, where participants will be able to claim their goodie bags and completion award.
- Holiday Tree Lighting Ceremony
 - The event will features live entertainment, vendors, and food trucks.

- A children's Fun Zone will have game booths, arts & crafts, and a Santa's Village.
- The new event footprint will take the program into the San Fernando Mall.

Layne Park Revitalization Project

The City responded to MIG's proposed design. The design incorporates the feedback gathered from the residents who participated in the community workshop meetings held between April 21, 2021, and June 3, 2021. The next phase of the project is for staff to circulate a Notice Inviting Bids for the construction of the project, once the final design has been approved by City Council.

Tutčint Youth Empowerment

- In November, Tutčint Youth Empowerment Program (TYE) will focus on emotional and mental wellness. The topic will be covered in the program's online cultural curriculum, offered on Thursdays from 6:00pm to 8:00pm. TYE will also continue to provide online academic support/tutoring every Wednesday from 3:00pm -6:00pm.
- Currently, all programming is still online. However, Tutčint is scheduling in-person recreational activities on Saturdays.
- On the 4th Sunday of every month, Tutčint staff and participants will be at Rancho Camulos Museum in Fillmore to rebuild and repair the Tataviam Interpretive Village. Work on the village is expected to be completed in December 2021.
- Cultural/Community engagement and outdoor activities include trips to California state parks, beaches, and recreational areas. See our website for more information. Please submit online referrals at: <https://www.pukuu.org/tutcint/>

BUDGET IMPACT:

The programs, services, activity, and business updates in this report are part of the Department's work plan and funds have been allocated for such work in the FY 2020-2021 budget.

CONCLUSION:

It is recommended that the Parks, Wellness, and Recreation Commission receive and file the Department update report and provide any guidance or recommendations as appropriate.