

Water Worker I/II

Open Competitive Examination

THE POSITION

The City of San Fernando is seeking an experienced and responsible professional to become a full-time Water Worker I/II in our Public Works Department.

“Water Worker I” is the entry-level class. Under direct supervision, learns and performs a variety of semi-skilled duties in the installation, maintenance and repair of the City’s water distribution systems, facilities and equipment. This class must pass probation and meet certification requirements to Water Worker II within 1-2 years or be terminated or returned to a position in which the employee has passed probation.

“Water Worker II” is the skilled journey-level class in the series. May perform a full range of duties in the construction, maintenance and repair of the City’s water distribution systems, facilities and equipment. Knowledgeable on a wide number of installation, troubleshooting and repair methods/practices, Uniform Design and Construction Standards, meter reading/repair, and applicable safety/traffic control regulations. This position reports directly to the Water System Supervisor.

IMPORTANT AND ESSENTIAL DUTIES

The duties listed below are intended only as illustrations of the various types of work that may be performed:

- Performs skilled and semi-skilled work in the installation, repair and maintenance of water distribution, including pipelines, taps, laterals, valves, meter services, fire hydrants, air vacs, blow offs and associated water distribution system facilities and equipment
- Inspects tests and exercises valves and gates; determines water flow direction and performs required main shutdown procedures; inspects, installs, troubleshoots, aligns, repairs and replaces various valve stops under pressure or following main shutdowns.
- Reads residential and commercial water meters on various assigned routes using hand –held computers and/or AMR equipment; locates meters and accurately records readings; ensures readings fall within historical consumption limits; verifies service information to ensure proper identification and billing information for customer accounts, including meter number; performs rereads as necessary.

IMPORTANT AND ESSENTIAL DUTIES

(continued)

- Installs, repairs, replaces and maintains fire hydrants to meet standards and requirements; excavates fire hydrants and exposes laterals and mains; replaces cast iron laterals.
- Assists with or locates mains, service line laterals and valves; assists with or locates and verifies all intersecting utilities by potholing; sets up safe work zones/areas at all work sites; sets up equipment and procedures to secure maximum safety in operations; sets up traffic safety zone cones and barricades.

MINIMUM QUALIFICATIONS

KNOWLEDGE OF:

- Methods, techniques, tools and equipment common to water utility construction and maintenance.
- Basic trenching and shoring methods and techniques.
- Basic pipe materials, fittings and pipefitting tools and methods.
- Safe Drinking Water Act, AWWA and relevant state and federal regulations.
- Shop mathematics.
- Basic operational and design standards of the City’s water distribution system and sewer collection systems.
- Methods and equipment used in weed and insect control.
- Operation and maintenance of a wide variety of construction vehicles and equipment, hand and power tools and equipment common to the field.
- Safety policies, procedures and safe work practices applicable to assignment, including OSHA regulations
- Traffic control practices and requirements.
- Records management, recordkeeping, filing and basic purchasing practices and procedures.

ABILITY TO:

- Learn and perform skilled tasks in the installation, repair and maintenance of the City’s water system.
- Select appropriate methods and techniques applicable to differing conditions, equipment and devices.
- Safely operate and maintain the tools and equipment, including heavy equipment, common to water utility construction and maintenance.

MINIMUM QUALIFICATIONS

(continued)

ABILITY TO:

- Understand, interpret and apply detailed work procedures and standards applicable to repair, maintenance and installation of distribution system mains, service lines, valves, meters and other devices and facilities.
- Read and interpret plans, maps, layouts, piping sketches and facility record drawings.
- Perform heavy manual tasks for extended periods.
- Reach sound decisions in accordance with City policies and procedures.

EXPERIENCE AND TRAINING GUIDELINES

A typical way to obtain the knowledge, skills, and abilities would be the following:

EXPERIENCE: “Water Worker I” requires one year of progressive responsibility in skilled public works or water system maintenance and construction work, whereas “Water Worker II” requires two years of experience in the areas mentioned.

TRAINING: Graduation from high school or GED equivalent is required for both classes.

SPECIAL REQUIREMENTS: Must possess a valid California Class C driver’s license and insurability.

Water Worker I- California State Water Resources Control Board Water Distribution System Operator Grade D1 certification is required. A Grade D2 certification is required within 12 months of appointment.

Water Worker II- California State Water Resources Control Board Water Distribution system Operator Grade D2 certification is required.

PHYSICAL REQUIREMENTS: Essential duties require the following physical abilities and environmental conditions:

Required to regularly sit, walk and stand; required to talk and hear; reach with hands/arms; feel and handle objects using hands and fingers; operate tools or controls using hands and fingers; perform repetitive movements with hands and wrists; climb or balance on ladders or stairs; stoop, kneel, crouch, crawl and bend at waist; frequently required to lift up to 50 pounds unaided and occasionally lift and/or move up to 100 pounds.

Specific vision abilities required for this job include close vision, distance vision, use of both eyes, depth perception, color vision and the ability to adjust focus.

SALARY AND BENEFITS

Water Worker I \$49,068-\$60,744 per year

Water Worker II \$52,104-\$64,488 per year

RETIREMENT: Public Employees' Retirement System (PERS), 3% @ 60 and 2% at 55 formulas for Classic members, depending on hire date; and 2% @ 62 for PEPRA members. All are integrated with Social Security. City pays full portion of employee's share of PERS for Classic members only.

MEDICAL INSURANCE: For full-time employees hired on or after 6/18/18, City shall implement a full flex Cafeteria Plan, and applicable employees shall receive a monthly flex dollar allowance to apply toward medical, dental, and vision benefits offered through the City insurance plans.

LIFE/AD & D INSURANCE: City pays for \$50,000 term life/AD & D insurance policy. Additional voluntary purchase (at group rate) of up to \$100,000 for employee, \$25,000 for spouse, and \$10,000 for each child, with no medical questions asked.

VACATION LEAVE: Accrual varies based on years of service, and ranges from 10 days (80 hours) per year for 0-4 service years to 20 days (160 hours) for 15 service years or more.

SICK LEAVE: 12 days per year- Maximum accumulation of 100 days (800 hrs.) – Accumulation in excess of the maximum is paid at the end calendar year at the rate of 35% of the employee's regular rate of pay.

HOLIDAY: 12 Paid holidays per year.

UNIFORM ALLOWANCE: Uniforms are provided and replaced where applicable, as per Department requirements.

OVERTIME: Paid or accumulated compensatory time at time and one-half. Overtime paid after 40 hours per week based on a 40-hour work week. Maximum accumulation of comp time is 100 hours.

CALL BACK TIME: Any general employee called back to work other than as a continuation (immediately preceding or following) of their regular established work schedule, will be compensated at a rate of pay equal to one and one-half times their regular hourly pay. The minimum period to be compensated for call backs shall be 2 hours.

BILINGUAL BONUS: \$50 Bilingual pay per month to eligible employees.

LONGEVITY: 3% longevity salary increase after 10 years of continuous service. Additional 1% after 20 years and 1% after 30 years.

TUITION REIMBURSEMENT: City shall reimburse tuition for approved courses up to a maximum of \$3,000 per fiscal year.

APPLICATION PROCESS

All interested applicants must complete a City application. The Personnel Division must be in receipt of the completed application prior to the announced filing deadline. Resumes in lieu of applications, incomplete applications, and late applications will not be considered. All applications are screened for relevant education, experience and/or licensing requirements. Those persons most qualified may be required to compete in any combination of written, oral, or performance examinations. Candidates who successfully pass the examination process are placed on an eligibility list. In compliance with the Immigration Reform & Control Act of 1986, all new employees must verify identity and entitlement to work in the United States by providing required documentation.

All employment offers are conditional based upon the successful completion of a medical examination and drug screen performed by the City's designated physician, at city expense.

You may complete and/or download an application online at www.sfcity.org/personnel or in person at the specified address below.

Please forward all correspondence to:

**CITY OF SAN FERNANDO
PERSONNEL DIVISION
117 MACNEIL STREET
SAN FERNANDO, CA 91340**

The City of San Fernando does not discriminate on the basis of race, color, national origin, sex, sexual orientation, religion, and handicapped status in employment or the provision of services.

The provisions of this bulletin do not constitute a contract, expressed or implied, and any provisions contained herein may be modified or revoked without notice.



INVITES APPLICATIONS FOR

Water Worker I/II

Open Competitive Examination

SALARY

Water Worker I \$49,068-\$60,744 Per Year

Water Worker II \$52,104-\$64,488 Per Year

(Plus Excellent Benefits)

FILING DEADLINE:

**OPEN UNTIL FILLED
Apply Immediately**