



MAYOR/CHAIR MARY MENDOZA  
VICE MAYOR/VICE CHAIR HECTOR A. PACHECO  
COUNCILMEMBER/BOARDMEMBER SYLVIA BALLIN  
COUNCILMEMBER/BOARDMEMBER CINDY MONTAÑEZ  
COUNCILMEMBER/BOARDMEMBER CELESTE T. RODRIGUEZ

## CITY OF SAN FERNANDO

### CITY COUNCIL AND SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY REGULAR MEETING AGENDA SUMMARY TUESDAY, JANUARY 18, 2022 - 6:00 PM

CITY HALL COUNCIL CHAMBER  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340  
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361

#### **SPECIAL NOTICE REGARDING COVID-19**

**NOTICE OF TELECONFERENCE:** Pursuant to Adopted Resolution No. 8098 by the City Council of the City of San Fernando, effective January 12, 2022, the City of San Fernando's Legislative Bodies may participate via teleconference and/or video in Accordance with Government Code Section 54953 as permitted under the provisions of Assembly Bill 361

#### **PUBLIC PARTICIPATION OPTIONS**

##### **WATCH THE MEETING:**

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

##### **SUBMIT PUBLIC COMMENT IN PERSON:**

Members of the public may provide comments in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

# **SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

Regular Meeting Notice and Agenda – January 18, 2022

Page 2 of 9

---

## **SUBMIT PUBLIC COMMENT VIA EMAIL:**

Members of the public may submit comments **by email** to [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council, read into the record, limited to three minutes, and made part of the official public record of the meeting.

## **CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:**

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

**Call-in Telephone Number: (669) 900-6833**

**Meeting ID: 833 6022 0211**

**Passcode: 924965**

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

## **CALL TO ORDER/ROLL CALL**

## **PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

## **APPROVAL OF AGENDA**

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

## **PRESENTATIONS**

- A. PRESENTATION IN RECOGNITION OF SOUTHERN CALIFORNIA GAS COMPANY FOR THE 2020-2021 CLIMATE ADAPTATION AND RESILIENCY GRANT AWARD OF \$50,000 TO THE CITY OF SAN FERNANDO

# SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY

Regular Meeting Notice and Agenda – January 18, 2022

Page 3 of 9

---

- B. PRESENTATION OF A PROCLAMATION DECLARING THE WEEK OF JANUARY 23 THROUGH JANUARY 29, 2022 AS SCHOOL OF CHOICE WEEK IN THE CITY OF SAN FERNANDO

## **DECORUM AND ORDER**

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Public members attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

## **PUBLIC STATEMENTS**

Members of the public may **provide comments in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

Members of the public may submit comments by email to **cityclerk@sfcity.org** no later than **5:00 p.m. the day of the meeting** to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council and read into the record.

Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m.** **CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

## **CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

### **1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES FOR:**

- |   |                                       |
|---|---------------------------------------|
| a. May 18, 2020 - Regular Meeting       | e. March 1, 2021 - Regular Meeting    |
| b. August 17, 2020 - Regular Meeting    | f. October 4, 2021 - Regular Meeting  |
| c. September 8, 2020 - Regular Meeting  | g. October 18, 2021 - Regular Meeting |
| d. September 21, 2020 - Regular Meeting | h. December 6, 2021 - Special Meeting |

## **SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

Regular Meeting Notice and Agenda – January 18, 2022

Page 4 of 9

---

**2) CONSIDERATION TO ADOPT RESOLUTION NOS. 21-122, 22-011, AND 22-012 APPROVING THE WARRANT REGISTERS OF DECEMBER 20, 2021, JANUARY 3, 2022, AND JANUARY 18, 2022, RESPECTIVELY**

Recommend that the City Council:

- a. Adopt Resolution No. 21-122 approving the Warrant Register dated December 20, 2021;
- b. Adopt Resolution No. 22-011 approving the Warrant Register dated January 3, 2022; and
- c. Adopt Resolution No. 22-012 approving the Warrant Register dated January 18, 2022.

**3) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE LAST AND FINAL RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE PERIOD JULY 1, 2022 THROUGH JUNE 30, 2023 FOR THE SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY**

Recommend that the Board of Directors:

- a. Adopt Resolution No. 168 approving the Successor Agency's Last and Final Recognized Obligation Payment Schedule for the period from July 1, 2022 through June 30, 2023; and
- b. Authorize the Executive Director to take certain related actions.

**4) CONSIDERATION TO APPROVE A THIRD AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH JOHN ROBINSON CONSULTING, INC. FOR ADDITIONAL ENGINEERING SERVICES AND PERMIT FEES RELATED TO THE UPPER RESERVOIR REPLACEMENT PROJECT**

Recommend that the City Council:

- a. Approve a third Amendment to the Professional Services Agreement with John Robinson Consulting, Inc. (Contract No. 1912(c)) for additional engineering services and fees related to the Upper Reservoir Replacement Project; and
- b. Authorize the City Manager to execute the Agreement and all related documents.

**5) CONSIDERATION AND DISCUSSION REGARDING CITY COUNCIL LIAISON ASSIGNMENTS, AD HOC COMMITTEES AND COMMISSIONS AND ADOPT A RESOLUTION APPOINTING A PRIMARY ALTERNATE REPRESENTATIVE TO THE INDEPENDENT CITIES RISK MANAGEMENT AUTHORITY GOVERNING BOARD**

Recommend that the City Council:

## **SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

Regular Meeting Notice and Agenda – January 18, 2022

Page 5 of 9

---

- a. Review and provide direction to staff regarding Councilmember Liaison Assignments, Ad Hoc Committees and Commissions; and
- b. Adopt Resolution No. 8110 appointing Michael Okafor as the primary alternate representative to the Independent Cities Risk Management Authority Governing Board.

### **6) RECEIVE AND FILE AN UPDATE REGARDING COVID-19 RESPONSE EFFORTS**

Recommend that the City Council receive and file an update related to the City's COVID-19 efforts, including, but not limited to the City's COVID-19 planning, response, enforcement; education and outreach efforts; financial assistance programs and the pursuit of funding opportunities; COVID-19 related policy initiatives; and related recommendations, as appropriate.

### **PUBLIC HEARINGS**

#### **7) A PUBLIC HEARING TO CONSIDER THE ADOPTION OF A RESOLUTION TO APPROVE THE 2021 CITYWIDE ENGINEERING AND TRAFFIC SURVEY FOR SPEED LIMITS TO ALLOW FOR SPEED RADAR ENFORCEMENT ON CITY STREETS AND THE ADOPTION OF AN ORDINANCE AMENDING THE CITY CODE RELATING TO SPEED LIMITS**

Recommend that the City Council:

- a. Conduct a Public Hearing; and
- b. Pending public testimony, introduce for first reading, in title only, and waive further reading of Ordinance No. 1705, "An Ordinance of the City Council of the City of San Fernando, California, Amending Sections 90-941 and 90-942 of Chapter 90 of the City of San Fernando City Code Relating to Speed Limits"; and
- c. Adopt Resolution No. 8111 approving the 2021 Citywide Engineering and Traffic Survey Report to establish speed limit zones in the City.

### **ADMINISTRATIVE REPORTS**

#### **8) CONSIDERATION AND DISCUSSION REGARDING THE PROPOSED TRANSITION OF THE HEALTHY SAN FERNANDO CAMPAIGN 5K ANNUAL RELAY RUN EVENT TO A ONE-MILE RUN EVENT**

Recommend that the City Council:

# **SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

Regular Meeting Notice and Agenda – January 18, 2022

Page 6 of 9

---

- a. Authorize Recreation and Community Services staff to transition from the 5K Relay Run event to a One-Mile Run event;
- b. Authorize the City Manager to accept a \$40,000 operating grant from Anthem Blue Cross to implement the One-Mile Run event;
- c. Authorize the City Manager to execute all grant-related documents required for receiving such grant funds pursuant to the terms and conditions of the grant; and
- d. Upon full execution of all grant-related documents, authorize the City Manager to amend the revenue and expenditure budgets to appropriate the grant funds.

## **9) UPDATE AND DISCUSSION REGARDING THE 2022 FOURTH OF JULY CELEBRATION EVENT**

Recommend that the City Council:

- a. Receive a presentation from staff regarding the planning progress for the 2022 Fourth of July Celebration event;
- b. Provide staff direction, as to the type of light display the Fourth of July Celebration event should host; and
- c. Provide staff direction, as appropriate.

## **10) PRESENTATION AND STUDY SESSION OF THE DRAFT 2021-2029 HOUSING ELEMENT AND SAFETY ELEMENT UPDATE TO THE GENERAL PLAN**

Recommend that the City Council receive a presentation and provide feedback on the proposed 2021-2029 Housing Element and Safety Element Update to the General Plan.

## **11) CONSIDERATION AND DISCUSSION TO ADOPT AN INTERIM URGENCY ORDINANCE ESTABLISHING REGULATIONS FOR URBAN LOT SPLITS AND HOUSING DEVELOPMENT IN SINGLE-FAMILY RESIDENTIAL (R-1) ZONE FOR IMPLEMENTATION OF SENATE BILL 9 (SB 9) AND AUTHORIZE A LETTER OF SUPPORT FOR A PROPOSED BALLOT INITIATIVE TO OVERTURN SB 9**

Recommend that the City Council:

- a. Adopt Interim Urgency Ordinance No. U-1706 establishing regulations for Urban Lot Splits and Housing Development in Single-Family Residential (R-1) Zone for implementation of Senate Bill 9; and

## **SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

Regular Meeting Notice and Agenda – January 18, 2022

Page 7 of 9

---

- b. Authorize the Mayor and City Manager to submit a letter of support to the Brand-Huang-Mendoza Tripartisan Land Use Initiative committee and take other related actions supporting the ballot initiative titled, “Provides That Local Land-Use and Zoning Laws Override Conflicting State Laws. Initiative Constitutional Amendment.”

### **12) CONSIDERATION AND DISCUSSION REGARDING RE-ESTABLISHING LOW INCOME ASSISTANCE HOME PROGRAMS**

Recommend that City Council:

- a. Discuss re-establishing the City’s low income assistance home loan programs, including the housing rehabilitation loan program and down payment assistance loan program;
- b. Discuss the staffing resources required to providing affordable housing and homeless services, including the low income home loan programs, rental assistance programs, landlord/tenant services, homeless outreach services, and other related programs and services; and
- c. Provide direction, as appropriate.

### **13) CONSIDERATION TO APPROVE REALLOCATING COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2021-2022 TO PARTICIPATE IN THE LOS ANGELES COUNTY DEVELOPMENT AUTHORITY’S SMALL BUSINESS GRANT PROGRAM**

Recommend that the City Council:

- a. Approve the re-allocation of unspent Community Development Block Grant Funds for Fiscal Year 2021-2022 to the Small Business Assistance Program;
- b. Authorize use of the reallocated CDBG funds to participate in the Los Angeles County Development Authority’s Small Business Grant Program; and
- c. Authorize the City Manager, or designee, to submit documentation conveying the City Council’s approval to the Los Angeles County Community Development Commission for approval.

### **14) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH WILLDAN ENERGY SOLUTIONS FOR DESIGN AND CONSTRUCTION MANAGEMENT SERVICES FOR SOLAR, HEATING, VENTILATION, AND AIR CONDITIONING, AND BATTERY ENERGY STORAGE SYSTEMS AT CITY FACILITIES**

Recommend that the City Council:

## **SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

Regular Meeting Notice and Agenda – January 18, 2022

Page 8 of 9

---

- a. Approve a Professional Services Agreement with Willdan Energy Solutions (Contract No. 2049) for Design and Construction Management Services for Solar, Heating, Ventilation, and Air Conditioning, and Battery Energy Storage Systems at City Facilities; and
- b. Adopt Resolution No. 8117 amending the Fiscal Year 2021-2022 Adopted Budget appropriating the Self-Generation Incentive Program expenditures and revenues (\$583,950) in the Capital Grants Fund and transferring funds from the General (\$920,433), Water Enterprise (\$424,815), and Sewer Enterprise (\$70,802) fund balances in the Capital Outlay Fund (Fund 032); and
- c. Authorize the City Manager to execute the Agreement and all related documents.

### **15) CONSIDERATION TO ADOPT A RESOLUTION ESTABLISHING A JOB SPECIFICATION FOR THE POSITION OF DEPUTY CITY MANAGER**

Recommend that the City Council:

- a. Adopt Resolution No. 8112 approving a specification for the Deputy City Manager job classification;
- b. Adopt Resolution No. 8113 amending the Fiscal Year 2021-2022 Salary Resolution to reflect the proper salary range for the Deputy City Manager classification;
- c. Adopt Resolution No. 8114 amending the Fiscal Year 2021-2022 Table of Organization to include the Deputy City Manager classification in the City Manager's Office;
- d. Adopt Resolution No. 8115 amending Resolution No. 7692 to include the Deputy City Manager in the Department Head Benefits Plan.
- e. Authorize the City Manager to make non-substantive corrections and execute all related documents.

### **STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

### **GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**



# SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY

Regular Meeting Notice and Agenda – January 18, 2022

Page 9 of 9

---

**ADJOURNMENT** The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

---

Julia Fritz, CMC

City Clerk

Signed and Posted: January 13, 2022 (4:30 p.m.)

---

*The Regular Meetings of the City Council of the City of San Fernando also serves as concurrent Regular Meeting s of the Successor Agency to the San Fernando Redevelopment Agency, and, from time to time, such other bodies of the City composed exclusive of the Members of the City Council.*

*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's `Internet website [www.sfcity.org](http://www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) at least 48 hours prior to the meeting.*

---