



# SAN FERNANDO

MAYOR/CHAIR MARY MENDOZA  
VICE MAYOR/VICE CHAIR HECTOR A. PACHECO  
COUNCILMEMBER/BOARDMEMBER SYLVIA BALLIN  
COUNCILMEMBER/BOARDMEMBER CINDY MONTAÑEZ  
COUNCILMEMBER/BOARDMEMBER CELESTE T. RODRIGUEZ

## CITY OF SAN FERNANDO

### CITY COUNCIL AND SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY REGULAR MEETING AGENDA SUMMARY TUESDAY, FEBRUARY 22, 2022 - 6:00 PM

CITY HALL COUNCIL CHAMBER  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340  
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361

#### **SPECIAL NOTICE REGARDING COVID-19**

**NOTICE OF TELECONFERENCE:** Pursuant to Adopted Resolution No. 8098 by the City Council of the City of San Fernando, effective January 12, 2022, the City of San Fernando's Legislative Bodies may participate via teleconference and/or video in Accordance with Government Code Section 54953 as permitted under the provisions of Assembly Bill 361

#### **PUBLIC PARTICIPATION OPTIONS**

##### **WATCH THE MEETING:**

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

##### **SUBMIT PUBLIC COMMENT IN PERSON:**

Members of the public may provide comments in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

##### **SUBMIT PUBLIC COMMENT VIA EMAIL:**

Members of the public may submit comments **by email** to [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council, read into the record, limited to three minutes, and made part of the official public record of the meeting.

## **SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

### **Regular Meeting Notice and Agenda – February 22, 2022**

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#### **CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:**

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

**Call-in Telephone Number: (669) 900-6833**

**Meeting ID: 833 6022 0211**

**Passcode: 924965**

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

#### **CALL TO ORDER/ROLL CALL**

#### **PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

#### **APPROVAL OF AGENDA**

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

#### **PRESENTATIONS**

- A. EDUCATION COMMISSION CERTIFICATE OF RECOGNITION FOR FEBRUARY STUDENT OF THE MONTH
  - EMELY CORTEZ (SOCIAL JUSTICE HUMANITAS ACADEMY)Education Commissioner Vice Chair David Govea
- B. ADMINISTER OATH OF OFFICE - SWEARING IN CEREMONY FOR NEW POLICE CHIEF FABIAN VALDEZ

#### **DECORUM AND ORDER**

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Public members attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

## **SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

### **Regular Meeting Notice and Agenda – February 22, 2022**

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#### **PUBLIC STATEMENTS**

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Members of the public may submit comments by email to **cityclerk@sfcity.org** no later than **5:00 p.m. the day of the meeting** to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council and read into the record.

Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

#### **CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

#### **1) CONSIDERATION TO APPROVE CITY COUNCIL AND REDEVELOPMENT AGENCY MEETING MINUTES FOR:**

- |   |                                       |
|---|---------------------------------------|
| a. April 1, 2008 Redevelopment Agency Special Meeting | c. April 15, 2008 - Special Meeting   |
| b. May 5, 2008 Redevelopment Agency Special Meeting   | d. May 5, 2008 - Regular Meeting      |
|   | e. May 5, 2008 - Special Meeting      |
|   | f. February 7, 2022 - Special Meeting |

#### **2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER**

Recommend that the City Council adopt Resolution No. 22-022 approving the Warrant Register.

#### **3) CONSIDERATION TO AUTHORIZE THE PURCHASE AND INSTALLATION OF CRADLEPOINT R1900 WIRELESS MODEMS**

Recommend that the City Council:

- a. Approve a Purchase Order for 20 Cradlepoint R1900 wireless modems and related equipment with AT&T in the amount of \$62,750;
- b. Approve a Purchase Order for the installation of 16 Cradlepoint R1900 wireless modems by KR Nida Corporation in the amount of \$8,520; and
- c. Authorize the City Manager to execute the Purchase Orders and all related documents.

## **SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

### **Regular Meeting Notice and Agenda – February 22, 2022**

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#### **4) CONSIDERATION TO AUTHORIZE USE OF THE CITY SEAL BY THE EDUCATION COMMISSION FOR A LETTER SOLICITING DONATIONS FOR THE STUDENT SCHOLARSHIP PROGRAM**

Recommend that the City Council:

- a. Approve the use of the City seal by the Education Commission for a letter requesting donations to the City's Youth Scholarship Program pursuant to City Council Resolution No. 6904;
- b. Authorize the Education Commission to circulate a donation letter on City letterhead; and
- c. Authorize the City Manager to accept donations to be used toward the City's Youth Scholarship Program.

#### **5) CONSIDERATION TO APPROVE A MEMORANDUM OF AGREEMENT WITH LOS ANGELES DEPARTMENT OF WATER AND POWER REGARDING CONSTRUCTION OF THE SAN FERNANDO REGIONAL PARK INFILTRATION PROJECT**

Recommend that the City Council:

- a. Approve Contract No. 2055 a Memorandum of Agreement with Los Angeles Department of Water and Power for \$2,244,662 in gap funding for the construction phase of the San Fernando Regional Park Infiltration Project;
- b. Adopt Resolution No. 8120 amending the Fiscal Year 2021-2022 adopted budget appropriating the expenditures and revenues for the San Fernando Regional Park Project - Construction Phase; and
- c. Authorize the City Manager to execute the MOA and all related documents and make non-substantive changes, if necessary.

#### **6) CONSIDERATION TO ADOPT A RESOLUTION INITIATING PROCEEDINGS FOR FISCAL YEAR 2022-2023 LEVY OF ANNUAL ASSESSMENTS FOR THE LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT AND ORDERING THE ENGINEER'S REPORT**

Recommend that the City Council:

- a. Adopt Resolution No. 8121 initiating the proceedings for the Fiscal Year 2022-2023 Levy of Annual Assessments for the Landscaping and Lighting Assessment District; and
- b. Order the preparation of the Engineer's Report by Willdan Financial Services in an amount not to exceed \$5,500.



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### **Regular Meeting Notice and Agenda – February 22, 2022**

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#### **7) RECEIVE AND FILE AN UPDATE REGARDING COVID-19 RESPONSE EFFORTS**

Recommend that the City Council receive and file an update related to the City's COVID-19 efforts, including, but not limited to the City's COVID-19 planning, response, enforcement; education and outreach efforts; financial assistance programs and the pursuit of funding opportunities; COVID-19 related policy initiatives; and related recommendations, as appropriate.

#### **PUBLIC HEARING**

#### **8) A PUBLIC HEARING TO CONSIDER ADOPTING AN INTERIM URGENCY ORDINANCE EXTENDING THE INTERIM REGULATIONS FOR URBAN LOT SPLITS AND HOUSING DEVELOPMENT IN SINGLE-FAMILY RESIDENTIAL (R-1) ZONE FOR IMPLEMENTATION OF SENATE BILL 9 THROUGH JANUARY 19, 2023**

Recommend that the City Council:

- a. Conduct a Public Hearing; and
- b. Pending public testimony, in title only, waive full reading, and adopt Interim Urgency Ordinance No. U-1707, "An Interim Urgency Ordinance of the City Council of the City of San Fernando, California, making findings and extending for a period of 10 months and 15 days interim standards for Urban Lot Splits and Two-unit Residential Development Projects in Single-Family Residential (R-1) Zone pursuant to Senate Bill 9."

#### **ADMINISTRATIVE REPORTS**

#### **9) CONSIDERATION TO ADOPT AN ORDINANCE APPROVING AMENDMENTS TO THE SAN FERNANDO MUNICIPAL CODE ADOPTING BY REFERENCE THE 2020 EDITION CITY OF LOS ANGELES BUILDING AND FIRE CODES**

Recommend that the City Council:

- a. Introduce for first reading, in title only, and waive further reading of Ordinance No. 1708 "An Ordinance of the City of San Fernando, California, amending Articles I, II, III, IV, V, IX, and X of Chapter 18 of the San Fernando Municipal Code adopting by reference Division II of Chapter 1 of the 2019 Edition of the California Building Code, which is codified in Part 2 of Title 24 of The California Code of Regulations; the 2020 Edition of the City of Los Angeles Building Code, as in effect December 27, 2019; the 2020 Edition of the City of Los Angeles Electrical Code, as in effect December 27, 2019; the 2020 Edition of the City of Los Angeles Mechanical Code, as in effect December 27, 2019; the 2020 Edition of the

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City of Los Angeles Plumbing Code, as in effect December 27, 2019; the 2020 Edition of the City of Los Angeles Residential Code, as in effect December 27, 2019; and the 2020 Edition of the City Of Los Angeles Green Building Code, as in effect December 27, 2019, which are codified in Articles 1, 1.5, 3, 4, 5 and 9 of Chapter IX of The City of Los Angeles Municipal Code, including appendices, amendments, additions, and deletions thereto; amending Article II of Chapter 38 of the San Fernando Municipal Code, adopting by reference the City of Los Angeles Fire Code, as in effect May 24, 2020, which is codified in Article 7 of Chapter V of The City of Los Angeles Municipal Code, including appendices, amendments, additions and deletions thereto”; and

- b. Direct staff to provide for notice of a Public Hearing on the proposed adoption of Ordinance No. 1708 at the March 21, 2022 regular City Council meeting.

**10) CONSIDERATION TO ADOPT A RESOLUTION TO ACCEPT FUNDING FROM THE CALIFORNIA TRANSPORTATION COMMISSION AND AUTHORIZATION TO PROCEED WITH CONSTRUCTION FOR THE PACOIMA WASH BIKEWAY PROJECT AND ADOPT A MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT**

Recommend that the City Council:

- a. Adopt Resolution No. 8122 to:
  - i. Accept funding from the California Transportation Commission (CTC);
  - ii. Proceed with construction from Caltrans for the Pacoima Wash Bikeway Project within the City’s boundary; and
  - iii. Adopt a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the Pacoima Wash Bikeway Project within the City’s boundary; and
- b. Authorize staff execute all related documents and take all related actions to implement the Resolution.

**11) CONSIDERATION TO ADOPT A RESOLUTION ESTABLISHING A JOB SPECIFICATION FOR THE POSITION OF DEPUTY CITY MANAGER**

Recommend that the City Council:

- a. Adopt Resolution No. 8112 approving a specification for the Deputy City Manager job classification;

## **SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

### **Regular Meeting Notice and Agenda – February 22, 2022**

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- b. Adopt Resolution No. 8113 amending the Fiscal Year 2021-2022 Salary Resolution to reflect the proper salary range for the Deputy City Manager classification;
- c. Adopt Resolution No. 8114 amending the Fiscal Year 2021-2022 Table of Organization to include the Deputy City Manager classification in the City Manager's Office;
- d. Adopt Resolution No. 8115 amending Resolution No. 7692 to include the Deputy City Manager in the Department Head Benefits Plan.
- e. Authorize the City Manager to make non-substantive corrections and execute all related documents.

#### **12) CONSIDERATION TO ADOPT A RESOLUTION OPPOSING BALLOT INITIATIVE 21-0042A1**

Recommend that City Council:

- a. Approve Resolution No. 8123 opposing Initiative 21-0042A1, which would limit local authority to raise revenue for critical city services; and
- b. Authorize the City Manager to take all additional actions necessary to oppose Initiative 21-0042A1.

#### **13) CONSIDERATION TO DESIGNATE VOTING DELEGATE AND ALTERNATE TO REPRESENT THE CITY OF SAN FERNANDO AT THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS 2022 REGIONAL CONFERENCE AND GENERAL ASSEMBLY ANNUAL BUSINESS MEETING**

Recommend that City Council:

- a. Designate a voting Delegate who may attend as the City's representative for the Southern California Association of Governments 2022 Regional Conference and General Assembly Annual Business Meeting;
- b. Designate a voting Alternate who may attend and vote in the event that the designated Delegate is unable to serve in that capacity; and
- c. Authorize the City Clerk to transmit information on the selected voting Delegate and Alternate designation to the SCAG Clerk of the Board.

#### **STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

## SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY

### Regular Meeting Notice and Agenda – February 22, 2022

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#### **GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

**ADJOURNMENT** The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

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Julia Fritz, CMC

City Clerk

Signed and Posted: February 18, 2022 (10:00 a.m.)

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*The Regular Meetings of the City Council of the City of San Fernando also serves as concurrent Regular Meeting s of the Successor Agency to the San Fernando Redevelopment Agency, and, from time to time, such other bodies of the City composed exclusive of the Members of the City Council.*

*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's `Internet website [www.sfcity.org](http://www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) at least 48 hours prior to the meeting.*

**Regular Meeting  
San Fernando City Council  
and Successor Agency to the  
San Fernando Redevelopment Agency**

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**SAN FERNANDO REDEVELOPMENT AGENCY**

**MINUTES OF A SPECIAL MEETING**

**Tuesday, April 1, 2008**

**6:30 p.m.**

City Hall Community Room  
117 Macneil Street  
San Fernando, California 91340

**CALL TO ORDER/ROLL CALL**

Chair Nury Martinez called the meeting to order at 6:30 p.m.

**Agency Members:**

Present: Chair Nury Martinez, Vice Chair Julie Ruelas, and Members Steven Veres, Dr. Jose Hernandez

Absent: Member Maribel De La Torre

Staff: Executive Administrator Jose E. Pulido, City Attorney Michael Estrado, and Secretary Clerk Elena G. Chávez

**APPROVAL OF AGENDA**

Motion by Member Veres, seconded by Member Hernandez, to approve the agenda, as presented. The motion carried, unanimously.

**PUBLIC STATEMENTS**

Ms. Weisman urged Board Members not to start another project until finishing one.

Mr. Weisman spoke about the need for a Master Plan; opposed to mixed-use projects and any project that will have negative impacts on the Mall, churches, and schools.

Henry Romero spoke in favor of a Master Plan.

Adriana Gomez spoke opposed to all draft Environmental Impact Reports (EIR) and negotiations with developers until the creation of a Master Plan.

Veronica Casillas urged the Agency to take no action relative to ENA No. 1521, Parking Lot No. 3 and not to extend it nor the EIR.

**SAN FERNANDO REDEVELOPMENT AGENCY**

**SPECIAL MEETING MINUTES – April 1, 2008**

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**NEW BUSINESS**

- 1) FIFTH EXTENSION OF EXCLUSIVE NEGOTIATION AGREEMENT (ENA) NO. 1521 WITH GANGI DEVELOPMENT FOR THE REDEVELOPMENT OF PARKING LOT NO. 3 AND ASSESSMENT OF ALTERNATIVES FOR DOWNTOWN MIXED-USE DEVELOPMENT AND COMPLETION OF DRAFT ENVIRONMENTAL IMPACT REPORT (EIR)

City staff presented details of the report; discussed the Gangi Development proposal in two scenarios and options for consideration; addressed the draft EIR; spoke about the Infill Infrastructure Grant Program and provided an overview of fiscal impacts.

Representatives of Gangi Development, responded to earlier public comments; discussed the advantage of senior, mixed-use housing downtown; urged the City to pursue grant funding and offered to respond to questions from the Agency.

City Clerk Elena G. Chávez read a written comment received from Agency Member De La Torre recommending not moving forward with completing the EIR without a full review of the 2008/2009 budget and noting City Council has not had the opportunity to review and engage on budget shortfalls. She added she is not convinced the type of housing proposed is appropriate.

Motion by Vice Chair Ruelas, seconded by Member Hernandez, to extend Exclusive Negotiation Agreement (ENA) No. 1521 with Gangi Development for nine months in order to complete the Draft Environmental Impact Report (EIR) that includes the redevelopment of Parking Lot No. 3 (i.e., San Fernando Mission Boulevard and Celis Street), and to negotiate a Disposition and Development Agreement (DDA) with Gangi Development, approve a Resolution authorizing the Agency's applications for state grant funding through the Infill Infrastructure Grant (IIG) Program application which is due April 6, 2008 for Scenarios A and B, and recommend Option 2. The motion carried with Member Veres, opposed and Member De La Torre, absent.

**ADJOURNMENT (9:15 P.M.)**

Motion by Chair Ruelas, seconded by Member Hernandez, to adjourn the meeting. The motion carried, unanimously.

I do hereby certify that the foregoing is a true and correct copy of the minutes of April 1, 2008, meeting as approved by the San Fernando City Council.

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Julia Fritz  
City Clerk

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**SAN FERNANDO REDEVELOPMENT AGENCY  
MINUTES**

**MAY 5, 2008 – 6:00 P.M.**

City Hall Council Chambers  
117 Macneil Street  
San Fernando, CA 91340

**CALL TO ORDER/ROLL CALL**

Mayor Nury Martinez called the meeting to order at 6:08 p.m.

Present:

Council: Mayor Nury Martinez, Mayor Pro Tem Julie Ruelas and Councilmembers Steven Veres, Dr. Jose Hernandez, Maribel De La Torre

Staff: City Administrator Jose E. Pulido, City Attorney Michael Estrado, and Deputy Laura Valdivia

**APPROVAL OF AGENDA**

Motion by Mayor Pro Tem Ruelas, seconded by Mayor Martinez, to approve the agenda, as presented. The motion carried, unanimously.

**PUBLIC STATEMENTS – WRITTEN/ORAL** None

**CONSENT CALENDAR**

- 1) APPROVAL OF RESOLUTION NO. 1000 TO REIMBURSE THE CITY FOR REDEVELOPMENT EXPENSES

Motion by Mayor Pro Tem Ruelas, seconded by Councilmember De La Torre, to approve the Consent Calendar, as presented. The motion carried, unanimously.

**AGENCY DISCUSSION** None

**SAN FERNANDO REDEVELOPMENT AGENCY**

**MEETING MINUTES – May 5, 2008**

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**STAFF COMMUNICATIONS**    None

**ADJOURNMENT**

The meeting was adjourned at 6:10 p.m. to the regular meeting of the San Fernando City Council.

I do hereby certify that the foregoing is a true and correct copy of the minutes of May 5, 2008, meeting as approved by the San Fernando City Council.

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Julia Fritz  
City Clerk





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**SAN FERNANDO CITY COUNCIL  
MINUTES**

**APRIL 15, 2008 – 6:30 P.M.  
SPECIAL MEETING**

City Hall Council Chambers  
117 Macneil Street  
San Fernando, CA 91340

**CALL TO ORDER/ROLL CALL**

Mayor Nury Martinez called the meeting to order at 6:30 p.m.

Present:

Council: Mayor Nury Martinez, Mayor Pro Tem Julie Ruelas and Councilmembers Steven Veres, Dr. Jose Hernandez, Maribel De La Torre

Staff: City Administrator Jose E. Pulido, City Attorney Michael Estrado, and Deputy City Clerk Laura Valdivia

**APPROVAL OF AGENDA**

Motion by Councilmember Hernandez, seconded by Mayor Pro Tem Ruelas, to approve the agenda, as presented. The motion carried, unanimously.

**PUBLIC STATEMENTS – WRITTEN/ORAL**

By consensus, this portion of the meeting was moved until after the presentations.

**NEW BUSINESS**

**1. SAN FERNANDO REGIONAL POOL FACILITY UPDATE**

City Staff presented an update of the San Fernando Regional Pool Facility project; introduced the construction team; addressed construction costs, timeline for construction, rising material costs, and funding options including seeking grants.

Mayor Martinez opened public comments.

**SAN FERNANDO CITY COUNCIL  
SPECIAL MEETING MINUTES – April 15, 2008**

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A speaker commented about increased construction costs; referenced updates to the construction schedule; reported that all the drywall is not hung and that the photos submitted are misleading; commented on the possibility of accelerating the schedule and believed focus should be on safety and quality.

A speaker referenced Page 4 of the presentation and opined the information is not factual in terms of pools available for children in the summer and commented on the types of materials to be used.

A speaker asked about completion of construction and parking permits and commented on the project being "over budget" and time extensions.

A speaker commented about closure of the pool and the length of time it has taken to complete the project.

Kathy Casillas asked about completion of the project and the projected opening of the facility with the accelerated schedule.

Cesar Garcia commented on the consequences of accelerating the schedule and not reaching performance goals.

Rachel Brown spoke about the County of Los Angeles running pool programs for twelve weeks; discussed marketing the new pool and commented on the need to carefully screen coaches and pool staff.

A speaker commented about not accelerating the schedule and working closely with the Ad Hoc Committee.

A speaker commented on areas that are not addressed such as street improvements and improvements to the park and spoke in support of taking the time to ensure it is done right.

Mayor Martinez closed public comments on this item.

City Council concurred to continue this matter to Monday, April 21, 2008 at 6:30 p.m.

**2. APPROVAL OF WARRANT REGISTER: WARRANT NOS. 82739 AND 82740**

Motion by Councilmember Veres, seconded by Mayor Pro Tem Ruelas, to approve Warrant Number 82739, dated April 7, 2008, payable to City National Bank in the amount of \$42,799.80 and Warrant Number 82740, dated April 7, 2008, payable to Novus Construction in the amount of \$385,198.20. The motion carried, unanimously.

**SAN FERNANDO CITY COUNCIL  
SPECIAL MEETING MINUTES – April 15, 2008**

**Page 3**

3. SAN FERNANDO CHAMBER OF COMMERCE AND NORTHEAST VALLEY HEALTH CORPORATION AMERICAN CROWN CIRCUS AT 208 PARK AVENUE (CESAR E. CHAVEZ PARK)

City Administrator Jose E. Pulido presented details of the staff report.

Motion by Councilmember Veres, seconded by Mayor Martinez, to approve the request, with conditions, from the San Fernando Chamber of Commerce and the Northeast Valley Health Corporation, as co-sponsor, to conduct the American Crown Circus for the dates of Friday, April 18, 2008 through Monday, April 21, 2008, approve the use of Cesar E. Chavez Park as the location of the American Crown Circus; approve a fee waiver of \$300 for ball field lighting at Cesar E. Chavez Park; approve a fee waiver of \$250 on-site water usage at Cesar E. Chavez Park; approve a fee waiver of \$1,000 for a City business license fee (four days at \$250/day); approve a Budget Resolution amending the Fiscal Year 2007-08 Budget to increase expenditures by \$550 (includes \$300 for ball field lighting and \$250 for flat rate water usage on-site); and not approve a fee waiver for the admission tax, which is \$.47 per ticket. The motion carried, unanimously.

City Council adjourned to Closed Session.

**CLOSED SESSION**

- A. CONFERENCE WITH LABOR NEGOTIATOR (G.C. 54957.6(a))

City Representative: City Administrator Jose E. Pulido  
Unrepresented Employees: Confidential Employees

- B. CONFERENCE WITH LABOR NEGOTIATOR (G.C. 54957)

City Negotiator: City Administrator Jose E. Pulido  
Employee Organization: San Fernando Police Officers' Association

**ADJOURNMENT (10:55 p.m.)**

Motion by Mayor Martinez, seconded by Councilmember De La Torre, to adjourn the meeting to the next regular meeting. The motion carried, unanimously.

I do hereby certify that the foregoing is a true and correct copy of the minutes of April 15, 2008, special meeting as approved by the San Fernando City Council.

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Julia Fritz  
City Clerk

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**SAN FERNANDO CITY COUNCIL  
MINUTES**

**MAY 5, 2008 – 6:00 P.M.  
REGULAR MEETING**

City Hall Council Chambers  
117 Macneil Street  
San Fernando, CA 91340

**CALL TO ORDER/ROLL CALL**

Mayor Nury Martinez called the meeting to order at 6:10 p.m.

Present:

Council: Mayor Nury Martinez, Mayor Pro Tem Julie Ruelas and Councilmembers Steven Veres, Dr. Jose Hernandez, Maribel De La Torre

Staff: City Administrator Jose E. Pulido, City Attorney Michael Estrado, and City Clerk Elena G. Chávez

**PLEDGE OF ALLEGIANCE**

Mayor Martinez

**INVOCATION**

City Council held a moment of silence.

**PRESENTATIONS**

1. SMALL BUSINESS AWARD: MAY 2008 TO: Graciana's Mexican Restaurant - Martha and Wendy Lomeli
2. OLDER AMERICANS' RECOGNITION MONTH

**SAN FERNANDO CITY COUNCIL  
REGULAR MEETING MINUTES – May 5, 2008**

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**APPROVAL OF AGENDA**

Motion by Mayor Pro Tem Ruelas, seconded by Councilmember Hernandez, to approve the agenda, as presented. The motion carried, unanimously.

**PUBLIC STATEMENTS – WRITTEN/ORAL**

Henry Romero, building owner, reported City officials warned him of a non-compliant sign and suggested that the City place a moratorium until the economy improves.

Reynaldo Lira commented on the Maclay Street project; noted increased accidents in the area and spoke about the need to repair streets throughout the City.

Carla Casillas referenced a letter from Councilmember Hernandez regarding the recall and felt the communication spreads misinformation.

Leslie Eisenman spoke about the City's need to address Fire Department expenses currently in arrears; spoke about the lack of fiscal responsibility and discussed expenses for legal services in relation to Councilmember Hernandez.

Adriana Gomez spoke about the City Code Enforcement issues; reported the mall is overflowing with trash and needs to be maintained; noted shopkeepers are accepting cash for lower prices; and suggested Councilmembers visit the mall and observe the poor conditions.

Juana Coriz spoke about Code Enforcement activities at the mall; noted loud music is an ongoing problem; mentioned businesses are not paying for business licenses and identified areas needing increased maintenance.

Brenda Esqueda spoke about a building owned by a non-profit organization and reported it is covered with graffiti, needs maintenance and is a hub for gang activity.

Manuel Palafox, speaking through a member of the public who offered to translate, reported he was just cited for a sign on his business that has been up for eighteen years and commented on the City shutting down his street, obstructing access to his business.

Mr. Aszkenazy invited Council to a personal, guided tour of the City to get a better understanding of what is going on in the City; discussed high parking fees in the Civic Center and urged City Council to reconsider charging for parking at the Civic Center and thereby, limiting access to City government.

**SAN FERNANDO CITY COUNCIL  
REGULAR MEETING MINUTES – May 5, 2008**

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**CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

- 1) APPROVAL OF WARRANT REGISTER NO. 08-051
- 2) RESOLUTION AUTHORIZING ACQUISITION OF SUPPLEMENTAL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FROM THE CITY OF CUDAHY

Motion by Mayor Pro Tem Ruelas, seconded by Councilmember Hernandez, to approve the Consent Calendar, as presented. The motion carried, unanimously.

**NEW BUSINESS**

- 3) LOS ANGELES FIRE DEPARTMENT (LAFD) SERVICES CONTRACT UPDATE

Finance Director Lorena Quijano presented details of the staff report regarding the Los Angeles Fire Department Services contract.

Motion by Mayor Martinez, seconded by Mayor Pro Tem Ruelas, to approve a Budget Resolution to amend the General Fund, Fire Services Division, Fiscal Year (FY) 2007-2008 Budget by \$288,460; and authorize the City Administrator and the Finance Director to continue negotiations with the City of Los Angeles in an effort to resolve the outstanding balance due via a multi-year payment plan. The motion carried, unanimously.

- 4) RATIFICATION OF TREE COMMISSIONERS

City Administrator Pulido presented the staff report.

Motion by Mayor Martinez, seconded by Councilmember Veres, to appoint a Councilmember Veres to the Tree Commission; appoint Certified Arborist Kay Greeley to serve as the Professional Member of the Tree Commission; direct staff to solicit for a new At-Large Member through an application process; and direct the Tree Commission to review applications and recommend a new At-Large Member. The motion carried, unanimously.

**SAN FERNANDO CITY COUNCIL  
REGULAR MEETING MINUTES – May 5, 2008**

**Page 4**

**5) REVIEW AND UPDATE OF STANDING AND AD HOC COMMITTEES LIST**

Mayor Pro Tem Ruelas asked to be removed from the Public Safety Committee and Councilmember Hernandez offered to take her place; and Councilmember De La Torre asked to be removed from the Skate Park Ad Hoc Committee.

**CITY COUNCIL ITEMS**

**6) PROPOSAL REGARDING SAN FERNANDO: A HEALTHY CITY THROUGH SUSTAINABLE HEALTHIER THEIR FAMILY LIFESTYLES PROJECT**

City Staff provided details of the proposal regarding the Healthy City through Sustainable Healthier Families Lifestyles project.

Discussion followed regarding needing the collaboration of the City before moving forward with the project, outreach to individual families in the City, addressing diseases that are chronic in urban areas and instigating walking groups. City Council concurred to support the project, pending funding.

**GENERAL COUNCIL COMMENTS**

Discussion followed regarding the Budget review, the timeline for getting materials to Councilmembers, the need for Code Enforcement on two nuisance properties on Hollister Street, and complaints regarding the status of Macneil Street.

**STAFF COMMUNICATION**      None

**ADJOURNMENT (8:11 p.m.)**

Motion by Mayor Pro Tem Ruelas, seconded by Mayor Martinez, to adjourn the meeting to the next regular meeting. The motion carried, unanimously.

I do hereby certify that the foregoing is a true and correct copy of the minutes of May 5, 2008, meeting as approved by the San Fernando City Council.

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Julia Fritz  
City Clerk

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**SAN FERNANDO CITY COUNCIL  
MINUTES**

**MAY 5, 2008 – 5:00 P.M.  
SPECIAL MEETING**

City Hall Council Chambers  
117 Macneil Street  
San Fernando, CA 91340

**CALL TO ORDER/ROLL CALL**

Mayor Nury Martinez called the meeting to order at 5:05 p.m.

Present:

Council: Mayor Nury Martinez, Mayor Pro Tem Julie Ruelas and Councilmembers Steven Veres, Dr. Jose Hernandez, Maribel De La Torre

Staff: City Administrator Jose E. Pulido, City Attorney Michael Estrado, and Deputy Laura Valdivia

**APPROVAL OF AGENDA**

Motion by Councilmember Hernandez, seconded by Mayor Pro Tem Ruelas, to approve the agenda, as presented. The motion carried, unanimously.

**PUBLIC STATEMENTS – WRITTEN/ORAL**

Henry Romero suggested that Mayor Pro Tem Ruelas and Councilmember Hernandez resign from City Council rather than being recalled.

Reynaldo Lina spoke about delays in the pool project and urged City Council to move the project forward.

Leslie Eisenman urged City Council to deny the accelerated schedule regarding the pool project; noted multiple delays and asked Councilmember Hernandez to consider resigning rather than going through a recall.

Mr. Aszkenazy commented on the possibility of the City giving out parking passes for public meetings.

**SAN FERNANDO CITY COUNCIL  
SPECIAL MEETING MINUTES – May 5, 2008**

**Page 2**

Adriana Gomez expressed concerns about the agenda packets not being posted to the City's website for the last few meetings.

**CONTINUED BUSINESS**

**1. SAN FERNANDO REGIONAL POOL FACILITY UPDATE**

City staff provided an update regarding the San Fernando Regional Pool project.

Discussion followed regarding the accelerated schedule, costs related to the accelerated schedule, the potential opening date, compromising quality and safety by accelerating the schedule, the lack of explanations regarding the delays, the proposed stone cap, pool heater vents, and updates from the Pool Operations and Programming Ad Hoc Committee.

Discussion continued regarding the possibility of meeting with the County of Los Angeles for information regarding operations, the possibility of having the County conduct operations and programming for a limited time and related costs, operating hours, making programming on-demand, costs for pool maintenance and the possibility of scheduling the next City Council meeting at Cesar Chavez Park so that City Council may take a tour of the site. City Council received and filed the report.

**ADJOURNMENT (6:00 p.m.)**

Motion by Councilmember Hernandez, seconded by Mayor Pro Tem Ruelas, to adjourn the special meeting to the regular meeting at 6:00 p.m. The motion carried, unanimously.

I do hereby certify that the foregoing is a true and correct copy of the minutes of May 5, 2008, special meeting as approved by the San Fernando City Council.

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Julia Fritz  
City Clerk



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**SAN FERNANDO CITY COUNCIL  
MINUTES**

**FEBRUARY 7, 2022 – 5:00 P.M.  
SPECIAL MEETING**

**City Hall Council Chambers  
117 Macneil Street, San Fernando, CA 91340  
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361**

**CALL TO ORDER/ROLL CALL**

Mayor Mendoza called the special meeting to order at 5:04 p.m.

Present:

Council: Mayor Mary Mendoza, Vice Mayor Hector A. Pacheco (arrived at 5:08 p.m.),  
and Councilmembers Cindy Montañez and Celeste Rodriguez

Staff: City Manager Nick Kimball and Assistant City Attorney Richard Padilla

Absent: Councilmember Sylvia Ballin

**APPROVAL OF AGENDA**

Motion by Councilmember Montañez, seconded by Councilmember Rodriguez to approve the agenda. Motion carried with Vice Mayor Pacheco and Councilmember Ballin absent.

**PUBLIC STATEMENTS - WRITTEN/ORAL** None

**RECESS TO CLOSED SESSION (5:05 P.M.)**

By consensus, Councilmembers recessed to Closed Session.

**SAN FERNANDO CITY COUNCIL**  
**SPECIAL MEETING MINUTES – February 7, 2022**  
**Page 2**

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A) CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO G.C. §54957.6:

Designated City Negotiators:

City Manager Nick Kimball

Employees and Employee Bargaining Units:

San Fernando Management Group (SEIU, Local 721)

San Fernando Public Employees' Association (SEIU, Local 721)

San Fernando Police Officers Association

San Fernando Police Officers Association Police Management Unit

San Fernando Police Civilian Association

San Fernando Part-Time Employees' Bargaining Unit (SEIU, Local 721)

All Unrepresented Employees

**RECONVENE/REPORT OUT FROM CLOSED SESSION**

Assistant City Attorney Padilla stated there was no reportable action as a result of the Closed Session meeting held on February 7, 2022, at 5:00 p.m.

**ADJOURNMENT**

The City Council adjourned the special meeting at 5:48 p.m. to the regular meeting at 6:00 p.m.

I do hereby certify that the foregoing is a true and correct copy of the minutes of February 7, 2022, Special Meeting, as approved by the San Fernando City Council.

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Julia Fritz, CMC  
City Clerk



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## AGENDA REPORT

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**To:** Mayor Mary Mendoza and Councilmembers

**From:** Nick Kimball, City Manager  
By: Sonia Gomez-Garcia, Interim Director of Finance/City Treasurer

**Date:** February 22, 2022

**Subject:** Consideration to Adopt a Resolution Approving the Warrant Register

### **RECOMMENDATION:**

It is recommended that the City Council adopt Resolution No. 22-022 (Attachment "A") approving the Warrant Register.

### **BACKGROUND:**

For each City Council meeting the Finance Department prepares a Warrant Register for Council approval. The Register includes all recommended payments for the City. Checks, other than special checks, generally are not released until after the Council approves the Register. The exceptions are for early releases to avoid penalties and interest, excessive delays and in all other circumstances favorable to the City to do so. Special checks are those payments required to be issued between Council meetings such as insurance premiums and tax deposits. Staff reviews requests for expenditures for budgetary approval and then prepares a Warrant Register for Council approval and or ratification. Items such as payroll withholding tax deposits do not require budget approval.

The Director of Finance/City Treasurer hereby certifies that all requests for expenditures have been signed by the department head, or designee, receiving the merchandise or services thereby stating that the items or services have been received and that the resulting expenditure is appropriate. The Director of Finance/City Treasurer hereby certifies that each warrant has been reviewed for completeness and that sufficient funds are available for payment of the warrant register.

### **ATTACHMENT:**

A. Resolution No. 22-022

**RESOLUTION NO. 22-022**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, ALLOWING AND APPROVING FOR PAYMENT DEMANDS PRESENTED ON DEMAND/ WARRANT REGISTER NO. 22-022**

**THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:**

1. That the demands (EXHIBIT "A") as presented, having been duly audited, for completeness, are hereby allowed and approved for payment in the amounts as shown to designated payees and charged to the appropriate funds as indicated.
2. That the City Clerk shall certify to the adoption of this Resolution and deliver it to the City Treasurer.

**PASSED, APPROVED, AND ADOPTED** this 22<sup>nd</sup> day of February, 2022.

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Mary Mendoza, Mayor of the City of  
San Fernando, California

**ATTEST:**

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Julia Fritz, City Clerk



CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 22-022 which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 22<sup>nd</sup> day of February, 2022, by the following vote of the City Council:

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAINED:**

IN WITNESS WHEREOF, I have here unto set my hand and affixed the official seal of the City of San Fernando, California, this \_\_\_\_\_ day of February, 2022.

\_\_\_\_\_  
Julia Fritz, City Clerk

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
225731	2/22/2022	891587 ABLE MAILING INC.	35251		FEB'22-MAILING AND FULFILLMENT SE	
				12444	072-360-0000-4300	86.72
				12444	070-382-0000-4300	86.72
			35252		WATER ENVELOPE STORAGE JAN 202	
					072-360-0000-4300	12.50
					070-382-0000-4300	12.50
					<b>Total :</b>	<b>198.44</b>
225732	2/22/2022	888356 ADVANCED AUTO REPAIR	1545		VEHICLE MAINT, REPAIRS & BODY WO	
				12537	041-320-0225-4400	1,621.62
					<b>Total :</b>	<b>1,621.62</b>
225733	2/22/2022	887377 AKEMON, DOLORES	FEB 2022		COMMISSIONER'S STIPEND	
					001-310-0000-4111	75.00
					<b>Total :</b>	<b>75.00</b>
225734	2/22/2022	892271 ALL STAR ELITE SPORTS	2672		BASEBALL & BASKETBALL LEAGUE UN	
				12480	017-420-1334-4300	224.80
			2714		BASEBALL & BASKETBALL LEAGUE UN	
				12480	017-420-1328-4300	1,515.77
					<b>Total :</b>	<b>1,740.57</b>
225735	2/22/2022	100143 ALONSO, SERGIO	JAN 2022		MARIACHI MASTER APPRENTICE PRO	
				12570	109-424-3656-4260	945.00
					<b>Total :</b>	<b>945.00</b>
225736	2/22/2022	100188 ANDY GUMP INC.	INV890691		PORTABLE RESTROOM SERVICE	
				12491	121-390-3689-4260	197.17
					<b>Total :</b>	<b>197.17</b>
225737	2/22/2022	893887 ANTHEM SPORTS	327287		SPORTS EQUIPMENT FOR CITY PROG	
				12506	001-420-0000-4300	444.07
			327686		SPORTS EQUIPMENT FOR CITY PROG	
				12506	001-420-0000-4300	92.51
					<b>Total :</b>	<b>536.58</b>

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225738	2/22/2022	888321 ARRIZON, FRANCISCO	FEB 2022		COMMISSIONER'S STIPEND	
					001-310-0000-4111	75.00
					<b>Total :</b>	<b>75.00</b>
225739	2/22/2022	102826 ARS RESCUE ROOTER	8103-331207		PLUMBING REPAIRS AT PD	
					043-390-0000-4330	356.00
					<b>Total :</b>	<b>356.00</b>
225740	2/22/2022	889037 AT&T MOBILITY	287277903027X0208202		MODEM ELECTRONIC MESSAGE BOAF	
					001-310-0000-4220	101.19
					<b>Total :</b>	<b>101.19</b>
225741	2/22/2022	891209 AUTONATION SSC	508018		FORD GENUINE PARTS FOR ALL PD VE	
				12481	041-1215	1,774.78
					<b>Total :</b>	<b>1,774.78</b>
225742	2/22/2022	893176 AUTOZONE STORE 5681	5681264872		VEHICLE MAINTS- PD4539	
					041-320-0224-4400	55.78
					<b>Total :</b>	<b>55.78</b>
225743	2/22/2022	890546 BARAJAS, CRYSTAL	JAN 20222		MARIACHI MASTER APPRENTICE PRO	
				12571	109-424-3656-4260	120.00
					<b>Total :</b>	<b>120.00</b>
225744	2/22/2022	892426 BEARCOM	5312798		JAN-MAINTENANCE AGREEMENT FOR	
				12595	001-135-0000-4260	12,191.39
			5326323		FEB-MAINTENANCE AGREEMENT FOR	
				12595	001-135-0000-4260	12,191.39
					<b>Total :</b>	<b>24,382.78</b>
225745	2/22/2022	891301 BERNARDEZ, RENATE Z.	620		INTERPRETATION SERVICES-CC MTG	
					001-101-0000-4270	150.00
			621		INTERPRETATION SERVICES-CC MTG	
					001-101-0000-4270	150.00
					<b>Total :</b>	<b>300.00</b>
225746	2/22/2022	892865 BLUE360 MEDIA LLC	45556		CA VEHICLE CODE BOOKS	
					001-222-0000-4300	425.43

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225746	2/22/2022	892865 BLUE360 MEDIA LLC	(Continued) 45610		CA VEHICLE CODE BOOKS 001-222-0000-4300	518.25
					<b>Total :</b>	<b>943.68</b>
225747	2/22/2022	893526 BORJA, JESUS	825256		SENIOR TRIP REFUND (LAS VEGAS) 004-2383	190.00
					<b>Total :</b>	<b>190.00</b>
225748	2/22/2022	889345 BSN SPORTS LLC	915567807	12494	SPORTS EQUIPMENT 017-420-1328-4300	340.27
					<b>Total :</b>	<b>340.27</b>
225749	2/22/2022	893527 BURGOS, YOLANDA	824987		SENIOR TRIP REFUND 004-2383	55.00
			825257		SENIOR TRIP REFUND (LAS VEGAS) 004-2383	180.00
					<b>Total :</b>	<b>235.00</b>
225750	2/22/2022	888800 BUSINESS CARD	011722		ANNUAL SUBSCRIPTION 001-105-0000-4270	119.88
			011722		ANNUAL SUBSCRIPTION 001-105-0000-4270	59.99
			011822		REPLACEMENT LIGHT BULBS 043-390-0000-4300	28.72
			011922		DIGITAL DISPLAY PLATFORM 001-420-0000-4260	216.00
			012022		REPLACEMENT LIGHT BULBS 043-390-0000-4300	57.44
			012022		DINNER FOR CC & STAFF-CC MTG 01/1 001-101-0000-4300	20.53
			012122		AIRFARE-LCW CONFERENCE 001-222-0000-4370	247.96
			012422		WORKSHOP REGISTRATION 001-105-0000-4370	75.00
			012422		CONF LODGING 001-222-0000-4370	66.67

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225750	2/22/2022	888800 BUSINESS CARD	(Continued) 012522		SHADOWBOX 110-225-3667-4300	25.90
			012622		VACUUM W/PROTECTION PLAN 001-422-0000-4300	73.05
			012622-1		PAPER SHREDDER PROTECTION PL 001-422-0000-4300	29.99
			012622-1		CONF LODGING 001-222-0000-4370	204.30
			012622-2		PAPER SHREDDER 001-422-0000-4300	198.44
			012622-2		CONF LODGING 001-222-0000-4370	204.30
			012622-3		WINDOW SPEAKER W/MICROPHONE 001-422-0000-4300	55.11
			012622-3		CONF LODGING 001-222-0000-4370	102.15
			012622-4		CONF LODGING 001-222-0000-4370	102.15
			012822		STORAGE BINS 001-422-0000-4300	78.28
			012822		CITY CLERK FURNITURE 001-190-0000-4267	1,985.24
			013122		TRAINING REFUND 001-225-0000-4360	-350.00
			013122		FINANCE CHARGES 001-190-0000-4435	55.16
			020122		DINNER FOR CC MTG ON 01/31/2022 001-101-0000-4300	149.93
			020122		LUNCH FOR ORAL BOARD-DIR OF FIN 001-106-0000-4270	123.41
			020222		CHAIR REPLACEMENT 006-190-0000-4300	308.69
			020222		CITY EMAIL - FEB 2022 001-135-0000-4260	1,665.55
			020322		CONDOLENCE ARRANGEMENT 001-101-0000-4300	124.82

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225750	2/22/2022	888800 BUSINESS CARD	(Continued) 020322-1		BUSINESS CARDS 043-390-0000-4300 001-311-0000-4300 070-381-0000-4300 001-150-0000-4300 001-101-0000-4300 001-105-0000-4300	31.45 31.45 62.90 37.61 37.60 56.44
			020422		STREET POLE BRACKETS 053-420-1355-4300	2,241.20
			020422		CIF-GUITAR AMP FOR SENIOR PROG 053-101-0107-4430	165.35
			020422		CONF REGISTRATION 001-422-0000-4370	495.00
			020422		AIRFARE-CPRS CONF 001-422-0000-4370	232.20
			020422-1		CONF LODGING CREDIT 001-222-0000-4370	-66.67
			020422-2		CONF LODGING 001-222-0000-4370	214.70
					<b>Total :</b>	<b>9,567.89</b>
225751	2/22/2022	100536 CALIFORNIA BUILDING OFFICIALS	14924		MEMBERSHIP DUES 001-140-0000-4380	215.00
			14925		WEBINAR-CE OVERVIEW FOR BUILDIN 001-140-0000-4360	70.00
					<b>Total :</b>	<b>285.00</b>
225752	2/22/2022	892464 CANON FINANCIAL SERVICES, INC	27949569	12470	CANON COPIERS LEASE PAYMENT-JAI 001-135-0000-4260	651.40
					<b>Total :</b>	<b>651.40</b>
225753	2/22/2022	893821 CAPITAL ONE TRADE CREDIT	49431071		EMERGENCY SHELTER AND HEATERS 001-311-0000-4300 043-390-0000-4300	342.82 342.82
			49634297		VEHICLE MAINT- ME8615 074-320-0000-4400	983.96

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225753	2/22/2022	893821 893821 CAPITAL ONE TRADE CREDIT	(Continued)		<b>Total :</b>	<b>1,669.60</b>
225754	2/22/2022	891860 CARL WARREN & COMPANY	20103		REIMB. TO ITF ACCT (LIABILITY CLAIM# 006-1037	689.40
					<b>Total :</b>	<b>689.40</b>
225755	2/22/2022	890893 CITY OF SAN FERNANDO	FEB 2022		CITY PROPERTY UTILITY BILL - FEB 20 043-390-0000-4210	18,033.60
					<b>Total :</b>	<b>18,033.60</b>
225756	2/22/2022	890893 CITY OF SAN FERNANDO	FY2021-2022		CIF FUNDS-LP SENIOR CLUB MOTHER 053-101-0107-4430 053-101-0101-4430 053-101-0108-4430	240.00 230.00 230.00
					<b>Total :</b>	<b>700.00</b>
225757	2/22/2022	890893 CITY OF SAN FERNANDO	JAN 2022		COMMISSIONER'S STIPEND DONATION# 001-115-0000-4111	75.00
					<b>Total :</b>	<b>75.00</b>
225758	2/22/2022	100747 COASTLINE EQUIPMENT	873302		VEHICLE MAINT- PW5213 041-320-0311-4400	64.43
			873611		VEHICLE MAINT- PW5213 041-320-0311-4400	38.52
					<b>Total :</b>	<b>102.95</b>
225759	2/22/2022	100805 COOPER HARDWARE INC.	128700	12454 12454	SUPPLIES FOR P.W. OPS 070-383-0000-4310 070-384-0000-4310	60.93 53.64
					<b>Total :</b>	<b>114.57</b>
225760	2/22/2022	892687 CORE & MAIN LP	P971557	12471	WATER & FIRE SERVICE LINE MATERI# 070-383-0000-4310	513.39
			P984585	12471	WATER & FIRE SERVICE LINE MATERI# 070-383-0000-4310	3,059.44
			Q170176	12471	WATER & FIRE SERVICE LINE MATERI# 070-383-0000-4310	238.33

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
225760	2/22/2022	892687 892687 CORE & MAIN LP	(Continued)			Total : 3,811.16
225761	2/22/2022	100562 CPRS	030523		CPRS MEMBERSHIP RENEWAL 001-420-0000-4370	170.00 Total : 170.00
225762	2/22/2022	893904 CRICKET CONSULTING	1045		EQUIP MAINT SCADA 070-384-0000-4320	180.00 Total : 180.00
225763	2/22/2022	892306 CRUZ, GILDA	825259		SENIOR TRIP REFUND (LAS VEGAS) 004-2383	100.00 Total : 100.00
225764	2/22/2022	103794 CSUN/ CENTER FOR	106SFV	12559 12559 12559	CITY WIDE GIS SERVICES 070-385-0000-4260 072-360-0000-4260 001-310-0000-4270	2,405.00 2,405.00 2,405.00 Total : 7,215.00
225765	2/22/2022	893103 DUARTE, MARITZA	825260		SENIOR TRIP REFUND (LAS VEGAS) 004-2383	180.00 Total : 180.00
225766	2/22/2022	892463 E&M ELECTRIC AND MACHINERY INC	392017	12576	WONDERWARE CUSTOMER FIRST PRI 070-384-0000-4260	3,130.00 Total : 3,130.00
225767	2/22/2022	889121 EDGESOFT, INC.	3264 3271	12442 12442	MAINTENANCE OF AIMS SOFTWARE-J 055-135-0000-4260 MAINTENANCE OF AIMS SOFTWARE-F 055-135-0000-4260	2,080.00 2,080.00 Total : 4,160.00
225768	2/22/2022	101063 EMPLOYMENT DEVELOPMENT	944-0936-4		UNEMPLOYMENT INS-PERIOD ENDING 001-190-0390-4132	893.00 Total : 893.00

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225769	2/22/2022	893926 ENGINEERING-DESIGN	I2069	12564	DESIGN & ENG. FOR PARKS EMERGEN 032-370-3648-4270	12,750.00 Total : 12,750.00
225770	2/22/2022	890401 ENVIROGEN TECHNOLOGIES INC	0013066-IN 0013130-IN	12503 12464	ION EXCHANGE NITRATE REMOVAL TF 070-385-0857-4600 070-385-0857-4600 MAINT., REPAIRS, PARTS, LABOR, ION- 070-384-0857-4260	296,800.00 30,422.00 8,497.68 Total : 335,719.68
225771	2/22/2022	892656 ESPINOZA, MARIA	825261		SENIOR TRIP REFUND (LAS VEGAS) 004-2383	180.00 Total : 180.00
225772	2/22/2022	103851 EVERSOF, INC.	R2225211		WATER SOFTENER WELL 2A 070-384-0000-4260	95.30 Total : 95.30
225773	2/22/2022	893029 FERGUSON WATERWORKS #1083	0785232 0787057		TAPPING EQUIPMENT 070-383-0000-4310 ADAPTOR FOR TAP MACHINE 070-383-0000-4310	1,928.53 291.26 Total : 2,219.79
225774	2/22/2022	889201 FOOTHILL SOILS, INC	47693		INFIELD MIX FOR ALL BASEBALL FIELD 043-390-0000-4330	2,094.75 Total : 2,094.75
225775	2/22/2022	893983 FRITZ, JULIA	REIMB.		WELLNESS BENEFIT REIMB.-FY21/22 001-115-0000-4140	591.55 Total : 591.55
225776	2/22/2022	892198 FRONTIER COMMUNICATIONS	20915051450105985 20915052500812925 20915052510401725		PAC 50 TO SHERIFFS 02/01-02/28 001-222-0000-4220 RADIO REPEATER PD 01/02-02/01 001-222-0000-4220 MWD METER PW 01/28-02/27	576.65 46.25

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225776	2/22/2022	892198 FRONTIER COMMUNICATIONS	(Continued)			
			20915149391029905		070-384-0000-4220 MUSIC CHANNEL 01/28-02/27	46.25
			20915149411029905		001-190-0000-4220	42.08
			20915149430812925		PD PAGING 02/01-02/28 001-222-0000-4220	51.37
			209-188-4361-031792		RADIO REPEATER PD 1/02-2/01 001-222-0000-4220	46.25
			209-188-4362-031792		RCS PHONE LINES 1/28/22 - 2/27/22 001-420-0000-4220	120.46
			209-188-4363-031892		PD MAJOR PHONE LINES 1/28/22-2/27/22 001-222-0000-4220	629.42
					CITY HALL PHONE LINES~ 001-190-0000-4220	84.77
					070-384-0000-4220	285.50
					001-420-0000-4220	278.12
			81836109010514995		SEWER FLOW MONI PW~ 072-360-0000-4220	65.69
			81836139580914075		CNG STATION 2/01-2/28 074-320-0000-4220	52.82
			81836167280801055		ENGINEERING FAX LINE~ 001-310-0000-4220	38.14
			81836550971202985		PD NARCOTICS VAULT 1/19-2/18 001-222-0000-4220	37.85
			81883715090322075		PW PHONE LINE 1/25-2/24 001-190-0000-4220	38.14
			81883722960313155		VARIOUS CITY HALL PHONE LINES 1/1/22-2/27/22 001-190-0000-4220	341.61
			81883818411125965		ENGINEERING FAX MODEM 2/01-2/28 001-310-0000-4220	39.05
			81883849690218035		PD ALARM PANEL 1/25-2/24 001-222-0000-4220	124.37
					<b>Total :</b>	<b>2,944.79</b>
225777	2/22/2022	887249 GALLS, LLC	020312001		UNIFORMS 001-222-0000-4300	201.34

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225777	2/22/2022	887249 GALLS, LLC	(Continued)			<b>Total : 201.34</b>
225778	2/22/2022	101273 GARCIA, PATTY	REIMB.		WINTER DAY CAMP SUPPLIES 017-420-1399-4300	57.42
					<b>Total :</b>	<b>57.42</b>
225779	2/22/2022	893908 GARCIA, SONIA G.	19-23		PETTY CASH REIMBURSEMENT 001-101-0000-4300	50.25
					001-135-0000-4300	27.34
					001-152-0000-4300	35.91
					<b>Total :</b>	<b>113.50</b>
225780	2/22/2022	892603 GARCIA, WENCESLAO	825265		SENIOR TRIP REFUND (LAS VEGAS) 004-2383	360.00
					<b>Total :</b>	<b>360.00</b>
225781	2/22/2022	889535 GOMEZ, GILBERT	825266		SENIOR TRIP REFUND (LAS VEGAS) 004-2383	50.00
					<b>Total :</b>	<b>50.00</b>
225782	2/22/2022	893993 GONZALEZ, MARIA	825267		SENIOR TRIP REFUND (LAS VEGAS) 004-2383	90.00
			825272		SENIOR TRIP REFUND (LAS VEGAS) 004-2383	90.00
					<b>Total :</b>	<b>180.00</b>
225783	2/22/2022	892550 GOVEA, DAVID	JAN 2022		COMMISSIONER'S STIPEND 001-115-0000-4111	75.00
					<b>Total :</b>	<b>75.00</b>
225784	2/22/2022	101376 GRAINGER, INC.	9178430618	12482	SUPPLIES FOR BUILDING, ELECTRICA 070-383-0000-4300	6.19
			9179293296	12482	SUPPLIES FOR BUILDING, ELECTRICA 043-390-0000-4300	65.49
			9179293304	12482	SUPPLIES FOR BUILDING, ELECTRICA 043-390-0000-4300	50.94
			9179602355	12482	SUPPLIES FOR BUILDING, ELECTRICA 043-390-0000-4300	105.84

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225784	2/22/2022	101376 GRAINGER, INC.	(Continued) 9183991018	12482	SUPPLIES FOR BUILDING, ELECTRICA 043-390-0000-4300	530.92
					<b>Total :</b>	<b>759.38</b>
225785	2/22/2022	101434 GUZMAN, JESUS ALBERTO	JAN 2022	12572	MARIACHI MASTER APPRENTICE PRO 109-424-3656-4260	1,000.00
					<b>Total :</b>	<b>1,000.00</b>
225786	2/22/2022	893395 HAYES, JASON BENJAMIN	FEB 2022		COMMISSIONER'S STIPEND 001-420-0000-4111	75.00
					<b>Total :</b>	<b>75.00</b>
225787	2/22/2022	101512 HDL, COREN & CONE	SIN014474		CONTRACT SERVICES-PROP TAX JAN- 001-130-0000-4270	1,578.38
					<b>Total :</b>	<b>1,578.38</b>
225788	2/22/2022	890594 HEALTH AND HUMAN RESOURCE	E0262496		EAP-MARCH 2022 001-106-0000-4260	250.90
					<b>Total :</b>	<b>250.90</b>
225789	2/22/2022	893817 HERNANDEZ MOLINA, MARIO ALBERTO	JAN 2022	12573	MARIACHI MASTER APPRENTICE PRO 109-424-3656-4260	540.00
					<b>Total :</b>	<b>540.00</b>
225790	2/22/2022	890033 HERNANDEZ, CARLOS	FEB 2022		COMMISSIONER'S STIPEND 001-310-0000-4111	75.00
					<b>Total :</b>	<b>75.00</b>
225791	2/22/2022	890360 HERRERA, NINAMARIE JULIA	FEB 2022		COMMISSIONER'S STIPEND 001-420-0000-4111	75.00
					<b>Total :</b>	<b>75.00</b>
225792	2/22/2022	893994 HOLMES MIDDLE SCHOOL	101		ENTERTAINMENT-HOLIDAY TREE LIGH 004-2385	150.00
					<b>Total :</b>	<b>150.00</b>
225793	2/22/2022	891570 INNOVATIVE TELECOM. SYSTEMS	3085		TELEPHONE EQUIPMENT MAINT MARC	

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225793	2/22/2022	891570 INNOVATIVE TELECOM. SYSTEMS	(Continued)		001-190-0000-4220	395.00
					<b>Total :</b>	<b>395.00</b>
225794	2/22/2022	891777 IRRIGATION EXPRESS	15239731	12483	IRRIGATION SUPPLIES FOR REPAIRS / 043-390-0000-4300	172.84
			15239741	12483	IRRIGATION SUPPLIES FOR REPAIRS / 043-390-0000-4300	116.33
					<b>Total :</b>	<b>289.17</b>
225795	2/22/2022	892118 JOHN ROBINSON CONSULTING, INC.	SF202001-20	12145	RESERVOIR RECONSTRUCTION 010-385-0716-4600	13,736.25
			SF202001-22	12145	RESERVOIR RECONSTRUCTION 010-385-0716-4600	3,684.00
			SF202001-23	12145	RESERVOIR RECONSTRUCTION 010-385-0716-4600	14,181.10
					<b>Total :</b>	<b>31,601.35</b>
225796	2/22/2022	101990 L.A. COUNTY METROPOLITAN	6015302		TAP DECEMBER 2021 007-440-0441-4260	40.00
					<b>Total :</b>	<b>40.00</b>
225797	2/22/2022	101971 L.A. MUNICIPAL SERVICES	004-750-1000		ELECTRIC-13003 BORDEN 070-384-0000-4210	177.54
			494-750-1000		WATER-12900 DRONFIELD 070-384-0000-4210	77.85
			500-750-1000		ELECTRIC-13655 FOOTHILL 070-384-0000-4210	193.44
			594-750-1000		ELECTRIC-12900 DRONFIELD 070-384-0000-4210	4,847.22
			657-7500-1000		ELECTRIC-14060 SAYRE 070-384-0000-4210	12,891.23
			694-7500-1000		WATER & ELECTRIC-13180 DRONFIELD 070-384-0000-4210	8,032.65
			757-750-1000		WATER-14060 SAYRE 070-384-0000-4210	109.99

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225797	2/22/2022	101971 101971 L.A. MUNICIPAL SERVICES	(Continued)			Total : 26,329.92
225798	2/22/2022	101852 LARRY & JOE'S PLUMBING	2212909-0001-02		DRAIN PIPE REPAIR UNDER SINK 501 1 043-390-0000-4300	37.05 Total : 37.05
225799	2/22/2022	893218 LAZARO, ERNESTO	JAN 2022	12574	MARIACHI MASTER APPRENTICE PRO 109-424-3656-4260	540.00 Total : 540.00
225800	2/22/2022	101873 LEAGUE OF CALIFORNIA CITIES	641365		2022 MEMBERSHIP DUES 001-190-0000-4380	9,163.00 Total : 9,163.00
225801	2/22/2022	101920 LIEBERT CASSIDY WHITMORE	209220		LEGAL SERVICES 001-112-0000-4270	1,707.00
			209221		LEGAL SERVICES 001-112-0000-4270	290.00
			209226		LEGAL SERVICES 001-112-0000-4270	290.00
			209227		LEGAL SERVICES 001-112-0000-4270	1,976.00
			209228		LEGAL SERVICES 001-112-0000-4270	494.00 Total : 4,757.00
225802	2/22/2022	893403 LLAMAS, SUZANNE	JAN 2022		COMMISSIONER'S STIPEND 001-115-0000-4111	75.00 Total : 75.00
225803	2/22/2022	102003 LOS ANGELES COUNTY	RE-PW-22011003810	12485	INDUSTRIAL WASTE CHARGES-DEC 20 072-360-0000-4450	4,665.43 Total : 4,665.43
225804	2/22/2022	892251 LOS ANGELES TRUCK CENTERS LLC	XA210678237:01		PUSH BAR FOR UNIT PD2521 041-320-0225-4400	735.99 Total : 735.99

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225805	2/22/2022	892477 LOWES	1193		PAINT AND MATERIAL FOR LAS PALMA 043-390-0000-4300	116.28
			1247		CLEAR VARNISH FOR ADMIN 043-390-0000-4300	55.84
			1396		SHOP CABINET AIR FITTINGS 041-320-0000-4310	202.98
			1424		REPL BOARDS FOR BASEBAL BACKST 043-390-0000-4300	345.28
			1599		REPAIR SUPPLIES 070-384-0000-4330	147.05
			2525		MISC SUPPLIES-ME9503 041-320-0320-4400	59.24
			2715		HANDLER SCRAPER PW4538 041-320-0224-4400	52.83
			901949		MATERIAL FOR PD REPAIRS 043-390-0000-4300	40.54 Total : 1,020.04
225806	2/22/2022	102051 M & M LANDSCAPE	7148	12525	LANDSCAPING AT WELL SITES, RESEF 070-384-0000-4260	1,200.00
			7149	12525	LANDSCAPING AT WELL SITES, RESEF 070-384-0000-4260	7,500.00 Total : 8,700.00
225807	2/22/2022	888468 MAJOR METROPOLITAN SECURITY	1105246	12486	ALARM MONITORING AT ALL CITY FACI 043-390-0000-4260	15.00
			1105247	12486	ALARM MONITORING AT ALL CITY FACI 043-390-0000-4260	25.00
			1105248	12486	ALARM MONITORING AT ALL CITY FACI 043-390-0000-4260	15.00
			1105249	12486	ALARM MONITORING AT ALL CITY FACI 043-390-0000-4260	15.00
			1105250	12486	ALARM MONITORING AT ALL CITY FACI 043-390-0000-4260	15.00
			1105251	12486	ALARM MONITORING AT ALL CITY FACI 043-390-0000-4260	15.00
			1105252	12486	ALARM MONITORING AT ALL CITY FACI	

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225807	2/22/2022	888468 MAJOR METROPOLITAN SECURITY	(Continued)			
			1105253	12486	043-390-0000-4260 ALARM MONITORING AT ALL CITY FACI	25.00
			1105254	12486	043-390-0000-4260 ALARM MONITORING AT ALL CITY FACI	15.00
			1105255	12486	043-390-0000-4260 ALARM MONITORING AT ALL CITY FACI	15.00
			1105256	12486	043-390-0000-4260 ALARM MONITORING AT ALL CITY FACI	25.00
			1105257	12486	043-390-0000-4260 ALARM MONITORING AT ALL CITY FACI	25.00
			1105258	12486	070-384-0000-4260 ALARM MONITORING AT ALL CITY FACI	28.00
			1105259	12486	070-384-0000-4260 ALARM MONITORING AT ALL CITY FACI	23.00
			1105260	12486	070-384-0000-4260 ALARM MONITORING AT ALL CITY FACI	28.00
				12486	070-384-0000-4260	28.00
					<b>Total :</b>	<b>312.00</b>
225808	2/22/2022	887918 MARISCAL JR, MARIO	TRAVEL		MEMBERSHIP DUES & PER DIEM-2022	
					001-225-0000-4360	120.00
					<b>Total :</b>	<b>120.00</b>
225809	2/22/2022	102125 MARTINEZ, MARLENE	TRAVEL		MEMBERSHIP DUES & PER DIEM-2022	
					001-225-0000-4360	120.00
					<b>Total :</b>	<b>120.00</b>
225810	2/22/2022	888242 MCI COMM SERVICE	7DK54968		MTA PHONE LINE	
					007-440-0441-4220	35.41
					<b>Total :</b>	<b>35.41</b>
225811	2/22/2022	893200 MCKESSON MEDICAL-SURGICAL	18977110		MEDICATIONS	
			18977160		001-225-0000-4350 MEDICATIONS	68.22
			18978417		001-225-0000-4350 MEDICATIONS	40.54

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225811	2/22/2022	893200 MCKESSON MEDICAL-SURGICAL	(Continued)			
			19030684		001-225-0000-4350 MEDICATIONS	20.96
					001-225-0000-4350	57.96
					<b>Total :</b>	<b>187.68</b>
225812	2/22/2022	102219 MISSION AUTO ELECTRIC, INC.	28543		VEHICLE MAINT- PW5213	
					041-320-0311-4400	323.03
					<b>Total :</b>	<b>323.03</b>
225813	2/22/2022	102226 MISSION LINEN SUPPLY	516333163		LAUNDRY SERVICE FOR PD	
			516356644	12457	001-225-0000-4350 LAUNDRY SERVICE FOR PD	122.22
			516374899	12457	001-225-0000-4350 LAUNDRY SERVICE FOR PD	110.24
			516400674	12457	001-225-0000-4350 LAUNDRY SERVICE FOR PD	121.76
			516417498	12457	001-225-0000-4350 LAUNDRY SERVICE FOR PD	170.77
			516434807	12457	001-225-0000-4350 LAUNDRY SERVICE FOR PD	134.79
				12457	001-225-0000-4350	89.01
					<b>Total :</b>	<b>748.79</b>
225814	2/22/2022	893343 MOHR, NICOLE	FEB 2022		COMMISSIONER'S STIPEND	
			JAN 2022		001-310-0000-4111 COMMISSIONER'S STIPEND	75.00
					001-115-0000-4111	75.00
					<b>Total :</b>	<b>150.00</b>
225815	2/22/2022	892353 MOORE IACOFANO, GOLTSMAN, INC.	73357		DESIGN FOR LAYNE PARK REVITALIZA	
				12400	010-420-3669-4600	13,545.50
					<b>Total :</b>	<b>13,545.50</b>
225816	2/22/2022	893050 MORALES-RODRIGUEZ, CRISTAL	JAN 2022		MARIACHI MASTER APPRENTICE PRO	
				12575	109-424-3656-4260	120.00
					<b>Total :</b>	<b>120.00</b>

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225817	2/22/2022	893991 MORELOS, JAVIER	825268		SENIOR TRIP REFUND (LAS VEGAS) 004-2383	360.00
					<b>Total :</b>	<b>360.00</b>
225818	2/22/2022	893992 MORENO, JUAN	825269		SENIOR TRIP REFUND (LAS VEGAS) 004-2383	180.00
					<b>Total :</b>	<b>180.00</b>
225819	2/22/2022	102342 N.E.N.A.	012022-0176-0181		RGSTR-2022 CALNENA CONF IN SAN C 001-225-0000-4360	450.00
					<b>Total :</b>	<b>450.00</b>
225820	2/22/2022	102342 N.E.N.A.	012022-0175-0180		RGSTR-2022 CALNENA CONF IN SAN C 001-225-0000-4360	450.00
					<b>Total :</b>	<b>450.00</b>
225821	2/22/2022	102325 NAPA AUTO PARTS	087852		SPOT LIGHT PD2521 041-320-0225-4400	88.18
			5478-072380		BAR OIL FOR CHAIN SAW 001-311-0000-4300	21.27
			6410-086156		SOLENOID - PD4538 041-320-0224-4400	80.14
					<b>Total :</b>	<b>189.59</b>
225822	2/22/2022	893348 NCSI	18017		BACKGROUND CHECKS 017-420-1328-4260	74.00
					001-424-0000-4260	18.50
					001-422-0000-4260	18.50
					<b>Total :</b>	<b>111.00</b>
225823	2/22/2022	893405 NEW HORIZON	1766705		LP PHONE SERVICE-FEB 2022 001-420-0000-4220	313.38
					<b>Total :</b>	<b>313.38</b>
225824	2/22/2022	102423 OCCU-MED, INC.	0122901		PRE-EMPLOYMENT PHYSICAL 001-106-0000-4260	654.00
					<b>Total :</b>	<b>654.00</b>

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225825	2/22/2022	102432 OFFICE DEPOT	211204913001		TONERS 001-152-0000-4300	1,147.31
			211968227001		OFFICE SUPPLIES 001-150-0000-4300	87.83
			211968330001		OFFICE SUPPLIES 001-150-0000-4300	34.91
			216944363001		OFFICE SUPPLIES 001-140-0000-4300	78.50
			219923545001		OFFICE SUPPLIES 001-152-0000-4300	82.21
			219930093001		OFFICE SUPPLIES 001-140-0000-4300	41.63
			221057760001		OFFICE SUPPLIES 001-130-0000-4300	121.62
			221399741001		HP PRINTER 001-152-0000-4300	285.54
			221496757001		OFFICE SUPPLIES 001-150-0000-4300	45.81
			221496757002		OFFICE SUPPLIES 001-150-0000-4300	125.66
			223620109001		COPY PAPER & OFFICE SUPPLIES 001-222-0000-4300	302.11
			223620501001		OFFICE SUPPLIES 001-222-0000-4300	28.58
			223729828001		OFFICE SUPPLIES 001-222-0000-4300	56.07
			224101614001		OFFICE SUPPLIES 001-150-0000-4300	6.31
			224873429001		OFFICE SUPPLIES 001-222-0000-4300	63.36
			224875108001		OFFICE SUPPLIES 001-222-0000-4300	45.81
			226023207001		OFFICE SUPPLIES 001-222-0000-4300	73.59
			2549814475		RCS SUPPLIES 001-422-0000-4300	234.41
			2551362611		RCS SUPPLIES	

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225825	2/22/2022	102432 OFFICE DEPOT	(Continued)			
			2551862471		001-422-0000-4300 OFFICE SUPPLIES 001-222-0000-4300	73.58 179.02 <b>Total : 3,113.86</b>
225826	2/22/2022	892572 OLIVAREZ MADRUGA	17962		LEGAL SERVICES 001-110-0000-4270	21.00
			17963		LEGAL SERVICES 001-110-0000-4270	19,173.00
			17964		070-110-0000-4270 LEGAL SERVICES 001-110-0000-4270	40.00 42.00 <b>Total : 19,276.00</b>
225827	2/22/2022	889355 OLIVAS, FRED	825270		SENIOR TRIP REFUND (LAS VEGAS) 004-2383	190.00 <b>Total : 190.00</b>
225828	2/22/2022	889126 ORANGE LINE OIL CO., INC	0839278-IN		BULK OIL FOR CITY FLEET 041-1215	2,278.37 <b>Total : 2,278.37</b>
225829	2/22/2022	890095 O'REILLY AUTOMOTIVE STORES INC	4605-447743	12538	VEHICLE SERVICE, MAINT. AND REPAI 070-383-0000-4400	286.10
			4605-448011	12538	VEHICLE SERVICE, MAINT. AND REPAI 041-320-0225-4400	45.61
			4605-448068	12538	VEHICLE SERVICE, MAINT. AND REPAI 041-320-0152-4400	33.06
			4605-448312	12538	VEHICLE SERVICE, MAINT. AND REPAI 041-320-0224-4400	24.23
			4605-449418	12538	VEHICLE SERVICE, MAINT. AND REPAI 041-320-0390-4400	17.75
			4605-449419	12538	VEHICLE SERVICE, MAINT. AND REPAI 041-320-0390-4400	18.74
			4605-449483	12538	VEHICLE SERVICE, MAINT. AND REPAI 041-320-0390-4400	13.47

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
225829	2/22/2022	890095 890095 O'REILLY AUTOMOTIVE STORES INC	(Continued)			<b>Total : 438.96</b>
225830	2/22/2022	893984 ORTEGA, ADAN	JULY-DEC 2021		MWD REPRESENTATIVE STIPEND 001-101-0000-4111	1,500.00 <b>Total : 1,500.00</b>
225831	2/22/2022	893110 PACHECO, HECTOR A.	TRAVEL		PER DIEM-2022 SXSW CONFERENCE I 001-101-0102-4370	155.00 <b>Total : 155.00</b>
225832	2/22/2022	890355 PALACIOS, GUADALUPE	825271		SENIOR TRIP REFUND (LAS VEGAS) 004-2383	180.00 <b>Total : 180.00</b>
225833	2/22/2022	892360 PARKING COMPANY OF AMERICA	INVM0016343	12512	PUBLIC TRANSPORTATION SERVICES 007-440-0442-4260	43,969.38
				12512	008-313-0000-4260	8,231.00
			INVM0016393	12512	PUBLIC TRANSPORTATION SERVICES 007-440-0442-4260	40,848.57
				12512	008-313-0000-4260	7,646.79 <b>Total : 100,695.74</b>
225834	2/22/2022	890324 PEREZ MONTELONGO, JUAN	122	12593	REFEREE & SCOREKEEPING SERVICE 017-420-1328-4260	2,721.60 <b>Total : 2,721.60</b>
225835	2/22/2022	890994 PONCE, JOE	FEB 2022		COMMISSIONER'S STIPEND 001-420-0000-4111	75.00 <b>Total : 75.00</b>
225836	2/22/2022	102688 PROFESSIONAL PRINTING CENTERS	19601		BLUE WATER BILLS 070-382-0000-4300 072-360-0000-4300	979.29 979.30 <b>Total : 1,958.59</b>
225837	2/22/2022	893997 RAMIREZ, MARIA DE LA LUZ	825273		SENIOR TRIP REFUND (LAS VEGAS) 004-2383	180.00

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225837	2/22/2022	893997 893997 RAMIREZ, MARIA DE LA LUZ	(Continued)			Total : 180.00
225838	2/22/2022	888921 REGISTRAR-RECORDER/COUNTY CLER	NONPO		RELEASE OF LIENS~ 094-155-0000-4230	80.00 Total : 80.00
225839	2/22/2022	893774 RJS WORK BOOTS LLC	101-15973		SAFETY BOOTS J. DEAN 041-320-0000-4310	383.36 Total : 383.36
225840	2/22/2022	887296 ROBLED0, OLIVIA	JAN 2022		COMMISSIONER'S STIPEND 001-115-0000-4111	75.00 Total : 75.00
225841	2/22/2022	887872 ROSENBERG, IRWIN	REIMB.		UBER TO & FR AIRPORT TO LCW ANNL 001-224-0000-4360	86.35 Total : 86.35
225842	2/22/2022	893996 RUIZ, JOSE	825274		SENIOR TRIP REFUND (LAS VEGAS) 004-2383	100.00 Total : 100.00
225843	2/22/2022	893995 SALAZAR, JOSE	825275		SENIOR TRIP REFUND (LAS VEGAS) 004-2383	180.00 Total : 180.00
225844	2/22/2022	887575 SAN FERNANDO EXPLORER POST 521	REIMB.		2022 CHANDLER COMPETITION TRIP 001-226-0230-4430	2,202.99 Total : 2,202.99
225845	2/22/2022	103057 SAN FERNANDO VALLEY SUN	11374		LEGAL PUBLICATION-HOUSING ELEME 001-150-0000-4230	168.75
			11397		LEGAL PUBL.-1ST READING ORD 1705 001-115-0000-4230	64.13
			11398		LEGAL PUBL.-2ND READING ORD 1706 001-115-0000-4230	87.75
			11412		LEGAL PUBLICATION-PPC MTG FOR SI 001-150-0000-4230	165.38

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225845	2/22/2022	103057 103057 SAN FERNANDO VALLEY SUN	(Continued)			Total : 486.01
225846	2/22/2022	102967 SCOTT FAZEKAS & ASSOCIATES INC	21783	12407	PLAN CHECK CONSULTANT SERVICES 001-2698	4,334.72 Total : 4,334.72
225847	2/22/2022	103184 SMART & FINAL	107		SUPPLIES- SENIOR CLUB DANCE 02/11 004-2380	93.99
			149		SUPPLIES 001-310-0000-4300	71.52
			188		SUPPLIES 001-310-0000-4300	67.33
			209		FOOD FOR SENIORS MEETING 2/6/22 004-2380	18.98
			268		WATERS 004-2380	17.22
			306		VALENTINE'S DAY WORKSHOP 004-2391	22.97
			38		COFFEE CREAMER 001-222-0000-4300	33.21
			390		SUPPLIES 001-424-0000-4300	26.13
			71		COFFEE CREAMER 001-222-0000-4300	17.97 Total : 369.32
225848	2/22/2022	103202 SOUTHERN CALIFORNIA EDISON CO.	600000512389		ELECTRIC-VARIOUS LOCATIONS 027-344-0000-4210	9,818.09
					029-335-0000-4210	2,119.33
					070-384-0000-4210	14,576.20
					074-320-0000-4210	4,011.83
					043-390-0000-4210	4,574.46
			700136176526		ELECTRIC - METER FOR MALL-MACLA' 030-341-0000-4210	78.42
			700224888278		ELECTRIC-801 8TH 043-390-0000-4210	22.39
			700301226571		ELECTRIC-1117 2ND	

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225848	2/22/2022	103202 SOUTHERN CALIFORNIA EDISON CO.	(Continued)			
			700360580265		043-390-0000-4210 ELECTRIC-910 FIRST	41.85
			700363532503		043-390-0000-4210 ELECTRIC-VARIOUS LOCATIONS	4,885.55
			700577150347		043-390-0000-4210 ELECTRIC-190 PARK	4,243.00
					027-344-0000-4210	788.60
					<b>Total :</b>	<b>45,159.72</b>
225849	2/22/2022	103206 SOUTHERN CALIFORNIA GAS CO.	176-827-9776		NATURAL GAS FOR CNG STATIONS	
					074-320-0000-4402	7,536.29
					<b>Total :</b>	<b>7,536.29</b>
225850	2/22/2022	893990 SPONHOLS, LUCILA	825276		SENIOR TRIP REFUND (LAS VEGAS)	
					004-2383	100.00
					<b>Total :</b>	<b>100.00</b>
225851	2/22/2022	103251 STANLEY PEST CONTROL	433264		PEST CONTROL AT CITY FACILITIES	
			433266	12532	043-390-0000-4330 PEST CONTROL AT CITY FACILITIES	94.00
			433267	12532	043-390-0000-4330 PEST CONTROL AT CITY FACILITIES	62.00
			433270	12532	043-390-0000-4330 PEST CONTROL AT CITY FACILITIES	135.00
			433272	12532	043-390-0000-4330 PEST CONTROL AT CITY FACILITIES	55.00
			433273	12532	043-390-0000-4330 PEST CONTROL AT CITY FACILITIES	95.00
			433274	12532	043-390-0000-4330 PEST CONTROL AT CITY FACILITIES	85.00
					<b>Total :</b>	<b>611.00</b>
225852	2/22/2022	889149 STAPLES BUSINESS ADVANTAGE	8064908467		KITCHEN SUPPLIES	
			8065151842		001-190-0000-4300 KITCHEN SUPPLIES	199.67

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225852	2/22/2022	889149 STAPLES BUSINESS ADVANTAGE	(Continued)			
					001-190-0000-4300	61.72
					<b>Total :</b>	<b>261.39</b>
225853	2/22/2022	100532 STATE OF CALIFORNIA, DEPARTMENT OF JUSTICE	555453		FINGERPRINTS-DEC 2021	
			559206		001-106-0000-4270 DOJ LIVESCAN FINGERPRINTING	32.00
				12459	004-2386	558.00
				12459	001-222-0000-4270	64.00
					<b>Total :</b>	<b>654.00</b>
225854	2/22/2022	892959 STRAIGHTLINE EQUIPMENT	5394		REPAIR SHOP TIRE MACHINE	
					041-320-0000-4260	873.13
					<b>Total :</b>	<b>873.13</b>
225855	2/22/2022	103318 TAG/AMS, INC.	2804164		RANDOM DRUG TEST	
					001-106-0000-4260	85.00
					<b>Total :</b>	<b>85.00</b>
225856	2/22/2022	103205 THE GAS COMPANY	084-220-3249-3		GAS-LP PARK	
					043-390-0000-4210	507.29
					<b>Total :</b>	<b>507.29</b>
225857	2/22/2022	101528 THE HOME DEPOT CRC, ACCT#603532202490	11615		MISC SUPPLIES	
			3354804		070-383-0000-4310 EQUIPMENT	180.60
			5211799		070-383-0000-4310 EQUIPMENT	140.30
			6541797		070-384-0000-4310 MISC SUPPLIES	296.57
			7025027		070-383-0000-4310 SAFETY SUPPLIES	169.34
			7025028		043-390-0000-4300 MISC ITEMS FOR BASEBALL FIELDS	319.17
			9011669		043-390-0000-4300 MAINT SUPPLIES	82.93
					043-390-0000-4300	315.14

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
225857	2/22/2022	101528 THE HOME DEPOT CRC, ACCT#603532202490	(Continued) 9025735		REPLACEMENT BOARD & PAINT 043-390-0000-4300	809.57
					<b>Total :</b>	<b>2,313.62</b>
225858	2/22/2022	890833 THOMSON REUTERS	845767423	12467	DETECTIVE INVESTIGATIVE SOFTWARE 001-135-0000-4260	226.65
					<b>Total :</b>	<b>226.65</b>
225859	2/22/2022	103903 TIME WARNER CABLE	0010518012922		REC PARK CABLE SERVICE 1/29-2/28 001-420-0000-4260	229.20
			1036901182		PD CABLE-01/18-02/17 001-222-0000-4260	224.64
			196309012322		INTERNET SERVICES 1/23/22 - 2/22/22 001-190-0000-4220	1,399.00
			222204012922		CABLE PW OPS CTR 1/29/22 - 2/28/22 043-390-0000-4260	129.95
					<b>Total :</b>	<b>1,982.79</b>
225860	2/22/2022	892525 T-MOBILE	958769818		HOTSPOT & TABLET CONNECTION ~ 001-420-0000-4220	29.40
					001-152-0000-4220	19.74
					<b>Total :</b>	<b>49.14</b>
225861	2/22/2022	887591 TOM BROHARD & ASSOCIATES	2022-02	12545	ON- CALL TRAFFIC ENGINEERING SER 001-310-0000-4270	4,400.00
					<b>Total :</b>	<b>4,400.00</b>
225862	2/22/2022	893747 TOOLE DESIGN GROUP LLC	G0047_ NOV11	12382	TRANSPORTATION PLANNING AND DE 010-311-0628-4600	3,086.16
				12382	001-310-0628-4270	399.84
					<b>Total :</b>	<b>3,486.00</b>
225863	2/22/2022	893534 TORRES, ESPERANZA	825277		SENIOR TRIP REFUND (LAS VEGAS) 004-2383	100.00
					<b>Total :</b>	<b>100.00</b>
225864	2/22/2022	893504 TOWN HALL STREAMS, LLC	13784		FEBRUARY STREAMING SERVICES	
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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
225864	2/22/2022	893504 TOWN HALL STREAMS, LLC	(Continued)		001-115-0000-4260	175.00
					<b>Total :</b>	<b>175.00</b>
225865	2/22/2022	103413 TRANS UNION LLC	01204573		CREDIT CARD 001-222-0000-4260	85.00
			12104608		CREDIT CHECKS 001-222-0000-4260	85.00
					<b>Total :</b>	<b>170.00</b>
225866	2/22/2022	890998 TRUJILLO, RODOLFO	FEB 2022		COMMISSIONER'S STIPEND 001-310-0000-4111	75.00
					<b>Total :</b>	<b>75.00</b>
225867	2/22/2022	103503 U.S. POSTAL SERVICE, NEOPOST POSTAGE (	15122187		REIMBURSEMENT OF POSTAGE MACH 001-190-0000-4280	1,500.00
					<b>Total :</b>	<b>1,500.00</b>
225868	2/22/2022	103463 U.S. POSTMASTER	FEB 2022		PESORTED FIRST CLASS POSTAGE 072-360-0000-4300	514.35
					070-382-0000-4300	514.35
					<b>Total :</b>	<b>1,028.70</b>
225869	2/22/2022	103445 UNDERGROUND SERVICE ALERT	120220686		51 NEW SNF01 TICKETS 070-383-0000-4300	94.15
					<b>Total :</b>	<b>94.15</b>
225870	2/22/2022	892258 UNIFORM & ACCESSORIES	INV65836	12518	UNIFORMS AND UNIFORM ACCESSOR 001-225-0000-4325	754.76
			INV74294	12518	UNIFORMS AND UNIFORM ACCESSOR 001-222-0000-4300	1,181.94
					<b>Total :</b>	<b>1,936.70</b>
225871	2/22/2022	893167 UNITED MAINTENANCE SYSTEMS	15124		CITY WIDE JANITORIAL SERVICES 043-390-0000-4260	17,850.00
				12516	121-390-0000-4260	7,250.00
					<b>Total :</b>	<b>25,100.00</b>
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225872	2/22/2022	893180 URENA, RAQUEL	825278		SENIOR TRIP REFUND (LAS VEGAS) 004-2383	100.00
					<b>Total :</b>	<b>100.00</b>
225873	2/22/2022	893740 UTILITY SYSTEMS SCIENCE &	COSF_1/09-2/08	12379	WASTEWATER FLOW MONITORING & S	770.00
			COSF_12/28-1/27	12379	WASTEWATER FLOW MONITORING & S	540.00
					<b>Total :</b>	<b>1,310.00</b>
225874	2/22/2022	103510 V & V MANUFACTURING, INC.	54285		BADGES & ID CASES 001-222-0000-4300	1,152.88
					<b>Total :</b>	<b>1,152.88</b>
225875	2/22/2022	103534 VALLEY LOCKSMITH	75843	12555	LOCKSMITH SERVICES CITY-WIDE 043-390-0000-4330	1,778.40
			75844	12555	LOCKSMITH SERVICES CITY-WIDE 043-390-0000-4330	226.40
			75845	12555	LOCKSMITH SERVICES CITY-WIDE 043-390-0000-4330	95.00
					<b>Total :</b>	<b>2,099.80</b>
225876	2/22/2022	891220 VAN LANT & FANKHANEL, LLP	21122		CITY'S ANNUAL AUDIT SERVICES	
				12502	001-130-0000-4270	16,050.00
				12502	070-381-0000-4270	2,950.00
				12502	072-360-0000-4270	2,950.00
					<b>Total :</b>	<b>21,950.00</b>
225877	2/22/2022	892081 VERIZON BUSINESS SERVICES	72087909		MPLS PORT ACCESS & ROUTER FOR F	
					001-222-0000-4220	1,032.10
					<b>Total :</b>	<b>1,032.10</b>
225878	2/22/2022	100101 VERIZON WIRELESS-LA	9896936718		PW CELL PHONE 1/10 -2/09	
					072-360-0000-4220	50.25
					001-101-0102-4220	50.25
					001-101-0108-4220	50.95
					001-105-0000-4220	56.05

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225878	2/22/2022	100101 VERIZON WIRELESS-LA	(Continued) 9897488069		MDT MEDEMS PD UNITS 1/17-2/16 001-222-0000-4220	694.48
			9897861533		PD CELL PHONE 1/22-2/21 001-222-0000-4220	315.17
					001-152-0000-4220	190.05
			9898142416		PD CELL PHONE 1/26-2/25 001-222-0000-4220	285.07
			9898153797		CITY YARD CELL PHONES~ 070-384-0000-4220	203.80
					043-390-0000-4220	25.48
					041-320-0000-4220	25.47
					072-360-0000-4220	35.34
			9898165112		PERSONNEL CELL PHONE 1/26-2/25 001-106-0000-4220	53.06
					070-384-0000-4220	52.45
					<b>Total :</b>	<b>2,087.87</b>
225879	2/22/2022	103603 VULCAN MATERIALS COMPANY	73174932	12449	UTILITY BASE COLD MIX, SAND FOR P	236.37
				12449	072-360-0000-4300	709.13
					070-383-0000-4310	
					<b>Total :</b>	<b>945.50</b>
225880	2/22/2022	893910 WESTERN AUDIO VISUAL	16044	12534	AV EQUIPMENT UPGRADES - COUNCIL	911.38
					<b>Total :</b>	<b>911.38</b>
225881	2/22/2022	890970 WEX BANK	78097963		FUEL FOR FLEET	
					041-320-0152-4402	139.02
					041-320-0221-4402	70.07
					041-320-0222-4402	177.32
					041-320-0224-4402	1,256.27
					041-320-0225-4402	4,253.31
					041-320-0228-4402	439.40
					041-320-0311-4402	992.46
					041-320-0320-4402	199.46
					041-320-0346-4402	64.57

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225881	2/22/2022	890970 WEX BANK	(Continued)		041-320-0370-4402	812.93
					041-320-0390-4402	1,374.08
					007-313-3630-4402	493.78
					029-335-0000-4402	92.38
					070-381-0000-4402	32.47
					070-382-0000-4402	417.20
					070-383-0000-4402	979.18
					070-384-0000-4402	264.09
					072-360-0000-4402	318.68
					<b>Total :</b>	<b>12,376.67</b>
225882	2/22/2022	890970 WEX BANK	77947248		FUEL FOR FLEET	
					041-320-0152-4402	49.68
					041-320-0224-4402	60.52
					041-320-0225-4402	693.32
					041-320-0228-4402	76.45
					041-320-0390-4402	163.17
					070-382-0000-4402	68.70
					<b>Total :</b>	<b>1,111.84</b>
225883	2/22/2022	889467 YOUNGBLOOD & ASSOCIATES	1673A		POLYGRAPH EXAMS	
				12460	001-222-0000-4270	300.00
					<b>Total :</b>	<b>300.00</b>
225884	2/22/2022	893867 YOUTH EVOLUTION ACTIVITIES	01/27-02/17		CONTRACTED SERVICES FOR SUMME	
				12515	017-420-1332-4260	108.20
				12515	017-420-1328-4260	399.00
				12515	017-420-1332-4260	532.30
					<b>Total :</b>	<b>1,039.50</b>
154 Vouchers for bank code :		bank3			<b>Bank total :</b>	<b>840,677.52</b>
154 Vouchers in this report					<b>Total vouchers :</b>	<b>840,677.52</b>

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Voucher Registers are not final until approved by Council.

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## SPECIAL CHECKS

EXHIBIT "A"  
RES. NO. 22-022

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02/08/2022 9:30:03AM

Voucher List  
CITY OF SAN FERNANDO

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
225402	1/6/2022	103648 CITY OF SAN FERNANDO	PR 1/7/22		REIMB FOR PAYROLL W/E 12/31/21	
					001-1003	450,506.72
					007-1003	162.14
					017-1003	5,707.08
					027-1003	3,225.07
					029-1003	3,485.28
					030-1003	1,903.82
					041-1003	5,628.58
					043-1003	20,600.64
					070-1003	35,901.55
					072-1003	20,700.28
					094-1003	144.09
					110-1003	2,653.47
					<b>Total :</b>	<b>550,618.72</b>
225502	1/20/2022	103648 CITY OF SAN FERNANDO	PR 1-21-22		REIMB FOR PAYROLL W/E 1/14/22	
					001-1003	431,859.95
					007-1003	162.14
					017-1003	3,548.34
					027-1003	2,150.01
					029-1003	3,578.23
					030-1003	5,493.48
					041-1003	6,247.10
					043-1003	19,837.35
					070-1003	38,178.24
					072-1003	21,789.26
					094-1003	144.09
					110-1003	3,658.95
					<b>Total :</b>	<b>536,647.14</b>
2 Vouchers for bank code : bank3						<b>Bank total : 1,087,265.86</b>
2 Vouchers in this report						<b>Total vouchers : 1,087,265.86</b>

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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Voucher Registers are not final until approved by Council.

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## SPECIAL CHECKS

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Voucher List  
CITY OF SAN FERNANDO

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
225508	2/1/2022	100286 BAKER, BEVERLY	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	145.65
					<b>Total :</b>	<b>145.65</b>
225509	2/1/2022	100916 DEIBEL, PAUL	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	232.94
					<b>Total :</b>	<b>232.94</b>
225510	2/1/2022	101781 KISHITA, ROBERT	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	153.53
					<b>Total :</b>	<b>153.53</b>
225511	2/1/2022	101926 LILES, RICHARD	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	232.94
					<b>Total :</b>	<b>232.94</b>
225512	2/1/2022	102126 MARTINEZ, MIGUEL	22-Feb		CALPERS HEALTH REIMB 070-180-0000-4127	570.78
					<b>Total :</b>	<b>570.78</b>
225513	2/1/2022	891031 ORTEGA, JIMMIE	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	232.94
					<b>Total :</b>	<b>232.94</b>
225514	2/1/2022	891032 OTREMBA, EUGENE	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	614.88
					<b>Total :</b>	<b>614.88</b>
225515	2/1/2022	891354 RAMIREZ, ROSALINDA	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	153.53
					<b>Total :</b>	<b>153.53</b>
225516	2/1/2022	102940 RUIZ, RONALD	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	630.87
					<b>Total :</b>	<b>630.87</b>
225517	2/1/2022	892782 TIGHE, DONNA	22-Feb		CALPERS HEALTH REIMB	

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Voucher List  
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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
225517	2/1/2022	892782 TIGHE, DONNA	(Continued)		001-180-0000-4127	153.53
					<b>Total :</b>	<b>153.53</b>
10 Vouchers for bank code : bank3						<b>Bank total : 3,121.59</b>
10 Vouchers in this report						<b>Total vouchers : 3,121.59</b>

Voucher Registers are not final until approved by Council.

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Voucher List

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
225518	2/1/2022	100042 ABDALLAH, ALBERT	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,380.61
					Total :	1,380.61
225519	2/1/2022	100091 AGORICHAS, JOHN	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	232.94
					Total :	232.94
225520	2/1/2022	891039 AGUILAR, JESUS	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	456.06
					Total :	456.06
225521	2/1/2022	100104 ALBA, ANTHONY	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	614.88
					Total :	614.88
225522	2/1/2022	891011 APODACA-GRASS, ROBERTA	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	232.94
					Total :	232.94
225523	2/1/2022	100260 AVILA, FRANK	22-Feb		CALPERS HEALTH REIMB 041-180-0000-4127	1,290.56
					Total :	1,290.56
225524	2/1/2022	100306 BARNARD, LARRY	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	770.00
					Total :	770.00
225525	2/1/2022	100346 BELDEN, KENNETH M.	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,202.00
					Total :	1,202.00
225526	2/1/2022	892233 BUZZELL, CAROL	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	145.65
					Total :	145.65
225527	2/1/2022	891350 CALZADA, FRANK	22-Feb		CALPERS HEALTH REIMB	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
225527	2/1/2022	891350 CALZADA, FRANK	(Continued)		001-180-0000-4127	440.30
					Total :	440.30
225528	2/1/2022	100642 CASTRO, RICO	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,577.74
					Total :	1,577.74
225529	2/1/2022	103816 CHAVEZ, ELENA	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	630.87
					Total :	630.87
225530	2/1/2022	100752 COLELLI, CHRISTIAN	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,722.43
					Total :	1,722.43
225531	2/1/2022	891014 CREEKMORE, CASIMIRA	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	232.94
					Total :	232.94
225532	2/1/2022	893711 DAVIS, JAMES	22-Feb		CALPERS HEALTH REIMB 072-180-0000-4127	1,651.44
					Total :	1,651.44
225533	2/1/2022	100913 DECKER, CATHERINE	22-Feb		CALPERS HEALTH REIMB 070-180-0000-4127	614.88
					Total :	614.88
225534	2/1/2022	100925 DELGADO, RALPH	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	440.30
					Total :	440.30
225535	2/1/2022	100960 DIEDIKER, VIRGINIA	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	232.94
					Total :	232.94
225536	2/1/2022	892102 DOSTER, DARRELL	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	614.88

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
225536	2/1/2022	892102 892102 DOSTER, DARRELL	(Continued)			Total : 614.88
225537	2/1/2022	100996 DRAKE, JOYCE	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	232.94 Total : 232.94
225538	2/1/2022	100995 DRAKE, MICHAEL	22-Feb		CALPERS HEALTH REIMB 070-180-0000-4127 072-180-0000-4127	116.47 116.47 Total : 232.94
225539	2/1/2022	100997 DRAPER, CHRISTOPHER	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,722.43 Total : 1,722.43
225540	2/1/2022	101044 ELEY, JEFFREY	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,745.00 Total : 1,745.00
225541	2/1/2022	891040 FISHKIN, RIVIAN	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	153.53 Total : 153.53
225542	2/1/2022	101178 FLORES, ADRIAN	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,410.74 Total : 1,410.74
225543	2/1/2022	101182 FLORES, MIGUEL	22-Feb		CALPERS HEALTH REIMB 043-180-0000-4127	1,410.74 Total : 1,410.74
225544	2/1/2022	892103 GAJDOS, BETTY	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	153.53 Total : 153.53
225545	2/1/2022	891351 GARCIA, DEBRA	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,546.42

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
225545	2/1/2022	891351 891351 GARCIA, DEBRA	(Continued)			Total : 1,546.42
225546	2/1/2022	891067 GARCIA, NICOLAS	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	873.31 Total : 873.31
225547	2/1/2022	101318 GLASGOW, KEVIN	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,722.43 Total : 1,722.43
225548	2/1/2022	891020 GLASGOW, ROBERT	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	312.00 Total : 312.00
225549	2/1/2022	101333 GODINEZ, FRAZIER C.	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,878.66 Total : 1,878.66
225550	2/1/2022	101409 GUERRA, LAUREN E	22-Feb		CALPERS HEALTH REIMB 072-180-0000-4127	630.87 Total : 630.87
225551	2/1/2022	891021 GUIZA, JENNIE	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	232.94 Total : 232.94
225552	2/1/2022	101415 GUTIERREZ, OSCAR	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	153.53 Total : 153.53
225553	2/1/2022	102896 GUZMAN, ROSA	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,410.74 Total : 1,410.74
225554	2/1/2022	891352 HADEN, SUSANNA	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	570.78 Total : 570.78

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
225555	2/1/2022	101440 HALCON, ERNEST	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,312.00 <b>1,312.00</b>
225556	2/1/2022	891918 HARTWELL, BRUCE	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	614.88 <b>614.88</b>
225557	2/1/2022	101465 HARVEY, DAVID	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	153.53 <b>153.53</b>
225558	2/1/2022	101466 HARVEY, DEVERY MICHAEL	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,124.00 <b>1,124.00</b>
225559	2/1/2022	101471 HASBUN, NAZRI A.	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,410.74 <b>1,410.74</b>
225560	2/1/2022	891023 HATFIELD, JAMES	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	614.88 <b>614.88</b>
225561	2/1/2022	892104 HERNANDEZ, ALFONSO	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,589.28 <b>1,589.28</b>
225562	2/1/2022	891024 HOOKER, RAYMOND	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	714.37 <b>714.37</b>
225563	2/1/2022	893616 HOUGH, LOIS	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	145.65 <b>145.65</b>
225564	2/1/2022	101597 IBRAHIM, SAMIR	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	456.06

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
225564	2/1/2022	101597 101597 IBRAHIM, SAMIR	(Continued)			<b>456.06</b>
225565	2/1/2022	101694 JACOBS, ROBERT	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	770.00 <b>770.00</b>
225566	2/1/2022	892105 KAHMANN, ERIC	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	456.06 <b>456.06</b>
225567	2/1/2022	101786 KLOTZSCHE, STEVEN	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	917.50 <b>917.50</b>
225568	2/1/2022	891866 KNIGHT, DONNA	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	146.52 <b>146.52</b>
225569	2/1/2022	892929 LEWIS, WANDA	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	232.94 <b>232.94</b>
225570	2/1/2022	891043 LIEBERMAN, LEONARD	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	153.53 <b>153.53</b>
225571	2/1/2022	101933 LITTLEFIELD, LESLEY	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	232.94 <b>232.94</b>
225572	2/1/2022	102045 LLAMAS-RIVERA, MARCOS	22-Feb		CALPERS HEALTH REIMB 070-180-0000-4127	1,263.04 <b>1,263.04</b>
225573	2/1/2022	102059 MACK, MARSHALL	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,410.74 <b>1,410.74</b>

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
225574	2/1/2022	891010 MAERTZ, ALVIN	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	442.04 <b>442.04</b>
225575	2/1/2022	888037 MARTINEZ, ALVARO	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	2,079.36 <b>2,079.36</b>
225576	2/1/2022	102206 MILLER, WILMA	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	232.94 <b>232.94</b>
225577	2/1/2022	102212 MIRAMONTES, MONICA	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,410.74 <b>1,410.74</b>
225578	2/1/2022	102232 MIURA, HOWARD	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	232.94 <b>232.94</b>
225579	2/1/2022	892106 MONTAN, EDWARD	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	145.65 <b>145.65</b>
225580	2/1/2022	102365 NAVARRO, RICARDO A	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	440.30 <b>440.30</b>
225581	2/1/2022	102473 ORDELHEIDE, ROBERT	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,615.36 <b>1,615.36</b>
225582	2/1/2022	102483 OROZCO, ELVIRA	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	145.65 <b>145.65</b>
225583	2/1/2022	102486 ORSINI, TODD	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	2,191.57

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
225583	2/1/2022	102486 102486 ORSINI, TODD	(Continued)			<b>2,191.57</b>
225584	2/1/2022	102569 PARKS, ROBERT	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,745.00 <b>1,745.00</b>
225585	2/1/2022	102580 PATINO, ARMANDO	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,745.00 <b>1,745.00</b>
225586	2/1/2022	102527 PISCITELLI, ANTHONY	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	440.30 <b>440.30</b>
225587	2/1/2022	891033 POLLOCK, CHRISTINE	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	312.00 <b>312.00</b>
225588	2/1/2022	102735 QUINONEZ, MARIA	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,290.56 <b>1,290.56</b>
225589	2/1/2022	891034 RAMSEY, JAMES	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	698.71 <b>698.71</b>
225590	2/1/2022	102864 RIVETTI, DOMINICK	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	770.00 <b>770.00</b>
225591	2/1/2022	102936 RUELAS, MARCO	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,546.42 <b>1,546.42</b>
225592	2/1/2022	891044 RUSSUM, LINDA	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	153.53 <b>153.53</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
225593	2/1/2022	103005 SALAZAR, TONY	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,410.74
					Total :	1,410.74
225594	2/1/2022	103118 SENDA, OCTAVIO	22-Feb		CALPERS HEALTH REIMB 043-180-0000-4127	1,878.66
					Total :	1,878.66
225595	2/1/2022	892107 SHANAHAN, MARK	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	456.06
					Total :	456.06
225596	2/1/2022	891035 SHERWOOD, NINA	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	232.94
					Total :	232.94
225597	2/1/2022	103175 SKOBIN, ROMELIA	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,096.31
					Total :	1,096.31
225598	2/1/2022	893677 SOLIS, MARGARITA	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,187.26
					Total :	1,187.26
225599	2/1/2022	103220 SOMERVILLE, MICHAEL	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,401.00
					Total :	1,401.00
225600	2/1/2022	103394 TORRES, RACHEL	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	232.94
					Total :	232.94
225601	2/1/2022	889588 UFANO, VIRGINIA	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	153.53
					Total :	153.53
225602	2/1/2022	888417 VALDIVIA, LAURA	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	232.94

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Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
225602	2/1/2022	888417 888417 VALDIVIA, LAURA	(Continued)			232.94
					Total :	232.94
225603	2/1/2022	891046 VANAALST, LEONILDA	22-Feb		CALPERS HEALTH REIMB 070-180-0000-4127	153.53
					Total :	153.53
225604	2/1/2022	103550 VANICEK, JAMES	22-Feb		CALPERS HEALTH REIMB 070-180-0000-4127	1,290.56
					Total :	1,290.56
225605	2/1/2022	103562 VASQUEZ, JOEL	22-Feb		CALPERS HEALTH REIMB 070-180-0000-4127	1,745.00
					Total :	1,745.00
225606	2/1/2022	888562 VILLALPANDO, SEBASTIAN FRANK	22-Feb		CALPERS HEALTH REIMB 070-180-0000-4127	873.31
					Total :	873.31
225607	2/1/2022	103692 VILLALVA, FRANCISCO	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,878.66
					Total :	1,878.66
225608	2/1/2022	891038 WAITE, CURTIS	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,096.31
					Total :	1,096.31
225609	2/1/2022	103612 WALKER, MICHAEL	22-Feb		CALPERS HEALTH REIMB 027-180-0000-4127	1,410.74
					Total :	1,410.74
225610	2/1/2022	103620 WARREN, DALE	22-Feb		CALPERS HEALTH REIMB 072-180-0000-4127	153.53
					Total :	153.53
225611	2/1/2022	891036 WATT, DAVID	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	614.88
					Total :	614.88

Page: 10

## SPECIAL CHECKS

EXHIBIT "A"  
RES. NO. 22-022

vchlist

01/27/2022 4:38:28PM

Voucher List  
CITY OF SAN FERNANDO

Page: 11

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
225612	2/1/2022	893690 WATTS, STEVE M.	22-Feb		CALPERS HEALTH REIMB 072-180-0000-4127	1,290.56
					<b>Total :</b>	<b>1,290.56</b>
225613	2/1/2022	891037 WEBB, NANCY	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	232.94
					<b>Total :</b>	<b>232.94</b>
225614	2/1/2022	103643 WEDDING, JEROME	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	614.88
					<b>Total :</b>	<b>614.88</b>
225615	2/1/2022	103727 WYSBEEK, DOUDE	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	232.94
					<b>Total :</b>	<b>232.94</b>
225616	2/1/2022	103737 YNIGUEZ, LEONARD	22-Feb		CALPERS HEALTH REIMB 001-180-0000-4127	1,096.31
					<b>Total :</b>	<b>1,096.31</b>
99 Vouchers for bank code : bank3						<b>Bank total :</b> 83,201.15
99 Vouchers in this report						<b>Total vouchers :</b> 83,201.15

Voucher Registers are not final until approved by Council.

Page: 11



## SPECIAL CHECKS

EXHIBIT "A"  
RES. NO. 22-022

vchlist

02/02/2022 9:47:58AM

Voucher List  
CITY OF SAN FERNANDO

Page: 1

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
225617	2/3/2022	102519 P.E.R.S.	FEB 2022		HEALTH INS. BENEFITS-FEB 2022 001-1160	150,335.38
Total :						150,335.38
1 Vouchers for bank code : bank3						Bank total : 150,335.38
1 Vouchers in this report						Total vouchers : 150,335.38

Voucher Registers are not final until approved by Council.

Page: 1

## SPECIAL CHECKS

EXHIBIT "A"  
RES. NO. 22-022

vchlist

02/07/2022 10:32:52AM

Voucher List  
CITY OF SAN FERNANDO

Page: 1

Bank code : bank3

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
225727	2/7/2022	103596 CALIFORNIA VISION SERVICE PLAN	DEMAND		VISION INS BENEFITS - JANUARY 2022 001-1160	2,167.41
			DEMAND		VISION INS BENEFITS - FEBRUARY 2022 001-1160	1,946.17
					<b>Total :</b>	<b>4,113.58</b>
225728	2/7/2022	891230 DELTA DENTAL INSURANCE COMPANY	DEMAND		DENTAL INS BENEFITS - JANUARY 2022 001-1160	176.22
			DEMAND		DENTAL INS BENEFITS - FEBRUARY 2022 001-1160	176.22
					<b>Total :</b>	<b>352.44</b>
225729	2/7/2022	890907 DELTA DENTAL OF CALIFORNIA	DEMAND		DENTAL INS BENEFITS - JANUARY 2022 001-1160	10,984.34
			DEMAND		DENTAL INS BENEFITS - FEBRUARY 2022 001-1160	11,162.52
					<b>Total :</b>	<b>22,146.86</b>
225730	2/7/2022	887627 STANDARD INSURANCE	DEMAND		LIFE/AD&D INS BENEFITS - JANUARY 2022 001-1160	3,448.68
			DEMAND		LIFE/AD&D INS BENEFITS - FEBRUARY 2022 001-1160	3,554.03
					<b>Total :</b>	<b>7,002.71</b>
4 Vouchers for bank code : bank3					<b>Bank total :</b>	<b>33,615.59</b>
4 Vouchers in this report					<b>Total vouchers :</b>	<b>33,615.59</b>

Voucher Registers are not final until approved by Council.

Page: 1



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## AGENDA REPORT

**To:** Mayor Mary Mendoza and Councilmembers

**From:** Nick Kimball, City Manager  
By: Lieutenant Nichole Hanchett, Acting Police Chief

**Date:** February 22, 2022

**Subject:** Consideration to Authorize the Purchase and Installation of Cradlepoint R1900 Wireless Modems

### RECOMMENDATION:

It is recommended that the City Council:

- a. Approve a Purchase Order for 20 Cradlepoint R1900 wireless modems and related equipment with AT&T (See Attachment "A") in the amount of \$62,750;
- b. Approve a Purchase Order for the installation of 16 Cradlepoint R1900 wireless modems by KR Nida Corporation (See Attachment "B") in the amount of \$8,520; and
- c. Authorize the City Manager to execute the Purchase Orders and all related documents.

### BACKGROUND:

1. On June 28, 2021, Governor Newsom approved Fiscal Year (FY) 2021-2022 State Budget, which included an allocation of \$2,000,000 for the Police Department's City-Wide Radio System, 9-1-1 Communication Center, Body-Worn Cameras, and In-Vehicle Cameras.
2. On November 17, 2021, SFPD staff completed the radio system and deployed it City-wide. The new communications system is now being used by all sworn and non-sworn City staff.
3. On December 6, 2021, the City Council approved a purchase order with AXON, Inc. to purchase in-vehicle cameras in an amount not to exceed \$495,000.

### ANALYSIS:

In vehicle camera systems have long been an integral component to enhance public safety as they can provide transparency, accountability and liability reduction for police agencies. The

## Consideration to Authorize the Purchase and Installation of Cradlepoint R1900 Wireless Modems

Page 2 of 3

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Police Department's current In-Vehicle camera system has not been functional for several years so the acquisition of the AXON Inc., system will be critical to ensure the Police Department can remain in the forefront of transparent and community based policing.

As part of the project to upgrade the in-car video systems, the in-car modems used to power the cameras and transmit data must also be upgraded. Currently, the Police Department utilizes the Cradlepoint IBR900 modems in the marked black and white police vehicles to connect the each vehicle's mobile data terminals (MDTs) to the internet. However, the Cradlepoint IBR900 modems do not have sufficient connection points to activate both the MDTs and in-car camera systems. Consequently, staff sought to identify a more compatible replacement modem.

Staff consulted with the City's Information Technology vendor, Valeo Networks, to identify replacement modems that would be suitable to operate both the vehicle MDT and in-car camera systems. During their research, Police Department staff and Valeo staff visited a neighboring police agency (Glendale Police Department (GPD)) which has the AXON, Inc. in-car camera system in operation. Based on the recommendation from GPD, staff was able to determine that the Cradlepoint R1900 modem would be the best product to operate both systems along with providing future proofing for additional equipment such as fingerprint readers and 5G cellular coverage.

The City solicited bids to purchase equipment, and a related service plan, from AT&T, CDCE Inc., and RCN technologies who are all authorized Cradlepoint retailers. The City received the following bids in response to the request:

- AT&T: \$56,513.12 including tax and a three-year NetCloud Mobile Essentials Plan. This bid is for equipment only and does not include installation.
- CDCE Inc.: \$60,779.20 including tax and a three-year NetCloud Mobile Essentials Plan. This bid is for equipment only and does not include installation.
- RCN Technologies: \$65,885.40 including tax and a three-year NetCloud Mobile Essentials Plan. This bid is for equipment only and does not include installation.

In addition, the City sought bids for the installation of 16 modems (with the remaining four to serve as back-ups) to accommodate the current vehicle fleet from KR Nida Corporation, 911 Vehicle, 10-8 Retrofit and Dana Safety Supply. The following bids were received:

- KR Nida Corp. (Attachment "E"): \$8,520.
- 911 Vehicle: replied that they are unable to provide a quote due to their current production backlog.

## Consideration to Authorize the Purchase and Installation of Cradlepoint R1900 Wireless Modems

Page 3 of 3

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- 10-8 Retrofit: no response received.
- Dana Safety Supply: no response received.

Staff recommends selecting AT&T as they had the lowest bid with the three-year support plan which includes equipment warranty, software updates, and device support. Staff recommends selecting KR Nida as they were the lowest responsive bidder.

Purchase and installation of R1900 wireless modems is critical to sufficiently operate both the existing MDTs and new in-car camera system. In addition, this technology enhancement will expand the Officer's public safety capabilities in the field which is a pillar of the 2021-2022 City-Wide Strategic Goal I, *Focus on Community First*, section 6: *"Improve the City's use of technology to enhance customer service, work more efficiently, improve transparency for residents, businesses and other stakeholders, and increase community access to broadband"* in addition to Strategic Goal I, section 4: *"Increase San Fernando Police Department resources for personnel, equipment, training and community-based policing options."*

### **BUDGET IMPACT:**

The City accepted a funding allocation from the State of California for a City-Wide Radio System, Body Cameras, and In-Vehicle Cameras in the amount of \$2,000,000 in November 15, 2021. The proposed Purchase Orders in an amount not to exceed \$71,270 will be funded through that allocation. Therefore, funding for the proposed purchase is included in the FY 2021-2022 Budget (account #010-225-3698-4500).

### **CONCLUSION:**

The San Fernando Police Department has established the need to replace the current wireless modems with a more compatible model in order to operate both the current MDTs and new in-car camera systems. Therefore, staff is recommending the City Council approve the purchase of 20 Cradlepoint R1900 wireless modems (which includes four spare/backup devices) from AT&T and approve the installation of 16 Cradlepoint R1900 wireless modems by KR Nida Corporation.

### **ATTACHMENTS:**

- A. AT&T Equipment Bid
- B. KR Nida Corporation Installation Bid



VENDOR INFORMATION:	
Vendor Name:	AT&T
Address (For Remittance):	PO Box 5019
City, State, Zip:	Carol Stream, IL 60197-5019
VENDOR CONTACT	
Name:	Renaldo Russell
Title:	Engagement Manager
Phone:	770-375-4119
Email:	zr606g@att.com
BUDGETARY QUOTE	
Created Date:	2/7/2022
Expiration Date:	3/7/2022

CUSTOMER INFORMATION	
Customer Name:	City of San Fernando PD
Shipping Address:	
City, State & Zip	
Attn:	
Contact Phone:	
BILLING INFORMATION	
Bill To:	City of San Fernando PD
BAN	
FAN	
ACTIVE CTN connected to BAN	
Customer EMAIL for NCM Admin	
Bill To BAN or SEI?	
Is this order tax exempt?	

Cradlepoint Solution						
SKU	QUANTITY	DESCRIPTION	MSRP PRICE	MSRP TOTAL	EXT. PRICE	EXT. TOTAL
MBA1-19005GB-GA	20	1-yr NetCloud Mobile Performance Essentials Plan, Advanced Plan, and R1900 router with WiFi (5G modem, 4FF SIM), no AC power supply or antennas, Global	\$2,199.00	\$43,980.00	\$1,739.87	\$34,797.36
MBA3-19005GB-GA	20	3-yr NetCloud Mobile Performance Essentials Plan, Advanced Plan, and R1900 router with WiFi (5G modem, 4FF SIM), no AC power supply or antennas, Global	\$3,099.00	\$61,980.00	\$2,451.96	\$49,039.12
MBA5-19005GB-GA	20	5-yr NetCloud Mobile Performance Essentials Plan, Advanced Plan, and R1900 router with WiFi (5G modem, 4FF SIM), no AC power supply or antennas, Global	\$3,999.00	\$79,980.00	\$3,164.04	\$63,280.88
LG-IN2293-B	20	Low Profile Dome, 9 in 1 Antenna: 4x MiMo 2G/3G/4G LTE, 4x MiMo 2.4/5GHz Wi-Fi, GPS/GNSS, 5m/16 cables for use with a dual modem IBR1700. FirstNet compatible. Cradlepoint Certified Antennas by Panorama	\$513.14	\$10,262.80	\$373.70	\$7,474.00

**\*If account is tax exempt and not setup up properly taxes maybe charged. It will be the responsibility of the account team for any issuance of credit\***

**Tax Not Inclcd, F.O.B., SHIP. PT., PPD/CHG**

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\*\*AT&T shall pass through to Customer any warranties available from the Equipment manufacturers or licensors. The manufacturer or licensor and not AT&T is responsible for any such warranties, including but not limited to RMA's. Cradlepoint devices are non-refundable. Device exchange & replacement directly through the manufacturer is available via Cradle Care.\*\*





KR Nida Corporation

3827 Foothill Boulevard  
La Crescenta, CA 91214  
(818) 957-1248 Phone  
(818) 957-0719 Fax

# QUOTATION

Date	QUOTATION
2/8/2022	Q021397

Name / Address
SAN FERNANDO POLICE DEPARTMENT 910 FIRST STREET SAN FERNANDO, CA 91340

Ship To
SAN FERNANDO P.D. Attn: Fernando Miranda 910 FIRST STREET SAN FERNANDO, CA 91340

		P.O. No.	Terms	Rep	Project
			Net 30	RM	
Item	Description	Qty	Cost	Total	
INSTALLATION	INSTALLATION SERVICE - Install Cradlepoint routers and antennas to trunk lid or SUV roof, run all necessary cables to vehicles and test.	16	450.00	7,200.00	
PARTS	Installation materials, wiring, fuses and Misc parts as needed  Customer to supply all necessary hardware for installation including routers, antenna, coax and power cables	16	75.00	1,200.00	
			<b>Subtotal</b>	\$8,400.00	
<b>THIS QUOTE IS VALID FOR 180 DAYS.</b>			<b>Sales Tax (10.0%)</b>	\$120.00	
Signature _____			<b>Total</b>	\$8,520.00	

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## AGENDA REPORT

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**To:** Mayor Mary Mendoza and Councilmembers

**From:** Nick Kimball, City Manager  
By: Julian J. Venegas, Director of Recreation and Community Services

**Date:** February 22, 2022

**Subject:** Consideration to Authorize Use of the City Seal by the Education Commission for a Letter Soliciting Donations for the Student Scholarship Program

### RECOMMENDATION:

It is recommended that the City Council:

- a. Approve the use of the City seal by the Education Commission for a letter requesting donations to the City's Youth Scholarship Program pursuant to City Council Resolution No. 6904 (Attachment "A");
- b. Authorize the Education Commission to circulate a donation letter (Attachment "B") on City letterhead; and
- c. Authorize the City Manager to accept donations to be used toward the City's Youth Scholarship Program.

### BACKGROUND:

1. On May 5, 2011, the San Fernando Education Commission was established to act as liaison between the City and local school administrators. The association included board members from the Los Angeles Unified School District and other private schools operating within the City's boundaries.
2. In 2016, the Education Commission was tasked with administering the Youth Scholarship Program to support students seeking a postsecondary education. Originally, only two scholarships were available for deserving students. However, the scholarship program has grown from two scholarships to nine scholarships since its inception.
3. On October 26, 2021, the Education Commission discussed preparing a letter soliciting donations to bolster the current funding available for annual Youth Scholarships.

**Consideration to Authorize Use of the City Seal by the Education Commission for a Letter Soliciting Donations for the Student Scholarship Program**

Page 2 of 2

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**ANALYSIS:**

The scholarships are funded by generous donations from benefactors such as current and former San Fernando Councilmembers, City staff, community organizations, and businesses such as Republic Services. The goal of the Education Commission is to increase the available funding for the scholarship program during each scholarship cycle, and to support additional worthy students in realizing their educational goals.

The scholarship awards range between \$250 and \$1,000, which are contingent on the number of qualifying essays selected by the Education Commission. Previous scholarship recipients have used their awards towards transportation, meals, textbooks, housing, and other college expenses. These scholarships have made a difference and have assisted students to stay in school. To sustain and enhance the City's Youth Scholarship Program, the Education Commission drafted a donation letter to garner funding for this program (Attachment "A").

The Commission is requesting City Council's approval to circulate the donation letter on City letterhead to potential donors.

**BUDGET IMPACT:**

All proceeds from the donation letter campaign are held by the City and deposited into accounts in the City's General Ledger that separately track funding for the Youth Scholarship. A minimum of nine scholarships will be funded for the 2021-2022 scholarship cycle. Any remaining funds are held over for the next scholarship cycle, which will be during the 2022-2023 school year.

**CONCLUSION:**

It is recommended that the City Council authorize the Education Commission to circulate a donation letter on City letterhead to support the 2021-2022 Youth Scholarship Program.

**ATTACHMENTS:**

- A. Resolution No. 6904
- B. Donation Letter

**RESOLUTION NO. 6904****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, AMENDING THE STANDARD MANAGEMENT PROCEDURE REGARDING USE OF CITY SEAL**

WHEREAS, the City Council adopted a standard management procedure for the use of the City seal on August 3, 1987.

WHEREAS, the City Council desires to revise the procedure to limit the use of the City seal, as provided in this resolution.

WHEREAS, it shall be City policy that the City seal, as described in Municipal Code Section 1-13, shall only be used as provided in this policy. The purpose of this policy is to:

- A. Ensure that the City seal is not used for inappropriate events and affairs.
- B. Control use of the City seal so as to prevent unauthorized use, which could imply City participation, support, or sponsorship in commercial, political, or non-City events.

**THE CITY COUNCIL OF THE CITY OF SAN FERNANDO HEREBY FINDS AND RESOLVES:**

The City has designated an official seal, which serves to identify City involvement in some manner. Typically, the seal is used on City stationary, City vehicles, brochures and other information. It is important that some guidelines be followed so that the seal be used in an appropriate manner. Therefore, the following guidelines shall be followed pertaining to the City seal:

1. The City seal may be used on all City related literature, material, vehicles, etc., and for City sponsored or co-sponsored functions and events.
2. The City seal may be used on t-shirts, hats, calendars and other like material when sponsored by the City upon approval of the City Administrator.
3. The City seal may not be used by organizations other than the City without prior approval of a majority of the City Council.
4. The City seal may not be used for political or commercial purposes.
5. In cases where it is unclear whether a proposed use of the seal is appropriate, three members of the City Council must approve the use as a scheduled item on a City Council agenda.

PASSED, APPROVED and ADOPTED this 5<sup>th</sup> day of May, 2003.

Dr. José Hernández  
Mayor José Hernández, Ph.D.

ATTEST:

Elena G. Chávez  
Elena G. Chávez, City Clerk

APPROVED AS TO FORM:

Michael Estrada  
Michael Estrada, City Attorney

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) ss.  
CITY OF SAN FERNANDO        )

I, Elena G. Chávez, City Clerk of the City of San Fernando, do hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of San Fernando and signed by the Mayor of the City of San Fernando at a regular meeting held on the 5<sup>th</sup> day of May, 2003; and that the same was passed by the following vote:

AYES:       Hernández, De La Torre, Veres, Ruelas, Martinez - 5

NOES:       None

ABSENT:     None

Elena G. Chávez  
Elena G. Chávez, City Clerk





# THE CITY OF SAN FERNANDO

CITY COUNCIL

MAYOR  
MARY MENDOZA

VICE MAYOR  
HECTOR A. PACHECO

COUNCILMEMBER  
SYLVIA BALLIN

COUNCILMEMBER  
CINDY MONTAÑEZ

COUNCILMEMBER  
CELESTE T. RODRIGUEZ

## City of San Fernando Education Commission 2022 Student Scholarship Program Introduction

The City of San Fernando Education Commission is very excited to announce a wonderful opportunity for those wishing to support deserving students in San Fernando.

Please take a moment to review this introduction to the Student Scholarship Program designed to support youth in the City of San Fernando. The Annual Student Scholarship Essay Contest Program was formed to assist deserving students in San Fernando seeking postsecondary education opportunities. Your assistance and support is greatly needed.

Scholarship funds are received through generous donations by various donor sources such as current and former San Fernando Councilmembers, City staff, community organizations, private donors, and businesses such as Republic Services. Each year, the Education Commission seeks to increase the fund availability for scholarship awards that support students in realizing their educational goals.

The number one reason students cite for dropping out of college is the need to work long hours while attending school to pay for their education. Thinking about tuition costs and school fees such as transportation, textbooks, room and board, a meal plan, and additional financial obligations can be overwhelming. Now multiply that cost by four years, one can understand how a student may feel when they do not have the means to cover these costs. Students may feel there is no choice but to drop out, even if tuition assistance is available from their respective college. This is why your scholarship gift is so important. Your support can help that student get through those tough financial situations.

Presently, the program offers several scholarship opportunities for students to seek financial support. The dollar amount depends on donated funds available in any given year. New donors may contribute to an established scholarship or elect to create a new scholarship. Students are required to submit an essay when applying for the scholarship of their choice. Each essay is reviewed and scored to determine the scholarship winners. Scholarship donors and other guests are invited to attend a special presentation ceremony to acknowledge the students and to award the scholarships.

### RECREATION & COMMUNITY SERVICES DEPARTMENT

RECREATION PARK  
208 PARK AVENUE  
SAN FERNANDO  
CALIFORNIA  
91340  
(818) 898-1290

LAS PALMAS PARK  
505 S. HUNTINGTON ST.  
SAN FERNANDO  
CALIFORNIA  
91340  
(818) 898-7340

## Student Scholarship Program Introduction

Page 2 of 4

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The beauty of helping students through a scholarship is that **your gift will benefit students when they are in most need of support**. A scholarship can immediately impact students by allowing them to pursue their education. The valuable effects of investing in our future leaders through a scholarship gift will last a lifetime. Please consider a gift in support of San Fernando's most deserving students.

---

### Education Commission Scholarship Donation Card

#### Donor Information:

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ E-mail \_\_\_\_\_

\_\_\_\_\_ I would like to donate to the General Scholarship Fund or

\_\_\_\_\_ I would like to donate to a specific scholarship

Scholarship \_\_\_\_\_

*(See the 2022 list of San Fernando Scholarships available)*

Donation Amount \_\_\_\_\_ One-Time \_\_\_\_\_ Recurring (Monthly) \_\_\_\_\_ (Yearly) \_\_\_\_\_

Method of Payment: Check \_\_\_\_\_ Cash \_\_\_\_\_

**\*Make check payable to City of San Fernando.**

**Include in the memo line: Scholarship Fund**

Please contact Education Commission Chair Angel Zobel-Rodriguez with any questions [at azobelrodriguez@sfcity.org](mailto:azobelrodriguez@sfcity.org)

Sincerely,

Education Commissioners

cc: Julian Venegas, Director of Recreation and Community Services  
Sonia Gomez-Garcia, Interim Director of Finance/City Treasurer

## **Student Scholarship Program Introduction**

Page 3 of 4

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### **San Fernando Education Commission 2022 Student Scholarship Program Fact Sheet**

Purpose of Scholarship Program Introduction: To share the importance of the City of San Fernando Scholarship Program intended for students in the City of San Fernando; to inspire businesses, community organizations, and individual people to continue funding of established City scholarships; or if desired, to create new meaningful scholarships to be administered through the City of San Fernando Education Commission.

**Goal:** To sustain and enhance the scholarship program with adequate funding for present and future use

#### **History of Awarded Scholarships:**

- 2022 is the 7th year of the Scholarship Program
- Scholarships are funded by San Fernando City Council Members, private businesses, and private donors
- The award amounts available depend on donated funds provided in any given year
- There are several types of scholarships that have been funded in past years
- Previous scholarship recipients have used their awards towards transportation, meals, textbooks, housing, and other college expenses

#### **In-house Procedure Information:**

- Advertise scholarship availability on the City of San Fernando website and by hard copy flyer distribution to the local high schools. Additional outreach efforts to students/youth residing in San Fernando attending other local schools
- Application is available on-line
- Students respond by submitting an application that includes a writing prompt reflective of the type of scholarship requested
- Collect submitted applications per yearly timeline
- Applications are read and scored blindly by a team of Commissioners searching for the best qualities of essay content
- A rubric and scoring sheet are used to guide a group discussion on the top 5 scoring essays. A winner is selected for the available scholarships
- The winner and one/two guests are invited to an award reception (other designs may be used in different circumstances)
- Scholarship donors and school representatives are also invited to attend

## Student Scholarship Program Introduction

Page 4 of 4



THE CITY OF  
**SAN FERNANDO**

### **Deadline: February 18, 2022**

The City of San Fernando and the San Fernando Education Commission are honored to announce the following scholarship opportunities.

#### **Gabriel Fernandez Memorial Scholarship**

For more information and to access the application: [\(Click Here\)](#)

#### **Elias Rodriguez Memorial Scholarship**

For more information and to access the application: [\(Click Here\)](#)

#### **Pahola Mascorro - Why Not You? Scholarship**

This opportunity is open to a high school senior that has below a 3.0 GPA (C average or below) and plans to attend college. For more information and to access the application: [\(Click Here\)](#)

#### **Nursing and Healthcare Scholarship**

This scholarship is generously offered by Councilmember Hector A. Pacheco to help support nursing students or those focused on the healthcare field/. For more information and to access the application: [\(Click Here\)](#)

#### **Environmental Sustainability Scholarship**

This scholarship, generously sponsored by Joel Fajardo, aims to encourage college-bound students to aspire toward a sustainable future. For more information and to access the application: [\(Click Here\)](#)

#### **Unheard Voices Scholarship**

This social justice scholarship is generously offered by Joel Fajardo, with an emphasis on LGBTQ issues, or other issues such as human relations, disenfranchisement, workplace rights, or any other marginalized peoples. For more information and to access the application: [\(Click Here\)](#)

#### **Gerry's Kids**

This scholarship, awarded to a student attending university outside Southern California, honors Gerry Hou, a youth librarian and is funded by her family. For more information and to access the application: [\(Click Here\)](#)

#### **Republic Services - César Chávez Scholarship Program**

An opportunity for one \$1,000 scholarship to a graduating college-bound high school senior to submit an essay. Student must live in the City of San Fernando. For more information and to submit an essay: [\(Click Here\)](#)

For additional information: visit [www.sfcity.org](http://www.sfcity.org) or email [sfeducom@sfcity.org](mailto:sfeducom@sfcity.org)



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## AGENDA REPORT

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**To:** Mayor Mary Mendoza and Councilmembers

**From:** Nick Kimball, City Manager  
By: Matt Baumgardner, Director of Public Works

**Date:** February 22, 2022

**Subject:** Consideration to Approve a Memorandum of Agreement with Los Angeles Department of Water and Power Regarding Construction of the San Fernando Regional Park Infiltration Project

### RECOMMENDATION:

It is recommended that the City Council:

- a. Approve Contract No. 2055 (Attachment "A") a Memorandum of Agreement (MOA) with Los Angeles Department of Water and Power (LADWP) for \$2,244,662 in gap funding for the construction phase of the San Fernando Regional Park Infiltration Project;
- b. Adopt Resolution No. 8120 (Attachment "B") amending the Fiscal Year (FY) 2021-2022 adopted budget appropriating the expenditures and revenues for the San Fernando Regional Park Project - Construction Phase; and
- c. Authorize the City Manager to execute the MOA and all related documents and make non-substantive changes, if necessary.

### BACKGROUND:

1. On August 21, 2017, the City Council approved Contract No. 1863 with LADWP to accept \$130,000 in funding for the planning and design phases of the San Fernando Regional Park Project (Project).
2. On February 16, 2021, the City Council approved Contract No. 1976 with the Los Angeles County Flood Control District (LACFCD) to accept \$9,201,200 in grant funds from the Safe, Clean Water Program (SCW Program), also known as Measure W, to be used for the construction phase of the Project.

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3. On August 2, 2021, the City Council approved Contract No. 1911 with the LACFCD to accept \$1,029,764 in grant funds from the Proposition 1 Integrated Regional Water Management Program (Prop 1 IRWM) to also be used for the construction phase of the Project.
4. On December 6, 2021, the City Council approved Contract No. 2042 with Ortiz Enterprises, Incorporated for an amount of \$11,189,930 for construction services related to the Project.

**ANALYSIS:**

The City is a permittee under the Los Angeles Regional Water Quality Control Board (Regional Board) and is required to implement certain storm water related improvements to satisfy conditions of the Regional Board's Municipal Separate Sewer System (MS4) permit. The City is also a participant in the Upper Los Angeles River Area Enhanced Watershed Management Plan (EWMP) and has pursued several storm water program efforts. Within the EWMP, eight different signature regional projects were identified including a plan to renovate the San Fernando Recreation Park with additional storm water infiltration elements.

The San Fernando Regional Park Infiltration Project ("Project") involves diverting storm water from entering the Pacoima Wash by redirecting it through underground pipes to a buried infiltration basin beneath Recreation Park. When completed, the Project will recharge the groundwater basin by approximately 400 acre-feet (130 million gallons) of runoff. The Project has many stages, including underground construction of new structures to intercept storm water, new diversion pipeline beneath the streets along sections of Jessie Street, Fifth Street, and Park Avenue, new pavement above these streets, and the excavation of the baseball field area at the Park for construction of the infiltration basin. Once completed, the turf above the buried basin will be returned to its original condition.

City of San Fernando and LADWP Partnership.

Immediately after project inception, the City identified LADWP as a potential project partner for both the design and construction phases of the project due to a shared interest in recharging the San Fernando Groundwater Basin. LADWP's interest in recharging the San Fernando Groundwater Basin stems from their responsibility for delivering water and electricity to approximately four million residents of Los Angeles who depend on reliable sources of water. LADWP has historically utilized and depended on the local groundwater supply as a key resource to support approximately 11 percent of Los Angeles' total water demand. Therefore, LADWP has determined that partnering with the City and providing financial resources towards bringing the Project to fruition is very beneficial to their continued success of serving the residents of Los Angeles.



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### Contract Details.

LADWP will fund costs directly associated with the construction of the Project's storm water capture features up to a maximum amount of \$2,244,662. The funds will be disbursed in four increments following the completion of specified construction milestone; 25, 50, 75, and 100 percent construction completion. The amount of each funding disbursement will be based on Project construction costs incurred by the City during the period leading up to the completion of each construction milestone. Funds will be disbursed by LADWP after the MOA has been fully executed and 90 calendar days after receipt of the final quarterly progress reports that mark the completion of each construction milestone.

### Project Timeline.

Construction is expected to take 18 months to complete.

1. Contract award: **Completed**
2. Submit bonds, insurance and sign contracts: **Completed**
3. Hold Pre-Construction Meeting: **Completed**
4. Issue Notice to Proceed with project submittals: **Completed**
5. Issue Notice to Proceed with construction: May 2022.
5. Start of construction (pending weather conditions): June 2022.
6. End of construction: Summer 2023.

### **BUDGET IMPACT:**

The total cost for the project, including construction management, is \$12,475,626. Both the Safe Clean Water Program funds (\$9,201,200) and the Proposition 1 Integrated Regional Water Management Program funds (\$1,029,764) have been appropriated in Fund 010 (Grants) within the FY 2021-2022 adopted budget. Through this agenda report, staff is requesting to have the FY 2021-2022 adopted budget amended to include the \$2,244,662 in revenues and expenditures that will be generated through the funding accepted from the Los Angeles Department of Water and Power.

<b>SOURCES</b>		
<b>Fund</b>	<b>Account Number</b>	<b>Allocation</b>
<b>LADWP</b>	010-3686-0764	\$ 2,244,662
Proposition 1 IRWM	010-3686-0645	\$ 1,029,764
Safe, Clean Water Program	010-3686-0620	\$ 9,201,200
<b>Total Sources:</b>		<b>\$ 12,475,626</b>

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<b>USES</b>		
<b>Activity</b>	<b>Account Number</b>	<b>Cost</b>
Design	010-310-0620-4600	\$ 40,710
Construction Management/Reporting	010-310-0620-4600	\$ 943,786
Construction	010-310-0620-4600 010-310-0645-4600 010-310-0764-4600	\$ 11,189,930
O&M/Monitoring	010-310-0620-4600	\$ 301,200
<b>Total Uses:</b>		<b>\$ 12,475,626</b>

**CONCLUSION:**

It is recommended that the City Council approve Contract No. 2055, authorize the City Manager to execute the contract, and adopt Resolution No. 8120 amending the FY 2021-2022 adopted budget appropriating the expenditures and revenues for the San Fernando Regional Park Project - Construction Phase.

**ATTACHMENTS:**

- A. Contract No. 2055
- B. Resolution No. 8120

**MEMORANDUM OF AGREEMENT**  
**BETWEEN**  
**CITY OF SAN FERNANDO**  
**AND**  
**LOS ANGELES DEPARTMENT OF WATER AND POWER**  
**REGARDING CONSTRUCTION OF THE SAN FERNANDO REGIONAL PARK**  
**INFILTRATION PROJECT**

**AGREEMENT**

This Memorandum of Agreement (MOA), entered into by and amongst the City of San Fernando, a municipal corporation (City), and the City of Los Angeles, a municipal corporation (Los Angeles) acting by and through the Los Angeles Department of Water and Power (LADWP), (collectively referred to herein as the "Parties" or individually as "Party") is made with reference to the following:

**WITNESSETH**

WHEREAS, on November 8, 2012, the Los Angeles Regional Water Quality Control Board adopted order R4-2012-0175, adopting a Municipal Separate Storm Sewer System (MS4) permit for public agencies in Los Angeles County; and

WHEREAS, on December 2, 2013, the City of San Fernando City Council approved participation in the Upper Los Angeles River Area Enhanced Watershed Management Plan (ULARA EWMP) program to partner with eighteen other public agencies to meet requirements contained in the MS4 permit; and

WHEREAS, the San Fernando Regional Park Infiltration Project (Project) was identified as a signature project within the ULARA EWMP and is expected to collect stormwater runoff from a 942-acre drainage area, recharge the groundwater basin with approximately 446 acre-feet of stormwater annually, and renovate existing park amenities at San Fernando Regional Park; and

WHEREAS, the Project is located in the San Fernando Regional Park in the City of San Fernando near the intersection of Park Avenue and First Street, and the Project will involve the construction of a subsurface infiltration gallery and related stormwater components beneath open space and baseball field areas of the San Fernando Regional Park; and

WHEREAS, City identified project partners, including LADWP, to contribute additional funds to the planning, design, and construction phases of the Project because of a shared interest in recharging the San Fernando Groundwater Basin; and

WHEREAS, LADWP is a municipally owned utility responsible for delivering water and electricity to the citizens of Los Angeles; and

WHEREAS, Los Angeles is home to approximately 4 million residents who depend on reliable sources of water with the local groundwater supply as a key resource that LADWP has historically utilized to support approximately 11 percent of Los Angeles' total water demand, and LADWP has therefore determined that there is a shared interest in recharging local groundwater sources; and

WHEREAS, on March 19, 2018, City and LADWP executed an agreement regarding the planning and design phases of the Project; and

WHEREAS, on April 16, 2018, City awarded the contract for the design phase of the Project; and

WHEREAS, on July 31, 2018, LADWP issued a payment of \$130,000 to City to fund costs associated with the planning and design phases of the Project; and

WHEREAS, on February 16, 2021, City approved an agreement with the Los Angeles County Flood Control District (LACFCD) to accept \$9,201,200 in funds from the Safe, Clean Water Program (SCW Program), also known as Measure W; and

WHEREAS, on June 21, 2021, City approved an amended contract with CWE for construction management services; and

WHEREAS, on August 2, 2021, City approved an agreement with the LACFCD to accept \$1,029,764 in grant funds from the Proposition 1 Integrated Regional Water Management Program (Prop 1 IRWM); and

WHEREAS, the planning and design phases of the Project have been completed; and

WHEREAS, City has estimated the total Project construction cost to be \$12,308,923; and

WHEREAS, LADWP has agreed to provide up to a maximum of \$2,244,662 to City for the construction of the Project; and

WHEREAS, City, in part through other funding sources, has agreed to fund the remaining costs for the Project; and

WHEREAS, City has agreed to perform project and construction management, construction, and start-up activities for the Project; and

WHEREAS, after completion of the Project, City has agreed to assume ownership of the Project facilities, will be responsible for ensuring that the Project facilities will be properly operated and maintained, and will be responsible for ensuring that all the necessary operations and maintenance activities for the Project will be performed for the duration of Project's useful life so that the Project remains in good working order throughout its useful life; and

NOW, THEREFORE, in consideration of the mutual benefits to be derived by the Parties, it is hereby agreed as follows:

## **SECTION 1. PROJECT INFORMATION**

### **A. Background**

On March 19, 2018, City and LADWP executed an agreement regarding the planning and design phases of the Project. Subsequently, on July 31, 2018, LADWP issued a payment of \$130,000 to City to fund costs associated with the planning and design phases of the Project, which are now complete. City also submitted grant applications under the SCW Program and Prop 1 IRWM to secure funding for the Project. City was awarded a total of \$10,230,964 under both SCW Program and Prop 1 IRWM. On February 16, 2021, City approved an agreement with LACFCD to accept \$9,201,200 in SCW Program funding. Under Prop 1 IRWM, City was awarded \$1,029,764 and approved an agreement with LACFCD to accept those funds on August 2, 2021.

SCW Program and Prop 1 IRWM funds awarded to the Project will be used for the construction phase of the Project, including but not limited to capital improvements, surface restoration, and project management. SCW Program funds will also be used towards operations and maintenance (O&M) of the Project.

Construction is expected to take 18 months to complete. The total estimated construction cost for the Project is \$12,308,923, which includes stormwater infrastructure, community enhancements, and drought tolerant landscaping. The City of San Fernando City Engineer will oversee all construction activities and subsequent O&M responsibilities.

### **B. Location**

Project is located within the City of San Fernando in the northeast San Fernando Valley, bounded by North 4<sup>th</sup> Street to the north, West Parkside Drive to the east, North 1<sup>st</sup> Street to the south, and West Park Ave to the west.

### C. Scope

The Project will involve construction of three storm drain diversions, two pretreatment units, two valves, and two flow meters; diversion piping; excavation, export, and installation of subsurface precast concrete infiltration galleries; sewer rehabilitation; park pathway improvements; roadway reconstruction; curb ramp replacement; installation of traffic striping and pavement marking; planting of trees; educational signage; new landscape/surface features; removal and replacement of irrigation; electrical panels/connections; and miscellaneous appurtenant work. The subsurface infiltration gallery will hold a minimum of 9.25 acre-feet of water and will be situated beneath open space and baseball field areas of the San Fernando Regional Park. The pre-treatment system will utilize low impact development (LID) design to filter storm pollutants, including metals, toxics, and bacteria. The Project design will include management of at minimum the first flush stormwater runoff for the water quality design storm. Once completed, the Project is expected to capture, treat, and infiltrate stormwater and dry weather runoff from an approximately 942-acre tributary area and recharge groundwater sources with approximately 446 acre-feet of stormwater annually. Exhibit A includes more information on the Project scope. City will be responsible for ensuring that the project will be sufficiently operated and maintained such that the Project remain in good working order throughout its useful life of 50 years.

### D. Budget and Funding

The total estimated outstanding implementation cost is \$13,594,619, which includes costs associated with design costs, construction management and reporting, construction, construction contingency, O&M, and monitoring. The table below details the cost of each Project activity and its funding source. LADWP is committed to providing \$2,244,662 (equal to the construction funding deficit) to be used towards the total cost of the construction phase of the Project.

Project Element	Cost	SCW Program	Prop 1 IRWM	LADWP
<b>Expenses</b>				
Design Costs	\$40,710	\$40,710	-	-
Construction Management/Reporting	\$943,786	\$943,786	-	-
Construction	\$11,189,930	\$7,915,504	\$1,029,764	\$2,244,662
O&M/Monitoring	\$301,200	\$301,200	-	-
<b>Total:</b>	<b>\$12,475,626</b>	<b>\$9,201,200</b>	<b>\$1,029,764</b>	<b>\$2,244,662</b>

<b>Secured Funding</b>	
Proposition 1 IRWM	\$1,029,764
Safe, Clean Water Program (excludes O&M)	\$9,201,200
LADWP	\$2,244,662
<b>Total:</b>	<b>\$12,475,626</b>

## E. Schedule

Planning and design of the Project have been completed. Construction is anticipated to begin on April 4, 2022 and be completed on October 4, 2023.

## SECTION 2. AGREEMENT OF THE PARTIES

### A. LADWP Agrees:

1. To fund costs directly associated with the construction of the Project's stormwater capture features up to a maximum amount of \$2,244,662, as described in Section 1 (D).
2. To disburse funding in four increments, each following the completion of a construction milestone. The four construction milestones shall be 25%, 50%, 75%, and 100% construction completion. The amount of each funding disbursement shall be determined by Project construction costs incurred by City during the period leading up to the completion of each construction milestone, excluding any costs that will be disbursed or reimbursed by other funding sources. The amount of each of the first three funding disbursements shall not exceed one-fourth of the maximum LADWP funding contribution of \$2,244,662, and the sum of all four funding disbursements shall not exceed said maximum LADWP funding contribution. LADWP shall disburse funds only after execution of MOA and within 90 calendar days of receipt of final quarterly reports that mark completion of construction milestones and contain detailed invoices indicating the construction costs incurred during the reporting period, subject to fulfillment of other conditions and requirements stated in MOA.
3. To participate and provide technical assistance to City for the construction phase of the Project.
4. To provide planning and/or design input for the Project in a timely manner. Notwithstanding, City shall retain full decisional authority, and LADWP shall not have discretionary approval power over the Project. All of City's determinations relating to the Project shall be final.
5. To provide reasonable notice to City of its request to participate in Project meetings.
6. LADWP's representative for all matters relating to this MOA shall be the Director of Water Resources, or his designee.

### B. City Agrees:

1. To complete the construction phase of the Project, including but not limited

to completing any necessary environmental documentation and acquiring all necessary permits to do so.

2. Subsequent to execution of MOA, to invoice LADWP as specified in Section 2 (A) paragraph 2.

3. To inform LADWP of any fundamental design changes encountered during construction of the Project and keep LADWP apprised of any and all information pertaining to the status of the Project of which City becomes aware. City agrees to make changes or modifications to the plans and specifications for the project as necessitated by unforeseen or unforeseeable conditions encountered during construction and to consult with LADWP on any fundamental design changes or any design changes that affect the Project's water supply benefits.

4. To immediately notify LADWP of any anticipated reductions to the Project scope and/or benefits. City acknowledges and agrees that at its discretion LADWP can reduce its total funding contribution as a result of a reduction in the Project's anticipated water supply benefits and that the reduction in LADWP's funding contribution would be proportional to the reduction in the Project's anticipated water supply benefits (e.g. a 10% reduction in the groundwater augmentation benefit could result in a 10% reduction in LADWP's funding contribution).

5. To track the cost of extra work caused by errors/omissions and necessary changes in scope to the Project.

6. To adjust estimated costs to actual cost as described in Section 1 (D), as it becomes necessary based on updated information during MOA period.

7. To pay any and all Project costs that are necessary for Project completion in excess of LADWP's funding contribution, as described in Section 2 (A) paragraphs 1 and 2. City expressly acknowledges and agrees that if the LADWP contribution is not sufficient to pay outstanding Project costs in full, City shall nonetheless complete the Project and pay or secure external funding for the outstanding portion of the Project costs as necessary to complete construction, operate, and maintain the Project throughout its useful life of 50 years. LADWP shall not be obligated to provide additional funding towards the completion of the Project.

8. LADWP shall have the opportunity to participate and provide input on the work performed by City, including the development of work plans and the review of plans, inspection reports, specifications, and other documents.

9. To complete the environmental documentation in compliance with the California Environmental Quality Act (CEQA) for the Project and acquire all necessary permits associated with work performed in the public right-of way. City acknowledges and agrees that City is the "lead agency" regarding compliance with CEQA in connection with the Project and shall be responsible for the preparation of all



documentation, analysis, and other work and any mitigation necessary to comply with CEQA in connection with the Project. By entering into this MOA, LADWP is not approving any activity that would be considered a project under CEQA. Upon request, City shall provide LADWP with any documentation, analysis, or other work necessary to comply with CEQA.

10. To acknowledge LADWP as a project partner in all materials, publications, press releases, signage, and communications related to the Project, and include a provision that incorporates this requirement in each of City's contracts for work on the Project.

11. To develop and provide quarterly reports to LADWP. Each quarterly report shall contain the latest available Project information, including but not limited to a general Project description, summary of Project benefits, an updated schedule, an estimate of the Project's percent completion, a Project cost estimate, summary of external funds secured and anticipated, work completed during the reporting period, invoices detailing the costs incurred that will be reimbursed by LADWP, total cost incurred to date, and work anticipated during the following quarter. Any changes to the Project benefits, schedule, cost estimate, and external funds anticipated shall be explicitly identified in the quarterly reports. Quarterly reports shall be signed by City's designated project manager and submitted to LADWP within 45 calendar days of the end of each respective calendar quarter. Quarters shall be January 1 to March 31, April 1 to June 30, July 1 to September 30, and October 1 to December 31. The first quarterly report shall be due 45 days after the end of the calendar quarter during which MOA is executed by the Parties. The City shall continue to provide quarterly reports through completion of the Project. LADWP shall provide any comments on quarterly reports within 14 calendar days of receipt of the quarterly reports by LADWP. Revised quarterly reports that address LADWP's comments shall be submitted within 14 calendar days of receipt of LADWP's comments by City. By signing the quarterly reports, City's designated project manager certifies that the information provided is current, correct, and complete to the best of the project manager's knowledge.

12. Upon request, to provide LADWP with copies of final reports submitted per grant reporting requirements to the administrators of grants awarded to the Project, including but not limited to any and all quarterly and annual reports submitted for SCW Program and Prop 1 IRWM funding.

13. Upon request, to provide construction documents and specifications to LADWP staff.

14. To provide reasonable notice to LADWP to participate in meetings relating to the Project. City agrees to provide LADWP the opportunity to attend or participate in any public or media event publicizing Project accomplishments and/or results of this MOA with at least 14 calendar days' notice to LADWP.

15. To use generally acceptable accounting practices applicable to public agencies to account for, transfer, and reimburse funds received for the Project.

16. To submit a reimbursement(s) to LADWP of any unused or misappropriated LADWP funds within 90 calendar days after Project completion, expiration, or termination of MOA as described in Section 2 (B) paragraph 22 and Section 2 (C) paragraphs 1, 2, 5, 6, and 12.

17. To indemnify, defend, and hold LADWP and their respective governing boards, officers, employees, and agents harmless from and against any claims, actions, demands, liability, damages, fines, costs and expenses, including, without limitation, attorney fees and costs of litigation and claims involving bodily injury, death or personal injury of any person or property damage of any nature whatsoever, any environmental damage or harm arising out any act, error, omission, or willful misconduct on the part of City in connection with any work, authority or jurisdiction delegated to or determined to be the responsibility of City under this MOA, and any claims or actions that may be asserted by any third party or public agency alleging violations of CEQA, State CEQA Guidelines, or NEPA. This indemnification shall apply except in the event of a claim or demand arising from the sole negligence or willful misconduct of LADWP and their respective governing boards, officers, employees, and agents.

18. To assume ownership of the Project facilities upon completion of the Project and ensure that the Project will be adequately operated and maintained according to the final O&M plan for the duration of the Project's useful life.

19. To provide LADWP with a copy of the final O&M plan that describes the activities necessary to perform O&M for the Project and ensure the Project remains in good working order throughout its useful life. City also agrees to provide LADWP with a written commitment stating that City will assume ownership of the Project facilities and will perform the O&M activities for the Project's useful life in order to ensure the Project remains in good working order throughout its useful life. Said written commitment shall explicitly state that City will be responsible for O&M activities and shall be signed by City's authorized representative. At its discretion, LADWP may withhold disbursing any funds until the final O&M plan is provided and the signed, written identification is received.

20. To provide LADWP with written verification of the Project's water supply benefits, including but not limited to support for the claimed 446 acre-feet per year groundwater augmentation benefit (e.g. a complete hydrology and hydraulics report).

21. Upon receipt of reasonable advanced notice from LADWP, to ensure that LADWP or any of its authorized representatives will have safe and suitable access to the Project site at all reasonable times through Project completion.

22. City will be in default under MOA under any of the following circumstances: (i) City has made or makes any false warranty, representation, or statement with respect to MOA, quarterly reports, or addendum to MOA, and (ii) City materially breaches this MOA or any addendum, including but not limited to failing to operate or maintain the Project in accordance with MOA, failing to submit timely quarterly reports, failing to maintain reasonable progress toward Project completion, misappropriating or using LADWP funds for expenses not consistent with MOA, and using LADWP funds in a manner deemed inappropriate by LADWP. Should City be in default under MOA, LADWP may provide a notice of default to City. City will have 10 calendar days, or longer at the discretion of LADWP, to cure the default from the date the notice is sent to City. If City fails to cure the default within the time prescribed by LADWP, LADWP may do any of the following: (i) Declare any LADWP funding contribution by immediately repaid with interest which shall be equal to the State of California general obligation bond interest rate in effect at the time of the default, (ii) Terminate any obligation to make future payments to City, (iii) Terminate MOA, and (iv) Take any other action it deems necessary to protect its interests. City shall not be in default under this Agreement as a result of any breach of MOA by City that is a direct result of LADWP's failure to make a funding contribution. Under these circumstances, LADWP may, in its reasonable discretion, terminate MOA by providing City written notice of termination.

The provisions of this section, Section 2 (B), shall survive expiration or termination of this MOA.

C. Parties Mutually Understand and Agree:

1. MOA may be executed independently by the Parties. MOA shall be effective upon the date it is executed by all Parties and will expire by its own operation four years after execution, unless extended or sooner terminated by mutual written agreement by all Parties or by either Party pursuant to Section 2 (B) paragraph 22 and Section 2 (C) paragraphs 5, 6, and 12. All work described in Exhibit A shall be completed by the expiration of this MOA.

2. Funds received by City from LADWP pursuant to this MOA shall be used solely for actual intended costs associated with carrying out the construction of the Project's stormwater features described in Section 1 (C) and Exhibit A and shall not be used to support other activities. City shall not utilize LADWP funds for any costs that will be disbursed or reimbursed by other funding sources.

3. Neither Party shall have any financial obligation to the other Parties under this Agreement, except as herein expressly provided.

4. The Project will have a projected useful service life of 50 years.

5. Notwithstanding any other provision of this MOA, either Party may

terminate MOA for any reason in whole or in part by giving the other Party 30 calendar days' written notice by certified mail with return receipt requested. In the event of termination by either Party prior to the Project completion date, the Parties agree to take all reasonable measures to prevent further costs under this MOA. All Parties shall be responsible for any reasonable and non-cancelable obligation incurred in the performance of this MOA until the date of the notice to terminate, but only up to the unpaid balance of funding authorized under this MOA. In the event that MOA is terminated prior to the completion of the Project, City shall return any unused funds for the Project previously disbursed by LADWP pursuant to MOA, if any. City shall also provide to LADWP an accounting of the funds applied to the Project with a copy of any completed or work-in-progress documents and shall have no further obligation or liability to LADWP in regards to the performance of MOA.

6. Notwithstanding any other provision of this MOA, City may determine not to implement the Project or any portion of the Project if the environmental review pursuant to the California Environmental Quality Act (CEQA) discloses that the Project, or portion thereof, will have significant environmental impacts and City determines that such impacts cannot be feasibly mitigated. In the event City, pursuant to Section 2 (C) paragraph 5, determines not to implement the Project, this MOA shall be deemed terminated and the Parties shall have no further obligations to each other under this MOA except that the City's indemnification obligations shall survive the termination of this MOA and continue in full force and effect. In the event City, pursuant to paragraph 5, determines not to implement a portion of the Project, this MOA shall be deemed terminated as to that portion of the Project only, and the Parties shall have no further obligations to each other under this MOA as to that portion of Project.

7. All Documents and Data created or prepared for the Project shall be and shall remain the property of City without restriction or limitation upon their use or dissemination by City. For purposes of this MOA, the term "Documents and Data" means and includes all reports, analyses, correspondence, plans, designs, notes, summaries, strategies, charts, schedules, spreadsheets, calculations, lists, data compilations, documents, or other materials developed and/or assembled by or on behalf of City relating to the Project and fixed in any tangible medium of expression, including but not limited to Documents and Data stored digitally, magnetically and/or electronically.

8. This MOA shall be governed by, interpreted under, and construed and enforced in accordance with the laws of the State of California. Notwithstanding any other provision of this Agreement, no disbursement shall be made at any time or in any manner that is in violation of or in conflict with federal, state, and County laws, policies, or regulations.

9. If any provision of this MOA shall be determined by any court to be invalid, illegal, or unenforceable to any extent, the remainder of this MOA shall not be affected, and this MOA shall be construed as if the invalid, illegal, or unenforceable provision had never been contained in this MOA.

10. The Parties have been represented by counsel in the preparation and negotiation of this MOA and MOA shall be deemed drafted and construed by all Parties so as to not be construed against any of them if deemed ambiguous.

11. Both Parties shall be required to make staff reasonably available, if requested, to participate and provide input at scheduled meetings, community meetings, construction meetings, workshops, etc. for the Project so as not to impact the Project schedule.

12. This MOA may be modified only by mutual written consent of the Parties. Amendments and modifications of a nonmaterial nature may be made by the mutual written consent of the Parties' representatives or their delegates.

13. In the event that performance on the part of any Party hereto is delayed or suspended as a result of circumstances beyond the reasonable control and without the fault and negligence of said Party, none of the Parties shall incur any liability to the other Parties as a result of such delay or suspension. Circumstances deemed to be beyond the control of the Parties hereunder include, but are not limited to, acts of God or of the public enemy; insurrection; acts of the Federal government or any unit of State or local government in either sovereign or contractual capacity; fires; floods; earthquakes; epidemics; quarantine restrictions; strikes; and freight embargoes or delays in transportation, to the extent that they are not caused by the Parties willful or negligent acts or omission, and to the extent that they are beyond the Party's reasonable control.

14. City shall have the right to reject all bids or proposals after notifying LADWP and may and may re-advertise the Project if City deems such action is to be in the best interests of the City.

15. It is hereby acknowledged that each Party is self-insured and maintains a program of self-insurance sufficient to meet its responsibilities under this MOA. Each Party shall provide written notice to the other, within thirty (30) calendar days prior to the effective date thereof, if there is a cancellation, or material change to their respective self-insurance programs. Notice shall be sent by mail to the Risk Management Section of the other Party. Each Party shall cause its subcontractors to maintain insurance coverage consistent with usual and customary practices in their respective industries with limits applicable to the scope of work being performed.

16. Each Party shall have an affirmative duty to assure that independent contractors and subcontractors comply with the terms of this MOA as appropriate for their respective scopes. Each Party shall be solely responsible for its independent contractors and subcontractors. City shall be solely responsible for (i) completion of the Project and any other of contractor's or subcontractor's obligations hereunder, (ii) the acts, omissions, or defaults of the subcontractors and their employees, and (iii) the engagement, management, and payment of the subcontractors. City shall be solely

responsible for paying each subcontractor to whom any amount is due from contractor in connection with the Project.

17. Should a dispute arise between the Parties, the Party asserting the dispute will notify the other Parties in writing of the dispute. The Parties will then meet and confer within 30 calendar days of the notice in a good faith attempt to resolve the dispute. If the matter has not been resolved through this, any Party may initiate mediation of the dispute. Mediation will be before a retired judge or mediation service mutually agreeable to the Parties. All costs of the mediation, including mediator fees, will be paid one-half by LADWP and one-half by City. LADWP funding contributions shall not be used to pay for any costs of the mediation. The Parties will attempt to resolve any dispute through the process set forth above before filing any action relating to the dispute in any court of law.

The provisions of this section, Section 2 (C), shall survive expiration or termination of this MOA.

### **SECTION 3. RIGHT TO AUDIT**

A. City shall maintain and shall cause City's consultants or other Project participants, including selected consultant/contractor, and/or suppliers as applicable, to maintain all records pertaining to the management of this MOA, and related subcontracts, and performance of services pursuant to this MOA, in their original form, including but not limited to, reports, documents, deliverables, employee time sheets, accounting procedures and practices, records of financial transactions, and other evidence, regardless of form (e.g., machine readable media such as disk, tape, etc.) or type (e.g., databases, applications software, database management software, utilities, etc.), sufficient to properly reflect all costs claimed to have been incurred and services performed pursuant to this MOA. If City, City's consultants and/or suppliers are required to submit cost or pricing data in connection with this MOA, City shall maintain all records and documents necessary to permit adequate evaluation of the cost or pricing data submitted, along with the computations and projections used. All records shall be retained, and shall be subject to examination and audit by LADWP personnel or by LADWP's agents (hereinafter referred to as Authorized Auditors), for a period of not less than five years following any final payment made by LADWP hereunder or the expiration date of MOA, whichever is later.

B. City shall make said records or to the extent accepted by the Authorized Auditors, photographs, micro-photographs, etc. or other authentic reproductions thereof, available to the Authorized Auditors at City's offices at all reasonable times and without charge. The Authorized Auditors will have the right to reproduce, photocopy, download, transcribe, and the like any such records. Any information provided by City on machine-readable media shall be provided in a format accessible and readable by the Authorized Auditors. City shall not, however, be required to furnish the Authorized Auditors with commonly available software.

C. City, and the City's contractors, consultants and/or suppliers, as applicable to the services provided under this MOA, shall be subject at any time within 60 calendar days, prior written notice to audits or examinations by Authorized Auditors, relating to all billings and to verify compliance with all MOA requirements relative to practices, methods, procedures, performance, compensation, and documentation.

D. Examinations and audits will be performed using generally accepted auditing practices and principles and applicable City, County, State, and Federal government audit standards. For contractors, subcontractors, and suppliers that utilize or are subject to the Federal Acquisition Regulation (FAR), Part 30 and 31, et seq., accounting procedures, or a portion thereof, examinations and audits will utilize such information.

E. To the extent that the Authorized Auditors' examination or audit reveals inaccurate, incomplete or non-current records, or records are unavailable, the records shall be considered defective.

F. Consistent with standard auditing procedures, City will be provided 60 calendar days to review the Authorized Auditors' examination results or audit and respond to LADWP prior to the examination's or audit's finalization and public release.

G. If the Authorized Auditors' examination or audit indicates City has been overpaid under a previous payment application, the identified overpayment amount shall be paid by City to LADWP within 90 calendar days of notice to City.

H. If applicable, City shall contractually require all contractors, subcontractors, and suppliers performing services under this MOA to comply with the provisions of this section (Section 3) by inserting this provision PSC-22 (see "Standard Provisions for City Contracts" available at: <https://cao.lacity.org/risk/>) in each contractor's contract and by contractually requiring each subcontractor to insert this provision PSC-22 in any of its subcontractor contracts related to services under this MOA. In addition, City, their contractors, their contractors' subcontractors, and/or suppliers, shall also include the following language in each contract:

"The Los Angeles Department of Water and Power (LADWP) is a third-party beneficiary of the foregoing audit provision. The benefits of the audit provision shall inure solely for the benefit of LADWP. The designation of LADWP as a third-party beneficiary of the audit provision shall not confer any rights or privileges on City, their consultants, contractors, their contractors' subcontractors, or any other person/entity."

I. If an examination or audit undertaken pursuant to this section (Section 3) of this MOA reveals that LADWP overpayment to City is more than 5 percent of the billings reviewed, City shall pay all expenses and costs incurred by the Authorized Auditors arising out of or related to the examination or audit. Such examination or audit expenses

and costs shall be paid by City to LADWP within 90 calendar days of notice to City of the costs and expenses.

The provisions of this section (Section 3) shall survive expiration or termination of this MOA.

#### **SECTION 4. NOTICES**

All notices provided under this MOA must be in writing and, unless otherwise provided herein, shall be deemed validly given on the date either: (i) personally delivered to the address indicated below; or (ii) on the third business day following deposit, postage prepaid, using certified mail, return receipt requested, in any U.S. Postal mailbox or at any U.S. Post Office; or (iii) on the date of transmission by facsimile to the number provided below. All notices, demands, or requests shall be addressed to the following:

LADWP:	Attention: David R. Pettijohn Los Angeles Department of Water and Power 111 North Hope Street, Room 1460 Los Angeles, California 90012 Tel: (213) 367-0899 Fax: (213) 367-1131
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City:	Attention: Kenneth Jones City of San Fernando Department of Public Works 117 Macneil Street San Fernando, California 91340 Tel: (818) 898-1204 Fax: (818) 361-7631
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#### **SECTION 5. COMPLETE AGREEMENT**

This MOA contains the full and complete MOA between the Parties related to the Project. No verbal agreement or conversation with any officer or employee of either Party shall affect or modify any of the terms and conditions of this MOA.



IN WITNESS WHEREOF, the Parties have caused this MOA to be executed the day and year set forth below by their duly authorized representatives.

**CITY OF SAN FERNANDO**

By: \_\_\_\_\_  
NICK KIMBALL  
City Manager

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
RICHARD PADILLA  
Assistant City Attorney

IN WITNESS WHEREOF, the Parties have caused this MOA to be executed the day and year set forth below by their duly authorized representatives.

DEPARTMENT OF WATER AND POWER  
OF THE CITY OF LOS ANGELES BY  
BOARD OF WATER AND POWER COMMISSIONERS

By: \_\_\_\_\_  
MARTIN L. ADAMS  
General Manager and Chief Engineer

Date: \_\_\_\_\_

And: \_\_\_\_\_  
YVETTE L. FURR  
Acting Board Secretary

**RESOLUTION NO. 8120**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, AMENDING THE BUDGET FOR FISCAL YEAR 2021-2022 ADOPTED ON JUNE 21, 2021 REGARDING MEMORANDUM OF AGREEMENT WITH LOS ANGELES DEPARTMENT OF WATER AND POWER FOR FUNDING RELATED TO SAN FERNANDO REGIONAL PARK PROJECT**

**WHEREAS**, the City Council has received and considered the proposed adjustment to the budget for Fiscal Year 2021-2022, commencing July 1, 2021, and ending June 30, 2022; and

**WHEREAS**, the City Council has determined that it is necessary to amend the revenues and expenditures of the current City budget; and

**WHEREAS**, an annual budget for the City of San Fernando for Fiscal Year beginning July 1, 2021 and ending July 30, 2022, a copy of which is on file in the City Clerk's Office, was adopted on June 21, 2021.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:**

**SECTION 1.** The following adjustments are made to the City Budget:

LADWP FUNDING: SAN FERERNANDO REGIONAL PARK INFILTRATION PROJECT

Increase in Revenues	\$2,244,662
Account No. 010-3686-0764	

Increase in Expenditures	\$2,244,662
Account No. 010-310-0764-4600	

**SECTION 2.** The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the Office of the City Clerk.

**PASSED, APPROVED, AND ADOPTED THIS 22<sup>nd</sup> day of February, 2022.**

---

Mary Mendoza, Mayor of the City of  
San Fernando, California

**ATTEST:**

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Julia Fritz, City Clerk

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8120 which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 22<sup>nd</sup> day of February, 2022, by the following vote of the City Council:

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAINED:**

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this \_\_\_\_\_ day of February, 2022.

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Julia Fritz, City Clerk



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## AGENDA REPORT

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**To:** Mayor Mary Mendoza and Councilmembers

**From:** Nick Kimball, City Manager  
**By:** Matthew Baumgardner, Director of Public Works  
Patsy Orozco, Civil Engineering Assistant II

**Date:** February 22, 2022

**Subject:** Consideration to Adopt a Resolution Initiating Proceedings for Fiscal Year 2022-2023 Levy of Annual Assessments for the Landscaping and Lighting Assessment District and Ordering the Engineer's Report

### RECOMMENDATION:

It is recommended that the City Council:

- a. Adopt Resolution No. 8121 (Attachment "A") initiating the proceedings for the Fiscal Year (FY) 2022-2023 Levy of Annual Assessments for the Landscaping and Lighting Assessment District; and
- b. Order the preparation of the Engineer's Report by Willdan Financial Services in an amount not to exceed \$5,500.

### BACKGROUND:

1. In FY 1981-1982, the City Council established a citywide Landscaping and Lighting Assessment District (LLAD) pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code, to cover street lighting maintenance and operational costs. The LLAD is comprised of 5,178 parcels and the assessment, based on benefit, has been levied each year since that time.
2. In April 1995, the City Council accepted staff's recommendations to continue using the current assessment methodology with the exception of those assessments for single family corner lots, which would be based on front footage only (side yards not included). The change in assessing corner lots began in FY 1995-1996 and has continued through the present year.
3. In FY 2002-2003, the City conducted property owner protest ballot proceedings for a proposed assessment increase. The proposed increase was not approved.

**Consideration to Adopt a Resolution Initiating Proceedings for Fiscal Year 2022-2023 Levy of Annual Assessments for the Landscaping and Lighting Assessment District and Ordering the Engineer's Report**  
Page 2 of 3

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4. In FY 2003-2004, the City again submitted a proposed assessment increase to the property owners based on the LLAD's estimated expenses and revenues. The property owners approved the proposed assessment increase and established new maximum assessment rates for the various land use classifications within the LLAD.
5. For FY 2021-2022, the LLAD Engineer's Report determined that estimated operating and personnel costs would be \$331,181. The total assessment levy of \$331,181 was submitted to the Los Angeles County Assessor's Office for processing.

**ANALYSIS:**

The purpose of the LLAD is to equitably assess properties in accordance with special benefits received from improvements and to cover the cost of maintenance and operation of the lighting system within the City's streets. The City Council has previously approved the methodology for assessments (which excluded costs for City parking lot lighting), and staff will continue with the same methodology this year.

The City has used Willdan Financial Services to prepare the required LLAD Engineer's Report in previous years. The firm is currently under an as-needed engineering services agreement with the City and are experienced and very familiar with the City's LLAD. Staff recommends that the City continue using Willdan Financial Services, Inc. to prepare the LLAD Engineer's Report for Fiscal Year 2022-2023. The work timeline is shown in Attachment "B," and the proposed scope of services and costs to prepare the Report of \$5,000 is consistent with last year's LLAD proceedings. The proceedings will be conducted in accordance with the State of California Landscaping and Lighting Act of 1972.

The costs outlined in the Engineer's Report for FY 2022-2023 will be included in the proposed City's Budget and will be assessed in FY 2022-2023 after City Council consideration and approval. City staff recommends using the same assessment methodology. The exact amounts and the assessment rate comparison will be shown in the Engineer's Report.

**BUDGET IMPACT:**

Funds have been allocated to the current FY 2021-2022 Budget within Account No. 027-344-0000-4260 (Street Lighting Fund – Operating Expenses) to cover the cost of ordering the Engineer's Report.



**Consideration to Adopt a Resolution Initiating Proceedings for Fiscal Year 2022-2023 Levy of Annual Assessments for the Landscaping and Lighting Assessment District and Ordering the Engineer's Report**  
Page 3 of 3

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**CONCLUSION:**

City staff recommends that the City Council direct staff to proceed with the FY 2022-2023 LLAD by adopting the Resolution to initiate procedures and ordering the Engineer's Report.

**ATTACHMENTS:**

- A. Resolution No. 8121
- B. Work Schedule

**RESOLUTION NO. 8121**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, INITIATING PROCEEDINGS FOR THE 2022-2023 LEVY OF ANNUAL ASSESSMENT FOR THE CITY OF SAN FERNANDO LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT, AND ORDERING THE PREPARATION OF AN ENGINEER'S REPORT PURSUANT TO THE PROVISIONS OF DIVISIONS 15, PART 2, OF THE STREETS AND HIGHWAYS CODE OF THE STATE OF CALIFORNIA**

**WHEREAS**, the City Council of the City of San Fernando proposes to levy the annual assessment for the Landscaping and Lighting Assessment District (hereinafter referred to as the "District") pursuant to the provisions of Division 15, Part 2, of the Streets and Highways Code of the State of California, being the "Landscaping and Lighting Act of 1972"; and

**WHEREAS**, the City Council of the City of San Fernando proposes that the net annual cost for improvement, maintenance and/or service of certain public facilities shall be fairly distributed among all assessable lots and parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements within the District; and

**WHEREAS**, the provisions of said Division 15, Part 2, require a written Engineer's Report in accordance with Chapter 3 (commencing with Section 22620).

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:**

**SECTION 1.** The above recitals are all true and correct.

**SECTION 2.** WILLDAN FINANCIAL SERVICES, is hereby ordered to prepare and file with the City Council a "Engineer's Report" relating to the 2022-2023 levy of annual assessment for said District in accordance with the provisions of Chapter 3 (commencing with Section 22620) of Part 2 of Division 15 of the Streets and Highways Code of the State of California.

**SECTION 3.** Upon completion, said "Engineer's Report" shall be filed with the City Clerk who shall then submit the same to this City Council for its consideration pursuant to Section 22623 of said Street and Highways Code.

**SECTION 4.** The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the Office of the City Clerk.

**PASSED, APPROVED, AND ADOPTED** this 22<sup>nd</sup> day of February 2022.

---

Mary Mendoza, Mayor of the City of  
San Fernando, California

**ATTEST:**

---

Julia Fritz, City Clerk

**APPROVED AS TO FORM:**

---

Richard Padilla, Assistant City Attorney

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8121 which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 22<sup>nd</sup> day of February, 2022, by the following vote of the City Council:

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAINED:**

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this \_\_\_\_\_ day of February 2022.

\_\_\_\_\_  
Julia Fritz, City Clerk

**Fiscal Year (FY) 2022-2023 Landscaping and Lighting Assessment District**

All dates are in calendar year 2022.

<b>February 22</b>	City Council adopts a Resolution initiating proceeding and ordering the preparation of an Engineer's Report.
<b>February 23</b>	City Engineer authorizes Willdan Financial Services to begin work using same methodology (as used in FY 2021-2022) for the Engineer's Report.
<b>February 24–April 29</b>	Prepare cost estimate and include/reference in the FY 2022-2023 street lighting budget, considering the FY 2022-2023 expenditures.
<b>February 24-April 29</b>	Compile parcel and zone changes for FY 2022-2023.
<b>April 30</b>	Willdan Financial Services submits the Engineer's Report to the City.
<b>May 16</b>	Resolution approving the Engineer's Report, declaring the intention to order the annual lighting assessment and setting a date for the Public Hearing (June 20, 2022).
<b>May 26</b>	Send notice of Public Hearing with a copy of the Resolution for June 20, 2022 publication (10+ days prior to Hearing).
<b>June 20</b>	Public Hearing - Resolution declaring the continued maintenance of City street lights and confirming the annual assessment; Resolution is authorizing the addition of special assessment to the tax bill.
<b>August 10</b>	Submission of direct assessment via magnetic tape to Los Angeles County Auditor-Controller; City of San Fernando 2022-2023 Landscaping and Lighting District Account No. 240.52 (signed by the City Manager).
<b>August 10</b>	Submit parcel exception checklist to Los Angeles County Assessor's Office by City and Willdan Financial Services.

Note: Street lighting assessment proceedings are performed in advance so that assessments may appear in the Los Angeles County Tax Rolls the same year lighting costs are incurred, FY 2022-2023.

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## AGENDA REPORT

**To:** Mayor Mary Mendoza and Councilmembers

**From:** Nick Kimball, City Manager

**Date:** February 22, 2022

**Subject:** Receive and File an Update Regarding COVID-19 Response Efforts

### RECOMMENDATION:

It is recommended that the City Council receive and file an update related to the City's COVID-19 efforts, including, but not limited to the City's COVID-19 planning, response, enforcement; education and outreach efforts; financial assistance programs and the pursuit of funding opportunities; COVID-19 related policy initiatives; and related recommendations, as appropriate.

### BACKGROUND/ANALYSIS:

This report is meant to provide City Council and the public the opportunity to review all items related to the City's response efforts and policy initiatives related to the COVID-19 pandemic, including, but not limited to, financial hardship programs and other potential stimulus funding.

### Staff Updates.

#### Small Business Grant Program.

The San Fernando Small Business Grant Program is offered to local businesses that have been economically impacted by the COVID-19 pandemic. Through the Los Angeles County Development Authority, the City is providing grants of \$10,000 to businesses that provide goods or services to local residents in the San Fernando community.

Eligible businesses may submit an intake form during the five-day application period (February 28, 2022 through March 4, 2022). After the intake period closes, a lottery will be conducted and selected businesses will be requested to complete an full application.

IMPORTANT DATES	PROGRAM ACTIVITIES
February 28, 2022 – March 4, 2022	Open Intake Period for Eligible Businesses
March 9, 2022	Lottery conducted to select the number of eligible businesses that the SBG Program can fund

**Receive and File an Update Regarding COVID-19 Response Efforts**

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<b>IMPORTANT DATES</b>	<b>PROGRAM ACTIVITIES</b>
March 10, 2022 – March 18, 2022	Selected businesses will be contacted and sent a full grant application to complete and qualify to receive a grant
April 8, 2022	Deadline for selected businesses to submit complete grant applications
March 2022 – April 2022	Approved grant agreements are executed and checks issued to businesses

This program is administered in partnership with the Los Angeles County Development Authority and funded by U.S. Department of Housing and Urban Development Community Development Block Grant.

Visit [SFCITY.ORG/Finance/#Small-Business-Grant](https://SFCITY.ORG/Finance/#Small-Business-Grant) for more information on eligibility, how to apply, how the grant funds may be used, and a link to submit the intake form.

Los Angeles County Department of Public Health (LACDPH) A Safer Return Together at Work and in the Community Beyond the Blueprint for a Safer Economy.

Since reopening on June 15, 2021, LACDPH has updated the Health Officer Order (“Order”) on July 16, 2021, July 22, 2021, July 30, 2021, August 23, 2021, September 17, 2021, September 28, 2021, December 16, 2021, December 31, 2021, January 5, 2022, January 10, 2022, and most recently on February 15, 2022. Under the current Order, all residents are required to follow masking guidelines and wear masks indoors in public. Employers are required to provide their employees, who work indoors and in close contact with other workers or the public, with and require them to wear a well-fitting medical grade or surgical mask at all times while indoors at the worksite or facility. Proof of vaccination is required to enter bars, breweries, wineries, distilleries and nightclubs. Additionally, the City of Los Angeles requires proof of a full COVID-19 vaccination to enter the indoor portions of food establishments, gyms, entertainment and recreational locations, personal care establishments, and outdoor events within the City, as well as certain City facilities. Please note: the City of Los Angeles requirements DO NOT apply to the City of San Fernando. The most recent update to the Health Officer Order recommends, but no longer requires, masking for attendees at Outdoor Mega Events and no longer requires masking while outdoors at K-12 schools, Youth Sports, or Childcare settings. Masking is still recommended at crowded outdoor events.

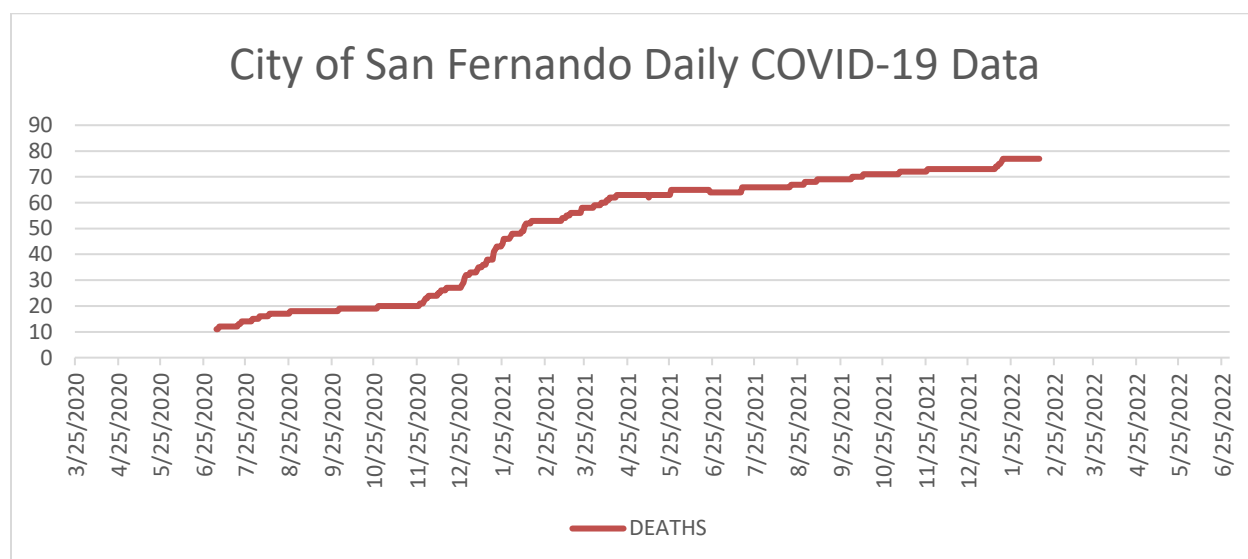
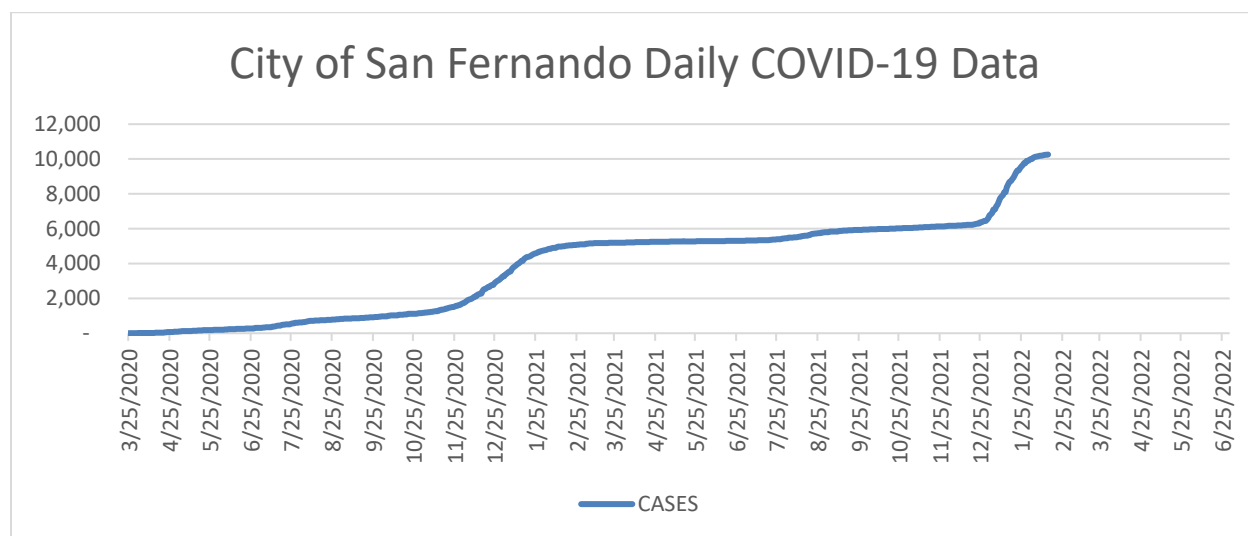
Please visit the City’s website for current Health Orders issued by the LACDPH: [SFCITY.ORG/Coronavirus/#Health-Officer-Order](https://SFCITY.ORG/Coronavirus/#Health-Officer-Order).

Daily COVID-19 Cases and Deaths in the City of San Fernando.

As of February 14, 2022, the City of San Fernando has experienced a total of 10,254 cases of COVID-19 and a total of 77 residents have lost their lives to the pandemic.

## Receive and File an Update Regarding COVID-19 Response Efforts

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### Masking Guidance.

EVERYONE, regardless of vaccination status, must wear a mask:

- In all indoor public settings, venues, gatherings, and public and private businesses in Los Angeles County.
- On planes, trains, buses, ferries, taxis and ride-shares, and all other forms of public transport.
- In transportation hubs like airports, bus terminals, train stations, marinas, seaports or other ports, subway stations, or any other area that provides transportation.
- Healthcare settings (including long-term care facilities).
- State and local correctional facilities and detention centers.
- Shelters and cooling centers.

## Receive and File an Update Regarding COVID-19 Response Efforts

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- Indoors at any youth-serving facility (such as K-12 schools, childcare, day camps, etc.)
- At outdoor Mega Events (events with over 10,000 attendees like concerts, sports games, and parades).
- In any outdoor location where it is the policy of the business or venue.

As of January 17, 2022, employers are required to provide their employees, who work indoors and in close contact with other workers or the public, with and require them to wear a well-fitting medical grade or surgical mask at all times while indoors at the worksite or facility.

As of February 16, 2022, the Health Officer Order recommends, but no longer requires, masking for attendees at Outdoor Mega Events and no longer requires masking while outdoors at K-12 Schools, Youth Sports, or Childcare settings. Masking is still recommended at crowded outdoor events.

Please visit the City's website for additional masking guidance issued by the LACDPH: [SFCITY.ORG/Coronavirus/#Face-Masks](https://SFCITY.ORG/Coronavirus/#Face-Masks)

### Health Order Enforcement.

Staff will provide an update on current enforcement efforts during the meeting, if requested.

### COVID-19 Vaccine Distribution.

Los Angeles County residents in have multiple options to register for an appointment to receive the COVID-19 vaccine:

- California Department of Public Health Online portal: [MyTurn.ca.gov](https://MyTurn.ca.gov)
- LACDPH Online portal: [VaccinateLACounty.com](https://VaccinateLACounty.com)
- Los Angeles Fire Department Online portal: [CarbonHealth.com/COVID-19-Vaccines](https://CarbonHealth.com/COVID-19-Vaccines)
- LACDPH Call Center (between 8 am and 8:30 pm): (833) 540-0473

Since May 13, 2021, all California residents age 12 and older have been eligible to be vaccinated. On November 3, 2021, children ages five and older became eligible to receive the Pfizer vaccination.

On August 14, 2021 and October 21, 2021, a third (booster) dose of the Pfizer, Moderna and Johnson & Johnson vaccines, respectively, became available to residents with the following recommendations:

## Receive and File an Update Regarding COVID-19 Response Efforts

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Primary, Additional and Booster Doses for FDA Approved/Authorized COVID-19 Vaccines<sup>1</sup>

	Pfizer <sup>2</sup> /Comirnaty	Moderna <sup>3</sup>	Johnson & Johnson (J&J)
	Preferred vaccines for primary series, additional doses, and booster doses.		For people who cannot get a Pfizer or Moderna vaccine. <sup>4</sup>
Eligible age	5 and older <sup>2</sup>	18 and older	18 and older
Primary Series	Two doses 21 days apart <sup>5</sup>	Two doses 28 days apart <sup>5</sup>	One dose <sup>5</sup>
Booster Dose	<b>Who:</b> Everyone age 12 and older who got Pfizer for their primary series <b>should</b> get a booster dose. <ul style="list-style-type: none"><li>People 18+ can get any of the 3 vaccines: <i>Pfizer or Moderna are preferred over J&amp;J booster.</i></li><li>People age 12-17 can get the Pfizer vaccine.</li></ul>	<b>Who:</b> Everyone who got Moderna for their primary series <b>should</b> get a booster dose.  Can get any of the 3 vaccines: <i>Pfizer or Moderna are preferred over J&amp;J booster.</i>	<b>Who:</b> Everyone who got J&J for their primary series <b>should</b> get a booster dose. Can get any of the 3 vaccines: <i>Pfizer or Moderna are preferred over J&amp;J booster.</i> This includes if you have a moderately or severely <a href="#">weakened immune system</a> .
	<b>When:</b> 5 months after your second dose <sup>5,6</sup>	<b>When:</b> 5 months after your second dose <sup>5,6</sup>	<b>When:</b> 2 months after your J&J dose <sup>5</sup>
Additional (3 <sup>rd</sup> ) Dose for people with weak immune systems <sup>4,7</sup>	<b>Who:</b> People age 5 or older who have a moderately or severely <a href="#">weakened immune system</a> <b>should</b> get an additional dose of the same vaccine as their primary series. Children 5-17 should only get Pfizer vaccine. <sup>2</sup>		Not recommended. See Booster Dose above.
	<b>When:</b> At least 28 days after your second dose <sup>5</sup>		

- 1** If you received a WHO-listed vaccine or a vaccine as part of a COVID-19 vaccine clinical trial, see table on the next page for additional dose and booster dose information.
- 2** The Pfizer vaccine for children 5-11 years of age has the same active ingredients as the adult vaccine but is a smaller dose (1/3<sup>rd</sup> the dose that teens and adults receive).
- 3** The J&J vaccine is available for people who can't get a Pfizer or Moderna vaccine for medical reasons (such as severe allergic reaction to a vaccine ingredient) and for people who prefer it. But the Pfizer and Moderna COVID-19 vaccines are recommended for both primary and booster vaccination. This is because they offer better protection against COVID-19 than the J&J vaccine and the risks are lower. Getting any COVID-19 vaccine is better than remaining unvaccinated.
- 4** Moderna doses vary. The primary series and the additional (3<sup>rd</sup>) dose are a full dose. The booster dose is a half dose.
- 5** If you have had COVID infection, wait until you have recovered from your illness (if you had symptoms) and your isolation period is over to get your COVID-19 vaccine dose. Note: If you were treated with monoclonal antibodies, you should wait 90 days before you get a vaccine dose.
- 6** If you are immunocompromised, this will be after your additional (3<sup>rd</sup>) dose.
- 7** **Additional dose** - The CDC recommends that [moderately to severely immunocompromised people](#) who received an mRNA vaccine (Pfizer or Moderna) as their primary series receive an additional (3<sup>rd</sup>) dose. The additional dose should be the same COVID-19 vaccine as their primary series. Talk to your doctor about the need to get an additional dose of COVID-19 vaccine and ask about the best timing based on your current treatment plan. Note: if you are immunocompromised and received the J&J vaccine for your primary series, you should get a booster dose. A Pfizer or Moderna booster dose is preferred.



## Receive and File an Update Regarding COVID-19 Response Efforts

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	WHO-listed COVID-19 vaccine <sup>2</sup>	Active vaccine from a COVID-19 clinical trial <sup>3</sup>
<b>Additional (3<sup>rd</sup>) Dose<sup>4</sup></b>	<b>Who:</b> People age 12 or older and have a moderately or severely <u>weakened immune system</u> <b>should</b> get a 3 <sup>rd</sup> dose	
	<b>When:</b> At least 28 days after your second dose <sup>5</sup>	
<b>Booster Dose<sup>4</sup></b>	<b>Who:</b> People age 12 and older <b>should</b> get a booster dose.	
	<b>When:</b> 5 months after your second dose <sup>5,6</sup>	

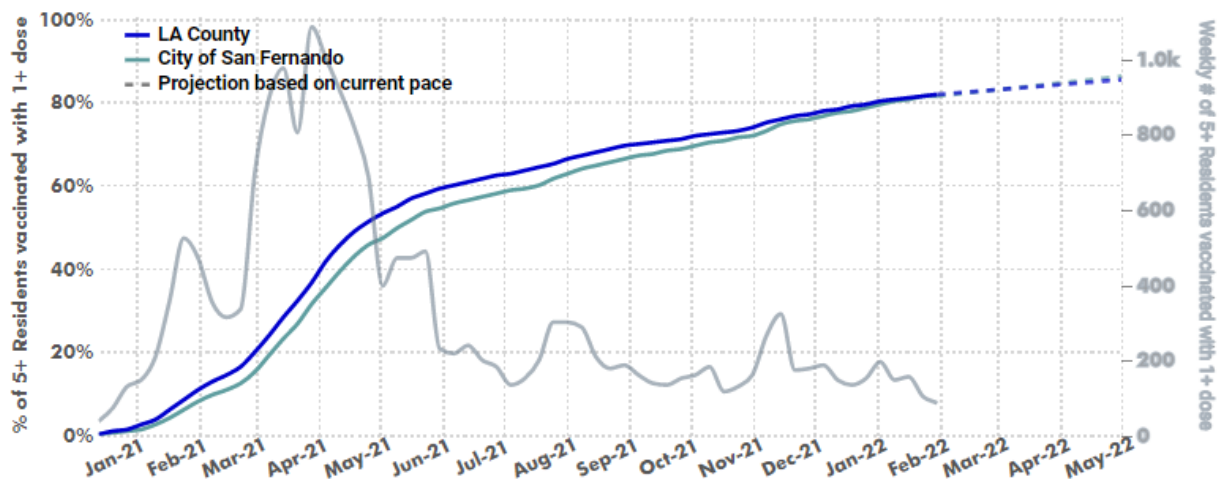
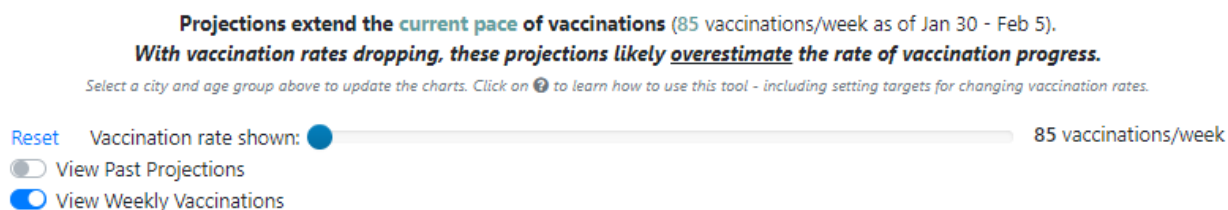
- 1 You are considered fully vaccinated** two weeks after receiving your final dose of the vaccine series. See [When You've Been Fully Vaccinated](#) webpage for more details.
- 2 This also includes if you completed a mix and match series** – this is a combination of FDA-approved, FDA-authorized, or WHO-listed COVID-19 vaccines. Current non-FDA approved/authorized [WHO-listed vaccines](#) include AstraZeneca-Oxford (Vaxzevria), Serum Institute of India Pvt. Ltd (Covishield and Covovax), BIBP (Sinopharm), Sinovac (CoronaVac), Bharat Biotech International (Covaxin), and Novavax (Nuvaxovid). See the [When Am I Up To Date On My COVID-19 Vaccines](#) section on the *Once You Are Vaccinated* webpage to learn more.
- 3 If you took part in a clinical vaccine trial** and you received all of the recommended “active” COVID-19 vaccine (not placebo). Note: the vaccine should be either a WHO-listed vaccine that is not FDA-approved/authorized or a vaccine for which a U.S. data and safety monitoring board or equivalent has independently confirmed efficacy.
- 4 The Pfizer COVID-19 vaccine is the only vaccine authorized** as an additional dose or booster for people who did not receive an FDA authorized/approved COVID-19 vaccine series.
- 5 If you have had COVID infection**, wait until you have recovered from your illness (if you had symptoms) and your isolation period is over to get your COVID-19 vaccine dose. Note: If you were treated with monoclonal antibodies, you should wait 90 days before you get a vaccine dose.
- 6 If you are immunocompromised**, this will be 5 months after your additional (3<sup>rd</sup>) dose.

This information is also available on the City's website: [SFCITY.ORG/Coronavirus/#COVID-19-Vaccine](https://SFCITY.ORG/Coronavirus/#COVID-19-Vaccine).

Per data provided by LACDPH as of February 10, 2022: 17,364 (73.5%) of San Fernando residents over the age of five and 2,417 (93.9%) of San Fernando residents over the age of 65 are fully vaccinated. The chart below (solid gray line) shows the uptick in vaccinations in July and August 2021 while a digital ad campaign was being run. Although there were undoubtedly other factors that contributed to the increase in vaccinations, it is reasonable to assume that the digital ad campaign assisted those interested in getting the vaccination with easy access to registration sites.

## Receive and File an Update Regarding COVID-19 Response Efforts

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### Notes:

- The dashed line is a linear trend projected into the future, based off of the last complete week of data. Data shown are binned by their weekly totals.
- For the "Received 1+ Dose" chart, cumulative totals are given for the number of people in a button-selected age group (5+, 12+, 5-11, 12-17, 65+) vaccinated with at least 1 dose divided by the relevant age group population. For the "Fully Vaccinated" chart, cumulative totals indicate the number of people in the button-selected age group who have completed a vaccination series (e.g. second dose for Pfizer/Moderna, first dose for J&J) divided by the relevant age group population. For the "Received 1+ additional dose" charts, cumulative totals refer to the number of people in a button-selected age group who, by that date, received 1+ additional dose following their full vaccination, divided by the relevant age group population.
- Each community past projection line shows the vaccination rate for a previous week. Past projections are not shown for ages 5-11 vaccinations at this time.
- 5-11 year old additional doses may be highly variable due to on-going record clean ups conducted by the State in CAIR notably when a new eligibility group has been added.

### San Fernando Recreation Park Vaccination and Testing Site.

In cooperation with CORE, the City is able to offer a small-scale mobile unit and San Fernando Recreation Park. Although the site is significantly scaled down from the Supersite the closed in July 2021, there is more flexibility to change days and hours of service as needed, and there will also be a much smaller impact on the surrounding neighborhood and park services. An additional service that CORE is providing to the community at this mobile site is information related to eligibility for public assistance programs and health screenings (i.e., CalFresh/SNAP, WIC, Medi-Cal, LIHEAP, and General Relief).

The San Fernando Recreation Park site is currently open Monday through Saturday from 8 am to 4 pm. No appointment is necessary for any of the services below. The daily schedule is as follows:

- Testing – Monday through Saturday, 8 am to 4 pm
- Vaccine (Pfizer), including Booster Dose for eligible residents – Tuesday, Wednesday, Friday, and Saturday, 8 am to 4 pm

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- Public Assistance Program Information – Monday through Saturday, 8 am to 4 pm
- Wellness Checks – Tuesday, Wednesday, Friday, and Saturday, 8 am to 4 pm

### Upcoming Vaccination Sites in the City of San Fernando.

- February 22, 2022 – First United Methodist Church Clubhouse (1525 Glenoaks Blvd, San Fernando): A mobile vaccination clinic offering the Pfizer, Moderna, and Johnson & Johnson vaccine, including Booster Dose. Please call to schedule an appointment: (818) 365-1513.
- March 2, 2022 – Las Palmas Park (505 S. Huntington St, San Fernando): A mobile vaccination clinic offering the Pfizer, Moderna, and Johnson & Johnson vaccine, including Booster Dose. Please call to schedule an appointment: (818) 898-7340.

### COVID-19 Relief Programs.

The City Council approved a number of COVID-19 Relief Programs and is working with staff to develop additional relief programs. Please visit the City's website: [SFCITY.ORG/Coronavirus/#Business-Resources](https://www.sfcity.org/Coronavirus/#Business-Resources) for more information on the City's COVID-19 Relief Programs.

### City Facilities Reopening.

Effective, January 3, 2022, City Hall reopened to the public with normal hours (i.e., Monday through Thursday, 7:30 am to 5:30 pm; Friday, 8 am to 5 pm).

All visitors to City Hall and the San Fernando Police Department must wear a cloth face covering at all times, until further notice.

Limited recreation programming and services have resumed at most of the City parks with the condition that the County of Los Angeles Protocols for Organized Activities are implemented. Las Palmas Park and Recreation Park are currently offering limited indoor recreational programs and services. For more information regarding the programs and services being offered please visit the Recreation and Community Services webpage ([SFCITY.ORG/SFRecreation](https://www.sfcity.org/SFRecreation)) or call (818) 898-1290.

LiveSan services and the Court Commitment Program have both resumed at the Police Department. Customers are urged to contact the Police Department at (818) 898-1267 or [Police@sfcity.org](mailto:Police@sfcity.org) prior to visiting to check on availability of services.



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### **BUDGET IMPACT:**

#### American Rescue Plan Act.

On March 12, 2021, President Biden signed the American Rescue Plan Act into law which provides fiscal stimulus funding paid directly to state and local governments. The City's total allocation is approximately \$5.8 million, which is being distributed in two equal installments of \$2.9 million in July 2021 and July 2022. City Council will be considering appropriation of these funds through separate City Council action items.

#### Prior Coronavirus Relief Funds.

The City received \$311,234 from the Coronavirus Relief Funds (CRF) through the CARES Act. City Council appropriated these funds to reimburse the City for COVID-19 response costs in FY 2020-2021.

#### Community Development Block Grant Funds.

In FY 2020-2021, the City received \$136,000 in special CDBG Coronavirus (CV) funds that were used to fund a residential food distribution program and small business PPE program. In addition, in FY 2021-2022, the City allocated \$219,128 in CDBG funds for a Business Assistance Program to participate in the LACDA small business grant program to quickly roll out the grant opportunity to San Fernando businesses.

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## AGENDA REPORT

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**To:** Mayor Mary Mendoza and Councilmembers

**From:** Nick Kimball, City Manager  
By: Kanika Kith, Director of Community Development

**Date:** February 22, 2022

**Subject:** A Public Hearing to Consider Adopting an Interim Urgency Ordinance Extending the Interim Regulations for Urban Lot Splits and Housing Development in Single-Family Residential (R-1) Zone for Implementation of Senate Bill 9 through January 19, 2023

### RECOMMENDATION:

It is recommended that the City Council:

- a. Conduct a Public Hearing; and
- b. Pending public testimony, in title only, waive full reading, and adopt Interim Urgency Ordinance No. U-1707 (Attachment "A"), "An Interim Urgency Ordinance of the City Council of the City of San Fernando, California, making findings and extending for a period of 10 months and 15 days interim standards for Urban Lot Splits and Two-unit Residential Development Projects in Single-Family Residential (R-1) Zone pursuant to Senate Bill 9."

### BACKGROUND:

1. On July 19, 2021, the City Council discussed Senate Bill 9 (SB 9) and directed staff to submit a letter in opposition to SB 9.
2. On July 30, 2021, the City submitted a letter of opposition of SB 9 to Senate President Pro Tempore Atkins.
3. On August 26, 2021, a Ballot Initiative seeking to supersede the requirements included in SB 9 with a constitutional amendment that will return land use authority to local agencies was initiated and is currently being circulated for supporting signatures. Should the ballot measure be certified by the State Registrar, it will be placed on November 8, 2022 ballot.
4. On August 30, 2021, the California Legislature approved SB 9 and sent it to the Governor's Office for signature.

**A Public Hearing to Consider Adopting an Interim Urgency Ordinance Extending the Interim Regulations for Urban Lot Splits and Housing Development in Single-Family Residential (R-1) Zone for Implementation of Senate Bill 9 through January 19, 2023**

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5. On September 8, 2021, the City submitted a letter to Governor Newsom requesting a veto of SB 9.
6. On September 16, 2021, Governor Newsom signed SB 9 into law that requires all local land use agencies to ministerially approve urban lot splits and development of two residential units per single-family residential lot.
7. On January 1, 2022 SB 9 became effective.
8. On January 18, 2022, the City Council adopted Interim Urgency Ordinance No. U-1706 to establish interim regulations and procedures for urban lot splits and two-unit residential development projects pursuant to SB 9.
9. On February 14, 2022, the City sent a letter of support for the Brand-Huang-Mendoza Tripartisan Land Use Initiative and Ballot Initiative No. 21-0016A1, titled "Provides that Local Land-Use and Zoning Laws Override Conflicting State Laws. Initiative Constitutional Amendment" to the Attorney General Office.
10. On February 14, 2022, the regulations established in Interim Urgency Ordinance No. U-1706 were presented to the Planning and Preservation Commission (the Commission) and the Commission expressed interest in modifying the interim regulations. The Commission continued the discussion to their next regular meeting of March 14, 2022, to allow staff to further evaluate and present additional regulations for consideration.

**ANALYSIS:**

The current Interim Urgency Ordinance No. U-1707, adopted on January 18, 2022, is effective until March 4, 2022. The Interim Urgency Ordinance puts a number of regulations in place to minimize the initial impact of SB 9 while allowing the City to establish permanent regulations to comply with SB 9. The adopted Urgency Ordinance allows the City to impose local regulations to the maximum extent allowed by SB 9, such as limiting the number of housing units to four units, requiring an affordability covenant for at least one unit, and establishing objective design standards.

The regulations established in Interim Urgency Ordinance No. U-1706 were presented to the Planning and Preservation Commission for discussion on February 14, 2022. The Commission considered the adopted regulations, inclusive of comments made by the City Council during the Agenda Item to adopt the Interim Ordinance. Planning and Preservation Commissioners provided feedback and requested staff to prepare proposed revisions and include additional regulations for developing a permanent ordinance to implement SB 9. Staff anticipates presenting a revised set of regulations to the Commission on March 14, 2022 for additional review and feedback.

**A Public Hearing to Consider Adopting an Interim Urgency Ordinance Extending the Interim Regulations for Urban Lot Splits and Housing Development in Single-Family Residential (R-1) Zone for Implementation of Senate Bill 9 through January 19, 2023**

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To provide the Planning and Preservation Commission with adequate time to consider permanent proposed regulations, staff recommends that the City Council extend the adopted interim regulations set forth in Interim Urgency Ordinance U-1707. Staff recommends that the City Council consider extending the interim regulations to the maximum period of time allowed by law. Pursuant to Government Code Section 65858, the City Council may extend the interim regulations for up to 10 months and 15 days, which the new expiration date would be January 19, 2023. However, proposed final regulations may be presented to City Council prior to the expiration date, if warranted.

Government Code Section 65858(d) Written Report.

Paragraph (d) of Government Code Section 65858 provides as follows: *“Ten days prior to the expiration of that interim ordinance or any extension, the legislative body shall issue a **written report describing the measures taken to alleviate the condition** which led to the adoption of the ordinance.”*

Notice of this public hearing was published in the *San Fernando Sun* within the time limits set forth under Government Code Section 65858(a).

This agenda report is intended to provide the report of measures taken to alleviate the underlying conditions that formed the basis for the City’s adoption of interim regulations as required by Government Code Section 65858. Since the adoption of Urgency Ordinance No. U-1706, staff presented the matter of long-term regulations to the Planning and Preservation Commission at its meeting of February 14, 2022. Feedback and input was received from the Planning and Preservation Commission and will be evaluated for feasibility and consistency with the restrictions imposed upon municipalities under SB 9. The City is also studying measures adopted by other cities to determine whether there are other standards which better balance the limitations and restrictions of SB 9 with the City’s objectives for ensuring that residential development in the City is properly managed in the best interests of the public health, safety and welfare.

Staff anticipates presenting a permanent ordinance to the City Council before January 2023, in which case, the extension of the interim regulations will be rescinded when the City Council adopts the permanent regulations.

Environmental Review.

The adoption of this Urgency Ordinance is exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15061(b)(3) (the “common sense exemption”) and Section 15378 (“not a project”) since it can be seen with certainty that adopting an ordinance to comply with the state law provisions of SB 9 will not have a significant effect on the environment. Adopting the Urgency Ordinance is also exempt under Government Code Section 66411.7, subd. (n) which exempts cities’ adoption of ordinances implementing that section of SB 9 from CEQA.

**A Public Hearing to Consider Adopting an Interim Urgency Ordinance Extending the Interim Regulations for Urban Lot Splits and Housing Development in Single-Family Residential (R-1) Zone for Implementation of Senate Bill 9 through January 19, 2023**

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**BUDGET IMPACT:**

Preparation of zoning related ordinances and legislative advocacy programs are included in the annual work program for the Community Development Department and City Manager's Office, respectively. Therefore, funding for both efforts is included in the Fiscal Year 2021-2022 Adopted Budget.

**CONCLUSION:**

Staff recommends that the City Council conduct a public hearing and pending public testimony, adopt Interim Urgency Ordinance No. U-1707 making findings and extending regulations for Urban Lot Splits and Housing Development in Single-Family Residential (R-1) Zone for implementation of SB 9.

**ATTACHMENT:**

A. Interim Urgency Ordinance No. U-1707



**INTERIM URGENCY ORDINANCE NO. U-1707**

**AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
SAN FERNANDO, CALIFORNIA, MAKING FINDINGS AND EXTENDING FOR  
A PERIOD OF 10 MONTH AND 15 DAYS INTERIM STANDARDS FOR URBAN  
LOT SPLITS AND TWO-UNIT RESIDENTIAL DEVELOPMENT PROJECTS IN  
SINGLE-FAMILY RESIDENTIAL (R-1) ZONE PURSUANT TO SENATE BILL 9**

**WHEREAS**, California Constitution Article XI, Section 7, enables the City of San Fernando (the "City") to enact local planning and land use regulations; and

**WHEREAS**, the authority to adopt and enforce zoning regulations is an exercise of the City's police power to protect the public health, safety, and welfare; and

**WHEREAS**, the City desires to ensure that residential development occurs in an orderly manner, in accordance with the goals and objectives of the General Plan and reasonable land use planning principles; and

**WHEREAS**, on September 16, 2021, California Governor Gavin Newsom signed Senate Bill 9 (SB 9) into law as part of an effort to address the State's housing crisis by streamlining housing production; and

**WHEREAS**, the new legislation is effective on January 1, 2022 and requires local agencies to ministerially approve urban lot splits and development of two residential units per single family residential lots provided the projects meet certain criteria; and

**WHEREAS**, the City wishes to balance compliance with State law with the rights still preserved under the new legislation authorizing the City to establish objective zoning, subdivision and design review standards consistent with SB 9 required to approve urban lot splits and two-unit residential development; and

**WHEREAS**, Government Code section 65858 authorizes the City Council to adopt an urgency ordinance by a four-fifths vote for the immediate preservation of the public health, safety, or welfare, and to prohibit a land use that may be in conflict with a contemplated general plan, specific plan, or zoning proposal that the City Council, Planning and Preservation Commission, or the Community Development Department is considering or studying or intends to study within a reasonable time; and

**WHEREAS**, State law provides the City with authority to extend an interim standards set forth under Urgency Ordinance No. U-1706 for ten (10) months and fifteen (15) days; and

**WHEREAS**, on February 10, 2022, the City Clerk published a notice of a public hearing to be held on February 22, 2022 to consider the extension of the interim standards in the *San Fernando Sun* as required by Government Code Section 65858(a); and

**WHEREAS**, the City Council, as part of its regular meeting of February 22, 2022, conducted a public hearing to consider the extension of the interim regulations and provided the public with an opportunity to provide comment/testimony on the matter before taking action to approve this Urgency Ordinance.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES ORDAIN AS FOLLOWS:**

**SECTION 1. Urgency Findings**

- A. The Recitals above are true and correct.
- B. On January 18, 2022, the City Council adopted Urgency Ordinance No. U-1706 to establish interim regulations and procedures for urban lot splits and two-unit residential development projects pursuant to Senate Bill (SB) 9 (2021); and
- C. Pursuant to California Government Code Section 65858, Urgency Ordinance No. U-1706 expires 45 days after January 18, 2022 (i.e., it expires on March 4, 2022); and
- D. All of the findings cited in Urgency Ordinance No. U-1706 concerning the existence of an immediate and current threat to the public peace, health, safety, and welfare, based on the passage of SB 9 continue to be valid and are incorporated herein by reference because, if the City did not adopt appropriate objective standards for SB 9, SB 9 projects have the potential to significantly impact the character of the City's well established single family neighborhoods and well-thought out community planning and housing strategy and requires further study.
- E. Government Code Section 65858(d) provides in relevant part: Ten days prior to the expiration of the interim ordinance or any extension, the legislative body shall issue a written report describing the measures taken to alleviate the condition which led to the adoption of the ordinance. Said written report is included with the staff report that accompanies this Urgency Ordinance and was published with said staff report on the City's internet homepage as part of the public agenda for the City Council's meeting of February 22, 2022. Said report describes the measures taken to alleviate the conditions which led to the adoption of Urgency Ordinance No. 1706 and the City Council hereby ratifies the written report; and
- F. On February 10, 2022, the City published notice of a public hearing to consider the extension of the interim standards originally established by Urgency Ordinance No. 1706 in the *San Fernando Sun*.
- G. In accordance with Government Code Section 65858(a), and pursuant to the findings stated herein, the City Council hereby finds and declares: (i) that the findings and determinations above are true and correct; (ii) that there exists a current and immediate

threat to the public health, safety, and welfare requiring this Urgency Ordinance further extending the interim standards originally established by Urgency Ordinance No. 1706; and (iii) that this Urgency Ordinance is necessary for the immediate preservation of the public peace, health, and safety as set forth herein.

**SECTION 2. Continuing Imposition of Interim Regulations.** In recognition of the foregoing findings above, the following interim standings initially implement by way of Urgency Ordinance No. U-1706 shall continue to remain in effect for a period of ten (10) months and fifteen (15) following the 45-day expiration of Urgency Ordinance No. U-1706:

- A. Notwithstanding any other ordinance or provision of the San Fernando City Code, no application for a building permit or other land use entitlement shall be approved for a new “urban lot split” or “two-unit development” (whether the project is the construction of two new units or adding a second unit) unless it satisfies all the requirements in Section C of this Ordinance. These interim regulations shall remain in effect for so long as this Ordinance remains in place or until such time as the same are amended by new permanent regulations that comply with new State regulations.
- B. The City shall not approve an application for a new urban lot split and/or two-unit development unless the proposed subdivision and/or housing project satisfies all of the standards below. An application for a new urban lot split and/or two-unit development that satisfies each of the below standards shall be approved by the Community Development Director following a ministerial review for compliance. A proposal for development under this section shall be initiated by an application on a form prescribed by the City together with the required fee.
- C. Except as otherwise provided under this Ordinance or under Government Code Section 65852.21 and Section 66411.7 the following conditions and restrictions shall apply to any proposed urban lot split and two-unit development:

**1. Purpose.**

The provisions of this section establish interim standards and procedures for projects developed pursuant to the regulations included in state Senate Bill 9 (SB 9).

**2. Definitions.**

For the purposes of this section, certain words and phrases used in this section are defined as follows:

*Front lot* means when an urban lot split creates two lots where there was previously one lot, the lot with the most frontage on the primary street shall be considered the front lot.

*Rear lot* means when an urban lot split creates two lots where there was previously one lot, the lot with the least frontage on the primary street shall be considered the rear lot.

*Rear lot front setback* means the distance between the front lot line and closest element of a building or structure on the site area of a rear lot created by an urban lot split. The front lot line of such rear lot may also be the rear lot line of the front lot, and shall be the lot line closest to, and parallel to the primary street.

*Second primary dwelling unit* means a dwelling unit constructed on a lot zoned single-family residential as permitted pursuant to the requirements of this Ordinance and SB 9.

*Senate Bill 9* or *SB 9* means the state law passed by the California state senate and approved by the Governor on September 16, 2021. The bill amends Government Code section 66452.6 and adds to sections 65852.21 and 66411.7 of Chapter 162, and takes effect on January 1, 2022.

*Two-unit development* means a housing development containing two dwelling units on a lot zoned single-family residential (R-1) pursuant to the requirements of this Ordinance and SB 9.

*Urban lot split* means a parcel map subdivision of a single family residential parcel as permitted pursuant to SB 9 that creates no more than two parcels of approximately equal lot area.

### **3. Applicability.**

The provisions of this section shall apply to residential projects and urban lot splits with Single-Family Residential (R-1) zone that are proposed pursuant to the regulations in SB 9. Except as expressly provided in SB 9 or in this section, all other regulations of the underlying zone of a property developed pursuant to SB 9 shall apply, along with all other applicable regulations related to any urban lot split or two-unit development.

### **4. General Requirements; Covenant Required.**

A property owner seeking to complete an urban lot split, or develop units on a single-family residential property pursuant to the regulations set forth in SB 9 and the standards in this section, shall be subject to the following general requirements, which shall be accepted and acknowledged by the property owner by signing and recording a covenant against the property. The covenant shall be supplied by the City and provide as follows:

- A. The short term rental defined as rentals of any duration less than 31 consecutive calendar days of any units on the site shall be prohibited;

- B. Non-residential uses on the site shall be prohibited;
- C. Any subsequent urban lot split of land that was previously subdivided with an urban lot split shall be prohibited;
- D. The owner of the property for which an urban lot split is proposed shall sign an affidavit stating that the owner intends to occupy one of the housing units as their principal residence for at least three years from the date of the approval of the urban lot split; and
- E. If, pursuant to SB 9, more than one unit is developed on a lot, one of such units shall be rented or leased at a rate affordable to low income tenants, if it is rented. Upon request from the City, the property owner shall furnish a copy of the rental or lease agreement of any unit created by SB 9 that is rented or leased; and
- F. The owner of the property for which an urban lot split is proposed shall sign an affidavit stating that neither the owner nor any person acting in concert with the owner of the parcel being subdivided has previously subdivided an adjacent parcel using an urban lot split as provided for in this section.

**5. Urban Lot Split Regulations.**

Approval of a tentative parcel map or parcel map for urban lot split shall not result in a subdivision of more than two lots for a single-family residential lot, pursuant to the regulations contained in SB 9 as follows:

- A. No lot resulting from an urban lot split shall be smaller than 1,200 square feet.
- B. The two resulting lots shall be of approximately equal lot area, and not smaller than 48% or larger than 52% of the lot area of the original parcel.
- C. No flag lots shall be created as a result of an urban lot split.
- D. The width of any lot resulting from an urban lot split shall not be less than 75% of the original lot width.
- E. No right-of-way dedications shall be imposed upon urban lot split projects.

**6. Maximum Number of Units.**

- A. For projects that include an urban lot split, no more than two units may be located on a lot that results from an urban lot split. The units must conform to the objective standards included in this section. Existing and proposed ADUs and Junior ADUs shall be counted toward the maximum number of units permitted.
- B. For projects that do not include an urban lot split, no more than three units (including one ADU, and one Junior ADU) may be located on a site. The units must conform to the objective standards included in this section and as otherwise regulated by ADU or Junior ADU regulations.
- C. No second primary dwelling units shall be permitted on a property already developed with an ADU and/or Junior ADU. No ADU or Junior ADU shall be permitted on a property developed with a second primary dwelling unit.

**7. Maximum Unit Size.**

No unit constructed pursuant to SB 9 regulations shall be more than 800 square feet in size. For the purposes of this section, basements shall count as floor area.

**8. Maximum Unit Height.**

No unit constructed pursuant to SB 9 regulations shall exceed 14 feet and one story in height.

**9. Setbacks.**

- A. Side and rear setbacks. Any units constructed pursuant to the provisions of SB 9 shall have a minimum four foot setback from all side and rear lot lines.
- B. Front setback for a front lot shall be the setback as established in the Zoning Code for R-1 Zone.
- C. Front setback for a rear lot created by the urban lot split shall be ten feet. The front lot line shall be the lot line closest to, and parallel to the primary street.
- D. Setbacks for existing structures. No setbacks shall be required if a unit is constructed within the footprint of an existing structure on a lot.

**10. Minimum Width of Building.**

The front most unit constructed on a site with street frontage shall have a minimum unit width of 40 feet or 75% of the lot width, whichever is less.

**11. Design of Unit.**

- A. The front most unit constructed on a front lot shall have a front door facing the street.
- B. Each unit on each lot created by an urban lot split shall have a separate entrance.
- C. Any unit other than front most unit, or the front most unit on the front lot, shall be completely screened by either: 1) other unit(s) on the lot; or 2) landscaping.
- D. Additions or new second primary dwelling units added to sites where an existing structure will be retained must match the architectural style of the existing dwelling including but not limited to the roof pitch, window size, window type, exterior building materials, lighting fixtures, and paint colors.

**12. Parking.**

- A. Parking required - One uncovered parking space is required for each unit created pursuant to SB 9, unless the parcel upon which the unit is created is within one-half mile of a high quality transit corridor or a major transit stop, or a car share vehicle facility located within one block of the project.
- B. Parking location restrictions
  - 1. Parking shall not be provided within a front setback.
  - 2. Rear lot parking shall be accessed via an alley, if there is an alley.

**13. Affordable Rental Rate Required.**

If more than one unit is developed on a single lot using SB 9, one of such units shall be available at a rental rate affordable to low income tenants if it is rented. Upon request by the City, a property owner shall furnish the rental or lease agreements for any units rented or leased on a parcel that was developed pursuant to the regulations outlined in this section.

**14. Open Space.**

Urban dwelling units must provide a minimum of 400 square feet of private open space. The open space must be directly accessible to the unit it serves.

**15. Building Separation.**

No detached second primary dwelling unit shall be closer than six feet to any other accessory building or primary dwelling unit, on the same lot or parcel. The six-foot distance shall be measured from the closet points of the building walls or structure walls. A minimum of four feet shall be maintained between eave overhangs, chimneys, bay windows or any other architectural feature.

**16. Compliance with Standards Cannot Physically Preclude Minimum Unit Size Requirements.**

The standards set forth in this Chapter shall not physically preclude the construction of up to two dwelling units per parcel and shall not preclude each unit from being at least 800 square feet in floor area, unless otherwise permitted by law. In such event, the housing development shall comply with the objective standards to the maximum extent necessary as determined by the Community Development Director that will not preclude the construction of up to two units per parcel with at least 800 square feet in floor area.

**17. Adverse Impact Findings**

The Building Official, or his or her designee, may make a written finding to deny an urban lot split or the construction of units pursuant to the regulations of SB 9. Such findings shall be based upon the preponderance of evidence that the proposed housing development project would have a specific, adverse impact (as defined in paragraph (2) of subdivision (d) of Government Code Section 65589.5) upon the public health and safety or the physical environment, and for which there is no feasible method to satisfactorily mitigate or avoid the specific, adverse impact.”

**SECTION 3. Written Report Required by Government Code Section 65858(d).**

The City Council hereby adopts as its written report required by Government Code Section 65858(d), the published staff report that accompanied this Urgency Ordinance for the Public Hearing held February 22, 2022. The staff report is included as part of the City’s online agenda archive and photocopies can also be made available to interested members of the public upon request.

**SECTION 4. CEQA Finding.**

The City Council hereby finds that this Ordinance is exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15061(b)(3) (the “common sense exemption”) and Section 15378 (“not a project”) since it can be seen with certainty that adopting an ordinance to comply with the state law provisions of SB 9 will not have a significant effect on the environment. Adopting the Urgency Ordinance is also exempt under Government Code



Section 66411.7, subd. (n) which exempts cities' adoption of ordinances implementing that section of SB 9 from CEQA.

**SECTION 5. Penalty.**

Violation of any provision of this Ordinance shall constitute a misdemeanor and a civil violation subject to the penalties provided for under Article II (General Penalties) and Article III (Administrative Penalties – Citations) of Chapter 1 (General Provisions and Penalties of the San Fernando City Code. Each and every day such a violation exists shall constitute a separate and distinct violation of this Ordinance. In addition to the foregoing, any violation of this Ordinance shall constitute a public nuisance and shall be subject to abatement as provided by all applicable provisions of law.

**SECTION 6. Severability.**

If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each and every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of the Ordinance would be subsequently declared invalid or unconstitutional.

**SECTION 7. Savings Clause.**

Neither the adoption of this Ordinance nor the repeal or amendment by this Ordinance of any ordinance or part or portion of any ordinance previously in effect in the City, or within the territory comprising the City, shall in any manner affect the prosecution for the violation of any ordinance, which violation was committed prior to the effective date of this Ordinance, nor be construed as a waiver of any license, fee or penalty or the penal provisions applicable to any violation of such ordinances.

**SECTION 8. Effective Date And Extension Of Urgency Ordinance**

If adopted by at least four-fifths vote of the City Council, this Urgency Ordinance shall be effective commencing as the 45-day expiration date of Urgency Ordinance No. 1706 (the "Effective Date"). This Urgency Ordinance shall, in turn, expire, and its standards and requirements shall terminate, ten (10) months and fifteen (15) from the Effective Date, unless extended by the City Council at a noticed public hearing, pursuant to Government Code Section 65858.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of San Fernando at a regular meeting held on this 22nd day of February 2022.

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Mary Mendoza, Mayor of the City of  
San Fernando, California

**ATTEST:**

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Julia Fritz, City Clerk

**APPROVED AS TO FORM:**

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Richard Padilla, Assistant City Attorney

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing Interim Urgency Ordinance No. 1707 was adopted at a regular meeting of the City Council of the City of San Fernando, California held on the 22<sup>nd</sup> day of February, 2022 by the following vote of the City Council:

AYES:

NAYS:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this \_\_\_\_\_ day of February, 2022.

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Julia Fritz, City Clerk

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## AGENDA REPORT

**To:** Mayor Mary Mendoza and Councilmembers

**From:** Nick Kimball, City Manager  
By: Kanika Kith, Director of Community Development

**Date:** February 22, 2022

**Subject:** Consideration to Adopt an Ordinance Approving Amendments to the San Fernando Municipal Code Adopting by Reference the 2020 Edition City of Los Angeles Building and Fire Codes

### RECOMMENDATION:

It is recommended that the City Council:

- a. Introduce for first reading, in title only, and waive further reading of Ordinance No. 1708 (Attachment "A"), "An Ordinance of the City of San Fernando, California, amending Articles I, II, III, IV, V, IX, and X of Chapter 18 of the San Fernando Municipal Code adopting by reference Division II of Chapter 1 of the 2019 Edition of the California Building Code, which is codified in Part 2 of Title 24 of The California Code of Regulations; the 2020 Edition of the City of Los Angeles Building Code, as in effect December 27, 2019; the 2020 Edition of the City of Los Angeles Electrical Code, as in effect December 27, 2019; the 2020 Edition of the City of Los Angeles Mechanical Code, as in effect December 27, 2019; the 2020 Edition of the City of Los Angeles Plumbing Code, as in effect December 27, 2019; the 2020 Edition of the City of Los Angeles Residential Code, as in effect December 27, 2019; and the 2020 Edition of the City Of Los Angeles Green Building Code, as in effect December 27, 2019, which are codified in Articles 1, 1.5, 3, 4, 5 and 9 of Chapter IX of The City of Los Angeles Municipal Code, including appendices, amendments, additions, and deletions thereto; amending Article II of Chapter 38 of the San Fernando Municipal Code, adopting by reference the City of Los Angeles Fire Code, as in effect May 24, 2020, which is codified in Article 7 of Chapter V of The City of Los Angeles Municipal Code, including appendices, amendments, additions and deletions thereto"; and
- b. Direct staff to provide for notice of a Public Hearing on the proposed adoption of Ordinance No. 1708 at the March 21, 2022 regular City Council meeting.

### BACKGROUND:

1. The City of San Fernando utilizes a process to adopt by reference the City of Los Angeles's Building and Fire Codes, which is one of the requirements of the City's service contract with the Los Angeles Fire Department.

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2. On June 4, 2012, the City Council adopted the 2008 Edition of the City of Los Angeles Elevator Safety Orders of Title 8 and the 2007 Edition of Part 7 of Title 24 of the California Code of Regulations as part of its elevator code. The Elevator Code has not changed since that time.
3. On October 15, 2018, the City Council adopted the 2016 Edition of California Building Code with the City of Los Angeles's amendments.
4. On July 1, 2019, the California Building Standards Commission published the new California Building Standards Code, which became effective for all cities on January 1, 2020.
5. On December 11, 2019, the City of Los Angeles adopted by reference certain portions of the 2018 International Building Code and the 2019 California Building Code, with local amendments (City of Los Angeles Ordinance No. 186488), which became effective on December 27, 2019, and included adopting the following codes:
  - a. Building Code
  - b. Electrical Code
  - c. Plumbing Code
  - d. Mechanical Code
  - e. Green Building Code
  - f. Residential Code
6. On May 5, 2020, the City of Los Angeles adopted the 2019 California Fire Code, with local amendments (City of Los Angeles Ordinance No. 186616), which became effective on May 24, 2020.

**ANALYSIS:**

The California Building Standards Commission (the CBSC) is responsible for building codes used for the construction of buildings within the State. The International Building Code is the uniform code referenced and adopted by California. Approximately every three years, a new version of the International Building Code is published by the International Code Council (ICC). The CSBC makes amendments to the International Building Code and publishes the California Building Codes.

The California Building Codes are required to be adopted by every city within the State. Pursuant to Health & Safety Code Sections 17958.5 and 18941.5, any city may establish more restrictive building standards than those in the California Building Codes if a city finds that the more stringent standard or "local amendment" is necessary because of local climatic, geological or topographical conditions. If a city fails to adopt its own more restrictive standards, the codes published by the state become the city's codes.



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Through the Fire and Emergency Services Agreement with the City of Los Angeles Fire Department, the City obtains certain fire plan check services and fire inspection services and is required to adopt the Los Angeles Fire Code and building regulations, including the Los Angeles Building, Residential, Elevator, Electrical, Plumbing, Mechanical and Green Building Codes.

The Proposed Ordinance has been prepared to adopt by reference the following:

1. Division II of Chapter 1 of the California Building Code as the City's administrative code;
2. The 2019 Edition of the California Building, Residential, Electrical, Mechanical, Plumbing and Green Building Standards Codes, with local City of Los Angeles amendments; and
3. The 2019 Edition of the California Fire Code, with local City of Los Angeles amendments.

Adoption of Division II of Chapter 1 of the California Building Code as the City's Administrative Code.

The City's administrative code governs the administration and enforcement, including inspections and permits, of the City's building, electrical, mechanical, plumbing, housing and dangerous buildings codes. To improve the effectiveness with which the City administers its building regulations, staff is proposing to adopt by reference the administrative provisions of the 2019 Edition of the California Building Code (Division II of Chapter 1) as the City's administrative code with no local City of Los Angeles amendments. Chapter 1, Div. II is not adopted by the State Building Standards Commission as part of the State's Code and is therefore up to the City to adopt.

Adoption of the 2019 Editions of the California Building, Residential, Electrical, Mechanical, Plumbing and Green Building Standards Codes, with Local City of Los Angeles Amendments.

The City obtains fire plan check and inspection services from the Los Angeles Fire Department. As part of the City's services agreement with Los Angeles, the City is required to adopt Los Angeles's building regulations, including Los Angeles's building, residential, elevator, electrical, plumbing, mechanical and green building codes. Consequently, the City is required to adopt the latest editions of the California Building Standards Codes with the City of Los Angeles's amendments. Los Angeles has made a variety of amendments to the California Building, Residential, Electrical, Mechanical, Plumbing and Green Building Standards Codes as authorized by state law. The City has, in turn, routinely adopted Los Angeles's amendments to the California Building Standards Codes. This process is being followed again this year. Please note that the City of Los Angeles's Elevator Code, which the City previously adopted, has not since been amended by City of Los Angeles, and thus no new adoption is necessary at this time.

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Some of the more notable provisions of the City of Los Angeles's Amendments address structural provisions for:

- Seismic design and anchorage of components
- Grading provisions
- Maintenance, re-use and occupancy change requirements for existing buildings
- Earthquake hazard mitigation in existing buildings
- Voluntary residential retrofits

Adoption of City of Los Angeles Fire Code.

The City currently contracts with the City of Los Angeles Fire Department for Fire Protection and Emergency Medical Services. Per this Agreement, the City is required to adopt the City Los Angeles building codes inclusive of any updates of Los Angeles Fire Code. The City has historically adopted the City of Los Angeles Codes with Los Angeles's local amendments in order to establish a uniformity of standards. This serves to minimize conflict and confusion in addressing the community's needs including, but not limited to, fire plan check review, fire inspections, and fire suppression services.

The City's Fire Code provides amendments consistent with how the Los Angeles Fire Department enforces site design, site access, smoke control provisions, water availability and building access. Some of the notable Fire Code categories of amendments are:

- Hazmat chemical storage and handling
- Occupant protection provisions for enforcement tool
- Fire alarm and sprinkler amendments
- Hydrant and water supply requirements
- Administrative amendments for enforcement
- Smoke control and fire assembly amendments

Adoption Process.

Government Code Section 50022.1, et seq., authorizes the adoption by reference of the codes specified in this ordinance. When adopting a code by reference, State law requires that the City Council schedule a Public Hearing after first reading of the ordinance. The Public Hearing can occur in conjunction with the second reading of the ordinance. Pursuant to Government Code Section 50022.3, the notice of the Public Hearing must be published once a week for two successive weeks, with at least five days intervening between the respective publications dates.

In addition, the City Clerk is required to keep on file a copy of the codes to be adopted by reference for at least 15 days before the Public Hearing. As required for an ordinance that adopts other codes by reference, staff recommends that the City Council set the Public Hearing for this

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item to occur at second reading and adoption of the proposed Ordinance at the regular City Council meeting on March 21, 2022.

**Environmental Review.**

The California Environmental Quality Act (CEQA) does not apply to continuing administrative activities or organizational activities of government that will not result in specific direct or indirect physical changes in the environment, or to the creation of government funding mechanisms or other governmental fiscal activities that do not result in potential environmental impacts. Public Resources Code Section 21065 and State CEQA Guidelines Sections 15378(b)(2) and (b)(5). The draft ordinance makes various technical changes to the existing regulations in the form of local administrative, climate, geologic or topographical changes. On that basis, the draft ordinance is not subject to CEQA.

**BUDGET IMPACT:**

Preparation of the proposed Ordinance for amendment of the City's codes are included in the annual work program for the Community Development Department and City Manager's Office, respectively. Therefore, funding for both efforts is included in the Fiscal Year 2021-2022 Adopted Budget.

**CONCLUSION:**

It is recommended that the City Council approve (a) introduce for first reading, in title only, and waive further reading of Ordinance No.1708; and (b) direct staff to provide for notice of a public hearing on the proposed adoption at the March 21, 2022 regular City Council meeting.

**ATTACHMENTS:**

- A. Ordinance No. 1708
- B. [Los Angeles Ordinance for Building Code Adoption 2019](#) (Click link to view document)
- C. [Los Angeles Ordinance for Fire Code Adoption 2020](#) (Click link to view document)
- D. [Los Angeles Building Code](#) (Click link to view document)
- E. [Los Angeles Fire Code](#) (Click link to view document)

**ORDINANCE NO. 1708**

**AN ORDINANCE OF THE CITY OF SAN FERNANDO, CALIFORNIA, AMENDING ARTICLES I, II, III, IV, V, IX, AND X OF CHAPTER 18 OF THE SAN FERNANDO MUNICIPAL CODE ADOPTING BY REFERENCE DIVISION II OF CHAPTER 1 OF THE 2019 EDITION OF THE CALIFORNIA BUILDING CODE, WHICH IS CODIFIED IN PART 2 OF TITLE 24 OF THE CALIFORNIA CODE OF REGULATIONS; THE 2020 EDITION OF THE CITY OF LOS ANGELES BUILDING CODE, AS IN EFFECT DECEMBER 27, 2019; THE 2020 EDITION OF THE CITY OF LOS ANGELES ELECTRICAL CODE, AS IN EFFECT DECEMBER 27, 2019; THE 2020 EDITION OF THE CITY OF LOS ANGELES MECHANICAL CODE, AS IN EFFECT DECEMBER 27, 2019; THE 2020 EDITION OF THE CITY OF LOS ANGELES PLUMBING CODE, AS IN EFFECT DECEMBER 27, 2019; THE 2020 EDITION OF THE CITY OF LOS ANGELES RESIDENTIAL CODE, AS IN EFFECT DECEMBER 27, 2019; AND THE 2020 EDITION OF THE CITY OF LOS ANGELES GREEN BUILDING CODE, AS IN EFFECT DECEMBER 27, 2019, WHICH ARE CODIFIED IN ARTICLES 1, 1.5, 3, 4, 5 AND 9 OF CHAPTER IX OF THE CITY OF LOS ANGELES MUNICIPAL CODE, INCLUDING APPENDICES, AMENDMENTS, ADDITIONS, AND DELETIONS THERETO; AMENDING ARTICLE II OF CHAPTER 38 OF THE SAN FERNANDO MUNICIPAL CODE, ADOPTING BY REFERENCE THE CITY OF LOS ANGELES FIRE CODE, AS IN EFFECT MAY 24, 2020, WHICH IS CODIFIED IN ARTICLE 7 OF CHAPTER V OF THE CITY OF LOS ANGELES MUNICIPAL CODE, INCLUDING APPENDICES, AMENDMENTS, ADDITIONS AND DELETIONS THERETO**

**WHEREAS**, California Government Code Section 50022.1 et seq. authorizes the adoption by reference of the Codes specified in the title of the Ordinance; and

**WHEREAS**, at least one copy of each of said Codes certified as full, true and correct by the City Clerk of the City of San Fernando ("City") have been filed in the Office of the City Clerk in and posted electronically on the City's website accordance with the provisions of Government Code Section 50022.6; and

**WHEREAS**, California Health & Safety Code Sections 17958.5 and 18941.5 authorize cities and counties to make changes or modifications in the requirements contained in the provisions published in the California Building Standards Code and the other regulations adopted pursuant to Section 17922, as it determines, pursuant to the provisions of Section 17958.7, are reasonably necessary because of local climatic, geological, or topographical conditions; and

**WHEREAS**, except as noted below, the City desires to adopt by reference Division II of Chapter 1 of the 2019 edition of the California Building Code, which is codified in Part 2 of Title 24 of the California Code of Regulations; the 2020 edition of the City of Los Angeles Building Code, the 2020 edition of the City of Los Angeles Electrical Code, the 2020 edition of the City of Los Angeles Mechanical Code, the 2020 edition of the City of Los Angeles Plumbing Code, the 2020

edition of the City of Los Angeles Residential Code, the 2020 edition of the City of Los Angeles Green Building Code, including appendices, amendments, additions and deletions thereto; and the City of Los Angeles Fire Code, including appendices, amendments, additions and deletions thereto, subject to amendments that are reasonably necessary because of local climatic, geologic and/or topographic conditions; and

**WHEREAS**, no additional findings of reasonable necessity on the basis of local climatic, geologic or topographic conditions are necessary for the City's amendments to Codes specified in the title of the Ordinance because the proposed amendments to said Codes are for administrative clarification, and do not modify a building standard pursuant to California Health & Safety Code Sections 17958.5 and 18941.5; and

**WHEREAS**, a duly noticed public hearing, as required by California Government Code Section 50022.3, has been conducted and concluded prior to the adoption of this Ordinance; and

**WHEREAS**, the City published notice of the aforementioned public hearing pursuant to California Government Code Section 6066; and

**WHEREAS**, all legal prerequisites relating to the adoption of this Ordinance have occurred.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY ORDAIN AS FOLLOWS:**

**SECTION 1.** The recitals above are true and correct and incorporated herein by reference.

**SECTION 2.** Section 18-1 ("Adoption of Administrative Code") of Article I ("In General") of Chapter 18 ("Buildings and Building Regulations") of the San Fernando Municipal Code is hereby amended to read as follows:

**"Sec. 18-1. Adoption of Administrative Code.**

- (a) Division II of Chapter 1 of the California Building Code, 2019 Edition (Part 2 of Title 24 of the California Code of Regulations), based on the 2018 International Building Code as published by the International Code Council, is adopted by reference, and may be referred to as the "administrative code" of the City, subject to the amendments set forth in this article. The administrative code shall govern the administration and enforcement, including inspections and permits, of the codes adopted in this chapter. One copy of Division II of Chapter 1 of the 2019 edition of the California Building Code has been deposited in the Office of the City Clerk and shall at all times be maintained in the City Clerk's office for use and examination by the public.
- (b) It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of the administrative code. It shall also be unlawful for any person to construct, alter, move, enlarge, replace, repair, equip, use, occupy, locate, maintain,

remove or demolish any building or structure in the City, or any appurtenances connected or attached to such buildings or structures, or cause the same to be done, contrary to or in violation of any provision of the administrative code.”

**SECTION 3.** Section 18-2 (“Administrative Code amended”) of Article I (“In General”) of Chapter 18 (“Buildings and Building Regulations”) of the San Fernando Municipal Code is hereby amended to read as follows:

**“Sec. 18-2. Administrative code amended.**

- (a) Notwithstanding the provisions of section 18-1, section 103.1 of the 2019 edition of the California Building Code (“Creation of Enforcement Agency”) is amended to read:

**103.1 Creation of enforcement agency.** The Division of Building and Safety is hereby created and the official in charge thereof shall be known as the *Building Official*.

- (b) Notwithstanding the provisions of section 18-1, Exemption No. 2 to section 105.2 of the 2019 edition of the California Building Code (“Work exempt from permit”) is deleted.

- (c) Notwithstanding the provisions of section 18-1, Exemption No. 9 to section 105.2 of the 2019 edition of the California Building Code (“Work exempt from permit”) is amended to read:

9. Prefabricated swimming pool accessory to a Group R-3 occupancy that are less than 18 inches (457 mm) deep, do not exceed 5,000 gallons (18,925 L) and are installed entirely above ground.

- (d) Notwithstanding the provisions of section 18-1, Exemption No. 14 to section 105.2 of the 2019 edition of the California Building Code (“Work exempt from permit”) is added to read:

14. Decks not exceeding 200 square feet (18.58 m<sup>2</sup>) in area that are not more than 30 inches (762 mm) above grade at any point, are not attached to a dwelling and do not serve the exit door required by the 2019 edition of the California Residential Code Section R311.4.

- (e) Notwithstanding the provisions of section 18-1, section 113.1 of the 2019 edition of the California Building Code (“General”) is amended to read:

**113.1 General.** In order to hear and decide appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretation of the building, residential building, electrical, mechanical, plumbing and green building codes, there shall be and is hereby created a board of appeals. The board of appeals shall be the City Council of the City.”

**SECTION 4.** Section 18-31 (“Adoption of the City of Los Angeles Building Code”) of Article II (“Building Code”) of Chapter 18 (“Buildings and Building Regulations”) of the San Fernando Municipal Code is hereby amended to read as follows:

**“Sec. 18-31. Adoption of the City of Los Angeles Building Code.**

- (a) The 2020 edition of the City of Los Angeles Building Code, excluding Sections 91.102-91.105, 91.106.2(13), 91.107-91.109 and 91.111, as amended, and in effect December 30, 2019, which code adopts and amends the 2018 International Building Code and the 2019 edition of the California Building Code, is adopted by reference, and shall be referred to as the “building code” of the City, subject to the amendments set forth in this article.
- (b) In the event of any conflict between provisions of the 2019 edition of the California Building Code, the 2020 edition of the City of Los Angeles Building Code, as amended, and in effect December 27, 2019, or any amendment to the building code contained in this Code, the provision contained in the later listed document shall control.
- (c) One copy of the 2020 edition of the City of Los Angeles Building Code, as amended and in effect December 27, 2019, has been deposited in the Office of the City Clerk and shall at all times be maintained in the City Clerk’s office for use and examination by the public.
- (d) It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of the building code. It shall also be unlawful for any person to erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish, equip, use, occupy or maintain any building or structure in the City, or cause the same to be done, contrary to or in violation of any provision of the building code adopted in this chapter, as such codes may be amended from time to time.”

**SECTION 5.** Section 18-32 (“References”) of Article II (“Building Code”) of Chapter 18 (“Buildings and Building Regulations”) of the San Fernando Municipal Code is hereby amended to read as follows:

**“Sec. 18-32. References.**

- (a) All references to “Board” contained in the building code shall mean and refer to the City Council of the City of San Fernando.
- (b) All references to “Building Official” contained in the building code shall mean and refer to the Community Development Director, or his or her designee.
- (c) All references to “California Building Code” (CBC) contained in the building code shall mean and refer to the 2019 edition of the California Building Code.
- (d) All references to “Chief of the Fire Department” contained in the building code shall mean and refer to the Community Development Director, or his or her designee.

- (e) All references to “City” contained in the building code shall mean and refer to the City of San Fernando.
- (f) All references to “City Council” contained in the building code shall mean and refer to the City Council of the City of San Fernando.
- (g) All references to “Department” contained in the building code shall mean and refer to the Community Development Department.
- (h) All references to “Superintendent of Building” contained in the building code shall mean and refer to the Community Development Director, or his or her designee.”

**SECTION 6.** Section 18-34 (“Building code fees”) of Article II (“Building Code”) of Chapter 18 (“Buildings and Building Regulations”) of the San Fernando Municipal Code is hereby amended to read as follows:

**“Sec. 18-34. Building code fees.**

Notwithstanding the provisions of the 2020 edition of the City of Los Angeles Building Code, as amended, and in effect December 27, 2019, all fees required for permits issued pursuant to the building code shall be those fees established by resolution of the City Council.”

**SECTION 7.** Section 18-35 (“Appeals”) of Article II (“Building Code”) of Chapter 18 (“Buildings and Building Regulations”) of the San Fernando Municipal Code is hereby amended to read as follows:

**“Sec. 18-35. Appeals.**

Notwithstanding the provisions of the 2020 edition of the City of Los Angeles Building Code, as amended, and in effect December 27, 2019, all appeals or requests for modifications in individual cases from the requirements of the building code shall be made in accordance with the procedure established by resolution of the City Council.”

**SECTION 8.** Section 18-61 (“Adoption of the City of Los Angeles Electrical Code”) of Article III (“Electrical Code”) of Chapter 18 (“Buildings and Building Regulations”) of the San Fernando Municipal Code is hereby amended to read as follows:

**“Sec. 18-61. Adoption of the City of Los Angeles Electrical Code.**

- (a) The 2020 edition of the City of Los Angeles Electrical Code, as amended and in effect on December 27, 2019, which code incorporates and amends the 2019 edition of the California Electrical Code, is adopted by reference, and may be referred to as the “electrical code” of the City, subject to the amendments set forth in this article.
- (b) In the event of any conflict between provisions of the 2019 edition of the California Electrical Code, the 2020 edition of the City of Los Angeles Electrical Code, as amended



and in effect on December 27, 2019, or any amendment to the electrical code contained in this Code, the provision contained in the later listed document shall control.

- (c) One copy of the 2020 edition of the City of Los Angeles Electrical Code, as amended, has been deposited in the Office of the City Clerk and shall at all times be maintained in the City Clerk's office for use and examination by the public.
- (d) It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of the electrical code. It shall also be unlawful for any person to erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish, equip, use, occupy or maintain any building or structure in the City, or cause the same to be done, contrary to or in violation of any provision of the electrical code adopted in this chapter, as such codes may be amended from time to time."

**SECTION 9.** Section 18-62 ("References") of Article III ("Electrical Code") of Chapter 18 ("Buildings and Building Regulations") of the San Fernando Municipal Code is hereby amended to read as follows:

**"Sec. 18-62. References.**

- (a) All references to "Building Official" contained in the electrical code shall mean and refer to the Building Official of the City.
- (b) All references to "City Council" contained in the electrical code shall mean and refer to the City Council of the City."

**SECTION 10.** Section 18-64 ("Electrical code fees") of Article III ("Electrical Code") of Chapter 18 ("Buildings and Building Regulations") of the San Fernando Municipal Code is hereby amended to read as follows:

**"Sec. 18-64. Electrical code fees.**

Notwithstanding the provisions of the 2020 edition of the City of Los Angeles Electrical Code, as amended and in effect on December 27, 2019, all fees required for permits issued pursuant to the electrical code shall be those fees established by resolution of the City Council."

**SECTION 11.** Section 18-65 ("Appeals") of Article III ("Electrical Code") of Chapter 18 ("Buildings and Building Regulations") of the San Fernando Municipal Code is hereby amended to read as follows:

**"Sec. 18-65. Appeals.**

Notwithstanding the provisions of the 2020 edition of the City of Los Angeles Electrical Code, as amended and in effect on December 27, 2019, all appeals or requests for modifications in individual cases from the requirements of the electrical code shall be made in accordance with the procedure established by resolution of the City Council."

**SECTION 12.** Section 18-91 (“Adoption of the City of Los Angeles Mechanical Code”) of Article IV (“Mechanical Code”) of Chapter 18 (“Buildings and Building Regulations”) of the San Fernando Municipal Code is hereby amended to read as follows:

**“Sec. 18-91. Adoption of the City of Los Angeles Mechanical Code.**

- (a) The 2020 edition of the City of Los Angeles Mechanical Code, as amended and in effect on December 27, 2019, which code incorporates and amends the 2019 edition of the California Mechanical Code, is adopted by reference, and may be referred to as the “mechanical code” of the City, subject to the amendments set forth in this article.
- (b) In the event of any conflict between provisions of the 2019 edition of the California Mechanical Code, the 2020 edition of the City of Los Angeles Mechanical Code, as amended and in effect on December 27, 2019, or any amendment to the mechanical code contained in this Code, the provision contained in the later listed document shall control.
- (c) One copy of the 2020 edition of the City of Los Angeles Mechanical Code, as amended, has been deposited in the Office of the City Clerk and shall at all times be maintained in the City Clerk’s office for use and examination by the public.
- (d) It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of the mechanical code. It shall also be unlawful for any person to erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish, equip, use, occupy or maintain any building or structure in the City, or cause the same to be done, contrary to or in violation of any provision of the mechanical code adopted in this chapter, as such codes may be amended from time to time.”

**SECTION 13.** Section 18-92 (“References”) of Article IV (“Mechanical Code”) of Chapter 18 (“Buildings and Building Regulations”) of the San Fernando Municipal Code is hereby amended to read as follows:

**“Sec. 18-92. References.**

- (a) All references to “Building Official” contained in the mechanical code shall mean and refer to the Building Official of the City.
- (b) All references to “City Council” contained in the mechanical code shall mean and refer to the City Council of the City.”

**SECTION 14.** Section 18-94 (“Mechanical code fees”) of Article IV (“Mechanical Code”) of Chapter 18 (“Buildings and Building Regulations”) of the San Fernando Municipal Code is hereby amended to read as follows:

**“Sec. 18-94. Mechanical code fees.**

Notwithstanding the provisions of the 2020 edition of the City of Los Angeles Mechanical Code, as amended and in effect on December 27, 2019, all fees required for permits issued pursuant to the mechanical code shall be those fees established by resolution of the City Council.”

**SECTION 15.** Section 18-95 (“Appeals”) of Article IV (“Mechanical Code”) of Chapter 18 (“Buildings and Building Regulations”) of the San Fernando Municipal Code is hereby amended to read as follows:

**“Sec. 18-95. Appeals.**

Notwithstanding the provisions of the 2020 edition of the City of Los Angeles Mechanical Code, as amended and in effect on December 27, 2019, all appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretations of the mechanical code shall be made in accordance with the procedure established by resolution of the City Council.”

**SECTION 16.** Section 18-121 (“Adoption of the City of Los Angeles Plumbing Code”) of Article V (“Plumbing Code”) of Chapter 18 (“Buildings and Building Regulations”) of the San Fernando Municipal Code is hereby amended to read as follows:

**“Sec. 18-121. Adoption of the City of Los Angeles Plumbing Code.**

- (a) The 2020 edition of the City of Los Angeles Plumbing Code, as amended and in effect on December 27, 2019, which code incorporates and amends the 2019 edition of the California Plumbing Code, is adopted by reference and may be referred to as the “plumbing code” of the City, subject to the amendments set forth in this article.
- (b) In the event of any conflict between provisions of the 2019 edition of the California Plumbing Code, the 2020 edition of the City of Los Angeles Plumbing Code, as amended and in effect on December 27, 2019, or any amendment to the plumbing code contained in this Code, the provision contained in the later listed document shall control.
- (c) One copy of the 2020 edition of the City of Los Angeles Plumbing Code, as amended, has been deposited in the office of the City Clerk and shall at all times be maintained in the City Clerk’s office for use and examination by the public.
- (d) It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of the plumbing code. It shall also be unlawful for any person to erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish, equip, use, occupy or maintain any building or structure in the City, or cause the same to be done, contrary to or in violation of any provision of the plumbing code adopted in this chapter, as such codes may be amended from time to time.”

**SECTION 17.** Section 18-122 (“References”) of Article V (“Plumbing Code”) of Chapter 18 (“Buildings and Building Regulations”) of the San Fernando Municipal Code is hereby amended to read as follows:

**“Sec. 18-122. References.**

- (a) All references to “Building Official” contained in the plumbing code shall mean and refer to the Building Official of the City.
- (b) All references to “City Council” contained in the plumbing code shall mean and refer to the City Council of the City.”

**SECTION 18.** Section 18-124 (“Plumbing code fees”) of Article V (“Plumbing Code”) of Chapter 18 (“Buildings and Building Regulations”) of the San Fernando Municipal Code is hereby amended to read as follows:

**“Sec. 18-124. Plumbing code fees.**

Notwithstanding the provisions of the 2020 edition of the City of Los Angeles Plumbing Code, as amended and in effect on December 27, 2019, all fees required for permits issued pursuant to the plumbing code shall be those fees established by resolution of the City Council.”

**SECTION 19.** Section 18-125 (“Appeals”) of Article V (“Plumbing Code”) of Chapter 18 (“Buildings and Building Regulations”) of the San Fernando Municipal Code is hereby amended to read as follows:

**“Sec. 18-125. Appeals.**

Notwithstanding the provisions of the 2020 edition of the City of Los Angeles Plumbing Code, as amended and in effect on December 27, 2019, all appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretations of the plumbing code shall be made in accordance with the procedure established by resolution of the City Council.”

**SECTION 20.** Section 18-195 (“Adoption of the City of Los Angeles Residential Code”) of Article IX (“Residential Code”) of Chapter 18 (“Buildings and Building Regulations”) of the San Fernando Municipal Code is hereby amended to read as follows:

**“Sec. 18-195. Adoption of the City of Los Angeles Residential Code.**

- (a) The 2020 edition of the City of Los Angeles Residential Code, as amended and in effect December 27, 2019, which code incorporates and amends the 2018 International Residential Code and the 2019 edition of the California Residential Code, is adopted by reference, and may be referred to as the “residential code” of the City, subject to the amendments set forth in this article.
- (b) In the event of any conflict between provisions of the 2019 edition of the California Residential Code, the 2020 edition of the City of Los Angeles Residential Code, as amended and in effect December 27, 2019, or any amendment to the residential code contained in this Code, the provision contained in the later listed document shall control.

- (c) One copy of the 2020 edition of the City of Los Angeles Residential Code, as amended, has been deposited in the office of the City Clerk and shall at all times be maintained in the City Clerk's office for use and examination by the public.
- (d) It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of the residential code. It shall also be unlawful for any person to erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish, equip, use, occupy or maintain any building or structure in the City, or cause the same to be done, contrary to or in violation of any provision of the residential code adopted in this chapter, as such codes may be amended from time to time."

**SECTION 21.** Section 18-196 ("References") of Article IX ("Residential Code") of Chapter 18 ("Buildings and Building Regulations") of the San Fernando Municipal Code is hereby amended to read as follows:

**"Sec. 18-196. References.**

- (a) All references to "Building Official" contained in the residential code shall mean and refer to the Building Official of the City.
- (b) All references to "City Council" contained in the residential code shall mean and refer to the City Council of the City."

**SECTION 22.** Section 18-198 ("Residential code fees") of Article IX ("Residential Code") of Chapter 18 ("Buildings and Building Regulations") of the San Fernando Municipal Code is hereby amended to read as follows:

**"Sec. 18-198. Residential code fees.**

Notwithstanding the provisions of the 2020 edition of the City of Los Angeles Residential Code, as amended and in effect December 27, 2019, all fees required for permits issued pursuant to the residential code shall be those fees established by resolution of the City Council."

**SECTION 23.** Section 18-199 ("Appeals") of Article IX ("Residential Code") of Chapter 18 ("Buildings and Building Regulations") of the San Fernando Municipal Code is hereby amended to read as follows:

**“Sec. 18-199. Appeals.**

Notwithstanding the provisions of the 2020 edition of the City of Los Angeles Residential Code, as amended and in effect December 27, 2019, all appeals or requests for modifications in individual cases from the requirements of the residential code shall be made in accordance with the procedure established by resolution of the City Council.”

**SECTION 24.** Section 18-226 (“Adoption of the City of Los Angeles Green Building Code”) of Article X (“Green Building Code”) of Chapter 18 (“Buildings and Building Regulations”) of the San Fernando Municipal Code is hereby amended to read as follows:

**“Sec. 18-226. Adoption of the City of Los Angeles Green Building Code.**

- (a) The 2020 edition of the City of Los Angeles Green Building Code, as amended, and in effect December 27, 2019, which code incorporates and amends the 2019 edition of the California Green Building Standards Code, is adopted by reference, and may be referred to as the “green building code” of the City, subject to the amendments set forth in this article.
- (b) In the event of any conflict between provisions of the 2019 edition of the California Green Building Standards Code, the 2020 edition of the City of Los Angeles Green Building Code, as amended, and in effect December 27, 2019, or any amendment to the green building code contained in this Code, the provision contained in the later listed document shall control.
- (c) One copy of the 2020 edition of the City of Los Angeles Green Building Code, as amended, has been deposited in the office of the City Clerk and shall at all times be maintained in the City Clerk’s office for use and examination by the public.
- (d) It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of the green building code. It shall also be unlawful for any person to erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish, equip, use, occupy or maintain any building or structure in the City, or cause the same to be done, contrary to or in violation of any provision of the green building code adopted in this chapter, as such codes may be amended from time to time.”

**SECTION 25.** Section 18-227 (“References”) of Article X (“Green Building Code”) of Chapter 18 (“Buildings and Building Regulations”) of the San Fernando Municipal Code is hereby amended to read as follows:

**“Sec. 18-227. References.**

- (a) All references to “Building Official” contained in the green building code shall mean and refer to the Building Official of the City.

- (b) All references to “City Council” contained in the green building code shall mean and refer to the City Council of the City.”

**SECTION 26.** Section 18-229 (“Green building code fees”) of Article X (“Green Building Code”) of Chapter 18 (“Buildings and Building Regulations”) of the San Fernando Municipal Code is hereby amended to read as follows:

**“Sec. 18-229. Green building code fees.**

Notwithstanding the provisions of the 2020 edition of the City of Los Angeles Green Building Code, as amended, and in effect December 27, 2019, all fees required for permits issued pursuant to the green building code shall be those fees established by resolution of the City Council.”

**SECTION 27.** Section 18-230 (“Appeals”) of Article X (“Green Building Code”) of Chapter 18 (“Buildings and Building Regulations”) of the San Fernando Municipal Code is hereby amended to read as follows:

**“Sec. 18-230. Appeals.**

Notwithstanding the provisions of the 2020 edition of the City of Los Angeles Green Building Code, as amended, and in effect December 27, 2019, all appeals or requests for modifications in individual cases from the requirements of the green building code shall be made in accordance with the procedure established by resolution of the City Council.”

**SECTION 28.** Section 38-26 of Article II (“Fire Prevention Code”) of Chapter 38 (“Fire Prevention and Protection”) of the City of San Fernando Municipal Code is hereby amended to read as follows:

**“Sec. 38-26. Adoption of the City of Los Angeles Fire Code.**

- (a) The 2020 edition of the City of Los Angeles Fire Code, excluding Chapter 1, as adopted by the Los Angeles City Council on May 5, 2020 and in effect May 24, 2020, which code incorporates and amends the 2019 edition of the California Fire Code and the 2018 edition of the International Fire Code, is adopted by reference and may be referred to as the “fire code” of the City, subject to the amendments set forth in this article.
- (b) In the event of any conflict between provisions of the 2019 edition of the California Fire Code, the 2018 edition of the International Fire Code, the 2020 edition of the City of Los Angeles Fire Code, as amended, and in effect May 24, 2020, or any amendment to the fire code contained in this Code, the provision contained in the later listed document shall control.
- (c) One copy of the 2020 edition of the City of Los Angeles Fire Code, as amended, has been deposited in the office of the City Clerk and shall at all times be maintained in the City Clerk’s office for use and examination by the public.

- (d) It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of the fire code. It shall also be unlawful for any person to erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish, equip, use, occupy or maintain any building or structure in the City, or cause the same to be done, contrary to or in violation of any provision of the fire code adopted in this chapter, as such codes may be amended from time to time.”

**SECTION 29.** All of the amendments to the 2019 edition of the California Building Code and Fire Code made by the City of Los Angeles in its 2020 edition of the City of Los Angeles Building Code, and adopted by the City of San Fernando in this Ordinance, are based on the findings made by the City of Los Angeles in Ordinance No. 186488 (Building) and 186616 (Fire) of the City Council of the City of Los Angeles, which is adopted by reference in this Ordinance, including, but not limited to, the findings that the amendments set forth in this Ordinance are reasonably necessary due to the following local climatic, geological and/or topographical conditions:

**Climatic:**

1. The City of San Fernando has climatic conditions which subject it to a mild winter to an extremely hot summer desert-like climate and hot, dry (Santa Ana) winds that make the temperature rise and the humidity drop, increasing the fire danger to all exposed combustible materials.
2. Widespread fires caused by either earthquakes or brush fires would limit the capabilities of the City of Los Angeles Fire Department to effectively respond to all the fires.
3. Quick response to fires by the City of Los Angeles Fire Department will reduce the amount of damage to buildings and increase the number of lives saved.

**Geological:**

1. The City of San Fernando is located in a high seismic activity zone, which is considered by experts to be the most seismically active of the four seismic zones in the world.
2. Seismic experts predict a massive earthquake on one of these faults within the next 30 years and several earthquakes similar in intensity to the Northridge Earthquake during the same period.
3. Massive earthquakes pose unusual and extraordinary stresses on buildings and structures requiring more stringent building regulations than would otherwise be required;
4. A major earthquake would break water lines making fire-fighting more difficult and would break gas lines and electric lines, making a high risk of fires breaking out in all areas of the City.



**Topographical:**

1. The City of San Fernando is situated in a coastal region of hills and mountains containing dry wild native brush and other native and non-native vegetation.
2. This region of flat land and hillside areas creates a natural basin, which has high strong winds alongside foothills and other areas of the City.
3. Widespread fires caused by either earthquakes or brush fires would impact the capabilities of the City of Los Angeles Fire Department to effectively respond to all the fires.
4. The highly concentrated area of buildings, traffic congestion and possible gridlock may jeopardize the quick response to fires by the City of Los Angeles Fire Department that could reduce the amount of damage to buildings and increase the number of lives saved.

All of the amendments to the 2019 edition of the California Fire Code made by the City of Los Angeles in its 2020 edition of the City of Los Angeles Fire Code, and adopted by the City of San Fernando in this Ordinance, are based on the findings made by the City of Los Angeles in Ordinance No. 186488 and 186616 of the City Council of the City of Los Angeles, which are adopted by reference in this Ordinance, including, but not limited to, the findings that the amendments set forth in this Ordinance are reasonably necessary due to the local climatic, geological and/or topographical conditions characterized by hot, dry summers and the high potential for seismic activity which make structures particularly vulnerable to rapidly spreading fires and structural damage.

No additional findings of reasonable necessity on the basis of local climatic, geologic or topographic conditions are necessary for the City's amendments to Codes specified in the title of the Ordinance because the proposed amendments to said Codes are for administrative clarification, and do not modify a building standard pursuant to California Health & Safety Code Sections 17958.5 and 18941.5

**SECTION 30.** This Ordinance is exempt from the requirements of the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines, as it is not a "project" and has no potential to result in a direct or reasonably foreseeable indirect physical change to the environment. 14 Cal. Code Regs. § 15378(a). Further, this Ordinance is exempt from CEQA as there is no possibility that this Ordinance or its implementation would have a significant negative effect on the environment. 14 Cal. Code Regs. § 15061(b)(3).

**SECTION 31.** The adoption of this Ordinance or any amendment to any existing ordinance of this City shall not in any manner affect the prosecution for violations of ordinances committed prior to the effective date of this Ordinance.

**SECTION 32.** If any section, subsection, subdivision, paragraph, sentence, clause or phrase in this ordinance or any part thereof is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, paragraph, sentence, clause or phrase thereof irrespective of the fact that any one or more subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared unconstitutional, or invalid, or ineffective.

**SECTION 33.** The Building Official is hereby authorized and directed to transmit a copy of this ordinance to the California Building Standards Commission as required by California Health and Safety Code Section 17958.7.

**SECTION 34.** The City Clerk shall certify to the passage of this Ordinance and shall cause this Ordinance to be published or posted as required by law. This Ordinance shall become effective thirty (30) days after adoption.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of San Fernando at a regular meeting held on this \_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
Mary Mendoza, Mayor of the City of  
San Fernando, California

**ATTEST:**

\_\_\_\_\_  
Julia Fritz, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Richard Padilla, Assistant City Attorney

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Ordinance No. 1708 which was introduced on February 22, 2022, and adopted by the City Council of the City of San Fernando, California at a regular meeting thereof held on the \_\_\_\_ day of \_\_\_\_\_, 2022 by the following vote of the City Council:

AYES:

NAYS:

ABSENT:

ABSTAINED:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this \_\_\_\_ day of \_\_\_\_\_, 2022.

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Julia Fritz, City Clerk

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## AGENDA REPORT

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**To:** Mayor Mary Mendoza and Councilmembers

**From:** Nick Kimball, City Manager  
By: Matt Baumgardner, Director of Public Works

**Date:** February 22, 2022

**Subject:** Consideration to Adopt a Resolution to Accept Funding from the California Transportation Commission and Authorization to Proceed with Construction for the Pacoima Wash Bikeway Project and Adopt a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program under the California Environmental Quality Act

### RECOMMENDATION:

It is recommended that the City Council:

- a. Adopt Resolution No. 8122 (Attachment "A") to:
  - i. Accept funding from the California Transportation Commission (CTC);
  - ii. Proceed with construction from Caltrans for the Pacoima Wash Bikeway Project within the City's boundary; and
  - iii. Adopt a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program (Exhibit "A" to Attachment "A") for the Pacoima Wash Bikeway Project within the City's boundary; and
- b. Authorize staff execute all related documents and take all related actions to implement the Resolution.

### BACKGROUND:

1. In Fiscal Year (FY) 2003-2004, California State Polytechnic University, Pomona's Department of Landscape Architecture prepared the Pacoima Wash Greenway Master Plan that covers a length of 3.2 miles; 1.6 miles of the Pacoima Wash runs through the City of San Fernando.

**Consideration to Adopt a Resolution to Accept Funding from the California Transportation Commission and Authorization to Proceed with Construction for the Pacoima Wash Bikeway Project and Adopt a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program under the California Environmental Quality Act**

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2. In 2007, the City successfully applied to the Metropolitan Transportation Authority (Metro) Call for Projects for funding of the Pacoima Wash Bikeway Project. The City was awarded a total of \$1,513,000.
3. On November 6, 2015, the City was notified by the South Coast Air Quality Management District that it had been awarded \$354,000 in Clean Transportation Funding from the Mobile Source Air Pollution Reduction Review Committee (MSRC) for the Pacoima Wash Bikeway Project.
4. In 2017, the City was awarded \$973,000 in grants funds from Caltrans through the Active Transportation Program (ATP) Cycle 3 Call for Projects Program for the Pacoima Wash Bikeway Project.

**ANALYSIS:**

The Pacoima Wash is a tributary of the Los Angeles River running from Angeles National Forest in the north to the Tujunga Wash in the south. The channelized tributary currently divides neighborhoods creating potential unsafe trespassing across the 65-foot channel and forcing pedestrians and bicyclists onto highly traveled roadways with Class II (standard bike lanes), Class III (shared-road bike routes), or no bicycle facilities or sidewalks. In FY 2003-2004, California State Polytechnic University, Pomona's Department of Landscape Architecture prepared the Pacoima Wash Greenway Master Plan. Following this plan, the City partnered with the Mountains Recreation and Conservation Authority (MRCA) for design support on the portion of the project going through San Fernando. MRCA utilized Surface Transportation Project funds for the development of the engineering and construction plans.

**Project- Construction Phase One.**

The MRCA conducted design concept, environmental review, and permitting for the "Pacoima Wash Bikeway Project" that would be a 3.25-mile long Class 1 bikeway stretching from the Lopez Earthen Dam and Debris Basin to the existing pedestrian and bicycle bridge at Haddon Ave. The portion of the project within the City limits would be construction of a 12-foot wide, 1.34-mile long Class I Bicycle/Pedestrian Path along the Pacoima Wash from the southern end of Pacoima Wash Natural Park at Eighth Street to Fourth Street. A prefabricated pedestrian bridge connecting communities from opposite sides of the Pacoima Wash will be installed from the southern end of the Natural park, across the wash, and finally connecting to the new bike path to the east of the wash at 8<sup>th</sup> Street. The project also includes: at-grade crossings at Fifth Street, Fourth Street, and Glenoaks Boulevard; six community access points; lighting, fencing, signing and striping as wayfinding tools. Staff is currently pursuing additional funding sources to include



**Consideration to Adopt a Resolution to Accept Funding from the California Transportation Commission and Authorization to Proceed with Construction for the Pacoima Wash Bikeway Project and Adopt a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program under the California Environmental Quality Act**

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a bio-retention swale along the length of the path to promote storm water treatment and infiltration.

Project Status.

Proposed construction projects within close proximity of a Water of the United States, which the Pacoima Wash falls under, go through a very thorough and lengthy review permitting process from the Army Corps of Engineer (ACOE). In November 2021, the project received an approval to move forward with construction from the ACOE after several years of review. At this point, the project was officially turned over to the City's Public Work staff. Over the years, staff has secured funding for construction from a variety of sources including Caltrans, Federal Congestion Mitigation and Air Quality (CMAQ) funds administered by LA Metro, and South Coast Air Quality Management District (AQMD).

Since December 2021, staff has been focused on getting the City's Caltrans allocation approved through the California Transportation Commission (CTC) and simultaneously getting its approval to proceed with construction from Caltrans. The CTC meets in March to review projects that have been on hold, but are looking to proceed with funding and construction. Staff anticipates that the CTC will grant approval at its March 2022 quarterly meeting and that the project will receive an approval to proceed with construction from Caltrans in April 2022. Following these steps, the project will be ready for the notification to invite bids from qualified contractors in May 2022 or June 2022.

California Environmental Quality Act (CEQA) Action Required by City.

The City, as the Responsible Agency for the project pursuant to CEQA, is required to consider the environmental effects of the Project as shown in the Mitigated Negative Declaration (MND) prepared by the Lead Agency (i.e. MRCA) prior to taking action on the project. In order for the City to obtain funding from the CTC and receive authorization to proceed from Caltrans, the City Council is required to make findings that the MND prepared by the MRCA is the appropriate CEQA document.

The MND went through extensive public and stakeholder review, as required under CEQA. In 2016, the MRCA, as the Lead Agency, prepared a Mitigated Negative Declaration (MND) for the Pacoima Wash Bikeway Project pursuant to the California Environmental Quality Act (CEQA). The MND concluded that there was evidence that the proposed project may have a significant impact on Biological Resources, Hydrology/Water Quality, and Transportation. Pursuant to CEQA Guidelines Section 15091(d), a Mitigation Monitoring and Reporting Program (MMRP) was prepared that would substantially lessen the potential effects identified in the MND to less than significant.

**Consideration to Adopt a Resolution to Accept Funding from the California Transportation Commission and Authorization to Proceed with Construction for the Pacoima Wash Bikeway Project and Adopt a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program under the California Environmental Quality Act**

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On June 2, 2016, using the method under CEQA Guidelines Section 15082, the MRCA provided a Notice of Availability/Notice of Intent (NOA/NOI) for the Draft MND (SCH No. 2016061006) to the State Office of Planning and Research (OPR), each responsible and trustee agency, and the Los Angeles County Registrar Recorder's Office. The MND was circulated for public review from Thursday, June 2, 2016 to Wednesday, July 6, 2016, a period of not less than 30 days as prescribed by law. The MRCA conducted a meeting on August 3, 2016 to adopt the MND and MMRP for the Pacoima Wash Bikeway Project and filed a Notice of Determination with the State's Office of Planning and Research.

In February 2022, the Deputy Director of Planning at the CTC asked that the City to also take action and adopt the previously approved MND through a City Council resolution (Attachment "A"). The CTC requires this action to be completed and submitted for their review prior to their quarterly meeting in March 2022. Staff has reviewed the MND and recommends that City Council adopt the Resolution approving the MND as prepared by MRCA.

**BUDGET IMPACT:**

There is no budget impact as a result of adopting the proposed Resolution. Approximately \$3.5 million has been appropriated for the construction of the project in previous budget cycles. Staff will return to City Council later in the year with a breakdown of funding sources and uses when presenting the request to solicit bids for construction.

**CONCLUSION:**

Staff recommends that the City Council adopt the proposed Resolution for a finding of Mitigated Negative Declaration for the Pacoima Wash Bikeway Project under CEQA.

**ATTACHMENTS:**

A. Resolution No. 8122

Exhibit A: Pacoima Wash Bikeway Mitigation Monitoring and Reporting Program

B. [Mitigated Negative Declaration](#) (Click link to view document)

**RESOLUTION NO. 8122**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, AUTHORIZING STAFF TO ACCEPT FUNDING FROM THE CALIFORNIA TRANSPORTATION COMMISSION AND AUTHORIZATION TO PROCEED WITH CONSTRUCTION FROM CALTRANS FOR THE PACOIMA WASH BIKEWAY PROJECT WITHIN THE CITY'S BOUNDARY, AND ADOPTING A MITIGATED NEGATIVE DECLARATION FOR THE PROJECT**

**WHEREAS**, the Pacoima Wash is a tributary of the Los Angeles River running from Angeles National Forest in the north to the Tujunga Wash in the south. The channelized tributary currently divides neighborhoods creating potential unsafe trespassing across the 65-foot channel and forcing pedestrians and bicyclists onto highly traveled roadways with Class II, III or no bike and pedestrian facilities. In 2003-2004, California State Polytechnic University, Pomona's Department of Landscape Architecture prepared the Pacoima Wash Greenway Master Plan; and

**WHEREAS**, in 2012, the City partnered with the Mountains Recreation and Conservation Authority (MRCA) for design support on the portion of the project going through San Fernando; and

**WHEREAS**, the Pacoima Wash Bikeway Project would be a 3.25-mile long Class 1 bikeway stretching from the Lopez Earthen Dam and Debris Basin to the existing pedestrian and bicycle bridge at Haddon Ave. The proposed bikeway would include several design features including a 12-foot wide paved bikeway, new bridge crossings over the wash, fencing, increased access points, mileage markers, interpretive signage where appropriate, solar powered lighting, some pedestrian amenities such as seating, trash receptacles, and native landscape plantings. New pedestrian bridges across the channel will be constructed at approximately 8th Street, Telfair Ave and Gladstone Ave; and

**WHEREAS**, the Pacoima Wash Bikeway Project is considered a "project" as defined by the California Environmental Quality Act (CEQA), Public Resources Code Section 21000 et seq.; and

**WHEREAS**, in June 2016, the Mountains Recreation and Conservation Authority (MRCA), as the Lead Agency, prepared an Mitigated Negative Declaration in compliance with CEQA, including a Mitigation Monitoring and Reporting Program (MMRP) for the Pacoima Wash Bikeway Project; and

**WHEREAS**, on June 2, 2016, using the method under CEQA Guidelines Section 15082, the MRCA provided a Notice of Availability/Notice of Intent (NOA/NOI) for the Draft Mitigated Negative Declaration (Draft MND; SCH No. 2016061006) to the State Office of Planning and Research (OPR), each responsible and trustee agency, and the Los Angeles County Registrar Recorder's Office; and

**WHEREAS**, the MRCA made the Draft Mitigated Negative Declaration available for public review beginning, Thursday, June 2, 2016 and concluding Wednesday, July 6, 2016 a period of not less than 30 days as prescribed by law; and

**WHEREAS**, in accordance with state law, the MRCA conducted a meeting on August 3, 2016 to consider adoption of the MND and MMRP for the Pacoima Wash Bikeway Project; and

**WHEREAS**, the City of San Fernando will construct the portion of the Pacoima Wash Bikeway Project within the City's boundary, which is a 12-foot wide, 1.34-mile long Class I Bicycle/Pedestrian Path along the Pacoima Wash from the southern end of Pacoima Wash Natural Park at Eighth Street ("San Fernando Pacoima Wash Bikeway Project"). At this point of the Class I bicycle and pedestrian path, a prefabricated bridge connecting communities from opposite sides of the Pacoima Wash, will be installed parallel to the southeast side of the Wash and end at Fourth Street and Bradley Avenue. The project also includes: at-grade crossings at Fifth Street, Fourth Street, and Glenoaks Boulevard; six community access points; lighting, fencing, signing and striping. Staff is currently pursuing additional funding sources to include a bio-retention swale along the length of the path to promote storm water treatment and infiltration.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:**

**SECTION 1: ENVIRONMENTAL REVIEW FINDINGS**

The City Council, in light of the whole record before it, including, but not limited to, CEQA guidelines and threshold of significance, the Mitigated Negative Declaration (incorporated by reference), Mitigation Monitoring and Reporting Program (Exhibit "A") prepared and adopted by the MRCA, and other documents incorporated therein by reference, any written comments received and responses provided, and other substantial evidence, within the meaning of Public Resources Code Sections Section 21000 et. seq., within the record and/or provided at the public hearing, hereby finds, determines, and certifies as follows:

- A. Responsible Agency: That the City is the Responsible Agency for the Project pursuant to the California Environmental Quality Act ("CEQA," Cal. Pub. Res. Code §21069 et seq.), State CEQA Guidelines (the "Guidelines," 14 Cal. Code Regs. §15381 et seq.).
- B. Compliance with Law: That pursuant to the CEQA Guidelines (14 California Code of Regulations Section 15096 et seq.), the City, as the Responsible Agency, shall consider the environmental effects of the project as shown in MND prepared by the Lead Agency prior to reaching a decision on the project.

- C. Determination of Impacts: That the MRCA, as the Lead Agency, prepared a MND for the Project, and the MND concluded that there was evidence that the proposed project may have a significant impact on Biological Resources, Hydrology/Water Quality, and Transportation.
- D. Mitigation: That pursuant to CEQA Guidelines Section 15091(d), a Mitigation Monitoring and Reporting Program (MMRP) was prepared that would substantially lessen the potential effects identified in the MND.
- E. Independent Judgment: That the MND reflects and represents the City of San Fernando's independent judgment and analysis and adequately addresses the impacts of, and proposes appropriate mitigation measures upon, the City's actions in approving or taking action on the Pacoima Wash Bikeway Project within the City's boundary.
- F. Mitigation Monitoring Program: That pursuant to CEQA Guidelines Section 15091(d), a MMRP included in the Final MND are fully enforceable through permit conditions, agreements, or other measures as required by Public Resources Code Section 21081.6.

## **SECTION 2: RECORD OF PROCEEDING**

The documents and other materials that constitute the record of the proceedings upon which the Planning Commission's decision is based, which include, but are not limited to, the environmental documents, staff reports, as well as all materials that support the staff reports for the proposed project, and are located in the Public Works Department of the City of San Fernando at 117 Macneil Street, San Fernando, CA 91340. The custodian of these documents is the City Clerk of the City of San Fernando.

## **SECTION 3: DETERMINATION**

Based upon the findings outlined above, the City Council of the City of San Fernando hereby takes the following actions:

- A. Authorize staff to accept funding from the California Transportation Commission and authorization to proceed with construction from Caltrans for the Pacoima Wash Bikeway Project within the City of San Fernando; and
- B. Adopt the Final MND (SCH No. 2016061006) prepared by the MRCA for construction of the portion of the Pacoima Wash Bikeway Project located within the City of San Fernando; and

- C. Adopt the Mitigation Monitoring and Reporting Program (MMRP) for the portion of the Pacoima Wash Bikeway Project located within the City of San Fernando, attached hereto as Exhibit "A".

**PASSED, APPROVED, AND ADOPTED THIS 22<sup>nd</sup> day of February, 2022.**

**ATTEST:**

\_\_\_\_\_  
Mary Mendoza, Mayor of the City of San  
Fernando, California

\_\_\_\_\_  
Julia Fritz, City Clerk

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. \_\_\_\_ which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 22<sup>nd</sup> day of February, 2022, by the following vote of the City Council:

AYES:

NAYS:

ABSENT:

ABSTAINED:

**IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this \_\_\_\_ day of February, 2022.**

---

Julia Fritz, City Clerk

**PACOIMA WASH BIKEWAY MITIGATION MONITORING AND REPORTING PROGRAM****INTRODUCTION**

The California Environmental Quality Act (CEQA) requires that agencies adopting Mitigated Negative Declarations (MNDs) take affirmative steps to determine that approved mitigation measures are implemented subsequent to project approval.

Effective January 1, 1989, CEQA was amended to add Section 21081.6, implementing Assembly Bill (AB) 3180. As part of CEQA (state-mandated) environmental review procedures, Section 21081.6 requires a public agency to adopt a Mitigation Monitoring and Reporting Program (MMRP) for assessing and ensuring efficacy of any mitigation measures applied to the proposed project. Specifically, the lead or responsible agency must adopt a reporting or monitoring program for mitigation measures incorporated into a project or imposed as conditions of approval. The program must be designed to ensure compliance during project implementation. As stated in Public Resources Code, Section 21081.6 (a) (1):

“1) The public agency shall adopt a reporting or monitoring program for the changes made to the project or conditions of project approval, adopted in order to mitigate or avoid significant effects on the environment. The reporting or monitoring program shall be designed to ensure compliance during project implementation. For those changes which have been required or incorporated into the project at the request of a responsible agency or a public agency having jurisdiction by law over natural resources affected by the project, that agency shall, if so requested by the lead agency or a responsible agency, prepare and submit a proposed reporting or monitoring program.”

AB 3180 provides general guidelines for implementing monitoring and reporting programs. Specific reporting and/or monitoring requirements, to be enforced during project implementation, shall be defined prior to final approval of the proposal by the responsible decision maker(s). In response to established CEQA requirements and those of (AB) 3180 (Public Resources Code Section 21000 et seq.), the proposed MMRP for the Pacoima Wash Bikeway shall be submitted for consideration by the decision-makers prior to completion of the environmental review process.

This MMRP will be used by the City of San Fernando to ensure compliance with mitigation measures associated with the project. Mitigation measures were identified in the Mitigated Negative Declaration to ensure compliance with regulatory requirements or to address significant or potentially significant impacts for the following resources:

- Air Quality
- Biological Resources
- Hydrology/Water Quality
- Transportation / Traffic

These mitigation measures are included in the MMRP. For each measure, the MMRP specifies: the implementation responsibility and timing and the monitoring responsibility and timing.

Changes made to the wording of mitigation measures in response to either Caltrans review of the Natural Environment Study (NES) or in response to comments on the Mitigation Negative Declaration are indicated using underline/strikeout.



## PACOIMA WASH BIKEWAY MITIGATION MONITORING AND REPORTING PROGRAM

MITIGATION	IMPLEMENTATION RESPONSIBILITY	TIMING	MONITORING RESPONSIBILITY	TIMING	MITIGATION COMPLETE?
<b>Air Quality</b> <b>Mitigation III-1:</b> In order to reduce fugitive dust emissions during construction, the City of San Fernando shall require the construction contractor to: <ul style="list-style-type: none"> <li>• Apply soil stabilizers or moisten inactive areas.</li> <li>• Prepare a high wind dust control plan.</li> <li>• Address previously disturbed areas if subsequent construction is delayed.</li> <li>• Water exposed surfaces as needed to avoid visible dust leaving the construction site (typically 3 times/day).</li> <li>• Cover all stock piles with tarps at the end of each day or as needed.</li> <li>• Provide water spray during loading and unloading of earthen materials.</li> <li>• Minimize in-out traffic from construction zone.</li> </ul>	City of San Fernando  Construction Contractor	Construction Contract  During Construction	City of San Fernando  City of San Fernando Project Manager	Construction Contract  During Construction	
<b>Mitigation III-2:</b> In order to reduce combustion engine emissions and diesel exhaust the City of San Fernando shall require the construction contractor to: <ul style="list-style-type: none"> <li>• Utilize well-tuned off-road construction equipment.</li> <li>• Establish a preference for contractors using upgraded (Tier 3 or better) heavy equipment.</li> <li>• Enforce 5-minute idling limits for both on-road trucks and off-road equipment.</li> </ul>	City of San Fernando  Construction Contractor	Construction Contract  During Construction	City of San Fernando  City of San Fernando Project Manager	Construction Contract  During Construction	
<b>Biological Resources</b> <b>Mitigation IV-1:</b> In the event that the presence of, or potential for roosting bats is detected during fieldwork associated with preparation of the NES for the proposed project, and the NES indicates the need for bat-related mitigation, the City of San Fernando shall require the following:	City of San Fernando	Pre-Construction	City of San Fernando Project Manager	Prior to Start of Construction	

## PACOIMA WASH BIKEWAY MITIGATION MONITORING AND REPORTING PROGRAM

MITIGATION	IMPLEMENTATION RESPONSIBILITY	TIMING	MONITORING RESPONSIBILITY	TIMING	MITIGATION COMPLETE?
<ul style="list-style-type: none"> <li>Prior to construction, surveys shall be conducted by a qualified bat specialist within 100 feet of the construction area of concern, to identify the presence of bats and any active or potential bat-roosting cavities. During the non-breeding and active season (typically October-November and February-March), any bats roosting in cavities in the area, either in trees or structures, would be safely evicted under the direction of a bat specialist and under consultation with the CDFW if warranted. Once it has been determined that all roosting bats have been safely evicted from roosting cavities, exclusionary devices approved by the CDFW would be installed and maintained to prevent bats from roosting in these cavities prior to and during construction.</li> <li>Pre-construction bat surveys in the specified construction area of concern shall be conducted by a qualified bat specialist no more than seven days prior to the removal of any trees within 100 feet of the construction area to confirm that exclusionary measures have been successful and there are not bats within the construction area. If no roosting bats are detected, no further surveys are required provided construction is initiated within seven days. If removal is delayed more than seven days, additional surveys would be conducted no more than seven days prior to construction to ensure that no bats have moved into the area.</li> <li>Surveys and exclusion measures are expected to prevent maternal colonies from becoming established in the construction area. In the event that a maternal colony of bats is found in the construction area, the CDFW would be</li> </ul>					

## PACOIMA WASH BIKEWAY MITIGATION MONITORING AND REPORTING PROGRAM

MITIGATION	IMPLEMENTATION RESPONSIBILITY	TIMING	MONITORING RESPONSIBILITY	TIMING	MITIGATION COMPLETE?
consulted, and no work would be conducted within 100 feet of the roosting site until the maternal season is over or the bats have left the site, or as otherwise directed by the CDFW. The site would be designated as a sensitive area and protected as such until the bats have left the site, as determined by a qualified biologist in coordination with the CDFW. No clearing and grubbing would be authorized adjacent to the roosting site. Combustion equipment, such as generators, pumps, and vehicles, would not to be parked nor operated under or adjacent to the roosting site. Construction personnel would not enter into areas beneath the colony, especially during the evening exodus (typically between 15 minutes prior to sunset and one hour following sunset).					
<p><b>Mitigation IV-2:</b> The following measures would be implemented to avoid impacts on the coastal California gnatcatcher:</p> <ul style="list-style-type: none"> <li>Construction within 300 feet of the coastal sage scrub habitat would be avoided during the typical nesting season for the coastal California Gnatcatcher, which is February 15 through <del>August 30</del> September 1.</li> <li>If construction within 300 feet of the coastal sage scrub habitat is scheduled to begin between February 15 and August 30, nesting surveys would be completed no more than 48 hours prior to construction to determine if there are any nesting coastal California gnatcatchers within 300 feet of the construction area. Surveys would be repeated if construction activities are suspended for three days or more. If gnatcatchers are found within 300 feet of the</li> </ul>	City of San Fernando  Construction Contractor	Construction Contract  During Construction	City of San Fernando  City of San Fernando Project Manager	Construction Contract  During Construction	

## PACOIMA WASH BIKEWAY MITIGATION MONITORING AND REPORTING PROGRAM

MITIGATION	IMPLEMENTATION RESPONSIBILITY	TIMING	MONITORING RESPONSIBILITY	TIMING	MITIGATION COMPLETE?
construction area, appropriate buffers consisting of orange flagging/fencing or similar (typically 300 feet) would be installed and maintained until nesting activity has ended, as determined in coordination with the project biologist and regulatory agencies, as appropriate.					
<p><b>Mitigation IV-3:</b> The following measures would be implemented to prevent the spread of invasive species:</p> <ul style="list-style-type: none"> <li>Vegetation removed from the project site would be treated and disposed of in a manner that would prevent the spread of invasive species onsite or offsite.</li> <li>New landscaping materials, including erosion control seed mixes and other plantings, would be composed of non-invasive species and would be clear of weeds, and all erosion control and landscape planting would be conducted in a manner that would not result in the spread of invasive species.</li> <li>Plants listed in the Pest Ratings of Noxious Weed Species and Noxious Weed Seed (California Department of Food and Agriculture, 2003) would not be used as part of the project.</li> </ul>	<p>City of San Fernando</p> <p>Construction Contractor</p>	<p>Construction Contract</p> <p>During Construction</p>	<p>City of San Fernando</p> <p>City of San Fernando Project Manager</p>	<p>Construction Contract</p> <p>During Construction</p>	
<p><b>Mitigation IV-4:</b> If construction is scheduled to begin during bird nesting season (typically February 15 to September 15 September 1), the following avoidance and minimization measures would be implemented:</p> <ul style="list-style-type: none"> <li>Trimming and removal of vegetation and trees shall be minimized and performed outside of the nesting season (typically February 15 to September 15 September 1) to the extent</li> </ul>	<p>City of San Fernando</p> <p>Construction Contractor</p>	<p>Construction Contract</p> <p>During Construction</p>	<p>City of San Fernando</p> <p>City of San Fernando Project Manager</p>	<p>Construction Contract</p> <p>During Construction</p>	

## PACOIMA WASH BIKEWAY MITIGATION MONITORING AND REPORTING PROGRAM

MITIGATION	IMPLEMENTATION RESPONSIBILITY	TIMING	MONITORING RESPONSIBILITY	TIMING	MITIGATION COMPLETE?
feasible.					
<ul style="list-style-type: none"> <li>In the event that trimming or removal of vegetation and trees must be conducted during the nesting season, nesting bird surveys would be completed by a qualified biologist no more than 48 hours prior to trimming or clearing activities to determine if nesting birds are within the affected vegetation. Nesting bird surveys would be repeated if trimming or removal activities are suspended for five days or more.</li> <li>In the event construction is scheduled during bird nesting season, in the areas identified in the NES as potential nesting areas, a nesting bird surveys shall be completed no more than 48 hours prior to construction to determine if nesting birds, raptors, or active nests are in or within 500 feet of the construction area. Surveys would be repeated if construction activities are suspended for five days or more.</li> <li>In the event nesting birds or raptors are found within 500 feet of the construction area, appropriate buffers (typically <del>400</del> 300 150 feet for songbirds and <del>400</del> 500 feet for raptors) would be implemented, in coordination with the CDFW, to ensure that nesting birds and active nests are not harmed. Buffers would include fencing or other barriers around the nests to prevent any access to these areas and would remain in place until birds have fledged and/or the nest is no longer active, as determined through coordination with the CDFW.</li> </ul>					

## PACOIMA WASH BIKEWAY MITIGATION MONITORING AND REPORTING PROGRAM

MITIGATION	IMPLEMENTATION RESPONSIBILITY	TIMING	MONITORING RESPONSIBILITY	TIMING	MITIGATION COMPLETE?
<b>Hydrology and Water Quality</b> <b>Mitigation IX-1:</b> The following standard BMPs for work near, but not within waterways shall be implemented for the proposed project: <ul style="list-style-type: none"> <li>• Work areas would be reduced to the maximum extent feasible, and staging areas would be located along a roadway, pathway or parking lot and outside of the wash channel.</li> <li>• Erosion Control Best Management Practices (BMP), such as silt fencing, fiber rolls, straw bales, or other measures shall be implemented during construction to minimize dust, dirt, and construction debris from leaving the construction area.</li> <li>• Appropriate hazardous material BMPs shall be implemented to reduce the potential for chemical spills or contaminant releases into the wash, including any non-stormwater discharge.</li> <li>• All equipment refueling and maintenance shall be conducted in an upland staging area away from the wash and other sensitive areas per standard specifications and regulatory permits. In addition, vehicles and equipment shall be checked daily for fluid and fuel leaks, and drip pans would be placed under all equipment that is parked and not in operation.</li> <li>• Non-native and invasive vegetation removed from shall be treated and disposed of in a manner following the recommendations of the California Invasive Plant Council to prevent the spread of invasive species onsite or offsite. BMPs may include, but are not limited to, identification of existing invasive species,</li> </ul>	City of San Fernando  Construction Contractor	Construction Contract  During Construction	City of San Fernando  City of San Fernando Project Manager	Construction Contract  During Construction	

## PACOIMA WASH BIKEWAY MITIGATION MONITORING AND REPORTING PROGRAM

MITIGATION	IMPLEMENTATION RESPONSIBILITY	TIMING	MONITORING RESPONSIBILITY	TIMING	MITIGATION COMPLETE?
avoidance of invasive species in erosion control, staff training, equipment cleaning, and monitoring					
<b>Mitigation VIII-2 IX-2:</b> The City of San Fernando shall annually check on the DSAC Rating for Lopez Dam by accessing the Army Corps of Engineers website ( <a href="http://www.spl.usace.army.mil/Media/FactSheets/ta/bid/1321/Article/477440/civil-works-program.aspx">http://www.spl.usace.army.mil/Media/FactSheets/ta/bid/1321/Article/477440/civil-works-program.aspx</a> ) for the area. In the event that Lopez Dam is reclassified with a rating of DSAC-I (critically near failure or extreme high risk), or the City of San Fernando receives word from the County of Los Angeles, City of San Fernando or City of Los Angeles of potential safety issues with Lopez Dam, the City of San Fernando shall close the bikeway facility until Lopez Dam receives a DSAC Rating of DSAC-II or lower. The City of San Fernando shall provide the Director of Public Works for Los Angeles County, and the cities of Los Angeles and San Fernando with a contact to notify in the event of dam-safety issues.	City of San Fernando	Annually	City of San Fernando Project Manager	Annually	
<b>Mitigation IX-3:</b> All existing facilities and appurtenant structures within Los Angeles County Flood Control District (LACFCD) shall be protected in place during construction. Los Angeles County, Department of Public Works, Flood Maintenance Division, West Area maintains flood control facilities that are located in Pacoima Wash, Wilson Canyon Channel, Storm Drains BL 256 and BL 7001, and Lopez Spreading Grounds which are within the proposed project limits. The Los Angeles County, Department of Public Works, Flood Maintenance Division shall be notified prior to the start of any work in proximity to these facilities.	City of San Fernando  Construction Contractor	Construction Contract  During Construction	City of San Fernando  City of San Fernando Project Manager	Construction Contract  During Construction	

## PACOIMA WASH BIKEWAY MITIGATION MONITORING AND REPORTING PROGRAM

MITIGATION	IMPLEMENTATION RESPONSIBILITY	TIMING	MONITORING RESPONSIBILITY	TIMING	MITIGATION COMPLETE?
<b>Transportation / Traffic</b>					
<b>Mitigation XVI-1:</b> Given the relatively high ADT (23,000+ vehicles per day) and high speeds (40 mph speed limit), Rectangular Rapid Flashing Beacon (RRFB), advance TRAIL X-ING warning signs, and high visibility crosswalk shall be installed at the proposed crossing on Glenoaks Boulevard. The RRFB would be activated by pedestrians and bicyclists who push the button on the pole. <b>Exhibit 2</b> in <b>Attachment D</b> shows the conceptual layout of the RRFB and associated markings and signs at the Glenoaks crossing. The City of San Fernando shall require completion of these improvements prior to the opening of the bikeway in the vicinity of the Glenoaks crossing.	City of San Fernando  Construction Contractor	Construction Contract  During Construction	City of San Fernando  City of San Fernando Project Manager	Construction Contract  Prior to Operation	
<b>Mitigation XVI-2:</b> The signing (without RRFB) and markings shown on <b>Exhibit 2</b> in <b>Attachment D</b> will be installed at the crossings at 5 <sup>th</sup> Street and Bradley Avenue. Given the lower speeds on 5 <sup>th</sup> Street and Bradley Avenue, the advance trail crossing signs shall be located approximately 250 feet in advance of the crossing. The City of San Fernando shall require completion of these improvements prior to the opening of the bikeway in the vicinity of each of these crossings.	City of San Fernando  Construction Contractor	Construction Contract  During Construction	City of San Fernando  City of San Fernando Project Manager	Construction Contract  Prior to Operation	
<b>Mitigation XVI-3:</b> Pedestrian counts shall be conducted at the crossings at 5 <sup>th</sup> Street and Bradley Avenue a year after the bikeway is completed in order to determine if RRFB is required. A 20 PPH is an acceptable threshold for the installation of RRFB on a two-lane roadway. If it is determined that RRFB is required at either of these locations, the City of San Fernando shall be responsible for arranging for installation of the RRFB within six months of the finding.	City of San Fernando with the assistance of Pacoima Beautiful	One Year after Operation	City of San Fernando with the assistance of Pacoima Beautiful	One Year After Operation	



## PACOIMA WASH BIKEWAY MITIGATION MONITORING AND REPORTING PROGRAM

MITIGATION	IMPLEMENTATION RESPONSIBILITY	TIMING	MONITORING RESPONSIBILITY	TIMING	MITIGATION COMPLETE?
<u><b>Mitigation XVI-4:</b> Ingress/egress access by LACFCD maintenance vehicles along LACFCD's right of way shall be preserved during and after construction of the proposed project.</u>	City of San Fernando	Construction Contract	City of San Fernando	Construction Contract	
	Construction Contractor	During Construction	City of San Fernando Project Manager	During Construction	
	City of San Fernando	On-going	City of San Fernando Project Manager	Annually	

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## AGENDA REPORT

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**To:** Mayor Mary Mendoza and Councilmembers

**From:** Nick Kimball, City Manager

**Date:** February 22, 2022

**Subject:** Consideration to Adopt a Resolution Establishing a Job Specification for the Position of Deputy City Manager

### RECOMMENDATION:

It is recommended that the City Council:

- a. Adopt Resolution No. 8112 (Attachment "A") approving a specification for the Deputy City Manager (Attachment "A" Exhibit "1") job classification;
- b. Adopt Resolution No. 8113 (Attachment "B") amending the Fiscal Year (FY) 2021-2022 Salary Resolution to reflect the proper salary range for the Deputy City Manager classification;
- c. Adopt Resolution No. 8114 (Attachment "C") amending the FY 2021-2022 Table of Organization to include the Deputy City Manager classification in the City Manager's Office;
- d. Adopt Resolution No. 8115 (Attachment "D") amending Resolution No. 7692 to include the Deputy City Manager in the Department Head Benefits Plan.
- e. Authorize the City Manager to make non-substantive corrections and execute all related documents.

### BACKGROUND:

1. On May 19, 2014, the City Council adopted Resolution No. 7605 approving a new job specification for the Deputy City Manager/Director of Public Works job classification.
2. On August 7, 2017, the City Council approved Resolution No. 7807 as an amendment to Resolution No. 7692, removing the designation of "Deputy City Manager" from the Director of Public Works job classification, and authorized the City Manager, at his or her discretion, to designate no more than one (1) Department head as "Deputy City Manager" when necessary.

## **Consideration to Adopt a Resolution Establishing a Job Specification for the Position of Deputy City Manager**

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3. On April 19, 2021, City Council adopted Citywide Strategic Goals for the five-year period covering 2022 – 2027. These goals focus on increasing services and transparency to the community, preserving the City's neighborhoods and character, and bolstering revenues by increasing the business tax base and securing grant funding, among other goals.
4. On June 21, 2021, the City Council approved the FY 2021-2022 Adopted Budget, which included funding for new Economic Development Manager and Assistant to the City Manager positions, to move the adopted Strategic Goals forward.
5. On September 7, 2021, City Council adopted Resolution No. 8087 approving a new job specification for the Assistant to the City Manager position.

### **ANALYSIS:**

Through the FY 2021-2022 budget, the City Council approved funding for new staffing resources, specifically for an Economic Development Manager and Assistant to the City Manager, to move forward with a number of critical Citywide Strategic Goals.

City Council approved the Assistant to the City Manager position in the City Manager's Office to focus primarily on grant writing and public information/outreach efforts, among other responsibilities. In addition to generating grant revenue, the Assistant to the City Manager position will assist with moving a number of critical policy efforts forward, including, but not limited to, grant management policies and programs, public engagement policies and procedures, Customer Relationship Management (CRM) software, legislative advocacy policies, and personnel rules and policies.

While evaluating and drafting a new job specification for an Economic Development Manager, staff determined that it may be more beneficial to the City organization to establish a Deputy City Manager position that would have the primary responsibility for managing the City's Economic Development activities. There are a number of benefits to establishing this position as a Deputy City Manager rather than an Economic Development Manager, including, but not limited to:

- A Deputy City Manager is an executive management level position with a higher level of experience, responsibility and authority to develop, implement, and manage economic development programs than an Economic Development Manager, which is a mid-management position.
- As an executive management level position, a Deputy City Manager can also provide a higher level of experience, responsibility and authority to develop, implement and manage other critical citywide strategic goals that are related to economic development, including, but not limited to, housing and homeless programs, Community Development

## **Consideration to Adopt a Resolution Establishing a Job Specification for the Position of Deputy City Manager**

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Block Grant (CDBG) programs, American Rescue Plan Act (ARPA) programs, community art and mural programs, and assist other Department Heads with special projects.

- A Deputy City Manager position provides a clear “second in command” and a career succession ladder that provides the skills and experience necessary to ultimately prepare an internal candidate to serve as City Manager (i.e., Assistant to the City Manager → Deputy City Manager → City Manager). A Deputy City Manager could also serve as an Interim Director in another Department should a vacancy arise.

The City’s Employer-Employee Relations Resolution No. 4585 (EERR), as amended by Resolution No. 4716, provides orderly procedures for the administration of employer-employee relations between the City and its employee organizations and for resolving disputes regarding wages, hours and other terms and conditions of employment. The EERR designates all Department Head and Assistant Department Head positions as management and confidential and shall not be represented by an employee organization. The proposed Deputy City Manager position is an executive management position with the responsibility to direct Department Heads in the absence of the City Manager. All of these job responsibilities have been incorporated into the proposed specification and, pursuant to the EERR, this position will be designated as a Department Head, confidential, unrepresented employee with benefits established through Resolution No. 7692 – Salary and Benefits for Employees in Classifications Designated as Department Heads.

### **BUDGET IMPACT:**

The City Council included \$150,000 in the FY 2021-2022 Adopted Budget to fund the salary and benefits for an Economic Development Manager. Staff recommends establishing the Deputy City Manager position at Salary Range 83DH (\$13,311 - \$16,179 per month), which would require additional funding of approximately \$75,000 per year, for a total annual cost of \$225,000. A portion of this additional cost may be offset by increased economic activity resulting from a staff position focused on business attraction and retention. Additionally, the investment in a Deputy City Manager position would increase the City’s capacity to more quickly deliver services to the community, such as distribution of CDBG and ARPA funds to businesses, re-establishment of housing down payment assistance and rehabilitation loan programs, and implementation of Beautification Programs.

There is no budget impact associated with adopting the proposed Deputy City Manager job specification and there is sufficient funding included in the current FY 2021-2022 Adopted Budget. If approved, the additional \$75,000 in funding necessary for the Deputy City Manager position will be included in the FY 2022-2023 Budget.

**Consideration to Adopt a Resolution Establishing a Job Specification for the Position of Deputy City Manager**

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**CONCLUSION:**

Staff recommends that the City Council approve the proposed job specification for Deputy City Manager and related resolutions.

**ATTACHMENTS:**

- A. Resolution No. 8112  
Exhibit 1: Deputy City Manager Job Specification
- B. Resolution No. 8113 – Amending the City’s Salary Plan
- C. Resolution No. 8114 – Amending the City’s Table of Organization
- D. Resolution No. 8115 – Amending Resolution No. 7692 to include the Deputy City Manager position



**RESOLUTION NO. 8112**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, AMENDING RESOLUTION NO. 4144, ADOPTED DECEMBER 12, 1966, BY THE ADDITION OF SUPPLEMENT NO. 184 THERETO**

**THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:**

**SECTION 1:** That Resolution No. 4144, adopted on December 12, 1966, and the Position Classification Plan prepared by Griffenhagen-Kroeger, Inc. bearing date of April 1966, as amended by the City Council, be the same as amended by adding thereto Supplement No. 184 (Exhibit "1") covering important and essential duties, job-related and essential qualifications for the following position and classification:

**DEPUTY CITY MANAGER**

Supplement No. 184 is hereby adopted and approved as the new official job classification and definitions, prescribing important and essential duties, job-related and essential qualifications for the position and classification set forth above. Copies of Supplement No. 184 are now on file in the office of the City Clerk. Said Supplement No. 184 is hereby incorporated in and made a part of the Position Classification and Salary Plan for the City of San Fernando.

**SECTION 2:** The City Clerk shall certify to the adoption of this Resolution.

**PASSED, APPROVED, AND ADOPTED** this 22<sup>nd</sup> day of February, 2022.

---

Mary Mendoza, Mayor of the City of  
San Fernando, California

**ATTEST**

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Julia Fritz, City Clerk

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8112, which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 22<sup>nd</sup> day of February, 2022, by the following vote of the City Council:

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAINED:**

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this \_\_\_\_ day of February, 2022.

\_\_\_\_\_  
Julia Fritz, City Clerk

## JOB SPECIFICATION

### CLASS TITLE

DEPUTY CITY MANAGER

### ADOPTION

RESOLUTION NO.

EFFECTIVE DATE

FLSA DESIGNATION

EXEMPT

AT-WILL

### GENERAL PURPOSE

Under administrative direction of the City Manager, leads citywide projects and programs, and provides ongoing assistance and support to the City Manager, City Council and Department Heads; manages and coordinates administrative activities for the City Manager's Office, including Community Outreach, Economic Development, and Housing functions, and assisting with the City Council; performs complex professional, confidential, and analytical duties; and serves as a subject matter expert on the City's resources. Provides leadership for the planning, design and implementation of the City's strategic goals, vision, and business objectives; and performs related duties as assigned.

### DISTINGUISHING CHARACTERISTICS

The Deputy City Manager is a single-incumbent position that performs professional level administrative work, which requires independent judgement in the execution of duties that are typically sensitive and may impact citywide operations. The incumbent is considered to be an administrative generalist and may be assigned specific activities within a broad range of administrative operations.

The Deputy City Manager is an "At-Will" position that is appointed by and serves at the pleasure of the City Manager as part of the executive management team.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this class.

1. Supervise and evaluate technical and clerical staff in the City Manager's Office; assign and prioritize work. May be assigned as a temporary supervisor to teams or groups of professional, paraprofessional, and technical staff on a project basis; may represent or act in the capacity of City Manager in the City Manager's absence.
2. Oversee assigned programs and administrative support functions; manage the operations of the City Manager's Office, including Community Outreach, Economic Development, and Housing related functions, ensuring effective and efficient completion of department assignments.
3. Provide expert professional assistance to City management on a wide variety of economic development issues and opportunities; performs analyses and identifies City needs to meet legislated obligations; performs statistical and information-gathering processes to obtain the information and data necessary for analysis and budget development; analyzes alternatives and makes recommendations; discusses findings with management and appointed and elected officials; develops implementation plans, policies

## **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- and procedures; drafts reports, recommended policy change documents and presentation materials. Coordinate economic feasibility and financing plans for commercial and retail improvement projects.
4. Directs and oversees initiatives to attract and expand quality businesses that provide job opportunities and expand or diversify the City's tax base; works with Community Development, Public Works, other City departments and outside agencies to provide incentives and facilitate consideration and approval of new commercial and industrial development projects; works with local governmental and private developers on projects integrating transportation, housing, entertainment and retail.
  5. Serve as the City's Ombudsman to the business community, coordinating with developers, business and property owners to enhance the commercial opportunities within the City.
  6. Provide professional comprehensive analytical assistance to the City Manager regarding citywide issues, programs, goals and objectives, and/or operations; ensure materials are accurate, complete, and in compliance with City standards, policies and procedures.
  7. Coordinate activities with other departments and outside agencies and organizations; as assigned, provide staff assistance to the City Manager and City Council; conducts research, performs analysis, and prepares and presents staff reports and other necessary correspondence; assist with management review of City Council agenda items.
  8. Develop and draft a variety of City policies and procedures including operational procedures, administrative manuals, ordinances, and resolutions; performs policy analysis on anticipated programs. Collect, compile, and analyze information from various sources on a variety of topics, including proposed legislation; prepare comprehensive reports to present and interpret data; identify alternatives and make and justify recommendations.
  9. Develop and administer the City Manager, City Attorney and City Council budgets; direct the forecast of additional funds needed for staffing, equipment, materials, and supplies; direct the monitoring of and approve expenditures; direct the preparation of and implement budgetary adjustments, as necessary.
  10. Investigate, resolve, and/or facilitate communication and resolutions of issues encountered by residents and business owners.
  11. Serve as the City's general Public Information Officer and coordinate efforts with public information officers in other departments. Explain and interpret City regulations and policies to employees, the public, and outside agencies. Respond to emergency and problem situations with tact and diplomacy.
  12. Oversee the City's community engagement efforts through development and execution of specific public information, public education and community relations programs, events, and procedures, including Citywide social media efforts and the City website.
  13. Initiate and write press releases, public service announcements, articles, speeches and position papers on City activities, programs and policies; determine methods of presentation and distribution. Respond to requests from the media.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES**

14. Advisor to City Manager and City Council on labor relations matters; formulation of labor negotiation policy; serve as representative in conducting negotiations with recognized employee bargaining groups.
15. Represents the City in negotiations and interactions with the City Council, government agencies, audit firms, regulators and professional organizations; serves as the City's representative to industry groups.
16. Monitor and maintain compliance with pertinent federal, state, and local laws, codes, regulations, and ordinances; assist in implementing procedures to ensure compliance with applicable laws and regulations.

## **MINIMUM QUALIFICATIONS**

### **KNOWLEDGE OF:**

1. Principles and practices of public economic development, including successful methods for the attraction and retention of commercial and industrial businesses.
2. Principles, intervention strategies and practices of public administration, governmental land-use planning, public funding, private development financing and financial analysis.
3. Administrative principles and methods including goal setting and long-range planning, program development and implementation, delegation and employee supervision.
4. Federal, state and local laws, policies and directives applicable to areas of responsibility.
5. Principles, practices and methods of financing and budget development and implementation.
6. Research methods and statistical analysis techniques.
7. Principles and practices of effective management and supervision with an organization-wide perspective.
8. Principles and practices of organization and culture change.
9. Principles and practices of sound business communications.
10. City human resources policies and labor contract provisions.
11. Safety policies and safe work practices applicable to the position.

### **ABILITY TO:**

1. Plan, direct, manage, coordinate and integrate the work of professional, paraprofessional, and technical staff.
2. Define complex management, fiscal, budget and strategic planning issues, perform difficult analyses and research, evaluate alternatives and develop sound conclusions and recommendations.

### **MINIMUM QUALIFICATIONS**

3. Communicate tactfully, respectfully and effectively with the public, both orally and in writing, in a manner consistent with the City's customer service policies.
4. Provide effective leadership and coordinate the activities of a municipal organization.
5. Select, motivate and evaluate staff and provide for their training and professional development.
6. Analyze and make sound recommendations on complex issues.
7. Develop and implement appropriate procedures and controls.
8. Prepare clear, concise and comprehensive correspondence, reports, studies and other written materials.
9. Understand, interpret, explain and apply applicable laws, codes and ordinances.
10. Be approachable, diplomatic and politically astute, without being political.
11. Represent the City effectively in dealings with other municipalities, community and business organizations, the media and the public in a flexible and unbiased manner and with a high level of integrity.
12. Establish and maintain effective working relationships with City management, staff, property and business owners, vendors, the public and others encountered in the course of work.
13. Operate a computer and standard business software and a variety of computer software programs and databases related to area of assignment.

### **EDUCATION, TRAINING AND EXPERIENCE:**

A typical way of obtaining the knowledge, skills and abilities outlined above is:

Graduation from an accredited four-year college or university with a major in public administration, business administration or a closely related field; and at least five years of management-level experience in a municipal organization; or an equivalent combination of training and experience. A master's degree in business administration or public administration is preferred.

### **LICENSES; CERTIFICATES; SPECIAL REQUIREMENTS:**

A valid California Class C driver's license and the ability to maintain insurability under the City's vehicle insurance program.

## **PHYSICAL AND MENTAL DEMANDS**

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **PHYSICAL DEMANDS**

While performing the duties of this job, the employee is regularly required to sit, walk and stand; talk and hear; use hands to finger, handle, feel or operate objects, tools or controls; reach with hands and arms; perform repetitive movements of hands or wrists; climb or balance on ladders or stairs; stoop, kneel, bend at the waist, crouch or crawl; and smell. The employee is frequently required to lift up to 10 pounds unaided.

Specific vision abilities required for this job include close vision and the ability to adjust focus.

### **MENTAL DEMANDS**

While performing the duties of this class, an employee uses written and oral communication skills; reads and interprets data, information and documents; analyzes and solves problems; uses math and mathematical reasoning; observes and interprets people and situations; learns and applies new information and skills; performs highly detailed work; deals with changing deadlines, constant interruptions and multiple concurrent tasks; and interacts with others encountered in the course of work, including frequent contact with customers and/or the public and dissatisfied/abusive individuals.

## **WORK ENVIRONMENT**

The employee works in an office environment where the noise level is usually quiet.



## RESOLUTION NO. 8113

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN  
FERNANDO, CALIFORNIA, AMENDING PORTIONS OF SECTIONS 1, 2  
AND 3 OF RESOLUTION NO. 8070, ADOPTED JUNE 21, 2021**

**THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:**

**SECTION 1:** That that portion of Section 1 of Resolution No. 8070, adopted June 21, 2021, as amended, be further amended by **replacing** "Schedule DH For Department Heads (Unrepresented)" on Page 4 with the following, effective February 22, 2022:

SCHEDULE DH FOR DEPARTMENT HEADS (UNREPRESENTED)					
SALARY RANGE NUMBER	STEP A	STEP B	STEP C	STEP D	STEP E
75	9875	10369	10888	11432	12004
79	11734	12321	12934	13584	14260
82	12698	13333	13998	14700	15433
83	13311	13977	14676	15410	16180
84	13924	14620	15351	16118	16925

**SECTION 2:** That that portion of Sub-section B of Section 2 of Resolution 8070, adopted June 21, 2021, as amended, be further amended by **adding** the following Job classification, Salary Range, and Salary Steps A – E, on Page 6, effective February 22, 2022:

CLASSIFICATION	SALARY RANGE NUMBER/ SCHEDULE	STEP A	STEP B	STEP C	STEP D	STEP E
Deputy City Manager	83DH	13311	13977	14676	15410	16180

**SECTION 3:** Except as amended herein, all other portions of Sections 1, 2 & 3 of Resolution No. 8070, adopted June 21, 2021, shall remain unchanged and in full force and effect.

**SECTION 4:** The City Clerk shall certify to the adoption of this Resolution and shall cause this Resolution and her certification to be filed in the office of the City Clerk.



**PASSED, APPROVED, AND ADOPTED THIS 22<sup>nd</sup> day of February, 2022.**

**ATTEST**

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Mary Mendoza, Mayor of the City of  
San Fernando, California

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Julia Fritz, City Clerk

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8113 which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 22<sup>nd</sup> day of February, 2022, by the following vote of the City Council:

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAINED:**

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this \_\_\_\_\_ day of February, 2022.

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Julia Fritz, City Clerk

**RESOLUTION NO. 8114****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, AMENDING PORTIONS OF SECTION 1 OF RESOLUTION NO. 8071, THE FISCAL YEAR 2021-2022 TABLE OF ORGANIZATION, ADOPTED JUNE 21, 2021**

**WHEREAS**, the City Council of the City of San Fernando has adopted the Fiscal Year (FY) 2021-2022 Table of Organization on June 21, 2021, per Resolution No. 8071; and

**WHEREAS**, the Table of Organization as adopted for FY 2021-2022, has provisions for assignment of various positions and classifications to specific departments, divisions and activities by titles and numbers; and

**WHEREAS**, the City Council is scheduled to approve some position and classification changes that will impact the assignment of certain positions and classifications in the various departments; and

**WHEREAS**, it is necessary that said position and classification be assigned to a specific department, division and activities by title and number;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE AND ORDER AS FOLLOWS:**

**SECTION 1:** That that portion of the said Table of Organization adopted on June 21, 2021, per Resolution No. 8071, be further amended by **adding** thereto the following job title under the "Administration" effective February 22, 2022, as follows:

**ADMINISTRATION**

<b><u>TITLE</u></b>	<b><u>BUDGETD HOURS PER WEEK</u></b>	<b><u>FULLTIME EQUIVALENT (FTE) STATUS</u></b>	<b><u>AVERAGE NUMBER OF PERSONNEL IN POSITION</u></b>
Deputy City Manager	40	1	1

**SECTION 2:** Except as amended herein, all other provisions of the said Table of Organization adopted on June 21, 2021, per Resolution No.8071, remain unchanged and in full force and effect.

**SECTION 3:** The City Clerk shall certify to the adoption of this Resolution and shall cause this Resolution and her certification to be filed in the office of the City Clerk.

**PASSED, APPROVED, AND ADOPTED THIS 22<sup>nd</sup> day of February, 2022.**

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Mary Mendoza, Mayor of the City of  
San Fernando, California

**ATTEST**

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Julia Fritz, City Clerk

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8114 which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 22<sup>nd</sup> day of February, 2022, by the following vote of the City Council:

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAINED:**

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this \_\_\_\_\_ day of February, 2022.

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Julia Fritz, City Clerk

**RESOLUTION NO. 8115**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, AMENDING PORTIONS OF RESOLUTION NO. 7692 ESTABLISHING THE SALARY AND BENEFITS FOR EMPLOYEES IN CLASSIFICATIONS DESIGNATED AS DEPARTMENT HEADS**

**WHEREAS**, under California State law, the City Council is vested with the authority to designate classifications as being Department Heads; and

**WHEREAS**, the City Council has established and designated the following classifications as Department Heads: (1) Director of Public Works; (2) Director of Community Development; (3) Director of Finance; (4) Director of Recreation and Community Service; and (5) Police Chief; and

**WHEREAS**, the City Council desires to include the Deputy City Manager designation as a Department Head; and

**WHEREAS**, the terms and conditions of employment for the Department Heads are set forth in Resolution Number 7692 adopted on August 3, 2015, as amended by Resolution Number 7807 adopted on August 7, 2017; and

**WHEREAS**, the City Council has determined that it is appropriate to establish the Deputy City Manager position and provide benefits commensurate with negotiated provisions in other recognized bargaining units in the City.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:**

**SECTION 1.** Approval of amendments to Resolution No. 7692 as outlined in the attached "Exhibit 1". Resolution 7692 and all exhibits attached thereto shall remain binding and operation except to the extent amended under this Resolution and no further.

**SECTION 2.** The City Clerk shall certify to the adoption of this resolution and shall cause a certified resolution to be filed in the Office of the City Clerk.

**PASSED, APPROVED, AND ADOPTED THIS 22<sup>nd</sup> day of February, 2022.**

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Mary Mendoza, Mayor of the City of  
San Fernando, California

**ATTEST**

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Julia Fritz, City Clerk

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8115 which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 22<sup>nd</sup> day of February, 2022, by the following vote of the City Council:

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAINED:**

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this \_\_\_\_\_ day of February, 2022.

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Julia Fritz, City Clerk

Resolution 7692 is hereby amended as follows:

**SECTION 1. DEPARTMENT HEAD CLASSIFICATIONS:**

Amended to add the classification of Deputy City Manager.





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## AGENDA REPORT

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**To:** Mayor Mary Mendoza and Councilmembers

**From:** Nick Kimball, City Manager

**Date:** February 22, 2022

**Subject:** Consideration to Adopt a Resolution Opposing Ballot Initiative 21-0042A1

### **RECOMMENDATION:**

It is recommended that the City Council:

- a. Approve Resolution No. 8123 (Attachment "A") opposing Initiative 21-0042A1, which would limit local authority to raise revenue for critical city services; and
- b. Authorize the City Manager to take all additional actions necessary to oppose Initiative 21-0042A1.

### **BACKGROUND:**

1. In 2018, the "Tax Fairness, Transparency and Accountability Act" or AG# 17-0050 Amdt. #1, was being circulated to qualify for the November 2018 ballot. This initiative would have drastically limited local revenue authority. The measure's proponents ultimately withdrew the initiative from the ballot in June 2018.
2. On December 3, 2021, the League of California Cities Board of Directors voted unanimously to oppose Initiative 21-0026A1. Following the Board's unanimous decision, a coalition of public safety, labor, local government and infrastructure advocates joined together to fight against this measure. The League of California Cities analysis of the initiative is included as Attachment "B."
3. On January 4, 2022, the California Business Roundtable officially filed the "Taxpayer Protection and Government Accountability Act" or AG# 21-0042A1 (Attachment "C"). Similar to the prior effort, this Initiative would drastically limit local revenue authority. The proponents will need to submit nearly one million signatures in order to qualify for the November 2022 ballot and the Secretary of State's recommended date to turn in signatures is April 29, 2022.

## **Consideration to Adopt a Resolution Opposing Ballot Initiative 21-0042A1**

Page 2 of 2

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### **ANALYSIS:**

In the state of California, cities use revenues raised from local taxes (e.g., Sales Tax, Property Tax, Business License Tax, etc.), fees and charges (e.g., permit fees, inspection fees, recreation program fees, facility rental fees, etc.) and fines (e.g., traffic violations, building code violations, parking violations, etc.) to pay for local services, including, but not limited to, police and fire services, street and sidewalk maintenance, tree trimming, city events, and recreation programs.

California State law prescribes the process for instituting new, or increasing existing, taxes and fees. Municipal governments wishing to institute new, or increase existing, taxes and fees are required by law to comply with a clear public process. New or increased taxes require approval by a majority of voters at a regular election and new or increased fees must meet an “actual cost” test and require a public hearing and adoption by City Council.

A few of the more relevant changes included in the proposed initiative include:

- Prohibits advisory, non-binding measures as to use of tax proceeds on the same ballot measure.
- Eliminates the ability of special tax measures proposed by citizen initiative to be enacted by majority voter approval.
- Requires tax measures included a specific duration of time that the tax will be proposed (i.e., a sunset date).
- Limits new fees and charges to a more restrictive “actual cost” test, which may preclude the City from being reimbursed for overhead costs.
- Limits the amount that can be charged for rental and sale of local government owned property.

The League of California Cities is requesting member cities adopt a resolution to demonstrate the harm this measure would cause to local communities and the people of California.

### **BUDGET IMPACT:**

There is no budget impact associated with adopting a resolution opposing the Ballot Initiative. However, if the Initiative qualifies for the November 2022 ballot and is approved by voters, it will limit the City’s ability to raise revenue in the future to pay for basic City services.

### **ATTACHMENTS:**

- A. Resolution No. 8123
- B. League of California Cities Analysis of Initiative 21-0042A1
- C. Text of the Initiative 21-0042A1

**RESOLUTION NO. 8123**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN FERNANDO, CALIFORNIA, TO OPPOSE STATEWIDE BALLOT INITIATIVE NO. 21-0042A1**

**WHEREAS**, an association representing California's wealthiest corporations is behind a deceptive proposition aimed for the November 2022 statewide ballot; and

**WHEREAS**, the measure creates new constitutional loopholes that allow corporations to pay far less than their fair share for the impacts they have on our communities, including local infrastructure, our environment, water quality, air quality, and natural resources; and

**WHEREAS**, the measure includes undemocratic provisions that would make it more difficult for local voters to pass measures needed to fund local services and infrastructure, and would limit voter input by prohibiting local advisory measures where voters provide direction on how they want their local tax dollars spent; and

**WHEREAS**, the measure makes it much more difficult for state and local regulators to issue fines and levies on corporations that violate laws intended to protect our environment, public health and safety, and our neighborhoods; and

**WHEREAS**, the measure puts billions of dollars currently dedicated to state and local services at risk, and could force cuts to public schools, fire and emergency response, law enforcement, public health, parks, libraries, affordable housing, services to support homeless residents, mental health services, and more; and

**WHEREAS**, the measure would also reduce funding for critical infrastructure like streets and roads, public transportation, drinking water, new schools, sanitation, and utilities.

**THE CITY COUNCIL OF THE CITY OF SAN FERNANDO DOES HEREBY RESOLVE, FIND, DETERMINE, AND ORDER AS FOLLOWS:**

**SECTION 1:** That the City of San Fernando opposes Ballot Initiative No. 21-0042A1.

**SECTION 2:** That the City of San Fernando will join the coalition of public safety, labor, local government, infrastructure advocates, and other organizations throughout the state to oppose Ballot Initiative No. 21-0042A1.

**SECTION 3:** The City Council directs the City Clerk to transmit a copy of this Resolution to the League of California Cities at [BallotMeasures@calcities.org](mailto:BallotMeasures@calcities.org).

**PASSED, APPROVED, AND ADOPTED** this 22<sup>nd</sup> day of February, 2022.

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Mary Mendoza, Mayor of the City of  
San Fernando, California

**ATTEST**

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Julia Fritz, City Clerk

CERTIFICATION

I, City Clerk of the City of San Fernando, California, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 8123, which was regularly introduced and adopted by the City Council of the City of San Fernando, California, at a regular meeting thereof held on the 22<sup>nd</sup> day of February, 2022, by the following vote of the City Council:

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAINED:**

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Fernando, California, this \_\_\_\_ day of February, 2022.

\_\_\_\_\_  
Julia Fritz, City Clerk



The Taxpayer Protection and Government Accountability Act  
Initiative No. 21-0042A1  
*January 21, 2022*

Summary: The measure **limits the voters' input**, adopts new and stricter rules for raising taxes and fees, and makes it more difficult to hold state and local law violators accountable.

Limiting Voter Authority and Accountability

- Limits voter input. Prohibits local voters from providing direction on how local tax dollars should be spent by prohibiting local advisory measures.
- Invalidates Upland decision that allows majority of local voters to pass special taxes. Taxes proposed by the Initiative are subject to the same rules as taxes placed on the ballot by a city council. All measures passed between January 2022 and November 2022 would be invalidated unless reenacted within 12 months.

Restricting Local Fee Authority to Provide Local Services

- Franchise fees. Sets new standard for fees and charges paid for the use of local and state government property. The standard may significantly restrict the amount oil companies, utilities, gas companies, railroads, garbage companies, cable companies, and other corporations pay for the use of local public property. Rental and sale of local government property must be "reasonable" which must be proved by "clear and convincing evidence."
- Except for licensing and other regulatory fees, fees and charges may not exceed the "actual cost" of providing the product or service for which the fee is charged. "Actual cost" is the "minimum amount necessary." The burden to prove the fee or charge does not exceed "actual cost" is changed to "clear and convincing" evidence.

Restricting Authority of State and Local Governments to Issue Fines and Penalties for Violations of Law.

- Requires voter approval of fines, penalties, and levies for corporations and property owners that violate state and local laws unless a new, undefined adjudicatory process is used to impose the fines and penalties.





## Restricting Local Tax Authority to Provide Local Services

- Expanding existing taxes (e.g., UUT, use tax, TOT) to new territory (e.g., annexation) or expanding the base (e.g., new utility service) requires voter approval.
- City charters may not be amended to include a tax or fee.
- New taxes can be imposed only for a specific time period.
- Taxes adopted after January 1, 2022, that do not comply with the new rules, are void unless reenacted.
- All state taxes require majority voter approval.
- Prohibits any surcharge on property tax rate and allocation of property tax to state.

## Other Changes

- No fee or charge or exaction regulating vehicle miles traveled can be imposed as a condition of property development or occupancy.



## Stop the Corporate Loopholes Scheme

Deceptive Proposition Allows Major Corporations to Avoid Paying their Fair Share and Evade Enforcement when they Violate Environmental, Health & Safety Laws

An association representing California's wealthiest corporations — including oil, insurance, banks and drug companies — is behind a deceptive proposition aimed for the November 2022 statewide ballot. Their measure would create major new loopholes that allow corporations to avoid paying their fair share for the impacts they have on our communities; while also allowing corporations to evade enforcement when they violate environmental, health, safety and other state and local laws. Here's why a broad coalition of local governments, labor and public safety leaders, infrastructure advocates, and businesses oppose the Corporate Loophole Scheme:

Gives Wealthy Corporations a Major Loophole to Avoid Paying their Fair Share - Forcing Local Residents and Taxpayers to Pay More

- The measure creates new constitutional loopholes that allow corporations to pay far less than their fair share for the impacts they have on our communities, including local infrastructure, our environment, water quality, air quality, and natural resources – shifting the burden and making individual taxpayers pay more.

Allows Corporations to Dodge Enforcement When They Violate Environmental, Health, Public Safety and Other Laws

- The deceptive scheme creates new loopholes that makes it much more difficult for state and local regulators to issue fines and levies on corporations that violate laws intended to protect our environment, public health and safety, and our neighborhoods.

Jeopardizes Vital Local and State Services

- This far-reaching measure puts at risk billions of dollars currently dedicated to critical state and local services.
- It could force cuts to public schools, fire and emergency response, law enforcement, public health, parks, libraries, affordable housing, services to support homeless residents, mental health services and more.
- It would also reduce funding for critical infrastructure like streets and roads, public transportation, drinking water, new schools, sanitation, utilities and more.

Opens the Door for Frivolous Lawsuits, Bureaucracy and Red Tape that Will Cost Taxpayers and Hurt Our Communities

- The measure will encourage frivolous lawsuits, bureaucracy and red tape that will cost local taxpayers millions — while significantly delaying and stopping investments in infrastructure and vital services.



## Undermines Voter Rights, Transparency, and Accountability

- This misleading measure changes our constitution to make it more difficult for local voters to pass measures needed to fund local services and local infrastructure.
- It also includes a hidden provision that would retroactively cancel measures that were passed by local voters — effectively undermining the rights of voters to decide for themselves what their communities need.
- It would limit voter input by prohibiting local advisory measures, where voters provide direction to politicians on how they want their local tax dollars spent.

# Fiscal and Program Effects of Initiative 21-0042A1 on Local Governments

If Initiative 21-0042A1 is placed on the ballot and passed by voters, it will result in:

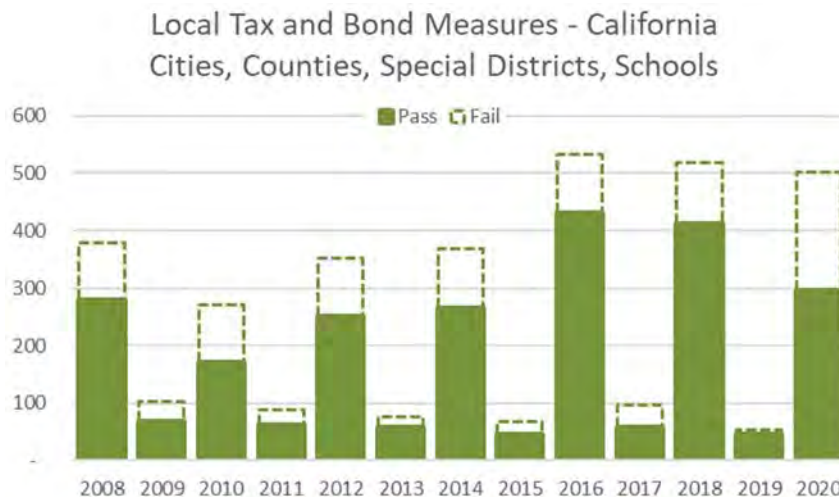
- Billions of local government fee and charge revenues placed at heightened legal peril. Related public service reductions across virtually every aspect of city, county, special district, and school services especially for transportation, and public facility use.
- Hundreds of millions of dollars of annual revenues from dozens of tax and bond measures approved by voters between January 1, 2022 and November 9, 2022 subject to additional voter approval if not in compliance with the initiative.
- Indeterminable legal and administrative burdens and costs on local government from new and more empowered legal challenges, and bureaucratic cost tracking requirements.
- The delay and deterrence of municipal annexations and associated impacts on housing and commercial development.
- Service and infrastructure impacts including in fire and emergency response, law enforcement, public health, drinking water, sewer sanitation, parks, libraries, public schools, affordable housing, homelessness prevention and mental health services.

## **1. Local Government Taxes and Services Threatened**

With regard to taxes, Initiative 21-0042A1:

- Prohibits advisory, non-binding measures as to use of tax proceeds on the same ballot.
  - Voters may be less informed and more likely to vote against measures.
- Eliminates the ability of special tax measures proposed by citizen initiative to be enacted by majority voter approval (*Upland*).
  - Because the case law regarding citizen initiative special taxes approved by majority vote (Upland) is so recent, it is unknown how common these sorts of measures might be in the future. This initiative would prohibit such measures after the effective date of the initiative. Any such measures adopted after January 1, 2022 through November 8, 2022 would be void after November 9, 2023.
- Requires that tax measures include a specific duration of time that the tax will be imposed. This seems to require that all tax increases or extensions contain a sunset (end date).
  - This would require additional tax measures to extend previously approved taxes at additional cost to taxpayers.
- Requires that a tax or bond measure adopted after January 1, 2022 and before the effective date of the initiative (November 9, 2022) that was not adopted in accordance with the measure be readopted in compliance with the measure or will be void twelve months after the effective date of the initiative (November 9, 2023).
  - If past election patterns are an indication, dozens of tax and bond measures approving hundreds of millions of annual revenues may not be in compliance and would be subject to reenactment. Most will be taxes without a specific end date. Because there is no regularly scheduled election within the 12 months following the effective date of the initiative, measures not in compliance would need to be placed on a special election ballot for approval before November 9, 2023 or the tax will be void after that date. General tax measures would require declaration of emergency and unanimous vote of the governing board.

- Requires voter approval to expand an existing tax to new territory (annexations). This would require additional tax measures and would deter annexations and land development in cities.
  - If a tax is "extended" to an annexed area without a vote after January 1, 2022, it will be void 12 months later until brought into compliance. Because there is no regularly scheduled election within the 12 months following the effective date of the initiative, such extensions for general taxes would, under current law, each require unanimous vote of the agency board to be placed on a special election ballot or would be void after November 9, 2023.



### 1.a. Number of Measures and Value of Local Taxes at Risk<sup>1</sup>

In 2020, voters in California approved 293 local tax and bond measures for cities, counties, special districts and schools (95 in March and 198 in November). The approved measures enacted \$3.85 billion in new annual taxes including \$1.3 billion for cities, \$302 million for counties, \$208 million for special districts (fire, wastewater, open space and transit districts), and \$2.037 billion for schools (including for school bonds).

Most tax measures go to the ballot during a presidential or gubernatorial primary or general election in an even year. However, some tax measures are decided at other times. During 2019, there were 45 approved tax and bond measures (24 city, 14 special district, 7 school) adopting \$154.0 million in new annual taxes (\$124.0 million city, \$10.5 million special district and \$19.2 million school).

Most tax and bond measures comply with the new rules in Initiative 21-0042Amdt#1 except:

- Dozens of taxes would require end dates. This would require additional measures in future years to extend the taxes further. Very few extensions of existing local taxes fail.
- Majority vote general tax measures could not be accompanied on the same ballot with an advisory, non-binding measure as to use of tax proceeds.
- Special taxes placed on the ballot via citizen initiative would require two-thirds voter approval.

Bond measures have fixed terms. Historically, about 20 percent of other tax measures have included specific durations (i.e. sunsets). Advisory measures as to use of revenues are uncommon. I do not expect the provisions of 21-0042A1 to have any substantial effect on passage rates. However, some 2022 approved measures would likely have to put back on the ballot.

Based on history, a reasonable estimate of the annualized tax revenues estimated to be approved by

<sup>1</sup> Source: Compilation and summary of data from County elections offices.

voters in 2022 and placed at risk by this initiative is at least **\$1.5 billion, including \$1.0 billion from cities and \$500 million from counties and special districts.**<sup>2</sup>

### **1.b. Additional Costs and Public Service Effects of the Tax Provisions**

In addition to service delays and disruption due to new tax revenues placed at greater legal risk, there will be substantial additional costs for legal defense. The deterrence of taxes for annexations will delay and deter municipal annexations.

## **2. “Exempt Charges” (fees and charges that are not taxes) and Services Threatened**

With regard to fees and charges adopted after January 1, 2022, Initiative 21-0042A1:

- Subjects new fees and charges for a product or service to a new "actual cost" test defined as "(i) the minimum amount necessary to reimburse the government for the cost of providing the service to the payor, and (ii) where the amount charged is not used by the government for any purpose other than reimbursing that cost. In addition, subjects these same charges to a new, undefined, "reasonable" standard.
- Subjects fees and charges for entrance to local government property; and rental and sale of local government property to a new, undefined, "reasonable" test.
- Subjects a challenged fee or charge to new, higher burdens of proof if legally challenged.
- Prohibits a levy, charge or exaction regulating or related to vehicle miles traveled, imposed as a condition of property development or occupancy.

### **2.a. Value on New Local Government Fees and Charges at Risk<sup>3</sup>**

Virtually every city, county, and special district must regularly (e.g., annually) adopt increases to fee rates and charges and revise rate schedules to accommodate new users and activities. Most of these would be subject to new standards and limitations under threat of legal challenge. Based on the current volume of fees and charges imposed by local agencies and increases in those fees simply to accommodate inflation, the amount of local government fee and charge revenue placed at risk is about **\$1 billion per year including those adopted since January 1, 2022. Of this \$1 billion, about \$570 million is for special districts, \$450 million is cities, and \$260 million is counties.**<sup>4</sup>

Major examples of affected fees and charges are:

1. Nuisance abatement charges - such as for weed, rubbish and general nuisance abatement to fund community safety, code enforcement, and neighborhood cleanup programs.
2. Commercial franchise fees.
3. Emergency response fees - such as in connection with DUI.
4. Advanced Life Support (ALS) transport charges.
5. Document processing and duplication fees.
6. Transit fees, tolls, parking fees, public airport and harbor use fees.
7. Facility use charges, fees for parks and recreation services, garbage disposal tipping fees.

In addition to fees and charges, the measure puts fines and penalties assessed for the violation of state and

<sup>2</sup> This does not include citizen initiative special tax approved by majority but not two-thirds. Because this approach is new, the number of these measures and amount of revenue involved cannot be estimated.

<sup>3</sup> Source: California State Controller Annual Reports of Financial Transactions concerning cities, counties and special districts, summarized with an assumed growth due to fee rate increases (not population) of 2 percent annually.

<sup>4</sup> School fees are also affected but the amount is negligible by comparison.

local law at risk, making them taxes subject to voter approval under certain circumstances.

## **2.b. Additional Costs and Public Service Effects of the Fee/Charge Provisions**

In addition to service delays and disruptions due to fee and charge revenues placed at greater legal risk, there would be substantial additional costs for legal defense. The risk to fees and charges will make infrastructure financing more difficult and will deter new residential and commercial development.

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21 - 0042 Amdt. # 1

January 4, 2022

RECEIVED

JAN 04 2022

INITIATIVE COORDINATOR  
ATTORNEY GENERAL'S OFFICE

Anabel Renteria  
Initiative Coordinator  
Office of the Attorney General  
State of California  
PO Box 994255  
Sacramento, CA 94244-25550

Re: Initiative 21-0042 - Amendment Number One

Dear Initiative Coordinator:

Pursuant to subdivision (b) of Section 9002 of the Elections Code, enclosed please find Amendment #1 to Initiative No. 21-0042 "The Taxpayer Protection and Government Accountability Act." The amendments are reasonably germane to the theme, purpose or subject of the initiative measure as originally proposed.

I am the proponent of the measure and request that the Attorney General prepare a circulating title and summary of the measure as provided by law, using the amended language.

Thank you for your time and attention processing my request.

Sincerely,



Thomas W. Hiltachk



## The Taxpayer Protection and Government Accountability Act

[Deleted codified text is denoted in ~~strikeout~~. Added codified text is denoted by *italics and underline*.]

### Section 1. Title

This Act shall be known, and may be cited as, the Taxpayer Protection and Government Accountability Act.

### Section 2. Findings and Declarations

(a) Californians are overtaxed. We pay the nation's highest state income tax, sales tax, and gasoline tax. According to the U.S. Census Bureau, California's combined state and local tax burden is the highest in the nation. Despite this, and despite two consecutive years of obscene revenue surpluses, state politicians in 2021 alone introduced legislation to raise more than \$234 *billion* in new and higher taxes and fees.

(b) Taxes are only part of the reason for California's rising cost-of-living crisis. Californians pay billions more in hidden "fees" passed through to consumers in the price they pay for products, services, food, fuel, utilities and housing. Since 2010, government revenue from state and local "fees" has more than doubled.

(c) California's high cost of living not only contributes to the state's skyrocketing rates of poverty and homelessness, they are the pushing working families and job-providing businesses out of the state. The most recent Census showed that California's population dropped for the first time in history, costing us a seat in Congress. In the past four years, nearly 300 major corporations relocated to other states, not counting thousands more small businesses that were forced to move, sell or close.

(d) California voters have tried repeatedly, at great expense, to assert control over whether and how taxes and fees are raised. We have enacted a series of measures to make taxes more predictable, to limit what passes as a "fee," to require voter approval, and to guarantee transparency and accountability. These measures include Proposition 13 (1978), Proposition 62 (1986), Proposition 218 (1996), and Proposition 26 (2010).

(e) Contrary to the voters' intent, these measures that were designed to control taxes, spending and accountability, have been weakened and hamstrung by the Legislature, government lawyers, and the courts, making it necessary to pass yet another initiative to close loopholes and reverse hostile court decisions.

### Section 3. Statement of Purpose

(a) In enacting this measure, the voters reassert their right to a voice and a vote on new and higher taxes by requiring any new or higher tax to be put before voters for approval. Voters also intend that all fees and other charges are passed or rejected by the voters themselves or a governing body elected by voters and not unelected and unaccountable bureaucrats.

(b) Furthermore, the purpose and intent of the voters in enacting this measure is to increase transparency and accountability over higher taxes and charges by requiring any tax measure placed on the ballot—

either at the state or local level—to clearly state the type and rate of any tax, how long it will be in effect, and the use of the revenue generated by the tax.

(c) Furthermore, the purpose and intent of the voters in enacting this measure is to clarify that any new or increased form of state government revenue, by any name or manner of extraction paid directly or indirectly by Californians, shall be authorized only by a vote of the Legislature and signature of the Governor to ensure that the purposes for such charges are broadly supported and transparently debated.

(d) Furthermore, the purpose and intent of the voters in enacting this measure is also to ensure that taxpayers have the right and ability to effectively balance new or increased taxes and other charges with the rapidly increasing costs Californians are already paying for housing, food, childcare, gasoline, energy, healthcare, education, and other basic costs of living, and to further protect the existing constitutional limit on property taxes and ensure that the revenue from such taxes remains local, without changing or superseding existing constitutional provisions contained in Section 1(c) of Article XIII A.

(e) In enacting this measure, the voters also additionally intend to reverse loopholes in the legislative two-thirds vote and voter approval requirements for government revenue increases created by the courts including, but not limited to, *Cannabis Coalition v. City of Upland*, *Chamber of Commerce v. Air Resources Board*, *Schmeer v. Los Angeles County*, *Johnson v. County of Mendocino*, *Citizens Assn. of Sunset Beach v. Orange County Local Agency Formation Commission*, and *Wilde v. City of Dunsmuir*.

Section 4. Section 3 of Article XIII A of the California Constitution is amended to read:

Sec. 3(a) Every levy, charge, or exaction of any kind imposed by state law is either a tax or an exempt charge.

(b)(1) (a) Any change in state statute law which results in any taxpayer paying a new or higher tax must be imposed by an act passed by not less than two-thirds of all members elected to each of the two houses of the Legislature, and submitted to the electorate and approved by a majority vote, except that no new ad valorem taxes on real property, or sales or transaction taxes on the sales of real property, may be imposed. Each Act shall include:

(A) A specific duration of time that the tax will be imposed and an estimate of the annual amount expected to be derived from the tax.

(B) A specific and legally binding and enforceable limitation on how the revenue from the tax can be spent. If the revenue from the tax can be spent for unrestricted general revenue purposes, then a statement that the tax revenue can be spent for "unrestricted general revenue purposes" shall be included in a separate, stand-alone section. Any proposed change to the use of the revenue from the tax shall be adopted by a separate act that is passed by not less than two-thirds of all members elected to each of the two houses of the Legislature and submitted to the electorate and approved by a majority vote.

(2) The title and summary and ballot label or question required for a measure pursuant to the Elections Code shall, for each measure providing for the imposition of a tax, including a measure proposed by an elector pursuant to Article II, include:

(A) The type and amount or rate of the tax;

(B) The duration of the tax; and

(C) The use of the revenue derived from the tax.

(c) Any change in state law which results in any taxpayer paying a new or higher exempt charge must be imposed by an act passed by each of the two houses of the Legislature. Each act shall specify the type of exempt charge as provided in subdivision (e), and the amount or rate of the exempt charge to be imposed.

(d) ~~(b)~~ As used in this section and in Section 9 of Article II, "tax" means every ~~any~~ levy, charge, or exaction of any kind imposed by the State ~~state law that is not an exempt charge.~~ except the following:

(e) As used in this section, "exempt charge" means only the following:

~~(1) a charge imposed for a specific benefit conferred or privilege granted directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the State of conferring the benefit or granting the privilege to the payor.~~

~~(1) (2) A reasonable charge imposed for a specific government service or product provided directly to the payor that is not provided to those not charged, and which does not exceed the reasonable actual costs to the State of providing the service or product to the payor.~~

~~(2) (3) A charge imposed for the reasonable regulatory costs to the State incident to issuing licenses and permits, performing investigations, inspections, and audits, enforcing agricultural marketing orders, and the administrative enforcement and adjudication thereof.~~

~~(3) A levy, charge, or exaction collected from local units of government, health care providers or health care service plans that is primarily used by the State of California for the purposes of increasing reimbursement rates or payments under the Medi-Cal program, and the revenues of which are primarily used to finance the non-federal portion of Medi-Cal medical assistance expenditures.~~

~~(4) A reasonable charge imposed for entrance to or use of state property, or the purchase, rental, or lease of state property, except charges governed by Section 15 of Article XI.~~

~~(5) A fine, or penalty, or other monetary charge including any applicable interest for nonpayment thereof, imposed by the judicial branch of government or the State, as a result of a state administrative enforcement agency pursuant to adjudicatory due process, to punish a violation of law.~~

~~(6) A levy, charge, assessment, or exaction collected for the promotion of California tourism pursuant to Chapter 1 (commencing with Section 13995) of Part 4.7 of Division 3 of Title 2 of the Government Code.~~

~~(f) (e) Any tax or exempt charge adopted after January 1, 2022 2010, but prior to the effective date of this act, that was not adopted in compliance with the requirements of this section is void 12 months after the effective date of this act unless the tax or exempt charge is reenacted by the Legislature and signed into law by the Governor in compliance with the requirements of this section.~~

~~(g) (1) (d) The State bears the burden of proving by a preponderance of the clear and convincing evidence that a levy, charge, or other exaction is an exempt charge and not a tax. The State bears the burden of proving by clear and convincing evidence that the amount of the exempt charge is reasonable and that the amount charged does not exceed the actual cost of providing the service or product to the payor, that the amount is no more than necessary to cover the reasonable costs of the governmental activity and~~



that the manner in which those costs are allocated to a payor bear a fair or reasonable relationship to the payor's burdens on, or benefits received from, the governmental activity

(2) The retention of revenue by, or the payment to, a non-governmental entity of a levy, charge, or exaction of any kind imposed by state law, shall not be a factor in determining whether the levy, charge, or exaction is a tax or exempt charge.

(3) The characterization of a levy, charge, or exaction of any kind as being voluntary, or paid in exchange for a benefit, privilege, allowance, authorization, or asset, shall not be a factor in determining whether the levy, charge, or exaction is a tax or an exempt charge.

(4) The use of revenue derived from the levy, charge or exaction shall be a factor in determining whether the levy, charge, or exaction is a tax or exempt charge.

(h) As used in this section:

(1) "Actual cost" of providing a service or product means: (i) the minimum amount necessary to reimburse the government for the cost of providing the service or product to the payor, and (ii) where the amount charged is not used by the government for any purpose other than reimbursing that cost. In computing "actual cost" the maximum amount that may be imposed is the actual cost less all other sources of revenue including, but not limited to taxes, other exempt charges, grants, and state or federal funds received to provide such service or product.

(2) "Extend" includes, but is not limited to, doing any of the following with respect to a tax or exempt charge: lengthening its duration, delaying or eliminating its expiration, expanding its application to a new territory or class of payor, or expanding the base to which its rate is applied.

(3) "Impose" means adopt, enact, reenact, create, establish, collect, increase or extend.

(4) "State law" includes, but is not limited to, any state statute, state regulation, state executive order, state resolution, state ruling, state opinion letter, or other legal authority or interpretation adopted, enacted, enforced, issued, or implemented by the legislative or executive branches of state government. "State law" does not include actions taken by the Regents of the University of California, Trustees of the California State University, or the Board of Governors of the California Community Colleges.

Section 5. Section 1 of Article XIII C of the California Constitution is amended, to read:

Sec. 1. Definitions. As used in this article:

(a) "Actual cost" of providing a service or product means: (i) the minimum amount necessary to reimburse the government for the cost of providing the service or product to the payor, and (ii) where the amount charged is not used by the government for any purpose other than reimbursing that cost. In computing "actual cost" the maximum amount that may be imposed is the actual cost less all other sources of revenue including, but not limited to taxes, other exempt charges, grants, and state or federal funds received to provide such service or product.

(b) "Extend" includes, but is not limited to, doing any of the following with respect to a tax, exempt charge, or Article XIII D assessment, fee, or charge: lengthening its duration, delaying or eliminating its expiration, expanding its application to a new territory or class of payor, or expanding the base to which its rate is applied.

(c) (a) "General tax" means any tax imposed for general governmental purposes.

(d) "Impose" means adopt, enact, reenact, create, establish, collect, increase, or extend.

(e) (b) "Local government" means any county, city, city and county, including a charter city or county, any special district, or any other local or regional governmental entity, or an elector pursuant to Article II or the initiative power provided by a charter or statute.

(f) "Local law" includes, but is not limited to, any ordinance, resolution, regulation, ruling, opinion letter, or other legal authority or interpretation adopted, enacted, enforced, issued, or implemented by a local government.

(g) (c) "Special district" means an agency of the State, formed pursuant to general law or a special act, for the local performance of governmental or proprietary functions with limited geographic boundaries including, but not limited to, school districts and redevelopment agencies.

(h) (d) "Special tax" means any tax imposed for specific purposes, including a tax imposed for specific purposes, which is placed into a general fund.

(i) (e) As used in this article, and in Section 9 of Article II, "tax" means every any-levy, charge, or exaction of any kind, imposed by a local government law that is not an exempt charge, except the following:

(i) As used in this section, "exempt charge" means only the following:

(1) A charge imposed for a specific benefit conferred or privilege granted directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of conferring the benefit or granting the privilege.

(1) (2) A reasonable charge imposed for a specific local government service or product provided directly to the payor that is not provided to those not charged, and which does not exceed the reasonable actual costs to the local government of providing the service or product.

(2) (3) A charge imposed for the reasonable regulatory costs to a local government for issuing licenses and permits, performing investigations, inspections, and audits, enforcing agricultural marketing orders, and the administrative enforcement and adjudication thereof.

(3) (4) A reasonable charge imposed for entrance to or use of local government property, or the purchase, rental, or lease of local government property.

(4) (5) A fine, or penalty, or other monetary charge including any applicable interest for nonpayment thereof, imposed by the judicial branch of government or a local government administrative enforcement agency pursuant to adjudicatory due process, as a result of to punish a violation of law.

(5) (6) A charge imposed as a condition of property development. No levy, charge, or exaction regulating or related to vehicle miles traveled may be imposed as a condition of property development or occupancy.

(6) (7) An Assessments and property related fees assessment, fee, or charge imposed in accordance with the provisions of subject to Article XIII D, or an assessment imposed upon a business in a tourism marketing district, a parking and business improvement area, or a property and business improvement district.

(7) A charge imposed for a specific health care service provided directly to the payor and that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of providing the health care service. As used in this paragraph, a "health care service" means a service licensed or exempt from licensure by the state pursuant to Chapters 1, 1.3, or 2 of Division 2 of the Health and Safety Code.

~~The local government bears the burden of proving by a preponderance of the evidence that a levy, charge, or other exaction is not a tax, that the amount is no more than necessary to cover the reasonable costs of the governmental activity and that the manner in which those costs are allocated to a payor bear a fair or reasonable relationship to the payor's burdens on, or benefits received from, the governmental activity.~~

Section 6. Section 2 of Article XIII C of the California Constitution is amended to read:

Sec. 2. Local Government Tax Limitation. Notwithstanding any other provision of this Constitution:

(a) Every levy, charge, or exaction of any kind imposed by local law is either a tax or an exempt charge. All taxes imposed by any local government shall be deemed to be either general taxes or special taxes. Special purpose districts or agencies, including school districts, shall have no power to levy general taxes.

(b) No local ~~law government, whether proposed by the governing body or by an elector,~~ may impose, extend, or increase any general tax unless and until that tax is submitted to the electorate and approved by a majority vote. A general tax shall not be deemed to have been increased if it is imposed at a rate not higher than the maximum rate so approved. The election required by this subdivision shall be consolidated with a regularly scheduled general election for members of the governing body of the local government, except in cases of emergency declared by a unanimous vote of the governing body.

(c) ~~Any general tax imposed, extended, or increased, without voter approval, by any local government on or after January 1, 1995, and prior to the effective date of this article, shall continue to be imposed only if approved by a majority vote of the voters voting in an election on the issue of the imposition, which election shall be held within two years of the effective date of this article and in compliance with subdivision (b).~~ (d) No local ~~law government, whether proposed by the governing body or by an elector,~~ may impose, ~~extend, or increase~~ any special tax unless and until that tax is submitted to the electorate and approved by a two-thirds vote. A special tax shall not be deemed to have been increased if it is imposed at a rate not higher than the maximum rate so approved.

(d) The title and summary and ballot label or question required for a measure pursuant to the Elections Code shall, for each measure providing for the imposition of a tax, include:

(1) The type and amount or rate of the tax;

(2) the duration of the tax; and

(3) The use of the revenue derived from the tax. If the proposed tax is a general tax, the phrase "for general government use" shall be required, and no advisory measure may appear on the same ballot that would indicate that the revenue from the general tax will, could, or should be used for a specific purpose.

(e) Only the governing body of a local government, other than an elector pursuant to Article II or the initiative power provided by a charter or statute, shall have the authority to impose any exempt charge. The governing body shall impose an exempt charge by an ordinance specifying the type of exempt charge



as provided in Section 1(j) and the amount or rate of the exempt charge to be imposed, and passed by the governing body. This subdivision shall not apply to charges specified in paragraph (7) of subdivision (j) of Section 1.

(f) No amendment to a Charter which provides for the imposition, extension, or increase of a tax or exempt charge shall be submitted to or approved by the electors, nor shall any such amendment to a Charter hereafter submitted to or approved by the electors become effective for any purpose.

(g) Any tax or exempt charge adopted after January 1, 2022, but prior to the effective date of this act, that was not adopted in compliance with the requirements of this section is void 12 months after the effective date of this act unless the tax or exempt charge is reenacted in compliance with the requirements of this section.

(h)(1) The local government bears the burden of proving by clear and convincing evidence that a levy, charge or exaction is an exempt charge and not a tax. The local government bears the burden of proving by clear and convincing evidence that the amount of the exempt charge is reasonable and that the amount charged does not exceed the actual cost of providing the service or product to the payor.

(2) The retention of revenue by, or the payment to, a non-governmental entity of a levy, charge, or exaction of any kind imposed by a local law, shall not be a factor in determining whether the levy, charge, or exaction is a tax or exempt charge.

(3) The characterization of a levy, charge, or exaction of any kind imposed by a local law as being paid in exchange for a benefit, privilege, allowance, authorization, or asset, shall not be factors in determining whether the levy, charge, or exaction is a tax or an exempt charge.

(4) The use of revenue derived from the levy, charge or exaction shall be a factor in determining whether the levy, charge, or exaction is a tax or exempt charge.

Section 7. Section 3 of Article XIII D of the California Constitution is amended, to read:

Sec. 3. Property Taxes, Assessments, Fees and Charges Limited

(a) No tax, assessment, fee, ~~or charge, or surcharge~~, including a surcharge based on the value of property, shall be assessed ~~by any agency~~ upon any parcel of property or upon any person as an incident of property ownership except:

(1) The ad valorem property tax ~~imposed pursuant to~~ described in Section 1(a) of Article XIII and Section 1(a) of Article XIII A, and described and enacted pursuant to the voter approval requirement in Section 1(b) of Article XIII A.

(2) Any special non-ad valorem tax receiving a two-thirds vote of qualified electors pursuant to Section 4 of Article XIII A, or after receiving a two-thirds vote of those authorized to vote in a community facilities district by the Legislature pursuant to statute as it existed on December 31, 2021.

(3) Assessments as provided by this article.

(4) Fees or charges for property related services as provided by this article.

(b) For purposes of this article, fees for the provision of electrical or gas service shall not be deemed charges or fees imposed as an incident of property ownership.

Section 8. Sections 1 and 14 of Article XIII are amended to read:

Sec. 1 Unless otherwise provided by this Constitution or the laws of the United States:

(a) All property is taxable and shall be assessed at the same percentage of fair market value. When a value standard other than fair market value is prescribed by this Constitution or by statute authorized by this Constitution, the same percentage shall be applied to determine the assessed value. The value to which the percentage is applied, whether it be the fair market value or not, shall be known for property tax purposes as the full value.

(b) All property so assessed shall be taxed in proportion to its full value.

(c) All proceeds from the taxation of property shall be apportioned according to law to the districts within the counties.

Sec. 14. All property taxed by state or local government shall be assessed in the county, city, and district in which it is situated. Notwithstanding any other provision of law, such state or local property taxes shall be apportioned according to law to the districts within the counties.

Section 9. General Provisions

A. This Act shall be liberally construed in order to effectuate its purposes.

B. (1) In the event that this initiative measure and another initiative measure or measures relating to state or local requirements for the imposition, adoption, creation, or establishment of taxes, charges, and other revenue measures shall appear on the same statewide election ballot, the other initiative measure or measures shall be deemed to be in conflict with this measure. In the event that this initiative measure receives a greater number of affirmative votes, the provisions of this measure shall prevail in their entirety, and the provisions of the other initiative measure or measures shall be null and void.

(2) In furtherance of this provision, the voters hereby declare that this measure conflicts with the provisions of the "Housing Affordability and Tax Cut Act of 2022" and "The Tax Cut and Housing Affordability Act," both of which would impose a new state property tax (called a "surcharge") on certain real property, and where the revenue derived from the tax is provided to the State, rather than retained in the county in which the property is situated and for the use of the county and cities and districts within the county, in direct violation of the provisions of this initiative.

(3) If this initiative measure is approved by the voters, but superseded in whole or in part by any other conflicting initiative measure approved by the voters at the same election, and such conflicting initiative is later held invalid, this measure shall be self-executing and given full force and effect.

C. The provisions of this Act are severable. If any portion, section, subdivision, paragraph, clause, sentence, phrase, word, or application of this Act is for any reason held to be invalid by a decision of any court of competent jurisdiction, that decision shall not affect the validity of the remaining portions of this Act. The People of the State of California hereby declare that they would have adopted this Act and each and every portion, section, subdivision, paragraph, clause, sentence, phrase, word, and application not



declared invalid or unconstitutional without regard to whether any portion of this Act or application thereof would be subsequently declared invalid.

D. If this Act is approved by the voters of the State of California and thereafter subjected to a legal challenge alleging a violation of state or federal law, and both the Governor and Attorney General refuse to defend this Act, then the following actions shall be taken:

(1) Notwithstanding anything to the contrary contained in Chapter 6 of Part 2 of Division 3 of Title 2 of the Government Code or any other law, the Attorney General shall appoint independent counsel to faithfully and vigorously defend this Act on behalf of the State of California.

(2) Before appointing or thereafter substituting independent counsel, the Attorney General shall exercise due diligence in determining the qualifications of independent counsel and shall obtain written affirmation from independent counsel that independent counsel will faithfully and vigorously defend this Act. The written affirmation shall be made publicly available upon request.

(3) A continuous appropriation is hereby made from the General Fund to the Controller, without regard to fiscal years, in an amount necessary to cover the costs of retaining independent counsel to faithfully and vigorously defend this Act on behalf of the State of California.

(4) Nothing in this section shall prohibit the proponents of this Act, or a bona fide taxpayers association, from intervening to defend this Act.

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## AGENDA REPORT

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**To:** Mayor Mary Mendoza and Councilmembers

**From:** Nick Kimball, City Manager  
By: Julia Fritz, City Clerk

**Date:** February 22, 2022

**Subject:** Consideration to Designate Voting Delegate and Alternate to Represent the City of San Fernando at the Southern California Association of Governments 2022 Regional Conference and General Assembly Annual Business Meeting

### RECOMMENDATION:

It is recommended that the City Council:

- a. Designate a voting Delegate who may attend as the City's representative for the Southern California Association of Governments (SCAG) 2022 Regional Conference and General Assembly ("Assembly") Annual Business Meeting (Attachment "A");
- b. Designate a voting Alternate who may attend and vote in the event that the designated Delegate is unable to serve in that capacity; and
- c. Authorize the City Clerk to transmit information on the selected voting Delegate and Alternate designation to the SCAG Clerk of the Board.

### BACKGROUND:

1. The Southern California Association of Governments (SCAG) is a Joint Powers Authority under California state law, established as an association of local governments and agencies that convene as a forum to address regional issues. Under federal law, SCAG is designated as a Metropolitan Planning Organization (MPO), a Regional Transportation Planning Agency, and a Council of Governments that encompasses six counties (Imperial, Los Angeles, Orange, Riverside, San Bernardino and Ventura) and 191 cities.
2. On January 18, 2022, the City Council approved appointments to the City Council Liaison Assignments (Attachment "B"), which included appointing Councilmember Celeste Rodriguez as the City Council Liaison and Vice Mayor Hector A. Pacheco as the Alternate Liaison to the SCAG to participate in the Regional Councils regular monthly Board meetings.

**Consideration to Designate Voting Delegate and Alternate to Represent the City of San Fernando at the Southern California Association of Governments 2022 Regional Conference and General Assembly Annual Business Meeting**  
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3. On February 9, 2022, the City Clerk received a request for the City Council to designate a Voting Delegate and Alternate to attend the SCAG 2022 Regional Conference and General Assembly Annual Business Meeting in May 2022.

**ANALYSIS:**

The SCAG 2022 Regional Conference and General Assembly Annual Business Meeting is, scheduled for May 4-6, 2022 in Palm Desert, California. An important part of the Regional Conference is the General Assembly Business Meeting on Thursday, May 5, 2022, and at this meeting, the Assembly membership considers and takes action on resolutions that establish SCAG's Assembly policy. The conference is being held in-person at the JW Marriott Desert Springs Resort & Spa ("Marriott"). The Assembly is working closely with Marriott officials to ensure that COVID-19 protocols and cleaning procedures continue, and if necessary, strengthened. Attendees can anticipate updates as the conference approaches.

Each member city has a right to cast one vote on matters pertaining to SCAG policy. In order to vote at the Annual Business Meeting, the City Council must designate a Voting Delegate, and Alternate Voting Delegate, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Consistent with SCAG bylaws, the City's Voting Delegate and Alternate Voting Delegate must be designated by the City Council via either resolution or by City Council action.

The Voting Delegate or Alternate must be registered to attend the full conference beginning Wednesday, May 4, 2022 through Friday, May 6, 2022. Conference registration details will be forthcoming.

**BUDGET IMPACT:**

The cost to attend the SCAG Regional Conference and Annual General Assembly Business Meeting is included in the Fiscal Year 2021-2022 Adopted Budget. The act of designating a Voting Delegate and Alternate will not impact the budget.

**CONCLUSION:**

Staff recommends that the City Council designate a Voting Delegate and Alternate so that the City may participate in and benefit from the development of SCAG policy; and authorize the City Clerk to transmit information on the selected voting Delegate and Alternate designation to the SCAG Clerk of the Board.

**ATTACHMENTS:**

- A. 2022 SCAG Request for Delegate/Alternative
- B. City Council Liaison List, approved as of January 18, 2022

**From:** [Julia Fritz](#)  
**To:** [City-Clerk](#)  
**Subject:** FW: SCAG: Delegate/Alternate for the Annual General Assembly on May 5-6, 2022  
**Date:** Monday, February 14, 2022 1:51:42 PM

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**From:** Maggie Aguilar [aguilarm@scag.ca.gov](mailto:aguilarm@scag.ca.gov)  
**Sent:** Thursday, January 13, 2022 8:30 PM  
**Subject:** SCAG: Delegate/Alternate for the Annual General Assembly & 2022 Call for Resolutions/Bylaw Amendments

Dear City and County Clerks,

If you have not emailed us the name of your City's Delegate Representative or Alternate for SCAG's General Assembly, please do so as soon as possible. As a reminder, if there is a Councilmember from your city serving as the Regional Councilmember for SCAG, that person will be the city Delegate Representative, unless your city council selects a different Councilmember.

Additionally, please inform the General Assembly Delegate Representative for your city, that in their capacity, they have the opportunity to propose any policy matter for determination by the General Assembly in the form of a proposed Resolution or revisions to the SCAG Bylaws. All proposed Resolutions and/or Bylaw revisions will be reviewed by the Bylaws and Resolutions Committee, and thereafter the Regional Council, before being considered at the **2022 General Assembly Business** meeting, scheduled for:

**Date:** Thursday, May 5, 2022

**Time:** TBD

**Location:** JW Marriott Desert Springs Resort & Spa, 74-885 County Club Drive, Palm Desert, CA 92260.

*\*Please note that the General Assembly meeting takes place as part of SCAG's premiere annual event, the multi-day Regional Conference and General Assembly. Please save the date for the full conference program, which will run from Wednesday, May 4 through Friday, May 6. You can expect an email invitation to register for the conference in the near future.*

Please note, each city Delegate Representative (or Alternate in the absence of the Delegate) will vote on agenda items pertaining to the General Assembly – Business Meeting. Each city Delegate Representative (or Alternate in the absence of the Delegate) will receive a complimentary one-night hotel accommodation at the JW Marriott Resort & Spa for the night of May 5, validated overnight parking and meals during the conference. Additional information on registration and hotel accommodations will follow in the next couple of weeks.

Please call or email if you have any questions and thank you for your attention to this matter.

**Maggie Aguilar**  
Clerk of the Board  
Tel: +1 (213) 630-1420



## CITY COUNCIL LIAISON ASSIGNMENTS

Revised by City Council: January 18, 2022

AGENCY/COMMITTEE		MEETING DAY	APPOINTEE(S)	COMMENTS
1	San Fernando Downtown Mall Merchants Association	Mornings (as needed)	Vacant	<i>Pending Finalization of Memorandum of Understanding with SF Mall Merchants Association</i>
2	City Selection Committee (L.A. County)	Night	Mary Mendoza Alt: Sylvia Ballin	
3	Valley Economic Alliance	Day	Cindy Montanez	
4	Independent Cities Association (ICA)	Night	Celeste Rodriguez Alt: Hector A. Pacheco	
5	Independent Cities Risk Management Authority (ICRMA)	Day	Nick Kimball Alt: Michael Okafor Sub Alt. Vacant	<i>Adoption of a new Resolution is required when representatives are changed</i>
6	Independent Cities Finance Authority (ICFA)	Day	Sylvia Ballin Nick Kimball	<i>Adoption of a new Resolution is required when representatives are changed</i>
7	League of California Cities	1 <sup>st</sup> Thursday Evening	Mary Mendoza Alt: Celeste Rodriguez	
8	San Fernando Valley Council of Governments (SFVCOG)	TBD	Mary Mendoza Alt: Celeste Rodriguez	
9	Southern California Association of Governments (SCAG)	1 <sup>st</sup> Thursday Morning	Delegate: Celeste Rodriguez Alternate: Hector A. Pacheco	<i>SCAG requests appointments annually for: 1) Regional Councilmember Representative (San Fernando alternates with Santa Clarita by vote of SCAG)- Santa Clarita Expires: 3/2023; and 2) A Voting Delegate &amp; Alt. to represent at General Assembly is a Separate Designation by Council action.</i>





## CITY COUNCIL LIAISON ASSIGNMENTS

Revised by City Council: January 18, 2022

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10	Metropolitan Water District (MWD) of Southern California	Day	Adan Ortega	<i>Adopted by Resolution 2021</i>
11	Los Angeles County Metropolitan Transportation Authority (MTA) San Fernando Valley Service Council	1 <sup>st</sup> Wednesday Evening	Robert C. Gonzales	<i>Current term expires 2023, seat is shared among San Fernando, Burbank and Glendale. Elected Official is not a requirement to serve</i>
12	Greater Los Angeles County Vector Control District	2 <sup>nd</sup> Thursday Evening	Jesse H. Avila	<i>11-2-2020: Re-Appointed term 1-4-21 to 1-4-23 Elected Official is not a requirement to serve</i>
13	Upper Los Angeles River and Tributaries Working Group (Mountains Recreation and Conservation Authority)	Day Monthly	Cindy Montanez Alt: Matthew Baumgardner	