

**CITY OF SAN FERNANDO  
CITY COUNCIL/SUCCESSOR AGENCY  
TO THE SAN FERNANDO REDEVELOPMENT AGENCY  
MINUTES**

**OCTOBER 4, 2021 – 6:00 P.M.  
REGULAR MEETING**

**CITY HALL COUNCIL CHAMBER  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340**

**CALL TO ORDER/ROLL CALL** Mayor Sylvia Ballin called the meeting to order at 6:07 p.m.

Present:

Council: Mayor Sylvia Ballin, Vice Mayor Mary Mendoza and Councilmembers Cindy Montañez, Hector A. Pacheco and Celeste Rodriguez

Absent: None

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, Chief of Police Anthony Vairo, Director of Public Works Matt Baumgardner, Director of Recreation and Community Services Julian Venegas, and City Clerk Julia Fritz

**PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

**APPROVAL OF AGENDA**

Motion by Councilmember Montanez, seconded by Councilmember Rodriguez to approve the agenda, as amended to correct Agenda Item 5 in title only, to reflect the correct date of October 4, 2021 to November 2, 2021. By consensus, the motion carried.

**PRESENTATIONS** (Item B was presented before Item A)

**B. PRESENTATION FROM THE LOS ANGELES COUNTY OFFICE OF THE ASSESSOR TO PROVIDE A GENERAL OVERVIEW OF THE OFFICE AND SERVICES OFFERED TO TAXPAYERS**

Los Angeles County Assessor Jeff Prang provided an informational presentation regarding property tax valuation, Proposition 19 and on the Homeowners Exemption program.

**A. PRESENTATION OF A PROCLAMATION RECOGNIZING THE SECOND WEEK OF OCTOBER AS CODE ENFORCEMENT APPRECIATION WEEK**

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**PUBLIC STATEMENTS**

City Clerk Fritz read the following public comments submitted via email:

Liana Stepanyan, San Fernando Library Manager provided updates on programs offered at the library.

David Bernal, stated his support of Agenda Items 6 and 7 and opposed toe Agenda Item 9.

Angel Zobel Rodriguez, Education Commission Chair, spoke in support of Agenda Item No 5.

Julissa Hernandez, Field Representative from the office of Assemblymember Luz Rivas provided updates on community activities and the status of various assembly bills.

**CONSENT CALENDAR**

Motion by Councilmember Montanez, seconded by Councilmember Rodriguez to:

- 1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES
  - a. AUGUST 16, 2021 - REGULAR MEETING
  - b. SEPTEMBER 20, 2021 - SPECIAL MEETING
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO APPROVE A FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH TOM BROHARD AND ASSOCIATES FOR TRAFFIC ENGINEERING SERVICES
- 4) CONSIDERATION TO APPROVE AN AMENDMENT TO THE MASTER AGREEMENT WITH HINDERLITER, DE LLAMAS AND ASSOCIATES TO PROVIDE COVID-19 RELIEF AND ECONOMIC RECOVERY PROGRAM ADMINISTRATION SERVICES RELATED TO THE AMERICAN RESCUE PLAN ACT FUNDS

By consensus, the motioned carried.

**ADMINISTRATIVE REPORTS**

- 5) CONSIDERATION AND ADOPTION OF A RESOLUTION TO CONTINUE REMOTE TELECONFERENCE MEETINGS OF THE CITY OF SAN FERNANDO’S LEGISLATIVE BODIES FOR A PERIOD OF 30 DAYS FROM OCTOBER 4, 2021 TO NOVEMBER 2, 2021 IN COMPLIANCE WITH GOVERNMENT CODE SECTION 54953(E) AND OTHER APPLICABLE PROVISIONS OF ASSEMBLY BILL 361

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Assistant City Attorney Richard Padilla presented the staff report and responded to Councilmember questions.

Motion by Mayor Ballin, seconded by Vice Mayor Mendoza to approve Option No. 2 and not adopt resolution and take no action and that the legislative body meetings will be required to comply with the requirements for public meetings (Pre-COVID-19 Pandemic), as amended to continue to allow the public the ability to teleconference, and revisit this matter at a future date uncertain.

The motion carries by the following vote:

ROLL CALL

AYES:	Rodriguez, Mendoza, Montañez, Ballin - 4
NOES:	Pacheco - 1
ABSTAIN:	None
ABSENT:	None

Councilmember Montañez left the dais at 7:09 p.m. and stated she would be recusing herself from consideration of Agenda Item 6, due to a potential conflict of interest as TreePeople is her current employer.

6) DISCUSSION AND CONSIDERATION REGARDING A RECOMMENDATION FROM THE EDUCATION COMMISSION REQUESTING THE CITY COUNCIL TO CO-SPONSOR A WORKFORCE DEVELOPMENT PARTNERSHIP BETWEEN TREEPEOPLE AND AMERICORPS

Motion by Councilmember Rodriguez, seconded by Vice Mayor Mendoza to approve a co-sponsorship to use the City’s communication platforms, including the City website, social media, and email, to promote the workforce development partnership between TreePeople and AmeriCorps pursuant to City Council Resolution No. 6904.

The motion carried by the following vote:

ROLL CALL

AYES:	Rodriguez, Mendoza, Ballin - 3
NOES:	Pacheco - 1
ABSTAIN:	None
ABSENT:	Montañez – 1

Councilmember Montañez returned to the dais at 7:30 p.m.

7) DISCUSSION AND CONSIDERATION REGARDING APPROVAL OF A SAN FERNANDO BEAUTIFICATION PROGRAM

City Manager Kimball presented the staff report and responded to Councilmember questions.

Councilmembers stated their support or opposition to certain aspects of the proposed scope and elements of the beautification program and commented that the Beautification Program presented would be subject to ongoing changes and refinement, as a living document. There was general consensus from the Councilmembers in support of the program; however mentioned concerns over staff time and costs associated with the program.

There was a general consensus among the Councilmembers to direct staff to continue working with the Beautification Ad Hoc committee to move forward to include, but not limited to, certain clean up events and community outreach regarding property maintenance and to bring back an update from the Ad Hoc committee to the City Council to a date uncertain.

8) **DISCUSSION AND CONSIDERATION OF RECOMMENDATIONS FROM THE PUBLIC SAFETY COMMISSION AD HOC COMMITTEE RELATED TO ESTABLISHING A PUBLIC SAFETY COMMISSION**

City Manager Kimball presented the staff report and responded to Councilmember questions.

There was a general consensus among the Councilmembers to direct staff to proceed with the necessary procedures towards establishing a Public Safety Commission, to include, but not limited to presenting the concept to the Transportation and Safety Commission for their recommendations, pending review by the incoming new Chief of Police, and bring back a staff report to the City Council for consideration at a future date to be determined.

**STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

City Clerk Fritz provided updates to the Council Chamber audio and video upgrade project and mentioned the Education Commission would be presented Student of the Month recognitions at the next regular Council meeting.

Director of Public Works Baumgardner reported on a pop-up event at the San Fernando Mall and received numerous comment cards regarding the City's conceptual for finalization to prepare for submission of an application to apply for grant funds.

Director of Recreation and Community Services Venegas stated that he would be officially taking over the handling of the Education Commission beginning with the October 26, 2021 meeting.

Chief of Police Vairo announced that the National Night Out event (in-person) is being held tomorrow night and commented on attendance and event activities.

City Manager Kimball commented on the use of recent technology (Zoom) that assists staff with facilitating regular Ad Hoc committee meetings as well as providing the community with an additional option to interact with City staff.

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**GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

Councilmember Rodriguez reported that due the recent home purchased by her family, she would be recusing herself on discussion regarding lot 3 due to its proximity between her new home and the area.

Councilmember Montañez reported she attended the Green City, Homeless Ad Hoc, Beatification Program Ad Hoc committee meetings and the Economic Alliance Board meeting. She mentioned the creation of an inter-agency homeless task force recently formed and would be attending an upcoming meeting.

Councilmember Pacheco thanked staff and mentioned he would be attending the National Night Out event.

Vice Mayor Mendoza reported she attended the League of California Cities 2021 Annual Conference and mentioned that two resolutions were passed and attended the California Climate and Energy Collaborative (CCEC) forum meeting.

Mayor Ballin expressed congratulations to Councilmember Rodriguez and to Julie Duarte (formally Fernandez) for both their recent marriages.

**ADJOURNMENT (8:33 p.m.)**

Mayor Ballin adjourned the meeting at 8:33 p.m. to the next regular meeting.

I do hereby certify that the foregoing is a true and correct copy of the minutes of October 4, 2021, meeting as approved by the San Fernando City Council.

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Julia Fritz, CMC  
City Clerk