

**CITY OF SAN FERNANDO
CITY COUNCIL/SUCCESSOR AGENCY
TO THE SAN FERNANDO REDEVELOPMENT AGENCY
MINUTES**

**MARCH 1, 2021 – 6:00 P.M.
REGULAR MEETING**

Teleconference Per Governor Executive Order N-29-20

CALL TO ORDER/ROLL CALL

Mayor Sylvia Ballin called the meeting to order at 6:02 p.m.

Present:

Council: Mayor Sylvia Ballin, Vice Mayor Mary Mendoza, and Councilmembers Cindy Montañez, and Hector A. Pacheco

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, Chief of Police Anthony Vairo, Deputy City Manager/Director of Community Development Tim Hou, Director of Finance Diego Ibañez, Director of Public Works Matt Baumgardner, Director of Recreation and Community Services Julian Venegas, and City Clerk Julia Fritz

Absent: Councilmember Celeste T. Rodriguez

PLEDGE OF ALLEGIANCE

Led by City Clerk Fritz

APPROVAL OF AGENDA

Motion by Vice Mayor Mendoza, seconded by Councilmember Montañez to approve the agenda as amended, to consider Agenda Item 10 to be heard before Public Hearings.

The motion carried by the following vote:

ROLL CALL

AYES: Pacheco, Montañez, Mendoza, Ballin -3

NOES: None

ABSTAIN: None

ABSENT: Rodriguez-1

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PRESENTATIONS

- A) PRESENTATION BY CHRISTOPHER MOORE LOCAL GOVERNMENT LIAISON FROM THE CALIFORNIA PUBLIC UTILITIES COMMISSION ON AVAILABLE UTILITY RESOURCES
City Manager Nick Kimball

PUBLIC STATEMENTS

City Clerk Fritz read the following public statements submitted:

Liana Stepanyan, San Fernando Library Manager, provided an update on library services.

Darlene Lily, commented on her past employment experience with the Metropolitan Water District.

David Michalko, General Manager of Valencia Heights Water Company in West Covina, stated he is in support of Agenda Item 10.

Reshell Zelaznik, stated her opposition to Agenda Item 10.

Patty Lopez, stated her opposition to Agenda Item 10.

Jennifer Tanner, stated her opposition to Agenda Item 10.

Note: Public comments were received live and is identified by their name if provided or by the callers last 4-digits of the telephone number.

The following expressed concerns regarding Agenda Item 10 and spoke in opposition of Adan Ortega's appointment to serve on the Metropolitan Water District's Board of Directors:

1. Martha Rodriguez
2. Caller Last 4 digits of telephone number 1888
3. Caller Last 4 digits of telephone number 9666
4. Caller Last 4 digits of telephone number 0903
5. Hans Johnson
6. Patty Lopez
7. Dallas Fowler
8. Caller Last 4 digits of telephone number 7388

The following expressed their support regarding Agenda Item 10 and the appointment of Adan Ortega to serve on the Metropolitan Water District's Board of Directors:

1. Sharon
2. Scott Houston

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3. Gina Chavez
4. Ellen Mackie
5. Laura Garcia
6. Allen Shlahan
7. Charles Leon
8. Eva Muenos

CONSENT CALENDAR

Motion by Councilmember Montañez, seconded by Vice Mayor Mendoza to approve the Consent Calendar Items:

- 1) CONSIDERATION TO APPROVE MINUTES FOR THE FEBRUARY 16, 2021 SPECIAL MEETING
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO APPROVE AN AMENDMENT TO THE PARKING MAINTENANCE AGREEMENT BETWEEN THE CITY AND E.B.F. FOWLER FAMILY, LLC FOR REAL PROPERTY LOCATED AT 800 TRUMAN STREET
- 4) CONSIDERATION TO APPROVE CERTAIN EXECUTIVE ORDERS EXTENDING AND IMPLEMENTING COVID-19 RELIEF PROGRAMS
- 5) CONSIDERATION TO APPROVE AN EXTENSION TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE SAN FERNANDO PART-TIME EMPLOYEES' BARGAINING UNIT/SERVICE EMPLOYEES' INTERNATIONAL UNION LOCAL 721 AND THE CITY OF SAN FERNANDO
- 6) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH EDGESOFT, INC., TO IMPLEMENT PHASE 2 OF THE ONLINE PERMIT COUNTER
- 7) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING AND ADOPTING THE CITY'S 2021 FEDERAL TRANSIT ADMINISTRATION TITLE VI PLAN

The motion carried by the following vote:

ROLL CALL

AYES: Pacheco, Montañez, Mendoza, Ballin -4
NOES: None
ABSTAIN: None
ABSENT: Rodriguez

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Agenda Item No. 10 was heard at this juncture.

- 10) CONSIDERATION TO ADOPT A RESOLUTION APPOINTING ADAN ORTEGA TO THE METROPOLITAN WATER DISTRICT’S BOARD OF DIRECTORS AND APPROVE USE OF THE CITY SEAL AND CITY LOGO FOR DISPLAY AS THE CITY OF SAN FERNANDO’S BOARD REPRESENTATIVE AND LIAISON

Mayor Ballin announced that she would be stepping down as the City of San Fernando’s representative and nominated the appointment of Mr. Adan Ortega to fill her vacancy.

Mr. Ortega responded to staff questions.

Motion by Mayor Ballin, seconded by Councilmember Montañez to:

- a. Adopt Resolution No. 8058 appointing Adan Ortega to the Metropolitan Water District’s Board of Directors, and;
- b. Approve use of the City Seal and City Logo for display during Board meetings directly related to the appointment through the end of the term.

The motion carried by the following vote:

ROLL CALL

AYES:	Montañez, Mendoza, Ballin - 3
NOES:	None
ABSTAIN:	Pacheco -1
ABSENT:	Rodriguez -1

Mayor Ballin stepped away from the meeting at 8:09 p.m. and returned at 8:16 p.m.

Agenda items were considered in the following order:

- 12) PRESENTATION OF FISCAL YEAR 2019-2020 COMPREHENSIVE ANNUAL FINANCIAL REPORT

The City Council received and filed a presentation of the Fiscal Year 2019-2020 Comprehensive Annual Financial Report, presented by Director of Finance Ibañez.

PUBLIC HEARINGS

- 8) A PUBLIC HEARING TO CONSIDER AND ADOPT A RESOLUTION ESTABLISHING THE ALLOCATION OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2021-2022

Mayor Ballin opened the Public Hearing at 8:25 p.m.

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City Manager Kimball presented the staff report and replied to questions from the City Council.

Mayor Ballin called for Public Comments, and there being none, Motion by Councilmember Montañez, seconded by Councilmember Pacheco to close the Public Hearing at 8:40 p.m. By consensus, the motion carried.

Motion by Councilmember Pacheco, seconded by Vice Mayor Mendoza to adopt Resolution No. 8060 approving the allocation of Community Development Block Grant Funds for Fiscal Year 2021-2022; and authorize the City Manager to submit documentation conveying the City Council’s Resolution to the Los Angeles County Community Development Commission for approval.

The motion carried by the following vote:

ROLL CALL

AYES:	Pacheco, Montañez, Mendoza, Ballin - 3
NOES:	None
ABSTAIN:	None
ABSENT:	Rodriguez -1

ADMINISTRATIVE REPORTS

9) PRESENTATION AND UPDATE REGARDING COVID-19 RESPONSE EFFORTS

The City Council received and filed a presentation from staff related to the City’s COVID-19 efforts.

10) CONSIDERATION TO APPROVE A BUSINESS TAX DELINQUENT FEE AMNESTY PROGRAM FOR SAN FERNANDO BUSINESSES IMPACTED BY COVID-19 AND THE STATE OF CALIFORNIA’S STAY-AT-HOME ORDERS

City Manager Kimball presented the staff report and responded to Councilmember questions.

Motion by Mayor Ballin, seconded by Vice Mayor Mendoza to establish a Business Tax Delinquent Fee Amnesty Program for businesses impacted by COVID-19 and the state’s stay-at-home orders; adopt Resolution No. 8059 implementing the proposed Business Tax Delinquent Fee Amnesty Program; and authorize the City Manager to finalize and execute all documents related to the Business Tax Delinquent Fee Amnesty Program.

The motion carried by the following vote:

ROLL CALL

AYES:	Pacheco, Montañez, Mendoza, Ballin - 3
NOES:	None
ABSTAIN:	None
ABSENT:	Rodriguez -1

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11) PRESENTATION OF RECENT CHANGES TO ACCESSORY DWELLING UNIT LAWS STATEWIDE

Deputy City Manager/Director of Community Development presented the staff report and replied to questions from Councilmembers.

Motion by Mayor Ballin, seconded by Councilmember Pecheco to form an Accessory Dwelling Unit (ADU) Ad Hoc Committee to research potential amendments to the City’s municipal code regarding recent changes to ADU laws statewide; and to appoint Vice Mayor Mendoza and Councilmember Montañez to the committee.

The motion carried by the following vote:

ROLL CALL

AYES:	Pacheco, Montañez, Mendoza, Ballin - 3
NOES:	None
ABSTAIN:	None
ABSENT:	Rodriguez -1

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

Director of Recreation and Community Services Venegas mentioned the next Park, Wellness and Recreation Commission will hold their next meeting on March 9 and spoke about the Veteran’s Recognition Banner Program design selection and reported an Ad Hoc committee was formed to review applications submitted for the Mural Program.

Director of Public Works Baumgardner reported having a meeting with the Safe and Active Streets Ad Hoc committee and mentioned priority street areas and guidance on community outreach recommendations were discussed.

Director of Finance Ibanez reported that the originally scheduled Measure “A” Town was reschedule to March 22, 2021 due to technical difficulties and mentioned the mid-year Budget review will be presented at the next City Council meeting.

City Clerk Fritz reported that the Education Commission will be meeting on March 30, 2021 to select scholarship recipients and the Student of the Month presentation is scheduled to be presented at the March 15, 2021 City Council meeting.

Deputy City Manager/Director of Community Development Hou mentioned that the next Planning and Preservation Commission meeting will be held on March 8 and the department is currently conducting Planning Intern and first round Community Preservation Officer interviews.

City Manger Kimball gave recognition to City Clerk Fritz for running a smooth virtual meeting considering the unusual number of public comment callers and reported that the mural located at 6N will remain until a new destination is chosen by the artist, Lalo Garcia.

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GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

Councilmember Pacheco spoke in recognition honoring Womans History Month, including woman staff and City Councilmembers, spoke on Alex Padilla’s career accomplishments leading up to being a U.S. Senator, attended the Southern California Association of Government (SCAG) board meeting and mentioned he would be attending a Green City Ad Hoc committee meeting.

Councilmember Montañez echoed comments about U.S. Senator Padilla, reported she participated with interviews to select a program administrator for the City’s Pension Obligation Bond Liability, and attended the Visioning and Resilience Ad Hoc committee meeting and discussed bringing City Council priority recommendations to a future City Council meeting.

Vice Mayor Mendoza reported she attended the San Fernando Valley Council of Governments board meeting and discussed the status of area Metrolink projects, attended the Los Angeles County Library Commission meeting and stated she attended Ad Hoc committee meetings.

City Clerk Fritz provided status regarding the Deputy City Clerk recruitment process.

Mayor Ballin announced her resination from her Board position with the Metropolitan Water District and spoke about the appointment of Adan Ortega who would be filling her vacated Board position.

City Manager Kimball reported that the Cesar Chavez Commemorative Committee San Fernando Valley (CCCCSFV) would be donating a plaque to the City for installation at the Cesar Chavez Memorial and mentioned that a staff report for consideration would be brought to the next City Council meeting.

ADJOURNMENT

Mayor Ballin adjourned the meeting at 10:01 p.m. to the next regular City Council Meeting of March 15, 2021.

I do hereby certify that the foregoing is a true and correct copy of the minutes of March 1, 2021 meeting as approved by the San Fernando City Council.

Julia Fritz, CMC
City Clerk