

**CITY OF SAN FERNANDO  
ITY COUNCIL/SUCCESSOR AGENCY  
TO THE SAN FERNANDO REDEVELOPMENT AGENCY  
MINUTES**

**MARCH 15, 2021 – 6:00 P.M.  
REGULAR MEETING**

Teleconference Per Governor Executive Order N-29-20

**CALL TO ORDER/ROLL CALL**

Mayor Sylvia Ballin called the meeting to order at 6:00 p.m.

Present:

Council: Mayor Sylvia Ballin, Vice Mayor Mary Mendoza, and Councilmember Cindy Montañez

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, Chief of Police Anthony Vairo, Deputy City Manager/Director of Community Development Tim Hou, Director of Finance Diego Ibanez, Director of Public Works Matt Baumgardner, Director of Recreation and Community Services Julian Venegas, and City Clerk Julia Fritz

Absent: Councilmember Celeste T. Rodriguez and Councilmember Hector A. Pacheco

**PLEDGE OF ALLEGIANCE**

Led by City Clerk Fritz

Assistant City Attorney Padilla noted that Councilmembers Rodriguez and Pacheco joined the meeting at 6:02 p.m.

**APPROVAL OF AGENDA**

Motion by Councilmember Montañez, seconded by Councilmember Rodriguez to approve the agenda. By consensus, the motion carried.

**PRESENTATIONS**

The following presentation was made:

- A) EDUCATION COMMISSION CERTIFICATE OF RECOGNITION STUDENT OF THE MONTH
  - Arlene Gutierrez (Social Justice Humanitas Academy)

**SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

**MINUTES – March 15, 2021**

**Page 2**

**PUBLIC STATEMENTS**

Public comments received live, that were identified by the caller name or the caller's last 4-digits of their telephone number:

Professor Ruiz spoke about the donation of a Cesar Chavez Commemorative Plaque to be installed in the Cesar Chavez Memorial Transit Plaza.

Ms. Wilson noted corrections to certain statements that were made regarding Adan Ortega.

Arturo Garcia-Mendoza, Field Representative with the offices of Assemblywoman Luz Rivas provided updates on community events.

Public Comments read into the record:

Rocky Peña, spoke about concerns regarding efforts by the City Council on assisting citizens with the effects of COVID-19 and encouraged the Councilmembers to provide additional outreach efforts.

Tommy Elmore, Jr., suggested that the City improve bus stops and transportation efforts that many students will face daily.

Christopher Lopez, commented on the City's existing infrastructure, keeping the City clean, and fixing the cracked asphalt and potholes.

Luis Andrade, recommended that the City budget funds to fix bus stops.

**CONSENT CALENDAR**

Motion by Councilmember Montañez, seconded by Councilmember Rodriguez to approve:

- 1) CONSIDERATION TO APPROVE MINUTES FOR THE MARCH 1, 2021 SPECIAL MEETING
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO ACCEPT THE DONATION OF A COMMEMORATIVE PLAQUE TO BE INSTALLED IN THE CESAR CHAVEZ MEMORIAL TRANSIT PLAZA
- 4) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT FOR PROFESSIONAL AUDIT SERVICES WITH VASQUEZ & COMPANY, LLP
- 5) CONSIDERATION TO APPROVE PARTICIPATION IN THE ELECTRONIC CHARGE EVALUATION REQUEST PORTAL WITH THE LOS ANGELES COUNTY DISTRICT ATTORNEY'S OFFICE AND APPROVE AN OPERATIONAL AGREEMENT WITH THE LOS ANGELES COUNTY DISTRICT ATTORNEY'S OFFICE

**SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

**MINUTES – March 15, 2021**

**Page 3**

- 6) CONSIDERATION TO ADOPT A RESOLUTION INITIATING PROCEEDINGS FOR THE FISCAL YEAR 2021-2022 LEVY OF ANNUAL ASSESSMENTS FOR THE LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT AND ORDERING THE ENGINEER’S REPORT

The motion carried unanimously.

Motion by Mayor Ballin, and seconded by Councilmember Montañez to reorder the Administrative Report Items 11 and 12 to be heard before Item 7. The motion carried unanimously.

**ADMINISTRATIVE REPORTS**

- 11) CONSIDERATION TO APPOINT A PLANNING AND PRESERVATION COMMISSIONER

Councilmember Montañez introduced David Bernal as her representative to be appointed to the Planning and Preservation Commission. Mr. Bernal made brief comments.

Motion by Councilmember Montañez, seconded by Councilmember Rodriguez, to appoint David Bernal as Councilmember Montañez Planning and Preservation Commissioner, beginning March 15, 2021.

The motion carried by the following vote:

ROLL CALL

AYES: Rodriguez, Pacheco, Montañez, Ballin - 4  
NOES: None  
ABSTAIN: Mendoza - 1  
ABSENT: None

- 12) CONSIDERATION TO APPOINT A PLANNING AND PRESERVATION COMMISSIONER

Councilmember Rodriguez introduced Yvonne Mejia as her representative to be appointed to serve on the Planning and Preservation Commission. Ms. Mejia made brief comments.

Motion by Councilmember Rodriguez, seconded by Councilmember Pacheco, to appoint Yvonne Mejia as Councilmember Rodriguez Planning and Preservation Commissioner, beginning March 15, 2021.

The motion carried by the following vote:

ROLL CALL

AYES: Rodriguez, Pacheco, Montañez, Mendoza, Ballin - 5  
NOES: None  
ABSTAIN: None  
ABSENT: None

**SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

**MINUTES – March 15, 2021**

**Page 4**

7) PRESENTATION AND UPDATE REGARDING COVID-19 RESPONSE EFFORTS

City Manager Kimball presented an update on the City's COVID-19 efforts. The City Council received and filed the report.

8) CRIME STATISTICS UPDATE

The City Council received and filed the Crime Statistics Report presented by Chief of Police Vairo, and suggested to include data on child abuse and traffic safety cases.

9) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT FOR PROFESSIONAL UNDERWRITING SERVICES WITH SAMUEL A. RAMIREZ & CO., INC.

Director of Finance Ibanez presented the staff report and replied to questions from Councilmembers.

Motion by Councilmember Montañez, and seconded by Vice Mayor Mendoza to award a Professional Services Agreement (Contract No. 1982) to Samuel A. Ramirez & Co., Inc., to serve as underwriter for the proposed Pension Obligation Bonds, which will be paid a not-to-exceed underwriter's discount or fee equal to \$3.79 per bond or 0.379% of the par value of the bonds to sell the City's POBs to the capital markets; and authorize the City Manager to make non-substantive edits and execute the Agreement and all related documents. The motion carried unanimously.

10) PRESENTATION OF THE MID-YEAR BUDGET REVIEW FOR FISCAL YEAR 2020-2021, ADOPT A RESOLUTION APPROVING MID-YEAR PROPOSED BUDGET ADJUSTMENTS AND REVIEW THE FISCAL YEAR 2021-2022 BUDGET KICKOFF SCHEDULE

City Manager Kimball and Director of Finance Ibanez presented the staff report and replied to questions from Councilmembers.

Motion by Mayor Ballin, and seconded by Vice Mayor Mendoza to adopt Resolution No. 8062 amending the City's Fiscal Year 2020-2021 Budget to include the proposed mid-year changes. The motion carried unanimously.

**STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

Director of Recreation and Community Services Venegas reported the Park, Wellness and Recreation Commission formed an ad hoc committee to review mural applications, a design for the Veterans Banner Program was selected and the deadline to receive applications for the banner program is April 15.

**SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

**MINUTES – March 15, 2021**

**Page 5**

City Clerk Fritz reported that the Education Commission is in the final stages of scoring and rating student essays for the selections of awardees for the Student Scholarship Program which would be announced at the next Commission meeting, and mentioned that the Deputy City Clerk/Management Analyst recruitment is moving along swiftly.

Director of Public Works Baumgardner reported staff has initiated phase one of the tree planting project occurring along Glenoaks Boulevard between Harding and Hubbard Avenue.

Chief of Police Vairo provided updates on officer recruitments.

Director of Finance Ibanez reported that the town hall meeting for Measure “A” is scheduled for Monday.

Deputy City Manager/Director of Community Development Hou mentioned the Planning and Preservation Commission received a presentation on the City’s updated Multi Hazard Mitigation Plan including the Floodplain Management Plan and stated that town hall meetings for the Parking Master Plan and the Housing Element update are being planned with a date to be announced shortly.

City Manager Kimball commented on the mid-year budget and wished everyone a happy Saint Patrick’s Day.

**GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

Councilmember Pacheco mentioned that he was unable to attend the ribbon cutting event for Hypebeastkickz shoe store; however, he commented about his visit to the store and extends congratulations on their ribbon cutting event.

Councilmember Rodriguez reported she attended the Mural and Homeless ad hoc meetings and commented on staff recruitments.

Councilmember Montañez reported on updates from the Pension Obligation Bond ad hoc meeting and talked about discussions on formulating the City’s strategic plan at the Visionary and Resilience ad hoc committee.

Vice Mayor Mendoza requested that the meeting be adjourned in memory of Ralph Ramirez Perez “Gordy” or “Pastor Ralph” and extends condolences to Julie Cuellar and family.

Mayor Ballin spoke about Pastor Ralph Ramirez Perez and sends her condolences to the Perez family. Mayor Ballin restated her support regarding Mr. Adan Ortega’s appointment to the Metropolitan Water District (MWD) Board.

**SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

**MINUTES – March 15, 2021**

**Page 6**

**ADJOURNMENT**

Mayor Ballin adjourned the meeting at 9:30 p.m. in memory of Pastor Ralph Ramirez Perez “Gordy” to the next regular City Council Meeting of April 1, 2021.

I do hereby certify that the foregoing is a true and correct copy of the minutes of March 15, 2021 meeting as approved by the San Fernando City Council.

---

Julia Fritz, CMC  
City Clerk