



MAYOR/CHAIR MARY MENDOZA
VICE MAYOR/VICE CHAIR HECTOR A. PACHECO
COUNCILMEMBER/BOARDMEMBER SYLVIA BALLIN
COUNCILMEMBER/BOARDMEMBER CINDY MONTAÑEZ
COUNCILMEMBER/BOARDMEMBER CELESTE T. RODRIGUEZ

CITY OF SAN FERNANDO

CITY COUNCIL AND SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY REGULAR MEETING AGENDA SUMMARY MONDAY, APRIL 4, 2022 - 6:00 PM

**CITY HALL COUNCIL CHAMBER
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361**

SPECIAL NOTICE REGARDING COVID-19

NOTICE OF TELECONFERENCE: Pursuant to Adopted Resolution No. 8098 by the City Council of the City of San Fernando, effective January 12, 2022, the City of San Fernando's Legislative Bodies may participate via teleconference and/or video in Accordance with Government Code Section 54953 as permitted under the provisions of Assembly Bill 361

PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING:

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

SUBMIT PUBLIC COMMENT IN PERSON:

Members of the public may provide comments in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

SUBMIT PUBLIC COMMENT VIA EMAIL:

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council, read into the record, limited to three minutes, and made part of the official public record of the meeting.

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CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833

Meeting ID: 833 6022 0211

Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATIONS

- A. EDUCATION COMMISSION CERTIFICATE OF RECOGNITION FOR THE TEACHER SPOTLIGHT AWARD
Stephanie L. Levinson (San Fernando Elementary)
Education Commissioner Nicole Mohr
- B. PRESENTATION OF A CERTIFICATE OF RECOGNITION TO JAVIER VERDIN FOR HIS SERVICE TO THE COMMUNITY
- C. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING THE MONTH OF APRIL AS AUTISM AWARENESS MONTH
- D. PRESENTATION OF A CERTIFICATE OF PROCLAMATION COMMEMORATING THE VICTIMS OF THE ARMENIAN GENOCIDE AND DECLARING APRIL 24, 2022 AS ARMENIAN GENOCIDE REMEMBRANCE DAY
- E. PRESENTATION OF A CERTIFICATE OF PROCLAMATION DECLARING THE MONTH OF APRIL AS SEXUAL ASSAULT AWARENESS MONTH AND THE DAY OF APRIL 27, 2022 AS DENIM DAY

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DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Public members attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS

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Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 22-041 approving the Warrant Register.

2) CONSIDERATION TO ADOPT A RESOLUTION RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR THE PERIOD OF APRIL 14, 2022 TO MAY 13, 2022, OF THE CITY OF SAN FERNANDO'S LEGISLATIVE BODIES IN COMPLIANCE WITH GOVERNMENT CODE SECTION 54953(E) AND OTHER APPLICABLE PROVISIONS OF ASSEMBLY BILL 361

Recommend that the City Council adopt Resolution No. 8134 re-authorizing remote teleconference meetings for the period of April 14, 2022 to May 13, 2022, of the City of San Fernando's Legislative Bodies in compliance with Government Code Section 54953(E) and other applicable provisions of Assembly Bill 361.

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3) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING THE DESTRUCTION OF CERTAIN OBSOLETE RECORDS IN ACCORDANCE WITH THE CITY'S RECORDS RETENTION SCHEDULE FOR THE MAINTENANCE AND DISPOSITION OF RECORDS

Recommend that the City Council:

- a) Adopt Resolution No. 8136 authorizing the destruction of certain records and documents pursuant to the State of California, Government Code Section 34090 and the City's approved Records Retention Schedule for the Maintenance and Disposition of Records; and
- b) Authorize the City Clerk to take all related actions to dispose of such records.

4) CONSIDERATION TO ADOPT A RESOLUTION AUTHORIZING THE SUBMITTAL OF A GRANT TO THE HABITAT CONSERVATION FUND AND ACCEPT SUCH FUNDS SHOULD THE GRANT BE AWARDED

Recommend that the City Council:

- a. Adopt Resolution No. 8132 authorizing the preparation and submittal of a grant application to the California Department of Parks and Recreation, Habitat Conservation Fund program for \$45,000 to fund the City of San Fernando, Nature, Adventure & Discovery Camp;
- b. Authorize the City Manager to accept the grant, if awarded;
- c. Authorize the City Manager to execute all related grant documents required for receiving such grant funds pursuant to the terms and conditions of the grant; and
- d. Upon full execution of all grant-related documents, authorize the City Manager to amend the revenue and expenditure budgets to appropriate the grant funds.

5) CONSIDERATION TO AWARD A CONSTRUCTION CONTRACT FOR THE PICO STREET IMPROVEMENT PROJECT

Recommend that the City Council:

- a. Approve Budget Resolution No. 8133 to amend the fiscal year 2021-2022 Capital Improvement Budget by \$100,000 from Measure R Funds for the Pico Street Improvement Project;
- b. Accept the lowest responsive bid in the amount of \$465,000 from Hardy & Harper, Inc. for construction of these improvements;

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- c. Approve a construction contract with Hardy & Harper, Inc. for an amount not-to-exceed \$465,000 (Contract No. 2062);
- d. Authorize the City Manager to execute change orders for an amount not-to-exceed 10% of the contract amount, or \$46,500, to cover costs of unforeseen conditions and execute all related documents; and
- e. Approve the Notice of Exemption for the construction of the Pico Street Improvement Project and direct the City Clerk to file it with the Los Angeles County Recorder's Office.

PUBLIC HEARING

6) A PUBLIC HEARING TO CONSIDER ADOPTION OF A RESOLUTION ESTABLISHING THE ALLOCATION OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2022-2023 INCLUDING A RECREATION SCHOLARSHIP PROGRAM

Recommend that the City Council:

- a. Conduct a Public Hearing;
- b. Pending public testimony, adopt Resolution No. 8137 approving the allocation of Community Development Block Grant Funds for Fiscal Year 2021-2022 including a Recreation Scholarship Program; and
- c. Authorize the City Manager to submit documentation conveying the City Council's Resolution to the Los Angeles County Community Development Authority for approval.

ADMINISTRATIVE REPORTS

7) UPDATE AND DISCUSSION FROM THE COVID RELIEF PROGRAM AD HOC COMMITTEE RELATED TO AMERICAN RESCUE PLAN ACT FUNDING

Recommend that the City Council:

- a. Receive an update from the COVID Relief Program Ad Hoc related to the City's American Rescue Plan Act funds;
- b. Provide input regarding Councilmember priorities for use of ARPA funds; and
- c. Provide direction to staff, as appropriate.

8) CONSIDERATION TO AWARD A CONSTRUCTION CONTRACT FOR THE UPPER RESERVOIR REPLACEMENT PROJECT, JOB NO. 7613

Recommend that the City Council:

- a. Approve Budget Resolution No. 8135 to amend Fiscal Year 2021-2022 Capital Improvement Budget by \$1,852,091 from the Water Enterprise Reserve Balance for the Upper Reservoir Replacement Project Budget;
- b. Accept the lowest responsive bid in the amount of \$5,890,000 from Pacific Hydrotech Corporation, for construction of these improvements ;
- c. Approve a construction contract with Pacific Hydrotech Corporation, for an amount of \$5,890,000 (Contract No. 2063); and
- d. Authorize the City Manager to execute change orders for an amount not-to-exceed 10% of the contract amount, or \$589,000, to cover costs of unforeseen conditions, and execute all related documents.

9) RECEIVE AND FILE AN UPDATE OF COMPLIANCE WITH STATE HOUSING ELEMENT LAW AND EFFORTS IN OBJECTING TO THE REGIONAL HOUSING NEEDS ASSESSMENT (RHNA) ALLOCATION

Recommend that the City Council:

- a. Receive and file an update of compliance with the state Housing Element law and efforts in objecting to the Regional Housing Needs Assessment (RHNA) Allocation; and
- b. Provide related direction to staff, as appropriate.

10) DISCUSSION AND CONSIDERATION TO ADOPT ORDINANCE NO. 1709 AMENDING DIVISION 2 OF ARTICLE II OF CHAPTER 90 OF THE SAN FERNANDO MUNICIPAL CODE AND SECTION 90-72 OF THE SAN FERNANDO MUNICIPAL CODE TO EXPAND THE DUTIES OF THE TRANSPORTATION AND SAFETY COMMISSION TO INCLUDE PUBLIC SAFETY.

Recommend that the City Council, introduce for first reading, in title only, and waive further reading to adopt Ordinance No. 1709 “An Ordinance of the City Council of the City of San Fernando, California, amending Division 2 of Article II of Chapter 90 of the San Fernando Municipal Code renaming the Transportation and Safety Commission the Transportation and Public Safety Commission and amending section 90-72 of the San Fernando Municipal Code to expand the duties of the commission to include public safety.”

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11) DISCUSSION AND CONSIDERATION REGARDING COMMISSIONER VACANCIES FOR THE PARKS, WELLNESS AND RECREATION COMMISSION

This item was agendized by Councilmember Sylvia Ballin.

12) CONSIDERATION TO APPOINT A PARKS, WELLNESS AND RECREATION COMMISSIONER

This item was agendized by Councilmember Celeste Rodriguez.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julia Fritz, CMC

City Clerk

Signed and Posted: March 31, 2022 (3:30 p.m.)

The Regular Meetings of the City Council of the City of San Fernando also serves as concurrent Regular Meeting s of the Successor Agency to the San Fernando Redevelopment Agency, and, from time to time, such other bodies of the City composed exclusive of the Members of the City Council.

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's `Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or cityclerk@sfcity.org at least 48 hours prior to the meeting.
