

**CITY OF SAN FERNANDO
CITY COUNCIL/SUCCESSOR AGENCY
TO THE SAN FERNANDO REDEVELOPMENT AGENCY
MINUTES**

**MARCH 7, 2022 – 6:00 P.M.
REGULAR MEETING**

**CITY HALL COUNCIL CHAMBER
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361**

CALL TO ORDER/ROLL CALL Mayor Mary Mendoza called the meeting to order at **6:01 p.m.**

Present:

Council: Mayor Mary Mendoza, Councilmembers Sylvia Ballin, Cindy Montañez and Celeste Rodriguez

Absent: Vice Mayor Hector A. Pacheco

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, Police Chief Fabian Valdez, Director of Public Works Matt Baumgardner, Director of Community Development Kanika Kith, Interim/Acting Director of Finance Sonia Garcia, Director of Recreation and Community Services Julian Venegas, and City Clerk Julia Fritz

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Motion by Councilmember Ballin seconded by Councilmember Rodriguez to approve the agenda. The motion carries, with Vice Mayor Pacheco absent.

PRESENTATIONS

- A. PRESENTATION OF A PROCLAMATION DECLARING THE MONTH OF MARCH 2022 AS “WOMEN’S HISTORY MONTH”
Proclamation presented to Assemblywomen Luz Rivas.

PUBLIC STATEMENTS

Maria Ortega requested monetary donations from the City towards parking lot repair costs for the Vida Abundante Apostolic Church located at 872 N. Brand Boulevard.

Julissa Hernandez, Field Representative with the Office of Assemblywomen Luz Rivas, expressed thanks for Declaring the month of March as Women’s History Month; and provided an update on community events.

Isabella Rodriguez, Project Director, Pueblo y Salud, Inc. announced that the organization will be having its first in-person meeting this Saturday with the focus on opioid overdose education.

Ryan Oda, spoke in support of Agenda Item 8.

Lilia Monterossa, Field Representative with the Office of Congressman Tony Cárdenas, spoke about the 2022 Congressional Annual Art Competition open to all high school students who reside in California’s 29th Congressional district and artwork should be submitted before April 23, 2022.

Kay Hodge, representing OUT Against Big Tobacco Coalition, spoke in support of Agenda Item 8.

Primo Castro, Director of Government Relations American Cancer Society, spoke in support of Agenda Item 8.

Julie Cuellar, spoke in opposition of the Safe and Active Streets plan and suggested that the City focus on preservation of the existing streets structure, the need for repairs and maintenance on existing streets, sidewalks and roads, increasing traffic violation enforcement activities, and hire additional Public Works maintenance staff.

Aurora Hernandez, Program Director with Pueblo y Salud, Inc. spoke in support of Agenda Item 8.

Eddie Martinez and Mariella Reataza, submitted a public comment in support of Agenda Item 8.

CONSENT CALENDAR

Councilmember Rodriguez requested to pull Agenda Item 4; and Mayor Mendoza requested to pull Agenda Item 7 for discussion.

Motion by Councilmember Ballin, seconded by Councilmember Rodriguez to approve Agenda Items 1, 2, 3, 5 and 6.

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- 1) CONSIDERATION TO APPROVE CITY COUNCIL AND REDEVELOPMENT AGENCY MEETING MINUTES FOR:
 - a. May, 5, 2008 – Regular Meeting
 - b. May, 5, 2008 – Redevelopment Agency Regular Meeting
 - c. May 19, 2008 Redevelopment Agency Regular Meeting
 - d. May 19, 2008 - Regular Meeting
 - e. May 22, 2008 – Special Meeting
 - f. February 22, 2022 – Special Meeting
 - g. March 1, 2022 – Special Meeting
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO ADOPT A RESOLUTION RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR THE PERIOD OF MARCH 14, 2022 TO APRIL 13, 2022, OF THE CITY OF SAN FERNANDO’S LEGISLATIVE BODIES IN COMPLIANCE WITH GOVERNMENT CODE SECTION 54953(E) AND OTHER APPLICABLE PROVISIONS OF ASSEMBLY BILL 361
- 5) CONSIDERATION TO APPROVE A MULTI-YEAR PURCHASE ORDER FOR THE PURCHASE AND INSTALLATION OF SAFETY EQUIPMENT FOR POLICE PATROL VEHICLES
- 6) CONSIDERATION TO APPROVE A MEMORANDUM OF UNDERSTANDING WITH THE SAN FERNANDO MANAGEMENT GROUP AND ADOPT RESOLUTIONS IMPLEMENTING SALARY PROVISIONS AND APPROVING NEW CLASSIFICATION SPECIFICATIONS

Motion carries with Vice Mayor Pacheco absent.

ITEM PULLED FOR DISCUSSION

- 4) CONSIDERATION TO ADOPT A RESOLUTION TO AUTHORIZE FILING A GRANT APPLICATION WITH THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT FOR MEASURE A FUNDING

City Manager Kimball responded to Councilmember questions.

Motion by Councilmember Rodriguez, seconded by Councilmember Ballin, as amended to direct staff on future grant project applications, to bring the scope of work/project to the Parks, Wellness and Recreation Commission or the City Council for consideration prior to filing the application; adopted Resolution No. 8125 authorizing the filing of a grant application to Los Angeles County Regional Park and Open Space District for Measure A funding for Projects and Programs; authorize the City Manager to accept any grant funds from ROPSD, upon award; authorize the City Manager or designee to execute all related grant documents required for receiving such grant funds pursuant to the terms and conditions of the grant; and upon full execution of all grant-related documents, authorize the City Manager to amend the revenue and expenditure budgets to appropriate the grant funds. Motion carries, with Vice Mayor Pacheco absent.

7) RECEIVE AND FILE AN UPDATE REGARDING COVID-19 RESPONSE EFFORTS

City Manager Kimball provided an update on the small business grant program and information regarding recent changes to masking requirements. The City Council received and filed the report.

ADMINISTRATIVE REPORTS

8) CONSIDERATION AND DISCUSSION REGARDING A DRAFT SMOKE-FREE MULTI-UNIT HOUSING ORDINANCE

Director of Community Development Kanika Kith presented the staff report and responded to Councilmember questions.

By consensus, the City Council directed staff to bring back a proposed ordinance to a meeting in April 2022, to include the following recommendations:

- a. Existing Multi-family units that share walls, (phasing in) no smoking inside units, potentially allow designated outside smoking areas (phasing out over 3-5 years);
- b. Existing Single family detached units, only allow smoking inside unit, no smoking outside;
- c. New Single-family units - prohibit smoking inside and outside;
- d. New Multi-family units - potentially allow 180 day phase in educational period; and
- e. Enforcement responsibilities: Landlords will be responsible for tenant education materials.

It was noted that Vice Mayor Pacheco joined the meeting at 7:41 p.m.

9) CONSIDERATION AND DISCUSSION TO ADOPT A RESOLUTION APPROVING THE SAFE AND ACTIVE STREETS IMPLEMENTATION PLAN

Assistant to the City Manager Carlos Hernandez presented the staff report and responded to Councilmember questions.

Motion by Councilmember Ballin, seconded by Councilmember Rodriguez to adopt Resolution No. 8128 approving the Safe and Active Streets Implementation Plan. Motion carries unanimously.

City Council recessed at 8:30 p.m. and reconvened at 8:43 p.m. with Vice Mayor Pacheco re-joining the meeting at 8:48 p.m.

10) PRESENTATION OF THE ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2021

Interim/Acting Director of Finance Sonia Garcia presented the staff report and responded to Councilmember questions. The City Council received and filed the presentation of the Annual Comprehensive Financial Report (ACFR) for fiscal year ending June 30, 2021.

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- 11) PRESENTATION AND DISCUSSION OF THE MID-YEAR BUDGET REVIEW FOR FISCAL YEAR 2021-2022, CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE MID-YEAR PROPOSED BUDGET ADJUSTMENTS, AND REVIEW FISCAL YEAR 2022-2023 BUDGET CALENDAR

Interim/Acting Director of Finance Sonia Garcia presented the staff report and responded to Councilmember questions.

Motion by Councilmember Ballin, seconded by Councilmember Rodriguez to adopt Resolution No. 8129 amending the City's Fiscal Year 2021-2022 budget to include the proposed mid-year adjustments. Motion carries unanimously.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

Police Chief Valdez mentioned working on a traffic enforcement outreach program.

Director of Recreation and Community Services Venegas provided updates on recreation sports program activities, senior program activities, and that the Parks, Wellness and Recreation Commission regular meeting is scheduled for March 8.

Director of Community Development Kith reported on implementation of a new online zoning portal to assist in identifying permitted uses and general development standards for a specific address.

Director of Public Works Baumgardner reported on February 24, he was appointed to the Upper Los Angeles Rivers Tributaries Working Group.

Interim/Acting Director of Finance Garcia reported that the City received a grant to use towards applying credits to assist utility customers with water arrearage.

City Manager Kimball provided updates regarding the City's Ad hoc committee activities and spoke about the recent City Council Strategic Goals retreat meeting and that he is awaiting on a final report of the retreat meeting from the consultant, and mentioned that the discussion on the proposed parking lot 3 development will be presented at the March 21 meeting.

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

Councilmember Rodriguez recognized staffs work and efforts to maintain a strong community engagement, and suggested that staff take public announcements on City events and activities as an opportunity to further engage residents of the community.

Councilmember Montañez spoke about the City Council Strategic Goals retreat meeting and acknowledged staffs work.

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Councilmember Ballin inquired on the process of selecting grant recipients receiving assistance with utility bill arrearages, attended the Kidney Quest Foundation’s 2022 Kidney Disease Impact Conference.

Vice Mayor Pacheco express thanks to staff and colleagues and spoke about the City Council Strategic Goals retreat meeting.

Mayor Mendoza reported she participated in meetings with the Los Angeles County Sustainable round table and the League of California Cities monthly meeting.

ADJOURNMENT (9:38 p.m.)

Mayor Mendoza adjourned the meeting to the next regular meeting.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the March 7, 2022, regular meeting as approved by the San Fernando City Council.

Julia Fritz, CMC
City Clerk