



CHAIR ANGEL ZOBEL-RODRIGUEZ
VICE CHAIR DAVID GOVEA
COMMISSIONER SUZANNE N. LLAMAS
COMMISSIONER NICOLE MOHR
COMMISSIONER OLIVIA ROBLEDO

EDUCATION COMMISSION
REGULAR MEETING NOTICE AND AGENDA

APRIL 26, 2022 – 6:00 P.M.

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CA 91340

WATCH THE MEETING: Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

CALL TO ORDER/ROLL CALL

Chair Angel Zobel-Rodriguez
Vice Chair David Govea
Commissioner Suzanne N. Llamas
Commissioner Nicole Mohr
Commissioner Olivia Robledo

PLEDGE OF ALLEGIANCE

Led by Vice Chair David Govea

APPROVAL OF AGENDA

PRESENTATIONS

- A. LAUSD Community of Schools Administrator: Eduardo Solorzano or Elizabeth Beltran
- B. Board Member Kelly Gonez

EDUCATION COMMISSION

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DECORUM AND ORDER

City Commissioners are appointed by City Council and must be free to discuss issues confronting the city in an orderly environment. Public members attending City Commission meetings shall observe the same rules of order and decorum applicable to the City Council ([SF Procedural Manual](#)). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing a City Commission or while attending a City Commission meeting, may be removed from the room if the Presiding Officer so directs the Sergeant-At-Arms and such person may be barred from further audience before the City Commission.

PUBLIC STATEMENTS – WRITTEN/ORAL

There will be a three (3) minute limitation per each member of the audience who wishes to make comments relating to City Business. Anyone wishing to speak, please fill out the blue form located at the Council Chambers entrance and submit it to the Commission Chair. When addressing the Parks, Wellness, and Recreation Commission please speak into the microphone and voluntarily state your name and address.

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

- 1) REQUEST TO APPROVE SAN FERNANDO EDUCATION COMMISSION MEETING MINUTES FOR:**
 - a. February 23, 2022
 - b. March 29, 2022

ADMINISTRATIVE REPORTS

2) DISCUSSION AND SELECTION OF THE MAY 2022 STUDENT OF THE MONTH

Recommend that the Education Commission:

- a. Discuss nominees for the May 2022 Student of the Month for “Academic Achievement”;
- b. Select a City Council meeting date and an Education Commissioner for the presentation.

EDUCATION COMMISSION

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3) DISCUSSION AND PLANNING OF THE 2021-2022 SCHOLARSHIP AWARDS EVENT AND RELATED MATTERS

Recommend that the Education Commission:

- a. Discuss Status of the Scholarship Award Ceremony Notifications;
- b. Discuss the Social Media and Honoree Recognition;
- c. Create an *Scholarship Awards Event Ad Hoc Committee*;
- d. Discuss Logistic for the Event; *and*
- e. Provide Direction to staff, as appropriate.

STAFF COMMUNICATION

GENERAL COMMISSION COMMENTS

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

*Linda Bowden-Moreno, Administrative Assistant
Signed and Posted: April 21, 2022 (5:30 p.m.)*

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet Web site (www.sfcity.org). These are also available for public reviewing prior to a meeting in the Recreation and Community Services Department Public Counter. Any public writings distributed by the Parks, Wellness, and Recreation Commission to at least a majority of the Commissioners regarding any item on this regular meeting agenda will also be made available at the Recreation and Community Services Public Counter at Recreation Park located at 208 Park Avenue, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's Web Site at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the Recreation and Community Services Department Office at (818) 898-1290 at least 48 hours prior to the meeting.

**SAN FERNANDO EDUCATION COMMISSION
MINUTES**

**FEBRUARY 23, 2022 – 6:00 P.M.
SPECIAL MEETING**

City Hall Council Chambers
117 Macneil Street
San Fernando, Ca 91340

Teleconference Per Governor Executive Order N-29-20

CALL TO ORDER/ROLL CALL

Chair Angel Zobel-Rodriguez called the meeting to order at 6:02 p.m.

Present:

Members: Chair Angel Zobel-Rodriguez, Vice Chair David Govea (via teleconference),
Commissioners Suzanne Llamas, Nicole Mohr, and Olivia Robledo

Staff: Recreation and Community Services Director, Julian Venegas, Community
Services Supervisor, Juan Salas, and Recreation Leader, Daisy Veronica

PLEDGE OF ALLEGIANCE

Led by Commissioner Nicole Mohr

APPROVAL OF AGENDA

Motion by Commissioner Mohr, seconded by Chair Zobel-Rodriguez, to approve the agenda with the following correction: Student of the Month Agenda Report (Item “a”) should read: “Discuss the nominee for the **March 2022** student of the month”. By consensus, the motion carried.

SAN FERNANDO EDUCATION COMMISSION

MINUTES – February 23, 2022

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PUBLIC STATEMENTS – WRITTEN/ORAL

No public comments

ADMINISTRATIVE REPORTS

1) DISCUSSION AND SELECTION OF THE MARCH 2022 STUDENT OF THE MONTH

Commissioner Mohr attended the presentation for February's Student of the Month at yesterday's City Council meeting.

Commissioner Govea reported that nine nominations were received March including some middle school nominations. The theme is "Artistic and Creative". The two nominees are: Ariana Silva, a middle school student from San Fernando Institute of Applied Media and Nicholas Flores, a high school student from Social Justice.

Motion by Commissioner Mohr , seconded by Commissioner Robledo, to award the two nominees, Ariana from San Fernando Institute of Applied Media, and Nicholas from Social Justice, as the March 2022 Students of the Month award recipients to be presented at the March 21, 2022, City Council meeting. By consensus, the motion carried.

Commissioner Mohr reported that she is accepting donations for gift cards for the selected students. Vice Chair Govea will be presenting the March 2022 Student of the Month awards to two recipients at the March 21, 2022, City Council meeting.

The April applications will be going out soon. The theme for April is "Resilience". The May and June Student of the Month will have the theme of "Academic Achievement" .

2) DISCUSSION REGARDING THE 2021-2022 STUDENT SCHOLARSHIP PROGRAM AND RELATED MATTERS

J. Venegas discussed the number of scholarship applications that were received. Two scholarships did not receive submissions. The Commission was asked to provide direction regarding the two scholarships that did not receive submissions. One option is to extend the submission deadline or to repurpose those funds. The Commission discussed options including extending the submission deadline on various scholarships.

Motion by Commissioner Mohr, seconded by Chair Zobel-Rodriguez, to accept the submitted scholarship applications with an extended deadline for the Republic Services Scholarship to March 21, 2022.

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Roll Call Vote:

Chair Zobel-Rodriguez: Yes

Vice-Chair Govea: Yes

Commissioner Llamas

Commissioner Mohr: Yes

Commissioner Robledo: Abstain

Discussion ensued on procedures pertaining to staff reviewing essays for eligibility, presentation to the Commission and the process of Ad Hoc Committees scoring the essays.

Eligibility criteria for high school and college students was discussed in detail. Staff will provide slate of candidates to the Commission prior to next Education Commission Meeting on March 29th.

J. Venegas provided updated information the avail award funding. The current balance is \$6560.00. Funds for the Republic Services and Gerry's Kids scholarships will be submitted separately. The Commission will discuss the award funds in greater detail at the next Commission meeting.

The awards ceremony will follow the recommendations set forth by L.A. County. It is expected to that the ceremony will be an in-person event. The projected date will be in late May. Chair Zobel-Rodriguez recommends May 17 or May 24 in the evening. The Commission prefers to hold the event on May 24. The location is to be determined. Staff will look at possible sites and make some recommendations at the next meeting.

Once winners have been selected, the winners are notified, a photo with a biography of each winner is forwarded to administration for social media, the Commission will prepare a press release and forward to staff, light snacks will be served, decorations are set up at the venue, a "save the date" email will be sent to each winner, and verification documents may be requested.

3) REVIEW OF DONATION LETTER

The City Council recommends the donation letter be rewritten to provide more clarity regarding what the ask is. The Council had some specific questions about the program and procedures. Council's direction is to formalize and standardize the process. The updated donation letter will go back to Council for approval. Staff will provide a draft letter to the Ad Hoc for review and input.

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4) TEACHER SPOTLIGHT

Commissioner Mohr provided an update on this item. The certificate and gift card are ready for the selected teacher. Mayor Mendoza will be part of the presentation which is planned to be a surprise visit to the teacher's classroom.

GENERAL COMMISSIONER COMMENTS

Commissioner Robledo shared that San Fernando High School Marching Band is raising money for uniforms. Donations can be made by accessing the link on the school website.

Commissioner Mohr was contacted by the Rotary of Greater Van Nuys seeking to recruit people for the pageant of the arts.

Vice-Chair Govea reported that LAUSD has lifted the outdoor mask mandate.

Chair Zobel-Rodriguez thanked the Commission and staff.

STAFF COMMUNICATION

J. Salas, Community Services Supervisor, informed the Commission that in-person programming is now operating at 97%. This includes a pilot program for the Senior Billiards program and an upcoming overnight camping activity made possible by NPCA.

J. Veneges announced the Mind, Body and Soul Health Fair scheduled on Saturday, March 26th at Las Palmas Park. This is a free event that is part of a series of health programs scheduled to make a comeback. Other programs now in session include Folklorico, Live Jazz, Total Body Conditioning, Zumba, Cycling and Yoga. The Veterans Recognition Program is offering an opportunity to honor veterans with a banner displayed in the City. Coming up, is the One-mile Run along with Dia de Los Muertos and the Summer Camp program. The Covid Vaccination and Testing Site is still operating at Recreation Park Tuesday through Saturday.

Recreation Park will experience street closures for about two months beginning in February due to gas line repairs. In addition, the water infiltration project designed to capture storm water will begin in April and will impact programming at Recreation Park.

Staff thanked the Commission for promoting the TBC teen program. The TBC group will work a tree planting event in March and the Spring Jamboree in April. Flyers will be sent to the Commission.

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ADJOURNMENT (8:41 p.m.)

Motion was made by Commissioner Llamas, seconded by Chair Zobel-Rodriguez, to adjourn the meeting. By consensus, the motion carried.

I do hereby certify that the foregoing is a true and correct copy of the minutes of February 23, 2022, meeting as approved by the Education Commission.

Linda Bowden-Moreno
RCS Administrative Assistant

**SAN FERNANDO EDUCATION COMMISSION
MINUTES**

**March 29, 2022 – 6:00 P.M.
REGULAR MEETING**

City Hall Council Chambers
117 Macneil Street
San Fernando, Ca 91340

Teleconference Per Governor Executive Order N-29-20

CALL TO ORDER/ROLL CALL

Chair Angel Zobel-Rodriguez called the meeting to order at 6:07 p.m.

Present:

Members: Chair Angel Zobel-Rodriguez, Vice Chair David Govea, Commissioners Suzanne Llamas, Nicole Mohr, and Olivia Robledo

Staff: Recreation and Community Services Director, Julian Venegas, Community Services Supervisor, Juan Salas, RCS Executive Assistant, Maria Calleros and Administrative Assistant, Linda Bowden-Moreno

PLEDGE OF ALLEGIANCE

Led by Vice Chair David Govea

APPROVAL OF AGENDA

Motion made by Commissioner Robledo, seconded by Commissioner Mohr, to approve the agenda. By consensus, the motion carried.

PRESENTATIONS

LAUSD Community of Schools Administrator, Eduardo Solorzano, provided an update on the new protocols regarding use of masks which are now optional, with the exception of preschools which are still required to enforce use of masks. Other updates were provided regarding Covid-19 testing site locations, vaccination outreach, device connectivity support for families, FAFSA

SAN FERNANDO EDUCATION COMMISSION

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information, and summer programs. All updates and information is available on the LAUSD website.

Nick Vairo with North Valley Family YMCA, located in Porter Ranch, provided an update on activities that are now available for the community. The YMCA is committed to bringing programming to the City of San Fernando. One activity that is coming up is a camping activity in Big Bear that is open to teens. The Model UN program is open to junior high and high school students to provide tools for growth and development.

Commissioners had questions regarding costs for the summer programs, scholarship opportunities, outreach, and transportation issues for our local students.

Commissioners thanked and recognized the YMCA for all they do to support the local community including the Thanksgiving gift basket program.

PUBLIC STATEMENTS – WRITTEN/ORAL

No public comments

CONSENT CALENDAR

1) REQUEST TO APPROVE SAN FERNANDO EDUCATION COMMISSION MEETING MINUTES FOR:

a. January 25, 2022 – Regular Meeting

Motion made by Vice Chair Govea, seconded by Commissioner Mohr, to approve the consent calendar. By consensus, the motion carried.

ADMINISTRATIVE REPORTS

1) DISCUSSION AND SELECTION OF THE APRIL 2022 STUDENT OF THE MONTH

Vice Chair Govea provided an update on this item. March was a very successful Student of the Month with a significant number of applications received.

This month's two winners are: Samuel Jimenez, who attends San Fernando Institute of Applied Media, and Social Justice Humanitas Academy student, Sandra Rodriguez.

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Motion made by Commissioner Llamas, seconded by Commissioner Mohr, to accept the two nominees, Samuel Jimenez and Sandra Rodriguez, for April's Student of the Month award. By consensus, the motion carried.

The presentation will held at the April 18th City Council Meeting.

2) DISCUSSION REGARDING THE 2021-2022 STUDENT SCHOLARSHIP PROGRAM AND RELATED MATTERS

Chair Zobel-Rodriguez thanked liaisons, donors, commissioners, school leaders and students for their efforts and contributions to this program.

The Commission reviewed the master tally sheet and the individual essays, discussed the rankings, and selected the winners. By consensus, the motion carried.

Motion by Commissioner Mohr, seconded by Commissioner Robledo, to award the Nursing and Healthcare Scholarship to NHC-04 in the amount of \$1000.00. By consensus, the motion carried.

Motion by Vice Chair Govea, seconded by Commissioner Robledo, to award the Republic Services Scholarship to RS-02 in the amount of \$1000.00. By consensus, the motion carried.

Motion by Commissioner Robledo, seconded by Vice Chair Govea, to award the Gerry's Kids Scholarship to GK-04 in the amount of \$1250.00. By consensus, the motion carried. Commissioner Mohr abstained.

Motion by Commissioner Llamas, seconded by Vice Chair Govea, to award the Unheard Voices Scholarship to UV-04 in the amount of \$250.00. By consensus, the motion carried.

Motion by Chair Zobel-Rodriguez, seconded by Commissioner Mohr, to award the Gabriel Fernandez Scholarship to GF-20, GF-24, GF-26 the amount of \$300.00 each. By consensus, the motion carried.

Motion by Commissioner Llamas, seconded by Commissioner Robledo, to award the Elias Rodriguez Scholarship to ER-19 in the amount of \$500.00. By consensus, the motion carried.

The Commission decided on holding the awards ceremony on May 24th at Rudy Ortega Park.

The Scholarship Ad Hoc will discuss the planning of the event in further detail.

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3) TEACHER SPOTLIGHT

Chair Zobel-Rodriguez, Commissioner Mohr and Mayor Mary Mendoza presented the award to Ms. Levinson at a surprise visit at her classroom. It was a great way to recognize Ms. Levinson's commitment and hard work. Commissioner Mohr shared a video of the presentation. The video will be shared with the City Council at an upcoming meeting.

GENERAL COMMISSIONER COMMENTS

Commissioner Llamas commented on the great programs and activities promoted on the City website.

Commissioner Robledo commented on how smoothly the essay scoring went since all Commissioners had a chance to read all the essays.

Commissioner Robledo shared that the Cesar Chavez Commemorative Committee held an educative event at the Cesar Chavez monument. Hopefully the Commission can be involved in more Cesar Chavez events in the future.

Commissioner Mohr is happy to see a partnership with the Y and would like to see more affordable programming for this community. She had questions regarding volunteer opportunities for teens. She would take her students on a walking tour at the Cesar Chavez memorial if one becomes available.

Vice Chair Govea thanked Commissioner Llamas for suggesting that all the essays are read by all Commissioners.

Chair Zobel-Rodriguez commented that new schools applied for the scholarships this year which was nice to see.

STAFF COMMUNICATION

J. Salas reported that there are currently 30 participants in the TBC program and provided an update on the activities and programs the group is involved with.

Tree People will have a fruit tree give away on April 2nd at Pioneer Park.

The Elderly Nutrition Program will be returning to Las Palmas Park in July or August.

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Staff invited the Commission to the Spring Jamboree scheduled to occur at Las Palmas Park on Saturday, April 16, 2022.

J. Venegas informed the Commission of the upcoming water infiltration project at Recreation Park which will take a year to complete.

The Fourth of July event will be held on Saturday, July 2nd at the SF Mall and feature a laser show.

Staff requests that Commissioners use their City email to correspond with regards to City business.

ADJOURNMENT (8:16 p.m.)

Motion was made by Chair Zobel-Rodriguez, seconded by Vice Chair Govea, to adjourn the meeting. By consensus, the motion carried.



To: Chair Zobel-Rodriguez and Education Commissioners

From: Julian J. Venegas, Director of Recreation and Community Services
Maria Calleros, Executive Assistant
Linda Moreno, Administrative Assistant

Date: April 26, 2022

Subject: Discussion Regarding the 2021-2022 Student Scholarship Essay Contest Program and Related Matters

RECOMMENDATION:

It is recommended that the Education Commission

- a. Discuss Status of the Scholarship Award Ceremony Notifications;
- b. Discuss the Social Media and Honoree Recognition;
- c. Create an *Scholarship Awards Event Ad Hoc Committee*;
- d. Discuss Logistic for the Event; *and*
- e. Provide Direction to staff, as appropriate.

BACKGROUND/ANALYSIS:

The San Fernando Education Commission (Commission) was established on May 5, 2011, and acts as the liaison between City and local schools administrations, the City’s local board administrators for the Los Angeles Unified School District, and other public and private schools that operate in the city. The Annual Student Scholarship Essay Program was established to assist San Fernando youths who are seeking a postsecondary education.

The Education Commission evaluated 25 eligible essays for the 2021-2022 scholarship program. A breakdown of the essays reviewed per scholarship by the Commissions are listed below:

<u>Scholarship</u>	<u>No. of Essays</u>
Gabriel Fernandez Memorial	8
Elias Rodriguez Memorial	5
Pahola Mascorro – Why Not You?	0
Nursing and Healthcare	5
Environmental Sustainability	0

Discussion Regarding the 2021-2022 Student Scholarship Program and Related Matters

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Unheard Voices	3
Gerry's Kids	4
Republic Services – César Chávez	3

At the March 29, 2022 Education Commission meeting discuss the essays submissions and select seven (7) students to receive a scholarship form the pool of 25. Originally, eight (8) scholarship had been awarded due to the selection process being anonymous, and one student was chosen twice. Only one scholarship per student is allowed, so that student was awarded the higher dollar mount scholarship and vacated the lower dollar amount scholarship. The students selected to receive an awarded are listed in 2021-2022 Scholarship Awardee list (Attachment "A").

Staff sent a congratulatory letter (Attachment "B") and to the awardees, which invited them to the awards ceremony and provided instructions for what the next steps would be. A second congratulatory letter (Attachment "C") was sent to the honorees school principal inviting them to the awards ceremony. Staff will also invite elected officials and donors to the awards ceremony. The event will be promoted on the City webpage and a social media campaign that will knowledge all the honorees.

The total amount awarded for the 2021-2022 Scholarship Program is \$4,900. The General Scholarship fund will account for \$1,650. Three privately funded scholarships for \$3,250 make up the difference. The Department will request the checks paid for from the General Scholarship fund and the private funded scholarship donors will be present the checks to their scholarship recipients.

The award ceremony will be held at Rudy Ortega Sr. on May 24, 2022, from 6:00 pm to 7:30 pm. The Education Commission will form an Ad Hoc Committee to plan the awards ceremony event. RCS Staff will assist the Committee with logistics for the event. The Ad Hoc Committee should meet as soon as possible to start the planning. Staff will assist coordinating the meeting via the Zoom platform or an in person meeting.

BUDGET IMPACT:

The general scholarship account balance (053-2951) will be lowered by \$1,650 amounts the Education Commissions' recommendations.

CONCLUSION:

It is recommended that the Education Commission discuss the Status of the Scholarship Award Ceremony Notifications, discuss the Social Media and Honoree Recognition, create an Scholarship Awards Event Ad Hoc Committee, discuss Logistic for the Event; and provide direction to staff, as appropriate.

ATTACHMENTS:

- A. 2021-2022 Scholarship Awardee list
- B. Student Congratulatory Letter
- C. Principle Congratulatory Letter

ATTACHMENT "A"

2021-2022 Scholarship Awardee List

Scholarship Name	Amount	CODE	First Name	Last Name	Street Address	City
Gabriel Fernandez Memorial Scholarship Essays ****	\$ -	GFMS 20	Melissa	Alvarez		
Gabriel Fernandez Memorial Scholarship Essays	\$ 450.00	GFMS 24	Josselyn	Ramirez Rodriguez	13075 Eustace St	Pacoima
Gabriel Fernandez Memorial Scholarship Essays	\$ 450.00	GFMS 26	Yesenia	Cardona	13764 Dronfield Avenue	Sylmar
Elias Rodriguez Memorial Scholarship Essays	\$ 500.00	ERMS19	Melissa	Alvarez	12300 Osborne Pl Apt.102	Pacoima
Nursing and Healthcare Scholarship	\$ 1,000.00	NHC 04	Cecilia	Delgadillo	1036 1/2 Hewitt St.	San Fernando
Unheard Voices Scholarship	\$ 250.00	UV 04	Stephanie	Gonzalez	10808 Haddon Ave.	Pacoima
Gerry's Kids Scholarship	\$ 1,250.00	GK 04	Franco	Gael de Santiago Acero	13111 Weidner St	Pacoima
Republic Services Scholarship	\$ 1,000.00	RS 01	Arturo	Solis	1225 Lucas Street	San Fernando
Environmental Sustainability Scholarship	No Award Given					
Why Not You - Pahola Mascorro Scholarship	No Award Given					
Total Awarded	\$ 4,900.00					

****Participant was selected as a winner for both Gabriel Fernandez Memorial and Elias Rodriguez Memorial scholarships. Only one award can be given

2021-2022 Scholarship Awardee List

Zip code	Email	Current School	Address	School Principal Name
91331	josramirezrodriguez@sjhumanitas.org	Cesar Chavez Learning Academy - Social Justice Humanitas Academy	1001 Arroyo Ave, San Fernando, CA 91340	Jeffrey Austin
91342	yescardona@sjhumanitas.org	Cesar Chavez Learning Academy - Social Justice Humanitas Academy	1001 Arroyo Ave, San Fernando, CA 91340	Jeffrey Austin
91331	melalvarez@sjhumanitas.org	CCLA- Social Justice Humanitas Academy	1001 Arroyo Ave, San Fernando, CA 91340	Jeffrey Austin
91340	delgadillocecilia94@gmail.com	UCLA School of Nursing		
91331	gonzalezsteph1999@gmail.com	Cesar E. Chavez Learning Academies - ArTES Magnet	1001 Arroyo Ave, San Fernando, CA 91340	Anne Maschler
91331	desantiagofranco4@gmail.com	Vaughn International Studies Academy (VISA)	13330 Vaughn Street, San Fernando, CA 91340	Leslee Velasquez
91340	asolis22@s.myvaughncharter.com	Vaughn International Studies Academy	13330 Vaughn Street, San Fernando, CA 91340	Leslee Velasquez

THE CITY OF
SAN FERNANDO

ATTACHMENT "B"

CITY COUNCIL

April 21, 2022

MAYOR
MARY MENDOZA

«First_Name» «Last_Name»

VICE MAYOR
HECTOR A. PACHECO

«Street_Address»

«City», CA «Zip_code_»

COUNCILMEMBER
SYLVIA BALLIN

RE: «Scholarship_Name»

COUNCILMEMBER
CINDY MONTAÑEZ

Dear «First_Name»:

COUNCILMEMBER
CELESTE T. RODRIGUEZ

On behalf of the City of San Fernando, I am pleased to inform you that you have been selected as the recipient of the «Scholarship_Name» in the amount of \$«Amount» to assist with your postsecondary education during the 2022-2023 school year.

The Education Commission will host an Awards Ceremony to celebrate and honor your achievement and the other scholarship recipients. The ceremony will take place on **Tuesday, May 24, at 6:00 pm at Rudy Ortega Sr. Park - 2025 Fourth Street.**

Each recipient may invite two guests and a teacher or school counselor to the ceremony. The City and Commission hope you will be available for this commemoration of your achievement. To RSVP please provide the names of your guests by May 2nd.

The next step is to verify the eligibility requirements of the scholarships recipients. Enclosed are details of the information required. Please submit information to the Recreation and Community Services Department on or before May 2, 2022. Submissions may be made electronically to Recreation@sfcity.org or mailed:

RECREATION &
COMMUNITY
SERVICES
DEPARTMENT

Recreation and Community Services
208 Park Ave.
San Fernando, CA 91340
c/o Scholarships

RECREATION PARK
208 PARK AVENUE
SAN FERNANDO
CALIFORNIA
91340
(818) 898-1290

Congratulations again on receiving this award and good luck with your upcoming studies!

Sincerely,

LAS PALMAS PARK
505 S. HUNTINGTON ST.
SAN FERNANDO
CALIFORNIA
91340
(818) 898-7340

Julian Venegas, Director
Recreation and Community Services

Award Processing

This scholarship will be paid in one installments directly to you. The following information is required in order to process your scholarship award. The scholarship award check cannot be issued until this information is received by the City of San Fernando.

- The name of the college or university you are attending
- Verification of enrollment for the Fall semester/quarter

****If we do not receive the requested information by **May 2, 2022**, the scholarship may be rescinded. Please contact the City of San Fernando Recreation and Community Services Department if you cannot send in the information by this date.***

Forfeiture of Award:

The applicant understands the award could be rescinded in any of the following circumstances:

- No longer meets the scholarship qualifications.
- Does not enroll full-time in a program of study for the semester/quarter in which the award is to be in effect.

Deferment of Scholarship:

Scholarships may be deferred for no longer than 1 year in extenuating circumstances provided the college or university also grants a deferral for the same time period. Awardees who want to defer their scholarship must contact the City of San Fernando in writing stating why they wish to defer and when they intend to enroll. City of San Fernando staff may request additional information or proof of extenuating circumstances and reserve the right to deny the request, in which case the awardee forfeits the scholarship.

Taxability of Scholarship Award:

In certain situations, scholarship funds are considered taxable income for the recipient. The Internal Revenue Service provides information about scholarships on their website at: <http://www.irs.gov/taxtopics/tc421.html>. For questions about how this scholarship grant might impact you, please consult with your tax professional.

Please feel free to contact us if you have any questions at (818) 898-1290 or Recreation@sfcity.org. Also, please remember to inform us immediately if your school plans change or you have a change of address.

THE CITY OF
SAN FERNANDO

ATTACHMENT "C"

CITY COUNCIL

MAYOR
MARY MENDOZA

VICE MAYOR
HECTOR A. PACHECO

COUNCILMEMBER
SYLVIA BALLIN

COUNCILMEMBER
CINDY MONTAÑEZ

COUNCILMEMBER
CELESTE T. RODRIGUEZ

Date

Principal Name

School Name

Address

RE: City of San Fernando Scholarship Recipients

Dear (Principal Name):

On behalf of the City of San Fernando, I am pleased to inform you that your student, (Student Name), has been selected as recipients of the (scholarship Name) Scholarship to assist with postsecondary education during the 2022-2023 school year.

The Education Commission cordially invites you to attend the Awards Ceremony to celebrate and honor the achievement of all the scholarship recipients. The ceremony will take place on **Tuesday, May 24, at 6:00 pm at Rudy Ortega Sr. Park - 2025 Fourth Street.**

The City and Commission hope you will be available to attend the event. Please RSVP by May 2nd at (818) 898-1290 or Recreation@sfcity.org.

Sincerely,

Julian Venegas, Director
Recreation and Community Services

RECREATION &
COMMUNITY
SERVICES
DEPARTMENT

RECREATION PARK
208 PARK AVENUE
SAN FERNANDO
CALIFORNIA
91340
(818) 898-1290

LAS PALMAS PARK
505 S. HUNTINGTON ST.
SAN FERNANDO
CALIFORNIA
91340
(818) 898-7340

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