



## QUALIFIED CONTRACTORS LIST FOR 2022 CALENDAR YEAR

The City of San Fernando has adopted the Uniform Construction Cost Accounting Procedure under Public Contract Code §22000 et seq. In accordance with the State of California Uniform Public Construction Cost Accounting Commission, the City is inviting all interested licensed contractors to submit their company for inclusion on the City's list of qualified contractors for calendar year 2022. **You must resubmit to be included on the 2022 list even if your company has submitted an application in prior years.**

Per California Public Contract Code 22032, any Public Works Project that is estimated to be \$200,000 or less is subject to the Informal Bidding Procedures set forth by the State of California Uniform Construction Cost Accounting Commission. Only the contractors who submit a complete and valid application, and are placed on the City's Qualified Contractor List will be eligible to bid on these informally bid projects, unless the City opts to bid a project following formal procedures. All trade categories are subject to Informal Bidding Procedures. **Contractors that are interested in being on the 2022 Qualified List are required to have a current license and are subject to verification through the Contractors State License Board at all times.** If the City determines any information provided on an application is incorrect, incomplete, or false, the City may either reject the application or remove an already admitted contractor from the Qualified List at any time. Once placed on the Qualified Contractors List, all contractors are responsible for informing the City immediately if any information provided on their application has changed and may be subject to removal for failure to notify the City in a timely manner.

**Contractors must be currently registered with the Department of Industrial Relations (DIR) and meet the requirements of Labor Code section 1725.5 to qualify for any City project and therefore all contractors must provide a current and valid DIR registration number on their applications, where indicated below. Contractors must maintain valid registration with DIR throughout the current year and must provide proof of current DIR registration when bidding for any City project. Even if a contractor is placed on the Qualified Contractor List, the contractor cannot perform any work on any City project without a current and valid DIR registration.** Contractor shall be solely responsible for ensuring compliance with Labor Code section 1725.5 as well as any requirement implemented by DIR applicable to its services or its subcontractors throughout its work on any City project. Contractor shall also furnish certified payroll records as required pursuant Labor Code section 1776 directly to the Labor Commissioner in accordance with Labor Code section 1771.4 and in a format prescribed by the Labor Commissioner throughout any City project. By submitting an application to be included on the City's Qualified Contractor List, contractor confirms that it is in compliance with all applicable DIR regulations and has the capacity to maintain compliance throughout the calendar year and during any City project.

If you or your company would like to be placed on the City's 2022 Qualified Contractor List, please complete the City's Contractors Letter of Interest Application and return it to Kenneth Jones via email to [kjones@sfcity.org](mailto:kjones@sfcity.org). All contractors are responsible for ensuring their application is received by the City.

**CONTRACTORS LETTER OF INTEREST APPLICATION FOR 2022**

Date: \_\_\_\_\_

Firm Name: \_\_\_\_\_

Business Contact Name: \_\_\_\_\_

Business Mailing Address: \_\_\_\_\_  
Street City/State Zip Code

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Website: \_\_\_\_\_

Authorized Representative: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Indicate Work or Services Your Company is interested in (electrical, grading, painting, etc.):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Specify the project values and categories MOST applicable to your firm:**

**Project Value**

- Up to \$999.99 [ ]
- \$1,000 - \$14,999 [ ]
- \$15,000 - \$45,000 [ ]
- \$45,001 - \$175,000 [ ]

**Project Categories**

- Maintenance and Repair [ ]
- New Improvements [ ]
- Major Renovation [ ]
- New Construction [ ]

**DIR Registration Number:** \_\_\_\_\_ (Contractor & subcontractor cannot perform any work on any City project without a current and valid DIR registration number.) [www.dir.ca.gov](http://www.dir.ca.gov)

**California Licenses:**

<b><u>CLASS/CERT</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>LICENSE #</u></b>	<b><u>EXPIRATION DATE</u></b>
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If additional space is needed, attachments may be included with your form submission. Return completed application form to Kenneth Jones via email to [kjones@sfcity.org](mailto:kjones@sfcity.org).