

# SAN FERNANDO PROPOSED BUDGET

FISCAL YEAR

2022 - 2023

San Fernando, California





#### **DIRECTORY OF OFFICIALS**

**FISCAL YEAR 2022-2023** 

#### **ELECTED OFFICIALS**

**CITY COUNCIL** 

**Mayor** Mary Mendoza

VICE MAYOR Hector A. Pacheco

COUNCILMEMBERS
SYLVIA BALLIN
CINDY MONTAÑEZ
CELESTE RODRIGUEZ

#### **EXECUTIVE MANAGEMENT**

CITY MANAGER NICK KIMBALL

CHIEF OF POLICE FABIAN VALDEZ

CITY CLERK JULIA FRITZ

DIRECTOR OF COMMUNITY DEVELOPMENT KANIKA KITH

INTERIM DIRECTOR OF FINANCE/CITY TREASURER SONIA G. GARCIA

DIRECTOR OF PUBLIC WORKS

MATT BAUMGARDNER

DIRECTOR OF RECREATION AND JULIAN J. VENEGAS

COMMUNITY SERVICES



## ORGANIZATIONAL CHART FISCAL YEAR 2022 **RESIDENTS OF SAN FERNANDO CITY COUNCIL CITY ATTORNEY CITY MANAGER COMMISSIONS** FINANCE/ CITY CLERK **COMMUNITY** POLICE **PUBLIC WORKS RECREATION & ADMINISTRATION** TREASURY/ DEVELOPMENT **COMMUNITY** INFORMATION **SERVICES TECHNOLOGY** ELECTED **OFFICIAL**



#### GOVERNMENT FINANCE OFFICERS ASSOCIATION

# Distinguished Budget Presentation Award

PRESENTED TO

#### City of San Fernando California

For the Fiscal Year Beginning

July 01, 2021

**Executive Director** 

Christopher P. Morrill





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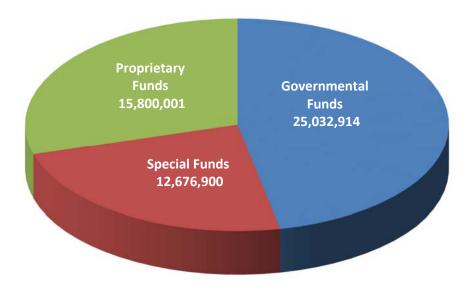
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# SECTION I. INTRODUCTION AND BACKGROUND

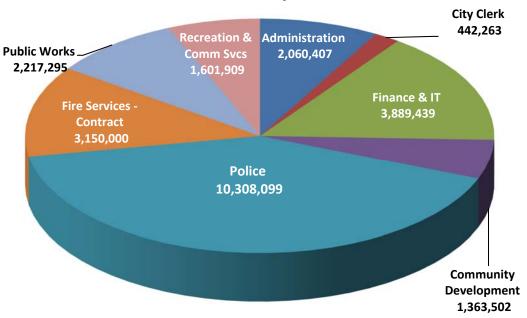


#### **City-Wide Expenditures**



Total Budget: \$53,509,814

#### **General Fund Expenditures**



Total Budget: \$25,032,914



#### **MEMORANDUM**

**To:** Mayor Mary Mendoza and Councilmembers

From: Nick Kimball, City Manager

**Date:** May 2, 2022

**Subject:** Fiscal Year 2022-2023 Proposed Budget Message

I am pleased to present the City Manager's Proposed Budget for fiscal year (FY) 2022-2023. The theme of the FY 2022-2023 City Manager's Proposed Budget is to lay a solid foundation on which the next version of San Fernando will be built. The blueprint for the next version of San Fernando was drawn by City Council through the *Strategic Goals 2022-2027* that were adopted in March 2021.

Through last year's budget process, City Council directed staff to continue to seek community input and refine the Strategic Goals throughout the fiscal year. To that end, there have been a number of opportunities to receive community feedback over the last year, including, but not limited to:

- Two (2) virtual Measure A/SF Virtual Town Hall meetings.
- Community survey completed by approximately 650 residents and business survey completed by approximately 50 small businesses.
- Multiple opportunities for the community to provide feedback in local government decisions through in-person and virtual outreach meetings related to the following efforts:
  - a) Parking Management Master Plan.
  - b) Housing Element.
  - c) Safe and Active Streets Plan.
  - d) Recreation Park Infiltration Project.
  - e) Layne and Pioneer Park improvements.
  - f) Development options at Parking Lot No. 3.
  - g) Clean California Grant survey (approximately 150 responses).
  - h) Weekly Social Media postings.
- Special City Council Study Session on February 18, 2022 to discuss Council priorities.

This increased level of outreach has provided staff with data driven insight into the needs and priorities of the community. The highest priorities identified by the community survey are related to supporting the economic recovery of businesses, providing programs to reduce the cost of home ownership, fixing roads and sidewalks, making San Fernando more walkable, and enhancing public safety.

The highest priorities identified by City Council at the Priority Setting session included safeguarding the City's water supply, building resilient and reliable infrastructure, addressing homelessness, increasing SFPD resources, and providing a high standard for service and quality of life.

To achieve these priorities and implement the related programs and service enhancements, the City will need to add new positions and recruit talented staff, which requires an ongoing investment of General Fund dollars, primarily through Measure SF. Services such as establishing and implementing a housing affordability program, homeless outreach, new economic development programs, project management for new capital projects, increased community outreach efforts, and offering new recreation programs and community events cannot be provided without an investment in more staff hours to deliver these programs to the community.

As the City transitions from responding to the COVID-19 pandemic to recovering from the COVID-19 pandemic, we are presented with an opportunity to modernize the City's organizational structure and reimagine how services are provided. Rather than "recovering" from the social and economic impacts of COVID-19, which implies returning to the way things used to be, staff has been asked to explore restructuring their department based on the services that the City will be providing over the next 10 years and creatively re-imagine services to set the City up for an equitable, sustainable, and resilient future.

The goal of this Proposed Budget is not to go back to where we were before the pandemic. The goal is to use today as the jumping off point to move the City forward.

#### **Budget Development**

The FY 2022-2023 City Manager's Proposed Budget includes resources to move the City organization forward and achieve the objectives set out through the *Strategic Goals 2022-2027*. In past years, the base operating budget has been referred to as a Maintenance of Effort, or MOE, budget to signal that the goal was to maintain the same level of service as the prior year. For the FY 2022-2023 budget, we are replacing Maintenance of Effort with Sustainable and Resilient Effort, or SRE, budget. Consequently, rather than focusing on "Recovery," Departments were asked to focus their work plans and enhancement requests on "Restructuring" and "Reimagining" the City organization.

During internal budget meetings with the City Manager and Director of Finance, each Department reviewed their FY 2021-2022 Accomplishments, proposed FY 2022-2023 Objectives (i.e., Work Plan), and requested enhancements. Accomplishments, Objectives, and Enhancements are all expected to address at least one Strategic Goal and move City services forward.

More than \$4.0 million in enhancement requests were submitted by Departments, with a total of \$1.57 million included in the Proposed Budget (\$645,620 in one-time and \$920,818 in on-going enhancements). Most of these enhancements are from the General Fund, with more than \$3.5 million in enhancement requests being submitted with a total of \$1.16 million included in the Proposed Budget (\$415,620 in one-time and \$740,818 in on-going enhancements).

More detailed information on approved enhancements is included in the "Recommended Enhancements" section of this Budget Message.

#### Economic Outlook

To develop the Proposed Budget, it is important to understand the projected direction of the economy. Prior to the onset of the COVID-19 pandemic in March 2020, the national and state economies were in the midst of the longest recorded economic expansion. The economy had been on a long, slow recovery since the end of the Great Recession in 2009 with strong fundamentals, such as low unemployment, increasing household income and personal consumption, and most stock market indices were at record levels.

Then the unexpected shock of the global COVID-19 pandemic rapidly reversed the financial strength of the last decade and dramatically altered lives across the Unites States. As a result of the rising COVID-19 infection rate and the ensuing business restrictions, the first quarter of 2020 brought dramatic spikes in job losses, "non-essential" business closures, fractured supply chains (remember the toilet paper shortage) and widespread uncertainty hampered the flow of goods, services, and cash.

As vaccinations became widely available in the second quarter of 2021, economic restrictions were relaxed and many businesses were allowed to reopen under masking and social distancing requirements. However, by the end of the third quarter, a new, more contagious COVID-19 variant (i.e. the Omicron variant) drastically increased infection rates throughout the United States going into the holiday months. Fortunately, the widespread vaccination campaign provided some protection and healthcare systems were not over-stressed. Consequently, another round of economic restrictions and business closures was avoided.

Now that we are in second quarter of 2022, most mask mandates have been lifted and Health Order restrictions have transitioned to recommendations and best practices. That said, a number of international factors, such as Russia's invasion of Ukraine and a surge of COVID cases re-

#### Nick Kimball, City Manager

Fiscal Year 2022-2023 Proposed Budget Message

emerging in China, have exacerbated supply chain interruptions and added to significant inflationary pressures.

The following analysis of the federal, state and local economic outlooks provide context for the City's revenue projections.

#### Federal Economic Outlook<sup>1</sup>

The federal government enacted demand-stimulating fiscal and monetary policy throughout the COVID-19 pandemic in an attempt to support economic recovery. These expansionary policies have been principal causes of increased Gross Domestic Product (GDP) and recent significant price inflation. According to the Bureau of Economic Analysis, GDP, which is a measure of output for the US economy, increased by 5.7% in 2021. GDP is expected to grow by approximately 3.6% in 2022 and 2.4% in 2023. The overall size of the nation's economy in terms of GDP exceeded pre-pandemic levels in the second quarter of 2021, marking a substantial recovery from the 2020 pandemic-induced recession.

The national unemployment rate, which began 2021 at around 6.3 percent, improved significantly during the year falling to 3.9 percent in December and is close to the pre-pandemic 50-year low of 3.5 percent. However, job vacancies are still historically high due primarily to the reduced size of the labor force. Although the U.S. labor market has been experiencing a steady decline in the labor force participation rate since its peak in the late 1990s/early 2000s, the Great Resignation during COVID-19 saw a mass exodus of many of the most experienced employees from the labor force for good. Consequently, the labor force participation rate is near the lowest it has been since 1977. The labor force participation rate will be a key metric to watch going forward and will be an important determinant of overall economic performance and future changes in the economy.

U.S. consumer spending, encouraged by multiple rounds of U.S. government stimulus checks and supplemental unemployment benefits, remained strong in 2021, particularly during the first half of the year. According to the Bureau of Economic Analysis, personal consumption in the United States increased by 11.4 percent in the first quarter, 12.0 percent in the second quarter, and a 1.7 percent annualized rise in the third quarter.

The Federal Reserve has announced that it is planning to significantly reduce the rate of its monthly bond purchasing as well as to raise interest rates in 2022. This change in Fed policy is designed to apply downward pressure on inflation. However, care must be taken not to tighten monetary policy in a way that will disrupt the ongoing economic recovery.

<sup>-</sup>

<sup>&</sup>lt;sup>1</sup> The information in this section has been taken from 2022 LAEDC Economic Forecast, Navigating Through Continued Disruption and Uncertainty; <a href="https://laedc.org/wp-content/uploads/2022/02/LAEDC">https://laedc.org/wp-content/uploads/2022/02/LAEDC</a> Economic Forecast 2022.pdf visited 5/1/2022

#### Fiscal Year 2022-2023 Proposed Budget Message

In summary, the national economy is in a delicate stage. While fundamental indicators such as GDP and the employment rate are strong, increasing CPI is eroding consumer spending and stock market volatility is impacting many American's personal wealth. However, it is expected that federal stimulus funding will keep the U.S. from sliding into a recession over the next fiscal year.

#### California Economic Outlook<sup>2</sup>

While California has significantly recovered from the pandemic-induced downturn, significant challenges remain. The pandemic is still negatively affecting the state's economy, particularly in industries that rely on high degrees of in-person interaction, and continuing to inject uncertainty into the recovery process. Throughout the pandemic, California has experienced its first recorded decline in population since recording began over 100 years ago. In addition, business headquarters have left the state at a record pace during the pandemic. Furthermore, the pandemic significantly impacted California's housing market.

Home prices increased dramatically throughout California during the pandemic. California's housing market remains significantly more expensive compared to housing markets throughout much of the United States. California's continued recovery in the years to come will depend on a variety of factors including national and state economic policy and new developments related to the pandemic. Additionally, the housing market, relocation of businesses to other states, and relatively high degree income inequality, pose continuing challenges for the state.

California has long faced a number of challenges that have been exacerbated by the pandemic. Ongoing challenges that have been amplified by the pandemic include a declining population, increasing housing costs, and business headquarter exits to other states. The pandemic has served to accelerate trends that may result in significant negative consequences for California. State policymakers will need to take timely and effective steps to address these challenges and reverse existing trends before these issues become prohibitively difficult to fix.

While California significantly recovered from the pandemic-induced downturn in 2021, substantial challenges remain. The pandemic is still negatively impacting the state's economy, particularly industries that rely on high degrees of in-person interaction. Additionally, the high cost of housing, relocation of businesses to other states, and relatively high degree income inequality, represent continuing challenges for California. Despite these challenges, similar to the national economy, it is expected that budget surplus and government spending will keep California from sliding into a recession over the next fiscal year.

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<sup>&</sup>lt;sup>2</sup> The information in this section has been taken from 2022 LAEDC Economic Forecast, Navigating Through Continued Disruption and Uncertainty; <a href="https://laedc.org/wp-content/uploads/2022/02/LAEDC">https://laedc.org/wp-content/uploads/2022/02/LAEDC</a> Economic Forecast 2022.pdf visited 5/1/2022

#### San Fernando Economic Outlook

The resiliency of San Fernando's local economy was made clear throughout the COVID-19 pandemic. Many of the City's large employers are essential manufacturing and service business such as LAUSD, Pharmavite, Pepsi, Home Depot, Puretek Corp, and Vallarta. American Fruits and Flavors, which manufactures Monster Energy Drinks, is constructing a 165,000 square foot manufacturing facility in San Fernando that will be home to more than 300 jobs when it is finished. The City does not have a significant leisure and tourism industry, which was hardest hit by pandemic related economic restrictions. However, the City does have a number of businesses that support the Entertainment Industry, which was hit hard by the pandemic.

Small businesses, which are the lifeblood of the City's unique character and charm, were hit hardest by the economic restrictions imposed by COVID-19. These small businesses provide inperson services, including restaurants, bars, hair salons, nail salons, laundry services, niche retail, etc., that rely on personal interaction and are often incompatible with remote operations. Now that economic restrictions and mask mandates have been lifted, most small businesses have returned to normal operations and events like the San Fernando Outdoor Market are enticing customers back to the City's commercial corridors. The City Council also approved \$400,000 in CDBG funds to provide \$10,000 grants to 40 small businesses in San Fernando. This program is being administered by the Los Angeles County Community Development Authority and funds are expected to be fully dispersed to businesses by the end of June.

Beginning in the fall of 2020, the City worked with the Mall Association to support a new monthly community event, the San Fernando Outdoor Market, to support local businesses and create a sense of pride and hope for the community. Since that first event, there have been more than 12 Outdoor Markets, which have grown to attract more than 70 vendors who often sell out of their products during the 3-hour event. Thousands of customers walk along San Fernando Road to patronize the vendor booths and shops at each event. Events like the San Fernando Outdoor Market serve as catalysts to revitalizing the downtown and a lasting legacy of a strong partnership between the City and the Downtown businesses.

As part of the FY 2021-2022 Adopted Budget, City Council demonstrated a commitment to invest in the local economy by approving funding for an Economic Development Manager position and funding to initiate an Economic Development Master Plan. These investments will work to attract business and make the local economy even more resilient in the long term.

San Fernando's local economy and customer base proved to be resilient throughout the pandemic. The City has a solid base of retail, manufacturing, personal service, and restaurant businesses that provide sales and business taxes that have consistently grown over the past 10 years. With affordable lease rates, easy access to major transit routes (i.e. Interstate 5, 210 Freeway, and the 118 Freeway) and access to regional transit from the Sylmar Metrolink Station, the local economy is expected to remain strong over the next fiscal year. Additionally,

new businesses opening locations in San Fernando in the next few years, including Target and American Fruits and Flavors, will provide a boost to the local economy over the long-term.

#### General Fund Overview

The City is entering FY 2022-2023 in a strong financial position with the resources to continue implementing the *Strategic Goals 2022-2027*. In accordance with the City's Budget Policy, the Proposed General Fund Budget represents a balanced budget. In fact, with \$25,293,996 in projected revenues and \$25,032,914 in proposed expenditures, there is a budget surplus of approximately \$261,082. This represents a 13% increase in revenues and expenditures from the FY 2021-2022 Adopted Budget.

#### Recommended Enhancements

City Departments were asked to submit enhancement requests that address the adopted Strategic Goals. More than \$3.5 million in General Fund enhancement requests were submitted by City Departments. A total of \$1,156,438 in General Fund enhancement requests were approved and included in the Proposed Budget (One-time: \$415,620; Ongoing: \$740,818).<sup>3</sup>

The recommended enhancements include a number of new staff positions that will increase the City's ability to support economic development (Deputy City Manager-Economic Development), conduct analysis and formulate data driven policy (Management Analyst - SFPD), enhance the deployment of new technology (e.g. Information Technology Systems Administrator), provide a sense of community pride through recreation programs and community events (Recreation Program Specialist), and maintain infrastructure and City-owned parkways (Sewer Maintenance Workers; Senior Tree Trimmer). The Proposed Budget also includes resources in the Personnel Division to attract and retain talented staff needed to move the Strategic Goals forward.

The budget also includes one-time resources to implement new technology, expand staff safety by providing protective equipment, improve working conditions for field staff, provide consultant services to supplement staff and complete capital projects, provide technical expertise for architectural and environmental review to maintain high development standards, and develop existing staff's skill through additional training

The following enhancements are being recommended for FY 2022-2023 and have been included in the Proposed Budget:

- I. <u>Focus on Community First</u> Focus on enhancing quality of life and community satisfaction in San Fernando.
  - a. Add one (1) Management Analyst in the Police Department. This position will focus on grants, budget analysis, procurement, and crime analysis to increase data informed

 $<sup>^3</sup>$  A detailed breakdown of enhancement requests is included in the Proposed Budget after the City Manager's Report.

- policing activities. It will also free up a sworn officer to focus on non-administrative responsibilities. (On-going: \$155,555)
- b. Add one (1) Information Technology Systems Administrator to manage the City's technology, network, and communications systems. The City contracts all IT services and needs a staff position with training and experience to act as a Chief Technology Officer and move the various technology related efforts forward. (ongoing: \$176,000)
- c. Add one (1) Recreation Program Specialist to support City Council approved programs and events, including, but not limited to, Mission City Baseball League, 4<sup>th</sup> of July event, San Fernando Birthday event, increased park cleanups, and other enhanced recreation program offerings. (On-going \$93,679)
- d. Add one (1) part-time RCS Office Clerk at Recreation Park to perform a variety of clerical work, assist at the public counter, provide information to customers by phone and email, prepare bulletins, brochures and reports as needed, accept and process requested forms and applications, and provide clerical assistance in all aspects of the department programs and activities. (On-going \$18,834)
- e. Add one (1) part-time Personnel Office Clerk and funding for advertising, and recruiting related activities. These resources will increase the City's ability to attract talented staff. (Ongoing: \$18,834; One-time: \$12,500)
- f. Establish a Bike Patrol to increase visibility and community based patrolling at special events, City park patrol, and other appropriate uses. Requires purchase of four (4) specially equipped bikes and additional accessories for two existing bike units. (One-time: \$18,420)
- g. Replace three (3) detective vehicles and one (1) CSO vehicle to increase fleet reliability. (One-time: \$160,000 from Equipment Replacement Fund)
- h. Replace expired protective safety equipment, including ballistic vests, to enhance public safety. (One-time: \$42,500)
- Additional POST certified training for Patrol Officers, Police Supervisors, and Detectives for the Supervisor Leadership Institute, Community Policing Training, jail personnel, tuition reimbursement and other professional development training. (One-time: \$56,700)
- j. Explore agenda processing and publishing software to increase community access to City Council agendas. (One-time: \$5,500)

- k. Provide ongoing funding for the 4<sup>th</sup> of July Celebration event and annual City Birthday Party event. (Ongoing: \$40,000)
- II. <u>Support Economic Recovery: Stronger Than Ever</u> Facilitate strong economic recovery by focusing on economic development, place making efforts, and supporting the business community.
  - a. Upgrade Economic Development Manager position to Deputy City Manager/Economic Development. This will enhance the role of Economic Development through an executive management level position with a higher level of experience, responsibility and authority to develop, implement, and manage economic development programs. (Ongoing: \$41,265)
  - Improve City support facilities by replacing aging/dilapidated personnel trailer at City Yard. (One-time: \$55,000 – Facility Maintenance Fund; \$20,000 – Water Fund; \$20,000 – Sewer Fund)
- III. <u>Preserve Beautiful Homes and Neighborhoods</u> Preserve the beautiful architecture of homes and desirable characteristics of neighborhoods in San Fernando.
  - a. Add one (1) Administrative Assistant in Community Development to provide administrative support to the new Housing Coordinator position and free up Building and Planning staff from administrative responsibilities to focus on planning and permitting activity. (Ongoing: \$86,651)
  - b. Professional services to re-institute first time homebuyer loan, rehab loan, and homeless outreach programs. (One-time: \$50,000 Low/Mod Housing Fund)
  - c. Engage professional planning and community development firm(s), including, but not limited to, architectural and design review, planning and development review, building inspection services, and environmental review services, to supplement staff resources, reduce service times, and provide additional expertise. (One-time: \$75,000)
- IV. <u>Strengthen Climate Resilience and Environmental Justice</u> Responsible for being good environmental stewards and making a positive impact on community members' health and well-being through environmental responsibility.
  - a. Add one (1) Senior Tree Trimmer to care for the City's growing tree inventory and implement the Urban Forest Management Plan (Ongoing: \$110,000)

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b. Explore lease financing programs to replace approximately ten (10) city vehicles with minimal initial capital outlay. Where available, vehicles will be replace with electric and/or hybrid vehicles. (Program to be presented to City Council separately)

#### V. <u>Enhance Public Transportation to Move San Fernando</u>

a. No new resources included in the Proposed Budget. The City is pursuing multiple grant funding opportunities for resources to enhance public transportation opportunities.

#### VI. <u>Build Resilient and Reliable Infrastructure</u>

- a. Hire one (1) Senior Sewer Worker and one (1) Sewer Worker to provide dedicated City resources to maintain the City's sewer system and free up other maintenance staff to focus on other areas of responsibility. (Ongoing: \$180,000 Sewer Fund)
- b. Professional engineering and project management consultants to address the City's backlog of street, sidewalk, facility improvement, water system, and sewer system capital projects. (One-time: \$150,000)
- c. Funding has been included in the Capital Improvement Program using Special Revenue Funds to continue the slurry seal and sidewalk improvement Program. (One-time: \$2,000,000 Various Special Funds)

#### VII. Forge Financial Strength and Stability

a. The Proposed Budget includes a General Fund budget surplus of \$261,082, which will increase the General Fund reserve to \$7.5 million.

#### Measure A and Measure SF

In June 2013, San Fernando voters approved a 0.50% local transaction use tax (Measure A) for a period of seven years. In November 2018, voters approved to extend the tax indefinitely, which will provide financial stability to the City in the foreseeable future. In November 2020, San Fernando voters approved an additional 0.25% local transaction use tax (Measure SF), for a total local transaction use tax of 0.75%. This effort was critical to keep sales tax local and avoid other taxing entities from passing a transaction tax that would otherwise be imposed on San Fernando customers, but spent regionally rather than locally.

Funds raised through these transaction taxes (cumulatively 0.75%) are imperative to the City's long-term financial stability and will continue be used to pay off existing debt, strengthen rainy day fund reserves, enhance services to the community and provide the financial resources necessary to implement the City's *Strategic Goals 2022-2027*.

For FY 2022-2023, Measure A/SF funds are proposed to be used for the following:

Repayment of Debt		One-Time Enhancements/Investments	
Repay Retirement Fund	226,333	Advertising for added recruitments	7,500
	226,333	Additional Contractual Services	5,000
Establish Reserves		Agenda & Meeting Management Software Program	5,500
General Fund Reserve	261,082	Lexipol Training for Jail & Law Enforcement	27,100
Self Insurance Fund Reserve	750,000	Building Inspection Services	25,000
Equipment Replace Fund Reserve	130,875	On-Call Environmental/Architectural Review & Planning	50,000
Pre-fund OPEB	500,000	Tuition Reimbursement	1,500
Appropriated Reserve (for unexpected costs)	75,000	Additional Detective Training	14,600
	1,716,957	Ballistic Vests	32,500
Ongoing Enhancements/Investments		Officers Equipment and Uniforms	10,000
Reclassify Econ Dev Manager to Deputy City Manager	41,265	Four (4) New Bicycles & Equipment for six (6)	18,420
Personnel Office Clerk (PT)	18,834	Additional Police Officers Training	13,500
Information Technology System Administrator	176,000	Staff Augmentation for Public Work Engineering	150,000
Administrative Assistant - Community Development	86,651	Personnel Trailer Improvements and Furniture	55,000
Management Analyst - Police Department	155,555		415,620
Senior Tree Trimmer	110,000		
RCS Office Clerk (PT) - Recreation Park	18,834	Prior-Year Approved Ongoing Enhancements	1,579,641
RCS Program Specialist	93,679		
City Birthday Celebration Event	5,000	Total Measure A/SF Uses	4,679,369
Fourth of July Celebration Event	35,000		
	740,818		

#### Other Post-Employment Benefits

The City provides other post-employment benefits (OPEB), specifically, lifetime retiree health benefits, to employees that service retire or disability retire directly from the City of San Fernando. In 2015, the City negotiated a reduction in retiree health care benefits for all employees hired after July 1, 2015. Employees hired before July 1, 2015 that retire from the City will continue to receive fully paid retiree medical insurance. Employees hired after July 1, 2015 and retire from the City will receive the state statutory minimum to be paid toward retiree medical insurance, which is currently \$139 per month. Despite this reduction, the long-term liability for the retiree health benefit is significant.

The City currently funds retiree health on a "pay-as-you-go" basis, which means the City only pays the monthly premium for the 97 retired employees and surviving spouses. The City is not currently pre-funding the cost of retiree health benefits for the 108 current active employees that may qualify for retiree health benefits. According to the most recent actuarial valuation, the City should be setting aside approximately \$2.5 million per year to fully fund future retiree health benefits.

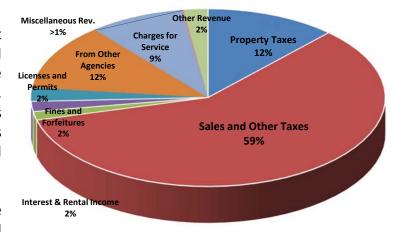
Staff is recommending beginning to set aside funds to pre-fund this benefit and reduce the City's long-term liability. To this end, an additional \$500,000 has been included to fund a Section 115 Trust account to set aside funds dedicated to pay future retiree health benefit costs.





#### General Fund Revenue

The FY 2022-2023 Proposed Budget projects \$25,293,996 in General Fund revenue. The City's largest revenue sources is Sales and Other Taxes, followed by Property Tax and Charges for Service. These three categories account for 80% of General Fund Revenue.



Based on the expected stable economic outlook over the next fiscal

year, revenues are projected to <u>increase</u> by 8.3% from the FY 2021-2022 Adjusted Budget. General Fund revenue highlights are provided below.

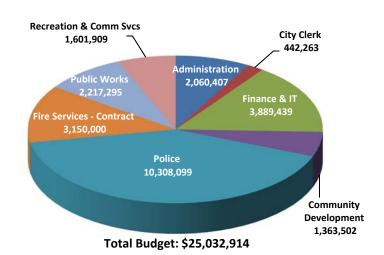
- Sales and Other Tax revenue are projected to <u>increase</u> by 9.1% due to continued strong economic activity and consumer spending.
- Property Tax related revenues are projected to <u>increase</u> by 11.9% to reflect the strong housing market and home remodels leading to increased assessed values.
- Charges for Services are projected to <u>decrease</u> by 2.0% primarily due to a decrease in projected revenue for Special Police Services. Due to the temporary staffing shortage in the Police Department, resources for non-essential police activities, including, but not limited to, non-City special events, patrol at the Swap Meet, and film productions, have been reduced.
- Revenue from Other Agencies are projected to <u>increase</u> by 7.6% due primarily to an increase in the project Property Tax In-lieu of Motor Vehicle License Fee revenue from the state, which follows Property Tax revenue trends.
- Admissions Taxes are projected to <u>remain flat</u> at \$700,000. Admissions Taxes are primarily generated from the admission fee to the Swap Meet. The Swap Meet is currently upgrading the facility, which will temporarily impact their ability to generate revenue. However, once upgrades are completed, it is expected that it will attract more customers.

#### **Nick Kimball, CITY MANAGER**

Proposed Fiscal Year 2022-2023 Budget Message

#### General Fund Expenditures

The FY 2022-2023 Proposed Budget includes \$25,032,914 in General Fund expenditures. The Proposed Budget includes an overall increase of 4.7% in expenditures from the FY 2021-2022 Adjusted Budget and includes almost \$700,800 in ongoing staffing resources and new positions as well as negotiated salary increases that average approximately 2%.



A total of \$1,156,438 in General Fund enhancement requests were approved and included in the Proposed Budget (One-time: \$415,620; Ongoing: \$740,818).

Additional information on the proposed enhancements is included in prior sections of this Budget Message.

Enterprise Funds: Projects and Enhancements

Enterprise funds are used to account for services provided to the public on a fee for service basis, similar to the operation of a private enterprise. San Fernando currently operates three enterprise funds: 1) Water Fund, 2) Sewer Fund, and 3) Compressed Natural Gas Fund.

A water and sewer rate study was completed in 2019 and new rates went into effect on January 1, 2020. The updated rate schedule ensure that fees charged to customers are sufficient to meet the cost to operate the water and sewer systems and replace aging water and sewer main lines.

The total budget for the Water Fund is \$6,536,852, which includes \$5,760,171 for operations and \$776,681 for capital projects.

Total projected Water Fund revenues are \$5,750,948, resulting in a planned budget deficit in the Water Fund of \$785,904. The budget deficit is primarily the result of planned capital improvements, which will reduce the Water Fund reserve balance to approximately \$682,829. Staff is reviewing a financial plan with City Council to ensure that there are sufficient reserve balances in the Water Fund while completing critical upgrades to the water system's treatment and storage facilities to significantly increase water resiliency.

#### **Nick Kimball, CITY MANAGER**

Proposed Fiscal Year 2022-2023 Budget Message

The total budget for the Sewer Fund is \$4,425,485, which includes \$3,265,485 for operations and \$1,160,000 for capital improvement payments to City of Los Angeles for the Hyperion Treatment system.

Total projected Sewer Fund revenues are \$4,187,061, resulting in a planned budget deficit in the Sewer Fund of approximately \$238,424. The Sewer Fund reserve balance is projected to decrease to approximately \$3.9 million, which will be necessary to fund future capital improvements to the Sewer System.

Special Revenue, Grant, and Capital Funds

Special Revenue, Grant, and Capital Funds are used to account for financial resources that are restricted by law or contractual agreement for specific purposes. San Fernando has a number of Special Revenue, Grant, and Capital Funds to account for a wide array of services provided to the community, including, but not limited to, dial-a-ride, traffic safety, street lighting, parking maintenance, supplemental law enforcement services, retirement, capital grants, capital projects, and park improvements. A number of these Funds also serve as a conduit for the receipt and transfer of funds.

The total new appropriations in the Special Revenue, Grant, and Capital Funds are \$12,676,900.

#### Capital Improvements

The FY 2022-2023 budget includes funding for a number of critical capital improvements to address the backlog of deferred maintenance, particularly street resurfacing and water system improvements. Funding for capital improvements is provided primarily through Special Revenue, Grant, Capital Funds, and Enterprise Funds.

Capital Improvement Projects will be presented and discussed in more detail during the Budget Study sessions.

#### Conclusion

The emphasis of the FY 2022-2023 Proposed Budget is to modernize the City's organizational structure and reimagine how services are provided. Rather than focusing on "recovering," the resources recommended in this Proposed Budget focus on "restructuring" and "re-imagining" services to set up the City for an equitable, sustainable, and resilient future. The flexibility to make these investments is only possible as a result of prudent financial leadership from the City Council and a clear vision laid out in the *Strategic Goals 2022-2025*.

#### Acknowledgments

I would like to acknowledge the guidance of the City Council, the dedication of Finance Department staff, the City's management team, and City staff that ensure the community receives the highest level of service each and every day. I would also like to provide special

#### **Nick Kimball, CITY MANAGER**

Proposed Fiscal Year 2022-2023 Budget Message

acknowledgement to Sonia Gomez-Garcia who has worked tirelessly to put together this Proposed Budget while continuing to lead the day-to-day operations of Finance Department as Interim Director of Finance. Without her long and tireless hours, this Proposed Budget would not have been possible.

## Enhancement Request Summary FY 2022-2023

11 2022-2023			One-Time	Ongoing	Not
Request	Dept.	Request	Recommend	~ ~	Recommended
Reclassify Economic Development Manager to Deputy City Manager	Admin.	41,265	-	41,265	-
Personnel Analyst	Admin.	152,500	-	-	152,500
Personnel Office Clerk (PT)	Admin.	18,834	-	18,834	-
Advertising for added recruitments	Admin.	7,500	7,500	-	-
Additional Contractual Services	Admin.	5,000	5,000	-	
Agenda & Meeting Management Software Program	City Clerk	5,500	5,500	-	-
Document Management Repository Program	City Clerk	20,000	-	-	20,000
Information Technology System Administrator	Finance	176,000	-	176,000	-
Copologic Online Reporting Software	PD	6,000	-	-	6,000
Lexipol Jail Manual Daily Training for Jail & Law Enforcement	PD	27,100	27,100	-	-
Building Inspector / Plan Examiner	CD	136,443	-	-	136,443
Building Inspection Services	CD	100,000	25,000	-	75,000
Senior Planner	CD	137,992	-	-	137,992
Administrative Assistant	CD	86,651	-	86,651	-
Assistant Planner	CD	121,355	-	-	121,355
On-Call Environmental / Architectural Design Review & Planning	CD	75,000	50,000	-	25,000
Climate Action & Resilience Plan Phase 2 & CEAQ	CD	200,000	-	-	200,000
Comprehensive Zoning Code Update & CEQA	CD	250,000	-	-	250,000
Density Bonus & CEQA	CD	50,000	-	-	50,000
Environmental Justice Element & CEQA	CD	150,000	-	-	150,000
American Planning Association (APA) National Conference (Pennsylvania	)CD	3,900	-	-	3,900
Civic Spark	CD	30,000	-	-	30,000
Economic Development Visioning Plan	CD	150,000	-	-	150,000
International Council of Shopping Centers (ICSC) Recon & Western	CD	2,150	-	-	2,150
International Council of Shopping Centers (ICSC) Public Sector Member	CD	125	-	-	125
Mailing for Community Preservation	CD	2,500	-	-	2,500
Tuition Reimbursement	CD	1,500	1,500	-	-
Management Analyst	PD	155,555	-	155,555	-
Police Captain	PD	225,000	-	-	225,000
Background Investigations	PD	35,000	-	-	35,000
Cubicles/Desks for Records, Admin. and Detectives	PD	59,776	-	-	59,776
Additional Detective Training	PD	14,600	14,600	-	-
Police Officer	PD	121,290	-	-	121,290
Ballistic Vests	PD	32,500	32,500	-	-
High Risk/Low Frequency Training Equipment	PD	6,819	-	-	6,819
Officers Equipment and Uniforms	PD	10,000	10,000	-	-
Drone	PD	75,000	-	-	75,000
Four (4) New Bicycles & Equipment for six (6)	PD	45,844	18,420	-	27,424
Less Lethal Equipment	PD	4,666	-	-	4,666
Additional Police Officers Training	PD	13,500	13,500	-	-
Electric Cart (1)	PD	10,000	-	-	10,000
Electric Scooters T3 - (2)	PD	20,000	-	-	20,000
Recognition Dinner/Meeting	PD	3,650	-	-	3,650
Staff Augmentation for Public Work Engineering	PW	150,000	150,000	-	-
Personnel Trailer Improvements and Furniture	PW	55,000	55,000	-	-
Senior Tree Trimmer	PW	110,000	-	110,000	-
Maintenance Workers (Tree Maint.)	PW	70,000	-	-	70,000
Recreation Manager	RCS	156,531	-	-	156,531
RCS Office Clerk (PT) - Recreation Park	RCS	39,360	-	18,834	20,526
Remodel Recreation Office	RCS	15,000	-	-	15,000
Program Specialist	RCS	93,679	-	93,679	-
Program Specialist (PT)	RCS	43,200	-	-	43,200
City Birthday Celebration	RCS	8,530	-	5,000	3,530
Fourth of July Celebration	RCS	35,000	-	35,000	-
GENERAL FUND	•	3,566,815	415,620	740,818	2,410,377

## Enhancement Request Summary FY 2022-2023

			One-Time	Ongoing	Not
Request	Dept.	Request	Recommend	Recommend	Recommended
Replace three Detective vehicles	PW	120,000	120,000	-	-
Replace one CSO vehicle		40,000	40,000	-	-
EQUIPMENT/VEHICLE REPLACEMENT FUND	PD	160,000	160,000	-	-
Modular work stations for Recreation office & City Hall	PW	30,000	30,000	-	-
FACILITIES MAINTENANCE FUND	)	30,000	30,000	-	-
Water Worker I/II	PW	75,000	-	-	75,000
Personnel Trailer Improvements and Furniture	PW	20,000	20,000	-	-
WATER FUND	)	95,000	20,000	-	75,000
Senior Sewer Worker	PW	110,000	-	110,000	-
Sewer Worker	PW	70,000	-	70,000	-
Personnel Trailer Improvements and Furniture	PW	20,000	20,000	-	-
SEWER FUND	)	200,000	20,000	180,000	-
ALL FUNDS	;	4,051,815	645,620	920,818	2,485,377



### FISCAL YEAR 2022-2023 BUDGET CALENDAR

Time Frame	Task	Department(s)
January - April 2022	Review and calculate revenue projections for General Fund, Special Revenue Funds, Enterprise Funds and Capital Projects Funds.	Finance
February 2022	Review/Update salary projections.	Personnel, Finance
March 7, 2022	City Council update and presentation:  • FY 2020-2021 Audited Financial Statements  • FY 2021-2022 Mid-year Budget  • FY 2022-2023 Budget Kickoff	Administration, Finance
March 2022	Prepare/update budget instructions and forms for departments to complete during budget development.	Finance
March 15, 2022	City Manager meets with Department Heads to discuss the budget schedule and provide direction regarding budget guidelines (e.g. Maintenance of effort, only funded enhancement requests, etc.). Budget forms distributed.	All Departments
March 15 - 31, 2022	Departments review and complete budget forms.	All Departments
April 4 - 8, 2022	Preliminary review of department budget forms, including review of enhancement and Capital requests. Agenda item to discuss citywide strategic goals and City Council priorities for Fiscal Year 2022-2023.	Administration, Finance
April 11 - 15, 2022	City Manager/Finance Director meetings with Department Heads to discuss budget requests.	All Departments
April 18, 2022	Finalize City Manager's recommendations.	Administration, Finance
April/May 2022	Prepare Proposed Budget document.	Administration, Finance
May 2, 2022	Provide Proposed Budget to City Council and post to the City's website.	Administration, Finance
May 16, 2022 May 23, 2022 May 31, 2022 June 6, 2022 (if necessary)	Budget Study Sessions.	All Departments
May/June 2022	Update Proposed Budget based on direction provided at Budget Study Sessions.	Administration, Finance
June 2, 2022	Publish Notice of Public Hearing for budget adoptions.	City Clerk
June 20, 2022	Budget hearing and adoption, including adopting of Gann Limit.	Administration, Finance
July 1, 2022	Post adopted budget to the City's Finance system.	Finance
July/August 2022	Produce Adopted Budget book, distribute to City Council, post to the City's website, and submit for GFOA Award.	Finance





# **Historic & Visionary**

As the home of the Fernandeño-Tataviam indigenous people and incorporated in 1911, the City of San Fernando is one of California's charming historic small towns.

The *City-wide Strategic Goals* articulate goals and objectives that the City of San Fernando will work to achieve over the next five years. The Strategic Goals provide context for budget development and revenue priorities to ensure the City Council, the City Manager, Department Directors, City Commissions and all city employees are working to achieve the City's long-term vision, goals and objectives. The Strategic Goals are reviewed annually and will be amended by City Council as needed.

# 2022-2027 Strategic Goals

The strategic goals guiding the development of the fiscal year 2021-2022 budget are:



I. FOCUS ON COMMUNITY FIRST



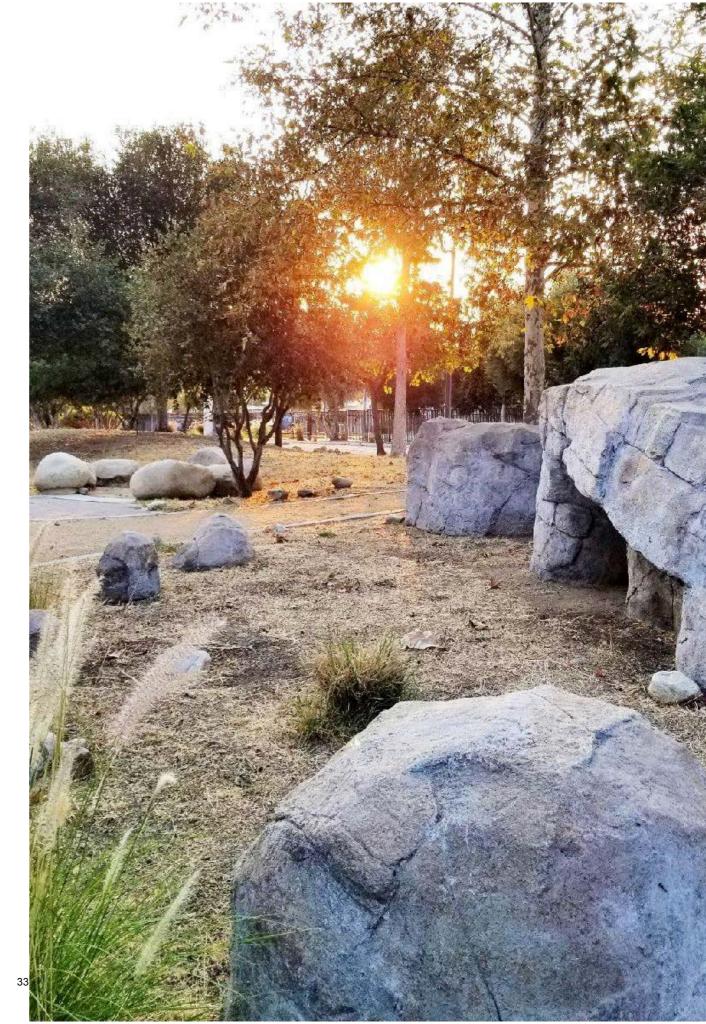
II. SUPPORT ECONOMIC RECOVERY: STRONGER THAN EVER



III. PRESERVE BEAUTIFUL HOMES AND NEIGHBORHOODS



IV. STRENGTHEN CLIMATE RESILIENCE AND ENVIRONMENTAL JUSTICE



# 2022-2027 Strategic Goals (continued)



V. ENHANCE PUBLIC
TRANSPORTATION TO MOVE SAN
FERNANDO



VI. BUILD RESILIENT AND RELIABLE INFRASTRUCTURE



VII. FORGE FINANCIAL STRENGTH AND STABILITY



VIII. COVID-19: RESPONDING TO A PANDEMIC



#### I. FOCUS ON COMMUNITY FIRST

The City Council's focus is on enhancing the quality of life and community satisfaction in San Fernando. Working to implement the following goals will put the Focus on Community First:

- 1. Provide a high standard for service and quality of life for San Fernando taxpayers, residents and community members through our top-notch San Fernando Police Department, community-based public safety programming, efficient service delivery, access to local government, and excellent public service.
- 2. Provide opportunities for community engagement to further develop strategic goals and ensure they are consistent with community needs.
- 3. Create a public engagement policy and strategy to pro-actively seek community feedback on major City decisions.
- 4. Increase San Fernando Police Department resources for personnel, equipment, training and community-based policing options.
- 5. Explore opportunities to expand recreation and sports programs, senior programs, and the *Healthy San Fernando* initiative.
- 6. Improve the City's use of technology to enhance customer service, work more efficiently, improve transparency for residents, businesses and other stakeholders, and increase community access to broadband.
- 7. Increase opportunities and support for residents to secure basic needs, and obtain quality education, decent work, and family services.







3

# II. SUPPORT ECONOMIC RECOVERY: STRONGER THAN EVER

The City Council's intent is to facilitate a strong recovery from the long-term financial impacts of the Great Recession and near term impacts of the COVID-19 pandemic by focusing on economic development, championing place-making efforts, and supporting the business community. To achieve this, the City has the following goals to Recover Stronger Than Ever:

- 1. Pursue economic development opportunities to bolster the City's revenue and promote the City's healthy business climate, top-notch City services, historic neighborhoods and arts and cultural resources.
- 2. Integrate and highlight San Fernando's history, art and culture into cultural and economic development plans. Support economic development efforts, including music and arts projects/programs, that highlight San Fernando's native American and Latin American roots.
- 3. Provide technical and financial assistance programs for small business retention, expansion and recruitment. (Business One-Stop Center)
- 4. Enhance the historic downtown business corridor through the creation of a Downtown Master Plan, architectural design and signage standards, business development support and pedestrian focused improvements.
- 5. Attract and retain private investment in all of the City's business corridors and support place-making efforts.
- 6. Attract well-paying jobs to the City's industrial corridors and commercial zones by focusing on growing industries including, but not limited to, climate resiliency research and development, clean energy and other emerging technologies, and arts and entertainment.
- 7. Beautify the Civic Center through investment in public buildings and infrastructure, including modernizing the City's Police Station, City Hall and Public Works support facilities, and supporting the Los Angeles Unified School District efforts to restore and rehabilitate the historic San Fernando Auditorium and Morningside Auditorium to be used as a public theatre.







## III. PRESERVE BEAUTIFUL HOMES AND NEIGHBORHOODS

The City Council recognizes the beautiful architecture of our homes and desirable characteristics of our neighborhoods. To preserve this, the City will work toward the following goals to Preserve our Beautiful Homes and Neighborhoods:

- 1. Facilitate common-sense housing policy to preserve the charm of San Fernando.
- 2. Promote home ownership and first time homeowner programs, particularly programs that provide home ownership opportunities for current San Fernando residents/renters.
- 3. Explore programs that provide technical assistance, architectural guidance, and financial support for the preservation and restoration of historic residential homes.
- 4. Explore programs that provide technical assistance, architectural guidance, and financial support for home rehabilitation for low-and moderate-income homeowners.
- 5. Develop a Homeless Plan and policies to support unsheltered and under housed individuals and families.
  - a) Update accessory dwelling unit and junior accessory dwelling unit ordinance to improve the City's affordable housing supply.
  - b) Develop policies for individuals dwelling in vehicles and other sheltered locations.
- 6. Develop policies, financial literacy and financial incentives to address displacement pressures for individuals and families that are functionally under-housed.

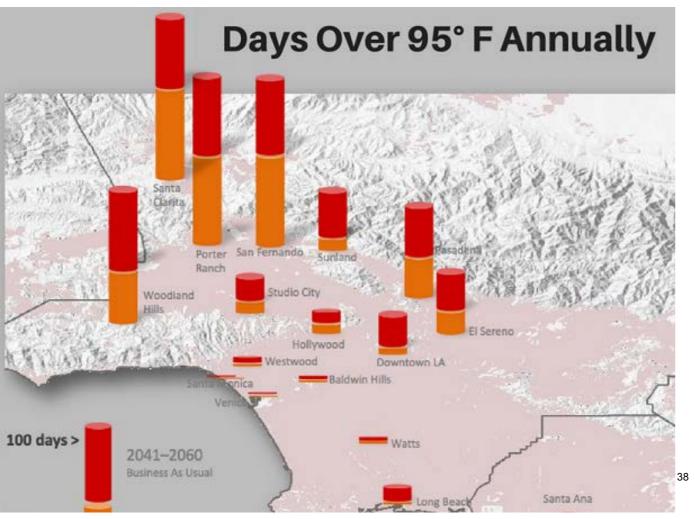












## IV. STRENGTHEN CLIMATE RESILIENCE AND ENVIRONMENTAL JUSTICE

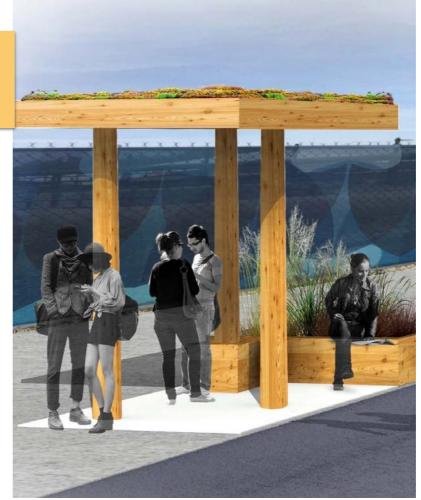
The City Council understands the City's responsibility to be good stewards of the environment and the positive impact environmental responsibility has on the health and well-being of residents. Working to achieve the following goals will Strengthen Climate Resilience and Environmental Justice:

- 1. Protect public health and the City's natural resources by promoting energy efficient capital improvements, developing plans to reduce climate-related risks, and supporting federal and state legislative efforts to increase climate resilience and adaptation funding for impacted communities like San Fernando.
- 2. Invest in tree planting and care efforts and strengthen the City's urban forest to improve air quality, expand native habitat and address extreme heat and heat island impacts.
  - a) Increase tree canopy coverage by 33% by the end of fiscal year 2027 (i.e. add approximately 2,000 trees).
  - b) Seek resources to develop and implement an Urban Forest Management Plan.
- 3. Safeguard the City's water quality and local water supply through risk, resiliency and redundancy improvements, infiltration projects, treatment and storage improvements, and conservation programs.
  - a) Complete the *San Fernando Park Infiltration Project* by the end of fiscal year 2025. Once completed, this project will infiltrate up to 400-acre feet of water annually (130.3 million gallons) and prevent this captured water from going into the Pacoima Wash, a tributary to the Los Angeles River.
  - b) Pursue funding to restore and rehabilitate 8<sup>th</sup> Street Natural Park to achieve maximum water capture and infiltration.
  - c) Move forward with *Green Streets* and other stormwater capture projects, such as the Carlisle Green Street project and stormwater capture improvements at South Maclay and Parking Lot 4 (Truman and Brand Blvd).
  - d) Plan, design and build the Pacoima Wash Greenway to address flooding and stormwater compliance and expand open space.
  - e) Continue to use 100% local ground water supply to meet residential and commercial water demand through projects like a Phase 2 of nitrate treatment plant for wells 2A and 3A to provide resiliency for the City's water supply.
- 4. Reduce the City's carbon footprint through energy efficient facility improvements, aggressive waste and food reduction, recycling and reuse, and alternative energy vehicles and equipment.

### V. ENHANCE PUBLIC TRANSPORTATION TO MOVE SAN FERNANDO

The City Council understands the critical role regional and local public transportation networks play in providing a way for our essential workers to get to work, reducing traffic congestion, and reducing our carbon footprint. The following goals provide a framework to Enhance Public Transportation and Move San Fernando:

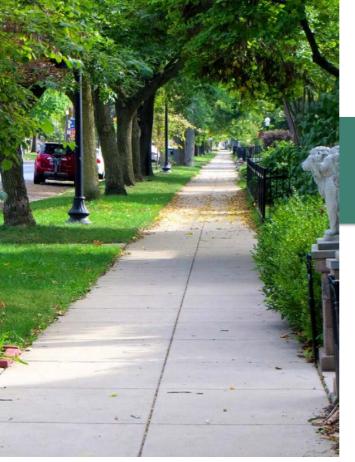
- 1. Enhance regional and local public transportation options that benefit residents as well as employees, visitors, and customers of San Fernando businesses and cultural institutions.
- 2. Ensure the East Valley Regional Light Rail and Metrolink projects servicing San Fernando are developed responsibly with adequate mitigation for traffic, pedestrian and parking impacts to not create an undue hardship to the City's residents and businesses.
- 3. Pursue funding to construct projects identified in Metro's First/Last Mile Plan, the City's *Safe and Active Streets Plan*, and other planning efforts that support access to public transportation and pedestrian-focused improvements.
- 4. Provide affordable local transportation, including the ability to offer the Mission City Transit service without charging a fare.
- 5. Beautify and update bus stops by making them more user friendly, attractive, clean and architecturally consistent.
- 6. Support and prioritize deployment of transportation electrification and alternative fuels through the promotion of electric charging and clean natural gas public stations.
- 7. Improve the City's Trails Network including increased maintenance of the Mission City Bike Trail and completing the Pacoima Wash Greenway.

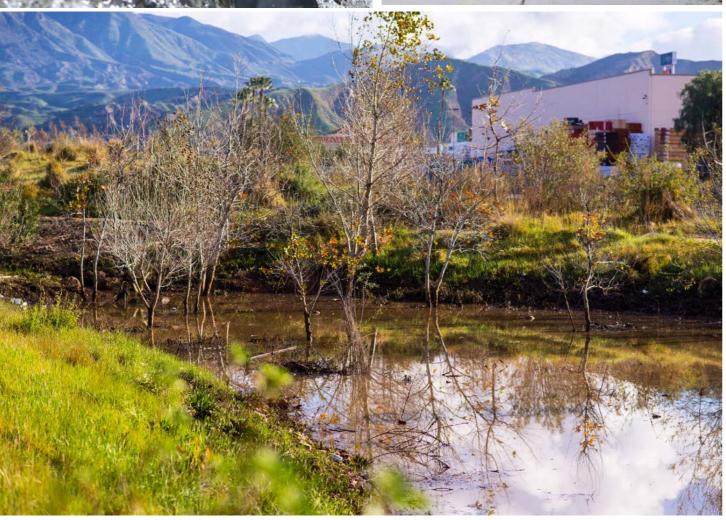












## VI. BUILD RESILIENT AND RELIABLE INFRASTRUCTURE

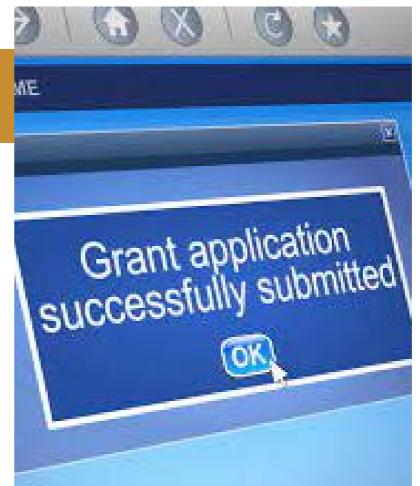
The City Council recognizes the costly impact of deferred maintenance of the City's aging infrastructure, including streets, sidewalks, water and sewer transmission lines, sports fields and courts, and public buildings. The following goals will help reduce the long-term cost of deferred maintenance and provide direction to Build Resilient and Reliable Infrastructure:

- 1. Increase capital expenditures to address critical infrastructure needs, including, but not limited to, addressing deferred maintenance of city streets, water and sewer systems, and sidewalks.
- Leverage federal, state and county transportation funding to maximize residential and commercial street paving each year.
  - a) Goal to spend at least \$2,000,000 per year to resurface at least 2 miles of residential streets per year.
  - b) After resurfacing, slurry seal residential streets every 5 years.
- 3. Develop a sidewalk replacement program to increase safety and walkability throughout the City.

## VII. FORGE FINANCIAL STRENGTH AND STABILITY

The City Council holds their fiduciary responsibility to San Fernando taxpayers in highest regard and values strong financial management practices. The following goals will ensure the City continues to Forge Financial Strength and Stability:

- 1. Manage and grow the City's revenues and reserve balances in a number of critical funds, including, but not limited to, the General Fund, Self-Insurance Fund, Equipment Replacement Fund and Enterprise Funds in accordance with the City's Comprehensive Financial Policies.
- 2. Review and update the City's Comprehensive Financial Policies biannually. Policy areas address in the Comprehensive Financial Policies include: 1) Long-term Financial Planning, 2) Auditing, Financial Reporting and Disclosure, 3) Revenue Collection, 4) Investment and Cash Management, 5) Capital Assets and Capital Improvement Projects, 6) Financial Reserves and Fund Balances, 7) Post-employment Benefit Funding, 8) Grant Administration, 9) User Fees and Service Charges, 10) Cost Allocation, and 11) Debt Management.
- 3. Review and update the City's Investment Policy annually.
- 4. Implement strategies to reduce long-term pension and other postemployment benefits (i.e. retiree health) liabilities.
- 5. Invest in a Grant Manager, or Grant Management Services, to secure funds to implement strategic goals and priority projects.
- 6. Continue to submit and receive the Government Financial Officers Association (GFOA) Awards for Excellence in Financial Reporting and Budget Preparation.



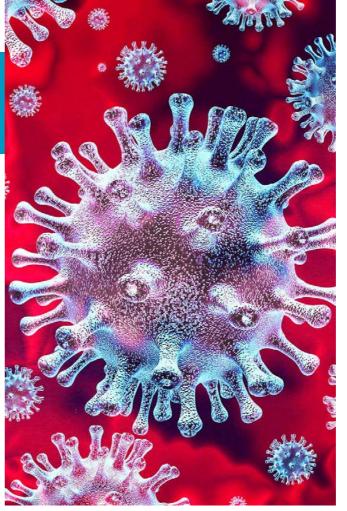




## VIII. COVID-19: RESPONDING TO A PANDEMIC

The City Council has made response to the COVID-19 pandemic the highest priority since it first declared a local state of emergency on Monday, March 16, 2020. The City's COVID-19 response effort now shifts away from the outreach, education and enforcement phase to the vaccination and recovery phase, which are reflected in the goals below. The following short-term goals are expected to be completed in the first year of this Strategic Goals cycle and may be removed from future updates of this document:

- 1. Work with elected officials, state and county agencies, and community partners to vaccinate 75% of the 65+ senior population and eligible general population by December 31, 2021, while continuing the free COVID-19 testing program.
- Increase capability to disseminate timely and relevant information to the community through effective communication channels and community partners.
  - a) Leverage community partnerships to maximize outreach for vaccine distribution, updated health order information, financial programs available to residents and businesses, and available technical/financial assistance programs.
  - b) Utilize emergency communication capability (ALERT San Fernando) appropriately to ensure important information is actively pushed out to the community.
- 3. Support federal, state and local funding for COVID-19 relief programs, especially for most impacted communities.







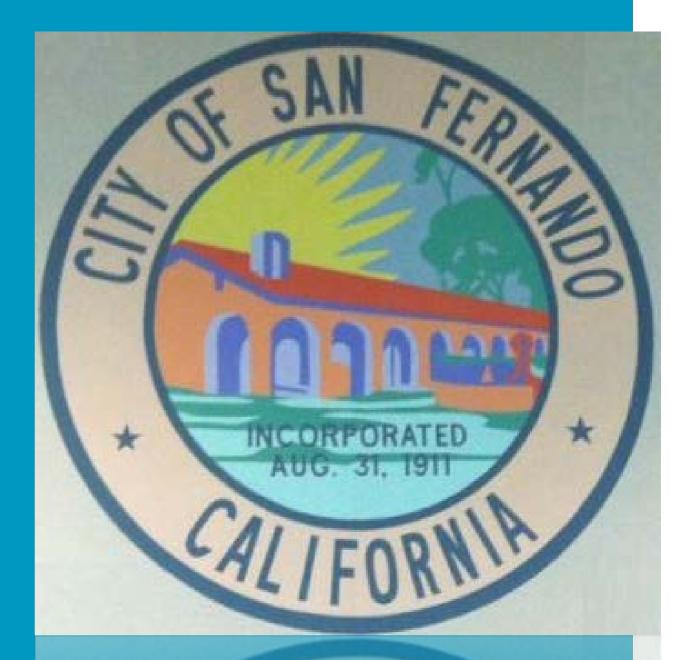
## 2021-2022 CITY LEADERSHIP

#### **CITY COUNCIL**

Mayor Sylvia Ballin
Vice Mayor Mary Mendoza
Councilmember Cindy Montañez
Councilmember Hector Pacheco
Councilmember Celeste Rodriguez

#### **CITY MANAGER AND DIRECTORS**

City Manager Nick Kimball
City Clerk Julia Fritz
Police Chief Anthony Vairo
Director of Finance Diego Ibañez
Director of Public Works Matt Baumgardner
Director of Recreation and Community Services
Julian Venegas
Director of Community Development: Vacant



The City of San Fernando was incorporated on August 31, 1911









# SECTION II. BUDGET OVERVIEW

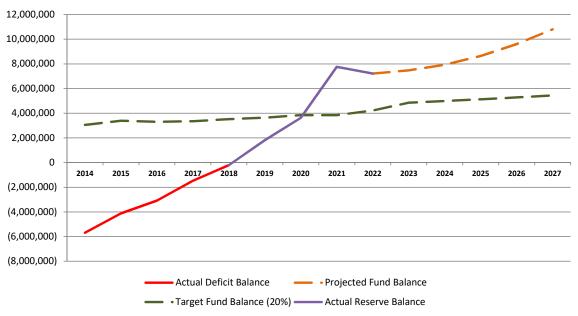
# CITY OF SAN FERNANDO GENERAL FUND FIVE-YEAR FORECAST SUMMARY OF PROJECTED REVENUES AND EXPENDITURES AS OF APRIL 21, 2022

	Actual 2020	Actual 2021	Adjusted 2022	Proposed 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027
REVENUES								
Property Taxes	2,694,034	3,149,175	2,700,000	3,021,225	3,151,286	3,308,851	3,474,293	3,598,738
Sales Tax	8,345,403	10,243,406	11,183,274	11,922,809	12,399,721	12,895,710	13,411,539	13,948,000
Franchise Fees	710,630	741,355	647,000	714,286	737,477	761,435	786,185	811,753
Other Taxes	4,717,067	4,958,943	4,654,500	5,308,557	5,460,134	5,622,468	5,789,703	5,961,988
Licenses and Permits	587,853	361,819	353,625	419,700	436,508	453,994	472,185	491,111
Fines and Forfeitures	595,337	498,845	464,800	465,600	484,068	503,270	523,235	543,994
Use of Money & Property	802,605	582,209	630,000	683,589	698,761	714,296	730,204	746,496
Fees and Charges	528,836	559,400	640,950	597,274	620,890	645,508	671,174	697,934
Miscellaneous Revenue	122,843	127,415	97,500	118,000	121,240	124,577	128,015	131,555
Cost Allocation Revenue	1,815,790	1,738,328	1,519,773	1,522,956	1,568,615	1,615,643	1,664,082	1,713,975
Transfers In	518,805	450,000	473,038	520,000	527,500	535,225	543,182	551,377
Operating Revenue	21,439,204	23,410,895	23,364,460	25,293,996	26,206,200	27,180,977	28,193,797	29,196,921
Sale of Property	-	1	-	_	-	-	-	-
Other One-Time	-	1,501,165	-	-	-	-	-	-
One-time Revenue	-	1,501,166	-	-	-	-	-	-
TOTAL REVENUE	21,439,204	24,912,061	23,364,460	25,293,996	26,206,200	27,180,977	28,193,797	29,196,921
EXPENDITURES								
Personnel Expenses	11,931,943	11,858,432	12,893,468	15,676,016	16,161,558	16,663,755	17,183,239	17,720,665
Operating Expense	5,114,002	5,429,156	6,015,318	5,831,954	5,984,681	6,164,221	6,349,148	6,539,622
Capital Outlay	-	-	-	-	-	-	-	-
Transfers/Internal Service Charges	2,177,302	1,913,765	2,203,966	2,752,990	2,798,610	2,845,047	2,892,318	2,940,438
Operating Expenditures	19,223,247	19,201,353	21,112,752	24,260,961	24,944,848	25,673,023	26,424,705	27,200,725
Debt Reduction	_	_	620,000	226,333	226,333	226,333	226,333	226,333
Transfer to Equipment Replacement	153,500	_	197,000	-	-	220,333	220,333	-
ERF Pre-fund replacements	133,300	_	157,000	_	150,000	150,000	150,000	150,000
Transfer to SIF	_	_	_	_	100,000	100,000	100,000	100,000
Facility Maintenance Cap Improv	80,000	_	130,000	_	250,000	250,000	250,000	250,000
Capital Expense	33,414	1,498,189	59,193	55,000	-	-	-	-
Other One-time Expense	118,662	79,598	75,000	75,000	75,000	75,000	75,000	75,000
One-time Expenses Enhancements	25,000	-	1,717,803	415,620	-	-	-	-
One-time Expenditures	410,576	1,577,787	2,798,996	771,953	801,333	801,333	801,333	801,333
TOTAL EXPENDITURE	19,633,823	20,779,140	23,911,748	25,032,914	25,746,181	26,474,356	27,226,038	28,002,058
LESS: Est. Budget Savings**	-	-	-	-	-	-	-	
Operating Surplus(Deficit)	2,215,956	4,209,542	2,251,708	1,033,035	1,261,352	1,507,954	1,769,093	1,996,197
Total Budget Surplus(Deficit)	1,805,380	4,132,921	(547,288)	261,082	460,019	706,621	967,760	1,194,864

# CITY OF SAN FERNANDO GENERAL FUND FIVE-YEAR FORECAST SUMMARY OF PROJECTED REVENUES AND EXPENDITURES AS OF APRIL 21, 2022

	Actual 2020	Actual 2021	Adjusted 2022	Proposed 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027
Beginning Fund Balance	1,821,165	3,626,545	7,759,467	7,212,179	7,473,261	7,933,280	8,639,901	9,607,660
Budget Surplus + Est. Savings	1,805,380	4,132,921	(547,288)	261,082	460,019	706,621	967,760	1,194,864
Ending Fund Balance	3,626,545	7,759,467	7,212,179	7,473,261	7,933,280	8,639,901	9,607,660	10,802,524
Reserve %	19%	40%	34%	31%	32%	34%	36%	40%

#### **General Fund: Projected Fund Balance**



	CITY	OF SAN FERI	IANDO						CITY OF SAN F	ERNANDO			
		Actual							Proposed				
		Beginning	Adjusted	Adjusted	Adjusted	Proposed			Operating				Estimated
FUND		Balance	Revenues	Expenditures	<b>Ending Balance</b>	Revenues	Transfers	Total	Expenditures	Capital	Transfers	Total	<b>Ending Balance</b>
NO.	FUND NAME	July 1, 202	FY 2021-2022	FY 2021-2022	June 30, 2022	FY 2022-2023	In	Resources	FY 2022-2023	Expense	Out	Requirements	June 30, 2023
Gener	al Fund:												
001	General Fund	\$ 7,759	467 \$ 23,364,460	\$ 23,911,748	\$ 7,212,179	\$ 24,773,996 \$	520,000	\$ 25,293,996	\$ 24,977,914 \$	-	\$ 55,000	\$ 25,032,914	\$ 7,473,261
	Total General Fund:	\$ 7,759	467 23,364,460	23,911,748	\$ 7,212,179	\$ 24,773,996 \$	520,000	25,293,996	24,977,914	-	55,000	25,032,914	\$ 7,473,261
Specia	l Revenue Funds:												
002	Supplemental Law Enforcement Services	\$ 164,	588 125,000	125,000	\$ 164,588	\$ 150,000	-	150,000	-	-	150,000	150,000	\$ 164,588
007	Proposition "A" - Transit Development Fund	\$ 83,	762 509,042	527,947	\$ 64,857	\$ 619,232	-	619,232	605,724	-	-	605,724	\$ 78,365
800	Proposition "C" - Transit Development Fund	\$ 618,	508 422,237	860,237	\$ 180,508	\$ 500,934	-	500,934	231,886	400,000	-	631,886	\$ 49,556
	,	\$ 21,		775,376	. , ,	\$ 753,381	-	753,381	-	-	-	-	(0)
010		\$ 2,607		25,245,242		\$ 2,244,662	-	2,244,662	-	2,244,662	-	2,244,662	
			313 608,790	579,115	· · · · · · · · · · · · · · · · · · ·	\$ 721,383	-	721,383	299,072	-	250,000	549,072	\$ 207,299
		\$ 1,528	•	1,536,993	•	-	-	375,701	178,822	425,000	-	603,822	
	,		483 -	-	\$ 4,483	\$ -	-	-	-	-	-	-	\$ 4,483
	·	\$ 513,		-	\$ 513,483	\$ -	-	-	-	-	-	-	\$ 513,483
	, ,	\$	- 45,519	45,519	•	\$ 23,311	-	23,311	-	23,311	-	23,311	
	, ,	\$ 123,		20,000	\$ 123,463	\$ 30,000	-	30,000	-	-	-	-	\$ 153,463
	<u> </u>	\$ 27,	·	224,861		\$ 272,744	-	272,744	279,510	-	-	279,510	
		\$ 11,743		4,318,010		\$ 4,687,178	201,201	4,888,379	4,772,765	-	-		\$ 12,563,525
		\$	8 -	-	\$ 8	\$ -	-	-	-	-	-	-	\$ 8
			009 -	-	\$ 10,009	\$ -	-	-	-	-	-	-	\$ 10,009
			902 -	-	\$ 8,902	\$ -	-	-	-	-	-	-	\$ 8,902
			556 -	- 440.642	\$ 5,556	\$ -	-	- 200 000			-	-	\$ 5,556
	ū	\$ 217, \$ 1,076	· · · · · · · · · · · · · · · · · · ·	448,613		\$ 280,000	-	280,000	6,480	273,520	-	280,000	· /
		\$ 1,076 \$ 1,165	·	1,099,863		\$ 425,794 \$ 564,259	-	425,794	-	625,794	-	625,794	
			635 484,234 182) 433,277	1,342,022 443,412		<u> </u>		564,259 225,000	225,000	764,259	-	764,259 225,000	
	, .	\$ (2,		268,914	. , ,	\$ 327,550		327,550	213,046	114,504		327,550	. , ,
	0 0	\$ 342	•	174,764	· · · · · · · · · · · · · · · · · · ·	\$ 208,289		208,289	226,863	150,000		376,863	
			829) 85,000	66,659	· · · · · · · · · · · · · · · · · · ·			85,000	90,259	-		90,259	
	·		390 1,916,050	1,926,688		\$ -		-	-			-	\$ 49,752
	· · · · · · · · · · · · · · · · · · ·	\$ 14,		-	\$ 14,178	Ÿ	_	_	_	_	_	_	\$ 14,178
		\$ 21,		17,500	, ,	\$ 10,000	_	10,000	10,000	-	-	10,000	
	· · · · · · · · · · · · · · · · · · ·		312 50,000	31,000	\$ 112,312	\$ 50,000		50,000	32,402	-	-	32,402	\$ 129,910
		\$ 1,905		4,810		<u> </u>		700	84,021	-	-	84,021	
	<u> </u>		107 -	-	\$ 14,107	\$ -	-	-	-	-	-	-	\$ 14,107
			000) -	-	\$ (2,000)	\$ -	-	-	_	-	-	-	\$ (2,000)
		. ,	348) 40,000	62,651		\$ -	-	-	-	-	-	-	\$ (39,999)
110	Operating Grants		931) 626,393	1,365,767		\$ -	-	-	-	-	-	-	\$ (819,305)
		\$ 3,	056 -		\$ 3,056	\$ -	-	-	-	-	-	-	\$ 3,056
119	Office of Comm. Oriented Policing	\$ (12,	053) -	-	\$ (12,053)	\$ -	-	-	-	-	-	-	\$ (12,053)
120	ABC Alcohol Beverage Control Grant	\$		-	\$ -	\$ -	-	-	_	-	-	-	\$ -
121	American Rescue Plan Act	\$ 2,796	292 -	297,882	\$ 2,498,410	\$ -	-	-	-	-	-	-	\$ 2,498,410
	Total Special Revenue Funds:	\$ 25,410	963 \$ 37,679,806	\$ 41,808,844	\$ 21,281,925	\$ 12,555,117	201,201	12,756,318	7,255,850	5,021,050	400,000	12,676,900	\$ 21,361,344

	CITY	OF SAN FERNAN	IDO							CITY OF SAN	FERNANDO				
FUND NO.	FUND NAME	Actual Beginning Balance July 1, 2021	Adjusted Revenues FY 2021-2022	Adjusted Expenditures FY 2021-2022	Adjuste Ending Bala June 30, 2	ance	Proposed Revenues FY 2022-2023	Transfers In	Total Resources	Proposed Operating Expenditures FY 2022-2023	Capital Expense	Transfers Out	Total Requirements	Enc	Estimated ding Balance ne 30, 2023
F4	unite and lubamal Camina Funda.														
=	rprise and Internal Service Funds:	^ (2.244.527)	2.025.000	2.025.000	ć /2.244	F27\	¢ 2.200.644	50,000	2.450.644	2 250 000			2 250 000		(2.404.006)
	Self Insurance	(2,211,537)		2,025,000	•		\$ 2,399,641	60,000	2,459,641	2,350,000	100,000	-	2,350,000		(2,101,896)
	Equipment Maintenance/Replacement	1,175,125	613,508	912,247		,386		-	689,592	517,083	160,000	-	677,083	_	888,895
043	Facility Maintenance	261,177	1,493,474	1,543,117	•	,534	\$ 1,525,000	95,000	1,620,000	1,513,765	125,000	-	1,638,765	Ş	192,769
070	Water	6,423,696	5,235,892	10,190,854	\$ 1,468	,733	\$ 5,750,948	-	5,750,948	5,620,171	776,681	140,000	6,536,852	\$	682,829
072	Sewer	4,867,098	4,091,070	4,829,799	\$ 4,128	,368	\$ 4,187,061	-	4,187,061	3,185,485	1,160,000	80,000	4,425,485	\$	3,889,944
073	Refuse/Environmental	51,664	-	-	\$ 51	,664	\$ -	-	-	48,370	2,630	-	51,000	\$	664
074	Compressed Natural Gas	183,777	120,000	115,365	\$ 188	,412	\$ 120,000	-	120,000	120,816	-	-	120,816	\$	187,596
	Total Enterprise and Internal Service Funds:	10,750,999	13,578,944	19,616,382	\$ 4,713	,561	\$ 14,672,242	155,000	14,827,242	13,355,690	2,224,311	220,000	15,800,001	\$	3,740,802
	TOTAL ALL CITY FUNDS:	\$ 43,921,429	74,623,209	85,336,974	\$ 33,207	,665	\$ 52,001,356	876,201	52,877,557	45,589,454	7,245,361	675,000	53,509,814	\$	32,575,407

	Funds with Significant Change in Fund	% Change	Discussion of Change in Fund Balance:
	Balance		
	General Fund		
001	General Fund	4%	The General Fund will continue to remain stable and maintain strong reserves to be used in the event of a significant financial emergency.
	Special Funds		
007	Prop A Fund	21%	Funds are being accumulated to fund local transit projects.
800	Prop C Fund	-73%	Reserve funds are appropriated to fund street resurfacing/reconstruction projects.
009	Prop C Discretionary	-100%	Reserve funds are appropriated to fund a citywide traffic signal synchronization project.
011	Gas Tax Fund	492%	Funds are being accumulated to fund future street resurfacing/reconstruction projects.
012	Measure R Fund	-65%	Reserve funds are appropriated to fund street resurfacing/reconstruction projects.
016	Air Quality Management District Fund	24%	Funds are being accumulated to purchase low emission City vehicles.
017	Recreation Self Sustaining Fund	-15%	Reserve funds are appropriated to re-open park programs and special events after COVID-19 restrictions.
018	Retirement Fund	1%	The City refinanced and issued a Pension Obligation Bond in FY 2021-2022 which resulted a reduction in CalPERS cost. In addition, some employees contribute to pension cost.
024	Measure M Fund	-60%	Reserve funds are appropriated to fund street resurfacing and citywide traffic signal synchronization projects.
025	Road Maintenance & Rehab (SB1) Fund	-65%	Reserve funds are appropriated to fund street resurfacing/reconstruction projects.
029	Parking Maintenance Operations	-45%	Reserve funds are appropriated to fund future capital improvements at City owned parking lots.
030	Mall Maintenance Operations	42%	This account tracks the financial operations of the Mall Business Improvement District to improve transparency and financial accountability.
	Community Development Surcharge Fund		
055		16%	Funds are being accumulated to fund ongoing programs to promote disabled accessibility and the City's land management enterprise software.
094	Housing Fund	-4%	Reserve funds are appropriated to provide assistance and support low/mod income housing programs and projects.
	Proprietary Funds:		
006	Self Insurance	-5%	Funds are appropriated to cover the increase to insurance premiums.
041	Equipment Replacement Fund	1%	Funds are being accumulated to replace vehicles and installation of equipment.
043	Facility Maintenance Fund	-9%	Funds are appropriated to fund City wide building improvements.
070	•	-54%	Funds are appropriated to implement the master capital improvement plan for the City's water system.
072	Sewer Fund	-6%	Funds are appropriated to implement the master capital improvement plan for the City's sewer system.
073	Refuse Fund	-99%	Funds are appropriated for SB1383 Education and Enforcement.

# CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF REVENUES, EXPENDITURES, AND OTHER FINANCING SOURCES AND FISCAL YEAR 2022-2023

The total budget for Governmental, Special and Proprietary Funds. This summary provides an overview of each fund's budget in each of the four main categories: Personnel, Maintenance and Operating Expenses (M & O), Capital/Transfers, and Internal Service Charges.

	G	overnmental	Special	Proprietary	Total:
		Funds	Funds	Funds	All Funds
Revenue - by Type					
Property Taxes		3,021,225	4,888,379	-	7,909,604
Sales and Other Taxes		14,911,095	3,519,301	-	18,430,396
Licenses and Permits		394,700	-	-	394,700
Fines and Forfeitures		465,600	-	-	465,600
Interest & Rental Income		633,589	-	-	633,589
From Other Agencies		3,062,057	4,147,438	-	7,209,495
Charges for Service		2,192,730	-	14,672,242	16,864,972
Miscellaneous Revenue		50,000	-	-	50,000
Other Revenue		43,000	-	-	43,000
Total Revenue - by Type		24,773,996	12,555,117	14,672,242	52,001,356
Other Financing Sources		520,000	201,201	155,000	876,201
<b>Total Revenue and Other Financing Sources</b>		25,293,996	12,756,318	14,827,242	52,877,557
Expenditure - by Type					
Personnel		15,676,020	2,989,123	3,821,024	22,486,167
Operating		6,322,571	4,249,377	8,940,414	19,512,362
Capital Expenses		-	5,021,050	2,224,311	7,245,361
Internal Service Charges/Transfers		2,979,323	17,350	594,252	3,590,925
Total Expenditure by Type		24,977,914	12,276,900	15,580,001	52,834,814
Other Financing Uses		55,000	400,000	220,000	675,000
Total Expenditures and Other Financing Uses		25,032,914	12,676,900	15,800,001	53,509,814
Decimal of Frank Delever		7 242 472	ć 24 204 02 <b>5</b>	¢ 4 742 FC4	ć 22 207 CCE
Beginning Fund Balance:	\$	7,212,179	\$ 21,281,925	\$ 4,713,561	\$ 33,207,665
Total Budget Surplus(Deficit)		261,083	79,419	(972,759)	(632,258)
Ending Fund Balance:	\$	7,473,261	\$ 21,361,344	\$ 3,740,802	\$ 32,575,407

# CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF REVENUES BY FUND - 5 YEAR HISTORY FISCAL YEAR 2022-2023

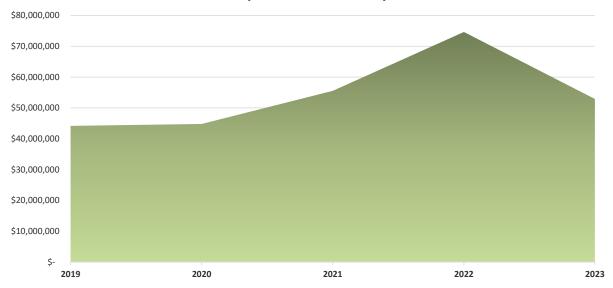
	2019	2020	2021	2022	2023
Governmental Funds	Actual	Actual	Actual	Adjusted	Proposed
001 General Fund	21,068,263	21,439,204	24,912,061	23,364,460	25,293,996
Total Governmental Funds	\$ 21,068,263	\$ 21,439,204	\$ 24,912,061	\$ 23,364,460	\$ 25,293,996

		2019	2020	2021	2022	2023
	Special Funds	Actual	Actual	Actual	Adjusted	Proposed
	SLESF	151,796	160,495	157,226	125,000	150,000
	Proposition A	513,286	493,906	502,533	509,042	619,232
	Proposition C	420,816	419,249	413,092	422,237	500,934
009	Proposition C - Discretionary	650	664	(4)	-	753,381
010	•	1,049,595	286,417	4,788,338	25,512,153	2,244,662
011	State Gas Tax	504,965	569,328	553,159	608,790	721,383
	Measure R	359,782	341,490	307,383	358,902	375,701
	Traffic Safety	12,664	5,663	936	-	-
	Cash In-Lieu of Parking	8,321	13,760	57 <i>,</i> 595	-	-
015	Local Transportation	16,806	6,035	30,000	45,519	23,311
	AQMD	40,705	25,883	41,064	20,000	30,000
017	Recreation Self Sustaining	177,239	126,370	40,094	242,525	272,744
018	Retirement	4,877,317	4,712,106	4,927,113	5,022,101	4,888,379
019	Quimby Act	3	5	-	-	-
020	State Asset Seizure	833	1,458	7,287	-	-
021	Federal Asset Seizure	978	270	(2)	-	-
022	STPL	699	168	(1)	-	-
023	Measure W	-	-	269,938	265,000	280,000
024	Measure M	356,840	355,476	357,690	358,902	425,794
025	Road Maintenance and Rehab	459,427	451,733	472,522	484,234	564,259
	CDBG	327,666	44,026	148,472	433,277	225,000
	Street Lighting	379,262	363,624	361,153	331,181	327,550
029	Parking & Maintenance Operations	245,611	214,644	134,037	206,000	208,289
	Mall Maintenance	96,685	75,917	29,024	85,000	85,000
032	Capital Outlay	-	25,000	-	1,916,050	-
	Pavement Fund	419	428	(3)	-	-
	Community Investment Fund	-	31,000	10,000	17,500	10,000
	Comm. Development Surcharge Func	50,626	52,932	57,173	50,000	50,000
094	Low Income Housing	104,060	492,163	952,389	-	700
101	AB109 Task Force Fund	-	-	-	-	-
108	California Arts Council	15,390	19,710	18,000	-	-
109	National Endowment for the Arts	57,000	50,000	50,000	40,000	-
	Operating Grants	490	721,414	177,162	626,393	-
111	DUI Avoid Campaign	-	-	-	-	-
119	COPS Grant	49,342	-	-	-	-
120	Alcohol Beverage Control Grant	-	-	2,909,170	-	-
121	American Rescue Plan Act Funds					
	Total Special Funds	10,279,274	10,061,334	17,772,538	37,679,806	12,756,318

# CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF REVENUES BY FUND - 5 YEAR HISTORY FISCAL YEAR 2022-2023

	Proprietary Funds	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	2023 Proposed
006	•		1 1000.0		•	•
006	Self Insurance	2,071,456	1,591,998	1,217,332	2,025,000	2,459,641
041	Equipment Maint/Replacement	944,162	1,058,453	835,089	613,508	689,592
043	Facility Maintenance	1,425,909	1,755,927	1,611,074	1,493,474	1,620,000
070	Water	4,599,713	4,862,625	4,985,098	5,235,892	5,750,948
072	Sewer	3,615,261	3,781,670	4,040,178	4,091,070	4,187,061
073	Refuse	7,556	1,708	115	-	-
074	Compressed Natural Gas	119,402	192,297	141,676	120,000	120,000
	Total Proprietary Funds	12,783,459	13,244,678	12,830,562	13,578,944	14,827,242
	<b>Total Citywide Revenues</b>	\$ 44,130,996	\$ 44,745,216	\$ 55,515,161	\$ 74,623,209	\$ 52,877,557

#### **Citywide Revenue History**



# CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF APPROPRIATIONS BY FUND - 5 YEAR HISTORY FISCAL YEAR 2022-2023

	2019	2020	2021	2022	2023
Governmental Funds	Actual	Actual	Actual	Adjusted	Proposed
001 General Fund	18,897,242	19,632,204	20,779,137	23,911,748	25,032,914
Total Governmental Funds	\$ 18,897,242	\$ 19,632,204	\$ 20,779,137	\$ 23,911,748	\$ 25,032,914

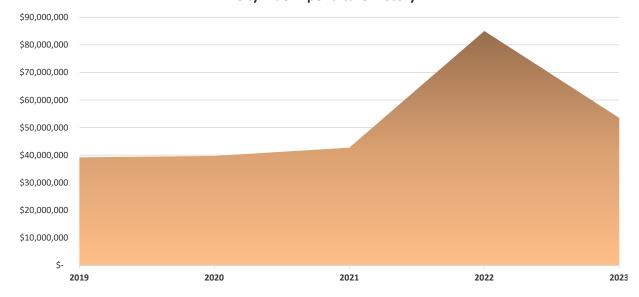
	Consist Freeds	2019	2020	2021	2022	2023
002	Special Funds	Actual	Actual	Actual	Adjusted	Proposed
	SLESF	125,000	125,000	125,000	125,000	150,000
	Proposition A	494,602	495,692	490,588	527,947	605,724
	Proposition C	175,926 -	254,161	534,207	860,237	631,886
	Proposition C - Discretionary		-	1 606 067	775,376	-
010	'	463,419	645,032	1,696,967	25,245,242	2,244,662
	State Gas Tax	529,720	671,026	487,875	579,115	549,072
	Measure R	341,996	618,974	1,114,925	1,536,993	603,822
	Traffic Safety	10,000	-	-	-	-
	Cash In-Lieu of Parking	-	-	-	-	-
	Local Transportation	16,805	6,035	30,000	45,519	23,311
	AQMD	83,293	6,369	-	20,000	-
	Recreation Self Sustaining	174,641	151,816	36,346	224,861	279,510
018		4,016,877	4,534,801	4,738,686	4,318,010	4,772,765
	Quimby Act	-	<del>-</del>	-	-	-
	State Asset Seizure	-	30,296	6,392	-	-
_	Federal Asset Seizure	-	-	-	-	-
_	STPL	-	-	-	-	-
	Measure W	-	-	52,387	448,613	280,000
	Measure M	58,020	179,233	13,261	1,099,863	625,794
	Road Maintenance and Rehab	472	351,815	-	1,342,022	764,259
	CDBG	334,171	27,803	148,117	443,412	225,000
	Street Lighting	279,977	270,570	215,621	268,914	327,550
	Parking and Maintenance Ops	159,782	243,799	166,073	174,764	376,863
	Mall Maintenance Operations	18,609	94,037	41,732	66,659	90,259
032	Capital Outlay Fund	-	5,914	8,448	1,926,688	-
050	Pavement Fund	-	-	-	-	-
053	Community Investment Fund	9,458	9,989	7,247	17,500	10,000
	Comm. Surcharge Fund	17,500	24,960	24,960	31,000	32,402
094	Low Income Housing	2,552	4,130	4,185	4,810	84,021
101	AB109 Task Force Fund	-	-	-	-	-
108	California Arts Council	17,100	18,000	20,000	-	-
109	National Endowment for the Arts	47,292	32,565	49,200	62,651	-
110	Operating Grants	693	538,437	439,867	1,365,767	-
111	DUI Avoid Campaign	-	-	-	-	-
119	Office of Comm. Oriented Policing	49,342	12,053	-	-	-
120	Alcohol Beverage Control Grant	-	-	-	-	-
121	American Rescue Plan Act Funds	-		-	-	-
	Total Special Funds	7,427,248	9,352,507	10,452,083	41,510,962	12,676,900

# CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF APPROPRIATIONS BY FUND - 5 YEAR HISTORY FISCAL YEAR 2022-2023

		2019	2020	2021	2022	2023
	Proprietary Funds	Actual	Actual	Actual	Adjusted	Proposed
006	Self Insurance Fund	2,481,702	879,803	1,707,565	2,025,000	2,350,000
041	Equipment Maint/Replacement	792,900	865,116	582,241	912,247	677,083
043	Facility Maintenance	1,535,862	1,562,567	1,592,586	1,543,117	1,638,765
070	Water	4,246,481	4,311,623	4,460,948	10,190,854	6,536,852
072	Sewer	3,735,841	2,960,921	3,057,870	4,829,799	4,425,485
073	Refuse	3,227	3,284	5,960	-	51,000
074	Compressed Natural Gas	80,355	136,837	95,616	115,365	120,816
	Total Proprietary Funds	12,876,368	10,720,152	11,502,786	19,616,382	15,800,001

Total Citywide Expenditures \$ 39,200,858 \$ 39,704,863 \$ 42,734,006 \$ 85,039,092 \$ 53,509,814

#### **Citywide Expenditure History**



# CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF APPROPRIATIONS BY FUND - BY TYPE FISCAL YEAR 2022-2023

The total budget for Governmental, Special and Proprietary Funds. This summary provides an overview of each fund's budget in each of the four main categories: Personnel, Maintenance and Operating Expenses (M & O), Capital/Transfers, and Internal Service Charges.

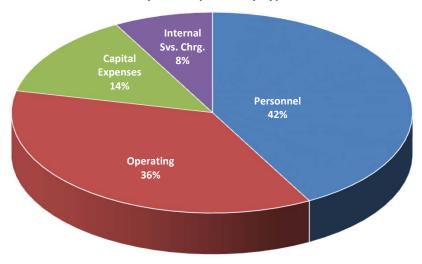
			Capital	Internal	
Governmental Funds	Personnel	Operating	Expenses	Svs. Chrg.	Total Budget
001 General Fund	15,676,020	6,322,571	-	3,034,323	25,032,914
Total General Fund	\$ 15,676,020	\$ 6,322,571	\$ -	\$ 3,034,323	\$ 25,032,914

				Capital	Transfers	
	Special Funds	Personnel	Operating	Expenses	Out	<b>Total Budget</b>
002	SLESF	-	-	-	150,000	150,000
007	Proposition A	63,994	541,730	-	-	605,724
800	Proposition C	-	231,886	400,000	-	631,886
009	Proposition C - Discretionary	-	-	-	-	-
010	Capital Grants	-	-	2,244,662	-	2,244,662
011	State Gas Tax	-	299,072	-	250,000	549,072
012	Measure R	-	178,822	425,000	-	603,822
013	Traffic Safety	-	-	-	-	-
014	Cash In-Lieu of Parking	-	-	-	-	-
015	Local Transportation	-	-	23,311	-	23,311
016	AQMD	-	-	-	-	-
017	Recreation Self Sustaining	100,907	178,603	-	-	279,510
018	Retirement	2,570,351	2,202,414	-	-	4,772,765
019	Quimby Act	-	-	-	-	-
020	State Asset Seizure	-	-	-	-	-
021	Federal Asset Seizure	-	-	-	-	-
022	STPL	-	-	-	-	-
023	Measure W	-	6,480	273,520		280,000
024	Measure M	-	-	625,794	-	625,794
025	Road Maintenance and Rehab Act	-	-	764,259	-	764,259
026	CDBG	-	225,000	-	-	225,000
027	Street Lighting	74,473	138,573	114,504		327,550
029	Parking and Maintenance Operations	81,218	145,645	150,000	-	376,863
030	Mall Maintenance Operations	64,159	8,750	-	17,350	90,259
032	Capital Outlay Fund	-	-	-	-	-
050	Pavement Fund	-	-	-	-	-
053	Community Investment Fund	-	10,000	-	-	10,000
055	Comm. Dev. Surcharge Fund	-	32,402	-	-	32,402
094	Low/Mod Income Housing Fund	34,021	50,000	-	-	84,021
101	AB109 Task Force Fund	-	-	-	-	-
108	California Arts Council	-	-	-	-	-
109	National Endowment for the Arts	-	-	-	-	-
110	Operating Grants	-	-	-	-	-
111	DUI Avoid Campaign	-	-	-	-	-
119	Office of Comm. Oriented Policing	-	-	-	-	-
120	Alcohol Beverage Control Grant	-	-	-	-	-
121	American Rescue Plan Act Fund	-	-	-	-	-
	Total Special Funds	2,989,123	4,249,377	5,021,050	417,350	12,676,900

# CITY OF SAN FERNANDO GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF APPROPRIATIONS BY FUND - BY TYPE FISCAL YEAR 2022-2023

	Proprietary Funds	Personnel	Operating	Capital Expenses	Internal Svs. Chrg.	Total Budget
006	Self Insurance Fund	-	2,350,000	-	=	2,350,000
041	Equipment Maint/Replacement	207,350	262,200	160,000	47,533	677,083
043	Facility Maintenance	648,219	746,460	125,000	119,086	1,638,765
070	Water	1,819,364	3,461,204	776,681	479,603	6,536,852
072	Sewer	1,133,245	1,966,374	1,160,000	165,866	4,425,485
073	Refuse	-	48,370	2,630	-	51,000
074	Compressed Natural Gas	12,846	105,806	-	2,164	120,816
	Total Proprietary Funds	3,821,024	8,940,414	2,224,311	814,252	15,800,001
To	tal Citywide Expenditures	\$ 22,486,167	\$ 19,512,362	\$ 7,245,361	\$ 4,265,925	\$ 53,509,814

#### **Citywide Expenses by Type**



#### **CITY OF SAN FERNANDO**

## GOVERNMENTAL, SPECIAL AND PROPRIETARY FUNDS SUMMARY OF TRANSFERS AND OTHER INTERFUND PAYMENTS FISCAL YEAR 2022-2023

	FUND		DESCRIPTION	AMOUNT FROM	AMOUNT TO
OPERATIO	NS RELATE	ED TRAN	SFERS:		
			Other Funds to support operations and capital:		
FROM:	001		General Fund	(55,000)	
TO:	043		Facility Maintenance Fund		55,000
				(55,000)	55,000
Transfers I	FROM Ente	erprise F	unds TO Other Funds to support operations and capital:		
FROM:	070		Water Fund	(20,000)	
	072		Sewer Fund	(20,000)	
TO:	043		Facility Maintenance Fund	(23)3337	40,000
				(40,000)	40,000
Transfers I	EROM Oth	ar Funds	TO the General Fund to support operations:		
FROM:	002	errunus	Supplemental Law Enforcement Services (SLESF)	(150,000)	
i itolii.	011		Gas Tax Fund	(250,000)	
	070	381	Water	(60,000)	
	070	360	Sewer	(60,000)	
то:	001	300	General Fund	(00,000)	520,000
10.	001		General Fund	(520,000)	520,000
				(320,000)	320,000
-		ner Fund	s TO the General Fund per Cost Allocation Plan:		
FROM:	007		Proposition A	(41,788)	
	800		Proposition C	(13,886)	
	011		State Gas Tax Fund	(21,186)	
	018		Retirement Fund	(450,288)	
	023		Measure W Fund - SCW Program	(6,480)	
	027		Street Lighting	(14,323)	
	029		Parking M & O	(23,813)	
	055		Community Development Surcharge	(1,402)	
	070	381	Water	(607,954)	
	072	360	Sewer	(327,730)	
	074	320	CNG	(11,106)	
TO:	001	3795	General Fund	(4.540.056)	1,519,956
				(1,519,956)	1,519,956
•			TO the Self Insurance Fund for property insurance:		
FROM:	070	381	Water	(60,000)	
TO:	006		Self Insurance Fund		60,000
				(60,000)	60,000
DEBT RELA	TED TRAN	<u>ISFERS</u>			
-		neral Fur	nd and Enterprise Funds TO Retirement Fund to Repay Retire		
FROM:	001		General Fund	(176,333)	
	070		Water	(12,434)	
	072		Sewer	(12,434)	
TO:	018		Retirement Fund	(224.224)	201,201
				(201,201)	201,201
•		er Fund	TO Sewer Fund to Loan:		
FROM:	070		Water Fund	(125,000)	
TO:	072		Sewer Fund		125,000
				(125,000)	125,000
			TOTAL INTERFUND TRANSFERS/PAYMENTS	(2,521,157)	2,521,157

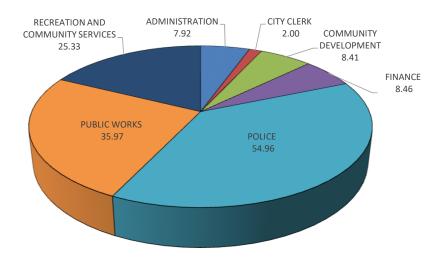
ADMINISTRATION	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Proposed
City Manager	1.00	1.00	1.00	1.00	1.00
Deputy City Manager (1)	0.00	0.00	0.00	0.00	1.00
Assistant To The City Manager	0.00	0.00	0.00	1.00	1.00
Economic Development Manager (1)	0.00	0.00	0.00	1.00	0.00
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
Administration Intern	0.00	0.00	0.00	0.46	0.46
Personnel Manager	0.00	1.00	1.00	1.00	1.00
Personnel Technician	0.00	1.00	1.00	1.00	1.00
Personnel Assistant	0.00	0.70	0.70	1.00	1.00
Office Clerk (FTE) (1)	0.00	0.00	0.00	0.00	0.46
TOTAL ADMINISTRATION DEPARTMENT	2.00	4.70	4.70	7.46	7.92
CITY CLERK	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Proposed
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk/Management Analyst	0.00	1.00	1.00	1.00	1.00
Deputy City Clerk (FTE)	0.70	0.00	0.00	0.00	0.00
TOTAL CITY CLERK DEPARTMENT	1.70	2.00	2.00	2.00	2.00
	2019	2020	2021	2022	2023
COMMUNITY DEVELOPMENT	Actual	Actual	Actual	Actual	Proposed
Director of Community Development	1.00	1.00	1.00	1.00	1.00
Building & Safety Supervisor	1.00	1.00	1.00	0.00	0.00
Associate Planner	1.00	1.00	1.00	1.00	1.00
Community Development Secretary	1.00	1.00	1.00	0.00	0.00
Community Development Technician	0.00	0.00	0.00	1.00	1.00
Administrative Assistant (2)	0.00	0.00	0.00	0.00	1.00
Community Preservation Officer	2.00	2.00	2.00	2.00	2.00
Community Preservation Officer (FTE)	0.75	0.95	0.95	0.95	0.95
City Maintenance Helper - Graffiti (FTE) (2)	0.95	0.75	0.75	0.75	0.00
Management Intern	0.00	0.00	0.00	0.46	0.46
Housing Coordinator (2)	0.00	0.00	0.00	0.00	1.00
TOTAL COMMUNITY DEVELOPMENT DEPARTMENT	7.70	7.70	7.70	7.16	8.41

FINANCE	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Proposed
Director of Finance/City Treasurer	1.00	1.00	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00	1.00
Treasury Manager	1.00	1.00	1.00	0.00	0.00
Senior Account Clerk	2.00	2.00	2.00	0.00	0.00
Accounting Technician	0.00	0.00	0.00	2.00	2.00
Payroll Technician	1.00	1.00	1.00	1.00	1.00
Office Clerk	1.00	1.00	1.00	0.00	0.00
Treasurer Assistant	0.00	0.00	0.00	1.00	1.00
Finance Office Specialist	1.00	1.00	1.00	0.00	0.00
Accounting Assistant	0.00	0.00	0.00	1.00	1.00
Management Intern	0.00	0.00	0.00	0.46	0.46
Information Technology System Administrator (3)	0.00	0.00	0.00	0.00	1.00
Personnel Manager	1.00	0.00	0.00	0.00	0.00
Personnel Technician	1.00	0.00	0.00	0.00	0.00
Personnel Assistant (FTE)	0.70	0.00	0.00	0.00	0.00
TOTAL FINANCE DEPARTMENT	10.70	8.00	8.00	7.46	8.46
	2010	2020	2021	2022	2022
POLICE	2019 Actual	2020 Actual	Actual	2022 Actual	2023 Proposed
	Actual		Actual	Actual	Proposed
POLICE Chief of Police Police Lieutenant		Actual	Actual		Proposed 1.00
Chief of Police Police Lieutenant	1.00 2.00	1.00 2.00	1.00 2.00	1.00 2.00	1.00 2.00
Chief of Police	Actual	Actual	Actual	Actual	Proposed 1.00
Chief of Police Police Lieutenant Police Sergeant	1.00 2.00 5.00	1.00 2.00 5.00	1.00 2.00 5.00	1.00 2.00 5.00	1.00 2.00 5.00
Chief of Police Police Lieutenant Police Sergeant Police Officer	Actual 1.00 2.00 5.00 23.00	Actual 1.00 2.00 5.00 23.00	Actual 1.00 2.00 5.00 23.00	Actual 1.00 2.00 5.00 27.00	1.00 2.00 5.00 27.00
Chief of Police Police Lieutenant Police Sergeant Police Officer Administrative Assistant	1.00 2.00 5.00 23.00 1.00	1.00 2.00 5.00 23.00 1.00	1.00 2.00 5.00 23.00 1.00	1.00 2.00 5.00 27.00 0.00	1.00 2.00 5.00 27.00 0.00
Chief of Police Police Lieutenant Police Sergeant Police Officer Administrative Assistant Police Executive Assistant	1.00 2.00 5.00 23.00 1.00 0.00	1.00 2.00 5.00 23.00 1.00 0.00	1.00 2.00 5.00 23.00 1.00 0.00	1.00 2.00 5.00 27.00 0.00 1.00	1.00 2.00 5.00 27.00 0.00 1.00
Chief of Police Police Lieutenant Police Sergeant Police Officer Administrative Assistant Police Executive Assistant Senior Desk Officer	1.00 2.00 5.00 23.00 1.00 0.00 0.00	1.00 2.00 5.00 23.00 1.00 0.00 0.00	1.00 2.00 5.00 23.00 1.00 0.00 0.00	1.00 2.00 5.00 27.00 0.00 1.00 0.00	1.00 2.00 5.00 27.00 0.00 1.00
Chief of Police Police Lieutenant Police Sergeant Police Officer Administrative Assistant Police Executive Assistant Senior Desk Officer Police Desk Officer	Actual  1.00 2.00 5.00 23.00 1.00 0.00 0.00 8.00	1.00 2.00 5.00 23.00 1.00 0.00 0.00 8.00	Actual  1.00 2.00 5.00 23.00 1.00 0.00 0.00 8.00	Actual  1.00 2.00 5.00 27.00 0.00 1.00 0.00 8.00	1.00 2.00 5.00 27.00 0.00 1.00 1.00 7.00
Chief of Police Police Lieutenant Police Sergeant Police Officer Administrative Assistant Police Executive Assistant Senior Desk Officer Police Desk Officer Management Analyst (4)	Actual  1.00 2.00 5.00 23.00 1.00 0.00 0.00 8.00 0.00	Actual  1.00 2.00 5.00 23.00 1.00 0.00 0.00 8.00 0.00	Actual  1.00 2.00 5.00 23.00 1.00 0.00 0.00 8.00 0.00	Actual  1.00 2.00 5.00 27.00 0.00 1.00 0.00 8.00 0.00	1.00 2.00 5.00 27.00 0.00 1.00 1.00 7.00
Chief of Police Police Lieutenant Police Sergeant Police Officer Administrative Assistant Police Executive Assistant Senior Desk Officer Police Desk Officer Management Analyst (4) Police Records Administrator	Actual  1.00 2.00 5.00 23.00 1.00 0.00 0.00 8.00 0.00 1.00	1.00 2.00 5.00 23.00 1.00 0.00 0.00 8.00 0.00 1.00	Actual  1.00 2.00 5.00 23.00 1.00 0.00 0.00 8.00 0.00 1.00	Actual  1.00 2.00 5.00 27.00 0.00 1.00 0.00 8.00 0.00 1.00	1.00 2.00 5.00 27.00 0.00 1.00 7.00 1.00 1.00
Chief of Police Police Lieutenant Police Sergeant Police Officer Administrative Assistant Police Executive Assistant Senior Desk Officer Police Desk Officer Management Analyst (4) Police Records Administrator Police Records Specialist	1.00 2.00 5.00 23.00 1.00 0.00 0.00 8.00 0.00 1.00 1.00	1.00 2.00 5.00 23.00 1.00 0.00 0.00 8.00 0.00 1.00 1.46	1.00 2.00 5.00 23.00 1.00 0.00 0.00 8.00 0.00 1.00 1.46	1.00 2.00 5.00 27.00 0.00 1.00 0.00 8.00 0.00 1.00 2.00	1.00 2.00 5.00 27.00 0.00 1.00 1.00 1.00 1.00 2.00
Chief of Police Police Lieutenant Police Sergeant Police Officer Administrative Assistant Police Executive Assistant Senior Desk Officer Police Desk Officer Management Analyst (4) Police Records Administrator Police Records Specialist Property Control Officer	1.00 2.00 5.00 23.00 1.00 0.00 0.00 8.00 0.00 1.00 1.00	Actual  1.00 2.00 5.00 23.00 1.00 0.00 0.00 8.00 0.00 1.00 1.46 1.00	1.00 2.00 5.00 23.00 1.00 0.00 0.00 8.00 0.00 1.00 1.46 1.00	1.00 2.00 5.00 27.00 0.00 1.00 0.00 8.00 0.00 1.00 2.00 1.00	1.00 2.00 5.00 27.00 0.00 1.00 1.00 7.00 1.00 2.00 1.00
Chief of Police Police Lieutenant Police Sergeant Police Officer Administrative Assistant Police Executive Assistant Senior Desk Officer Police Desk Officer Management Analyst (4) Police Records Administrator Police Records Specialist Property Control Officer Community Service Officer (FTE)	Actual  1.00 2.00 5.00 23.00 1.00 0.00 0.00 8.00 0.00 1.00 1.00 1	1.00 2.00 5.00 23.00 1.00 0.00 0.00 8.00 0.00 1.00 1.46 1.00 3.00	Actual  1.00 2.00 5.00 23.00 1.00 0.00 0.00 8.00 0.00 1.00 1.46 1.00 3.00	Actual  1.00 2.00 5.00 27.00 0.00 1.00 0.00 8.00 0.00 1.00 2.00 1.00 3.00	1.00 2.00 5.00 27.00 0.00 1.00 1.00 7.00 1.00 2.00 1.00 3.00

PUBLIC WORKS	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Proposed
Director of Public Works/City Engineer	1.00	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00	1.00
Civil Engineering Assistant II	2.00	2.00	2.00	2.00	2.00
Office Specialist	2.00	2.00	2.00	0.00	0.00
Executive Assistant	0.00	0.00	0.00	1.00	1.00
Public Works Technician	0.00	0.00	0.00	1.00	1.00
Administrative Coordinator	1.00	1.00	1.00	0.00	0.00
Management Intern (FTE)	0.00	0.00	0.00	0.46	0.46
City Electrician	0.00	0.00	0.00	1.00	1.00
Electrical Supervisor	1.00	1.00	1.00	0.00	0.00
Bldg. Maintenance Worker/Electrical Helper	1.00	1.00	1.00	0.00	0.00
Operations Manager	0.00	0.00	0.00	1.00	1.00
Equipment & Materials Supervisor	1.00	1.00	1.00	0.00	0.00
Public Works Supervisor	0.00	0.00	0.00	0.00	1.00
City Mechanic	1.00	1.00	1.00	1.00	1.00
Public Works Superintendent (5)	2.00	3.00	3.00	2.00	1.00
Water Superintendent (5)	0.00	0.00	0.00	0.00	1.00
Maintenance Worker (5)	8.00	8.00	8.00	7.00	6.00
Field Supervisor II	3.00	3.00	3.00	2.00	0.00
Field Supervisor I	1.00	1.00	1.00	1.00	0.00
Water Supervisor <sup>(5)</sup>	0.00	0.00	0.00	0.00	2.00
Senior Maintenance Worker	6.00	6.00	6.00	4.00	2.00
Senior Water Worker	0.00	0.00	0.00	0.00	1.00
Water Worker I	0.00	0.00	0.00	0.00	1.00
Water Worker II	0.00	0.00	0.00	0.00	2.00
Meter Technician	1.00	1.00	1.00	1.00	0.00
Cross Connection Specialist	0.00	0.00	0.00	0.00	1.00
Senior Water System Operator	0.00	0.00	0.00	0.00	1.00
Water Pumping Operator / Backflow Technician	1.00	1.00	1.00	2.00	0.00
Water Operations Manager	0.00	0.00	0.00	1.00	1.00
Street Tree Trimmer (5)	0.00	0.00	0.00	0.00	1.00
Senior Sewer Worker (5)	0.00	0.00	0.00	0.00	1.00
Sewer Worker <sup>(5)</sup>	0.00	0.00	0.00	0.00	1.00
City Maintenance Helper - Graffiti (FTE) (5)	0.00	0.00	0.00	0.00	0.75
Maintenance Helper (FTE)	0.80	0.80	0.80	2.76	2.76
TOTAL PUBLIC WORKS DEPARTMENT	33.80	34.80	34.80	32.22	35.97

RECREATION AND COMMUNITY SERVICES	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Proposed
RCS Director	1.00	1.00	1.00	1.00	1.00
Office Specialist	2.00	2.00	2.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.00	1.00	1.00
Executive Assistant	0.00	0.00	0.00	1.00	1.00
Community Services Supervisor	1.00	1.00	1.00	1.00	2.00
Cultural Arts Supervisor	1.00	1.00	1.00	0.00	0.00
Recreation Coordinator	0.00	0.00	0.00	1.00	1.00
Recreation Supervisor	1.00	1.00	1.00	1.00	0.00
Aquatic Supervisor	0.00	0.00	0.00	0.00	0.00
Program Specialist <sup>(6)</sup>	1.75	1.75	1.75	1.00	2.00
Management Intern (FTE)	0.00	0.00	0.00	0.46	0.46
Senior Day Camp/After School Counselor (FTE)	2.53	2.53	2.53	2.53	2.53
Day Camp/After School Counselor (FTE)	7.00	7.00	7.00	7.00	7.00
Recreation Leader I (FTE)	4.10	4.10	4.10	4.10	4.10
Recreation Leader II (FTE)	1.00	1.00	1.00	1.00	1.00
Recreation Leader III (FTE)	1.28	1.28	1.28	1.28	1.28
Cashier (FTE)	0.30	0.30	0.30	0.00	0.00
Office Clerk (FTE) (6)	0.00	0.00	0.00	0.48	0.96
TOTAL RECREATION & COMMUNITY SERVICES					
DEPARTMENT	23.96	23.96	23.96	23.85	25.33
TOTAL POSITIONS (FULL TIME EQUIVALENT)	128.36	130.12	130.12	134.11	143.05

#### TOTAL FTEs by DEPARTMENT



#### **NOTES:**

- 1) Proposed to reclassify Economic Development Manager position to Deputy City Manager and add a part-time Office Clerk. Net staffing change is .46 FTE.
- 2) Proposed to add a Administrative Assistant position, moved City Maintenance Helper (Graffiti) to Public Works and the Housing Coordinator position was approved in FY 2021-2022. Net staffing change is 1.25 FTE.
- 3) Proposed to add an Information Technology System Administrator Position. Net staffing change 1.00 FTE.
- 4) Proposed to add a Management Analyst position. Net staff change is 1.00 FTE.
- 5) Reclassified (1) PW Superintendent to Water Superintendent, (1) Maintenance Worker to Water Worker II, Field Supervisor I&II to Water Supervisor and proposed to add Senior Maintenance Worker (Trees) position, Senior Maintenance Worker position (Sewer) position, Maintenance Worker (Sewer) position and moved City Maintenance Helper (Graffiti). Net staff change is 3.75 FTE.
- 6) Proposed to add a part-time Office Clerk position at Recreation Park and a Program Specialist position. Net staff change is 1.48 FTE.



#### **FISCAL YEAR 2022-2023 PROPOSED BUDGET**

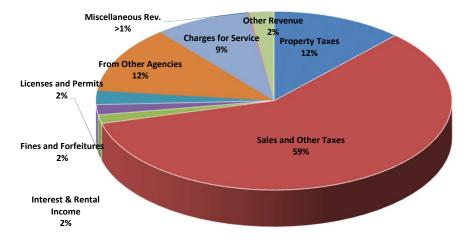
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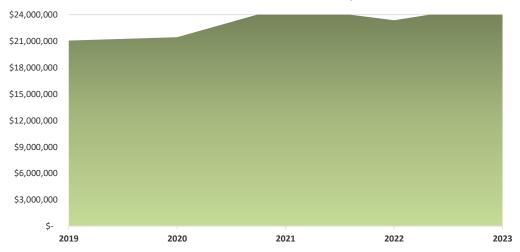
# SECTION III. GENERAL FUND OVERVIEW

# CITY OF SAN FERNANDO GENERAL FUND SUMMARY OF REVENUE BY TYPE - 5 YEAR HISTORY FISCAL YEAR 2022-2023

General Fund	2019	2020	2021	2022	2023
Revenue	Actual	Actual	Actual	Adjusted	Proposed
Property Taxes	2,548,529	2,694,034	3,149,175	2,700,000	3,021,225
Sales and Other Taxes	11,114,794	11,136,940	13,141,928	13,665,274	14,911,095
Licenses and Permits	378,824	463,392	361,279	313,625	394,700
Fines and Forfeitures	569,984	595,337	498,845	464,800	465,600
Interest & Rental Income	722,660	874,154	581,430	590,000	633,589
From Other Agencies	2,534,396	2,682,138	2,818,555	2,847,000	3,062,057
Charges for Service	2,216,700	2,143,990	2,047,671	2,237,723	2,192,730
Miscellaneous Revenue	56,267	54,681	40,621	30,000	50,000
Other Revenue	926,110	794,538	2,272,557	516,038	563,000
Total Revenue	\$ 21,068,263	\$ 21,439,204	\$ 24,912,061	\$ 23,364,460	\$ 25,293,996



#### **General Fund Revenue History**



# CITY OF SAN FERNANDO GENERAL FUND PROJECTED REVENUE DETAIL FISCAL YEAR 2022-2023

	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/2021	% Rec'd	Proposed
3100 PROPERTY TAXES				•			
3110-0000 SECURED PROPERTY TAXES-CY	1,830,526	1,916,475	2,054,318	2,000,000	817,765	41%	2,150,000
3120-0000 UNSECURED PROPERTY TAXES C/Y		-	-	-	-	-	-
3130-0000 PRIOR YEARS PROPERTY TAXES	(4,676)	(6,035)	(10,431)	-	(2,902)	-	-
3142-0000 RESIDUAL TAX REVENUE	597,106	640,078	951,970	580,000	-	-	730,000
3146-0000 CITY PASS THROUGH - TAXING ENTITY	106,826	115,268	141,580	100,000	-	-	121,225
3150-0000 PROPERTY TAX PENALTIES & INT	18,747	28,248	11,738	20,000	22,823	114%	20,000
	2,548,529	2,694,034	3,149,175	2,700,000	837,686	31%	3,021,225
3200 SALES AND OTHER TAXES							
3210-0000 SALES AND USE TAXES	5,365,031	5,657,514	6,642,200	6,591,424	2,472,436	38%	6,975,848
3210-3201 TRANSACTION SALES TAX - 1/2 CENT	2,498,386	2,466,243	2,213,676	2,400,000	16,551	1%	-
3210-3202 MEASURE SF SALES TAX - 3/4 CENT	-	-	1,155,138	1,991,850	1,688,927	85%	4,679,369
3211-0000 P.S.A.F.	204,445	221,646	232,392	200,000	112,010	56%	267,592
3230-0000 FRANCHISES	145,407	143,024	153,428	150,000	4,613	3%	147,286
3231-0000 CABLE TV FRANCHISE	183,109	185,005	192,172	150,000	50,029	33%	186,000
3232-0000 VEHICLE TOW FRANCHISE FEE	29,925	25,355	31,861	22,000	9,450	43%	29,000
3234-0000 REPUBLIC SERVS INC FRANCHISE FEES	335,034	357,246	363,894	325,000	138,878	43%	352,000
3240-0000 BUSINESS LICENSE TAXES	1,433,909	1,424,880	1,473,559	1,000,000	241,716	24%	1,400,000
3240-3243 SWAPMEET BUSINESS LICENSE	38,537	34,404	30,799	30,000	3,400	11%	34,000
3240-3245 BUSINESS LICENSE PROCESSING FEE	69,538	65,846	20,720	65,000	1,211	2%	65,000
3250-0000 DOCUMENTARY TAXES	108,880	65,455	55,869	40,000	29,225	73%	75,000
3260-0000 ADMISSION TAXES	702,594	490,322	576,220	700,000	272,703	39%	700,000
<del>-</del>	11,114,794	11,136,940	13,141,928	13,665,274	5,041,148	37%	14,911,095
3300 LICENSES, FEES AND PERMITS							
3320-0000 CONSTRUCTION PERMITS	304,932	378,484	284,111	225,625	123,177	55%	315,000
3325-0000 COMMERCIAL & HOME OCCUPANCY PRM	24,492	25,493	20,068	25,023	9,916	40%	23,000
3330-0000 PLANNING REVIEW	22,087	36,863	35,442	36,000	17,314	48%	32,000
3335-0000 GARAGE SALE PERMITS	2,486	1,535	1,128	3,000	975	33%	1,700
3345-0000 ATM TRANSACTION FEE	2,593	(1,223)	(514)	2,000	3,109	155%	2,000
3350-0000 BUSINESS LICENSE PERMITS	9,020	7,450	6,660	7,000	990	14%	7,000
3390-0000 BANNER AND SIGN PERMITS	13,213	14,789	14,384	15,000	4,823	32%	14,000
=	378,824	463,392	361,279	313,625	160,303	51%	394,700
3400 FINES AND FORFEITS							
3410-0000 VEHICLE CODE FINES	-	-	15	-	-	-	
3415-0000 VEHICLE REPOSSESSION FEES	810	650	950	800	390	49%	800
3420-0000 GENERAL COURT FINES	3,877	2,892	4,869	2,000	2,054	103%	3,800
3425-0000 CODE ENFORCEMENT CITATIONS	6,760	12,060	16,890	12,000	7,105	59%	11,000
3430-0000 PARKING CITATIONS	558,537	579,735	476,121	450,000	183,727	41%	450,000
	569,984	595,337	498,845	464,800	193,276	42%	465,600
3500 INTEREST INCOME							
3500-0000 INTEREST INCOME	63,592	108,614	78,123	-	-	-	-
3508-0000 NET INCR/DECR FAIR VAL INVESTMENT	151,304	96,447	(59,377)	-	(52,654)	-	-
3510-0000 FILMING REVENUE	92,593	124,462	540	40,000	2,340	6%	25,000
3520-0000 RENTAL INCOME	415,171	544,631	562,144	550,000	345,346	63%	608,589
_	722,660	874,154	581,430	590,000	295,033	50%	633,589

# CITY OF SAN FERNANDO GENERAL FUND PROJECTED REVENUE DETAIL FISCAL YEAR 2022-2023

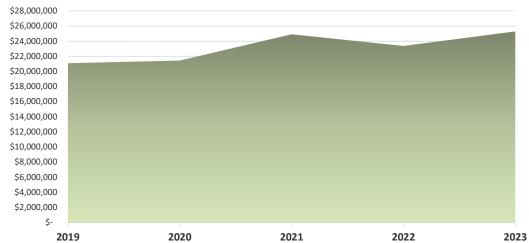
	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/2021	% Rec'd	Proposed
3600 REVENUE FROM OTHER AGENCIES							
3605-0000 MOTOR VEHICLE IN-LIEU TAX	11,809	19,721	18,488	10,000	-	-	16,000
3605-3110 PROP TAX IN LIEU OF MOTR VHCL LIC FEES	2,475,896	2,607,512	2,774,444	2,800,000	-	-	3,009,057
3625-0000 HOMEOWNERS PROPERTY TAX RELIEF	9,368	8,927	8,844	9,500	1,327	14%	9,500
3655-0000 P.O.S.T. REIMBURSEMENT	17,449	21,894	4,444	15,000	8,746	58%	15,000
3668-3689 COVID-19 GLOBAL OUTBREAK	-	-	-	-	6,352	-	-
3685-0000 CALIF REIMB FOR MANDATED COSTS	12,595	18,015	10,223	7,500	-	-	7,500
3688-0000 CORRECTIONS TRAINING	2,422	6,068	2,112	5,000	1,030	21%	5,000
	2,534,396	2,682,138	2,818,555	2,847,000	17,454	1%	3,062,057
3700 CHARGES FOR SERVICES							
3705-0000 ZONING & PLANNING FEES	120,532	83,565	109,026	90,250	48,352	54%	90,000
3706-0000 PUBLIC NOTIFICATION FEES	1,200	122	-	1,200	124	10%	440
3708-0000 ENVIRONMENTAL ASSESSMENT FEES	2,040	2,400	-	2,000	2,400	120%	2,000
3710-0000 DUPLICATING FEES	17,945	19,089	15,850	18,000	8,680	48%	17,000
3712-0000 CODE ENFORCEMENT INSPECTION ORDER	3,513	3,258	3,782	2,500	4,012	160%	3,500
3714-0000 INSPECTION UPON RESALE PROGRAM	22,560	18,265	22,800	19,000	12,720	67%	19,000
3715-0000 SPECIAL POLICE SERVICES	196,173	151,581	149,683	195,000	49,029	25%	165,000
3720-0000 FINGERPRINT SERVICES	37,701	28,831	33,020	40,000	19,061	48%	33,000
3723-0000 DUI RECOVERY COST PROGRAM	1,701	2,684	-	-	-	-	-
3725-0000 BOOKING & PROCESSING FEE REIMB	12,539	9,563	10,870	12,000	5,801	48%	-
3726-0000 VEHICLE INSPECTION FEES	11,540	9,230	4,940	12,000	2,820	24%	8,570
3728-0000 VENDOR INSPECTION FEES	16,430	14,821	8,013	15,000	8,519	57%	15,000
3730-0000 ENGINEERING & INSPECTION FEES	108,047	82,037	94,530	75,000	63,347	84%	85,000
3738-0000 SPECIAL EVENT SERVICES	2,866	926	-	1,500	-	-	1,264
3740-0000 WEED ABATEMENT			16,951	-	-	-	-
3777-0000 FACILITY RENTAL	97,148	52,913	1,319	80,000	4,308	5%	75,000
3780-0000 COURT COMMITMENT PROGRAM	95,920	39,980	22,051	100,000	21,200	21%	100,000
3781-0000 IMPOUNDED VEHICLES	29,417	27,515	31,775	25,000	10,905	44%	25,000
3783-0000 VEHICLE ADMIN. PROCESSING FEE	7,240	7,080	7,630	7,500	5,055	67%	7,500
3785-0000 ALARM FEES	29,973	27,890	28,479	25,000	19,282	77%	25,000
3789-0000 POLICE ADMINISTRATIVE FEES	1,959	1,151	813	-	269	-	500
3795-0000 ADMINISTRATIVE OVERHEAD	1,400,256	1,561,089	1,486,139	1,516,773	758,382	50%	1,519,956
<del>=</del>	2,216,700	2,143,990	2,047,671	2,237,723	1,044,267	47%	2,192,730
3800 MISCELLANEOUS REVENUE							
3855-0000 PARKING METER REV-CIVIC CENTER	56,267	54,681	40,621	30,000	25,181	84%	50,000
_	56,267	54,681	40,621	30,000	25,181	84%	50,000

# CITY OF SAN FERNANDO GENERAL FUND PROJECTED REVENUE DETAIL FISCAL YEAR 2022-2023

	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/2021	% Rec'd	Proposed
3900 OTHER REVENUE							
3900-0000 OTHER REVENUE	25	-	-	-	-	-	-
3901-0000 MISCELLANEOUS REVENUE	35,373	12,501	62,998	30,000	3,340	11%	30,000
3910-0000 SALE OF PROPERTY & EQUIPMENT	-	-	1	-	900	-	-
3920-0000 GENERAL CITY ELECTION	3,030	-	2,976	-	-	-	-
3930-0000 MALL MAINTENANCE LEVY	96,685	-	-	-	-	-	-
3945-0000 BOND/LOAN PROCEEDS	-	-	1,498,189	-	-	-	-
3947-0000 SA ADMINISTRATIVE COST ALLOWANCE	250,000	250,000	250,000	-	-	-	-
3949-0000 SOLID WASTE ADMIN FEES	2,482	2,949	193	1,000	116	12%	1,000
3950-0000 PROPERTY DAMAGE REIMBURSEMENT	26,816	8,531	6,204	10,000	-	-	10,000
3960-0000 AREA B ASSESSMENT ADMIN LEVY	2,057	1,752	1,996	2,000	378	19%	2,000
3961-0000 TRANSFER FROM GAS TAX FUND	254,642	273,805	205,000	228,038	114,018	50%	250,000
3963-0000 TRANSFER FROM TRAFFIC SAFETY	10,000	-	-	-	-	-	-
3972-0000 TRNSFR FROM COPS SLESF FUND 2	125,000	125,000	125,000	125,000	62,502	50%	150,000
3979-0000 TRANSFER FROM PAVEMENT MGMT	-	-	-	-	-	-	-
3992-0000 TRANSFER FROM SEWER	60,000	60,000	60,000	60,000	30,000	50%	60,000
3995-0000 TRANSFER FROM THE WATER FUND	60,000	60,000	60,000	60,000	30,000	50%	60,000
-	926,110	794,538	2,272,557	516,038	241,254	245%	563,000

TOTAL GENERAL FUND PROJECTED REVENUE \$21,068,263 \$21,439,204 \$24,912,061 \$23,364,460 \$7,855,602 34% \$25,293,996

#### **General Fund Revenue - 5 year History**





#### FISCAL YEAR 2022-2023 PROPOSED BUDGET

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## GENERAL FUND SUMMARY OF APPROPRIATIONS BY DIVISION - 5 YEAR HISTORY FISCAL YEAR 2022-2023

		2010	2020	2021	2022	2022
4 5 5 4 1 5 1 1 6	TD ATION	2019 Actual	2020 Actual	2021	2022	2023
	ADMINISTRATION		Actual	Actual	Adjusted	Proposed
01-101	City Council	200,628	194,027	155,139	280,950	179,000
01-105	Administration	527,768	397,705	420,361	771,348	965,405
01-106	Personnel*	-	366,003	392,400	441,318	561,627
01-110	City Attorney	282,012	219,343	225,347	262,500	275,625
01-112	Labor Attorney	161,248	91,999	114,445	125,000	78,750
01-500	Fire Services - Contract	2,663,244	2,916,856	2,819,881	3,000,000	3,150,000
lotal Ac	lministration Department	3,834,901	4,185,934	4,127,573	4,881,116	5,210,407
		2010	2020	2021	2022	2022
CITY OF F	n <sub>i</sub> ,	2019	2020	2021	2022	2023
CITY CLE		Actual	Actual	Actual	Adjusted	Proposed
01-115	City Clerk	244,943	321,153	280,973	358,421	380,622
01-116	Elections	39,075	54,140	47,301	-	61,641
Total Ci	ty Clerk Department	284,018	375,293	328,274	358,421	442,263
		2019	2020	2021	2022	2023
FINANCE		Actual	Actual	Actual	Adjusted	Proposed
01-130	Finance Administration	699,465	652,054	731,350	891,403	999,700
01-130	Treasury	125,831	128,848	89,427	651,405	555,700
01-131	Personnel*	368,524	120,040	65,427	_	
01-135	Information Technology	419,504	403,885	365,450	518,856	672,899
01-133	Retirement Health Premiums	867,854	908,004	1,011,782	1,000,000	1,500,000
01-180	Non-Departmental	509,298	743,369	858,048	3,051,308	716,840
	nance Department	2,990,476	2,836,159	3,056,057	<b>5,461,567</b>	3,889,439
1014111	iance Department	2,550,470	2,030,133	3,030,037	3,401,307	3,003,433
		2019	2020	2021	2022	2023
сомми	NITY DEVELOPMENT	Actual	Actual	Actual	Adjusted	Proposed
01-140	Building and Safety	196,832	197,936	191,954	175,556	157,331
01-150	Planning/Administration	427,171	418,574	433,013	510,048	525,216
01-151	Economic Development	, -	55,335	42,065	88,141	50,000
01-152	Community Preservation	404,887	418,341	527,313	384,318	517,664
01-155	Low/Moderate Income Housing	-	-	-	-	113,291
Total Co	ommunity Development	1,028,889	1,090,186	1,194,346	1,158,063	1,363,502
		2019	2020	2021	2022	2023
POLICE		Actual	Actual	Actual	Adjusted	Proposed
01-222	Police Admin	1,037,647	1,083,093	1,127,825	1,422,243	1,741,439
01-224	Detectives	1,173,855	1,208,833	1,163,289	1,061,456	1,117,288
01-225	Patrol	5,546,191	6,064,215	6,817,236	6,542,752	7,059,928
01-226	Reserves/Explorers	89,972	50,856	50,458	83,232	69,175
01-230	Community Service	250,108	270,667	306,590	219,087	315,019
01-250	Emergency Services	4,522	-		8,742	5,250
<b>Total Pol</b>	lice Department	8,102,293	8,677,664	9,465,397	9,337,512	10,308,099

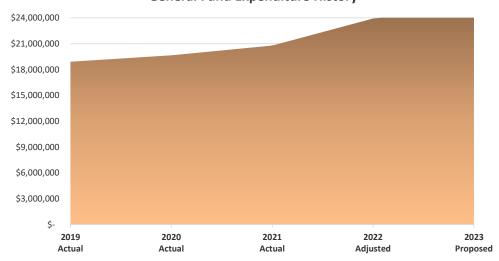
## GENERAL FUND SUMMARY OF APPROPRIATIONS BY DIVISION - 5 YEAR HISTORY FISCAL YEAR 2022-2023

		2019	2020	2021	2022	2023
PUBLIC WORKS		Actual	Actual	Actual	Adjusted	Proposed
01-310	PW Administration	630,626	572,071	623,282	874,288	970,592
01-311	Street Maintenance	262,580	256,650	432,280	227,378	699,717
01-312	Graffiti Removal	-	-	-	-	48,882
01-313	Bus Shelter Maintenance	-	-	-	-	-
01-320	Equipment Maintenance	-	-	-	-	-
01-341**	Mall Maintenance	18,966	121	-	-	-
01-343	Street Sweeping	27,600	29,775	34,700	34,700	36,435
01-346	Streets, Trees, & Parkways	121,276	121,111	60,782	59,495	200,997
01-370	Traffic Safety	137,697	149,906	142,921	101,725	260,672
01-371	Traffic Signals	113,884	49,507	57,837	71,500	-
01-390**	Facility Maintenance	-	-	-	-	-
<b>Total Pul</b>	blic Works	1,312,629	1,179,142	1,351,802	1,369,086	2,217,295

		2019	2020	2021	2022	2023
<b>RECREAT</b>	ION & COMM SERVICES	Actual	Actual	Actual	Adjusted	Proposed
01-420	Administration	464,371	483,862	723,152	573,114	490,255
01-422	Community Services	171,099	158,897	113,196	111,546	255,623
01-423	Recreation	537,295	482,262	354,470	438,086	641,698
01-424	Special Events	171,271	162,805	64,871	223,237	214,333
01-430	Aquatics	-	-	-	-	-
Total Re	creation & Comm Services	1,344,036	1,287,826	1,255,689	1,345,983	1,601,909

TOTAL GENERAL FUND \$ 18,897,242 \$ 19,632,204 \$ 20,779,137 \$ 23,911,748 \$ 25,032,914

#### **General Fund Expenditure History**



<sup>\*</sup> This division was moved to the Finance department in FY 2018-2019 and reverted to the Administrative department FY 2019-

<sup>\*\*</sup> This division was seperated from General Fund and moved to a Special Fund in FY 2019-2020.

# CITY OF SAN FERNANDO GENERAL FUND SUMMARY OF APPROPRIATIONS BY DIVISION - BY TYPE FISCAL YEAR 2022-2023

The total budget for each General Fund division, by department. This summary provides an overview of each division's budget in each of the four main categories: Personnel, Maintenance and Operating Expenses (M & O), Capital/Transfers, and Internal Service Charges.

				Capital	Internal Svc.	
	ADMINISTRATION	Personnel	Operating	Expenses	Chrg.	<b>Total Budget</b>
01-101	City Council	100,088	59,275	-	19,637	179,000
01-105	Administration	826,502	30,293	-	108,610	965,405
01-106	Personnel	436,314	55,235	-	70,078	561,627
01-110	City Attorney	-	275,625	-	-	275,625
01-112	Labor Attorney	-	78,750	-	-	78,750
01-500	Fire Services - Contract	-	3,150,000	-	-	3,150,000
Tota	l Administration Department	1,362,904	3,649,178	-	198,325	5,210,407

				Capital	Internal Svc.	
	CITY CLERK	Personnel	Operating	Expenses	Chrg.	<b>Total Budget</b>
01-115	City Clerk	299,960	34,344	-	46,318	380,622
01-116	Elections	2,000	59,500	-	141	61,641
	Total City Clerk Department	301,960	93,844	-	46,459	442,263

				Capital	Internal Svc.	
	FINANCE	Personnel	Operating	Expenses	Chrg.	<b>Total Budget</b>
01-130	Finance Administration	675,168	214,514	-	110,018	999,700
01-131	Treasury	-	-	-	-	-
01-135	Information Technology	176,000	496,899	-	-	672,899
01-180	Retirement Health Premiums	1,500,000	-	-	-	1,500,000
01-190	Non-Departmental	101,800	388,707	-	226,333	716,840
	Total Finance Department	2,452,968	1,100,120	-	336,351	3,889,439

				Capital	Internal Svc.	
CON	MUNITY DEVELOPMENT	Personnel	Operating	Expenses	Chrg.	<b>Total Budget</b>
01-140	Building and Safety	72,188	73,761	-	11,382	157,331
01-150	Planning/Administration	367,383	100,300	-	57,533	525,216
01-151	Economic Development	-	50,000	-	-	50,000
01-152	Community Preservation	376,656	43,100	-	97,908	517,664
01-155	Low/Moderate Income Hous	97,014	-	-	16,277	113,291
То	tal Community Development	913,241	267,161	-	183,100	1,363,502

	POLICE	Personnel	Operating	Capital Expenses	Internal Svc. Chrg.	Total Budget
01-222	Police Admin	1,274,603	224,149	-	242,687	1,741,439
01-224	Detectives	885,988	34,716	-	196,584	1,117,288
01-225	Patrol	5,832,846	147,310	-	1,079,772	7,059,928
01-226	Reserves/Explorers	45,000	13,350	-	10,825	69,175
01-230	Community Service	259,311	315	-	55,393	315,019
01-250	Emergency Services	-	5,250	-	-	5,250
	Total Police Department	8,297,748	425,090	-	1,585,261	10,308,099

# CITY OF SAN FERNANDO GENERAL FUND SUMMARY OF APPROPRIATIONS BY DIVISION - BY TYPE FISCAL YEAR 2022-2023

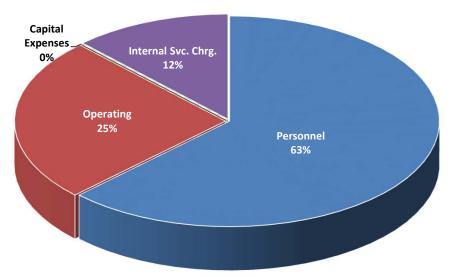
The total budget for each General Fund division, by department. This summary provides an overview of each division's budget in each of the four main categories: Personnel, Maintenance and Operating Expenses (M & O), Capital/Transfers, and Internal Service Charges.

				Capital	Internal Svc.	
	PUBLIC WORKS*	Personnel	Operating	Expenses	Chrg.	<b>Total Budget</b>
01-310	PW Administration	484,280	353,627	-	132,685	970,592
01-311	Street Maintenance	389,557	151,568	-	158,592	699,717
01-312	Graffiti Removal	34,498	2,520	-	11,864	48,882
01-343	Street Sweeping	-	36,435	-	-	36,435
01-346	Streets, Trees, & Parkways	165,031	10,500	-	25,466	200,997
01-370	Traffic Safety	119,819	49,708	-	91,145	260,672
01-371	Traffic Signals	-	-	-	-	-
	Total Public Works	1,193,185	604,358	-	419,752	2,217,295

				Capital	Internal Svc.	
RECRE	ATION & COMM SERVICES	Personnel	Operating	Expenses	Chrg.	Total Budget
01-420	Administration	355,877	60,017	-	74,361	490,255
01-422	Community Services	207,697	9,450	-	38,476	255,623
01-423	Recreation	499,760	8,673	-	133,265	641,698
01-424	Cultural Arts and Special Ever	90,680	104,680	-	18,973	214,333
Total	Recreation & Comm Services	1,154,014	182,820	-	265,075	1,601,909
	TOTAL GENERAL FUND	\$ 15,676,020	\$ 6,322,571	\$ -	\$ 3,034,323	\$ 25,032,914

<sup>\*</sup>Excludes Special Revenue and Enterprise Funded expenditures.

#### **General Fund Expenses by Type**





#### **FISCAL YEAR 2022-2023 PROPOSED BUDGET**

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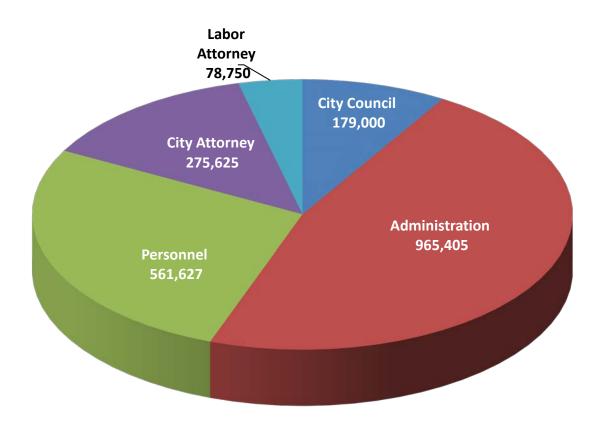


# SECTION IV. GENERAL FUND DEPARTMENTAL BUDGETS



# ADMINISTRATION DEPARTMENT

INCORPORATED AUG. 31, 1911





### ORGANIZATIONAL CHART ADMINISTRATION DEPARTMENT **FISCAL YEAR 2022-2023 CITY MANAGER DEPUTY CITY MANAGER ADMINISTRATION PERSONNEL ECON DEV DIVISION DIVISION ECONOMIC** ASSISTANT TO THE PERSONNEL MANAGER **DEVELOPMENT CITY MANAGER M**ANAGER **EXECUTIVE ASSISTANT PERSONNEL TECHNICIAN** TO THE CITY MANAGER **ADMINISTRATIVE** PERSONNEL ASSISTANT **MANAGEMENT** P/T **INTERN MOVED FROM COMMUNITY PROPOSED DEVELOPMENT DEPARTMENT**

#### **ADMINISTRATION DEPARTMENT**



#### MISSION STATEMENT

The mission of the Administration Department is to sustain and enhance the quality of life in the San Fernando community by implementing City Council policies, developing and maintaining responsive City programs and services within approved budgetary guidelines, providing leadership and motivation to City staff, maintaining and planning for fiscal integrity, and initiating and continuing strong relationships with local and regional businesses and governmental agencies.

#### **DEPARTMENT OVERVIEW**

The Administration Department includes the City Manager's Office, Personnel, and management of the City Attorney, Labor Attorney and Fire Services contracts. The Administration Department is responsible for managing day-to-day operations of the City, including, but not limited to, facilitating quality City service delivery to internal and external customers, coordinating inter-departmental cooperation, recruiting and retaining talented staff, and setting overall fiscal policy.

#### **ACCOMPLISHMENTS FOR FY 2021-2022**

- 1. Coordinated the City's recovery from the COVID-19 pandemic, including, but not limited to, a) continued efforts to attract vaccination clinics to San Fernando, b) worked with City Council to appropriate CDBG funds toward a Small Business Grant program providing \$10,000 grants to forty (40) eligible small businesses in San Fernando, and c) worked with City Council Ad Hoc Committee to propose an American Rescue Plan funding program. (Strategic Goal VIII.1-3)
- 2. Facilitated enhanced community outreach opportunities, including, but not limited to a) increased the use of social media, email, and Alert San Fernando to provide relevant community information, b) released Community Survey and Business Survey to receive community input related to services and needs, and d) leveraged community events as promotional opportunities through informational booths and "pop-up" events to solicit community engagement. (Strategic Goal I.2.3)
- 3. Collaborated with San Fernando Mall Association to draft a modernized Memorandum of Understanding (MOU), define Downtown maintenance standards, and secure resources to develop a marketing and management plan. (Strategic Goal II.1.4)
- Continued progress on the Exclusive Negotiation Agreement with Azure Development to explore the potential of a catalytic redevelopment project on the City-owned Parking Lot No. 3. (Strategic Goals II.1.5 and III.2)
- 5. Completed labor negotiations with the San Fernando Police Civilians Association and San Fernando Management Group in a manner that supports the City Council's Strategic Goals.

#### **ADMINISTRATION DEPARTMENT**



#### **ACCOMPLISHMENTS FOR FY 2021-2022**

6. Submitted federal and state funding requests as well as grant applications for a number of critical efforts, including, but not limited to a) critical improvements to the City's water system, b) the San Fernando Public Wifi through Community Resiliency Hubs, c) bridge, street and sidewalk reconstruction, d) Pacoima Wash Bike Trail improvements, e) mental wellness resources for the community, and e) Active Transportation funding to construct Safe and Active Streets improvements. (Strategic Goal VII.5)

#### OBJECTIVES FOR FY 2022-2023

- 1. Guide the City's effort to develop a spending program for American Rescue Plan Act funds. (Strategic Goal VIII.1-3)
- 2. Enhance the level of service and taxpayer value provided to the San Fernando community by adding public safety, water system, economic development, infrastructure/facility maintenance, and customer support resources with the goal of restructuring and reimaging City services. (Strategic Goal I)
- 3. Continue progress on the Economic Development Master Plan effort. (Strategic Goals II.1.5 and III.2)
- 4. Work closely with Metro, Metrolink, and the California Public Utility Commission (CPUC) to ensure the additional traffic and safety studies for the San Fernando segment of the East San Fernando Valley Light Rail Transit Project are comprehensive and adequate mitigation measures are implemented prior to moving forward with construction of Phase 2 (i.e. Van Nuys Station to San Fernando/Sylmar Station). (Strategic Goal V.1.2)
- 5. Complete labor negotiations with the City's largest bargaining group, San Fernando Public Employees Association, in a manner that supports the City Council's Strategic Goals.

#### **Enhancement to Services:**

- 6. Upgrade the Economic Development Manager to a Deputy City Manager/Economic Development to enhance the role of Economic Development through an executive management level position with a higher level of experience, responsibility and authority to develop, implement, and manage economic development programs than an Economic Development Manager, which is a midmanagement position. (Strategic Goal II.1-6)
- 7. Add Part-time Personnel Office Clerk to enhance the City's capacity to recruit and retain talented employees, manage employee benefits, and complete special personnel related studies.



#### OBJECTIVES FOR FY 2022-2023

Additional advertising and contract services resources will also allow the City to expand recruitment outreach efforts to attract a wider pool of applicants. (Strategic Goal I)

#### **SOURCES:**

	2019	2020	2021	2022	2023
ADMINISTRATION	Actual	Actual	Actual	Adjusted	Proposed
GENERAL REVENUE	3,834,901	4,185,934	4,127,573	4,881,116	5,210,407
TOTAL FUNDING SOURCES	3,834,901	4,185,934	4,127,573	4,881,116	5,210,407

#### **USES:**

A DA AINUG	TD ATION	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	2023 Proposed
ADMINIS	TRATION	Actual	Actual	Actual	Aujusteu	rioposeu
01-101	City Council	200,628	194,027	155,139	280,950	179,000
01-105	Administration	527,768	397,705	420,361	771,348	965,405
01-106	Personnel*	-	366,003	392,400	441,318	561,627
01-110	City Attorney	282,012	219,343	225,347	262,500	275,625
01-112	Labor Attorney	161,248	91,999	114,445	125,000	78,750
01-500	Fire Services - Contract	2,663,244	2,916,856	2,819,881	3,000,000	3,150,000
Total Ad	ministration Department	3,834,901	4,185,934	4,127,573	4,881,116	5,210,407

<sup>\*</sup> The Personnel division moved from Administration in fiscal year 2018-2019 and reverted to Administration in fiscal year 2019-2020.

#### **PERSONNEL:**

ADMINISTRATION	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Proposed
City Manager	1.00	1.00	1.00	1.00	1.00
Deputy City Manager (1)	0.00	0.00	0.00	0.00	1.00
Assistant To The City Manager	0.00	0.00	0.00	1.00	1.00
Economic Development Manager (1)	0.00	0.00	0.00	1.00	0.00
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00	1.00
Administration Intern	0.00	0.00	0.00	0.46	0.46
Personnel Manager	0.00	1.00	1.00	1.00	1.00
Personnel Technician	0.00	1.00	1.00	1.00	1.00
Personnel Assistant	0.00	0.70	0.70	1.00	1.00
Office Clerk (FTE) (1)	0.00	0.00	0.00	0.00	0.46
TOTAL ADMINISTRATION DEPARTMENT	2.00	4.70	4.70	7.46	7.92

<sup>1)</sup> Proposed to reclassify Economic Development Manager position to Deputy City Manager and add a part-time Office Clerk. Net staffing change is .46 FTE.

#### **ADMINISTRATION DEPARTMENT**



#### **CITY COUNCIL**

#### **DIVISION NO. 101**

#### **DIVISION OVERVIEW**

Serving as the City's legislative body, the City Council establishes policy for the City. Its members are elected at large on a nonpartisan basis to four-year overlapping terms. The Mayor is a member of the City Council that is selected annually by his or her peers, and acts as the ceremonial head of the City.

The Council also sits as the Board of Directors for the Public Financing Authority, Parking Authority, and Successor Agency to the San Fernando Redevelopment Agency. Individual Councilmembers also serve on various regional and local organizations to collaborate or to voice concerns on issues that may affect San Fernando's quality of life.

The City Council has the authority to create advisory bodies on matters of policy and to regularly appoint residents to serve on City's boards and commissions. Regular City Council meetings are held on the first and third Monday of every month. Special and adjourned meetings are conducted on an as-needed basis.

# Dept: Administration Div: City Council

001-101-000-04101   SALARIES-PERMANENT EMPLOYEES   62,313   67,694   63,285   58,800   29,992   51%   39   001-101-0000-4121   COMMISSIONER'S REIMBURSEMENT   -			2019	2020	2021	2022	As of	2022	2023
001-010-000-4111 COMMISSIONER'S REIMBURSEMENT   6.024 6.56 6.192 7.666 2.938   10% 2 201-010-010-010-012-000-4126   HEALTH INSUBANCE   57,565 44,102 38,862 73,006 16,057 22% 54 001-010-000-4130 WORKER'S COMP INSUBANCE   1.247 1.230 1.006 - 211 - 010-010-010-010-010-010-010-010-010	P	Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
1001-101-000-4120   A.S.D.I.   6,024   6,566   6,192   2,662   2,938   110%   2	001-101-0000-4101 S	SALARIES-PERMANENT EMPLOYEES	62,313	67,694	63,285	58,800	29,992	51%	39,600
001-101-0000-4126   HEALTH INSURANCE   57,565   44,102   33,862   73,006   16,057   22%   54   001-101-0000-4130   KORKER'S COMP INSURANCE   1,247   1,239   1,066   211   -			-				-	-	3,000
1001-101-000-4128 DENTAL INSURANCE   5.151   5.427   5.188   - 1.961   - 1			-	-		-	-		2,662
001-101-000-4130   WORKER'S COMP INSURANCE						· ·	-		54,376
1,247   1,230   1,006   1,278   1,280   1,006   1,280   1,28			5,151				-		-
1901-101-0000-4138   IFE INSURANCE   480   437   423   450			1 247			-		-	-
132,780   125,455   111,872   137,918   52,004   38%   100			-	-	-	450		-	450
1001-101-0000-4370   PROFESSIONAL SERVICES   10,975   11,075   2,202   9,250   1,500   16%   8   8   1001-101-0000-4370   DEPARTMENT SUPPLIES   3,962   3,938   1,097   3,000   2,096   70%   5   1001-101-00000-4370   MEETINGS, MEMBERSHIP & TRAVEL   15,134   18,187   18,000   9,97   51%   18   1001-101-0000-4390   VEHICLE ALLOW & MILEAGE   16,424   18,134   18,187   18,000   9,97   51%   18   1001-101-001-4220   PHONE & PAGER S. BALLIN   600   600   600   600   600   600   600   100   1001-101-101-4220   PHONE & PAGER S. BALLIN   776   3,143   4,000   1,807   45%   4   4   4   4   4   4   4   4   4		ire insurance						38%	450 <b>100,088</b>
001-101-0000-4370   PROFESSIONAL SERVICES   10,975   11,075   2,202   9,250   1,500   16%   8   1001-101-0000-4370   DEPARTMENT SUPPLIES   3,962   3,938   1,097   3,000   2,096   70%   5   1001-101-0000-4390   VEILICE ALLOW & MILEAGE   16,424   18,134   18,187   18,000   9,997   51%   18   1001-101-0000-4390   VEILICE ALLOW & MILEAGE   16,424   18,134   18,187   18,000   9,997   51%   18   1001-101-101-1420   PHONE & PAGER S. BALLIN   600   600   600   600   600   600   600   1001-101-101-1420   PHONE & PAGER S. BALLIN   766   3,143   4,000   1,807   45%   4   4   4   4   4   4   4   4   4	001 101 0000 4360 0	CONTRACTUAL SERVICES				35 000			
1001-101-00004-300   DEPARTMENT SUPPLIES   3,962   3,938   1,097   3,000   2,096   70%   5   5   1   1   1   1   1   1   1   1			- 10.07E				1 500		- 8,500
001-101-0000-4370   METINGS, MENBERSHIP & TRAVEL   1   15   1   15   1   15   16   17   18   18   18   18   18   18   18			-	· ·	-	· ·	-		5,075
1001-101-0000-4390   VEHICLE ALLOW & MILEAGE   16,424   18,134   18,187   18,000   9,097   51%   18   18   1001-101-011-014-04   VELINESS BENEFIT -S. BALLIN   600   6					•	-	•		3,073
1001-101-0101-4120   PHONE & PAGER - S. BALLIN   276   3.143   4.500   1.807   45%   450   01-101-011-011-011-011-011-011-011-011-		•							18,000
001-101-0101-4220   PHONE & PAGER - S. BALLIN			-	-	-	· ·	•		600
001-101-0101-4370   MEETINGS & TRAVEL - S. BALLIN   276   3,143									-
001-101-0101-4380   SUBSCRIPTIONS, DUES & MMBRSHIPS   122   100   100   50%   100   1010									4,500
001-101-0102-4140  WELLNESS BENEFIT - H. PACHECO   370   636   618   450   252   56%   1				-		· ·	-		200
001-101-0102-4220   PHONE & PAGER - H. PACHECO   370   636   618   450   252   56%   1   1   1   1   1   1   1   1   1		•							600
001-101-0102-4370 MEETINGS & TRAVEL - H. PACHECO 3,475 2,727 - 4,000 - 6 4 4 001-101-0102-4380 SUBSCRIPTIONS, DUES & MMBRSHIPS 200 200									1,200
001-101-0102-4380         SUBSCRIPTIONS, DUES & MMBRSHIPS         -         -         200         -         -           001-1010-103-4340         WELLNESS BENEFIT - I, FAJARDO         600         551         600         -         -         -           001-101-0103-4320         MOLTA PAJARDO         676         232         111         -         -         -           001-101-0103-4370         MEETINGS & TRAVEL - J. FAJARDO         50         143         -         -         -         -           001-101-0103-4380         SUBSCRIPTIONS, DUES & MMBRSHIPS         67         10         -									4,500
001-101-0103-4140 WELLNESS BENEFIT -J. FAJARDO 600 551 600			•	•		· ·			200
001-101-0103-4220 PHONE & PAGER - J. FAJARDO 50 143						200			200
001-101-0103-4370         MEETINGS & TRAVEL - J. FAJARDO         50         143         - <td< td=""><td></td><td></td><td></td><td></td><td></td><td>-</td><td>-</td><td></td><td>-</td></td<>						-	-		-
001-101-0103-4380 SUBSCRIPTIONS, DUES & MMBRSHIPS 67 10 - 6 - 6 - 6 - 0 - 6 - 6 - 6 - 6 - 6 -							-		-
001-101-0104-4140 WELLNESS BENEFIT C. RODRIGUEZ							_	_	_
001-101-0104-4220   PHONE & PAGER C RODRIGUEZ							_	_	600
001-101-0104-4370 MEETINGS & TRAVEL - C RODRIGUEZ 25 4,000 1,872 47% 4 001-101-0104-4380 MEMBERSHIPS & SUBSCRIPTIONS - C RODRIGI 1,000 200 001-101-0107-4140 WELLNESS BENEFIT M. MENDOZA 600 51 8% 01-101-0107-4220 PHONE & PAGER M MENDOZA 192 450 001-101-0107-4370 MEETINGS & TRAVEL - M MENDOZA 192 450 4,000 1,611 40% 4 001-101-0107-4370 MEMBERSHIPS & SUBSCRIPTIONS - M MENDO 100 200 001-101-0107-4380 MEMBERSHIPS & SUBSCRIPTIONS - M MENDO 600 001-101-0108-4120 WELLNESS BENEFIT - C. MONTANEZ 600 001-101-0108-4220 PHONE & PAGER - C MONTANEZ 600 001-101-0108-4220 PHONE & PAGER - C MONTANEZ 4,000 4000 001-101-0108-4370 MEETINGS & TRAVEL - C MONTANEZ 4,000 4 001-101-0108-4370 MEETINGS & TRAVEL - C MONTANEZ 4,000 001-101-0109-4380 SUBSCRIPTIONS, DUES & MMBRSHIPS - C MON			_				_		-
001-101-0104-4380 MEMBERSHIPS & SUBSCRIPTIONS - C RODRIGI 001-101-0107-4140 WELLNESS BENEFIT M. MENDOZA 192 450			_	_	25		1 872	47%	4,500
001-101-0107-4140   WELLNESS BENEFIT M. MENDOZA   192   -   -   600   51   8%   001-101-0107-4220   PHONE & PAGER M MENDOZA   192   -   -   450   -   -     001-101-0107-4270   MESTINGS & TRAVEL - M MENDOZA   -   -   50   4,000   1,611   40%   4   001-101-0107-4380   MEMBERSHIPS & SUBSCRIPTIONS - M MENDO   -   -   100   200   -   -     001-101-0108-4140   WELLNESS BENEFIT - C. MONTANEZ   -   -   -   600   -     -     001-101-0108-4220   PHONE & PAGER - C MONTAÑEZ   -   -   -   242   450   206   46%   001-101-0108-4320   MESTINGS & TRAVEL - C MONTAÑEZ   -   -   -   200   -   -   4   001-101-0108-4370   MESTINGS & TRAVEL - C MONTAÑEZ   -   -   -   200   -   -     -   4   001-101-0108-4380   SUBSCRIPTIONS, DUES & MMBRSHIPS - C MON   -   -   200   -   -     -     001-101-0109-4140   WELLNESS BENEFIT - A. LOPEZ   4,153   3,374   -   -   -   -   -     001-101-0109-4380   SUBSCRIPTIONS, DUES & MEMBRSHIPS   20   (103)   -   -   -   -     -     001-101-0109-4380   SUBSCRIPTIONS, DUES & MEMBRSHIPS   20   (103)   -   -   -   -     -     001-101-0109-4380   SUBSCRIPTIONS, DUES & MEMBRSHIPS   20   (103)   -   -     -     -       001-101-0111-4140   WELLNESS BENEFIT - R. GONZALEZ   -   123   -     -     -     -       001-101-0111-4220   PHONE & PAGER - R. GONZALEZ   760   75   -     -     -       001-101-0111-4380   SUBSCRIPTIONS, DUES & MEMBERSHIPS   100   1,000   -     -     -     001-101-0111-4380   SUBSCRIPTIONS, DUES & MEMBERSHIPS   100   1,000   -     -     2,329   -       001-101-0000-4708   LIABILITY CHARGE   7,097   2,371   -   8,590   4,182   49%   7   001-101-0000-4703   FACILITY MAINTENANCE CHARGE   13,063   16,073   15,506   12,942   6,474   50%   12   Internal Service Charges   20,160   18,444   15,506   21,532   10,656   49%   19   101-101-0000-4500   CAPITAL EXPENSES   -   664   -   30,000   -     -			_	_		· ·	•	-	200
001-101-0107-4220			_	_	•			8%	600
001-101-0107-4370 MEETINGS & TRAVEL - M MENDOZA			192	_				-	-
001-101-0107-4380         MEMBERSHIPS & SUBSCRIPTIONS - M MENDO         -         100         200         -         -         001-101-0108-4140         WELLNESS BENEFIT - C. MONTAÑEZ         -         -         600         -         -         001-101-0108-4220         PHONE & PAGER - C MONTAÑEZ         -         -         242         450         206         46%           001-101-0108-4320         MEETINGS & TRAVEL - C MONTAÑEZ         -         -         -         4,000         -         -         4           001-101-0108-43280         SUBSCRIPTIONS, DUES & MMBRSHIPS - C MON         -         -         -         200         -         -         -         4         001-101-0109-4370         MEETINGS & TRAVEL - A. LOPEZ         600         -			-	_	50		1.611	40%	4,500
001-101-0108-4140   WELLNESS BENEFIT - C. MONTANEZ   -   -   -   600   -   -   001-101-0108-4220   PHONE & PAGER - C MONTAÑEZ   -   -   242   450   206   46%   001-101-0108-4370   MEETINGS & TRAVEL - C MONTAÑEZ   -   -   -   4,000   -   -   4   4   4   4   4   4   4   4			-	-		· ·	•		200
001-101-0108-4220         PHONE & PAGER - C MONTAÑEZ         -         -         242         450         206         46%           001-101-0108-4370         MEETINGS & TRAVEL - C MONTAÑEZ         -         -         -         4,000         -         -         4           001-101-0108-4380         SUBSCRIPTIONS, DUES & MMBRSHIPS - C MON         -         -         -         200         -         -         -         -         0         -			_	_			-	_	600
001-101-0108-4380         SUBSCRIPTIONS, DUES & MMBRSHIPS - C MON         -         -         -         200         -         -           001-101-0109-4140         WELLNESS BENEFIT - A. LOPEZ         600         - <td></td> <td></td> <td>-</td> <td>-</td> <td>242</td> <td>450</td> <td>206</td> <td>46%</td> <td>-</td>			-	-	242	450	206	46%	-
001-101-0108-4380         SUBSCRIPTIONS, DUES & MMBRSHIPS - C MON         -         -         -         200         -         -           001-101-0109-4340         WELLNESS BENEFIT - A. LOPEZ         600         - <td>001-101-0108-4370 N</td> <td>MEETINGS &amp; TRAVEL - C MONTAÑEZ</td> <td>-</td> <td>-</td> <td>-</td> <td>4,000</td> <td>-</td> <td>-</td> <td>4,500</td>	001-101-0108-4370 N	MEETINGS & TRAVEL - C MONTAÑEZ	-	-	-	4,000	-	-	4,500
001-101-0109-4370       MEETINGS & TRAVEL - A. LOPEZ       4,153       3,374       -       -       -       -         001-101-0109-4380       SUBSCRIPTIONS, DUES & MEMBRSHIPS       20       (103)       -       -       -       -         001-101-0111-4140       WELLNESS BENEFIT - R. GONZALEZ       -       123       -       -       -       -         001-101-0111-4220       PHONE & PAGER - R. GONZALEZ       760       75       -       -       -       -         001-101-0111-4370       MEETINGS & TRAVEL - R. GONZALEZ       4,266       3,518       -       -       -       -         001-101-0111-4380       SUBSCRIPTIONS, DUES & MEMBERSHIPS       100       1,000       -       -       -       -         001-101-3689-XXXX       COVID-19 GLOBAL OUTBREAK       -       -       2,329       -       2,329       -         Operations & Maintenance Costs         47,688       49,465       27,761       91,500       20,920       23%       59         001-101-0000-4706       LIABILITY CHARGE       7,097       2,371       -       8,590       4,182       49%       7         001-101-0000-4743       FACILITY MAINTENANCE CHARGE       13,063       16,073	001-101-0108-4380 S	SUBSCRIPTIONS, DUES & MMBRSHIPS - C MON	-	-	-	200	-	-	200
001-101-0109-4380       SUBSCRIPTIONS, DUES & MEMBRSHIPS       20       (103)       -	001-101-0109-4140 V	VELLNESS BENEFIT - A. LOPEZ	600	-	-	-	-	-	-
001-101-0111-4140       WELLNESS BENEFIT - R. GONZALEZ       -       123       -       -       -       -         001-101-0111-4220       PHONE & PAGER - R. GONZALEZ       760       75       -       -       -       -         001-101-0111-4370       MEETINGS & TRAVEL - R. GONZALEZ       4,266       3,518       -       -       -       -         001-101-0111-4380       SUBSCRIPTIONS, DUES & MEMBERSHIPS       100       1,000       -       -       -       -       -         001-101-3689-XXXX       COVID-19 GLOBAL OUTBREAK       -       -       2,329       -       2,329       -       -       -       -       -       -       -       -       2,329       -       -       -       -       -       -       2,329       -       -       -       -       2,329       -       -       -       -       -       2,329       -       2,329       -	001-101-0109-4370 N	MEETINGS & TRAVEL - A. LOPEZ	4,153	3,374	-	-	-	-	-
001-101-0111-4220       PHONE & PAGER - R. GONZALEZ       760       75       -       -       -       -         001-101-0111-4370       MEETINGS & TRAVEL - R. GONZALEZ       4,266       3,518       -       -       -       -         001-101-0111-4380       SUBSCRIPTIONS, DUES & MEMBERSHIPS       100       1,000       -       -       -       -         001-101-3689-XXXX       COVID-19 GLOBAL OUTBREAK       -       -       -       2,329       -       2,329       -         Operations & Maintenance Costs       47,688       49,465       27,761       91,500       20,920       23%       59         001-101-0000-4706       LIABILITY CHARGE       7,097       2,371       -       8,590       4,182       49%       7         001-101-0000-4704       FACILITY MAINTENANCE CHARGE       13,063       16,073       15,506       12,942       6,474       50%       12         Internal Service Charges       20,160       18,444       15,506       21,532       10,656       49%       19         001-101-0000-4500       CAPITAL EXPENSES       -       664       -       30,000       -       -         Capital Costs       -       664       -       30,000       -	001-101-0109-4380 S	SUBSCRIPTIONS, DUES & MEMBRSHIPS	20	(103)	-	-	-	-	-
001-101-0111-4370       MEETINGS & TRAVEL - R. GONZALEZ       4,266       3,518       -	001-101-0111-4140 V	VELLNESS BENEFIT - R. GONZALEZ	-	123	-	-	-	-	-
001-101-0111-4380       SUBSCRIPTIONS, DUES & MEMBERSHIPS       100       1,000       -	001-101-0111-4220 P	PHONE & PAGER - R. GONZALEZ	760	75	-	-	-	-	-
001-101-3689-XXXX COVID-19 GLOBAL OUTBREAK         -         -         2,329         -         2,329         -         2,329         -         2,329         -         2,329         -         2,329         -         2,329         -         2,329         -         2,329         -         2,329         -         2,329         -         2,329         -         2,329         -         2,329         59           001-101-0000-4706 LIABILITY CHARGE         7,097         2,371         -         8,590         4,182         49%         7           001-101-0000-4703 FACILITY MAINTENANCE CHARGE         13,063         16,073         15,506         12,942         6,474         50%         12           Internal Service Charges         20,160         18,444         15,506         21,532         10,656         49%         19           001-101-0000-4500 CAPITAL EXPENSES         -         664         -         30,000         -         -         -           Capital Costs         -         664         -         30,000         -         -         -	001-101-0111-4370 N	MEETINGS & TRAVEL - R. GONZALEZ	4,266	3,518	-	-	-	-	-
Operations & Maintenance Costs         47,688         49,465         27,761         91,500         20,920         23%         59           001-101-0000-4706         LIABILITY CHARGE         7,097         2,371         -         8,590         4,182         49%         7           001-101-0000-4743         FACILITY MAINTENANCE CHARGE         13,063         16,073         15,506         12,942         6,474         50%         12           Internal Service Charges         20,160         18,444         15,506         21,532         10,656         49%         19           001-101-0000-4500         CAPITAL EXPENSES         -         664         -         30,000         -         -         -           Capital Costs         -         664         -         30,000         -         -         -	001-101-0111-4380 S	SUBSCRIPTIONS, DUES & MEMBERSHIPS	100	1,000	-	-	-	-	-
001-101-0000-4706 LIABILITY CHARGE       7,097       2,371       - 8,590       4,182       49%       7         001-101-0000-4743 FACILITY MAINTENANCE CHARGE       13,063       16,073       15,506       12,942       6,474       50%       12         Internal Service Charges       20,160       18,444       15,506       21,532       10,656       49%       19         001-101-0000-4500 CAPITAL EXPENSES       - 664       - 30,000        -       -         Capital Costs       - 664       - 30,000        -       -	001-101-3689-XXXX (	COVID-19 GLOBAL OUTBREAK	-	-	2,329	-	2,329	-	-
001-101-0000-4743 FACILITY MAINTENANCE CHARGE         13,063         16,073         15,506         12,942         6,474         50%         12           Internal Service Charges         20,160         18,444         15,506         21,532         10,656         49%         19           001-101-0000-4500 CAPITAL EXPENSES         -         664         -         30,000         -         -           Capital Costs         -         664         -         30,000         -         -	Operations & Mainter	nance Costs	47,688	49,465	27,761	91,500	20,920	23%	59,275
001-101-0000-4743 FACILITY MAINTENANCE CHARGE         13,063         16,073         15,506         12,942         6,474         50%         12           Internal Service Charges         20,160         18,444         15,506         21,532         10,656         49%         19           001-101-0000-4500 CAPITAL EXPENSES         -         664         -         30,000         -         -           Capital Costs         -         664         -         30,000         -         -	001-101-0000-4706 LI	ABILITY CHARGE	7,097	2,371	-	8,590	4,182	49%	7,065
Internal Service Charges         20,160         18,444         15,506         21,532         10,656         49%         19           001-101-0000-4500 CAPITAL EXPENSES         -         664         -         30,000         -         -           Capital Costs         -         664         -         30,000         -         -			-		<u>15</u> ,506				12,572
Capital Costs - 664 - 30,000	Internal Service Charg	res =						49%	19,637
Capital Costs - 664 - 30,000	001-101-0000-4500 C	APITAL EXPENSES	-	664	-	30,000	-	-	-
Division Total 200,628 194,027 155,139 280,950 83,580 30% 179		=	-		-	-	-	-	-
	Division Total		200,628	194,027	155,139	280,950	83,580	30%	179,000

#### **ADMINISTRATION DEPARTMENT**



#### **CITY MANAGER'S OFFICE**

#### **DIVISION NO. 105**

#### **DIVISION OVERVIEW**

The City Manager serves as the professional administrator of the City and is responsible for coordinating all day-to-day operations and administration. Duties include personnel and labor relations, the preparation and administration of the City budget, inter-governmental relations and organizing and implementing the City Council's policies. The City Manager is hired by the City Council and serves as the City Council's chief advisor.

The City Manager's Office also leads the City's economic development effort and will continue to seek funding for public improvement projects and identify new development opportunities that are in line with the community's desire for national retailers and restaurants.

# Dept: Administration Div: City Manager's Office

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-105-0000-4101 SALARIES-PERMANENT EMPLOYEES 001-105-0000-4103 WAGES-TEMPORARY & PART-TIME	397,070 -	274,657 -	271,084 -	620,254 5,000	160,266	26%	671,614 11,074
001-105-0000-4105 OVERTIME	2,049	966	3,119	-	1,050	-	-
001-105-0000-4111 COMMISSIONER'S REIMBURSEMENT	-	-	-	-	-	-	-
001-105-0000-4120 O.A.S.D.I.	24,875	17,229	16,270	17,715	7,235	41%	40,986
001-105-0000-4124 RETIREMENT	-	(1,176)	-	-	-	-	-
001-105-0000-4126 HEALTH INSURANCE	31,393	37,308	38,966	42,399	19,160	45%	84,168
001-105-0000-4128 DENTAL INSURANCE	1,693	2,491	2,491	352	994	282%	352
001-105-0000-4129 RETIREE HEALTH SAVINGS	700	-	-	-	-	-	3,600
001-105-0000-4130 WORKER'S COMPENSATION INS.	4,302	4,190	4,134	4,558	2,336	51%	9,599
001-105-0000-4134 LONG TERM DISABILITY INSURANCE	1,647	1,449	1,584	1,601	-	-	3,911
001-105-0000-4136 OPTICAL INSURANCE	475	600	600	215	179	83%	215
001-105-0000-4138 LIFE INSURANCE	196	180	180	180	-	-	383
001-105-0000-4140 WELLNESS BENEFIT REIMBURSEMENT	509	600	600	600	-	-	600
001-105-3649-XXXX YOUTH REINVESTMENT PROG BSCC 582-	-	780	-	-	-	-	-
001-105-3689-XXXX COVID-19 GLOBAL OUTBREAK	-	-	31,080	-	7,250	-	
Personnel Costs	464,909	339,273	370,108	692,874	198,471	29%	826,502
001-105-0000-4220 TELEPHONE	1,067	772	950	800	389	49%	800
001-105-0000-4230 ADVERTISING	-	-	-	-	-	-	-
001-105-0000-4260 CONTRACTUAL SERVICES	1,460	1,550	1,887	1,500	481	32%	2,660
001-105-0000-4270 PROFESSIONAL SERVICES	1,572	2,169	3,548	4,500	17	0%	3,003
001-105-0000-4300 DEPARTMENT SUPPLIES	1,164	4,497	1,607	3,307	530	16%	7,500
001-105-0000-4360 PERSONNEL TRAINING	140	-	-	500	-	-	2,000
001-105-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	4,644	5,123	4,679	7,250	1,495	21%	7,500
001-105-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	2,733	2,290	2,960	3,000	1,970	66%	3,230
001-105-0000-4390 VEHICLE ALLOW & MILEAGE	4,270	3,621	3,610	3,800	1,819	48%	3,600
001-105-3689-XXXX COVID-19 GLOBAL OUTBREAK	-	-	-	-	-	-	
Operations & Maintenance Costs	17,050	20,022	19,241	24,657	6,702	27%	30,293
001-105-0000-4706 LIABILITY CHARGE	19,683	6,264	-	23,741	11,550	49%	55,430
001-105-0000-4743 FACILITY MAINTENANCE CHARGE	26,127	32,146	31,012	25,883	12,942	50%	53,180
Internal Service Charges	45,810	38,410	31,012	49,624	24,492	49%	108,610
001-105-0000-4500 CAPITAL EXPENSES		_	-	4,193	-	-	
Capital Costs	-	-	-	4,193	-	-	-
Division Total	527,768	397,705	420,361	771,348	229,665	30%	965,405





PERSONNEL DIVISION NO. 106

#### **DIVISION OVERVIEW**

The Personnel Division is responsible for providing human resource services in support of City departments and the community. Those services include effective administration of the recruitment and selection process to provide the community with the most qualified employees that will in turn provide the best quality services. Other services include the maintenance of all personnel files, administration of the bi-weekly employee payroll process, coordination of various training programs for employees, administration of the City's personnel rules and policies, and administration of the Memoranda of Understanding with each of the City's bargaining units. The Division also manages the City's risk management function, which includes workers' compensation, liability and property insurance, safety training, and claims management.

**Dept: Administration** 

**Div: Personnel** 

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-106-0000-4101 SALARIES-PERMANENT EMPLOYEES	192,184	187,892	203,824	268,747	133,886	50%	319,735
001-106-0000-4103 WAGES-PERMANENT EMPLOYEES	27,075	33,645	38,393	200,747	223	-	29,907
001-106-0000-4105 OVERTIME	-	51	-	_	801	_	-
001-106-0000-4120 O.A.S.D.I.	16,773	16,952	18,530	17,902	10,321	58%	22,929
001-106-0000-4124 RETIREMENT	-	(894)	-	-	-	-	-
001-106-0000-4126 HEALTH INSURANCE	40,031	43,331	45,762	52,371	19,855	38%	54,412
001-106-0000-4128 DENTAL INSURANCE	4,276	4,276	3,767	1,264	1,082	86%	1,264
001-106-0000-4129 RETIREE HEALTH SAVINGS	-	-	-	-	1,550	-	1,200
001-106-0000-4130 WORKER'S COMPENSATION INS.	3,375	3,395	3,701	3,697	2,015	54%	5,098
001-106-0000-4134 LONG TERM DISABILITY INSURANCE	924	908	944	901	-	-	1,261
001-106-0000-4136 OPTICAL INSURANCE	771	771	657	215	195	91%	215
001-106-0000-4138 LIFE INSURANCE	228	225	225	225	-	-	293
Personnel Costs	285,637	290,553	315,803	345,322	169,928	49%	436,314
001-106-0000-4220 TELEPHONE	671	802	597	800	266	33%	800
001-106-0000-4230 ADVERTISING	3,548	2,917	3,676	3,200	4,635	145%	19,035
001-106-0000-4260 CONTRACTUAL SERVICES	8,719	12,716	16,208	12,000	8,565	71%	22,000
001-106-0000-4270 PROFESSIONAL SERVICES	10,139	6,114	6,109	17,500	1,320	8%	6,000
001-106-0000-4300 DEPARTMENT SUPPLIES	5,574	3,390	6,265	5,777	1,854	32%	5,000
001-106-0000-4320 DEPARTMENT EQUIPMENT MAINT	170	13	-	-	-	-	500
001-106-0000-4360 PERSONNEL TRAINING	-	-	150	250	-	-	250
001-106-0000-4365 TUITION REIMBURSEMENT	-	-	1,500	-	-	-	-
001-106-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	2,046	190	-	400	-	-	500
001-106-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	375	411	225	450	-	-	450
001-106-0000-4390 VEHICLE ALLOW & MILEAGE	382	63	-	200	-	-	200
001-106-0000-4430 ACTIVITIES AND PROGRAMS	21 (24	- 20 010	- 24 724	400	10.040	410/	500
Operations & Maintenance Costs	31,624	26,616	34,731	40,977	16,640	41%	55,235
001-106-0000-4706 LIABILITY CHARGE	17,298	5,438	_	20,077	9,768	49%	29,470
001-106-0320-4741 EQUIP MAINT CHARGE	-	-,	_	_	-	-	-
001-106-0000-4741 EQUIP REPLACEMENT CHARGE	_	_	_	_	-	_	_
001-106-0000-4743 FACILITY MAINTENANCE CHARGE	33,965	43,397	41,866	34,942	17,472	50%	40,608
Internal Service Charges	51,263	48,835	41,866	55,019	27,240	50%	70,078
001-106-0000-4500 CAPITAL EQUIPMENT	_	_		_	_	_	_
Capital Costs	-	-	-	-	_	-	
** ** ** ******							
Division Total	368,524	366,003	392,400	441,318	213,808	48%	\$ 561,627

NOTE: Division 106 (Administration Department) was changed to division 133 (Finance Department) in FY 2018-2019, then back to Division 106 (Administration Department). For budgetary purposes these two divisions have been combined.





#### **LEGAL SERVICES (CITY ATTORNEY)**

**DIVISION NO. 110** 

#### **DIVISION OVERVIEW**

The City Attorney serves as the Chief Legal Officer for the City of San Fernando, the Successor Agency to the San Fernando Redevelopment Agency, Public Financing Authority and the Parking Authority. The City Attorney renders professional legal advice to the City Council, boards and commissions, and all City Departments. The City Attorney also represents the City in certain court proceedings and prepares all legal documents necessary to support the ongoing operations of the City. The City contracts with an outside law firm, Olivarez Madruga Lemieux O'Neill, LLP, to provide City Attorney services.

Dept: Administration
Div: City Attorney

Account Number & Title	2019	2020	2021	2022	As of	2022	2023
	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
001-110-0000-4270 PROFESSIONAL SERVICES	282,012	219,343	225,347	262,500	74,525	28%	275,625
001-110-3689-4270 COVID-19 GLOBAL OUTBREAK	-	-	-	-	441	-	-
001-110-0098-4270 SUCCESSOR AGENCY TO THE RDA	-	-	-	-	-	-	-
Operations & Maintenance Costs  Division Total	282,012	219,343	225,347	262,500	74,966	29%	275,625
	282.012	219,343	225.347	262,500	74.966	29%	275.625





#### **LEGAL SERVICES (LABOR ATTORNEY)**

**DIVISION NO. 112** 

#### **DIVISION OVERVIEW**

The Legal Services - Labor Division accounts for special legal services for employment and labor-related issues. These services include consultation with expert legal professionals and subject matter experts to assist the City with labor contract negotiations, investigation of complaints and/or grievances, and consultation on day-to-day disciplinary issues, and conducting of appeals hearings.

Dept: Administration Div: Labor Attorney

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-112-0000-4270 PROFESSIONAL SERVICES	161,248	91,999	114,445	125,000	23,939	19%	78,750
Operations & Maintenance Costs	161,248	91,999	114,445	125,000	23,939	19%	78,750
Division Total	161,248	91,999	114,445	125,000	23,939	19%	78,750





#### **FIRE SERVICES**

#### DIVISION NO. 500

#### **DIVISION OVERVIEW**

Fire services are provided by the Los Angeles City Fire Department (LAFD) on a contractual basis. The services provided by the LAFD include, but are not limited to, fire suppression, fire prevention, inspection, paramedic, emergency medical technician functions, and emergency medical response.

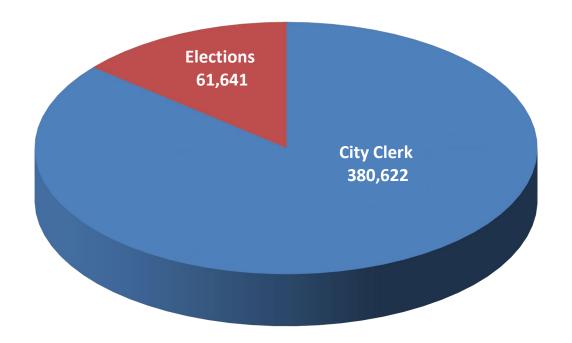
#### **Dept: Administration**

**Div: Fire Services (LAFD Contract)** 

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-500-0000-4260 CONTRACTUAL SERVICES	2,663,244	2,916,856	2,819,881	3,000,000	1,641,865	55%	3,150,000
Operations & Maintenance Costs	2,663,244	2,916,856	2,819,881	3,000,000	1,641,865	55%	3,150,000
Division Total	2,663,244	2,916,856	2,819,881	3,000,000	1,641,865	55%	3,150,000



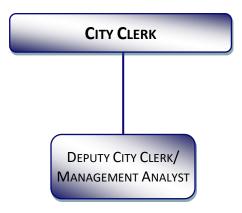
CITY CLERK
DEPARTMENT





## ORGANIZATIONAL CHART

CITY CLERK DEPARTMENT FISCAL YEAR 2022-2023





#### MISSION STATEMENT

The City Clerk Department is dedicated to providing courteous, professional, and efficient customer services to the City Council, City staff, and the community in an ethical and neutral manner while ensuring the governmental process is transparent and open. The City Clerk Department is committed to conducting fair and impartial elections, preserving the City's legislative history, and providing timely access to public records.

#### DEPARTMENT OVERVIEW

The City Clerk Department is responsible for administering federal, state and local laws pertaining to elections, the Brown Act, the Public Records Act, the Political Reform Act, and AB1234 Ethics Training compliance; oversees City records management; provides legislative support functions including the preparation of agendas and minutes; ensures City compliance with Fair Political Practices Commission (FPPC) regulations regarding annual disclosure statements and campaign contribution statements; prepares and maintains a complete and accurate record of all City Council legislative actions; safeguards the City seal; and performs a variety of other administrative duties in support of the City Council as assigned.

#### **ACCOMPLISHMENTS FOR FY 2021-2022**

- 1. Successfully recruited a Deputy City Clerk/Management Analyst in May 2021 to fill the vacancy that occurred in January 2021. (Strategic Goal I.1 and I.6)
- 2. Coordinated and managed the Council Chamber Audio/Video Broadcast Equipment Upgrade Project to include, not limited to replacement of the master audio equipment, installation of two cameras and councilmember monitor displays and installed a visible presentation display monitor. Created and implemented a "Broadcasting Meeting Procedural Manual" and facilitated staffs training on the use of the new technology enhancements that significantly improved the technology and quality of meeting audio/video live streaming to the City's YouTube channel, while incorporating Zoom video teleconferencing for all City Council and Commission meetings. Maintained continuity of service while providing enhanced citizen participation and access to open government. (Strategic Goal I.1, I.2, I.3 and I.6)
- Implemented a tracking log for all City contracts, agreements, MOU/MOA, etc. to include contract
  expiration dates, allowing a proactively approach towards minimizing any City potential liability
  exposures through continued contract or professional services representation. (Strategic Goal VIII.2
  and VII.4)
- 4. Coordinated with the County of Los Angeles Elections Division with two City locations that hosted one 4-day early voting at San Fernando Recreation Park and an 11-day early voting at Las Palmas Park, in addition to a check-in center located in parking lot 6N for County election workers for the



#### **ACCOMPLISHMENTS FOR FY 2021-2022**

November statewide governor recall election and the June 7 2022 Statewide Primary Election. (Strategic Goal I.1 and I.2)

- 5. Established document highlighting a re-cap of legislative actions taken at City Council Meeting. (Strategic Goal I.6)
- 6. Transferred the Education Commission liaison assignment to the Recreation and Community Services Department. (Strategic Goal I.1, I.2 and I.7)
- 7. Implemented a central repository for all City RFP's, NIB for communal access of records. (Strategic Goal IV.4)
- 8. Conformed all Commission meeting agendas and staff reports in order to maintain a professional and consistent work product. (Strategic Goal I.6)

#### OBJECTIVES FOR FY 2022-2023

- 1. Continue conversion of documents to digital format in order to capture City Council's legislative history from 1911 to current including but not limited to minutes, contracts, ordinances, resolutions and minutes. (Strategic Goal I.1)
- 2. Expand knowledge of Edgesoft/Saira Software program to increase public transparency to ensure municipal records are readily available and easily accessible to all. (Strategic Goal I.1 and IV.4)
- 3. Coordinate with the County of Los Angeles Elections Division, the City's November 8, 2022 General Municipal Election that will include three Councilmember seats for full 4-year terms; coordinate in-person Vote Centers at San Fernando Recreation Park and Las Palmas Park; and monitor activities associated with the permanent Vote-by-Mail Ballot Boxes at City Hall and Pioneer Park. (Strategic Goal I.1, I.2 and I.6)
- 4. Refine and oversee the management of all City Commissions, Committee, Liaison and Ad hoc Committees, to include, developing policy's for unscheduled vacancies and creating a "Commissioner Handbook/Guidelines" to foster opportunities for meaningful citizen involvement and individual enrichment. (Strategic Goal I.2, I.3 and I.6)
- 5. Continue conversion of City contracts, agreements, and signed documents to electronic format. (Strategic Goal II.1 and IV.4)
- Adopt an updated records retention and destruction policy and procedure. (Strategic Goal I.6)



#### OBJECTIVES FOR FY 2022-2023

- 7. Explore and research Agenda and Meeting Management Software program recommendations for presentation to the City Manager. (Strategic Goal I.1, I.6 and II.1)
- 8. Continue and expand on training, mentoring and increasing knowledge and responsibility for the Deputy City Clerk/Management Analysts, associated with complex City Clerk duties, including, but not limited to regulations for the Fair Policy Practices Commission, Ralph M. Brown Act, and on General Municipal Elections. Invest succession planning and staff retention. (Strategic Goal I.1, I.6 and VII.)

#### **SOURCES:**

	2019	2020	2021	2022	2023
CITY CLERK	Actual	Actual	Actual	Proposed	Proposed
GENERAL REVENUE	280,988	375,293	325,298	358,421	442,263
GENERAL CITY ELECTION	3,030	-	2,976	-	-
TOTAL FUNDING SOURCES	284,018	375,293	328,274	358,421	442,263

#### **USES:**

	2019	2020	2021	2022	2023
CITY CLERK	Actual	Actual	Actual	Proposed	Proposed
01-115 City Clerk	244,943	321,153	280,973	358,421	380,622
01-116 Elections	39,075	54,140	47,301	-	61,641
TOTAL CITY CLERK DEPARTMENT	284,018	375,293	328,274	358,421	442,263

#### **PERSONNEL:**

CITY CLERK	2019	2020	2021	2022	2023
	Actual	Actual	Actual	Actual	Proposed
City Clerk Deputy City Clerk/Management Analyst Deputy City Clerk (FTE)	1.00	1.00	1.00	1.00	1.00
	0.00	1.00	1.00	1.00	1.00
	0.70	0.00	0.00	0.00	0.00
TOTAL CITY CLERK DEPARTMENT	1.70	2.00	2.00	2.00	2.00



CITY CLERK Division No. 115

#### DIVISION OVERVIEW

The responsibilities of the City Clerk's Department include: 1) agenda and packet preparation and distribution for all legislative meetings of the City Council, Successor Agency, and Education Commission; 2) record and maintain proceedings of the meetings and process documents resulting from actions taken; 3) publish ordinances and other notices as required by law; 4) receive and open all City bids; 5) certify copies of official City documents; 6) maintain custody of official City records including codification of ordinances into the City Code; 7) serve as filing officer of the Fair Political Practices Commission (FPPC) responsible for all candidate and campaign committee filings as required by State law and the City's conflict of interest code; 8) provide records research upon request from the public, City Council, and departments, under the Public Records and Freedom of Information Acts; 9) maintain roster of City Council appointments to Commissions and Committees; 10) custodian of the official City Seal; 11) monitor AB1234 Biennial Ethics Training for Elected Officials, Commissioners and City employees; 12) administer oaths and affirmations, including Oath of Office to newly elected officials; 13) as liaison to the Education Commission, facilitates the meetings and performs all follow up assignments.

# Dept: City Clerk Department Div: City Clerk's Office

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-115-0000-4101 SALARIES-PERMANENT EMPLOYEES	122,932	190,524	181,728	206,814	108,649	53%	234,664
001-115-0000-4103 WAGES-TEMPORARY & PART-TIME	36,779	21,241	-	-	-	-	-
001-115-0000-4105 OVERTIME	173	369.36	-	-	-	-	-
001-115-0000-4111 COMMISSIONER'S REIMBURSEMENT	2,925	3,450	3,525	4,500	1,200	27%	-
001-115-0000-4120 O.A.S.D.I.	12,507	16,474	14,179	14,976	8,451	56%	16,932
001-115-0000-4126 HEALTH INSURANCE	14,057	12,963	27,063	52,645	15,745	30%	39,383
001-115-0000-4128 DENTAL INSURANCE	1,166	1,011	2,710	-	1,391	-	-
001-115-0000-4129 RETIREE HEALTH SAVINGS	-	-	2,496	-	600	-	3,000
001-115-0000-4130 WORKER'S COMPENSATION INS.	2,456	3,283	2,766	3,093	1,580	51%	3,497
001-115-0000-4134 LONG TERM DISABILITY	914	998	1,228	1,498	-	-	1,704
001-115-0000-4136 OPTICAL INSURANCE	215	194	492	-	264	-	-
001-115-0000-4138 LIFE INSURANCE	132	139	149	180	-	-	180
001-115-0000-4140 WELLNESS BENEFIT	600	600	-	600	-	-	600
001-115-3689-XXXX COVID-19 GLOBAL OUTBREAK	-	-	202	-	875	-	_
Personnel Costs	194,856	251,246	236,537	284,306	138,754	49%	299,960
001-115-0000-4230 ADVERTISING	7,545	11,180	2,091	6,000	2,713	45%	5,800
001-115-0000-4260 CONTRACTUAL SERVICES	4,218	14,938	6,767	7,999	2,629	33%	19,744
001-115-0000-4300 DEPARTMENT SUPPLIES	786	1,174	4,217	3,931	1,939	49%	1,200
001-115-0000-4360 PERSONNEL TRAINING	350	35	220	3,500	-	-	3,000
001-115-0000-4365 TUITION REIMBURSEMENT	-	3,000	150	-	-	-	-
001-115-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	1,910	3,118	730	3,000	500	17%	-
001-115-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	185	93	292	500	499	100%	1,000
001-115-0000-4390 VEHICLE ALLOW & MILEAGE	3,666	3,513	3,610	3,700	1,819	49%	3,600
001-115-0000-4450 OTHER EXP (EDUCATION COMMISSION)	407	401	-	1,500	24	2%	
Operations & Maintenance Costs	19,067	37,451	18,076	30,130	10,124	34%	34,344
001-115-0000-4500 CAPITAL EQUIPMENT	-	1,453	-	-	-	-	-
Capital Costs	-	1,453	-	-	-	-	-
001-115-0000-4706 LIABILITY CHARGE	11,426	3,678	-	18,102	8,808	49%	21,174
001-115-0320-4741 EQUIP MAINT CHARGE	-	-	_	-	· -	_	-
001-115-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	-	-	-
001-115-0000-4743 FACILITY MAINTENANCE CHARGE	19,595	27,324	26,360	25,883	12,942	50%	25,144
Internal Service Charges	31,021	31,002	26,360	43,985	21,750	49%	46,318
Division Total	244,943	321,153	280,973	358,421	170,628	48%	380,622



ELECTIONS DIVISION NO. 116

#### **DIVISION OVERVIEW**

The next General Municipal Election will be held on November 8, 2022. As the Election Official, the City Clerk is responsible for administering elections in accordance with federal, state, and local procedures and in a manner that assures public confidence in the accuracy, efficiency, fairness and transparency of the election process. The City works alongside the County of Los Angeles Registrar-Recorder regarding the General Municipal Election and other County elections pertaining to the City. Although consolidated with the Los Angeles County, certain actions are completed by this office including publishing/posting election-related notices and preparing and distributing candidate information binders to prospective candidates during the Nomination Period. The City Clerk Department assists the LA County Registrar-Recorder/County Clerk by securing local polling places, serving as contact for election inquiries, and ensuring City staff assistance for the elections.

#### **Dept: City Clerk Department**

**Div: Elections** 

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-116-0000-4103 WAGES-TEMPORARY & PART-TIME	23	1,078	2,017	-	999	-	-
001-116-0000-4105 OVERTIME	883	129	1,369	-	249	-	2,000
001-116-0000-4112 TEMP. NON-EMPLOYEE WAGES	-	-	-	-	-	-	-
001-116-0000-4120 O.A.S.D.I.	69	92	259	-	95	-	-
001-116-0000-4130 WORKER'S COMPENSATION INS.	94	77	212	-	87	-	_
Personnel Costs	1,069	1,376	3,857	-	1,431	-	2,000
001-116-0000-4230 ADVERTISING	1,838	2,581	344	-	-	-	1,200
001-116-0000-4260 CONTRACTUAL SERVICES	32,628	49,864	43,064	-	-	-	55,000
001-116-0000-4300 DEPARTMENT SUPPLIES	1,094	271	-	-	-	-	300
001-116-0000-4360 PERSONNEL TRAINING	-	-	-	-	-	-	-
001-116-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	2,360	-	-	-	-	-	3,000
001-116-0000-4390 VEHICLE ALLOW & MILEAGE	86	48	37	-	-	-	-
Operations & Maintenance Costs	38,006	52,764	43,444	-	-	-	59,500
001-116-0000-4706 LIABILITY CHARGE	-	-	-	-	-	-	141
001-116-0320-4741 EQUIP MAINT CHARGE	-	-	-	-	-	-	-
001-116-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	-	-	-
001-116-0000-4743 FACILITY MAINTENANCE CHARGE		-	-	-	-	-	
Internal Service Charges	-	-	-	-	-	-	141
Division Total	39,075	54,140	47,301	-	1,431	-	61,641



FINANCE DEPARTMENT

NonDepartmental
716,840

Retirement
Health
Premiums
1,500,000

Finance
Administration
999,700

Information
Technology
672,899



## ORGANIZATIONAL CHART FINANCE DEPARTMENT **FISCAL YEAR 2022-2023 DIRECTOR OF FINANCE/ CITY TREASURER** FINANCE/ TREASURY **INFORMATION TECHNOLOGY DIVISION DIVISION** INFORMATION **SENIOR ACCOUNTANT TECHNOLOGY SYSTEM ADMINISTRATOR** CONTRACT: **PAYROLL TECHNICIAN INFORMATION TECHNOLOGY** ACCOUNTING TECHNICIAN (2) ACCOUNTING **A**SSISTANT **TREASURY ASSISTANT ADMINISTRATIVE M**ANAGEMENT INTERN **PROPOSED**



#### MISSION STATEMENT

The mission of the Finance Department is to provide accurate, timely, clear and complete financial information to City Council, City departments, citizens, and the community at large while acting as the chief financial consultant to the City Manager and City Council. The Finance Department is committed to maintaining the financial stability and integrity of the City through sound fiscal policies and procedures that safeguard the City's assets.

#### DEPARTMENT OVERVIEW

The Finance Department is responsible for providing fiscal oversight and control to all City operating departments. As a central support function, the Finance Department administers and oversees all financial operations, including, but not limited to, working in partnership with other City departments to adhere to the adopted budget, implementing financial control measures, developing financial policies, and maximizing the value of the City's assets. As such, the Department provides quality services in conformance with the highest professional standards.

The Finance Department's primary functions include: accounting, budgeting, business licensing, cashiering, short/long-term financial planning and reporting, technology networking services, payroll services, purchasing, risk management, vendor payments, utility billing, and providing support to internal departments.

#### **ACCOMPLISHMENTS FOR FY 2021-2022**

- 1) Assisted residents and small businesses with financial programs, fee waivers and utility bill assistance to help lessen the burden and stress of the COVID-19 Pandemic. (Strategic Goal II.3 and VIII.2)
- Monitored Citywide expenses related to personnel and equipment charges related to the pandemic, submitted all actual expenditures to respective reporting agencies, and complied with funding requirements. (Strategy Goal VIII.3)
- 3) Received the Government Finance Officers Association *Distinguished Budget Presentation Award* for the Fiscal Year 2020-2021 Adopted Budget and the *Certificate of Achievement for Excellence in Financial Reporting* for the Fiscal Year 2020-2021. (Strategic Goal VII.6)

#### OBJECTIVES FOR FY 2022-2023

1) Evaluate and implement the Grant/Contract Management module in the City's current accounting system, Tyler Eden, or research a product that complements current system evaluate the City's current accounting system to determine a possible update/upgrade to meet future tech and department goals. Evaluate utility payment software to incorporate into



#### OBJECTIVES FOR FY 2022-2023

current IT infrastructure or as a standalone product to better assist residents with payment options. (Strategic Goal VII.5)

- 2) Review and update the City's Purchasing Policy and Procedures Manual to develop and implement strategies that will create efficiencies where possible. (Strategic Goal VII.2)
- 3) Consider a contract via RFP process for an experienced public fund investment manager to assist with managing the City's funds. (Strategic Goal VII.3)
- 4) Apply and receive the Government Finance Officers Association *Distinguished Budget Presentation Award* for the Fiscal Year 2021-2022 Adopted Budget and the *Certificate of Achievement for Excellence in Financial Reporting* for the Fiscal Year 2021-2022. (Strategic Goal VII.6)

#### **Enhancement to Services:**

5) Hire an Information Technology System Administrator to implement technological improvements in the City's telephone system, IT infrastructure, and increase the capabilities of the networks cybersecurity. (Strategic Goal I.6)



#### **SOURCES:**

	2019	2020	2021	2022	2023
FINANCE	Actual	Actual	Actual	Adjusted	Proposed
GENERAL REVENUE	2,911,918	2,762,864	3,028,677	5,389,567	3,817,439
BUSINESS LICENSE PROCESSING FEE	69,538	65,846	20,720	65,000	65,000
BUSINESS LICENSE PERMITS	9,020	7,450	6,660	7,000	7,000
TOTAL FUNDING SOURCES	2,990,476	2,836,159	3,056,057	5,461,567	3,889,439

#### **USES:**

		2019	2020	2021	2022	2023
<b>FINANCE</b>		Actual	Actual	Actual	Adjusted	Proposed
01-130	Finance Administration	699,465	652,054	731,350	891,403	999,700
01-131	Treasury	125,831	128,848	89,427	-	-
01-133	Personnel*	368,524	-	-	-	-
01-135	Information Technology	419,504	403,885	365,450	518,856	672,899
01-180	Retirement Health Premiums	867,854	908,004	1,011,782	1,000,000	1,500,000
01-190	Non-Departmental	509,298	743,369	858,048	3,051,308	716,840
<b>Total Fin</b>	ance Department	2,990,476	2,836,159	3,056,057	5,461,567	3,889,439

#### **PERSONNEL:**

FINANCE	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Proposed
Director of Finance/City Treasurer	1.00	1.00	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00	1.00
Treasury Manager	1.00	1.00	1.00	0.00	0.00
Senior Account Clerk	2.00	2.00	2.00	0.00	0.00
Accounting Technician	0.00	0.00	0.00	2.00	2.00
Payroll Technician	1.00	1.00	1.00	1.00	1.00
Office Clerk	1.00	1.00	1.00	0.00	0.00
Treasurer Assistant	0.00	0.00	0.00	1.00	1.00
Finance Office Specialist	1.00	1.00	1.00	0.00	0.00
Accounting Assistant	0.00	0.00	0.00	1.00	1.00
Management Intern	0.00	0.00	0.00	0.46	0.46
Information Technology System Administrator (3)	0.00	0.00	0.00	0.00	1.00
Personnel Manager	1.00	0.00	0.00	0.00	0.00
Personnel Technician	1.00	0.00	0.00	0.00	0.00
Personnel Assistant (FTE)	0.70	0.00	0.00	0.00	0.00
TOTAL FINANCE DEPARTMENT	10.70	8.00	8.00	7.46	8.46

<sup>3)</sup> Proposed to add an Information Technology System Administrator Position. Net staffing change 1.00 FTE.



#### **FINANCE - ADMINISTRATION**

#### **DIVISION NO. 130**

#### **DIVISION OVERVIEW**

The Finance – Administration Division is responsible for: financial administration, budgeting and financial analysis, accounting and auditing of City resources, establishment of sound internal controls, cash management, debt management, purchasing, billing and collection of monies due to the City, managing the business license program, accounts payable, payroll, utility billing, and providing support to internal departments.

The Finance – Administration Division prepares and monitors the City's award winning Annual Budget Book and Comprehensive Annual Financial Report. The division also provides all finance administration services for the Successor Agency to the San Fernando Redevelopment Agency.

Dept: Finance Div: Finance Administration

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-130-0000-4101 SALARIES-PERMANENT EMPLOY	319,049	314,554	386,247	439,547	209,271	48%	488,265
001-130-0000-4103 WAGES-TEMPORARY & PART-TI	5,454	-	-	5,000	3,758	75%	21,150
001-130-0000-4105 OVERTIME	527	3,993	3,790	-	3,753	-	-
001-130-0000-4112 TEMP. NON-EMPLOYEE WAGES	13,118	-	-	-	-	-	-
001-130-0000-4120 O.A.S.D.I.	22,928	24,479	28,797	31,146	16,659	53%	36,465
001-130-0000-4124 RETIREMENT	-	(340)	-	-	-	-	-
001-130-0000-4126 HEALTH INSURANCE	62,863	60,189	64,598	91,932	38,038	41%	111,151
001-130-0000-4128 DENTAL INSURANCE	7,296	6,786	7,313	4,978	1,731	35%	4,979
001-130-0000-4129 RETIREE HEALTH SAVINGS	-	684	1,092	1,200	91	8%	1,200
001-130-0000-4130 WORKER'S COMPENSATION INS	4,940	9,656	13,473	-	3,785	=	7,732
001-130-0000-4134 LONG TERM DISABILITY INSURA	1,470	1,345	1,954	-	-	-	2,271
001-130-0000-4136 OPTICAL INSURANCE	1,323	1,223	1,312	-	214	-	905
001-130-0000-4138 LIFE INSURANCE	366	323	360	-	-	-	450
001-130-0000-4140 WELLNESS BENEFIT	600	600	600	600	-	-	600
001-130-3649-XXXX YOUTH REINVESTMENT PROG B	-	540	-	-	-	-	-
001-130-3689-XXXX COVID-19 GLOBAL OUTBREAK	-	-	13,835	-	2,165	-	-
Personnel Costs	439,933	424,031	523,370	574,403	279,467	49%	675,168
001-130-0000-4260 CONTRACTUAL SERVICES	104,152	69,460	35,954	65,000	10,770	17%	98,800
001-130-0000-4270 PROFESSIONAL SERVICES	60,759	71,482	99,982	137,667	21,905	16%	87,350
001-130-0000-4300 DEPARTMENT SUPPLIES	5,746	6,584	4,044	6,167	5,644	92%	9,119
001-130-0000-4320 DEPARTMENT EQUIPMENT MAI	-	-	-	-	-	-	-
001-130-0000-4360 PERSONNEL TRAINING	166	35	947	12,000	150	1%	6,000
001-130-0000-4370 MEETINGS, MEMBERSHIPS & TF	4,148	3,434	225	4,000	-	=	7,500
001-130-0000-4380 SUBSCRIPTIONS DUES & MMBR	1,009	1,305	1,195	1,500	150	10%	1,945
001-130-0000-4390 VEHICLE ALLOW & MILEAGE	2,450	2,209	3,610	3,600	989	27%	3,800
001-130-3689-XXXX COVID-19 GLOBAL OUTBREAK	-	-	-	-	-	-	
Operations & Maintenance Costs	178,430	154,509	145,956	229,934	39,608	17%	214,514
001-130-0000-4706 LIABILITY CHARGE	28,847	9,222	-	35,299	17,178	49%	47,660
001-130-0320-4741 EQUIP MAINT CHARGE	_	-	-	-	-	-	-
001-130-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	-	-	-
001-130-0000-4743 FACILITY MAINTENANCE CHARG	52,254	64,292	62,023	51,767	25,884	50%	62,358
Internal Service Charges	81,101	73,514	62,023	87,066	43,062	49%	110,018
001-130-0000-4500 CAPITAL EQUIPMENT	-	-	_	-	-	-	-
Capital Costs =	-	-	-	-	-	-	-
Division Total	699,465	652,054	731,350	891,403	362,137	41%	999,700



# **FINANCE - TREASURY**

# DIVISION NO. 131

## **DIVISION OVERVIEW**

The primary mission of the City Treasurer is the safeguarding of City funds with the goal of ensuring liquidity to meet the City's daily, weekly, monthly and annual cash needs and investing of funds to generate revenues without compromising the goals of safety and liquidity.

The City Treasurer is elected by the citizens of San Fernando every four years. The principal duties and responsibilities of the City Treasurer are: receipt and custody of all funds including those funds initially received by other departments; deposit of funds; custody of the warrants until the approval of the City Council; and the investment of funds. The City Treasurer complies with all laws governing the depositing and securing of public funds. Criteria for selecting investments, in order of priority, are: (1) Safety, (2) Liquidity, and (3) Yield. It is the City Treasurer's responsibility to accurately monitor and forecast expenditures and revenues, thus enabling her to invest funds to the fullest extent possible.

Note: In FY 2021-2022, the Treasury division 131 was included in Finance Department division 130. For budgetary purposes, these two divisions have been combined.

## Dept: Finance Div: Treasury

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-131-0000-4101 SALARIES-PERMANENT EMPLOY	69,377	73,250	46,090	-	-	-	-
001-131-0000-4105 OVERTIME	35	49	470	-	-	-	-
001-131-0000-4120 O.A.S.D.I.	5,311	5,608	3,562	-	-	-	-
001-131-0000-4126 HEALTH INSURANCE	19,846	19,544	13,212	-	-	-	-
001-131-0000-4128 DENTAL INSURANCE	2,138	2,138	1,207	-	-	-	-
001-131-0000-4130 WORKER'S COMPENSATION INS	1,062	1,114	729	-	-	-	-
001-131-0000-4134 LONG TERM DISABILITY INSURA	356	338	87	-	-	-	-
001-131-0000-4136 OPTICAL INSURANCE	386	386	229	-	-	-	-
001-131-0000-4138 LIFE INSURANCE	113	90	60	-	-	-	-
Personnel Costs	98,625	102,517	65,646	-	-	-	-
001-131-0000-4300 DEPARTMENT SUPPLIES	172	337	522	-	-	-	-
001-131-0000-4370 MEETINGS, MEMBERSHIPS & TF	443	-	-	-	-	-	-
001-131-0000-4380 SUBSCRIPTIONS DUES & MMBR	-	-	-	-	-	-	-
001-131-0000-4390 VEHICLE ALLOW & MILEAGE	-	-		-	-	-	-
Operations & Maintenance Costs	615	337	522	-	-	-	-
001-131-0000-4706 LIABILITY CHARGE	5,690	1,885	-	-	-	-	_
001-131-0000-4743 FACILITY MAINTENANCE CHARG_	20,902	24,109	23,259		-		
Internal Service Charges	26,592	25,994	23,259	-	-	-	-
Division Total	125,831	128,848	89,427	-	-		-

NOTE: Division 131 (Treasury Department) was included into division 130 (Finance Department) in FY 2021-2022. For budgetary purposes these two divisions have been combined.



# **INFORMATION TECHNOLOGY SERVICES**

DIVISION NO. 135

#### **DIVISION OVERVIEW**

The Information Technology (IT) Services Division is responsible for maintaining centralized information processing, telecommunications, and networking systems to all departments and divisions within the City. Contract IT staff manage the daily operations and support for network and server infrastructure and computing resources of the City. Support services include: system analysis, hardware and software maintenance management, and training.

Information Technology services are provided through a competitively procured professional services contract with an Information Technology Management Services firm.

# **Dept: Finance**

# **Div: Information Technology**

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-135-0000-4101 SALARIES-PERMANENT EMPLOY	-	-	-	-	-	-	159,755
001-135-0000-4120 O.A.S.D.I.	-	-	-	-	-	-	13,464
001-135-0000-4130 WORKER'S COMPENSATION INS_	-	-	-		-	-	2,781
Personnel Costs	-	-	-	-	-	-	176,000
001-135-0000-4260 CONTRACTUAL SERVICES	243,192	248,813	246,937	390,431	117,250	30%	367,416
001-135-0420-4260 CONTRACTUAL SERVICES	-	-	-	-	1,406	-	-
001-135-0000-4270 PROFESSIONAL SERVICES	123,000	127,479	118,368	127,425	53,246	42%	128,483
001-135-0000-4300 DEPARTMENT SUPPLIES	275	681	145	1,000	-	-	1,000
001-135-3689-XXXX COVID-19 GLOBAL OUTBREAK	-	-	-	-	-	-	
Operations & Maintenance Costs	366,467	376,973	365,450	518,856	171,903	33%	496,899
001-135-0000-4500 CAPITAL EQUIPMENT	53,037	26,911	-	-	-	-	-
Capital Costs	53,037	26,911	-	-	-	-	-
Division Total	419,504	403,885	365,450	518,856	171,903	33%	672,899



## **RETIREMENT COSTS**

### **DIVISION NO. 180**

#### **DIVISION OVERVIEW**

The Retirement Costs Division accounts for payments for retirement related costs made directly from the General Fund, which are primarily healthcare premiums for eligible retired employees and payments to the City's membership in the Public Employees Retirement System (PERS) in excess of the City's special tax, if any.

A voter approved special tax levy is used to pay pension costs to the Public Employees Retirement System (PERS) for active employees (see Fund 018). Currently, the special tax levy raises sufficient funds to cover the City's entire obligation, so there are currently no pension related payments from the General Fund.

## **Dept: Finance**

#### **Div: Retirement Costs**

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-180-0000-4124 RETIREMENT	-	-	-	-	238	-	-
001-180-0000-4127 RETIRED EMP. HEALTH INS.	867,854	908,004	1,011,782	1,000,000	525,661	53%	1,500,000
Personnel Costs	867,854	908,004	1,011,782	1,000,000	525,899	53%	1,500,000
Division Total	867,854	908,004	1,011,782	1,000,000	525,899	53%	1,500,000



# NON-DEPARTMENTAL

# Division No. 190

#### **DIVISION OVERVIEW**

The Non-Departmental Division provides for those activities that are not easily segregated into individual division's budgets or would cost more to segregate than economically feasible. Such items include, but are not limited to: debt payments (if applicable), telephone services, leased copy and fax equipment, City memberships, bank charges, postage, animal control services, various contingency funding and transfers to other funds.

## **Dept: Finance**

## **Div: Non-Departmental**

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
004 400 0000 4404 544 ADJES DEDAMAJENT FAMILO				75.000			05.000
001-190-0000-4101 SALARIES-PERMANENT EMPLO'	-	-	2 100	75,000	-	-	85,000
001-190-0000-4111 COMMISSIONER REIMBURSEM 001-190-0000-4126 HEALTH INS. ADMIN FEE	2 020	4 600	2,100	- - 000	900	-	1,800
001-190-0000-4126 HEALTH INS. ADMIN FEE  001-190-0000-4132 UNEMPLOYMENT INSURANCE	3,830 -	4,608 4,500	4,113	5,000 5,000	1,986	40%	5,000 10,000
001-190-0000-4132 UNEMPLOYMENT INSURANCE	_	450	-	3,000	_	_	10,000
001-190-0150-4132 COMMUNITY DEVELOPMENT	_	-	508	_	_	_	_
001-190-0150-4132 COMMUNITY PRESERVATION	_	126	-	_	_	_	_
001-190-0222-4132 POLICE - UNEMPLOYMENT INSU	6,750	3,090	5,868	_	_	_	_
001-190-0310-4132 ENGINEERING - UNEMPLOYME	1,364	1,908	-	_	_	_	_
001-190-0360-4132 SEWER DISPOSAL-UNEMPLOYN	-	1,220	_	_	_	_	_
001-190-0370-4132 TRAFFIC SAFETY-UNEMPLOYME	_	-	11,700	_	_	_	_
001-190-0390-4132 FACILITIES MGMTUNEMPLOY	_	160	3,139	_	_	_	_
001-190-0420-4132 RECREATION DEPT - UNEMPLO	28	2,396	3,422	_	_	_	_
001-190-3689-XXXX COVID-19 GLOBAL OUTBREAK	-	-	(1,627)	_	243	_	_
Personnel Costs	11,972	18,458	29,223	85,000	3,129	4%	101,800
	,	20, .00	_5,5	00,000	0,0	.,,	_0_,000
001-190-0000-4210 UTILITIES	-	84	-	-	-	-	-
001-190-0000-4220 TELEPHONE	47,914	51,878	59,565	-	27,389	-	60,800
001-190-0000-4260 CONTRACTUAL SERVICES	103,112	144,714	80,244	250,000	29,313	12%	109,000
001-190-0000-4267 APPROPRIATED RESERVE	49,672	24,523	12,297	75,000	7,236	10%	75,000
001-190-0000-4270 PROFESSIONAL SERVICES	21,498	68,197	17,225	-	1,000	-	55,807
001-190-3608-4270 HAZARD MITIGATION PROGRAI	-	-	22,519	28,928	-	-	=
001-190-3689-4270 PROFESSIONAL SERVICES	-	-	-	24,999	-	-	-
001-190-0000-4280 POSTAGE	20,813	23,557	21,641	-	10,116	-	25,000
001-190-0000-4300 DEPARTMENT SUPPLIES	12,662	14,713	11,672	-	2,647	-	10,100
001-190-0000-4320 DEPARTMENT EQUIPMENT MA	-	-	-	-	<del>-</del>	-	-
001-190-0000-4380 SUBSCRIPTIONS DUES & MMBF	30,965	31,303	32,803	-	21,637	-	33,000
001-190-0000-4405 INTEREST EXPENSE	35,420	32,191	843	29,422	23	0%	-
001-190-0000-4420 PRINCIPAL EXPENSE	-	47.420	-	-	- 2.470	-	-
001-190-0000-4428 SMART METER LOAN PRINCIPA	14,027	17,420	18,361	-	3,178	-	-
001-190-0000-4429 PRINCIPAL	1.042	-	514,174	-	-	-	-
001-190-0000-4430 ACTIVITIES & PROGRAMS	1,843	250	15.010	-	4 220	-	15 000
001-190-0000-4435 BANK CHARGES 001-190-0000-4437 CASH OVER & SHORT	14,647 139	17,332 153	15,918 226	-	4,338 8	-	15,000
001-190-0000-4437 CASH OVER & SHORT			75	-		-	-
001-190-0220-4457 CASH OVER & SHOKT	(8) 64,604	(31)	75	-	(5)	-	-
001-190-0000-4450 OTHER EXPENSE	18	129	1,263	18,156	5,283	- 29%	5,000
Operations & Maintenance Costs	417,326	426,411	808,826	426,505	112,163	26%	388,707
·							
001-190-0000-4500 CAPITAL EXPENSES	-	-	-	-	-	-	-
Capital Costs	-	-	-	-	-	-	-
001-190-0000-4918 TRANSFER TO RETIREMENT FUI	_	_	-	500,000	_	_	226,333
001-190-0000-4927 TRANSFER TO STREET LIGHTING	40,000	40,000	20,000	-	_	_	-
001-190-0178-4932 TRANSFER TO CAPITAL OUTLAY	-	25,000	-	_	_	_	_
001-190-0842-4932 TRANSFER TO CAPITAL OUTLAY	_	-	_	_	_	_	_
001-190-0000-4932 TRANSFER TO CAPITAL OUTLAY	_	_	_	500,000	_	_	_
001-190-0765-4932 TRANSFER TO CAPITAL OUTLAY	_	_	_	1,217,803	_		_
001-190-0000-4941 TRANSFER TO EQUIP REPLACE F	40,000	153,500	_	72,000	_	_	_
001-190-0000-4943 TRANSFER TO FACILITTY MAINT		80,000	-	130,000	64,998	50%	_
001-190-0000-4972 TRANSFER TO SEWER FUND	_	-	_	120,000		-	_
Transfers	80,000	298,500	20,000	2,539,803	64,998	3%	226,333
		·					
Division Total	509,298	743,369	858,048	3,051,308	180,291	6%	716,840



INCORPORATED AUG. 31, 1911

# FINANCE DEPARTMENT:

# INTERNAL SERVICE FUND: SELF-INSURANCE

#### **INTERNAL SERVICE FUNDS**



#### **DESCRIPTION**

<u>Internal Service Funds</u> are proprietary funds used to account for activities that provide goods and services to other funds or departments within the City on a cost reimbursement basis.

The following is a list of the Internal Service Funds used by the City:

FUND NUMBER	DESCRIPTION
	INTERNAL SERVICE FUNDS
006	Self-Insurance Fund (Finance)
041	Equipment Maintenance and Replacement Fund (See Public Works Budget)
043	Facility Maintenance Fund (See Public Works Budget)



# **SELF-INSURANCE FUND**

**FUND NO. 006** 

#### **FUND OVERVIEW**

The City of San Fernando is a self-insured entity with deductible and aggregate limits. The City is a member of the Independent Cities Risk Management Authority (ICRMA). ICRMA is comprised of Southern California member cities and is organized under a Joint Powers Agreement pursuant to the California Government Code. The purpose of the Authority is to arrange and administer programs of insurance for the pooling of self-insured losses and to purchase excess insurance coverage. Each city member has a representative on the Board of Directors. This fund is established to provide reserves to offset potential losses due to either personal or property damage.

<u>A. Workers' Compensation:</u> The City maintains a program of self-insurance for any liability to City employees pursuant to the Workers' Compensation Laws of the State of California. The City is self-insured for the first \$500,000 on each claim. The City participates in the ICRMA's worker's compensation program, which provides insurance coverage in excess of the self-insured amount. Worker's compensation administration fees and liability and property insurance are paid from this fund.

<u>B. General Liability:</u> The City belongs to the ICRMA's liability program. Specific coverage includes comprehensive and general automotive liability, personal injury, contractual liability, errors and omissions and certain other coverage. Annual premium payments are paid by member cities and are adjusted retrospectively to cover costs. San Fernando self-insures from the first dollar to a limit of \$250,000 for all cases that fall under the contract with the ICRMA. Participating cities then share above the retention level of \$250,000 to \$20,000,000 per loss occurrence.

<u>C. Revenues and Expenditures:</u> This fund is reimbursed through labor allocations charged to each department. Should the fund not have sufficient monies to offset expenditures, any payments would have to be paid by the individual home department or by the General Fund.

## MAJOR PROJECTS/PROGRAMS

- Re-establish a reserve to fund unforeseen litigation and claims expenses.
- Continue to implement the safety training program.

Fund: Self-Insurance Fund Resp. Dept: Finance

	Beginning Fund Balance:	(2,023,253)	(2,433,499)	(1,721,304)	(2,211,537)			(2,211,537)
REVENUES		2019	2020	2021	2022	As of	2022	2023
Account N	lumber & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Rec'd	Proposed
3500-0000 INTEREST INC	COME	16,989	22,809	12,189	_	_	_	-
	ECR FAIR VAL INVESTMENT	4,178	21,945	(19,211)	_	(6,912)	_	_
•	OUS REVENUE	68,035	11,023	240	-	25,996	-	-
3925-0000 WORKER'S CO	OMP PREMIUM TRANSFER	1,157,255	1,225,783	1,164,114	1,075,000	554,436	52%	1,249,641
3951-0000 LIABILITY CHA	ARGE	764,999	250,438	-	890,000	445,002	50%	1,150,000
3995-0000 TRANSFER FF	ROM THE WATER FUND	60,000	60,000	60,000	60,000	30,000	50%	60,000
Total Revenue	-	2,071,456	1,591,998	1,217,332	2,025,000	1,048,522	52%	2,459,641
APPROPRIATIONS		2019	2020	2021	2022	As of	2022	2023
Account N	lumber & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
006-190-0000-4240 INSU	URANCE AND SURETY	266,712	243,388	279,278	300,000	321,032	107%	350,000
006-190-0000-4300 DEP	PARTMENT SUPPLIES	547	´-	(253)	, -	-	-	-
006-190-0000-4480 COS	ST ALLOCATION	-	-	-	-	-	-	-
006-190-0000-4800 LIAE	BILITY INSURANCE CLAIMS	787,592	(99,287)	150,143	500,000	38,940	8%	500,000
006-190-0000-4810 WO	RKER'S COMP CLAIMS	882,683	90,613	497,246	500,000	187,687	38%	500,000
006-190-0000-4830 LIAE	BILITY INS REQUIREMENTS	544,168	645,089	781,150	725,000	999,475	138%	1,000,000
006-190-3711-4240 HEA	ALTHY SF OPEN ST EVENT	-	-	-	-	-	-	
Operations & Maintenand	ce Costs	2,481,702	879,803	1,707,565	2,025,000	1,547,134	76%	2,350,000
Total Appropriations		2,481,702	879,803	1,707,565	2,025,000	1,547,134	76%	2,350,000
		, <u>,</u> . 3 <u>-</u>		,: :: ,: 50	,===,===	, ,	. 370	,,
ANNUAL SURPLUS/DEFI	CIT	(410,246)	712,195	(490,233)	-	(498,612)		109,641
	Ending Balance:	(2,433,499)	(1,721,304)	(2,211,537)	(2,211,537)			(2,101,896)

NOTE: This Division was converted to an Internal Service Fund in FY 2015-2016



COMMUNITY
DEVELOPMENT
DEPARTMENT





# ORGANIZATIONAL CHART COMMUNITY DEVELOPMENT DEPARTMENT **FISCAL YEAR 2022-2023 DIRECTOR OF COMMUNITY DEVELOPMENT COMMUNITY ADMINISTRATIVE DEVELOPMENT ASSISTANT TECHNICIAN** Housing **COMMUNITY PLANNING BUILDING & DEVELOPMENT PRESERVATION SAFETY DIVISION DIVISION DIVISION DIVISION COMMUNITY COMMUNITY Housing ASSOCIATE** CONTRACT: **PRESERVATION PRESERVATION OFFICER BUILDING & SAFETY COORDINATOR PLANNER** BUILDING INSPECTION) OFFICER (2) **ADMINISTRATIVE COMMUNITY PRESERVATION M**ANAGEMENT OFFICER P/T (2) **INTERN PROPOSED**

# SAN FERNANDO

#### COMMUNITY DEVELOPMENT DEPARTMENT

#### MISSION STATEMENT

The Community Development Department is committed to serving customers with courtesy and professionalism to support community preservation, economic development, affordable housing, public art, and help protect public health, safety and general welfare through the development of the built environment.

#### **DEPARTMENT OVERVIEW**

The Department staff assists legislative bodies, including the City Council, the Successor Agency, the Planning and Preservation Commission, as well as residents, businesses and property owners in the City to address urban planning, environmental, housing, historic and neighborhood preservation, public art, and other City building and zoning code related matters.

Staff oversees the following activities:

- Ensuring that new building construction adheres to municipal building codes;
- Providing planning and development review to safeguard compliance with the City's general plan and zoning regulations;
- Enforcing municipal building and property maintenance regulations on existing buildings;
- Facilitating affordable housing provision and coordination for homeless services;
- Updating local ordinances in compliance with State law, and focusing on developing policies and implementing strategies to improve economic vitality in the City; and
- Providing technical support to the City Council, the Successor Agency, and the Planning and Preservation Commission relating to planning review and approval of new development, neighborhood preservation, and environmental compliance.

#### **ACCOMPLISHMENTS FOR FY 2021-2022**

- 1. Adopted the City's 2021-2029 Housing Element to guide the future growth of the City's housing stock to accommodate the State's Regional Housing Needs Assessment (RHNA) allocation of 1,795 housing units. (Strategic Goal III.1)
- Developed policies addressing Environmental Justice and updated the City's Safety Element to address wildfire and climate vulnerability and adaptation as required by Senate Bill 379 and Senate Bill 1035. (Strategic Goal IV.1)
- 3. Received a Bronze Certificate of Recognition for "Most Business-Friendly City" from Los Angeles County Economic Development Corporation for the City's business friendly actions in response to COVID-19. (Strategic Goal II.3)
- 4. Completed Phase 2 of the City's online permit counter to provide a more efficient and streamlined process for Planning application and Building Permit review and approval, and launched an online

# SAN FERNANDO

#### COMMUNITY DEVELOPMENT DEPARTMENT

#### **ACCOMPLISHMENTS FOR FY 2021-2022**

Zoning Portal to allow interactive viewing and investigating zoning, permitted uses, and other land use regulations. (Strategic Goal I.6)

- 5. Adopted the 2020 City of Los Angeles Building, Residential, Electrical, Mechanical, Plumbing, and Fire codes to ensure compliance with State and local building codes. (Strategic Goal III)
- 6. Adopted an Urgency Ordinance for implementation of Senate Bill 9 (SB 9) for urban lot split and development that included a set of restrictive temporary regulations to minimize the initial impact of SB 9 and to help preserve the character of single-family residential neighborhoods, while allowing the City to establish permanent regulations. (Strategic Goal III.1)
- 7. Introduced a draft of a Smoke-Free Multi-Unit Housing Ordinance to prohibit smoking in multi-unit housing as a proactive step to prevent or eliminate secondhand smoke from infiltrating living spaces. (Strategic Goal I.5)
- 8. Processed 399 Planning applications (revenue generated \$115,468), 637 Building permits (revenue generated \$205,532), and 384 Code Enforcement citations (revenue generated \$11,652), resulted in approximately \$332,652 in revenue from July 1, 2021 to March 31, 2022.
- 9. Engaged three professional planning, environmental, and architectural firms to assist with development, environmental, and architectural design review, as well as long-range planning to supplement staff resources and provide additional expertise. (Strategic Goal III.3.4)
- 10. Participated in the Homeless Taskforce working with a grant-funded consultant to develop a Los Angeles County approved Homeless Plan that incorporates feedback from City Council, City staff, key local stakeholders and technical advisors, and City residents that provides a roadmap for addressing many of the City's homeless challenges. (Strategic Goal III.5.6)

## OBJECTIVES FOR FY 2022-2023

- Adopt a Mixed-Use Overlay and amend Specific Plan 5 to facilitate development of affordable housing units in existing commercial corridors to meet the Regional Housing Needs Assessment (RHNA) allocation while protecting the character and charm of existing residential neighborhoods. (Strategic Goal III.1)
- 2. Adopt an updated Accessory Dwelling Unit ordinance that complies with the latest state mandates and aligns with the Housing Element to ensure that the City meets affordable housing needs. (Strategic Goal III.5a)

# SAN FERNANDO

#### COMMUNITY DEVELOPMENT DEPARTMENT

#### **OBJECTIVES FOR FY 2022-2023**

- 3. Continue to utilize technology through hardware, software and voice recorders to be used in the field to enhance code enforcement compliance in both commercial and residential areas in order to preserve the City's neighborhoods and areas. (Strategic Goal III)
- 4. Establish a façade improvement program for revitalization of the downtown area to retain and attract new businesses, and work in collaboration with property and business owners to improve the aesthetics of the storefronts to support economic development. (Strategic Goal II.4)
- 5. Establish an outdoor dining program to promote pedestrian friendly and community focused design, as well as supporting post-COVID business model and economic development. (Strategic Goal II.4)
- 6. Adopt a Vehicle Miles Travelled (VMT) Methodology to comply with State law that requires the City to better align transportation impacts analysis to meet State's goals of reducing greenhouse gas emissions, and to promote multimodal transportation networks and diversity of land uses. (Strategic Goal IV.1)
- 7. Establish and streamline public art process to encourage integration of San Fernando's history, art, and culture into private developments, and to promote arts in public spaces such as on utility boxes and public facilities. (Strategic Goal II.1)
- 8. Initiate preparation of Phase 1 of the City's first Climate Action and Resilience Plan (CARP) that involves data collection and analysis of Greenhouse Gas Emission Inventory and a Vulnerability Assessment. (Strategic Goal IV.1)
- 9. Engage professional planning and economic development firm(s) to prepare an Economic Development Visioning and Viability Plan to help guide future development and champion placemaking efforts in the City's commercial corridors. (Strategic Goal II.4)

#### **Enhancement to Service:**

10. Establish a Housing Division to implement programs in the Housing Element and Homeless Action Plan, create a housing tracking system to ensure long-term affordability and quality of affordable housing stock, and re-establish the City's low-income home loan programs to promote homeownership and restoration of existing housing to enhance the quality of life. (Strategic Goals III.2, and III.4 to III.6)



#### **COMMUNITY DEVELOPMENT DEPARTMENT**

#### **SOURCES:**

	2019	2020	2021	2022	2023
COMMUNITY DEVELOPMENT	Actual	Actual	Actual	Adjusted	Proposed
GENERAL REVENUE	488,645	498,530	678,702	711,488	836,862
CONSTRUCTION PERMITS	304,932	378,484	284,111	225,625	315,000
COMMERCIAL AND HOME OCCUPANCY PERMITS	24,492	25,493	20,068	25,000	23,000
PLANNING REVIEW	22,087	36,863	35,442	36,000	32,000
GARAGE SALE PERMITS	2,486	1,535	1,128	3,000	1,700
BANNER AND SIGN PERMITS	13,213	14,789	14,384	15,000	14,000
CODE ENFORCEMENT CITATIONS	6,760	12,060	16,890	12,000	11,000
ZONING & PLANNING FEES	120,532	83,565	109,026	90,250	90,000
PUBLIC NOTIFICATION FEES	1,200	122	-	1,200	440
ENVIRONMENTAL ASSESSMENT FEES	2,040	2,400	-	2,000	2,000
CODE ENFORCEMENT INSPECTION ORDERS	3,513	3,258	3,782	2,500	3,500
INSPECTION UPON RESALE PROGRAM	22,560	18,265	22,800	19,000	19,000
VENDOR INSPECTION FEES	16,430	14,821	8,013	15,000	15,000
TOTAL FUNDING SOURCES	1,028,889	1,090,186	1,194,346	1,158,063	1,363,502

#### **USES:**

		2019	2020	2021	2022	2023
COMMU	NITY DEVELOPMENT	Actual	Actual	Actual	Adjusted	Proposed
01-140	Building and Safety	196,832	197,936	191,954	175,556	157,331
01-150	Planning/Administration	427,171	418,574	433,013	510,048	525,216
01-151	Economic Development	-	55,335	42,065	88,141	50,000
01-152	Community Preservation	404,887	418,341	527,313	384,318	517,664
01-155	Low/Moderate Income Housing	-	-	-	-	113,291
<b>Total Co</b>	mmunity Development	1,028,889	1,090,186	1,194,346	1,158,063	1,363,502

#### **PERSONNEL:**

COMMUNITY DEVELOPMENT	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Proposed
Director of Community Development	1.00	1.00	1.00	1.00	1.00
Building & Safety Supervisor	1.00	1.00	1.00	0.00	0.00
Associate Planner	1.00	1.00	1.00	1.00	1.00
Community Development Secretary	1.00	1.00	1.00	0.00	0.00
Community Development Technician	0.00	0.00	0.00	1.00	1.00
Administrative Assistant (2)	0.00	0.00	0.00	0.00	1.00
Community Preservation Officer	2.00	2.00	2.00	2.00	2.00
Community Preservation Officer (FTE)	0.75	0.95	0.95	0.95	0.95
City Maintenance Helper - Graffiti (FTE) (2)	0.95	0.75	0.75	0.75	0.00
Management Intern	0.00	0.00	0.00	0.46	0.46
Housing Coordinator <sup>(2)</sup>	0.00	0.00	0.00	0.00	1.00
TOTAL COMMUNITY DEVELOPMENT DEPARTMENT	7.70	7.70	7.70	7.16	8.41

<sup>2)</sup> Proposed to add a Administrative Assistant position, moved City Maintenance Helper (Graffiti) to Public Works and the Housing Coordinator position was approved in FY 2021-2022. Net staffing change is 1.25 FTE.



#### COMMUNITY DEVELOPMENT DEPARTMENT

# **BUILDING AND SAFETY**

**DIVISION NO. 140** 

#### **DIVISION OVERVIEW**

The Building and Safety Division ensures the safe occupancy of buildings by verifying construction compliance with regulated building and fire codes, and construction that is built in accordance with approved planning entitlements. Building and Safety operations include public counter permitting operations, plan check review and building inspection. The building and safety, planning and administrative personnel will continue to work together on improving the department's standard operating procedures, including the coordination with other departments and plan checking consultants in an effort to streamline and shorten the time necessary to review development proposals and complete the processing of construction permits.

In fiscal year 2021-2022, the Building and Safety Supervisor retired as part of the City's Retirement Incentive Program to reduce costs and align expenditures with projected reduced revenues resulting from the economic restrictions imposed as part of the COVID-19 response. Certain building inspection duties have been added to the Community Preservation Officer job specification as a special pay for employees that earn the required certifications. For fiscal year 2022-2023, the Community Preservation Officer will continue to perform building inspection duties with support from a professional building inspection firm.

# **Dept: Community Development**

Div: Building & Safety

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-140-0000-4101 SALARIES-PERMANENT EMPLOYEES	112,742	113,974	72,948	18,992	9,626	51%	60,371
001-140-0000-4105 OVERTIME	469	443	2,165	-	981	-	-
001-140-0000-4120 O.A.S.D.I.	8,661	8,753	5,747	1,453	812	56%	4,290
001-140-0000-4126 HEALTH INSURANCE	25,019	28,916	19,113	6,512	1,920	29%	5,416
001-140-0000-4128 DENTAL INSURANCE	2,673	2,673	1,425	535	-	-	316
001-140-0000-4129 RETIREE HEALTH SAVINGS	-	-	-	-	-	-	300
001-140-0000-4130 WORKER'S COMPENSATION INS.	7,265	7,367	4,334	300	168	56%	908
001-140-0000-4134 LONG TERM DISABILITY INSURANCE	-	-	-	-	-	-	296
001-140-0000-4136 OPTICAL INSURANCE	482	482	353	96	-	-	96
001-140-0000-4138 LIFE INSURANCE	130	113	60	5	-	-	45
001-140-0000-4140 WELLNESS BENEFIT		-	-	-	-	-	150
Personnel Costs	157,441	162,720	106,145	27,893	13,506	48%	72,188
001-140-0000-4220 TELEPHONE	64	38	132	-	-	-	900
001-140-0000-4270 PROFESSIONAL SERVICES	1,160	11,600	62,860	125,000	33,440	27%	65,000
001-140-0000-4300 DEPARTMENT SUPPLIES	3,182	354	2,708	2,500	285	11%	2,500
001-140-0000-4320 DEPARTMENT EQUIPMENT MAINT	-	-	-	-	-	-	-
001-140-0000-4360 PERSONNEL TRAINING	3,193	102	583	1,910	-	-	1,900
001-140-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	-	-	-	-	-	-	2,261
001-140-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	-	100	145	300	-	-	300
001-140-0000-4390 VEHICLE ALLOW & MILEAGE		-	-	-	-	-	900
Operations & Maintenance Costs	7,599	12,193	66,428	129,710	33,725	26%	73,761
001-140-0000-4706 LIABILITY CHARGE	8,931	2,931	-	1,776	864	49%	5,096
001-140-0320-4741 EQUIP MAINT CHARGE	-	-	-	-	-	-	-
001-140-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	-	-	-
001-140-0000-4743 FACILITY MAINTENANCE CHARGE	22,861	20,091	19,382	16,177	8,088	50%	6,286
Internal Service Charges	31,792	23,022	19,382	17,953	8,952	50%	11,382
001-140-0000-4500 CAPITAL EXPENSES		-	_		-	-	
Capital Costs	-	-	-	-	-	-	
Division Total	196,832	197,936	191,954	175,556	56,183	32%	157,331



#### COMMUNITY DEVELOPMENT DEPARTMENT

# PLANNING/ADMINISTRATION

**DIVISION NO. 150** 

#### **DIVISION OVERVIEW**

The Planning/Administration Division administers and implements City land use and development policies, urban design policies, historic preservation program, public art program, and compliance with the California Environmental Quality Act. The division provides direct services to the public by staffing the public counter, responding to citizen inquiries, processing a variety of development review applications, and working closely with the Planning and Preservation Commission, and the City Council to ensure new development reflects City land use policy, and enhances the built environment.

Planning personnel continue to work on improving the department's review and processing of project entitlements, including coordination with building and safety personnel, other City departments, and design consultants in order to implement Council directives and department priority projects. Planning personnel also update policies and standards to comply with changing State housing and land use laws, promoting economic development and sustainability, and improving public health and the environment.

# Dept: Community Development Div: Planning/Administration

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-150-0000-4101 SALARIES-PERMANENT EMPLOYEES	256,110	279,171	292,296	294,471	80,573	27%	296,915
001-150-0000-4103 WAGES-TEMPORARY & PART-TIME			3,727	5,000	17,001	340%	21,217
001-150-0000-4105 OVERTIME	939	3,400	8,259	-	2,104	-	-
001-150-0000-4111 COMMISSIONER'S REIMBURSEMENT	1,875	2,325	2,475	-	750	-	4,500
001-150-0000-4120 O.A.S.D.I.	19,187	19,550	19,818	20,800	7,626	37%	16,953
001-150-0000-4124 RETIREMENT	-	(330)	-	-	-	-	-
001-150-0000-4126 HEALTH INSURANCE	36,400	38,718	37,178	47,385	6,520	14%	19,641
001-150-0000-4128 DENTAL INSURANCE	3,808	3,881	3,881	1,743	-	-	1,306
001-150-0000-4129 RETIREE HEALTH SAVINGS	2,500	2,343	2,068	2,400	705	29%	1,800
001-150-0000-4130 WORKER'S COMPENSATION INS.	4,085	4,383	4,643	4,943	1,542	31%	3,546
001-150-0000-4134 LONG TERM DISABILITY INSURANCE	1,196	1,204	1,070	1,318	-	-	593
001-150-0000-4136 OPTICAL INSURANCE	714	728	632	342	-	-	342
001-150-0000-4138 LIFE INSURANCE	240	225	203	225	-	-	270
001-150-0000-4140 WELLNESS BENEFIT	600	249	-	600	-	-	300
001-150-3689-XXXX COVID-19 GLOBAL OUTBREAK	-	-	2,100	-	-	-	-
Personnel Costs	327,653	355,847	378,350	379,227	116,820	31%	367,383
001-150-0000-4220 COMM. DEV. CELL PHONES	-	-	-	-	-	-	-
001-150-0000-4230 ADVERTISING	1,491	1,331	3,405	7,700	-	-	10,058
001-150-0000-4270 PROFESSIONAL SERVICES	45,926	6,002	4,055	52,900	-	-	78,000
001-150-3673-4270 PROFESSIONAL SERVICES (EIR DWNTWN)	-	-	-	-	-	-	-
001-150-0000-4280 OFFICE SUPPLIES	-	-	-	400	-	-	-
001-150-0000-4300 DEPARTMENT SUPPLIES	5,324	2,519	4,251	5,000	417	8%	4,500
001-150-0000-4320 DEPARTMENT EQUIPMENT MAINT	-	-	-	-	-	-	-
001-150-0000-4360 PERSONNEL TRAINING	589	95	-	95	-	-	700
001-150-0000-4365 TUITION REIMBURSEMENT	-	-	-	-	-	-	-
001-150-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	1,695	1,352	50	3,200	-	-	3,200
001-150-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	1,470	1,447	1,547	2,700	695	26%	2,042
001-150-0000-4390 VEHICLE ALLOW & MILEAGE	3,610	3,620	2,591	3,600	-	-	1,800
001-150-3689-XXXX COVID-19 GLOBAL OUTBREAK	-	-	-	-	-	-	
Operations & Maintenance Costs	60,105	16,367	15,898	75,595	1,112	1%	100,300
001-150-0000-4706 LIABILITY CHARGE	19,818	6,178	-	22,872	11,130	49%	19,817
001-150-0000-4743 FACILITY MAINTENANCE CHARGE	19,595	40,182	38,765	32,354	16,176	50%	37,716
Internal Service Charges	39,413	46,360	38,765	55,226	27,306	49%	57,533
001-150-0000-4500 CAPITAL EQUIPMENT	-	-	-	-	-	-	
Capital Costs	-	-	-	-	-	-	-
Division Total	427,171	418,574	433,013	510,048	145,239	28%	525,216



#### COMMUNITY DEVELOPMENT DEPARTMENT

# **ECONOMIC DEVELOPMENT**

# **DIVISION NO. 151**

#### **DIVISION OVERVIEW**

The Economic Development Division studies and implements strategies to attract new business development and employers to San Fernando, to retain high quality existing San Fernando businesses by supporting their continued growth locally, and to maximize the reuse of development opportunity sites. The Division works with third party economic consultants, local business organizations, and the greater San Fernando community to bring high quality employers, and greater food, retail and entertainment offerings to San Fernando.

# Dept: Community Development Div: Economic Development

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-151-0000-4270 PROFESSIONAL SERVICES 001-151-0000-4300 DEPARTMENT SUPPLIES	-	55,335 -	42,065 -	88,141 -	9,160	10% -	50,000 -
Operations & Maintenance Costs	-	55,335	42,065	88,141	9,160	10%	50,000
Division Total	-	55,335	42,065	88,141	9,160	10%	50,000



#### COMMUNITY DEVELOPMENT DEPARTMENT

# **COMMUNITY PRESERVATION**

DIVISION NO. 152

#### **DIVISION OVERVIEW**

The Community Preservation Division protects public health, safety and welfare by enforcing the municipal code. Division staff perform inspections and enforce laws to correct illegal and unsafe building conditions and structures, inadequate property maintenance, public nuisances, noncompliance with business licensing requirements, and violations of zoning code regulations. Additionally, Community Preservation Division staff performs the City's graffiti abatement program on City-owned property and public right-of-way.

# Dept: Community Development Div: Community Preservation

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-152-0000-4101 SALARIES-PERMANENT EMPLOYEES	155,732	174,183	140,779	168,668	73,251	43%	223,223
001-152-0000-4103 WAGES-TEMPORARY & PART-TIME	57,020	52,172	48,155	-	16,328	-	69,166
001-152-0000-4105 OVERTIME	3,212	8,123	3,742	-	7,692	-	-
001-152-0000-4120 O.A.S.D.I.	16,627	18,009	14,790	12,903	7,471	58%	22,054
001-152-0000-4124 RETIREMENT	-	(50)	-	-	-	-	-
001-152-0000-4126 HEALTH INSURANCE	20,400	21,320	15,596	42,975	1,920	4%	42,350
001-152-0000-4128 DENTAL INSURANCE	1,799	1,799	1,377	535	-	-	316
001-152-0000-4129 RETIREE HEALTH SAVINGS	292	134	-	-	150	-	900
001-152-0000-4130 WORKER'S COMPENSATION INS.	15,015	15,458	12,919	11,182	6,518	58%	17,790
001-152-0000-4134 LONG TERM DISABILITY INSURANCE	-	-	-	-	-	-	296
001-152-0000-4136 OPTICAL INSURANCE	311	311	311	96	-	-	96
001-152-0000-4138 LIFE INSURANCE	383	338	302	203	-	-	315
001-152-0000-4140 WELLNESS BENEFIT	-	-	-	-	-	-	150
001-152-3689-XXXX COVID-19 GLOBAL OUTBREAK	-	-	34,253	-	8,870	-	-
Personnel Costs	270,792	291,795	272,225	236,562	122,201	52%	376,656
001-152-0000-4220 TELEPHONE	1,908	1,913	2,898	2,240	1,050	47%	2,700
001-152-0000-4230 ADVERTISING	_	_	_	2,100	_	-	2,500
001-152-0000-4260 CONTRACTUAL SERVICES	450	_	_	-	_	-	-
001-152-0000-4270 PROFESSIONAL SERVICES	240	_	_	25,000	_	-	25,000
001-152-0000-4300 DEPARTMENT SUPPLIES	9,913	7,272	8,746	10,949	3,464	32%	4,500
001-152-0000-4325 UNIFORM ALLOWANCE	941	2,403	448	1,800	1,183	66%	1,600
001-152-0000-4340 SMALL TOOLS	856	31	-	1,800	-	-	900
001-152-0000-4360 PERSONNEL TRAINING	543	560	50	500	200	40%	500
001-152-0000-4365 TUITION REIMBURSEMENT	_	-	-	-	_	-	1,500
001-152-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	1,671	1,482	670	3,500	2,873	82%	2,500
001-152-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	380	380	285	500	485	97%	500
001-140-0000-4390 VEHICLE ALLOW & MILEAGE	_	-	_	900	-	-	900
001-150-3689-XXXX COVID-19 GLOBAL OUTBREAK	_	_	_	-	_	_	_
Operations & Maintenance Costs	16,902	14,041	13,098	49,289	9,254	19%	43,100
001-152-0000-4706 LIABILITY CHARGE	16,658	5,723	_	15,062	7,332	49%	26,588
001-152-0320-4741 EQUIP MAINT CHARGE	35,761	38,919	37,102	27,911	9,336	33%	22,943
001-152-0000-4741 EQUIP REPLACEMENT CHARGE	4,375	4,375	4,375	4,375	2,190	50%	4,375
001-152-0000-4743 FACILITY MAINTENANCE CHARGE	58,132	63,488	61,248	51,119	25,560	50%	44,002
Internal Service Charges	114,926	112,505	102,725	98,467	44,418	45%	97,908
001-152-0000-4500 CAPITAL EXPENSES	2,267	-	139,265	-	-	-	_
Capital Costs =	2,267	-	139,265	-	-	-	-
Division Total	404,887	418,341	527,313	384,318	175,873	46%	517,664



#### COMMUNITY DEVELOPMENT DEPARTMENT

HOUSING DIVISION NO. 155

#### **DIVISION OVERVIEW**

The Housing Division develops and implements strategies to address homelessness and to promote and maintain affordable housing in San Fernando. The Division is responsible for implementing programs in the Housing Element and Homeless Action Plan, tracking affordable housing units to ensure long-term affordability and quality of affordable housing stock, and administering loan programs to promote homeownership and restoration of existing housing to enhance the quality of life. The Division works with third party consultants, non-profit organizations, and the greater San Fernando community to bring and maintain quality affordable housing, and manage homeless services coordination with neighboring jurisdictions and community outreach.

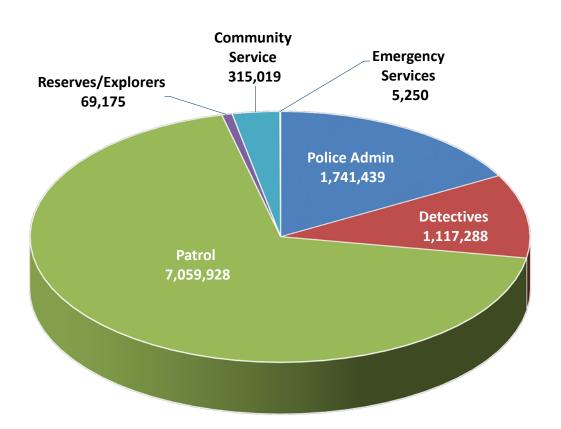
# Dept: Community Development Div: Low/Moderate Income Housing

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-155-0000-4101 SALARIES-PERMANENT EMPLOYEES	-	-	-	-	-	-	66,015
001-155-0000-4103 WAGES-TEMPORARY & PART-TIME	-	-	-	-	-	-	-
001-155-0000-4105 OVERTIME	-	-	-	-	-	-	-
001-155-0000-4120 O.A.S.D.I.	-	-	-	-	-	-	5,050
001-155-0000-4126 HEALTH INSURANCE	-	-	-	-	-	-	20,632
001-155-0000-4128 DENTAL INSURANCE	-	-	-	-	-	-	-
001-155-0000-4129 RETIREE HEALTH SAVINGS	-	-	-	-	-	-	450
001-155-0000-4130 WORKER'S COMPENSATION INS.	-	-	-	-	-	-	4,799
001-155-0000-4134 LONG TERM DISABILITY INSURANCE	-	-	-	-	-	-	-
001-155-0000-4136 OPTICAL INSURANCE	-	-	-	-	-	-	-
001-155-0000-4138 LIFE INSURANCE	-	-	-	-	-	-	68
001-155-0000-4140 WELLNESS BENEFIT	-	-	-	-	-	-	-
Personnel Costs	-	-	-	-	-	-	97,014
001-155-0000-4220 COMM. DEV. CELL PHONES	-	-	-	-	-	-	-
001-155-0000-4230 ADVERTISING	-	-	-	-	-	-	-
001-155-0000-4270 PROFESSIONAL SERVICES	-	-	-	-	-	-	-
001-155-0000-4280 OFFICE SUPPLIES	-	-	-	-	-	-	-
001-155-0000-4300 DEPARTMENT SUPPLIES	-	-	-	-	-	-	-
001-155-0000-4320 DEPARTMENT EQUIPMENT MAINT	-	-	-	-	-	-	-
001-155-0000-4360 PERSONNEL TRAINING	-	-	-	-	-	-	-
001-155-0000-4365 TUITION REIMBURSEMENT	-	-	-	-	-	-	-
001-155-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	-	-	-	-	-	-	-
001-155-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	-	-	-	-	-	-	-
001-155-0000-4390 VEHICLE ALLOW & MILEAGE	-	-	-	-	-	-	-
001-155-3689-XXXX COVID-19 GLOBAL OUTBREAK	-	-	-	-	-	-	-
Operations & Maintenance Costs	-	-	-	-	-	-	-
001-155-0000-4706 LIABILITY CHARGE	-	-	-	-	-	-	6,848
001-155-0320-4741 EQUIP MAINT CHARGE	-	-	-	-	-	-	-
001-155-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	-	-	-
001-155-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	-	-	-	-	9,429
Internal Service Charges	-	-	-	-	-	-	16,277
001-155-0000-4500 CAPITAL EQUIPMENT	-	-	_	-	_	_	-
Capital Costs	-	-	-	-	-	-	-
001-155-3609-4600 CAPITAL PROJECTS	-	-	_	_	_	_	_
Capital Projects	-	-	-	-	-	-	-
Division Total	-	-	-		-	-	113,291

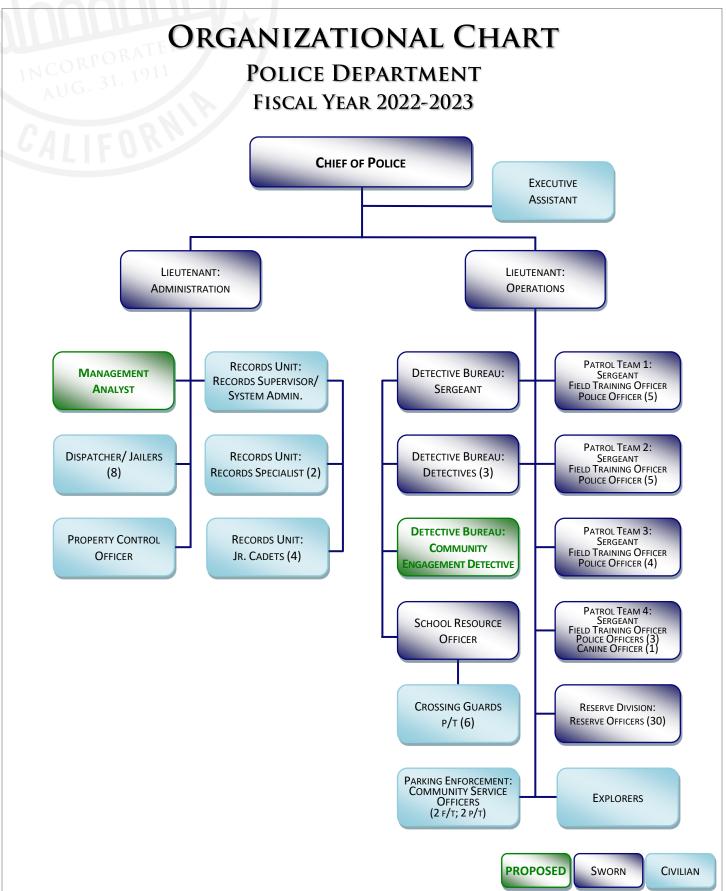


INCORPORATED AUG. 31, 1911

# POLICE DEPARTMENT









#### MISSION STATEMENT

In partnership with the community, the Police Department is committed to achieving excellence in public safety by providing the highest quality leadership and police services. The Department's purpose is to ensure a safe environment for residents and visitors of San Fernando by providing proactive law enforcement to our diverse community and business members.

#### DEPARTMENT OVERVIEW

The Police Department is a dedicated group of law enforcement professionals vested in the highest quality of life for the community. Through investigations, patrols, crime prevention, and other specialized services, the Department protects life, property, and the rights of all persons. The Department continues to enjoy strong community support based upon efficient and effective law enforcement operations.

#### **ACCOMPLISHMENTS FOR FY 2021-2022**

- 1. Successfully filled vacant positions within the Police Department to strengthen and enhance the quality of life and to provide excellent public service. Hired positions included, a) four Police Officers, b) two Desk Officer/Jailers, c) one Junior Police Cadet, d) two School Crossing Guards, and f) one Community Volunteer. (Strategic Goal I.1)
- 2. Submitted and granted funding from, a) Office of Traffic Safety (OTS) to conduct traffic related enforcement such as DUI Saturation Patrols and DUI Checkpoints, and b) Alcohol Beverage Control (ABC) to conduct operations such as Selling to Minors. (Strategic Goal I.4 & VII.5)
- 3. Implemented mandatory statutes such as a) Assembly Bill 953 Racial & Identity Profiling, and b) Senate Bill 384 Tiered Sex Offender. (Strategic Goal I.1, I.4 & I.6)
- 4. Reestablished in person Community Policing events such as, a) Neighborhood Watch Meetings, b) Business Watch Meetings, c) National Night Out, and d) Annual Christmas Basket Program. (Strategic Goal I.1, I.2, I.4 & I.6)
- 5. Implemented monthly Chat-With-The-Chief featuring one dedicated Spanish chat and one dedicated English chat. (Strategic Goal I.1 & I.2)
- 6. Reestablished Bicycle Patrol (Strategic Goal I.1 & I.4)
- 7. Implemented City-Wide Radio System using state grant funds (Strategic Goal I.1, I.4 & I.6)
- 8. Purchased and implemented Body Worn Cameras using state grant funds (Strategic Goal I.1, I.4 & I.6)
- 9. Received grant and implemented De-escalation training software (Strategic Goal I.1, I.4 & I.6)



#### ACCOMPLISHMENTS FOR FY 2021-2022

- 10. Reestablished in person meetings such as: a) Neighborhood Watch meetings, b) Business Watch meetings, c) Provided a modified Christmas Basket Program, and e) maintained Measure H funding Homeless Outreach Service Team (HOST). (Strategic Goal I.1, I.2, I.3, I.6, III.5 & VIII.25)
- 11. Provided ongoing training for, a) AB 392 Mental Health, b) SB 11 Crisis Intervention, c) Suicide Detection in Institutions, and d) De-escalation and Tactical Communications to staff through Peace Officer Standards and Training (POST) and Standard and Training for Corrections (STC). (Strategic Goal I.1 & I.4)
- 12. Initiated purchases of new and replacement of equipment such as, a) two police vehicles, b) tasers to outfit half the police force (Strategic Goal I.1, I.4 & I.6)
- 13. Participated in community events such as a) Torch Run, b) Tip-A-Cop, c) Holiday give-away and d) distribution of meals to the homeless. (Strategic Goal I.1, I.2 & I.7)
- 14. Implement a peer support group for all police personnel. (Strategic Goal I.1)

#### OBJECTIVES FOR FY 2022-2023

- 1. Restructure Police Department into two Operative Divisions: Administrative Services Division and Operations Division. (Strategic Goal I.1)
- 2. Create and fill the Community Engagement Detective Position (Strategic Goal I.1, I.2 & I.4,)
- Initiate the Community Engagement Officer Program (Strategic Goal I.1, I.2 & I.4)
- 4. Initiate School Resource Officer program funding from state grant. (Strategic Goal I.1 & I.4)
- 5. Pursue grant funding for, a) Office of Traffic and Safety (OTS), and b) Alcohol Beverage Control (ABC). (Strategic Goals I.1, I.4 & VII.5)
- Establish Traffic Enforcement, Education, and Safety Detail (Strategic Goal I.1, I.4 & I.7)
- 7. Enter into an MOU with Taskforce for Regional Auto-theft Prevention (TRAP) to enhance auto theft prevention and enforcement efforts. (Strategic Goal I.1)
- 8. Active shooter training for personnel and active shooter community presentations. (Strategic Goal I.1, I.2, I.4 & I.6)
- Replace and upgrade access control of police facility provided by UASI Grant. (Strategic Goal I.4 & I.6)



### OBJECTIVES FOR FY 2022-2023

- 10. Implement new De-escalation grant funded by the Department of Justice. Pursue U.S. Department of Justice grant for Mental Health and Wellness. (Strategic Goal I.1 & I.4 & I.5)
- 11. Implement wellness program for Police Department staff. (Strategic Goal I.4)
- 12. Enter into an MOU with the Drug Enforcement Agency (DEA) for the assignment of one SFPD officer to a multi-agency drug enforcement task force. (Strategic Goal I.1 & I.4)
- 13. Repurpose a current police unit with traffic enforcement equipment for traffic enforcement details (Strategic Goal I.1 & I.4)

#### **Enhancement to Services:**

- 14. Fund additional critical positions needed to continue a high standard of services, a) one (1) Management Analyst (Ongoing: \$155,555). (Strategic Goal I.1 & I.4)
- 15. Purchase/replace equipment including, a) four (4) vehicles and transfer/replacement of equipment (One-time \$160,000), b)Ballistic vests (\$32,500 50% match with state grant), c) Bicycle equipment for 2 and update 4 currently owned (One-time \$18,420)
- 16. Equipment and uniforms for new officers (One-time \$10,000). (Strategic Goal I.1 & I.4)
- 17. Training as recommended with the department succession plan to include, a) Supervisor Leadership Institute (SLI) (One-time: \$8,500), b) Command College (One-time: 10,000), c) Community Policing Training (One-time: \$4,600), and d) Employee Development Training (One-time: \$5,000). (Strategic Goal I.1, I.2, I.4 & I.6)
- 18. Implement Jail Manual and daily training for jail and law enforcement. (One-time: 27,100) (Strategic Goal I.1, I.4 & I.6)



#### **SOURCES:**

	2019	2020	2021	2022	2023
POLICE	Actual	Actual	Actual	Adjusted	Proposed
GENERAL REVENUE	7,065,731	7,592,627	8,515,742	8,283,212	9,273,429
VEHICLE TOW FRANCHISE FEE	29,925	25,355	31,861	22,000	29,000
VEHICLE REPOSSESSION FEES	810	650	950	800	800
GENERAL COURT FINES	3,877	2,892	4,869	2,000	3,800
PARKING CITATIONS	558,537	579,735	476,121	450,000	450,000
P.O.S.T. REIMBURSEMENT	17,449	21,894	4,444	15,000	15,000
CORRECTIONS TRAINING	2,422	6,068	2,112	5,000	5,000
DUPLICATING FEES	17,945	19,089	15,850	18,000	17,000
SPECIAL POLICE SERVICES	196,173	151,581	149,683	195,000	165,000
FINGERPRINT SERVICES	37,701	28,831	33,020	40,000	33,000
DUI RECOVERY COST PROGRAM	1,701	2,684	-	-	-
BOOKING & PROCESSING FEE REIMB	12,539	9,563	10,870	12,000	-
VEHICLE INSPECTION FEES	11,540	9,230	4,940	12,000	8,570
COURT COMMITMENT PROGRAM	95,920	39,980	22,051	100,000	100,000
IMPOUNDED VEHICLES	29,417	27,515	31,775	25,000	25,000
VEHICLE ADMIN. PROCESSING FEE	7,240	7,080	7,630	7,500	7,500
ALARM FEES	29,973	27,890	28,479	25,000	25,000
TRNSFR FROM COPS SLESF FUND 2	125,000	125,000	125,000	125,000	150,000
TOTAL FUNDING SOURCES	8,243,900	8,677,664	9,465,397	9,337,512	10,308,099

#### **USES**:

		2019	2020	2021	2022	2023
POLICE		Actual	Actual	Actual	Adjusted	Proposed
01-222	Police Admin	1,116,028	1,083,093	1,127,825	1,422,243	1,741,439
01-224	Detectives	1,173,855	1,208,833	1,163,289	1,061,456	1,117,288
01-225	Patrol	5,609,416	6,064,215	6,817,236	6,542,752	7,059,928
01-226	Reserves/Explorers	89,972	50,856	50,458	83,232	69,175
01-230	Community Service	250,108	270,667	306,590	219,087	315,019
01-250	<b>Emergency Services</b>	4,522	-	-	8,742	5,250
<b>Total Pol</b>	ice Department	8,243,900	8,677,664	9,465,397	9,337,512	10,308,099





#### **PERSONNEL:**

POLICE	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Proposed
Chief of Police	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	2.00	2.00	2.00	2.00	2.00
Police Sergeant	5.00	5.00	5.00	5.00	5.00
Police Officer	23.00	23.00	23.00	27.00	27.00
Administrative Assistant	1.00	1.00	1.00	0.00	0.00
Police Executive Assistant	0.00	0.00	0.00	1.00	1.00
Senior Desk Officer	0.00	0.00	0.00	0.00	1.00
Police Desk Officer	8.00	8.00	8.00	8.00	7.00
Management Analyst (4)	0.00	0.00	0.00	0.00	1.00
Police Records Administrator	1.00	1.00	1.00	1.00	1.00
Police Records Specialist	1.00	1.46	1.46	2.00	2.00
Property Control Officer	1.00	1.00	1.00	1.00	1.00
Community Service Officer (FTE)	3.00	3.00	3.00	3.00	3.00
Crossing Guard (FTE)	1.00	1.00	1.00	1.00	1.00
Junior Cadet (FTE)	1.50	1.50	1.50	1.96	1.96
TOTAL POLICE DEPARTMENT	48.50	48.96	48.96	53.96	54.96

<sup>4)</sup> Proposed to add a Management Analyst position. Net staff change is 1.00 FTE.



# **ADMINISTRATIVE**

**DIVISION NO. 222** 

#### **DIVISION OVERVIEW**

Police Department Support Services is comprised of the Office of the Chief of Police, the Support Services Commander, Records Bureau, Cadet Program, and the Training Coordinator.

#### Administrative Division Commander

The Administrative Division Commander manages the Division's various units and is charged with budget preparation and administration, procurement management, soliciting/managing grants, is the Emergency Services Coordinator, mandated Jail Administrator and Custodian of Records for the Department.

#### Management Analyst – Training and Administrative Services

The Management Analyst/Training and Administrative Services is primarily responsible for personnel matters, including supporting recruitment, background investigations, training scheduling and compliance excluding field training officer program, meeting legal mandates as assigned by the Administrative Services Commander.

#### Records Bureau

The Records Bureau processes and maintains Department records, serves the public, provides Applicant Fingerprinting (LiveScan), vehicle inspections, manages the Court Commitment Program, criminal and sex registrant compliance, mandated State and Federal reporting, as well as Accounts Payable, purchasing and compiling Department statistics.

#### Property Control/Evidence

The Property Control Officer, who is responsible for evidence management and disposition, property and subpoena control will now report directly to the Administrative Services Commander.

Dept: Police Div: Police Support Services

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-222-0000-4101 SALARIES-PERMANENT EMPLOYEES	444,447	494,335	537,166	637,836	358,433	56%	828,570
001-222-0000-4103 WAGES-TEMPORARY & PART-TIME	67,767	64,985	68,601	195,780	64,776	33%	156,812
001-222-0000-4105 OVERTIME	49,826	26,458	13,177	35,000	12,670	36%	35,000
001-222-0000-4109 OVERTIME-CONTRACT DUTY	18,829	14,842	1,781	-	-	-	-
001-222-0000-4120 O.A.S.D.I.	20,195	20,764	20,374	20,286	15,049	74%	40,095
001-222-0000-4124 RETIREMENT	-	(1,014)	-	-	-	-	-
001-222-0000-4126 HEALTH INSURANCE	71,488	73,329	74,503	58,115	39,602	68%	122,420
001-222-0000-4128 DENTAL INSURANCE	5,125	5,464	6,215	2,140	2,355	110%	2,138
001-222-0000-4129 RETIREE HEALTH SAVINGS	-	-	-	-	338	-	2,100
001-222-0000-4130 WORKER'S COMPENSATION INS.	73,789	75,599	79,320	82,528	49,733	60%	84,453
001-222-0000-4134 LONG TERM DISABILITY INSURANCE	2,299	2,289	2,552	1,713	-	-	1,639
001-222-0000-4136 OPTICAL INSURANCE	1,274	1,160	1,135	388	454	117%	386
001-222-0000-4138 LIFE INSURANCE	649	615	408	432	-	-	990
001-222-0000-4140 WELLNESS BENEFIT	270	269	-	-	-	-	-
001-222-3689-41XX COVID-19 GLOBAL OUTBREAK	-	-	376	-	-	-	-
Personnel Costs	755,958	779,095	805,608	1,034,218	543,408	53%	1,274,603
001-222-0000-4220 TELEPHONE	62,494	66,724	74,087	61,790	26,579	43%	61,790
001-222-0000-4260 CONTRACTUAL SERVICES	16,243	14,361	14,040	11,300	2,465	22%	11,300
001-222-0000-4270 PROFESSIONAL SERVICES	13,292	1,102	10,047	33,400	14,667	44%	16,800
001-222-0000-4300 DEPARTMENT SUPPLIES	98,585	77,406	102,281	99,841	30,110	30%	100,395
001-222-0000-4320 DEPARTMENT EQUIPMENT MAINT	10,665	8,471	9,886	8,800	1,150	13%	14,800
001-222-0000-4325 UNIFORM ALLOWANCE	-	-	-	1,500	-	-	-
001-222-0000-4350 CARE OF PERSONS	_	-	-	-	-	-	_
001-222-0000-4360 PERSONNEL TRAINING	4,120	1,969	3,227	10,070	2,460	24%	7,769
001-222-0000-4370 MEETINGS, CONFERENCES & TRAVEL	3,801	2,127	2,997	9,200	-	-	9,200
001-222-0000-4380 SUBSCRIPTIONS, DUES & MILEAGE	3,009	618	1,820	1,615	400	25%	2,095
001-222-0000-4390 VEHICLE ALLOW & MILEAGE	-	_	-	-	-	-	-
001-222-3689-XXXX COVID-19 GLOBAL OUTBREAK	-	-	-	-	638	-	-
Operations & Maintenance Costs	212,210	172,777	218,384	237,516	78,468	33%	224,149
001-222-0000-4706 LIABILITY CHARGE	42,658	13,630	_	58,397	28,416	49%	78,994
001-222-0320-4741 EQUIP MAINT CHARGE	26,821	29,189	18,551	20,933	7,002	33%	22,943
001-222-0000-4741 EQUIPMENT REPLACEMENT CHRG	, <u>-</u>	· -	-	-	-	-	10,000
001-222-0000-4743 FACILITY MAINTENANCE CHARGE		88,401	85,282	71,179	35,592	50%	130,750
Internal Service Charges	69,479	131,220	103,833	150,509	71,010	47%	242,687
001-222-000-4500 CAPTIAL EQUIPMENT	-	-	_	_	-	-	-
Capital Expenses	-	-	-	-	-	-	-
Division Total	1,037,647	1,083,093	1,127,825	1,422,243	692,887	49%	1,741,439



#### **OPERATIONS / DETECTIVES**

#### **DIVISION NO. 224**

#### **DIVISION OVERVIEW**

Under the reorganization of the Police Department for fiscal year 2022-2023, sworn and operational functions, including patrol, detectives, police reserve operations, School Resource Officer, Explorers and Community Service Officers (Parking Enforcement) have been consolidated to formulate the Operation Division. This will include Divisions 224, 225, 226 and 230. It will also include the funding previously allocated for the SRO and Administrative Sergeant from Divisions 222. The Administrative Sergeant will transition to become the Detective Bureau Sergeant. Community Engagement, including Neighborhood Watch, Business Watch and other community programs will be the responsibility of the Operation Division with primary responsibility and day-to-day oversight based with the Detective Sergeant with support from the Community Engagement Detective.

#### **DETECTIVES**

The primary responsibility of the Detective Division (Bureau) is to follow-up on reported crimes, arrest criminal offenders, obtain arrest and search warrants, file criminal complaints, and serve as the liaison with the Office of the Los Angeles District Attorney. The day to day supervision of the Detective Bureau is the responsibility of the Detective Sergeant The Sergeant, under the direction of the Operation Commander, manages criminal investigations, warrant services, narcotic and gang enforcement, sex registration and parole compliance, and serves as the liaison to the presiding judge and other management level employees at the Los Angeles Superior Courts. The Division assists the public through advocacy programs and referrals to counseling centers, as well as, with releases for impounded and recovered vehicles. The Detective Sergeant is also responsible for overseeing community engagement programs including the Community Engagement Detective Assignment, Neighborhood Watch, Business watch and special projects as assigned by the Operations Commander.

Dept: Police

**Div: Police Detectives** 

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-224-0000-4101 SALARIES-PERMANENT EMPLOYEES	609,783	672,432	621,883	568,560	340,824	60%	619,330
001-224-0000-4103 WAGES-TEMPORARY & PART-TIME	-	_	-	-	-	-	-
001-224-0000-4105 OVERTIME	56,500	27,280	25,813	30,000	22,092	74%	30,000
001-224-0000-4109 OVERTIME-CONTRACT DUTY	33,751	22,079	33,236	-	6,584	-	-
001-224-0000-4120 O.A.S.D.I.	18,393	19,560	16,061	-	9,384	-	12,730
001-224-0000-4124 RETIREMENT	-	(612)	-	-	-	-	-
001-224-0000-4126 HEALTH INSURANCE	89,902	106,973	114,508	112,560	44,402	39%	101,772
001-224-0000-4128 DENTAL INSURANCE	8,943	8,021	7,157	5,303	1,721	32%	3,839
001-224-0000-4129 RETIREE HEALTH SAVINGS	600	600	936	2,400	1,957	82%	4,500
001-224-0000-4130 WORKER'S COMPENSATION INS.	113,376	113,099	114,187	104,976	61,187	58%	109,997
001-224-0000-4134 LONG TERM DISABILITY INSURANCE	3,664	3,011	3,728	2,113	-	-	2,235
001-224-0000-4136 OPTICAL INSURANCE	1,586	1,586	1,559	1,306	304	23%	1,135
001-224-0000-4138 LIFE INSURANCE	553	540	476	360	-	-	450
001-224-3689-41XX COIVD-19 GLOBAL OUTBREAK		_	10,519	-	-	-	
Personnel Costs	937,051	974,571	950,062	827,578	488,455	59%	885,988
		1,949,142					
001-224-0000-4260 CONTRACTUAL SERVICES	-	-	150	-	-	-	-
001-224-0000-4270 PROFESSIONAL SERVICES	4,127	5,790	5,659	10,000	1,992	20%	10,000
001-224-0000-4300 DEPARTMENT SUPPLIES	-	600	2,224	1,389	1,016	73%	-
001-224-0000-4325 UNIFORM ALLOWANCE-FULL TIME EMP.	-	-	-	400	-	-	-
001-224-0000-4360 PERSONNEL TRAINING	2,552	3,181	3,163	8,400	1,756	21%	21,101
001-224-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	537	60	1,239	3,555	-	-	3,555
001-224-0000-4380 SUBSCRIPTIONS, MEMBERSHIPS & DUES		-	_	60	-	-	60
Operations & Maintenance Costs	7,217	9,630	12,436	23,804	4,764	20%	34,716
001-224-0000-4706 LIABILITY CHARGE	51,803	15,897	-	57,647	28,050	49%	62,542
001-224-0320-4741 EQUIP MAINT CHARGE	89,403	97,298	92,755	69,777	23,346	33%	61,181
001-224-0000-4741 EQUIP REPLACEMENT CHARGE	10,000	15,000	15,000	5,000	2,502	50%	10,000
001-224-0000-4743 FACILITY MAINTENANCE CHARGE	78,381	96,437	93,035	77,650	38,826	50%	62,861
Internal Service Charges	229,587	224,632	200,790	210,074	92,724	44%	196,584
Division Total	1,173,855	1,208,833	1,163,289	1,061,456	585,942	55%	1,117,288



#### **OPERATIONS / PATROL**

**DIVISION NO. 225** 

#### **DIVISION OVERVIEW**

#### **PATROL**

The Patrol Division (Bureau) represents the first contact that community members have with the Department; either through the Police Dispatchers operating the 24-hour Communications Center or uniformed personnel on patrol. Patrol Division receives initial calls for service, responds and utilizes varied resources, conducts preliminary investigations, apprehends criminal suspects, and documents these activities through professional police reports. The Operations Commander manages deployment of all field personnel, which includes civilian and sworn field personnel, mid-line field supervisors, the Reserve Officer Program, the Community Service Officers and serves as Incident Commander for all critical incidents and scheduling.

#### SCHOOL RESOURCE OFFICER

The School Resource Officer (SRO) responsibilities include protecting lives and property of students, school personnel and parents while present at school campuses, working to improve and maintain a positive image of uniformed law enforcement personnel in the eyes of the students, school staff and the community at large. The SRO will develop expertise to work with local public and private schools to deliver programs and presentations on drug awareness, anti-bullying, and campus safety, and assisting in collaboration with school officials in developing campus threat assessments to improve campus safety. The SRO will also help coordinate and develop expertise to deliver active shooter training to students and school staff, support campus efforts to reduce absenteeism and improve school attendance rates, provide monthly Starbucks Stars events at local elementary schools, and when applicable, handle special projects as directed by the Detective Sergeant.

#### Dept: Police Div: Police Patrol

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-225-0000-4101 SALARIES-PERMANENT EMPLOYEES	2,780,175	3,232,809	3,146,898	3,671,642	1,606,564	44%	3,910,893
001-225-0000-4103 WAGES-TEMPORARY & PART-TIME	6,462	-	-	-	-,,	-	-
001-225-0000-4105 OVERTIME	418,954	406,046	414,336	250,000	252,896	101%	130,000
001-225-0000-4107 OVERTIME-COURT	22,827	43,913	27,662	25,000	14,869	59%	25,000
001-225-0000-4109 OVERTIME-CONTRACT DUTY	124,886	123,080	121,896	200,000	43,958	22%	165,000
001-225-0000-4120 O.A.S.D.I.	84,028	95,671	90,426	85,802	46,969	55%	95,105
001-225-0000-4126 HEALTH INSURANCE	455,002	514,153	504,267	621,337	184,064	30%	704,794
001-225-0000-4128 DENTAL INSURANCE	42,038	44,594	42,604	40,807	2,474	6%	44,789
001-225-0000-4129 RETIREE HEALTH SAVINGS	10,205	21,284	19,524	19,801	9,631	49%	31,500
001-225-0000-4130 WORKER'S COMPENSATION INS.	583,698	648,781	632,480	609,070	328,376	54%	700,119
001-225-0000-4134 LONG TERM DISABILITY INSURANCE	16,103	18,254	18,046	12,134	-	-	14,299
001-225-0000-4136 OPTICAL INSURANCE	7,820	8,383	7,933	7,311	504	7%	8,017
001-225-0000-4138 LIFE INSURANCE	2,880	2,745	2,585	2,252	-	-	3,330
001-225-3683-4109 HOMELESS OUTREACH SERV PROJ	502	-	-	-	-	-	-
001-225-3689-41XX COIVD-19 GLOBAL OUTBREAK	-	-	-	-	1,123	-	-
Personnel Costs	4,555,581	5,159,714	5,028,658	5,545,156	2,491,426	45%	5,832,846
001-225-0000-4260 CONTRACTUAL SERVICES	94	-	_	_	_	_	
001-225-0000-4270 PROFESSIONAL SERVICES	2.743		4,293	6,000	3,956	66%	6,000
001-225-0000-4270 PROFESSIONAL SERVICES 001-225-0000-4300 DEPARTMENT SUPPLIES	2,743 682	3,160 1,665	4,293 677	15,000	3,936 14,925	99%	60,920
001-225-0000-4300 DEPARTMENT SOPPLIES  001-225-0000-4320 DEPARTMENT EQUIPMENT MAINT.	002	1,005	0//	13,000	200	99/0	00,920
001-225-0000-4325 UNIFORM ALLOW FULL TIME EMP	_	-	3,263	5,600	1,452	26%	
001-225-0000-4350 CARE OF PERSONS	24,534	23,521	19,485	33,600	8,145	24%	36,500
001-225-0000-4360 PERSONNEL TRAINING	6,250	14,519	14,042	19,105	3,370	18%	32,605
001-225-0000-4300 TERSONNEE THAINING	10,552	7,060	1,821	2,900	3,370	-	4,185
001-225-0000-4370 INEETINGS, MEMBERSHIF 3 & THAVE	10,552	7,000	155	500	_	_	500
001-225-3688-4360 CORRECTIONS TRAINING (STC)	3,511	2,186	7,201	6,600	2,192	33%	6,600
Operations & Maintenance Costs	48,366	52,112	50,937	89,305	34,241	38%	147,310
001-225-0000-4706 LIABILITY CHARGE	264,135	88,599	-	337,618	164,274	49%	411,741
001-225-0320-4741 EQUIP MAINT CHARGE	160,926	175,136	139,133	125,599	42,024	33%	122,362
001-225-0000-4741 EQUIP REPLACEMENT CHARGE	78,250	58,250	58,250	18,000	9,000	50%	80,500
001-225-0000-4743 FACILITY MAINTENANCE CHARGE	438,933	530,405	511,692	427,074	213,522	50%	465,169
Internal Service Charges	942,244	852,390	709,075	908,291	428,820	47%	1,079,772
001-225-0000-4500 CAPITAL EQUIPMENT		-	1,028,566	-	-	_	-
Capital Costs			1,028,566	_	_	_	_
Capital Costs	-	-	1,020,300	-	_		



#### OPERATIONS / POLICE RESERVES/ EXPLORERS

**DIVISION NO. 226** 

#### **DIVISION OVERVIEW**

The Police Reserves are dedicated community members who donate their time to serving the residents, businesses and visitors of San Fernando. Reserve personnel augment every segment of the Department, providing thousands of hours of coverage during peak periods of activity, emergency response for critical events and special events throughout the year.

The San Fernando Explorers are dedicated youth between the ages of 14-21 years old who are interested in law enforcement. The program provides mentorship and development opportunities. The Explorer Post provides numerous community service benefits in the area of Christmas Baskets, Relay for Life, 4th of July celebrations and Child ID, just to name a few. Mentoring of Explorers will continue with the goal of developing future law enforcement professionals.

Dept: Police Div: Police Reserves/Explorers

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-226-0000-4103 PART-TIME EMPLOYEES	56,961	27,351	33,833	45,000	15,741	35%	34,100
001-226-0000-4120 O.A.S.D.I.	2,230	1,333	1,926	-	775	-	1,000
001-226-0000-4130 WORKERS COMPENSATION INS	8,176	2,425	3,619	-	607	-	9,900
Personnel Costs	67,366	31,110	39,379	45,000	17,123	38%	45,000
001-226-0000-4300 DEPARTMENT SUPPLIES	-	-	234	1,389	-	-	-
001-226-0000-4360 PERSONNEL TRAINING-RESERVES	803	-	-	15,500	2,970	19%	500
001-226-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	-		-	-	-	-	-
001-226-0000-4370 MEETINGS, CONFERENCES & TRAVEL	3,761	-	-	-	-	-	2,000
001-226-0230-4380 CONFERENCES, EXPLORER/ADVISOR MEN	-	4,718	-	6,000	-	-	4,000
001-226-0230-4430 EXPLORER POST PROGRAM	6,169	4,372	1,568	5,500	-	-	6,850
Operations & Maintenance Costs	10,733	9,090	1,803	28,389	2,970	10%	13,350
001-226-0000-4706 LIABILITY CHARGE	2,932	927	-	2,865	1,392	49%	3,177
001-226-0320-4741 EQUIP MAINT CHARGE	8,940	9,730	9,276	6,978	2,334	33%	7,648
001-226-0000-4741 EQUIP REPLACEMENT CHARGE	-	91,056	-	-	-	-	-
001-226-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	-	-	-	-	-
Internal Service Charges	11,872	101,713	9,276	9,843	3,726	38%	10,825
Division Total	89.972	141.912	50.458	83.232	23.820	29%	69.175



#### OPERATIONS - COMMUNITY SERVICE/ PARKING ENFORCEMENT PROGRAM

DIVISION No. 230

#### **DIVISION OVERVIEW**

Community Service Officers provide a high level of professional services to the community. Community Service Officers frequently assist at the scene of traffic collisions, during special city events; grant funded operations, with contract duties, in addition to their parking control activities. Community Service Officers round out the services of the Department helping to keep traffic flowing, streets safe and free from unsightly abandoned or inoperable vehicles.

Dept: Police
Div: Community Services Program

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-230-0000-4101 SALARIES-PERMANENT EMPLOYEES	103,628	117,595	124,773	119,415	61,903	52%	129,432
001-230-0000-4103 WAGES-TEMPORARY & PART-TIME	40,227	38,973	47,733	-	252	-	57,566
001-230-0000-4105 OVERTIME	-	92	-	-	-	-	-
001-230-0000-4120 O.A.S.D.I.	10,983	11,858	12,945	9,135	4,626	51%	14,267
001-230-0000-4126 HEALTH INSURANCE	48,849	36,476	40,396	30,855	17,383	56%	44,218
001-230-0000-4128 DENTAL INSURANCE	2,612	2,612	2,612	-	394	-	-
001-230-0000-4130 WORKER'S COMPENSATION INS.	9,117	10,577	12,487	8,681	4,495	52%	13,558
001-230-0000-4136 OPTICAL INSURANCE	514	514	514	-	10	-	-
001-230-0000-4138 LIFE INSURANCE	272	270	270	180	-	-	270
						/	
Personnel Costs	216,203	218,967	241,729	168,266	89,063	53%	259,311
001-230-0000-4325 UNIFORM ALLOWANCE	216,203	218,967	<b>241,729</b> 412	168,266 1,800	89,063	53%	<b>259,311</b> 315
	216,203 	218,967 - -	•	·	•		·
001-230-0000-4325 UNIFORM ALLOWANCE	-	218,967 - - 4,124	412	1,800	<u>-</u>	-	315
001-230-0000-4325 UNIFORM ALLOWANCE Operations & Maintenance Costs	<u>-</u>	<u>-</u> -	412	1,800	- -	<u>-</u>	315 315
001-230-0000-4325 UNIFORM ALLOWANCE Operations & Maintenance Costs  001-230-0000-4706 LIABILITY CHARGE	<u>-</u>	- 4,124	412 412	1,800	- -	<u>-</u>	315 315
001-230-0000-4325 UNIFORM ALLOWANCE Operations & Maintenance Costs  001-230-0000-4706 LIABILITY CHARGE 001-230-0320-4741 EQUIP MAINT CHARGE	<u>-</u>	- 4,124	412 412 - 9,276	1,800	- -	<u>-</u>	315 315
001-230-0000-4325 UNIFORM ALLOWANCE Operations & Maintenance Costs  001-230-0000-4706 LIABILITY CHARGE 001-230-0320-4741 EQUIP MAINT CHARGE 001-230-0000-4741 EQUIP REPLACEMENT CHARGE	7,778 -	4,124 442,057	412 412 - 9,276 9,276	1,800 1,800 10,714	5,214 - -	- - 49% - -	315 315 18,305



## ADMINISTRATION / EMERGENCY SERVICES

**DIVISION NO. 250** 

#### **DIVISION OVERVIEW**

As mentioned above, The Administrative Commander will also serve as the Emergency Services Coordinator. The Emergency Services Division is responsible for developing emergency plans for natural and man-made disasters, hazardous materials incidents, and civil unrest. In addition to developing plans for these incidents, the Emergency Services Division advises policy makers and key appointed staff on how to respond to these situations.

#### **Dept: Police**

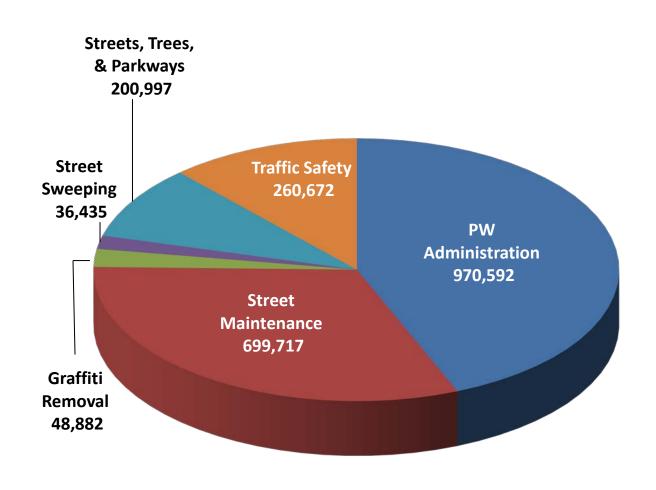
#### **Div: Emergency Services**

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-250-0000-4260 CONTRACTUAL SERVICES	-	-	-	-	-	-	-
001-250-0000-4300 DEPARTMENT SUPPLIES	4,197	-	-	8,742	-	-	5,250
001-250-0000-4360 PERSONNEL TRAINING	325	-	-	-	-	-	-
001-250-3689-XXXX COVID-19 GLOBAL OUTBREAK	-	-	-	-	-	-	-
Operations & Maintenance Costs	4,522	-	-	8,742	=	=	5,250
Division Total	4,522	-	-	8,742	-	-	5,250

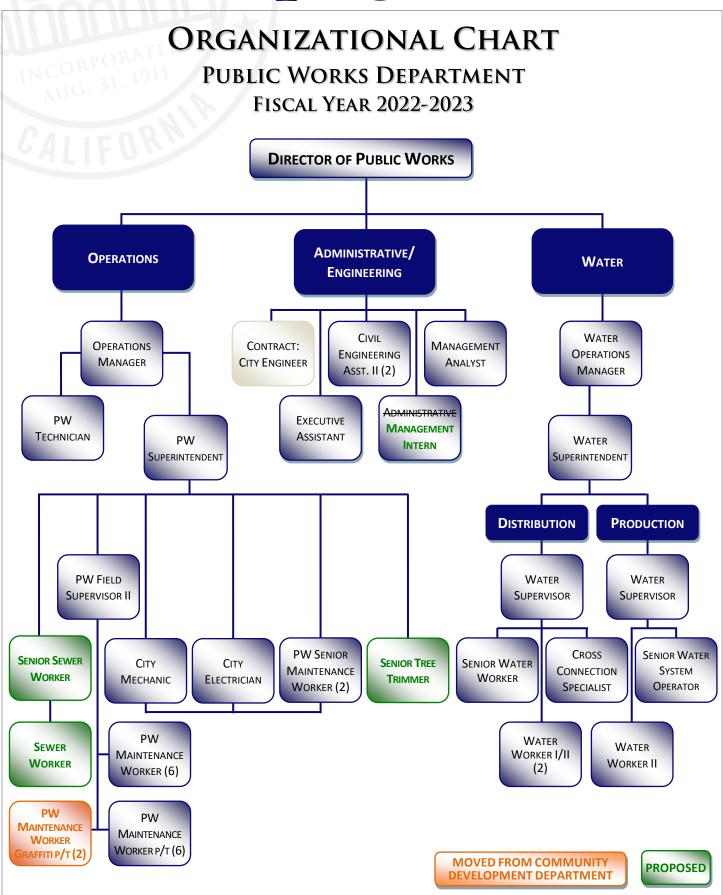


INCORPORATED AUG. 31, 1911

# PUBLIC WORKS DEPARTMENT







#### **PUBLIC WORKS DEPARTMENT**



#### MISSION STATEMENT

The Public Works Department is committed to providing the highest quality services in the most cost effective manner, while ensuring that the maintenance, construction, and operations of the public facilities and programs under its care are adequate, safe and serviceable to the satisfaction of its customers.

#### **DEPARTMENT OVERVIEW**

The Public Works Department provides engineering services and capital improvement planning to ensure a high quality of public infrastructure. The Public Works Department is responsible for rehabilitating and restoring the City's infrastructure (i.e. facilities, streets, water pipelines, sewer system), providing safe and reliable water delivery, improving the flow of traffic, maintaining parkway streets and landscape, cleaning of City streets, overseeing transportation programs, managing the City's sanitary sewer system, and coordinating refuse and recycling programs.

#### ACCOMPLISHMENTS FOR FY 2021-2022

- Completed the Pico Street Improvement Project, which included repaving of a 0.4-mile section of Pico Street, between Kalisher Street and Brand Boulevard. In addition to street paving, the project included the removal and replacement of certain sections of curb and gutter, sidewalk, and drive approaches, as well as reconstruction of non-ADA compliant wheelchair ramps, along this section of Pico Street. (Strategic Goal VI.2.a, Strategic Goal VI.1)
- 2. Completed the design, awarded contract, and began construction of the San Fernando Regional Park Infiltration Projection, which diverts approximately 130 million gallons of storm water runoff to recharge groundwater reserves. (Strategic Goal IV.3.a)
- Awarded contract and began construction of new 1.1-million gallon reservoir for the water system. (Strategic Goal IV.3)
- 4. Awarded contract for the construction and installation of a new nitrate removal treatment system for Well 3. (Strategic Goal IV.3)
- 5. Secured a \$288,000 grant from Cal Fire for the creation of an Urban Forestry Management Plan, which will provide a blueprint for how the City will increase and maintain its tree canopy in the future. (Strategic Goal IV.2.b)
- 6. Calles Verdes Project installed over 210 new trees through partnership with TreePeople and community volunteers, as well as through Public Works staff. (Strategic Goal IV.2)
- 7. Began the design phase for the Glenoaks Boulevard Bridge Improvements Project, which will install new fencing and close unsafe access to the Pacoima Wash. (Strategic Goal VI.1)

#### **PUBLIC WORKS DEPARTMENT**



#### **ACCOMPLISHMENTS FOR FY 2021-2022**

- 8. Public Works staff responded to approximately 2,500 requests for pothole and sidewalk repairs, graffiti removal, streetlight, street tree, and sewer maintenance throughout the year. (Strategic Goal VI, Strategic Goal IV.2)
- 9. Completed the design, awarded the contract, and oversaw the construction of the Mall Street Bollards Project, which installed over 40 removable street bollards to facilitate closure of the San Fernando Mall for various events. (Strategic Goal II.4)
- 10. Awarded contract for daily sweeping of City-owned parking lots, alleys, and trash enclosures in the downtown mall area. (Strategic Goal II.4)
- 11. Worked closely with the San Fernando Mall Association to facilitate street closures of San Fernando Road and Maclay Avenue for the monthly Mall Market events. (Strategic Goal II.4)
- 12. Completed the Safe and Active Street Implementation Plan, which provided conceptual plans for intersection and active transportation improvements and created a biking and walking network to connect the community to parks, shopping, schools, places of worship, and public transportation. (Strategic Goal V.3)
- 13. Completed the design and permitting for the Pacoima Wash Bikeway Project, which will create a 1.34-mile long bike and pedestrian path between 4<sup>th</sup> and 8<sup>th</sup> Street along the Pacoima Wash. Additional Funding was secured from the Santa Monica Mountains Conservancy for a bioretention swale for storm water treatment and infiltration. (Strategic Goal V.7, Strategic Goal IV.3)
- 14. Completed the installation of new pumps at the Arroyo and Hubbard Booster Pump Stations to increase resiliency of the City's water system. (Strategic Goal IV.3)
- 15. Completed analysis of citywide pavement needs and developed plans and specifications for the slurry-seal pavement of streets throughout the City. (Strategic Goal VI.1)
- 16. Awarded contract and began analysis and design of HVAC, Solar, and Battery Energy Storage systems at Police Department, Public Works, and City Hall facilities. (Strategic Goal IV.4)



#### **OBJECTIVES FOR FY 2022-2023**

#### **Construction:**

- 1. Complete the construction of the Well 3 Nitrate Treatment Removal System. (Strategic Goal IV.3)
- 2. Complete the construction of the Glenoaks Boulevard Bridge Improvements Project (Strategic Goal VI.1)
- 3. Continue construction phase for the San Fernando Regional Park Infiltration Project. (Strategic Goal IV.3.a)
- 4. Continue construction phase for the Upper Reservoir Replacement Project. (Strategic Goal IV.3)
- 5. Begin the construction phase of the Pacoima Wash Bikeway Project. (Strategic Goal V.7, Strategic Goal IV.3)
- 6. Install HVAC system at Police Department, as well as Solar and Battery Energy Storage System at Police Department and Public Works facilities. (Strategic Goal IV.4)
- 7. Complete the Annual Street Resurfacing Program, including paving approximately 30 miles of streets with slurry seal treatment. (Strategic Goal VI.2.a)
- 8. Permit and implement new downtown mall solid waste management options [full trash enclosures, waste compactors, and other possible solutions]. (Strategic Goal II.4)
- 9. Complete next phase of bus shelter upgrades throughout the City. (Strategic Goal V.5)
- 10. Complete the design phase and begin the construction phase for traffic signal improvement projects throughout the City. (Strategic Goal V)

#### **Maintenance Efforts:**

- 11. Award contract for the Citywide Closed Circuit Video Program (CCTV), where the City will inspect 25% of sewer lines each year and results will inform the annual sewer main replacement project, as well as regular sewer line maintenance program. (Strategic Goal VI.1)
- 12. Award contract for sidewalk repair efforts. It is estimated that 5 percent of the City's sidewalks need to be replaced due to aging, damaged, and lifting concrete panels. (Strategic Goal VI.1, Strategic Goal VI.3)
- 13. Award contract for signage and striping maintenance work to install new traffic signage and pavement markings throughout the City.



#### **OBJECTIVES FOR FY 2022-2023**

#### **Planning and Grant Funding Efforts:**

- 14. Secure funding to begin construction of projects outlined in the Safe and Active Streets Implementation Plan. (Strategic Goal V.3)
- 15. Pursue funding for the purchase of electric buses and installation of charging infrastructure for the City's Fixed Transit Service. (Strategic Goal V.6)
- 16. Pursue funding for water system improvements, including the Nitrate Treatment Removal System and Advanced Metering Infrastructure. (Strategic Goal IV.3)
- 17. Begin efforts to develop the Urban Forestry Management Plan, including significant community outreach to provide input and shape the contents of the plan. (Strategic Goal IV.2.b)

#### **Enhancement to Services:**

- 18. Hire a new Senior Tree Trimmer to plan, schedule, and lead all tree maintenance activities in the City, including regular tree trimming, tree removal, stump grinding, emergency call-outs, and installation and watering of new trees. (Strategic Goal IV.2) (Ongoing: \$110,000)
- 19. Hire a new Senior Sewer Worker and a new Sewer Worker to devote full-time resources to overseeing and maintaining the City's sewer system, including regular sewer collection system monitoring and maintenance, responding to spills, and overseeing and reviewing the CCTV program. (Strategic Goal VI.1) (Ongoing: \$180,000)
- 20. Augment Public Works Engineering staffing through the addition of a part-time technician to help with issuing permits, community outreach on construction projects, and general support of engineering and administration staff in the office and the field. Augment the construction management capabilities of the City by adding a part-time construction manager to help with field management of upcoming and ongoing construction projects. Both positions to be staffed through existing engineering services contract with Willdan Engineering. (Strategic Goal V1.1) (One-time: \$150,000)
- 21. Replace aging/dilapidated personnel trailer at City Yard. Funds were appropriated in FY 2021-2022, but pricing for trailers have increased significantly over the last year. (Strategic Goal II.7) (One-time: \$95,000)



#### **SOURCES:**

	2019	2020	2021	2022	2023
PUBLIC WORKS	Actual	Actual	Actual	Adjusted	Proposed
GENERAL REVENUE	883,673	768,618	1,011,651	1,036,048	1,832,295
ENGINEERING & INSPECTION FEES	108,047	82,037	94,530	75,000	85,000
PARKING METER REV-CIVIC CENTER	56,267	54,681	40,621	30,000	50,000
TRANSFER FROM GAS TAX FUND	254,642	273,805	205,000	228,038	250,000
TRANSFER FROM TRAFFIC SAFETY	10,000	-	-	-	-
TOTAL FUNDING SOURCES	1,312,629	1,179,142	1,351,802	1,369,086	2,217,295

#### **USES**:

		2019	2020	2021	2022	2023
<b>PUBLIC W</b>	ORKS	Actual	Actual	Actual	Adjusted	Proposed
01-310	PW Administration	630,626	572,071	623,282	874,288	970,592
01-311	Street Maintenance	262,580	256,650	432,280	227,378	699,717
01-312	Graffiti Removal	-	-	-	-	48,882
01-313	Bus Shelter Maintenance	-	-	-	-	-
01-320	Equipment Maintenance	-	-	-	-	-
01-341**	Mall Maintenance	18,966	121	-	-	-
01-343	Street Sweeping	27,600	29,775	34,700	34,700	36,435
01-346	Streets, Trees, & Parkways	121,276	121,111	60,782	59,495	200,997
01-370	Traffic Safety	137,697	149,906	142,921	101,725	260,672
01-371	Traffic Signals	113,884	49,507	57,837	71,500	-
01-390**	Facility Maintenance	-	-	-	-	-
<b>Total Pub</b>	olic Works	1,312,629	1,179,142	1,351,802	1,369,086	2,217,295

<sup>\*\*</sup>Division 341 was seperated from General Fund and moved to a Special Fund in FY 2019-2020 and division 390 was converted to an Internal Service Fund in FY 2015-2016.

#### **PERSONNEL:**



#### **PUBLIC WORKS DEPARTMENT**

	2019	2020	2021	2022	2023
PUBLIC WORKS	Actual	Actual	Actual	Actual	Proposed
Director of Public Works/City Engineer	1.00	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00	1.00
Civil Engineering Assistant II	2.00	2.00	2.00	2.00	2.00
Office Specialist	2.00	2.00	2.00	0.00	0.00
Executive Assistant	0.00	0.00	0.00	1.00	1.00
Public Works Technician	0.00	0.00	0.00	1.00	1.00
Administrative Coordinator	1.00	1.00	1.00	0.00	0.00
Management Intern (FTE)	0.00	0.00	0.00	0.46	0.46
City Electrician	0.00	0.00	0.00	1.00	1.00
Electrical Supervisor	1.00	1.00	1.00	0.00	0.00
Bldg. Maintenance Worker/Electrical Helper	1.00	1.00	1.00	0.00	0.00
Operations Manager	0.00	0.00	0.00	1.00	1.00
Equipment & Materials Supervisor	1.00	1.00	1.00	0.00	0.00
Public Works Supervisor	0.00	0.00	0.00	0.00	1.00
City Mechanic	1.00	1.00	1.00	1.00	1.00
Public Works Superintendent <sup>(5)</sup>	2.00	3.00	3.00	2.00	1.00
Water Superintendent <sup>(5)</sup>	0.00	0.00	0.00	0.00	1.00
Maintenance Worker (5)	8.00	8.00	8.00	7.00	6.00
Field Supervisor II	3.00	3.00	3.00	2.00	0.00
Field Supervisor I	1.00	1.00	1.00	1.00	0.00
Water Supervisor (5)	0.00	0.00	0.00	0.00	2.00
Senior Maintenance Worker	6.00	6.00	6.00	4.00	2.00
Senior Water Worker	0.00	0.00	0.00	0.00	1.00
Water Worker I	0.00	0.00	0.00	0.00	1.00
Water Worker II	0.00	0.00	0.00	0.00	2.00
Meter Technician	1.00	1.00	1.00	1.00	0.00
Cross Connection Specialist	0.00	0.00	0.00	0.00	1.00
Senior Water System Operator	0.00	0.00	0.00	0.00	1.00
Water Pumping Operator / Backflow Technician	1.00	1.00	1.00	2.00	0.00
Water Operations Manager	0.00	0.00	0.00	1.00	1.00
Street Tree Trimmer (5)	0.00	0.00	0.00	0.00	1.00
Senior Sewer Worker <sup>(5)</sup>	0.00	0.00	0.00	0.00	1.00
Sewer Worker <sup>(5)</sup>	0.00	0.00	0.00	0.00	1.00
City Maintenance Helper - Graffiti (FTE) (5)	0.00	0.00	0.00	0.00	0.75
Maintenance Helper (FTE)	0.80	0.80	0.80	2.76	2.76
TOTAL PUBLIC WORKS DEPARTMENT	33.80	34.80	34.80	32.22	35.97

<sup>5)</sup> Reclassified (1) PW Superintendent to Water Superintendent, (1) Maintenance Worker to Water Worker II, Field Supervisor I&II to Water Supervisor and proposed to add Senior Maintenance Worker (Trees) position, Senior Maintenance Worker position (Sewer) position, Maintenance Worker (Sewer) position and moved City Maintenance Helper (Graffiti). Net staff change is 3.75 FTE.





#### **ENGINEERING AND ADMINISTRATION**

**DIVISION NO. 310** 

#### **DIVISION OVERVIEW**

The Public Works Engineering and Administration Division provides oversight for department functions, including financial management, capital project planning, contract services, engineering support, and operations support.

#### **Dept: Public Works**

#### **Div: Engineering & Administration**

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
						2001	0.17.770
001-310-0000-4101 SALARIES-PERMANENT EMPLOYEES	297,440	249,414	316,286	376,219	144,612	38%	347,553
001-310-0000-4103 WAGES-TEMPORARY & PART-TIME	-		2.755	5,000	3,141	63%	19,956
001-310-0000-4105 OVERTIME	5,698	6,802	3,755	4 500	2,972	-	4.500
001-310-0000-4111 COMMISSIONER'S REIMBURSEMENT	1,300	2,325	3,525	4,500	1,275	28%	4,500
001-310-0000-4120 O.A.S.D.I.	22,387	20,561	24,621	23,196	10,481	45%	26,049
001-310-0000-4124 RETIREMENT	-	(153)	- 57.202	-	10.502	-	-
001-310-0000-4126 HEALTH INSURANCE	49,645	45,598	57,202	66,058	19,502	30%	65,692
001-310-0000-4128 DENTAL INSURANCE	5,138	4,247	5,316	3,178	975	31%	3,178
001-310-0000-4129 RETIREE HEALTH SAVINGS	450	- 42.722	598	- 42.740	270	-	600
001-310-0000-4130 WORKER'S COMPENSATION INS.	13,135	12,722	18,340	13,749	8,056 -	59%	14,377
001-310-0000-4134 LONG TERM DISABILITY INSURANCE	652	323	876	980		-	1,121
001-310-0000-4136 OPTICAL INSURANCE	948	787	980	594	176	30%	594
001-310-0000-4138 LIFE INSURANCE	244	225	269	270	-	-	360
001-310-0000-4140 WELLNESS BENEFIT	227	-	-	-	-	-	300
001-310-3689-XXXX COVID-19 GLOBAL OUTBREAK		-	985	-	-	-	
Personnel Costs	397,263	342,851	432,752	493,744	191,460	39%	484,280
001-310-0000-4210 UTILITIES	-	-	-	-	-	-	-
001-310-0000-4220 TELEPHONE	2,862	2,673	2,239	-	819	-	2,500
001-310-0000-4260 CONTRACTUAL SERVICES	-	-	-	-	-	-	-
001-310-0000-4270 PROFESSIONAL SERVICES	156,447	166,890	133,319	167,566	61,249	37%	327,500
001-310-0000-4300 DEPARTMENT SUPPLIES	10,017	9,507	6,577	7,000	1,375	20%	7,000
001-310-0000-4310 EQUIPMENT AND SUPPLIES	548	1,291	763	2,000	173	9%	8,327
001-310-0000-4320 DEPARTMENT EQUIPMENT MAINT	-	-	-	-	-	-	2,000
001-310-0000-4360 PERSONNEL TRAINING	684	31	-	1,500	299	20%	1,500
001-310-0000-4365 TUITION REIMBURSEMENT	-	-	-	-	-	-	-
001-310-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	3,283	24	-	1,000	-	-	1,000
001-310-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	840	865	890	1,605	1,340	83%	2,000
001-310-0000-4390 VEHICLE ALLOW & MILEAGE	1,460	55	1,805	1,800	820	46%	1,800
001-310-0000-4430 ACTIVITIES AND PROGRAMS	-	38	-	-	-	-	-
001-310-0000-4450 OTHER EXPENSE	-	-	-	-	-	-	-
001-310-0159-4260 CONTRACTUAL SERVICES	130	-	-	-	-	-	-
001-310-0628-4270 PROFESSIONAL SERVICES	-	-	6,173	11,829	6,396	54%	-
001-310-3636-4230 ADVERTISING	_	_	_	-	_	_	-
001-310-3636-4270 PROFESSIONAL SERVICES	_	_	_	_	_	_	_
001-310-3689-XXXX COVID-19 GLOBAL OUTBREAK	_	_	_	_	_	_	_
001-310-3697-4270 CLEAN TRANSP MSRC NO. ML14062							_
	-	-	-	-	-	-	-
001-310-6673-4270 PROFESSIONAL SERVICES	-	-	-	-		-	-
Operations & Maintenance Costs	176,269	181,374	151,765	194,300	72,471	37%	353,627
001-310-0000-4706 LIABILITY CHARGE	23,129	7,664	-	28,890	14,058	49%	34,185
001-310-0000-4743 FACILITY MAINTENANCE CHARGE	33,965	40,182	38,765	32,354	16,176	50%	43,500
Internal Service Charges	57,094	47,846	38,765	61,244	30,234	49%	77,685
001-310-0000-4943 TRANSFER TO FACILITY MAINT. FUND	_	_	_	_	_	-	55,000
Transfers	-	-	-	-	-	-	55,000
001-310-0000-4500 CAPITAL EQUIPMENT	_	_	_	125,000	_	_	_
Capital Costs	<u>-</u>	<u>-</u>	<u>-</u>	125,000	-	<u>-</u>	-
Division Total	630.636	F72 074	622.202	07/ 200	204.465	2.40/	070 503
Division Total	630,626	572,071	623,282	874,288	294,165	34%	970,592



#### **STREET MAINTENANCE**

#### **DIVISION NO. 311**

#### **DIVISION OVERVIEW**

The Street Maintenance Division is responsible for the maintenance and repair of streets, curbs, gutters, sidewalks, storm drains, and traffic markings. The Division oversees, inspects and maintains more than 50 miles of public streets; 37 alleys; 80 miles of City sidewalks and 237 storm drains. In addition, the Division cleans and maintains 79 bus stops; including 28, City Trolley stops. Of these bus stop locations, 18 are currently equipped with bus shelters. In addition, the division provides maintenance functions for the downtown business area (Mall). The Division collects refuse from public receptacles on a daily basis; conducts landscape maintenance five days a week; cleans sidewalks daily and power washes once a week.

The Division oversees the City's street sweeping services contract. Street sweeping is conducted to improve the cleanliness, health and safety of the City. Street sweepers remove debris from streets and prevent it from entering storm drains. Street sweeping not only helps maintain clean and healthy streets, but also helps the City comply with mandatory and increasingly stringent state and federal storm water quality requirements.

<u>NOTE</u>: Beginning in Fiscal Year 2015-2016, Bus Shelter Maintenance (Division 313), Mall Maintenance (Division 341), and Street Sweeping (Division 343) were consolidated and included under Street Maintenance – Division 311. The detailed worksheets for those former divisions is included for historical purposes.

Dept: Public Works
Div: Street Maintenance

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-311-0000-4101 SALARIES-PERMANENT EMPLOYEES	44,397	39,010	31,759	20,245	10,540	52%	162,419
001-311-0000-4103 WAGES-TEMPORARY & PART-TIME	6,342	6,149	16,702	-	8,888	-	108,280
001-311-0000-4105 OVERTIME	39,806	28,963	8,087	-	10,633	-	-
001-311-0000-4120 O.A.S.D.I.	6,811	5,670	4,326	1,549	2,300	148%	20,385
001-311-0000-4126 HEALTH INSURANCE	8,189	8,124	6,305	5,738	2,077	36%	63,679
001-311-0000-4128 DENTAL INSURANCE	729	643	507	297	37	12%	1,124
001-311-0000-4129 RETIREE HEALTH SAVINGS	90	354	505	180	430	239%	1,800
001-311-0000-4130 WORKER'S COMPENSATION INS.	12,222	9,331	6,359	-	3,176	-	30,862
001-311-0000-4134 LONG TERM DISABILITY	79	-	-	-	-	-	294
001-311-0000-4136 OPTICAL INSURANCE	178	161	103	-	8	-	354
001-311-0000-4138 LIFE INSURANCE	68	49	33	27	-	-	360
001-311-3689-XXXX COVID-19 GLOBAL OUTBREAK		-	172	-	-	-	-
Personnel Costs	118,912	98,453	74,857	28,036	38,088	136%	389,557
001-311-0000-4260 CONTRACTUAL SERVICES	55,512	59,060	68,962	93,300	47,161	51%	97,500
001-311-0000-4300 DEPARTMENT SUPPLIES	16,512	21,641	16,860	49,409	6,146	12%	47,668
001-311-0000-4310 EQUIPMENT AND SUPPLIES	290	512	440	290	-	-	4,350
001-311-0000-4325 UNIFORM ALLOWANCE	-	-	-	-	-	-	200
001-311-0000-4330 BLDG MAINT & REPAIRS	-	-	-	1,351	-	-	-
001-311-0000-4360 PERSONNEL TRAINING	-	-	-	-	-	-	-
001-311-0000-4400 VEHICLE OPERATIONS & MAINT.	-	-	-	-	-	-	-
001-311-0000-4430 ACTIVITIES AND PROGRAMS	555	-	-	-	-	-	1,850
001-311-0301-4300 PW MAINT. & REPAIR SUPPLIES	-	2,100	14,225	-	-	-	-
001-311-3689-XXXX COVID-19 GLOBAL OUTBREAK		-	-	-	-	-	-
Operations & Maintenance Costs	72,869	83,313	100,488	144,350	53,307	37%	151,568
001-311-0000-4706 LIABILITY CHARGE	3,887	1,195	-	1,785	870	49%	27,499
001-311-0000-4741 EQUIP REPLACEMENT CHARGE	9,800	16,200	16,200	11,200	5,598	50%	61,181
001-311-0320-4741 EQUIP MAINT CHARGE	44,702	48,649	55,653	34,889	11,676	33%	11,200
001-311-0000-4743 FACILITY MAINTENANCE CHARGE	12,410	8,840	8,528	7,118	3,558	50%	58,712
Internal Service Charges	70,799	74,884	80,381	54,992	21,702	39%	158,592
001-311-0000-4500 CAPITAL EQUIPMENT	-	_	174,379	-	-	-	-
Capital Costs	-	-	174,379	-	-	-	-
001-311-0000-4600 CAPITAL PROJECTS	-	_	-	_	-	-	-
Capital Projects	-	-	-	-	-	-	-
Division Total	262,580	256,650	430,104	227,378	113,096	50%	699,717



#### STREETS, TREES AND PARKWAYS

#### **DIVISION NO. 346**

#### **DIVISION OVERVIEW**

The Streets Trees and Parkways Division provides a program of tree general maintenance for City trees in parkways and at City facilities. In order to preserve aging trees, the Division performs additional services under the guidance of an arborist for things such as wind trimming, hole fillings and cabling. The City's active tree maintenance program helps to prolong tree life expectancy and the beauty of our trees. These activities also help the City to meet the requirements for designation as a "Tree City USA".

**Dept: Public Works** 

**Div: Street Trees & Parkways** 

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-346-0000-4101 SALARIES-PERMANENT EMPLOYEES	19,785	24,047	15,070	7,254	23,819	328%	142,709
001-346-0000-4103 WAGES-TEMPORARY & PART-TIME	-	-	-	-	-	-	-
001-346-0000-4105 OVERTIME	27,504	24,973	5,931	-	8,863	-	5,000
001-346-0000-4120 O.A.S.D.I.	3,618	3,751	1,607	555	2,501	451%	2,502
001-346-0000-4126 HEALTH INSURANCE	1,892	3,480	2,642	2,004	5,984	299%	11,651
001-346-0000-4128 DENTAL INSURANCE	168	290	171	126	118	94%	316
001-346-0000-4129 RETIREE HEALTH SAVINGS	36	101	43	-	426	-	450
001-346-0000-4130 WORKER'S COMPENSATION INS.	6,601	6,044	2,087	115	4,068	3537%	2,304
001-346-0000-4136 OPTICAL INSURANCE	54	73	34	21	23	110%	54
001-346-0000-4138 LIFE INSURANCE	24	27	15	7	-	-	45
001-346-0000-4140 WELLNESS BENEFIT		-	-	-	-	-	
Personnel Costs	59,682	62,786	27,601	10,082	45,803	454%	165,031
001-346-0000-4260 CONTRACTUAL SERVICES	95	1,215	12,000	5,500	190	3%	5,500
001-346-0000-4300 DEPARTMENT SUPPLIES	2,393	2,389	-	4,500	55	1%	5,000
001-346-0000-4310 EQUIPMENT AND SUPPLIES	990	546	7,253	-	-	-	-
001-346-0000-4320 DEPARTMENT EQUIPMENT MAINT	3,172	-	-	-	-	-	-
001-346-0000-4340 SMALL TOOLS	-	-	-	-	-	-	-
001-346-0000-4390 VEHICLE ALLOW & MILEAGE	-	-	-	-	-	-	-
001-346-0000-4430 ACTIVITIES AND PROGRAMS	-	-	-	-	-	-	-
001-346-0301-4300 PW MAINT. & REPAIR SUPPLIES		-	-	-	-	-	
Operations & Maintenance Costs	6,650	4,150	19,253	10,000	245	2%	10,500
001-346-0000-4706 LIABILITY CHARGE	1,751	704	-	642	312	49%	3,885
001-346-0320-4741 EQUIP MAINT CHARGE	44,702	48,649	9,276	34,889	11,676	33%	15,295
001-346-0000-4743 FACILITY MAINTENANCE CHARGE	8,491	4,822	4,652	3,882	1,944	50%	6,286
Internal Service Charges	54,944	54,175	13,928	39,413	13,932	35%	25,466
001-346-0000-4500 CAPITAL EQUIPMENT		-	-	-	-	-	
Capital Costs	-	-	-	-	-	-	-
Division Total	121,276	121,111	60,782	59,495	59,980	101%	200,997



#### **TRAFFIC SIGNALS AND LIGHTING**

**DIVISION NO. 370** 

#### **DIVISION OVERVIEW**

The Traffic Signals/Lighting Division provides for the operation and maintenance of 44 traffic signal controlled intersections and 6 stop sign controlled intersections with flashing beacons. The Division also oversees the routine scheduled maintenance to all street signs and off street parking controls. The focus of the Division is to conduct preventative maintenance, operational checks and inspections, to guarantee the safe flow of traffic and ensure the adequate safety and protection of pedestrians.

### Dept: Public Works Div: Traffic Safety

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-370-0000-4101 SALARIES-PERMANENT EMPLOYEES	44,539	56,385	21,786	34,231	13,229	39%	64,493
001-370-0000-4103 WAGES-TEMPORARY & PART-TIME	3,133	-	-	-	-	-	-
001-370-0000-4105 OVERTIME	732	2,737	3,576	-	2,346	-	15,000
001-370-0000-4120 O.A.S.D.I.	3,006	4,523	1,940	2,619	1,192	46%	4,934
001-370-0000-4126 HEALTH INSURANCE	9,829	12,174	5,800	7,343	2,667	36%	24,592
001-370-0000-4128 DENTAL INSURANCE	779	1,095	409	-	-	-	-
001-370-0000-4129 RETIREE HEALTH SAVINGS	430	846	2	1,170	106	9%	1,530
001-370-0000-4130 WORKER'S COMPENSATION INS.	5,576	7,148	2,164	4,868	1,752	36%	9,171
001-370-0000-4136 OPTICAL INSURANCE	135	210	109	60	-	-	-
001-370-0000-4138 LIFE INSURANCE	46	81	25	10	-	-	99
Personnel Costs	68,205	85,200	35,810	50,301	21,292	42%	119,819
001-370-0000-4260 CONTRACTUAL SERVICES	-	-	-	-	_	-	-
001-370-0000-4300 DEPARTMENT SUPPLIES	-	82	-	10,841	1,367	13%	11,383
001-370-0000-4310 EQUIPMENT AND SUPPLIES	9,963	1,074	579	-	-	-	-
001-370-0000-4340 SMALL TOOLS	-	-	-	-	-	-	-
001-370-0000-4360 PERSONNEL TRAINING	-	-	-	-	-	-	6,000
001-370-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	-	-	-	-	-	-	-
001-370-0000-4430 ACTIVITIES AND PROGRAMS	-	-	-	-	-	-	-
001-370-0301-4300 PW MAINT. & REPAIR SUPPLIES	14,765	13,488	9,096	-	-	-	32,325
Operations & Maintenance Costs	24,728	14,644	9,676	10,841	1,367	13%	49,708
001-370-0000-4706 LIABILITY CHARGE	3,999	1,607	-	3,203	1,560	49%	8,458
001-370-0320-4741 EQUIP MAINT CHARGE	26,821	29,189	83,480	20,933	7,002	33%	45,886
001-370-0000-4741 EQUIP REPLACEMENT CHARGE	4,800	4,800	-	4,800	2,400	50%	14,800
001-370-0000-4743 FACILITY MAINTENANCE CHARGE	9,144	14,466	13,955	11,647	5,826	50%	22,001
Internal Service Charges	44,764	50,062	97,435	40,583	16,788	41%	91,145
001-370-0000-4500 CAPITAL EQUIPMENT	-	-	_	-	-	_	-
001-370-0000-4600 CAPITAL PROJECTS	-	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-	-
Division Total	137,697	149,906	142,921	101,725	39,446	39%	260,672

Dept: Public Works
Div: Traffic Signals

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-371-0000-4210 UTILITIES	-	-	-	-	-	-	-
001-371-0000-4260 CONTRACT SERVICES	-	-	-	-	-	-	-
001-371-0000-4300 DEPARTMENT SUPPLIES	-	-	-	-	-	-	-
001-371-0000-4310 EQUIPMENT AND SUPPLIES	-	-	-	-	-	-	-
001-371-0000-4320 DEPARTMENT EQUIPMENT MAINT	-	-	-		-	-	-
001-371-0000-4340 SMALL TOOLS	-	-	-	-	-	-	-
001-371-0000-4360 PERSONNEL TRAINING	-	1,158	-	6,000	-	-	-
001-371-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	-	-	-	-	-	-	-
001-371-0301-4300 PW MAINT. & REPAIR SUPPLIES	30,756	23,350	34,770	30,500	-	-	-
001-371-0564-4300 STREET LIGHT KNOCKDOWNS	83,128	25,000	23,067	35,000	-	-	-
Operations & Maintenance Costs	113,884	49,507	57,837	71,500	-	-	=
001-371-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	-	-	
Internal Service Charges	-	-	-	-	-	-	-
001-371-0000-4500 CAPITAL EQUIPMENT	-	-	-	-	-	-	
Capital Costs	-	-	-	-	-	-	-
Division Total	113,884	49,507	57,837	71,500	-	-	-

<sup>\*</sup>Note: Division 371 was combined with division 370 in FY 2022-2023.



# PUBLIC WORKS:

# INTERNAL SERVICE AND ENTERPRISE FUNDS

#### **INTERNAL SERVICE FUNDS**



#### **DESCRIPTION**

<u>Internal Service Funds</u> are proprietary funds used to account for activities that provide goods and services to other funds or departments within the City on a cost reimbursement basis.

<u>Enterprise Funds</u> are proprietary funds used to account for services provided to the public on a user charge basis, similar to the operation of a commercial enterprise.

The following is a list of the Internal Service and Enterprise Funds included in this section:

FUND NUMBER	
	INTERNAL SERVICE FUNDS
006	Self-Insurance Fund <i>(See Finance Budget)</i>
041	Equipment Maintenance and Replacement Fund
043	Facility Maintenance Fund
	ENTERPRISE FUNDS
070	Water Fund
072	Sanitary Sewer Fund
073	Refuse Fund (Inactive)
074	Compressed Natural Gas Fund



# EQUIPMENT MAINTENANCE AND REPLACEMENT FUND

FUND No. 041

#### **FUND OVERVIEW**

The Equipment Maintenance and Replacement Fund is an internal service fund that is used to account for the costs associated with maintaining City vehicles as well as set aside funds to replace existing vehicles once their useful life has been reached. Costs for the Fund are charged to City divisions that use vehicles as part of their operations through two charges: 1) equipment maintenance charge, which accounts for labor, parts, and fuel for each vehicle, and 2) equipment replacement charge, which is an annual charge equal to the replacement value divided by the useful life of the vehicle.

The Equipment Maintenance Division, which is funded through the Equipment Maintenance Fund, maintains and repairs all City vehicles. The Division is responsible for maintaining an inventory of parts and materials required for vehicles and equipment maintenance, such as tires, oils filters, brakes, hoses, lights, and cleaning supplies.

A primary goal of the Division is the Preventative Maintenance Program (PMP), which lowers costs by identifying smaller repairs before they become larger and more expensive. This reduces emergency repairs, equipment downtime and increases fuel economy.

Through the PMP, the Division maintains and repairs: 31 police vehicles, 13 mid-duty trucks, 11 light-duty trucks, 10 heavy-duty pieces of equipment, 12 compressed natural gas (CNG) fueled vehicles, 2 electric vehicles, 27 small pieces of equipment, 4 portable emergency generators, and 2 fixed-site emergency generators.

#### MAJOR PROJECTS/PROGRAMS

- Replace vehicles based on designated replacement schedule.
  - o Purchase of four (4) new vehicles for the Police Department.
- Build reserve for future vehicle replacements.

Dept: Public Works
Div: Equipment/Vehicle Maintenance

041-320-0000-4400 VEHICLE MAINT

	Beginning Fund Balance:	577,678	728,940	922,277	1,175,125			876,386
REVENUES		2019	2020	2021	2022	As of	2022	2023
	Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Rec'd	Proposed
3500-0000	INTEREST INCOME	11,089	16,395	11,295	-	-	-	-
3508-0000	NET INCR/DECR FAIR VAL INVESTMENT	2,151	13,987	(10,160)	-	(5,977)	-	-
3910-0000	SALE OF PROPERTY & EQUIPMENT	23,620	-	-	-	-	-	-
3941-0152	EQUIP REPLACEMENT REIMB	4,375	4,375	4,375	4,375	2,190	50%	4,375
3941-0222	EQUIP REPLACEMENT REIMB	-	-	-	-	-	-	10,000
3941-0224	EQUIP REPLACEMENT REIMB	10,000	15,000	15,000	5,000	2,502	50%	10,000
3941-0225	ANNUAL EQUIP REPLACE REIM	78,250	58,250	58,250	18,000	9,000	50%	80,500
3941-0230	ANNUAL EQUIP REPLACE REIM	-	-	9,276	-	-	-	-
3941-0311	ANNUAL EQUIP REPLACE REIM	9,800	16,200	16,200	11,200	5,598	50%	11,200
3941-0360	ANNUAL EQUIP REPLACE REIM	11,250	11,250	11,250	11,250	5,628	50%	11,250
3941-0370	ANNUAL EQUIP REPLACEMENT REIMB	4,800	4,800	-	4,800	2,400	50%	14,800
3941-0371	ANNUAL EQUIP REPLACEMENT REIMB	-	-	-	-	-	-	-
3941-0381	ANNUAL EQUIP REPLACEMENT REIMB	23,283	30,183	30,183	30,183	15,090	50%	33,117
	EQUIP REPLACE REIMB-FCLTY MNGE	5,500	5,500	5,500	5,500	2,748	50%	4,500
	EQUIP REPLACE REIMB-RECREATION	-	-	-	-	-	-	-
3950-0000	PROPERTY DAMAGE REIMBURSEMENT	69,579	8,753	-	-	-	-	-
3970-0000	TRANSFER FROM GENERAL FUND	40,000	153,500	-	197,000	-	-	-
	TRANSFER FROM THE WATER FUND	-	-	-	-	-	-	-
3952-0000	EQUIPMENT MAINTENANCE CHARGE	650,465	720,259	683,920	326,200	163,098	50%	509,850
Total Rever	nue	944,162	1,058,453	835,089	613,508	202,277	33%	689,592
APPROPRIA	ATIONS	2019	2020	2021	2022	As of	2022	2023
	Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
041-180-00	00-4127 RETIRED EMP. HEALTH INS.	-	-	4,587	-	7,752	-	_
	00-4101 SALARIES-PERMANENT EMPLOYEES	202,596	205,110	161,978	103,599	51,348	50%	122,464
	00-4105 OVERTIME	3,827	3,593	1,658		1,243	-	,
	00-4120 O.A.S.D.I.	15,791	15,966	12,518	7,859	4,013	51%	9,045
	00-4124 RETIREMENT	-, -	49,016	38,666	24,784	12,610	51%	29,009
	00-4126 HEALTH INSURANCE	51,320	53,977	48,882	35,320	12,732	36%	33,988
	00-4128 DENTAL INSURANCE	5,152	4,783	3,881	2,391	41	2%	2,240
	00-4130 WORKER'S COMPENSATION INS.	27,111	27,790	21,470	9,914	6,413	65%	9,783
	00-4134 LONG TERM DISABILITY INSURANCE			106	-	-	-	294
	00-4136 OPTICAL INSURANCE	1,060	856	681	429	3	1%	401
	00-4138 LIFE INSURANCE	259	243	201	392	-	-	126
	61-4105 OVERTIME	90	-	-	-	_	_	-
0.1 010 00		30						
041-320-36	61-4120 CNG FUELING STATION	7	_	_	_	_	-	-
	61-4120 CNG FUELING STATION 61-4130 CNG FUELING STATION	7 13	-	-	-	-	-	-
041-320-36	61-4130 CNG FUELING STATION	7 13	-	- - 160	-	-	-	-
041-320-36 041-320-36	61-4130 CNG FUELING STATION 89-4101 SALARIES-PERMANENT EMPLOYEES		-	- - 160	-	- - -	- - -	- - -
041-320-36 041-320-36 041-320-36	61-4130 CNG FUELING STATION 89-4101 SALARIES-PERMANENT EMPLOYEES 89-4120 O.A.S.D.I.		- - -	12	- - -	- - - -	- - -	- - -
041-320-36 041-320-36 041-320-36 041-320-36	61-4130 CNG FUELING STATION 89-4101 SALARIES-PERMANENT EMPLOYEES 89-4120 O.A.S.D.I. 89-4124 RETIREMENT		- - - -	12 40	- - - -	- - - -	- - - -	- - - -
041-320-36 041-320-36 041-320-36 041-320-36	61-4130 CNG FUELING STATION 89-4101 SALARIES-PERMANENT EMPLOYEES 89-4120 O.A.S.D.I. 89-4124 RETIREMENT 89-4130 WORKER'S COMPENSATION INS.		- - - - - - 361,333	12	- - - - - - 184,688	- - - - - - - 96,155	- - - - - - - 52%	- - - - - 207,350
041-320-36 041-320-36 041-320-36 041-320-36 041-320-36 Personnel C	61-4130 CNG FUELING STATION 89-4101 SALARIES-PERMANENT EMPLOYEES 89-4120 O.A.S.D.I. 89-4124 RETIREMENT 89-4130 WORKER'S COMPENSATION INS. Fosts	13 - - - - - 307,226	•	12 40 23 294,865				
041-320-36 041-320-36 041-320-36 041-320-36 041-320-36 Personnel C	61-4130 CNG FUELING STATION 89-4101 SALARIES-PERMANENT EMPLOYEES 89-4120 O.A.S.D.I. 89-4124 RETIREMENT 89-4130 WORKER'S COMPENSATION INS. 60sts =	13 - - - - - 307,226	308	12 40 23 294,865	308	94	30%	200
041-320-36 041-320-36 041-320-36 041-320-36 041-320-36 Personnel C	61-4130 CNG FUELING STATION 89-4101 SALARIES-PERMANENT EMPLOYEES 89-4120 O.A.S.D.I. 89-4124 RETIREMENT 89-4130 WORKER'S COMPENSATION INS. costs  00-4220 TELEPHONE 00-4260 CONTRACTUAL SERVICES	13 - - - - - 307,226 260 3,216	308 1,863	12 40 23 294,865 239 1,377	308 10,000	94 785	30% 8%	200 9,800
041-320-36 041-320-36 041-320-36 041-320-36 041-320-00 041-320-00 041-320-00 041-320-00	61-4130 CNG FUELING STATION 89-4101 SALARIES-PERMANENT EMPLOYEES 89-4120 O.A.S.D.I. 89-4124 RETIREMENT 89-4130 WORKER'S COMPENSATION INS. 60sts  00-4220 TELEPHONE 00-4260 CONTRACTUAL SERVICES 00-4300 DEPARTMENT SUPPLIES	13 - - - - 307,226 260 3,216 1,766	308 1,863 4,044	12 40 23 294,865 239 1,377 3,823	308 10,000 4,000	94 785 352	30% 8% 9%	200 9,800 4,000
041-320-36 041-320-36 041-320-36 041-320-36 041-320-00 041-320-00 041-320-00 041-320-00 041-320-00	61-4130 CNG FUELING STATION 89-4101 SALARIES-PERMANENT EMPLOYEES 89-4120 O.A.S.D.I. 89-4124 RETIREMENT 89-4130 WORKER'S COMPENSATION INS. 60sts  00-4220 TELEPHONE 00-4220 CONTRACTUAL SERVICES 00-4300 DEPARTMENT SUPPLIES 00-4310 EQUIPMENT AND SUPPLIES	13 - - - - 307,226 260 3,216 1,766 5,262	308 1,863 4,044 5,948	12 40 23 294,865 239 1,377 3,823 5,103	308 10,000 4,000 5,000	94 785 352 2,639	30% 8% 9% 53%	200 9,800 4,000 5,000
041-320-36 041-320-36 041-320-36 041-320-36 041-320-00 041-320-00 041-320-00 041-320-00 041-320-00 041-320-00	61-4130 CNG FUELING STATION 89-4101 SALARIES-PERMANENT EMPLOYEES 89-4120 O.A.S.D.I. 89-4124 RETIREMENT 89-4130 WORKER'S COMPENSATION INS. 60sts  00-4220 TELEPHONE 00-4260 CONTRACTUAL SERVICES 00-4300 DEPARTMENT SUPPLIES 00-4310 EQUIPMENT AND SUPPLIES 00-4320 DEPARTMENT EQUIPMENT MAINT	13 - - - - 307,226 260 3,216 1,766 5,262 2,017	308 1,863 4,044 5,948 1,255	12 40 23 294,865 239 1,377 3,823 5,103 3,393	308 10,000 4,000 5,000 6,000	94 785 352	30% 8% 9% 53% 103%	200 9,800 4,000 5,000 6,000
041-320-36 041-320-36 041-320-36 041-320-36 041-320-00 041-320-00 041-320-00 041-320-00 041-320-00 041-320-00 041-320-00	61-4130 CNG FUELING STATION 89-4101 SALARIES-PERMANENT EMPLOYEES 89-4120 O.A.S.D.I. 89-4124 RETIREMENT 89-4130 WORKER'S COMPENSATION INS. 60sts  00-4220 TELEPHONE 00-4260 CONTRACTUAL SERVICES 00-4300 DEPARTMENT SUPPLIES 00-4310 EQUIPMENT AND SUPPLIES 00-4320 DEPARTMENT EQUIPMENT MAINT 00-4340 SMALL TOOLS	13 - - - - 307,226 260 3,216 1,766 5,262 2,017 2,775	308 1,863 4,044 5,948	12 40 23 294,865 239 1,377 3,823 5,103	308 10,000 4,000 5,000 6,000 2,250	94 785 352 2,639	30% 8% 9% 53%	9,800 4,000 5,000 6,000 2,250
041-320-36 041-320-36 041-320-36 041-320-36 041-320-00 041-320-00 041-320-00 041-320-00 041-320-00 041-320-00 041-320-00	61-4130 CNG FUELING STATION 89-4101 SALARIES-PERMANENT EMPLOYEES 89-4120 O.A.S.D.I. 89-4124 RETIREMENT 89-4130 WORKER'S COMPENSATION INS. 60sts  00-4220 TELEPHONE 00-4260 CONTRACTUAL SERVICES 00-4300 DEPARTMENT SUPPLIES 00-4310 EQUIPMENT AND SUPPLIES 00-4320 DEPARTMENT EQUIPMENT MAINT	13 - - - - 307,226 260 3,216 1,766 5,262 2,017	308 1,863 4,044 5,948 1,255	12 40 23 294,865 239 1,377 3,823 5,103 3,393	308 10,000 4,000 5,000 6,000	94 785 352 2,639	30% 8% 9% 53% 103%	20 9,80 4,00 5,00 6,00

Dept: Public Works
Div: Equipment/Vehicle Maintenance

APPROPRIATIONS (Continued)  Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
041-320-0000-4402 FUEL	17,121	-	258	-	-	-	-
041-320-0000-4450 OTHER EXPENSE	3,314	1,630	1,150	6,450	1,080	17%	6,450
041-320-0152-4400 COMMUNITY PRESERVATION	3,338	910	2,782	2,000	1,311	66%	2,000
041-320-0152-4402 FUEL	4,801	3,555	3,661	4,000	1,386	35%	4,000
041-320-0152-4450 COMMUNITY PRESERVATION	-	-	-	1,500	-	-	-
041-320-0221-4400 VEHICLE OPERATION & MAINT	1,359	1,472	294	1,000	-	-	1,000
041-320-0221-4402 FUEL	2,246	2,172	2,516	2,000	1,606	80%	2,500
041-320-0221-4450 OTHER EXPENSE	-	-	-	-	-	-	-
041-320-0222-4400 VEHICLE OPERATION & MAINT	2,019	581	685	1,000	277	28%	1,000
041-320-0222-4402 FUEL	2,144	1,977	1,936	2,000	971	49%	2,500
041-320-0224-4400 VEHICLE OPERATION & MAINT	6,762	6,948	4,803	12,500	3,133	25%	8,000
041-320-0224-4402 FUEL	7,997	9,664	8,823	10,000	6,292	63%	10,000
041-320-0224-4450 OTHER EXPENSE	-	-	-	-	-	-	-
041-320-0225-4400 VEHICLE OPERATION & MAINT	56,986	34,832	58,825	50,000	14,112	28%	50,000
041-320-0225-4402 FUEL	56,570	55,533	46,710	50,000	25,201	50%	50,000
041-320-0225-4450 OTHER EXPENSE	-	-	-	-	-	-	-
041-320-0226-4400 VEHICLE OPERATION & MAINT	-	-	-	-	-	-	-
041-320-0226-4402 FUEL	111	224	-	-	-	-	-
041-320-0226-4450 OTHER EXPENSE	-	-	-	-	-	-	-
041-320-0228-4400 VEHICLE OPERATION & MAINT	13,583	927	1,632	7,250	1,165	16%	5,000
041-320-0228-4402 FUEL	6,787	6,342	7,499	6,342	3,375	53%	6,500
041-320-0311-4400 VEHICLE OPERATION & MAINT	22,851	18,181	11,720	18,181	7,201	40%	12,000
041-320-0311-4402 FUEL	11,109	8,751	7,226	8,751	4,321	49%	10,000
041-320-0311-4450 STREET MAINTENANCE	-	-	-	-	-	-	-
041-320-0312-4400 VEHICLE OPERATION & MAINT	-	-	-	-	-	-	-
041-320-0312-4402 FUEL	510	1,762	657	-	316	-	-
041-320-0320-4400 VEHICLE OPERATION & MAINT	2,850	1,616	2,766	1,000	2,044	204%	3,000
041-320-0320-4402 FUEL	1,948	2,305	797	1,500	395	26%	1,500
041-320-0346-4400 VEHICLE OPERATION & MAINT	310	80	-	28,000	-	-	10,000
041-320-0346-4402 FUEL	881	910	908	-	289	-	1,000
041-320-0370-4400 VEHICLE OPERATION & MAINT	38,033	9,634	1,778	15,000	2,648	18%	10,000
041-320-0370-4402 FUEL	8,972	11,596	5,836	10,000	4,445	44%	10,000
041-320-0371-4400 VEHICLE OPERATION & MAINT	-	-	-	-	-	-	-
041-320-0371-4402 FUEL	-	-	-	-	-	-	-
041-320-0371-4450 OTHER EXPENSE	-	-	-	-	-	-	-
041-320-0390-4400 VEHICLE OPERATION & MAINT	14,367	24,178	7,181	7,500	7,085	94%	7,500
041-320-0390-4402 FUEL	16,460	15,271	14,415	15,000	8,876	59%	15,000
041-320-0420-4400 VEHICLE OPERATION & MAINT	468	2,513	296	1,000	-	-	1,000
041-320-0420-4402 FUEL	119	152	112	-	70	-	-
041-320-3661-4402 FUEL	195	-	-	-	-	-	-
041-320-3661-4430 ACTIVITIES AND PROGRAMS	-	-	-	-	-	-	-
041-320-3661-4435 BANK CHARGES	-	-	-	-	-	-	-
041-320-3661-4450 OTHER EXPENSE	-	-	-	-	-	-	-
041-190-0000-4457 EXCISE TAX RETURN	78	-	-	-	-	-	-
041-320-3661-4457 EXCISE TAX RETURN	-	-	-	-	-	-	-
041-320-3689-4300 DEPARTMENT SUPPLIES-COVID-19	-	-	-	-	-	-	-
Operations & Maintenance Costs	319,583	239,089	211,426	294,532	107,667	37%	262,200

**Dept: Public Works** 

#### **Div: Equipment/Vehicle Maintenance**

APPROPRIATIONS (Continued) Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
041-320-0000-4706 LIABILITY CHARGE	17,559	6,562	-	21,939	10,968	50%	14,637
041-320-0320-4741 EQUIP MAINT CHARGE	26,821	29,189	27,827	15,007	7,002	47%	15,295
041-320-0000-4741 EQUIP REPLACEMENT CHARGE	-	-	-	-	-	-	-
041-320-0000-4743 FACILITY MAINTENANCE CHARGE	36,000	43,400	43,400	43,400	17,472	40%	17,601
Internal Service Charges	80,380	79,151	71,227	80,346	35,442	44%	47,533
041-224-0000-4500 CAPITAL EXPENSES	-	36,582	-	-	-	-	120,000
041-225-0000-4500 CAPITAL EXPENSES	35,712	7,280	-	227,681	75,852	33%	40,000
041-230-0000-4500 CAPITAL EXPENSES	-	26,388	4,723	-	-	-	-
041-311-0000-4500 CAPITAL EXPENSES	-	-	-	125,000	-	-	-
041-346-0000-4500 CAPITAL EXPENSES	50,000		-	-	-	-	-
041-370-0000-4500 CAPITAL EXPENSES	-	109,492	-	-	-	-	-
041-390-0000-4500 CAPITAL EXPENSES	-	5,800	-	-	-	-	_
Capital Projects	85,712	185,542	4,723	352,681	75,852	22%	160,000
041-320-3661-4974 TRANSFER TO CNG FUND	-	-	-	-	-	-	-
Transfers	-	-	-	-	-	-	-
Total Appropriations	792,900	865,116	582,241	912,247	315,115	35%	677,083
ANNUAL SURPLUS/DEFICIT	151,262	193,337	252,848	(298,739)	(112,838)		12,509
Ending Balance:	728,940	922,277	1,175,125	876,386			888,895

NOTES: This Division was converted to an Internal Service Fund in FY 2015-2016.

Compressed Natural Gas (CNG) has been moved to the Enterprise Funds (074) in FY 2017-2018



#### **FACILITY MAINTENANCE FUND**

**FUND NO. 043** 

#### **FUND OVERVIEW**

The Facility Maintenance Fund is an internal service fund that is used to account for the costs associated with maintaining City facilities. Costs for the Fund are charged to each City Division through a facilities maintenance charge, which is calculated based on each division's proportionate share of payroll.

The Facilities Maintenance Division, which is funded through the Facility Maintenance Fund, provides maintenance of all City facilities, including: City Hall, City Yard, Police Station, Park buildings and related grounds. The Division maintains a total of 110,715 square feet of building space, and over 45 acres of parks and city owned public right of way.

#### MAJOR PROJECTS/PROGRAMS

- Complete projects focused on modernization of City facilities, including new flooring at the Police facility and a new personnel trailer at the City Yard facility.
- Move forward with various energy and water efficiency improvements recommended as part of the energy efficiency audit.
- In concert with the Recreation and Community Services Department, develop a capital improvement plan and funding strategy for City facilities.
- Complete an assessment and install permanent back-up generator units at San Fernando Recreation Park and Las Palmas Park. The units will provide emergency power at the parks, which are used as cooling centers during periods of hot weather and act as shelter locations during emergencies.

**Dept: Public Works** 

**Div: Facilities Management** 

Operations & Maintenance Costs

Revenue		Beginning Fund Balance:	159,283	49,329	242,689	261,177			211,534
300-0000 INTEREST INCOME	REVENUES		2019	2020	2021	2022	As of	2022	2023
		Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Rec'd	Proposed
3737-0000   VI-HARGING STATIONS   500   1,420,47   1,676,000   1,609,721   1,323,47   611,470   505   1,525,000   3937-0000   TRAINSFER FROM GENERAL FUND   2-0   2-0   20,000   10,000   50%   20,000	3500-0000 INTER	REST INCOME	4,426	3,429	3,011	-	-	-	-
1,220,000   FACILITY MAINTENANCE CHARGE   1,420,074   1,667,070   1,007   1,323,474   661,740   55,000   3993-0000   TAANSFER FROM SEWER FUND   2	3508-0000 NET I	NCR/DECR FAIR VAL INVESTMENT	809	4,022	(3,406)	-	(1,424)	-	-
3970-000 TRANSFER FROM GENERAL FUND   - 8,000   - 1,000   - 64,998   50,000   - 6990   50,000   - 6990   50,000   - 6990   50,000   - 6990   50,000   - 6990   50,000   - 6990   - 69,000	3737-0000 EV CH	HARGING STATIONS	600	1,474	1,748	-	892	-	-
3995-0000 TRANSFER FROM WATER FUND   1,425,900   1,755,927   1,611,070   1,493,47   1,493,47   1,400,000   1	3953-0000 FACIL	LITY MAINTENANCE CHARGE	1,420,074	1,667,003	1,609,721	1,323,474	661,740	50%	1,525,000
1995   1755,927   17	3970-0000 TRAN	ISFER FROM GENERAL FUND	-	80,000	-	130,000	64,998	50%	55,000
	3992-0000 TRAN	ISFER FROM SEWER FUND	-	-	-	20,000	10,002	50%	20,000
APPROPRIATIONS         Account Number & Title         2019         Actual         Actual         Actual         Actual         Actual         Actual         Last         by Object         Proposed           043-180-0000-4127         REITRED EMP, HEALTH INS.         -         -         -         8,631         -         11,760         -         -           043-390-0000-4101         SALARIES-PERMANENT EMPLOYEES         379,421         421,352         413,489         253,878         171,084         67%         381,286           043-390-0000-4103         WAGES-TEMPORARY & PART-TIME         31,959         16,418         12,331         -         7,800         -         16,646           043-390-0000-4103         WAGES-TEMPORARY & PART-TIME         31,959         16,418         12,331         -         7,800         -         16,664           043-390-0000-4105         OVERTIME         12,270         8,286         9,402         -         11,548         -         -         -         -         16,664         -         -         11,462         25,387         697         2         -         -         -         -         -         -         -         -         -         -         -         -         -         - </td <td>3995-0000 TRAN</td> <td>ISFER FROM WATER FUND</td> <td></td> <td>-</td> <td>-</td> <td>20,000</td> <td>10,002</td> <td>50%</td> <td>20,000</td>	3995-0000 TRAN	ISFER FROM WATER FUND		-	-	20,000	10,002	50%	20,000
Account Number & Title         Actual         Actual         Actual         Actual         Jay 1/21         % Used         Proposed           043-180-0000-4127         REITRED EMP. HEALTH INS.         -         8,631         -         11,760         -         -           043-390-0000-4101         SALARIES-PERMANENT EMPLOYEES         -         -         6,733         -         1,262         -         -           043-390-0000-4103         WAGES-TEMPORARY & PART-TIME         31,959         16,418         1,2,811         -         7,800         -         16,864           043-390-0000-4120         OAS.D.I.         32,418         34,123         33,299         19,388         14,563         75%         29,811           043-390-0000-4120         OAS.D.I.         -         -         -         515         -         97         -         -           043-390-0000-4120         OAS.D.I.         -         80,124         77,636         38,230         26,437         69%         61,278           043-390-0000-4128         REITREMENT         -         1,442         -         204         -         -           043-390-0000-4126         HEALTH INSURANCE         9,051         118,061         128,01         71,542	Total Revenue		1,425,909	1,755,927	1,611,074	1,493,474	746,210	50%	1,620,000
03-180-0000-4127         REITRED EMP, HEALTH INS.         -         -         8,631         -         11,760         -           043-390-0000-4101         SALARIES-PERMANENT EMPLOYEES         379,421         421,352         413,489         253,878         171,084         67%         381,286           043-390-0000-4103         MAGES-EMPORARY & PART-TIME         31,959         16,418         12,381         -         7,800         -         16,664           043-390-0000-4105         OVERTIME         12,370         8,286         9,402         -         11,548         -         -         -         -         6,673         30,900         -         11,548         -         -         -         -         -         -         -         11,548         - </th <th>APPROPRIATION</th> <th>S</th> <th>2019</th> <th>2020</th> <th>2021</th> <th>2022</th> <th>As of</th> <th>2022</th> <th>2023</th>	APPROPRIATION	S	2019	2020	2021	2022	As of	2022	2023
043-390-0000-4101         SALARIES-PERMANENT EMPLOYEES         379,421         421,352         413,489         253,878         171,084         67%         381,286           043-390-0000-4103         WAGES-TEMPORARY & PART-TIME         31,959         16,418         12,381         -         7,800         -         16,648           043-390-0000-4103         WAGES-TEMPORARY & PART-TIME         12,370         8,286         9,402         -         11,548         -         -           043-390-0000-4120         O.A.S.D.I.         32,418         34,123         33,299         19,388         14,563         75%         29,811           043-390-0000-4120         O.A.S.D.I.         -         -         -         515         -         97         -         -           043-390-0000-4124         RETIREMENT         -         80,124         77,636         38,230         26,437         69%         61,728           043-390-0000-4126         HEALTH INSURANCE         99,051         118,061         128,061         71,543         32,636         46%         105,285           043-390-0000-4129         RETIREE HEALTH SAVINGS         2,903         4,338         5,385         -         2,196         2,39         3,304           043-390-0000-4		Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
043-390-0000-4101         SALARIES-PERMANENT EMPLOYEES         379,421         421,352         413,489         253,878         171,084         67%         381,286           043-390-0000-4103         WAGES-TEMPORARY & PART-TIME         31,959         16,418         12,381         -         7,800         -         16,648           043-390-0000-4103         WAGES-TEMPORARY & PART-TIME         12,370         8,286         9,402         -         11,548         -         -           043-390-0000-4120         O.A.S.D.I.         32,418         34,123         33,299         19,388         14,563         75%         29,811           043-390-0000-4120         O.A.S.D.I.         -         -         -         515         -         97         -         -           043-390-0000-4124         RETIREMENT         -         80,124         77,636         38,230         26,437         69%         61,728           043-390-0000-4126         HEALTH INSURANCE         99,051         118,061         128,061         71,543         32,636         46%         105,285           043-390-0000-4129         RETIREE HEALTH SAVINGS         2,903         4,338         5,385         -         2,196         2,39         3,304           043-390-0000-4									
043-390-3689-4101         SALARIES-PERMANENT EMPLOYEES         -         -         6,733         -         1,262         -           043-390-0000-4103         WAGES-TEMIPORARY & PART-TIME         31,959         16,418         12,381         -         7,800         -         16,864           043-390-0000-4105         OVERTIME         12,370         8,286         9,402         11,548         -         -           043-390-0000-4120         O.A.S.D.I.         -         5         5         97         -         98,11           043-390-0000-4124         RETIREMENT         -         80,124         77,636         38,230         26,437         69         61,278           043-390-0000-4126         HERLHI HINSURANCE         99,051         118,061         128,061         71,533         32,636         46%         105,285           043-390-0000-4128         DENTAL INSURANCE         8,171         8,889         7,926         3,499         815         23         3,304           043-390-0000-4129         RETIREE HEALTH SAVINGS         2,931         4,388         5,385         -         2,196         -         4,800           043-390-0000-4129         WORKER'S COMPENSATION INS.         -         -         57         - <td>043-180-0000-41</td> <td>27 REITRED EMP. HEALTH INS.</td> <td>-</td> <td>-</td> <td>8,631</td> <td>-</td> <td>11,760</td> <td>-</td> <td>-</td>	043-180-0000-41	27 REITRED EMP. HEALTH INS.	-	-	8,631	-	11,760	-	-
043-390-0000-4103         WAGES-TEMPORARY & PART-TIME         31,959         16,418         12,381         - 7,800         - 16,864           043-390-0000-4105         OVERTIME         12,370         8,286         9,402         - 11,548            043-390-0000-4120         OAS.D.I.         32,418         34,123         332,999         19,388         14,653         75%         29,811           043-390-0000-4124         RETIREMENT         - 80,124         77,636         38,230         26,437         69%         61,278           043-390-0000-4126         HEALTH INSURANCE         99,051         118,061         128,061         71,543         32,636         46%         105,285           043-390-0000-4128         DENTAL INSURANCE         99,051         118,061         128,061         71,543         32,636         46%         105,285           043-390-0000-4128         DENTAL INSURANCE         8,171         8,889         7,926         3,499         815         23%         3,304           043-390-0000-4129         RETIREE HEALTH SAVINGS         2,03         4,338         5,385         -         2,166         4,800           043-390-3689-4129         WORKER'S COMPENSATION INS.         5         -         5         67	043-390-0000-41	01 SALARIES-PERMANENT EMPLOYEES	379,421	421,352	413,489	253,878	171,084	67%	381,286
043-390-0000-4105         OVERTIME         12,370         8,286         9,402         - 11,548         -           043-390-0000-4120         O.A.S.D.I.         32,418         34,123         32,99         19,388         14,563         75%         29,811           043-390-3689-4124         RETIREMENT         -         -         -         1,442         -         294         -         -           043-390-0000-4126         HEALTH INSURANCE         99,051         118,061         17,543         32,636         46%         105,285           043-390-0000-4128         DENTAL INSURANCE         8,171         8,889         7,926         3,499         815         23%         3,040           043-390-0000-4128         PERTIREE HEALTH SAVINGS         2,903         4,338         5,385         -         2,196         -         4,800           043-390-3689-4129         RETIREE HEALTH SAVINGS         2,903         4,338         5,385         -         2,196         -         4,800           043-390-3689-4130         WORKER'S COMPENSATION INS.         57,370         60,789         59,114         31,859         24,737         78%         43,702           043-390-0000-4130         WORKER'S COMPENSATION INS.         57,370         60,78	043-390-3689-41	01 SALARIES-PERMANENT EMPLOYEES	-	-	6,733	-	1,262	-	-
043-390-0000-4120         O.A.S.D.I.         32,418         34,123         33,299         19,388         14,563         75%         29,811           043-390-0000-4120         O.A.S.D.I.         -         -         -         515         -         97         -         -           043-390-0000-4124         RETIREMENT         -         80,124         77,636         38,230         26,437         69%         61,278           043-390-0000-4124         RETIREMENT         -         1,442         -         294         -         -           043-390-0000-4126         HEALTH INSURANCE         99,051         118,061         128,061         71,543         32,636         46%         105,285           043-390-0000-4129         RETIREE HEALTH SAVINGS         2,903         4,338         5,385         -         2,196         -         4,800           043-390-0000-4129         RETIREE HEALTH SAVINGS         -         -         67         -         8         -         -         -         4,800           043-390-0000-4130         WORKER'S COMPENSATION INS.         -         -         957         -         179         -         -         589           043-390-0000-4130         WORKER'S COMPENSATION INS.	043-390-0000-41	03 WAGES-TEMPORARY & PART-TIME	31,959	16,418	12,381	-	7,800	-	16,864
043-390-3689-4120         O.A.S.D.I.         -         80,124         77,636         38,230         26,437         69%         61,278           043-390-0000-4124         RETIREMENT         -         80,124         77,636         38,230         26,437         69%         61,278           043-390-0000-4126         HEALTH INSURANCE         99,051         118,061         128,061         71,543         32,636         46%         105,285           043-390-0000-4128         DENTAL INSURANCE         8,171         8,889         7,926         3,499         815         23%         3,304           043-390-0000-4129         RETIREE HEALTH SAVINGS         2,903         4,338         5,855         -         2,196         -         4,800           043-390-0000-4129         RETIREE HEALTH SAVINGS         2,903         4,338         5,855         -         2,196         4,800           043-390-0000-4130         WORKER'S COMPENSATION INS.         57,370         60,789         59,114         31,859         24,737         78%         43,702           043-390-0000-4134         UNG TERM DISABILITY INSURANCE         2,046         2,001         1,842         731         151         21%         782           043-390-0000-4130         OPICAL INSU	043-390-0000-41	05 OVERTIME	12,370	8,286	9,402	-	11,548	-	-
043-390-0000-4124         RETIREMENT         -         80,124         77,636         38,230         26,437         69%         61,278           043-390-0000-4126         HEALTH INSURANCE         99,051         118,061         128,061         71,543         32,636         46%         105,285           043-390-0000-4128         DENTAL INSURANCE         8,171         8,889         7,926         3,499         815         23%         3,304           043-390-0000-4129         RETIREE HEALTH SAVINGS         2,903         4,338         5,385         -         2,196         -         4,800           043-390-0000-4129         RETIREE HEALTH SAVINGS         2,903         4,338         5,385         -         2,196         -         4,800           043-390-0000-4130         WORKER'S COMPENSATION INS.         57,370         60,789         59,11         31,559         2,179         -         -           043-390-0000-4134         LONG TERM DISABILITY INSURANCE         -         957         -         179         -         -           043-390-0000-4135         URISANCE         668         657         597         392         -         -         518           Personnel Costs         668         657         75,782	043-390-0000-41	20 O.A.S.D.I.	32,418	34,123	33,299	19,388	14,563	75%	29,811
043-390-3689-4124         RETIREMENT         -         1,442         7.5         294         -           043-390-0000-4126         HEALTH INSURANCE         99,051         118,061         171,543         32,636         46%         105,285           043-390-0000-4129         DENTAL INSURANCE         8,171         8,889         7,926         3,499         815         23%         3,304           043-390-0000-4129         RETIREE HEALTH SAVINGS         2,903         4,338         5,385         -         2,196         -         4,800           043-390-0000-4130         WORKER'S COMPENSATION INS.         57,370         60,789         59,114         31,859         24,737         78%         43,702           043-390-0000-4134         WORKER'S COMPENSATION INS.         57,370         60,789         59,11         31,859         24,737         78%         43,702           043-390-0000-4134         UNG TERM DISABILITY INSURANCE         2         106         -         179         -         589           043-390-0000-4135         DIFLICAL INSURANCE         2,046         2,001         1,842         731         151         21%         782           043-390-0000-4210         UTILITIES         460,833         343,767         392,030	043-390-3689-41	20 O.A.S.D.I.	-	-	515	-	97	-	-
043-390-0000-4126         HEALTH INSURANCE         99,051         118,061         128,061         71,543         32,636         46%         105,285           043-390-0000-4128         DENTAL INSURANCE         8,171         8,889         7,926         3,499         815         23%         3,304           043-390-0000-4129         RETIREE HEALTH SAVINGS         2,903         4,338         5,385         -         2,196         -         4,800           043-390-3689-4129         RETIREE HEALTH SAVINGS         5         -         -         67         -         8         -         -           043-390-3689-4130         WORKER'S COMPENSATION INS.         -         -         957         -         179         -         -           043-390-0000-4130         WORKER'S COMPENSATION INS.         -         -         957         -         179         -         -           043-390-0000-4131         LONG TERM DISABILITY INSURANCE         -         -         106         -         179         -         -         589           043-390-0000-4136         OPTICAL INSURANCE         668         657         597         392         -         -         518           043-390-0000-4210         UTILITIES         460,	043-390-0000-41	24 RETIREMENT	-	80,124	77,636	38,230	26,437	69%	61,278
043-390-0000-4128         DENTAL INSURANCE         8,171         8,889         7,926         3,499         815         23%         3,304           043-390-0000-4129         RETIREE HEALTH SAVINGS         2,903         4,338         5,385         -         2,196         -         4,800           043-390-3689-4129         RETIREE HEALTH SAVINGS         -         -         -         67         -         8         -         -           043-390-0000-4130         WORKER'S COMPENSATION INS.         -         -         957         -         179         -         -           043-390-0000-4136         UNG TERM DISABILITY INSURANCE         -         -         106         -         -         -         589           043-390-0000-4136         OPTICAL INSURANCE         2,046         2,001         1,842         731         151         21%         782           043-390-0000-4136         DIFICAL INSURANCE         668         657         597         392         -         -         589           043-390-0000-4210         UTILITIES         460,833         343,767         392,030         400,000         179,064         45%         375,000           043-390-0000-4210         UTILITIES         460,833 <t< td=""><td>043-390-3689-41</td><td>24 RETIREMENT</td><td>-</td><td>-</td><td>1,442</td><td>-</td><td>294</td><td>-</td><td>-</td></t<>	043-390-3689-41	24 RETIREMENT	-	-	1,442	-	294	-	-
043-390-0000-4129         RETIREE HEALTH SAVINGS         2,903         4,338         5,385         -         2,196         -         4,800           043-390-3689-4129         RETIREE HEALTH SAVINGS         -         -         -         67         -         8         -         -           043-390-3000-4130         WORKER'S COMPENSATION INS.         57,370         60,789         59,114         31,859         24,737         78%         43,702           043-390-0000-4130         WORKER'S COMPENSATION INS.         -         -         957         -         179         -         -           043-390-0000-4136         LONG TERM DISABILITY INSURANCE         -         -         106         -         -         -         589           043-390-0000-4136         OPTICAL INSURANCE         2,046         2,001         1,842         731         151         21%         782           043-390-0000-4120         LIFE INSURANCE         6668         657         755,038         767,582         419,520         305,568         73%         648,219           043-390-0000-4210         UTILITIES         460,833         343,767         392,030         400,000         179,064         45%         375,000           043-390-0000-4220	043-390-0000-41	26 HEALTH INSURANCE	99,051	118,061	128,061	71,543	32,636	46%	105,285
043-390-3689-4129         RETIREE HEALTH SAVINGS         -         -         -         67         -         8         -         -           043-390-0000-4130         WORKER'S COMPENSATION INS.         57,370         60,789         59,114         31,859         24,737         78%         43,702           043-390-3689-4130         WORKER'S COMPENSATION INS.         -         -         957         -         179         -         -           043-390-0000-4134         ONG TERM DISABILITY INSURANCE         -         -         106         -         -         -         589           043-390-0000-4138         OPTICAL INSURANCE         2,046         2,001         1,842         731         151         21%         782           043-390-0000-4138         LIFE INSURANCE         668         657         597         392         -         -         518           Personnel Costs         460,833         343,767         392,030         400,000         179,064         45%         375,000           043-390-0000-4220         TELEPHONE         260         308         239         277         94         34%         -           043-390-0000-4220         TELEPHONE         260         308         239	043-390-0000-41	28 DENTAL INSURANCE	8,171	8,889	7,926	3,499	815	23%	3,304
043-390-0000-4130         WORKER'S COMPENSATION INS.         57,370         60,789         59,114         31,859         24,737         78%         43,702           043-390-3000-4134         WORKER'S COMPENSATION INS.         -         -         957         -         179         -         -           043-390-0000-4134         LONG TERM DISABILITY INSURANCE         -         -         106         -         -         -         589           043-390-0000-4135         UFI LINSURANCE         2,046         2,001         1,842         731         151         21%         782           043-390-0000-4218         UFE INSURANCE         668         657         597         392         -         -         518           Personnel Costs         668, 657         755,038         767,582         419,520         305,568         73%         648,219           043-390-0000-4220         UTILITIES         460,833         343,767         392,030         400,000         179,064         45%         375,000           043-390-0000-4220         TELEPHONE         260         308         239         277         94         34%         -           043-390-0000-4220         RENTS AND LEASES         481         1,688         - <td>043-390-0000-41</td> <td>29 RETIREE HEALTH SAVINGS</td> <td>2,903</td> <td>4,338</td> <td>5,385</td> <td>-</td> <td>2,196</td> <td>-</td> <td>4,800</td>	043-390-0000-41	29 RETIREE HEALTH SAVINGS	2,903	4,338	5,385	-	2,196	-	4,800
043-390-3689-4130         WORKER'S COMPENSATION INS.         -         -         -         957         -         179         -         -           043-390-0000-4134         LONG TERM DISABILITY INSURANCE         -         -         -         106         -         -         -         589           043-390-0000-4138         OPTICAL INSURANCE         2,046         2,001         1,842         731         151         21%         782           043-390-0000-4138         LIFE INSURANCE         668         657         597         392         -         -         518           Personnel Costs         626,376         755,038         767,582         419,520         305,568         73%         648,219           043-390-0000-4210         UTILITIES         460,833         343,767         392,030         400,000         179,064         45%         375,000           043-390-0000-4220         RENTS AND LEASES         481         1,688         -         4,000         -         -           043-390-0000-4260         CONTRACTUAL SERVICES         219,669         255,455         267,000         109,402         41%         274,055           043-390-0000-4300         DEPARTMENT SUPPLIES         62,626         46,493	043-390-3689-41	29 RETIREE HEALTH SAVINGS	-	-	67	-	8	-	-
043-390-0000-4134         LONG TERM DISABILITY INSURANCE         -         -         106         -         -         -         589           043-390-0000-4136         OPTICAL INSURANCE         2,046         2,001         1,842         731         151         21%         782           043-390-0000-4138         LIFE INSURANCE         668         657         597         392         -         -         518           Personnel Costs         626,376         755,038         767,582         419,520         305,568         73%         648,219           043-390-0000-4210         UTILITIES         460,833         343,767         392,030         400,000         179,064         45%         375,000           043-390-0000-4220         TELEPHONE         260         308         239         277         94         34%         -           043-390-0000-4250         RENTS AND LEASES         481         1,688         -         4,000         -         -           043-390-0000-4260         CONTRACTUAL SERVICES         219,669         255,453         256,555         267,000         109,402         41%         274,055           043-390-0000-4300         DEPARTMENT SUPPLIES         62,626         46,493         39,334	043-390-0000-41	30 WORKER'S COMPENSATION INS.	57,370	60,789	59,114	31,859	24,737	78%	43,702
043-390-0000-4136         OPTICAL INSURANCE         2,046         2,001         1,842         731         151         21%         782           043-390-0000-4138         LIFE INSURANCE         668         657         597         392         -         -         518           Personnel Costs         626,376         755,038         767,582         419,520         305,568         73%         648,219           043-390-0000-4210         UTILITIES         460,833         343,767         392,030         400,000         179,064         45%         375,000           043-390-0000-4220         TELEPHONE         260         308         239         277         94         34%         -           043-390-0000-4250         RENTS AND LEASES         481         1,688         -         4,000         -         -           043-390-0000-4260         CONTRACTUAL SERVICES         219,669         255,453         256,555         267,000         109,402         41%         274,055           043-390-0000-4290         OFFICE EQUIPMENT MAINTENANCE         -         -         200         -         -         -           043-390-0000-4310         EQUIPMENT AND SUPPLIES         62,626         46,493         39,334         50,400	043-390-3689-41	30 WORKER'S COMPENSATION INS.	-	-	957	-	179	-	-
Color	043-390-0000-41	34 LONG TERM DISABILITY INSURANCE	-	-	106	-	-	-	589
Personnel Costs         626,376         755,038         767,582         419,520         305,568         73%         648,219           043-390-0000-4210         UTILITIES         460,833         343,767         392,030         400,000         179,064         45%         375,000           043-390-0000-4220         TELEPHONE         260         308         239         277         94         34%         -           043-390-0000-4250         RENTS AND LEASES         481         1,688         -         4,000         -         -           043-390-0000-4260         CONTRACTUAL SERVICES         219,669         255,453         256,555         267,000         109,402         41%         274,055           043-390-0000-4200         OFFICE EQUIPMENT MAINTENANCE         -         -         -         200         -         -         -         -           043-390-0000-4300         DEPARTMENT SUPPLIES         62,626         46,493         39,334         50,400         17,980         36%         50,000           043-390-0000-4310         EQUIPMENT AND SUPPLIES         4,142         3,893         7,884         4,500         1,492         33%         4,500           043-390-0000-4320         DEPARTMENT EQUIPMENT MAINT         -	043-390-0000-41	36 OPTICAL INSURANCE	2,046	2,001	1,842	731	151	21%	782
043-390-0000-4210         UTILITIES         460,833         343,767         392,030         400,000         179,064         45%         375,000           043-390-0000-4220         TELEPHONE         260         308         239         277         94         34%         -           043-390-0000-4250         RENTS AND LEASES         481         1,688         -         4,000         -         -           043-390-0000-4260         CONTRACTUAL SERVICES         219,669         255,453         256,555         267,000         109,402         41%         274,055           043-390-0000-4290         OFFICE EQUIPMENT MAINTENANCE         -         -         -         200         -         -         -           043-390-0000-4300         DEPARTMENT SUPPLIES         62,626         46,493         39,334         50,400         17,980         36%         50,000           043-390-0000-4310         EQUIPMENT AND SUPPLIES         4,142         3,893         7,884         4,500         1,492         33%         4,500           043-390-0000-4320         DEPARTMENT EQUIPMENT MAINT         -         -         -         -         -         -         -         -         -         -         -         -         -         -	043-390-0000-41	38 LIFE INSURANCE	668	657	597	392	-	-	518
043-390-0000-4220         TELEPHONE         260         308         239         277         94         34%            043-390-0000-4250         RENTS AND LEASES         481         1,688          4,000             043-390-0000-4260         CONTRACTUAL SERVICES         219,669         255,453         256,555         267,000         109,402         41%         274,055           043-390-0000-4290         OFFICE EQUIPMENT MAINTENANCE         -         -         20         -         -         -           043-390-0000-4300         DEPARTMENT SUPPLIES         62,626         46,493         39,334         50,400         17,980         36%         50,000           043-390-0000-4310         EQUIPMENT AND SUPPLIES         4,142         3,893         7,884         4,500         1,492         33%         4,500           043-390-0000-4320         DEPARTMENT EQUIPMENT MAINT         - </td <td>Personnel Costs</td> <td></td> <td>626,376</td> <td>755,038</td> <td>767,582</td> <td>419,520</td> <td>305,568</td> <td>73%</td> <td>648,219</td>	Personnel Costs		626,376	755,038	767,582	419,520	305,568	73%	648,219
043-390-0000-4250         RENTS AND LEASES         481         1,688         -         4,000         -         -           043-390-0000-4260         CONTRACTUAL SERVICES         219,669         255,453         256,555         267,000         109,402         41%         274,055           043-390-0000-4290         OFFICE EQUIPMENT MAINTENANCE         -         -         20         -         -         -           043-390-0000-4300         DEPARTMENT SUPPLIES         62,626         46,493         39,334         50,400         17,980         36%         50,000           043-390-0000-4310         EQUIPMENT AND SUPPLIES         4,142         3,893         7,884         4,500         1,492         33%         4,500           043-390-0000-4320         DEPARTMENT EQUIPMENT MAINT         - <td>043-390-0000-42</td> <td>10 UTILITIES</td> <td>460,833</td> <td>343,767</td> <td>392,030</td> <td>400,000</td> <td>179,064</td> <td>45%</td> <td>375,000</td>	043-390-0000-42	10 UTILITIES	460,833	343,767	392,030	400,000	179,064	45%	375,000
043-390-0000-4260         CONTRACTUAL SERVICES         219,669         255,453         256,555         267,000         109,402         41%         274,055           043-390-0000-4290         OFFICE EQUIPMENT MAINTENANCE         -         -         -         200         -         -         -           043-390-0000-4300         DEPARTMENT SUPPLIES         62,626         46,493         39,334         50,400         17,980         36%         50,000           043-390-0000-4310         EQUIPMENT AND SUPPLIES         4,142         3,893         7,884         4,500         1,492         33%         4,500           043-390-0000-4320         DEPARTMENT EQUIPMENT MAINT         -				•				34%	· -
043-390-0000-4260         CONTRACTUAL SERVICES         219,669         255,453         256,555         267,000         109,402         41%         274,055           043-390-0000-4290         OFFICE EQUIPMENT MAINTENANCE         -         -         -         200         -         -         -           043-390-0000-4300         DEPARTMENT SUPPLIES         62,626         46,493         39,334         50,400         17,980         36%         50,000           043-390-0000-4310         EQUIPMENT AND SUPPLIES         4,142         3,893         7,884         4,500         1,492         33%         4,500           043-390-0000-4320         DEPARTMENT EQUIPMENT MAINT         -					-	4.000	_	-	
043-390-0000-4290         OFFICE EQUIPMENT MAINTENANCE         -         -         200         -         -         -           043-390-0000-4300         DEPARTMENT SUPPLIES         62,626         46,493         39,334         50,400         17,980         36%         50,000           043-390-0000-4310         EQUIPMENT AND SUPPLIES         4,142         3,893         7,884         4,500         1,492         33%         4,500           043-390-0000-4320         DEPARTMENT EQUIPMENT MAINT         - </td <td>043-390-0000-42</td> <td>60 CONTRACTUAL SERVICES</td> <td>219,669</td> <td>-</td> <td>256,555</td> <td>267,000</td> <td>109,402</td> <td>41%</td> <td>274,055</td>	043-390-0000-42	60 CONTRACTUAL SERVICES	219,669	-	256,555	267,000	109,402	41%	274,055
043-390-0000-4300         DEPARTMENT SUPPLIES         62,626         46,493         39,334         50,400         17,980         36%         50,000           043-390-0000-4310         EQUIPMENT AND SUPPLIES         4,142         3,893         7,884         4,500         1,492         33%         4,500           043-390-0000-4320         DEPARTMENT EQUIPMENT MAINT         -			-	, -	, -		· -	_	· -
043-390-0000-4310         EQUIPMENT AND SUPPLIES         4,142         3,893         7,884         4,500         1,492         33%         4,500           043-390-0000-4320         DEPARTMENT EQUIPMENT MAINT         -			62.626	46.493	39.334	50.400	17.980	36%	50.000
043-390-0000-4320         DEPARTMENT EQUIPMENT MAINT         -			,	•			,		•
043-390-0000-4322         UNIFORM ALLOWANCE         -         -         -         -         -         -         -         100         -			, –	-	,	-	-		-
043-390-000-4330         BLDG MAINT & REPAIRS         37,479         25,098         36,973         50,000         10,759         22%         30,000           043-390-0000-4340         SMALL TOOLS         3,168         2,999         2,699         3,000         -         -         3,000           043-390-0000-4360         PERSONNEL TRAINING         650         565         309         7,875         171         2%         7,875           043-390-3698-4405         PUBLIC SAFETY RADIOS/BODY CAMERAS         -         -         -         -         3,804         -         1,930			-	-	-	_	_	_	100
043-390-0000-4340       SMALL TOOLS       3,168       2,999       2,699       3,000       -       -       3,000         043-390-0000-4360       PERSONNEL TRAINING       650       565       309       7,875       171       2%       7,875         043-390-3698-4405       PUBLIC SAFETY RADIOS/BODY CAMERAS       -       -       -       -       3,804       -       1,930			37,479	25,098	36,973	50,000	10,759	22%	
043-390-0000-4360         PERSONNEL TRAINING         650         565         309         7,875         171         2%         7,875           043-390-3698-4405         PUBLIC SAFETY RADIOS/BODY CAMERAS         -         -         -         -         -         3,804         -         1,930				-	,		-,		
043-390-3698-4405 PUBLIC SAFETY RADIOS/BODY CAMERAS 3,804 - 1,930			-				171	2%	
·			-	-	-	-,5.5			
		·	_	_	_	2.700		_	1,550

789,309

680,265

736,023

789,952 322,765

41%

746,460

**Dept: Public Works** 

**Div: Facilities Management** 

APPROPRIATIONS (Continued)  Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
043-390-0000-4706 LIABILITY CHARGE	34,214	13,879	-	46,405	23,202	50%	45,758
043-390-0320-4741 EQUIP MAINT CHARGE	80,463	87,568	83,480	83,480	21,012	25%	68,828
043-390-0000-4741 EQUIP REPLACEMENT CHARGE	5,500	5,500	5,500	5,500	2,748	50%	4,500
Internal Service Charges	120,177	106,947	88,980	135,385	46,962	35%	119,086
043-390-0000-4500 CAPITAL EXPENSES	-	20,317	-	198,260	-	-	125,000
Capital Costs	-	20,317	-	198,260	-	-	125,000
Total Appropriations	1,535,862	1,562,567	1,592,586	1,543,117	675,295	44%	1,638,765
ANNUAL SURPLUS/DEFICIT	(109,953)	193,360	18,488	(49,643)	70,915	-	(18,765)
Ending Balance:	49,329	242,689	261,177	211,534			192,769

NOTE: This Division was converted to an Internal Service Fund in FY 2015-2016

# CITY OF SAN FERNANDO ENTERPRISE FUNDS SUMMARY OF REVENUES AND APPROPRIATIONS FISCAL YEAR 2022-2023

#### **Fund: Water Enterprise Fund**

Beginning Balance:	4,995,312	5,348,544	5,899,545	6,423,696			1,468,733
REVENUE	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Rec'd	Proposed
3500-0000 INTEREST INCOME	93,928	112,161	69,015	-	-	-	50,000
3508-0000 NET INCR/DECR FAIR VAL INVEST.	78,972	93,718	(77,216)	-	(33,863)	-	-
3699-0000 MISCELLANEOUS REIMBURSEMENT	-	30,000	-	-	81	-	-
3810-0000 SALE OF WATER	4,016,093	4,141,003	4,605,456	4,973,892	1,766,773	36%	5,371,804
3820-0000 DELINQUENT PENALTIES	85,805	51,793	-	75,000	-	-	-
3830-0000 METER & FIRE SERVICE	132,457	132,372	130,234	120,000	49,331	41%	128,385
3835-0000 WATER INSTALLATION CHARGE	106,676	88,222	139,103	50,000	49,423	99%	90,688
3840-0000 CAPITAL FACILITY CHARGES	38,249	115,951	43,042	5,000	25,212	504%	58,313
3885-0000 BACKFLOW PREVENTION FEE	30,514	74,869	79,150	12,000	30,545	255%	42,442
3901-0000 MISCELLANEOUS REVENUE	16,513	19,516	(3,686)	-	-	-	9,316
3910-0000 SALE OF PROPERTY & EQUIPMENT	505	-	-	-	-	-	-
3945-0000 BOND/LOAN PROCEEDS		-	-	-	2,372,500	-	-
3950-0000 PROPERTY DAMAGE REIMBURSEME	-	3,020	-	-	-	-	-
3996-0000 TRANSFER FROM OPERATING GRAN_	-	-	-	-	151,227	-	
Total Revenue	4,599,713	4,862,625	4,985,098	5,235,892	4,411,228	84%	5,750,948
APPROPRIATIONS	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
070-110 Water Attorney	753	18,482	483	-	-	-	1,000
070-180 Water Retirement	390,985	119,615	326,728	755,000	2,533,861	336%	421,258
070-381 Water Administration	2,097,451	2,058,151	1,962,197	2,455,658	970,520	40%	2,811,121
070-382 Utility Billing	242,630	305,390	337,211	268,152	112,540	42%	247,617
070-383 Water Distribution	87,702	124,747	90,929	127,500	34,222	27%	126,200
070-384 Water Production	646,846	802,141	793,944	751,250	308,760	41%	2,152,975
070-385 Water Capital Projects	780,115	883,096	949,456	5,833,294	35,875	1%	776,681
Total Appropriations	4,246,481	4,311,623	4,460,948	10,190,854	3,995,777	39%	6,536,852
	.,,						
ANNUAL SURPLUS/DEFICIT Ending Balance:	353,232	551,002	524,150	(4,954,962)	415,451	-	(785,904)



## WATER FUND - RETIREMENT COSTS

**DIVISION NO. 180** 

#### **DIVISION OVERVIEW**

The Retirement Costs Division accounts for payments for retirement related costs made primarily for healthcare premiums for eligible retired employees and payments to the City's membership in the Public Employees Retirement System (PERS) in excess of the City's special tax, if any.

#### **Dept: Public Works/Water Fund**

**Div: Water Retirement** 

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
070-180-0000-4123 OPEB EXPENSE GASB 75	85,213	67,163	(348,344)	150,000	-	-	50,000
070-180-0000-4124 RETIREMENT	246,063	240,153	281,868	400,000	2,348,709	587%	-
070-180-0000-4125 PENSION EXPENSE-GSAB 68	(4,237)	(256,673)	307,667	50,000	-	-	50,000
070-180-0000-4127 RETIRED EMP. HEALTH INS.	63,945	68,972	85,537	155,000	48,752	31%	115,000
Personnel Costs	390,985	119,615	326,728	755,000	2,397,462	318%	215,000
070-180-0000-4265 ADMINISTRATIVE EXPENSE	-	-	-	-	22,828	-	-
070-180-0872-4405 PENSION OBLIGATION BONDS-INT.	-	-	-	-	21,072	-	89,258
070-180-0872-4429 PENSION OBLIGATION BONDS-PRINCIP.	-	-	-	-	92,500	-	117,000
Operations & Maintenance Costs	-	-	-	-	136,399	-	206,258
Division Total	390,985	119,615	326,728	755,000	2,533,861	336%	421,258

Dept: Public Works/Water Fund Div: Water Attorney Services

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
070-110-0000-4270 PROFESSIONAL SERVICES	753	18,482	483	-	-	-	1,000
Operations & Maintenance Costs	753	18,482	483	-	-	-	1,000
Division Total	753	18,482	483	-	-	-	1,000



#### WATER FUND - ADMINISTRATION

Fund No. 70-381

#### **DIVISION OVERVIEW**

The Water Administration Division is responsible for all aspects of the Water Department overseeing production, procurement, distribution, and conservation of safe portable water for the City's residential and business community.

#### MAJOR PROJECTS/PROGRAMS

- Conduct needs assessment, master plan of system upgrades, cost of services analysis and rate study in order to determine appropriate system user fee charges.
- Perform AWWA Water Audit per California Code of Regulations, Title 23, Division 2, Chapter 7
- Evaluate and coordinate grant applications to improve system infrastructure.

# Dept: Public Works/Water Fund Div: Water Administration

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
	504.405	F74.064	550.000	700.050	200.054	2007	205 607
070-381-0000-4101 SALARIES-PERMANENT EMPLOYEES 070-381-0000-4103 WAGES-TEMPORARY & PART-TIME	594,495	574,261	558,293	730,259	288,361	39%	895,687
	8,618	8,312	46.007	-	-	-	-
070-381-0000-4105 OVERTIME	89,146	64,131	46,807		29,629	430/	67.060
070-381-0000-4120 O.A.S.D.I.	52,556	50,659	46,409	54,673	23,744	43%	67,060
070-381-0000-4124 RETIREMENT	111,973	110,560	103,894	107,107	51,870	48%	123,688
070-381-0000-4126 HEALTH INSURANCE	139,764	165,126	150,661	210,188	70,796	34%	248,337
070-381-0000-4128 DENTAL INSURANCE	9,560	10,588	8,718	5,386	3,845	71%	4,404
070-381-0000-4129 RETIREE HEALTH SAVINGS	1,840	3,439	3,876	5,700	1,563	27%	9,300
070-381-0000-4130 WORKER'S COMPENSATION INS.	79,277	81,496	74,081	76,011	38,539	51%	94,323
070-381-0000-4133 COMPENSATED ABSENCES	12,064	(2,474)	(12,498)	4 200	-	-	4.665
070-381-0000-4134 LONG TERM DISABILITY INSURANCE	529	161	438	1,308	-	-	1,665
070-381-0000-4136 OPTICAL INSURANCE	2,608	2,578	2,434	1,793	294	16%	1,617
070-381-0000-4138 LIFE INSURANCE	885	1,122	694	833	-	-	968
070-381-0000-4140 WELLNESS BENEFIT	114	-	-	150	-	-	150
070-381-3689-XXXX COVID-19 GLOBAL OUTBREAK		-			1,901	-	
Personnel Costs	1,103,429	1,069,960	983,807	1,193,408	510,542	43%	1,447,199
070-381-0000-4210 UTILITIES	320	353	230	500	-	-	-
070-381-0000-4260 CONTRACTUAL SERVICES	11,031	14,112	1,993	64,960	924	1%	25,960
070-381-0000-4270 PROFESSIONAL SERVICES	44,807	18,393	47,091	72,254	4,562	6%	47,700
070-381-0000-4290 OFFICE EQUIPMENT MAINTENANCE	117	395	720	-	-	-	-
070-381-0000-4300 DEPARTMENT SUPPLIES	1,654	3,980	2,444	5,000	834	17%	3,000
070-381-0000-4320 DEPARTMENT EQUIPMENT MAINT	867	6,991	1,415	2,000	-	-	1,500
070-381-0000-4325 UNIFORM ALLOWANCE	-	-	-	200	-	-	-
070-381-0000-4360 PERSONNEL TRAINING	318	955	2,380	5,000	900	18%	3,000
070-381-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	822	277	286	5,000	767	15%	3,000
070-381-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	603	220	-	7,540	-	-	7,540
070-381-0000-4390 VEHICLE ALLOW & MILEAGE	868	27	903	750	455	61%	900
070-381-0000-4400 VEHICLE OPERATION & MAINT	955	47	930	2,675	590	22%	675
070-381-0000-4402 FUEL	641	470	797	450	577	128%	450
070-381-0000-4405 INTEREST EXPENSE	22,325	17,207	5,304	131,000	-	-	5,738
070-381-0000-4429 PRINCIPAL	-	-	-	-	-	-	137,997
070-381-0000-4430 ACTIVITIES AND PROGRAMS	8,356	4,829	6,376	7,000	-	-	7,000
070-381-0000-4450 OTHER EXPENSE	43,733	48,953	49,485	55,404	12,339	22%	55,404
070-381-0000-4480 COST ALLOCATION	463,939	511,160	520,072	520,072	260,034	50%	607,954
070-381-3689-XXXX COVID-19 GLOBAL OUTBREAK	-	-	6,984	-	-	-	-
070-381-0450-4260 CONTRACTUAL SERVICES	-	-	-	-	-	-	6,453
070-381-0450-4300 DEPARTMENT SUPPLIES		-	-	6,453	-	-	-
Operations & Maintenance Costs	601,355	628,370	647,409	886,258	281,982	32%	914,271
070-381-0000-4706 LIABILITY CHARGE	60,540	19,106	-	73,948	36,972	50%	102,158
070-381-0320-4741 EQUIP MAINT CHARGE	66,701	82,040	76,134	24,505	12,252	50%	39,226
070-381-0000-4741 EQUIP REPLACEMENT CHARGE	23,283	30,183	30,183	30,183	15,090	50%	33,117
070-381-0000-4743 FACILITY MAINTENANCE CHARGE	122,144	108,492	104,664	107,356	43,680	41%	135,150
Internal Service Charges	272,668	239,821	210,981	235,992	107,994	46%	309,651
070-381-0000-4901 TRANSFER TO GENERAL FUND	60,000	60,000	60,000	60,000	30,000	50%	60,000
070-381-0000-4906 TRANSFER TO SELF-INSURANCE FND	60,000	60,000	60,000	60,000	30,000	50%	60,000
070-381-0000-4918 TRANSFER TO RETIREMENT FUND	-	-	-	-	-	-	-
070-381-0000-4943 TRANSFER TO FACILITY MAINT. FND		-	-	20,000	10,002	50%	20,000
Transfers	120,000	120,000	120,000	140,000	70,002	50%	140,000
Division Total	2,097,451	2,058,151	1,962,197	2,455,658	970,520	40%	2,811,121



#### **WATER FUND - UTILITY BILLING**

**FUND NO. 70-382** 

#### **DIVISION OVERVIEW**

The Utility Billing Division provides customer service and utility billing for water, sewer, fire service, and hydrants on private property. Meters are read and customers are billed every two months. Water meters are read using an automated system including a hand-held meter reader, computer, and software interfaced with our computer system.

The Division also prepares notices for delinquent accounts. Accounts not paid in the month in which the bills are issued become delinquent. Staff prepares and mails a second bill to overdue accounts with notification of turn-off policies if charges are not paid in full by the third week of the month in which they became delinquent. Approximately three working days before a scheduled turn-off date, a final notice is delivered by messenger to every unit on the premises.

#### **Dept: Public Works/Water Fund**

**Div: Utility Billing** 

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
070-382-0000-4101 SALARIES-PERMANENT EMPLOYEES	107,421	110,255	99,118	90,407	49,946	55%	95,947
070-382-0000-4103 WAGES-TEMPORARY & PART-TIME	-	-	-	-	-	-	-
070-382-0000-4105 OVERTIME	675	518	469	-	455	-	-
070-382-0000-4120 O.A.S.D.I.	8,270	8,475	7,619	6,829	3,856	56%	7,244
070-382-0000-4124 RETIREMENT	22,531	22,972	21,325	19,824	10,361	52%	21,141
070-382-0000-4126 HEALTH INSURANCE	28,634	30,192	28,827	27,493	13,746	50%	28,267
070-382-0000-4128 DENTAL INSURANCE	3,010	3,010	2,544	2,475	1,238	0.50	2,475
070-382-0000-4130 WORKER'S COMPENSATION INS.	1,691	1,728	1,570	1,411	797	56%	1,496
070-382-0000-4134 LONG TERM DISABILITY INSURANCE	136	169	58	-	-	-	-
070-382-0000-4136 OPTICAL INSURANCE	557	557	478	460	-	-	460
070-382-0000-4138 LIFE INSURANCE	138	158	143	135	-	-	135
Personnel Costs	173,062	178,033	162,151	149,034	80,398	54%	157,165
			-				
070-382-0000-4260 CONTRACTUAL SERVICES	8,306	8,469	8,728	25,000	2,715	11%	10,000
070-382-0000-4270 PROFESSIONAL SERVICES	-	-	-	25,000	-	-	2,500
070-382-0000-4280 OFFICE SUPPLIES	-	- 		5,000		-	- -
070-382-0000-4300 DEPARTMENT SUPPLIES	13,995	16,348	15,463	15,000	7,783	52%	15,000
070-382-0000-4320 DEPARTMENT EQUIPMENT MAINT	1,548	1,439	1,302	5,000	-	-	2,000
070-382-0000-4390 VEHICLE ALLOW & MILEAGE	-	-	-	-	-	-	-
070-382-0000-4400 VEHICLE OPERATION & MAINT	8,006	571	1,467	2,000	1,142	57%	2,000
070-382-0000-4402 FUEL	2,958	7,311	6,320	3,000	2,939	98%	4,000
070-382-0000-4455 BAD DEBTS EXPENSE	4,003	58,274	110,769	4,000	_	-	25,000
Operations & Maintenance Costs	38,816	92,411	144,049	84,000	14,580	17%	60,500
070-382-0000-4706 LIABILITY CHARGE	9,850	2,800	_	9,235	4,620	50%	11,094
070-382-0000-4700 EIABIETT CHARGE	20,902	32,146	31,012	25,883	12,942	50%	18,858
Internal Service Charges	30,752	34,946	31,012	35,118	17,562	50%	29,952
Division Total	242,630	305,390	337,211	268,152	112,540	42%	247,617



#### WATER FUND - DISTRIBUTION

FUND No. 70-383

#### **DIVISION OVERVIEW**

The Water Distribution Division is responsible for providing water services to all City residents and businesses in sufficient quantities to meet domestic and fire service demands. This includes maintenance of approximately 66.5 miles of water mains, 5,264 water services and 548 fire hydrants. The Division is also responsible for installing new domestic services and new fire protection services ordered by customers.

#### MAJOR PROJECTS/PROGRAMS

- Repair leaks on City's water mains
- Replace or install new water services
- Repair and maintain City's fire hydrant
- Testing backflow devices per City's backflow and cross-connection program

#### Dept: Public Works/Water Fund

**Div: Water Distribution** 

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
070-383-0000-4101 SALARIES-PERMANENT EMPLOYEES	78	-	-	-	-	-	-
070-383-0000-4105 OVERTIME	142	-	-	-	-	-	-
070-383-0000-4112 TEMP. NON-EMPLOYEE WAGES	-	-	-	-	-	-	-
070-383-0000-4120 O.A.S.D.I.	17	-	-	-	-	-	-
070-383-0000-4124 RETIREMENT	-	-	-	-	-	-	-
070-383-0000-4126 HEALTH INSURANCE	-	-	-	-	-	-	-
070-383-0000-4127 RETIRED EMP. HEALTH INS.	-	-	-	-	-	-	-
070-383-0000-4128 DENTAL INSURANCE	-	-	-	-	-	-	-
070-383-0000-4130 WORKER'S COMPENSATION INS.	13	-	-	-	-	-	-
Personnel Costs	251	-	-	-	-	-	-
070-383-0000-4260 CONTRACTUAL SERVICES	5,676	16,374	4,797	31,000	5,500	18%	22,000
070-383-0000-4270 PROFESSIONAL SERVICES	3,381	2,200	2,200	3,000	1,154	38%	4,000
070-383-0000-4300 DEPARTMENT SUPPLIES	5,004	1,978	304	4,500	2,132	47%	6,700
070-383-0000-4310 EQUIPMENT AND SUPPLIES	13,277	14,731	9,681	71,500	20,332	28%	77,000
070-383-0000-4320 DEPARTMENT EQUIPMENT MAINT	348	34	198	-	138	-	-
070-383-0000-4330 BLDG MAINT & REPAIRS	-	-	89	-	-	-	-
070-383-0000-4340 SMALL TOOLS	1,275	3,500	2,087	3,500	439	13%	2,500
070-383-0000-4360 PERSONNEL TRAINING	-	-	-	-	-	-	-
070-383-0000-4400 VEHICLE OPERATION & MAINT	4,655	4,316	3,962	5,000	739	15%	5,000
070-383-0000-4402 FUEL	10,451	9,578	8,211	9,000	3,787	42%	9,000
070-383-0301-4300 PW MAINT. & REPAIR SUPPLIES	43,384	72,035	59,231	-	-	-	-
070-383-3689-4310 COVID-19 GLOBAL OUTBREAK		-	168	-	-	-	-
Operations & Maintenance Costs	87,451	124,747	90,929	127,500	34,222	27%	126,200
070-383-0000-4500 CAPITAL EQUIPMENT	-	-	-	-	-	-	-
070-383-0000-4600 CAPITAL PROJECTS	-	-	-	-	-	-	_
Capital Costs	-	-	-	-	-	-	-
Division Total	87,702	124,747	90,929	127,500	34,222	27%	126,200



#### WATER FUND - PRODUCTION

FUND No. 70-384

#### **DIVISION OVERVIEW**

The Water Production Division is responsible for all operations and maintenance of the City's four wells, three booster pump stations, four reservoirs and two pressure regulation stations and the Supervisory Control and Data Acquisition (SCADA). All the wells are in the Sylmar area with power being supplied by the Los Angeles Department of Water and Power (LADWP) and two pressure regulation stations located within City limits are supplied by Southern California Edison (SCE). Imported water is purchased from Metropolitan Water District (MWD) of Southern California to supplement the local ground water supplies on an "as needed" basis. There are also two emergency connections from LADWP water systems.

#### MAJOR PROJECTS/PROGRAMS

- Prepare and Submit Annual Water Quality Report
- Daily and other required EPA & State Lab Water Sampling
- Coordinate operation of water quality treatment system to treat groundwater

#### **Dept: Public Works/Water Fund**

**Div: Water Production** 

Ad	ccount Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
070-384-0000-4101	SALARIES-PERMANENT EMPLOYEES	-	-	-	-	-	-	-
070-384-0000-4105	OVERTIME	3,746	-	-	-	-	-	-
070-384-0000-4120	O.A.S.D.I.	287	-	-	-	-	-	-
070-384-0000-4130	WORKER'S COMPENSATION INS.	533	-	-	-	_	-	
Personnel Costs		4,565	-	-	-	-	-	-
070-384-0000-4210	UTILITIES	346,566	477,919	488,685	360,000	190,939	53%	400,000
070-384-0000-4220	TELEPHONE	17,700	19,570	20,674	20,000	9,208	46%	20,000
070-384-0000-4250	RENTS AND LEASES	-	-	149	600	-	-	-
070-384-0000-4260	CONTRACTUAL SERVICES	138,565	127,631	122,583	149,000	24,609	17%	149,000
070-384-0000-4300	DEPARTMENT SUPPLIES	9,806	9,448	35,138	71,500	28,093	39%	126,500
070-384-0000-4310	EQUIPMENT AND SUPPLIES	12,298	4,856	4,506	5,400	1,895	35%	5,400
070-384-0000-4320	DEPARTMENT EQUIPMENT MAINT	6,691	4,979	6,048	5,000	-	-	5,000
070-384-0000-4330	BLDG MAINT & REPAIRS	4,490	6,964	8,417	6,500	1,622	25%	6,500
070-384-0000-4340	SMALL TOOLS	(131)	-	900	1,000	22	2%	1,000
070-384-0000-4360	PERSONNEL TRAINING	-	195	420	1,000	-	-	1,000
070-384-0000-4370	MEETINGS, MEMBERSHIPS & TRAVEL	-	445	459	750	-	-	1,075
070-384-0000-4400	VEHICLE OPERATION & MAINT	2,563	6,500	1,681	6,000	108	2%	3,000
070-384-0000-4402	FUEL	3,598	3,367	2,845	3,000	1,494	50%	3,000
070-384-0000-4430	ACTIVITIES AND PROGRAMS	-	1,212	-	1,500	-	-	1,500
070-384-0000-4450	OTHER EXPENSE	-	-	-	-	-	-	1,250,000
070-384-0301-4300	PW MAINT. & REPAIR SUPPLIES	3,553	10,951	6,558	-	-	-	-
070-384-0842-4260	PIPE INSTALLATION SYSTEM	-	-	-	-	-	-	-
070-384-0857-4260	CONTRACTUAL SERVICES	94,143	120,445	94,882	120,000	50,770	42%	180,000
070-384-0857-4300	NITRATE REMOVAL SYSTEM	-	7,660	-	-	-	-	-
070-384-0857-4600	NITRATE REMOVAL SYSTEM	-	-	-	-	-	-	-
070-384-0862-4260	NPDES & WATERSHED COMPLIANCE		-	-	-	-	-	
Operations & Maint	enance Costs	639,841	802,141	793,944	751,250	308,760	41%	2,152,975
070-384-0000-4500	CAPITAL EQUIPMENT	-	-	-	-	-	-	-
070-384-0000-4600	CAPITAL PROJECTS	2,440	-	-	-	-	-	-
<b>Capital Costs</b>		2,440	-	-	-	-	-	-
070-384-0000-4901	TRANSFER TO GENERAL FUND	-	_	_	-	-	_	-
	TRANSFER TO MEASURE R	_	-	_	_	-	_	_
Transfers	<del> </del>	-	-	-	-	-	-	-
Division Total		646,846	802,141	793,944	751,250	308,760	41%	2,152,975



#### WATER FUND – CAPITAL PROJECTS

**FUND NO. 70-385** 

#### **DIVISION OVERVIEW**

Capital Projects is used to account for, track, and manage capital improvements to the City's water system. Fiscal Year (FY) 2021-2022 saw the award of contracts for the Upper Reservoir #4 Replacement Project, as well as the award of a new Ion Exchange (IX) Nitrate Removal Treatment System at Well 3. New pump and motor assemblies were installed at Hubbard and Arroyo Booster Stations.

In FY2022-2023, construction will continue on both the Upper Reservoir and IX System projects. Upgrades will also be completed at Well 2A and the lower reservoir to allow for Well 2A groundwater to be treated at the combined treatment systems located at the lower reservoir site.

#### MAJOR PROJECTS/PROGRAMS

- Water Main Replacement Replacement of deteriorated water mains in conjunction with street resurfacing projects
- Water Meter Replacement Program
- Water Service Replacement (on an as-needed basis)
- Fire Hydrant Repair (on an as-needed basis due to knockdowns)
- Upper Reservoir Replacement Project
- Ion Exchange Nitrate Removal Treatment System Well 3
- Well 2A and Lower Reservoir Upgrades
- Develop GIS system for City's water system

# Dept: Public Works/Water Fund Div: Water Capital Projects

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
070-385-0000-4260 CONTRACTUAL SERVICES	-	21,000	11,146	54,210	1,270	2%	-
070-385-0000-4270 PROFESSIONAL SERVICES	12,545	27,781	83,388	24,232	-	-	-
070-385-0000-4320 DEPT EQUIP. MAINTENANCE	39,316	7,725	3,903	103,000	-	-	-
070-385-0000-4500 CAPITAL EQUIPMENT	-	-	-	157,000	-	-	-
070-385-0000-4600 CAPITAL PROJECTS	6,811	-	-	456,771	-	-	-
070-385-0178-4600 CAPITAL PROJECTS	-	-	-	-	-	-	-
070-385-0560-4600 CP-STREET RESURFACING PROGRAM	-	-	-	311,191	-	-	-
070-385-0635-4600 WATER MAIN REPLACEMENT	-	-	-	-	-	-	-
070-385-0700-4500 CP-WTR MTR REPLACEMENT	-	-	-	-	-	-	-
070-385-0700-4600 CP-WTR MTR REPLACEMENT	89,334	58,840	69,764	100,000	16,067	16%	100,000
070-385-0701-4500 CP-FIRE HYDRANT UPGRADE	-	-	-	-	-	-	-
070-385-0701-4600 CP-FIRE HYDRANT UPGRADE	4,252	28,334	25,889	50,000	3,595	7%	50,000
070-385-0716-4600 UPPER RESERVOIR REPL PROJ	-	-	-	1,902,091	-	-	-
070-385-0763-4600 CP-STORMWATER INFILTRATION PF	-	-	-	-	-	-	-
070-385-0763-4615 LAND ACQUISITION	30,000	-	-	-	-	-	-
070-385-0765-4932 SELF GENERATION INCENTIVE PRG.	-	-	-	169,926	-	-	-
070-385-0806-4270 13441 FOOTHILL PROPERTY ACQUIS	-	67,838	8,190	197,453	-	-	-
070-385-0806-4600 13441 FOOTHILL PROPERTY ACQUIS	-	-	-	-	-	-	-
070-385-0806-4405 INTEREST EXPENSE	-	6,769	25,650	25,650	11,631	45%	-
070-385-0806-4429 PRINCIPAL	-	-	-	-	-	-	-
070-385-0857-4270 NITRATE REMOVAL SYSTEM	-	-	-	-	-	-	-
070-385-0857-4600 NITRATE REMOVAL SYSTEM	-	-	-	1,652,110	-	-	-
070-385-3698-4405 PUBLIC SAFETY RADIOS/BODY CAM	-	-	-	-	3,312	-	1,681
070-385-6673-4600 CP-GLENOAKS RESURFACING PROJE_	-	-	-	4,660	-	-	
Capital Costs	182,259	218,286	227,930	5,208,294	35,875	1%	151,681
070-385-0000-4820 DEPRECIATION EXPENSE	597,856	664,810	721,526	625,000	-	-	625,000
Depreciation Expense	597,856	664,810	721,526	625,000	-	-	625,000
Division Total	780,115	883,096	949,456	5,833,294	35,875	1%	776,681



#### **SEWER FUND – CAPITAL PROJECTS**

FUND NO. 72-365

#### **DIVISION OVERVIEW**

The Capital Projects Division is used to account for, track, and manage capital improvements to the City's sanitary sewer system.

#### MAJOR PROJECTS/PROGRAMS

- <u>System Design</u> Continue in the development of hydraulic models and design plans to meet capacity deficiencies and accommodate future growth.
- <u>Sewer Replacement</u> Replacement of deteriorated sewer pipes in conjunction with street resurfacing projects and in certain locations to address hydraulic deficiencies.

# CITY OF SAN FERNANDO ENTERPRISE FUNDS SUMMARY OF REVENUES AND APPROPRIATIONS FISCAL YEAR 2022-2023

#### **Fund: Sewer Enterprise Fund**

	Beginning Balance:	3,184,621	3,064,042	3,884,790	4,867,098			4,128,368
REVENUE		2019	2020	2021	2022	As of	2022	2023
Account Num	ber & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Rec'd	Proposed
3500-0000 INTEREST INC	COME	97,786	88,311	54,670	-	-	-	-
3508-0000 NET INCR/DE	CR FAIR VAL INVEST.	67,674	50,183	(39,578)	-	(24,113)	-	-
3745-0000 SEWER SERV	ICE CHARGES	3,324,288	3,470,084	3,952,029	4,031,070	1,401,909	35%	4,111,691
3810-0000 SEWER COLL	ECTIONS-MO. BILLS	-	-	-	-	-	-	-
3820-0000 DELINQUENT	Γ PENALTIES	41,413	23,792	-	-	_	-	_
3821-0000 INDUSTRIAL	WASTE PERMITS	40,772	39,618	46,316	30,000	14,246	47%	39,641
3840-0000 CAPITAL FAC	ILITY CHARGES	44,963	46,932	26,741	30,000	9,775	33%	35,729
3885-0000 BACKFLOW F	PREVENTION FEE	(1,634)	-	-	-	-	-	-
3945-0000 BOND/LOAN	PROCEEDS	-	-	-	-	2,372,500	-	-
3950-0000 PROPERTY D.	AMAGE REIMBURSEME	-	62,750	-	-	-	-	-
3970-0000 TRANS FROM	I GENERAL FUND	-	-	-	-	-	-	-
3978-0000 TRANS FROM	RETIREMENT TAX FUI	-	-	-	-	_	-	_
<b>Total Revenue</b>	_	3,615,261	3,781,670	4,040,178	4,091,070	3,774,316	92%	4,187,061
APPROPRIATIONS		2019	2020	2021	2022	As of	2022	2023
Account Num	ber & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
072-110 Sewer Attorney	у	40	11,547	-	-	-	-	1,000
072-180 Sewer Retirem	ent	197,204	(113,066)	(481,342)	535,000	2,513,331	470%	508,175
072-360 Sewer Mainter	nance	2,506,293	2,024,497	2,450,061	2,644,548	1,125,644	43%	2,756,310
072-365 Sewer Capital F	Projects	1,032,304	1,037,944	1,089,151	1,650,251	286,488	17%	1,160,000
<b>Total Appropriations</b>	<del>-</del>	3,735,841	2,960,921	3,057,870	4,829,799	3,925,463	81%	4,425,485
ANNUAL SURPLUS/DEFIC	CIT	(120,579)	820,749	982,308	(738,730)	(151,147)	-	(238,424)
	Ending Balance:	3,064,042	3,884,790	4,867,098	4,128,368			3,889,944



#### <u>SEWER FUND – SEWER MAINTENANCE</u>

FUND No. 72-360

#### **DIVISION OVERVIEW**

The Sewer Maintenance Division performs maintenance of the City's sanitary sewer system by scheduled routine cleaning of sewer main lines and manholes. The sewer system is made up of approximately 40 miles (215,915 linear feet) of mains and over 800 manholes. The City contracts with the City of Los Angeles for sewage treatment and disposal. Since 1985, the City has contracted with the County of Los Angeles for the enforcement of the City's Industrial Waste Program. Industrial waste permit fees cover the cost of this program.

#### MAJOR PROJECTS/PROGRAMS

- <u>Inspection</u> Closed Captioned Television Inspection, Root Clearing of Sewer System.
- <u>Maintenance Repairs</u> Point Repairs (i.e. sewer pipe lining, replacement) to alleviate maintenance problems at locations where maintenance problems exist or that have hydraulic deficiencies; Perform inflow/infiltration analysis to determine areas that need additional repairs to limit water infiltration into the sewer system.
- <u>Sewer Cleaning</u> Maintenance of sewer system through use of City's sewer combination truck and trained and certified staff.

#### **Dept: Public Works/Sewer Fund**

**Div: Sewer Maintenance** 

Account N	lumbar 9 Titla	2019	2020	2021	2022	As of	2022 % Used	2023
Account N	lumber & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
072-180-0000-4123 OPE	B EXPENSE GASB 75	57,961	107,541	(341,490)	150,000	-	-	150,000
072-180-0000-4124 RETII	REMENT	174,970	155,393	140,934	385,000	2,348,709	610%	200,000
072-180-0000-4125 PENS	SION EXPENSE GASB 68	(43,698)	(383,840)	(308,628)	-	-	-	50,000
072-180-0000-4127 RETII	RED EMP. HEALTH INS.	7,970	7,839	27,841	-	28,223	-	50,000
072-180-0000-4265 ADM		-	-	-	-	22,828	-	-
	SION OBLIGATION BONDS-INT.	-	-	-	-	21,072	-	25,175
	SION OBLIGATION BONDS-PRIN	-	-	-	-	92,500	-	33,000
	ARIES-PERMANENT EMPLOYEES	503,094	398,778	379,544	406,946	202,216	50%	462,728
	GES-TEMPORARY & PART-TIME	8,637	12,641	11,852	-	19	-	-
072-360-0000-4105 OVER		30,665	22,478	8,874	-	7,751	-	-
	P. NON-EMPLOYEE WAGES	-	-	-	-	-	-	-
072-360-0000-4120 O.A.S		43,177	33,195	30,690	30,171	15,461	51%	20,533
072-360-0000-4124 RETII		95,642	78,164	63,313	-	33,531	-	42,785
072-360-0000-4126 HEAL		108,452	98,408	86,511	-	50,532	-	74,696
072-360-0000-4127 RETII		-	-	-	-	-	-	<u>-</u>
	TAL INSURANCE	9,824	8,269	6,985	-	3,598	-	3,107
	REE HEALTH SAVINGS	761	2,015	3,348	1,740	1,668	96%	1,650
	RKER'S COMPENSATION INS.	52,029	38,325	27,796	37,252	18,794	50%	17,978
072-360-0000-4133 COM		8,043	(7,750)	-	-	-	-	-
	G TERM DISABILITY INSURANCE	516	330	496	822	-	-	560
072-360-0000-4136 OPTI		1,949	1,729	1,313	883	216	24%	568
072-360-0000-4138 LIFE		683	518	396	459	-	-	315
072-360-0000-4140 WELI	LNESS BENEFIT	114	-	-	-	-	-	150
072-360-3689-XXXX COV	ID-19 GLOBAL OUTBREAK	-	-	1,180	-	-	-	-
Personnel Costs		1,060,790	574,034	140,957	1,013,273	2,847,116	281%	1,133,245
072-110-0000-4270 PROF	FESSIONAL SERVICES	40	11,547	-	_	-	-	1,000
072-360-0000-4210 UTIL	ITIES	320	353	230	5,000	100	2%	500
		320 1,787		230 1,977	5,000 2,000	100 788	2% 39%	500 2,000
072-360-0000-4210 UTILI 072-360-0000-4220 TELE 072-360-0000-4250 RENT	PHONE TS AND LEASES		353		-			
072-360-0000-4210 UTILI 072-360-0000-4220 TELE	PHONE TS AND LEASES	1,787	353 1,915 1,141 60,022	1,977 - 39,751	2,000 11,300 307,800	788 - 14,097	39%	2,000 6,300 234,840
072-360-0000-4210 UTILI 072-360-0000-4220 TELE 072-360-0000-4250 RENT	PHONE TS AND LEASES TRACTUAL SERVICES	1,787 2,329	353 1,915 1,141	1,977 -	2,000 11,300	788 -	39% -	2,000 6,300
072-360-0000-4210 UTILI 072-360-0000-4220 TELE 072-360-0000-4250 RENT 072-360-0000-4260 CON' 072-360-0629-4260 CON' 072-360-0000-4270 PROF	PHONE TS AND LEASES TRACTUAL SERVICES TRACTUAL SERVICES FESSIONAL SERVICES	1,787 2,329 141,749	353 1,915 1,141 60,022	1,977 - 39,751	2,000 11,300 307,800	788 - 14,097 460,320 1,563	39% - 5%	2,000 6,300 234,840
072-360-0000-4210 UTILI 072-360-0000-4220 TELE 072-360-0000-4250 RENT 072-360-0000-4260 CON' 072-360-0629-4260 CON' 072-360-0000-4270 PROF 072-360-0000-4280 OFFI	PHONE TS AND LEASES TRACTUAL SERVICES TRACTUAL SERVICES FESSIONAL SERVICES CE SUPPLIES	1,787 2,329 141,749 836,610	353 1,915 1,141 60,022 594,776	1,977 - 39,751 1,152,431	2,000 11,300 307,800 1,000,000 50,000 3,167	788 - 14,097 460,320 1,563 512	39% - 5% 46%	2,000 6,300 234,840 1,200,000 25,000
072-360-0000-4210 UTILI 072-360-0000-4220 TELE 072-360-0000-4250 RENT 072-360-0000-4260 CON' 072-360-0629-4260 CON' 072-360-0000-4270 PROF 072-360-0000-4280 OFFI	PHONE TS AND LEASES TRACTUAL SERVICES TRACTUAL SERVICES FESSIONAL SERVICES	1,787 2,329 141,749 836,610 10,043	353 1,915 1,141 60,022 594,776 4,244	1,977 - 39,751 1,152,431 4,244 - -	2,000 11,300 307,800 1,000,000 50,000 3,167 3,680	788 - 14,097 460,320 1,563 512 220	39% - 5% 46% 3%	2,000 6,300 234,840 1,200,000 25,000 - 3,680
072-360-0000-4210 UTILI 072-360-0000-4220 TELE 072-360-0000-4250 RENT 072-360-0000-4260 CON' 072-360-0629-4260 CON' 072-360-0000-4270 PROF 072-360-0000-4280 OFFI	PHONE TS AND LEASES TRACTUAL SERVICES TRACTUAL SERVICES FESSIONAL SERVICES CE SUPPLIES CE EQUIPMENT MAINTENANCE	1,787 2,329 141,749 836,610 10,043	353 1,915 1,141 60,022 594,776 4,244	1,977 - 39,751 1,152,431 4,244	2,000 11,300 307,800 1,000,000 50,000 3,167	788 - 14,097 460,320 1,563 512	39% - 5% 46% 3% 16%	2,000 6,300 234,840 1,200,000 25,000
072-360-0000-4210 UTILI 072-360-0000-4220 TELE 072-360-0000-4250 RENT 072-360-0000-4260 CON' 072-360-0629-4260 CON' 072-360-0000-4270 PROF 072-360-0000-4280 OFFI 072-360-0000-4300 DEPA 072-360-0000-4310 EQUI	PHONE TS AND LEASES TRACTUAL SERVICES TRACTUAL SERVICES FESSIONAL SERVICES CE SUPPLIES CE EQUIPMENT MAINTENANCE ARTMENT SUPPLIES IPMENT AND SUPPLIES	1,787 2,329 141,749 836,610 10,043 - 686 29,860 3,549	353 1,915 1,141 60,022 594,776 4,244 - 30,795 3,363	1,977 - 39,751 1,152,431 4,244 - - 22,258 7,040	2,000 11,300 307,800 1,000,000 50,000 3,167 3,680 30,000 12,526	788 - 14,097 460,320 1,563 512 220	39% - 5% 46% 3% 16% 6%	2,000 6,300 234,840 1,200,000 25,000 - 3,680 35,500 6,900
072-360-0000-4210 UTILI 072-360-0000-4220 TELE 072-360-0000-4250 RENT 072-360-0000-4260 CON' 072-360-0629-4260 CON' 072-360-0000-4270 PROF 072-360-0000-4280 OFFI 072-360-0000-4290 OFFI 072-360-0000-4300 DEPA 072-360-0000-4310 EQUI 072-360-0000-4320 DEPA	PHONE TS AND LEASES TRACTUAL SERVICES TRACTUAL SERVICES FESSIONAL SERVICES CE SUPPLIES CE EQUIPMENT MAINTENANCE ARTMENT SUPPLIES IPMENT AND SUPPLIES ARTMENT EQUIPMENT MAINT	1,787 2,329 141,749 836,610 10,043 - 686 29,860	353 1,915 1,141 60,022 594,776 4,244	1,977 - 39,751 1,152,431 4,244 - - 22,258	2,000 11,300 307,800 1,000,000 50,000 3,167 3,680 30,000	788 - 14,097 460,320 1,563 512 220 10,107	39% - 5% 46% 3% 16% 6% 34%	2,000 6,300 234,840 1,200,000 25,000 - 3,680 35,500
072-360-0000-4210 UTILI 072-360-0000-4220 TELE 072-360-0000-4250 RENT 072-360-0000-4260 CON' 072-360-0629-4260 CON' 072-360-0000-4270 PROF 072-360-0000-4280 OFFI 072-360-0000-4300 DEPA 072-360-0000-4310 EQUI	PHONE TS AND LEASES TRACTUAL SERVICES TRACTUAL SERVICES FESSIONAL SERVICES CE SUPPLIES CE EQUIPMENT MAINTENANCE ARTMENT SUPPLIES IPMENT AND SUPPLIES ARTMENT EQUIPMENT MAINT	1,787 2,329 141,749 836,610 10,043 - 686 29,860 3,549	353 1,915 1,141 60,022 594,776 4,244 - 30,795 3,363	1,977 - 39,751 1,152,431 4,244 - - 22,258 7,040	2,000 11,300 307,800 1,000,000 50,000 3,167 3,680 30,000 12,526 4,167 175	788 - 14,097 460,320 1,563 512 220 10,107 5,317	39% - 5% 46% 3% 16% 6% 34% 42%	2,000 6,300 234,840 1,200,000 25,000 - 3,680 35,500 6,900 3,500 300
072-360-0000-4210 UTILI 072-360-0000-4220 TELE 072-360-0000-4250 RENT 072-360-0000-4260 CON' 072-360-0000-4270 PROF 072-360-0000-4270 OFFI 072-360-0000-4290 OFFI 072-360-0000-4300 DEPA 072-360-0000-4310 EQUI 072-360-0000-4325 UNIF 072-360-0000-4340 SMA	PHONE TS AND LEASES TRACTUAL SERVICES TRACTUAL SERVICES FESSIONAL SERVICES CE SUPPLIES CE EQUIPMENT MAINTENANCE ARTMENT SUPPLIES IPMENT AND SUPPLIES ARTMENT EQUIPMENT MAINT FORM ALLOWANCE LL TOOLS	1,787 2,329 141,749 836,610 10,043 - 686 29,860 3,549 1,302	353 1,915 1,141 60,022 594,776 4,244 - 30,795 3,363 1,302	1,977 - 39,751 1,152,431 4,244 - 22,258 7,040 1,302	2,000 11,300 307,800 1,000,000 50,000 3,167 3,680 30,000 12,526 4,167 175 5,000	788 - 14,097 460,320 1,563 512 220 10,107 5,317 -	39% - 5% 46% 3% 16% 6% 34% 42%	2,000 6,300 234,840 1,200,000 25,000 - 3,680 35,500 6,900 3,500
072-360-0000-4210 UTILI 072-360-0000-4220 TELE 072-360-0000-4250 RENT 072-360-0000-4260 CON' 072-360-0000-4270 PROF 072-360-0000-4270 OFFI 072-360-0000-4290 OFFI 072-360-0000-4300 DEPA 072-360-0000-4310 EQUI 072-360-0000-4325 UNIF	PHONE TS AND LEASES TRACTUAL SERVICES TRACTUAL SERVICES FESSIONAL SERVICES CE SUPPLIES CE EQUIPMENT MAINTENANCE ARTMENT SUPPLIES IPMENT AND SUPPLIES ARTMENT EQUIPMENT MAINT FORM ALLOWANCE LL TOOLS	1,787 2,329 141,749 836,610 10,043 - 686 29,860 3,549 1,302 - 216	353 1,915 1,141 60,022 594,776 4,244 - 30,795 3,363 1,302 - 3,555	1,977 - 39,751 1,152,431 4,244 - 22,258 7,040 1,302 - 3,360	2,000 11,300 307,800 1,000,000 50,000 3,167 3,680 30,000 12,526 4,167 175 5,000 5,000	788 - 14,097 460,320 1,563 512 220 10,107 5,317 - - - 744	39% - 5% 46% 3% 16% 6% 34% 42% -	2,000 6,300 234,840 1,200,000 25,000 - 3,680 35,500 6,900 3,500 300
072-360-0000-4210 UTILI 072-360-0000-4220 TELE 072-360-0000-4250 RENT 072-360-0000-4260 CON' 072-360-0000-4270 PROF 072-360-0000-4280 OFFI 072-360-0000-4290 OFFI 072-360-0000-4300 DEPA 072-360-0000-4310 EQUI 072-360-0000-4325 UNIF 072-360-0000-4340 SMA 072-360-0000-4390 VEHI	PHONE TS AND LEASES TRACTUAL SERVICES TRACTUAL SERVICES FESSIONAL SERVICES CE SUPPLIES CE EQUIPMENT MAINTENANCE ARTMENT SUPPLIES IPMENT AND SUPPLIES ARTMENT EQUIPMENT MAINT FORM ALLOWANCE ILL TOOLS GONNEL TRAINING ICLE ALLOW & MAINT	1,787 2,329 141,749 836,610 10,043 - 686 29,860 3,549 1,302	353 1,915 1,141 60,022 594,776 4,244 - 30,795 3,363 1,302 - 3,555	1,977 - 39,751 1,152,431 4,244 - 22,258 7,040 1,302	2,000 11,300 307,800 1,000,000 50,000 3,167 3,680 30,000 12,526 4,167 175 5,000 5,000 900	788 - 14,097 460,320 1,563 512 220 10,107 5,317 -	39% - 5% 46% 3% 16% 6% 34% 42%	2,000 6,300 234,840 1,200,000 25,000 - 3,680 35,500 6,900 3,500 5,000 5,000 900
072-360-0000-4210 UTILI 072-360-0000-4220 TELE 072-360-0000-4250 RENT 072-360-0000-4260 CON' 072-360-0000-4270 PROF 072-360-0000-4280 OFFI 072-360-0000-4290 OFFI 072-360-0000-4300 DEPA 072-360-0000-4310 EQUI 072-360-0000-4325 UNIF 072-360-0000-4340 SMA 072-360-0000-4390 VEHI 072-360-0000-4390 VEHI 072-360-0000-4400 VEHI	PHONE TS AND LEASES TRACTUAL SERVICES TRACTUAL SERVICES TRACTUAL SERVICES FESSIONAL SERVICES CE SUPPLIES CE EQUIPMENT MAINTENANCE ARTMENT SUPPLIES IPMENT AND SUPPLIES ARTMENT EQUIPMENT MAINT FORM ALLOWANCE LL TOOLS SONNEL TRAINING ICLE ALLOW & MAINT ICLE OPERATION & MAINT	1,787 2,329 141,749 836,610 10,043 - 686 29,860 3,549 1,302 - 216 707 1,414	353 1,915 1,141 60,022 594,776 4,244 - 30,795 3,363 1,302 - 3,555 - 27	1,977 - 39,751 1,152,431 4,244 - 22,258 7,040 1,302 - 3,360 - 902 1,777	2,000 11,300 307,800 1,000,000 50,000 3,167 3,680 30,000 12,526 4,167 175 5,000 5,000	788 - 14,097 460,320 1,563 512 220 10,107 5,317 744 455 1,144	39% 5% 46% 3% 16% 6% 34% 42% 15%	2,000 6,300 234,840 1,200,000 25,000 - 3,680 35,500 6,900 3,500 300 5,000
072-360-0000-4210 UTILI 072-360-0000-4220 TELE 072-360-0000-4250 RENT 072-360-0000-4260 CON' 072-360-0000-4270 PROF 072-360-0000-4280 OFFI 072-360-0000-4290 OFFI 072-360-0000-4300 DEPA 072-360-0000-4310 EQUI 072-360-0000-4325 UNIF 072-360-0000-4340 SMA 072-360-0000-4390 VEHI 072-360-0000-4400 VEHI 072-360-0000-4400 FUEL	PHONE TS AND LEASES TRACTUAL SERVICES TRACTUAL SERVICES TRACTUAL SERVICES FESSIONAL SERVICES CE SUPPLIES CE EQUIPMENT MAINTENANCE ARTMENT SUPPLIES IPMENT AND SUPPLIES ARTMENT EQUIPMENT MAINT FORM ALLOWANCE LL TOOLS SONNEL TRAINING ICLE ALLOW & MAINT ICLE OPERATION & MAINT	1,787 2,329 141,749 836,610 10,043 - 686 29,860 3,549 1,302 - 216 707 1,414 4,968	353 1,915 1,141 60,022 594,776 4,244 - 30,795 3,363 1,302 - 3,555 - 27 175 4,228	1,977 - 39,751 1,152,431 4,244 - 22,258 7,040 1,302 - 3,360 - 902 1,777 2,923	2,000 11,300 307,800 1,000,000 50,000 3,167 3,680 30,000 12,526 4,167 175 5,000 5,000 900 5,000	788 - 14,097 460,320 1,563 512 220 10,107 5,317 - - 744 455	39% 5% 46% 3% 16% 6% 34% 42% 15% 51%	2,000 6,300 234,840 1,200,000 25,000 - 3,680 35,500 6,900 3,500 5,000 5,000 900 5,000
072-360-0000-4210 UTILI 072-360-0000-4220 TELE 072-360-0000-4250 RENT 072-360-0000-4260 CON' 072-360-0000-4270 PROF 072-360-0000-4290 OFFI 072-360-0000-4290 OFFI 072-360-0000-4310 EQUI 072-360-0000-4310 EQUI 072-360-0000-4325 UNIF 072-360-0000-4340 SMA 072-360-0000-4390 VEHI 072-360-0000-4400 VEHI 072-360-0000-4402 FUEL 072-360-0000-4405 INTE	PHONE TS AND LEASES TRACTUAL SERVICES TRACTUAL SERVICES FESSIONAL SERVICES CE SUPPLIES CE EQUIPMENT MAINTENANCE ARTMENT SUPPLIES IPMENT AND SUPPLIES ARTMENT EQUIPMENT MAINT FORM ALLOWANCE LL TOOLS SONNEL TRAINING ICLE ALLOW & MAINT ICLE OPERATION & MAINT REST EXPENSE	1,787 2,329 141,749 836,610 10,043 - 686 29,860 3,549 1,302 - 216 707 1,414	353 1,915 1,141 60,022 594,776 4,244 - 30,795 3,363 1,302 - 3,555 - 27	1,977 - 39,751 1,152,431 4,244 - 22,258 7,040 1,302 - 3,360 - 902 1,777	2,000 11,300 307,800 1,000,000 50,000 3,167 3,680 30,000 12,526 4,167 175 5,000 5,000 900 5,000	788 - 14,097 460,320 1,563 512 220 10,107 5,317 744 455 1,144	39% 5% 46% 3% 16% 6% 34% 42% 15% 51%	2,000 6,300 234,840 1,200,000 25,000 - 3,680 35,500 6,900 3,500 5,000 5,000 900 5,000 - 1,738
072-360-0000-4210 UTILI 072-360-0000-4220 TELE 072-360-0000-4250 RENT 072-360-0000-4260 CON' 072-360-0000-4270 PROF 072-360-0000-4270 OFFI 072-360-0000-4290 OFFI 072-360-0000-4310 EQUI 072-360-0000-4310 EQUI 072-360-0000-4320 DEPA 072-360-0000-4325 UNIF 072-360-0000-4340 SMA 072-360-0000-4390 VEHI 072-360-0000-4400 VEHI 072-360-0000-4402 FUEL 072-360-0000-4405 INTE	PHONE TS AND LEASES TRACTUAL SERVICES TRACTUAL SERVICES TRACTUAL SERVICES FESSIONAL SERVICES CE SUPPLIES CE EQUIPMENT MAINTENANCE ARTMENT SUPPLIES IPMENT AND SUPPLIES ARTMENT EQUIPMENT MAINT FORM ALLOWANCE LL TOOLS SONNEL TRAINING ICLE ALLOW & MAINT CLE OPERATION & MAINT CREST EXPENSE ICIPAL	1,787 2,329 141,749 836,610 10,043 - 686 29,860 3,549 1,302 - 216 707 1,414 4,968	353 1,915 1,141 60,022 594,776 4,244 - 30,795 3,363 1,302 - 3,555 - 27 175 4,228 1,738	1,977 - 39,751 1,152,431 4,244 - 22,258 7,040 1,302 - 3,360 - 902 1,777 2,923 1,738	2,000 11,300 307,800 1,000,000 50,000 3,167 3,680 30,000 12,526 4,167 175 5,000 5,000 900 5,000	788 - 14,097 460,320 1,563 512 220 10,107 5,317 744 455 1,144	39% 5% 46% 3% 16% 6% 34% 15% 51% 23%	2,000 6,300 234,840 1,200,000 25,000 - 3,680 35,500 6,900 3,500 5,000 5,000 - 1,738 10,697
072-360-0000-4210 UTILI 072-360-0000-4220 TELE 072-360-0000-4250 RENT 072-360-0000-4260 CON' 072-360-0000-4270 PROF 072-360-0000-4270 OFFI 072-360-0000-4290 OFFI 072-360-0000-4310 EQUI 072-360-0000-4310 EQUI 072-360-0000-4320 DEPA 072-360-0000-4325 UNIF 072-360-0000-4340 SMA 072-360-0000-4390 VEHI 072-360-0000-4400 VEHI 072-360-0000-4402 FUEL 072-360-0000-4405 INTE 072-360-0000-4429 PRIN 072-360-0000-4429 PRIN 072-360-0000-4429 PRIN	PHONE TS AND LEASES TRACTUAL SERVICES TRACTUAL SERVICES TRACTUAL SERVICES FESSIONAL SERVICES CE SUPPLIES CE EQUIPMENT MAINTENANCE ARTMENT SUPPLIES IPMENT AND SUPPLIES ARTMENT EQUIPMENT MAINT FORM ALLOWANCE LL TOOLS SONNEL TRAINING ICLE ALLOW & MAINT CLE OPERATION & MAINT CREST EXPENSE ICIPAL IREST	1,787 2,329 141,749 836,610 10,043 - 686 29,860 3,549 1,302 - 216 707 1,414 4,968 1,738	353 1,915 1,141 60,022 594,776 4,244 - 30,795 3,363 1,302 - 3,555 - 27 175 4,228 1,738 -	1,977 - 39,751 1,152,431 4,244 - 22,258 7,040 1,302 - 3,360 - 902 1,777 2,923 1,738	2,000 11,300 307,800 1,000,000 50,000 3,167 3,680 30,000 12,526 4,167 175 5,000 5,000 900 5,000	788 - 14,097 460,320 1,563 512 220 10,107 5,317 744 455 1,144	39% - 5% 46% 3% 16% 6% 34% 15% 51% 23%	2,000 6,300 234,840 1,200,000 25,000 - 3,680 35,500 6,900 3,500 5,000 5,000 - 1,738 10,697
072-360-0000-4210 UTILI 072-360-0000-4220 TELE 072-360-0000-4250 RENT 072-360-0000-4260 CON' 072-360-0000-4260 CON' 072-360-0000-4270 PROF 072-360-0000-4280 OFFI 072-360-0000-4290 OFFI 072-360-0000-4310 EQUI 072-360-0000-4310 EQUI 072-360-0000-4320 DEPA 072-360-0000-4325 UNIF 072-360-0000-4340 SMA 072-360-0000-4360 PERS 072-360-0000-4390 VEHI 072-360-0000-4400 VEHI 072-360-0000-4402 FUEL 072-360-0000-4405 INTE 072-360-0000-4429 PRIN 072-360-0000-4430 ACTI'	PHONE TS AND LEASES TRACTUAL SERVICES TRACTUAL SERVICES TRACTUAL SERVICES FESSIONAL SERVICES CE SUPPLIES CE EQUIPMENT MAINTENANCE ARTMENT SUPPLIES IPMENT AND SUPPLIES ARTMENT EQUIPMENT MAINT FORM ALLOWANCE LL TOOLS SONNEL TRAINING ICLE ALLOW & MAINT ICLE OPERATION & MAINT - REST EXPENSE ICIPAL IREST VITIES AND PROGRAMS	1,787 2,329 141,749 836,610 10,043 - 686 29,860 3,549 1,302 - 216 707 1,414 4,968 1,738	353 1,915 1,141 60,022 594,776 4,244 - 30,795 3,363 1,302 - 3,555 - 27 175 4,228 1,738	1,977 - 39,751 1,152,431 4,244 - 22,258 7,040 1,302 - 3,360 - 902 1,777 2,923 1,738	2,000 11,300 307,800 1,000,000 50,000 3,167 3,680 30,000 12,526 4,167 175 5,000 5,000 900 5,000 - 1,389 47,845 - 5,200	788 - 14,097 460,320 1,563 512 220 10,107 5,317 744 455 1,144 1,189	39% 5% 46% 3% 16% 6% 34% 15% 51% 23%	2,000 6,300 234,840 1,200,000 25,000 - 3,680 35,500 6,900 3,500 5,000 5,000 - 1,738 10,697 -
072-360-0000-4210 UTILI 072-360-0000-4220 TELE 072-360-0000-4250 RENT 072-360-0000-4260 CON' 072-360-0000-4260 CON' 072-360-0000-4270 PROF 072-360-0000-4280 OFFI 072-360-0000-4300 DEPA 072-360-0000-4310 EQUI 072-360-0000-4310 EQUI 072-360-0000-4325 UNIF 072-360-0000-4340 SMA 072-360-0000-4360 PERS 072-360-0000-4390 VEHI 072-360-0000-4400 VEHI 072-360-0000-4402 FUEL 072-360-0000-4405 INTE 072-360-0000-4429 PRIN 072-360-0000-4430 ACTI' 072-360-0000-4430 ACTI' 072-360-0000-4430 ACTI'	PHONE TS AND LEASES TRACTUAL SERVICES TRACTUAL SERVICES TRACTUAL SERVICES FESSIONAL SERVICES CE SUPPLIES CE EQUIPMENT MAINTENANCE ARTMENT SUPPLIES IPMENT AND SUPPLIES ARTMENT EQUIPMENT MAINT FORM ALLOWANCE LL TOOLS SONNEL TRAINING ICLE ALLOW & MAINT CLE OPERATION & MAINT CREST EXPENSE ICIPAL IREST VITIES AND PROGRAMS ER EXPENSE	1,787 2,329 141,749 836,610 10,043 - 686 29,860 3,549 1,302 - 216 707 1,414 4,968 1,738 39,864	353 1,915 1,141 60,022 594,776 4,244 - - 30,795 3,363 1,302 - 3,555 - 27 175 4,228 1,738 - - 47,533	1,977 - 39,751 1,152,431 4,244 - 22,258 7,040 1,302 - 3,360 - 902 1,777 2,923 1,738 36,953	2,000 11,300 307,800 1,000,000 50,000 3,167 3,680 30,000 12,526 4,167 175 5,000 5,000 900 5,000 - 1,389 47,845 - 5,200 86,400	788 - 14,097 460,320 1,563 512 220 10,107 5,317 744 455 1,144	39%	2,000 6,300 234,840 1,200,000 25,000 - 3,680 35,500 6,900 3,500 5,000 5,000 - 1,738 10,697 - - 86,400
072-360-0000-4210 UTILI 072-360-0000-4220 TELE 072-360-0000-4250 RENT 072-360-0000-4260 CON' 072-360-0000-4260 CON' 072-360-0000-4270 PROF 072-360-0000-4280 OFFI 072-360-0000-4290 OFFI 072-360-0000-4310 EQUI 072-360-0000-4310 EQUI 072-360-0000-4325 UNIF 072-360-0000-4340 SMA 072-360-0000-4360 PERS 072-360-0000-4390 VEHI 072-360-0000-4400 VEHI 072-360-0000-4402 FUEL 072-360-0000-4405 INTE 072-360-0000-4430 ACTI' 072-360-0000-4430 ACTI' 072-360-0000-4450 OTHI 072-360-0000-4450 OTHI 072-360-0000-4450 OTHI 072-360-0000-4455 BAD	PHONE TS AND LEASES TRACTUAL SERVICES TRACTUAL SERVICES TRACTUAL SERVICES FESSIONAL SERVICES CE SUPPLIES CE EQUIPMENT MAINTENANCE ARTMENT SUPPLIES IPMENT AND SUPPLIES ARTMENT EQUIPMENT MAINT FORM ALLOWANCE LL TOOLS CONNEL TRAINING ICLE ALLOW & MAINT ICLE OPERATION & MAINT - REST EXPENSE ICIPAL REST VITIES AND PROGRAMS ER EXPENSE DEBTS EXPENSE	1,787 2,329 141,749 836,610 10,043 - 686 29,860 3,549 1,302 - 216 707 1,414 4,968 1,738 39,864 2,322	353 1,915 1,141 60,022 594,776 4,244 - - 30,795 3,363 1,302 - 3,555 - 27 175 4,228 1,738 - - 47,533 21,057	1,977 - 39,751 1,152,431 4,244 22,258 7,040 1,302 - 3,360 - 902 1,777 2,923 1,738 36,953 62,154	2,000 11,300 307,800 1,000,000 50,000 3,167 3,680 30,000 12,526 4,167 175 5,000 5,000 900 5,000 - 1,389 47,845 - 5,200 86,400	788 - 14,097 460,320 1,563 512 220 10,107 5,317 - 744 455 1,144 1,189 14,197	39% 5% 46% 3% 16% 6% 34% 42% 15% 51% 23%	2,000 6,300 234,840 1,200,000 25,000 - 3,680 35,500 6,900 3,500 5,000 5,000 - 1,738 10,697 - - 86,400
072-360-0000-4210 UTILI 072-360-0000-4220 TELE 072-360-0000-4250 RENT 072-360-0000-4260 CON' 072-360-0000-4260 CON' 072-360-0000-4270 PROF 072-360-0000-4280 OFFI 072-360-0000-4290 OFFI 072-360-0000-4310 DEPA 072-360-0000-4310 DEPA 072-360-0000-4310 DEPA 072-360-0000-4325 UNIF 072-360-0000-4340 SMA 072-360-0000-4390 VEHI 072-360-0000-4400 VEHI 072-360-0000-4402 FUEL 072-360-0000-4405 INTE 072-360-0000-4429 PRIN 072-360-0000-4430 ACTI' 072-360-0000-4430 ACTI' 072-360-0000-4450 OTHI 072-360-0000-4455 BAD 072-360-0000-4480 COST	PHONE TS AND LEASES TRACTUAL SERVICES TRACTUAL SERVICES TRACTUAL SERVICES FESSIONAL SERVICES CE SUPPLIES CE EQUIPMENT MAINTENANCE ARTMENT SUPPLIES IPMENT AND SUPPLIES ARTMENT EQUIPMENT MAINT FORM ALLOWANCE LL TOOLS SONNEL TRAINING ICLE ALLOW & MAINT ICLE OPERATION & MAINT - REST EXPENSE ICIPAL REST VITIES AND PROGRAMS ER EXPENSE DEBTS EXPENSE T ALLOCATION	1,787 2,329 141,749 836,610 10,043 - 686 29,860 3,549 1,302 - 216 707 1,414 4,968 1,738 - 39,864 2,322 330,030	353 1,915 1,141 60,022 594,776 4,244 - - 30,795 3,363 1,302 - 3,555 - 27 175 4,228 1,738 - - 47,533 21,057 360,538	1,977 - 39,751 1,152,431 4,244 - 22,258 7,040 1,302 - 3,360 - 902 1,777 2,923 1,738 36,953 62,154 299,436	2,000 11,300 307,800 1,000,000 50,000 3,167 3,680 30,000 12,526 4,167 175 5,000 5,000 900 5,000 - 1,389 47,845 - 5,200 86,400 - 330,030	788 - 14,097 460,320 1,563 512 220 10,107 5,317 744 455 1,144 1,189	39% 5% 46% 3% 16% 6% 34% 42% 15% 51% 23% 16% 50%	2,000 6,300 234,840 1,200,000 25,000 - 3,680 35,500 6,900 3,500 5,000 5,000 - 1,738 10,697 - - 86,400 - 327,730
072-360-0000-4210 UTILI 072-360-0000-4220 TELE 072-360-0000-4250 RENT 072-360-0000-4260 CON' 072-360-0000-4260 CON' 072-360-0000-4270 PROF 072-360-0000-4280 OFFI 072-360-0000-4290 OFFI 072-360-0000-4310 EQUI 072-360-0000-4310 EQUI 072-360-0000-4325 UNIF 072-360-0000-4340 SMA 072-360-0000-4360 PERS 072-360-0000-4300 VEHI 072-360-0000-4400 VEHI 072-360-0000-4402 FUEL 072-360-0000-4405 INTE 072-360-0000-4405 INTE 072-360-0000-4430 ACTI' 072-360-0000-4430 ACTI' 072-360-0000-4450 OTHI 072-360-0000-4450 OTHI 072-360-0000-4480 COST 072-360-0000-4480 COST 072-360-0000-4480 COST	PHONE TS AND LEASES TRACTUAL SERVICES TRACTUAL SERVICES TRACTUAL SERVICES FESSIONAL SERVICES CE SUPPLIES CE EQUIPMENT MAINTENANCE ARTMENT SUPPLIES IPMENT AND SUPPLIES ARTMENT EQUIPMENT MAINT FORM ALLOWANCE LL TOOLS SONNEL TRAINING ICLE ALLOW & MAINT ICLE OPERATION & MAINT - REST EXPENSE ICIPAL REST VITIES AND PROGRAMS ER EXPENSE DEBTS EXPENSE T ALLOCATION MAINT. & REPAIR SUPPLIES	1,787 2,329 141,749 836,610 10,043 - 686 29,860 3,549 1,302 - 216 707 1,414 4,968 1,738 - 39,864 2,322 330,030 104	353 1,915 1,141 60,022 594,776 4,244 - - 30,795 3,363 1,302 - 3,555 - 27 175 4,228 1,738 - - 47,533 21,057 360,538	1,977 - 39,751 1,152,431 4,244 - 22,258 7,040 1,302 - 3,360 - 902 1,777 2,923 1,738 36,953 62,154 299,436 5,453	2,000 11,300 307,800 1,000,000 50,000 3,167 3,680 30,000 12,526 4,167 175 5,000 5,000 900 5,000 - 1,389 47,845 - 5,200 86,400 - 330,030 3,000	788 - 14,097 460,320 1,563 512 220 10,107 5,317 744 455 1,144 1,189 14,197 - 165,018	39% 5% 46% 3% 16% 6% 344% 15% 51% 23% 16% 50%	2,000 6,300 234,840 1,200,000 25,000 - 3,680 35,500 6,900 3,500 5,000 5,000 - 1,738 10,697 - - 86,400 - 327,730 3,000
072-360-0000-4210 UTILI 072-360-0000-4220 TELE 072-360-0000-4250 RENT 072-360-0000-4260 CON' 072-360-0000-4260 CON' 072-360-0000-4270 PROF 072-360-0000-4280 OFFI 072-360-0000-4290 OFFI 072-360-0000-4310 DEPA 072-360-0000-4310 DEPA 072-360-0000-4310 DEPA 072-360-0000-4310 DEPA 072-360-0000-4310 DEPA 072-360-0000-4310 DEPA 072-360-0000-4310 VEHI 072-360-0000-4310 VEHI 072-360-0000-4400 VEHI 072-360-0000-4401 INTE 072-360-0000-4402 PRIN 072-360-0000-4405 INTE 072-360-0000-4430 ACTI' 072-360-0000-4450 OTHI 072-360-0000-4450 OTHI 072-360-0000-4480 COST 072-360-0000-4480 COST 072-360-0000-4480 COST 072-360-0000-4480 COST	PHONE TS AND LEASES TRACTUAL SERVICES TRACTUAL SERVICES TRACTUAL SERVICES FESSIONAL SERVICES CE SUPPLIES CE EQUIPMENT MAINTENANCE ARTMENT SUPPLIES IPMENT AND SUPPLIES ARTMENT EQUIPMENT MAINT FORM ALLOWANCE LL TOOLS SONNEL TRAINING ICLE ALLOW & MAINT ICLE OPERATION & MAINT - REST EXPENSE ICIPAL REST VITIES AND PROGRAMS ER EXPENSE DEBTS EXPENSE T ALLOCATION MAINT. & REPAIR SUPPLIES LIC SAFETY RADIOS/BODY CAM  LECT TO LEASE SUPPLIES LIC SAFETY RADIOS/BODY CAM  LEC	1,787 2,329 141,749 836,610 10,043 - 686 29,860 3,549 1,302 - 216 707 1,414 4,968 1,738 - 39,864 2,322 330,030	353 1,915 1,141 60,022 594,776 4,244 - - 30,795 3,363 1,302 - 3,555 - 27 175 4,228 1,738 - - 47,533 21,057 360,538	1,977 - 39,751 1,152,431 4,244 - 22,258 7,040 1,302 - 3,360 - 902 1,777 2,923 1,738 36,953 62,154 299,436	2,000 11,300 307,800 1,000,000 50,000 3,167 3,680 30,000 12,526 4,167 175 5,000 5,000 900 5,000 - 1,389 47,845 - 5,200 86,400 - 330,030	788 - 14,097 460,320 1,563 512 220 10,107 5,317 - 744 455 1,144 1,189 14,197	39% 5% 46% 3% 16% 6% 34% 42% 15% 51% 23% 16% 50%	2,000 6,300 234,840 1,200,000 25,000 - 3,680 35,500 6,900 3,500 5,000 5,000 - 1,738 10,697 - - 86,400 - 327,730

#### **Dept: Public Works/Sewer Fund**

**Div: Sewer Maintenance** 

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
072-360-0000-4706 LIABILITY CHARGE	52,649	11,722	-	53,492	26,748	50%	31,418
072-360-0320-4741 EQUIP MAINT CHARGE	20,523	25,243	23,426	7,540	3,768	50%	11,768
072-360-0000-4741 EQUIP REPLACEMENT CHARGE	11,250	11,250	11,250	11,250	5,628	50%	11,250
072-360-0000-4743 FACILITY MAINTENANCE CHARGE	96,670	92,419	89,158	114,414	37,206	33%	31,430
Internal Service Charges	181,092	140,634	123,834	186,696	73,350	39%	85,866
072-360-0000-4500 CAPITAL EQUIPMENT	-	-	-	-	_	-	-
072-360-0000-4600 CAPITAL PROJECTS	(7,980)	-	-	-	-	-	
Capital Costs	(7,980)	-	-	-	-	-	-
072-360-0000-4901 TRANSFER TO GENERAL FUND	60,000	60,000	60,000	60,000	30,000	50%	60,000
072-360-0000-4918 TRANSFER TO RETIREMENT FUND	-	-	-	-	-	-	-
072-360-0000-4943 TRANSFER TO FACILITY MAINT. FUN	-	-	-	-	10,002	-	20,000
Transfers	60,000	60,000	60,000	60,000	40,002	67%	80,000
Division Total	2,703,537	1,922,978	1,968,719	3,179,548	3,638,975	114%	3,265,485

# Dept: Public Works/Sewer Fund Div: Sewer Capital Projects

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
072-365-0000-4260 CONTRACT SERVICES	-	4,760	1,300	29,700	-	-	-
072-365-0000-4300 DEPARTMENT SUPPLIES	-	-	-	-	-	-	
Operations & Maintenance	-	4,760	1,300	29,700	-	-	-
072-365-0000-4500 CAPITAL EQUIPMENT	_		-	409,000	-	_	_
Capital Costs	-	-	-	409,000	-	-	-
072-365-0000-4600 CAPITAL PROJECTS	500	-	-	92,390	-	-	-
072-365-0560-4600 CAPITAL PROJECTS	-	-	-	312,840	-	-	-
072-365-0629-4600 CAPITAL PROJECTS	886,752	893,541	928,631	778,000	286,488	37%	1,000,000
072-365-0754-4600 CAPITAL PROJECTS	-	-	-	-	-	-	-
072-365-6673-4600 CAPITAL PROJECTS	-	-	-	-	-	-	
Capital Projects	887,252	893,541	928,631	1,183,230	286,488	24%	1,000,000
072-365-0000-4820 DEPRECIATION EXPENSE	145,052	139,643	159,220	-	-	-	160,000
Depreciation Expense	145,052	139,643	159,220	-	-	-	160,000
072-365-0765-4932 TRANSFER TO CAPITAL OUTLAY	-	-	-	28,321	_	-	-
Transfers	-	-	-	28,321	-	-	-
Division Total	1,032,304	1,037,944	1,089,151	1,650,251	286,488	17%	1,160,000

# CITY OF SAN FERNANDO ENTERPRISE FUNDS SUMMARY OF REVENUES AND APPROPRIATIONS FISCAL YEAR 2022-2023

#### **Fund: Refuse Fund**

	Beginning Balance:	54,756	59,085	57,509	51,664			51,664
REVENUE		2019	2020	2021	2022	As of	2022	2023
Account Numb	er & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Rec'd	Proposed
3500-0000 INTEREST INCO	OMF	664	795	511	-	-	-	-
3508-0000 NET INCR/DEC	R FAIR VAL INVEST.	476	635	(510)	_	(253)	-	-
•	LTTR REDUCTION	6,416	-	114	-	-	-	-
3755-0000 REFUSE COLLE	CTION FEES	-	-	-	-	-	-	-
3760-0000 RECYCLING PR	OGRAM FEES	-	-	-	-	-	-	-
3820-0000 DELINQUENT	PENALTIES	-	-	-	-	-	-	-
3901-0000 MISCELLANEO	US REVENUE	-	278	-	-	-	-	-
3956-0000 LIQUIDATED D	AMAGES	-	-	-	-	-	-	-
3970-0000 TRANS FROM	GENERAL FUND	-	-	-	-	-	-	-
3978-0000 TRANS FROM	RETIREMENT TAX FUI	-	-	-	-	-	-	
Total Revenue	<del>-</del>	7,556	1,708	115	-	(253)	-	-
APPROPRIATIONS		2019	2020	2021	2022	As of	2022	2023
Account Numb	er & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
073-350 REFUSE	_	3,227	3,284	5,960	-	255	-	51,000
Total Appropriations	=	3,227	3,284	5,960	-	255	-	51,000
ANNUAL SURPLUS/DEFICI	т	4,329	(1,576)	(5,845)	-	(508.80)	-	(51,000.00)
	<b>Ending Balance:</b>	59,085	57,509	51,664	51,664		-	664

#### Dept: Public Works/Refuse Fund

Div: Refuse

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	<b>2022</b> % Used	2023 Proposed
073-180-0000-4124 RETIREMENT	-	-	-	-	-	-	-
073-180-0000-4127 RETIRED EMP. HEALTH INS.	558	655	689	-	255	-	-
073-350-0000-4101 SALARIES-PERMANENT EMPLOYEES	_			-	-	-	_
Personnel Costs	558	655	689	-	255	-	-
073-110-0000-4270 PROFESSIONAL SERVICES	40	-	-	-	-	-	-
073-350-0842-4230 ADVERTISING	-	-	-	-	-	-	-
073-350-0000-4260 CONTRACTUAL SERVICES	-	-	-	-	-	-	48,370
073-350-0000-4270 PROFESSIONAL SERVICES	-	-	-	-	-	-	-
073-350-0000-4300 DEPARTMENT SUPPLIES	-	-	-	-	-	-	-
073-350-0000-4310 EQUIPMENT & SUPPLIES	-	-	-	-	-	-	-
073-350-0000-4320 DEPARTMENT EQUIPMENT MAINT	-	-	-	-	-	-	-
073-350-0000-4400 VEHICLE OPERATION & MAINT.	-	-	-	-	-	-	-
073-350-0000-4402 FUEL	-	-	-	-	-	-	-
073-350-0000-4455 BAD DEBTS EXPENSE	-	-	2,642	-	-	-	-
073-350-0000-4480 COST ALLOCATION	-	-	-	-	-	-	
Operations & Maintenance Costs	40	-	2,642	-	-	-	48,370
073-350-0842-4500 ***CAPITAL EXPENSES***		-	_	-	-		
Capital Projects	-	-	-	-	-	-	-
073-350-0000-4820 DEPRECIATION EXPENSE	2,629	2,629	2,630			_	2,630
Depreciation Expense	2,629	2,629	2,630	-	-	-	2,630
Division Total	3,227	3,284	5,960	-	255	-	51,000

# CITY OF SAN FERNANDO ENTERPRISE FUNDS SUMMARY OF REVENUES AND APPROPRIATIONS FISCAL YEAR 2022-2023

#### **Fund: Compressed Natural Gas Fund**

Beginning Balance:	43,209	82,256	137,716	183,777			188,412
REVENUE	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Rec'd	Proposed
3500-0000 INTEREST INCOME	1,222	2,331	1,980	-	-	-	-
3508-0000 NET INCR/DECR FAIR VAL INVEST.	824	1,972	(1,215)	-	(1,045)	-	-
3735-3661 CNG FUELING STATION	111,356	183,434	135,162	120,000	60,687	51%	120,000
3907-0000 REFUND OF EXCISE TAXES	5,999	4,560	5,748	-	-	-	-
3987-0000 TRANS FROM EQUIP REPL FUND	-	-	-	-	-	-	
Total Revenue	119,402	192,297	141,676	120,000	59,641	50%	120,000
Total Nevenue	113,402	132,237	141,070	120,000	33,041	3070	120,000
APPROPRIATIONS	2019	2020	2021	2022	As of	2022	2023
	•	•	,	,	·		·
APPROPRIATIONS	2019	2020	2021	2022	As of	2022	2023
APPROPRIATIONS  Account Number & Title	2019 Actual	2020 Actual	2021 Acutal	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
APPROPRIATIONS  Account Number & Title  074-320 CNG VEHICLE MAINTENANCE	<b>2019 Actual</b> 80,355	2020 Actual 136,837	2021 Acutal 95,616	2022 Adjusted 115,365	As of 12/31/21 50,249	<b>2022</b> % Used	2023 Proposed 120,816



#### **COMPRESSED NATURAL GAS FUND**

FUND NO. 74-320

#### **DIVISION OVERVIEW**

The Compressed Natural Gas Fund is used to account for, track, and manage the operations of a publicly accessible CNG fueling station.

#### MAJOR PROJECTS/PROGRAMS

 Regular Maintenance and Compliance programs related to the operation of the CNG fueling station by City Mechanic.

**Dept: Public Works/Compressed Natural Gas** 

**Div: Vehicle Maintenance** 

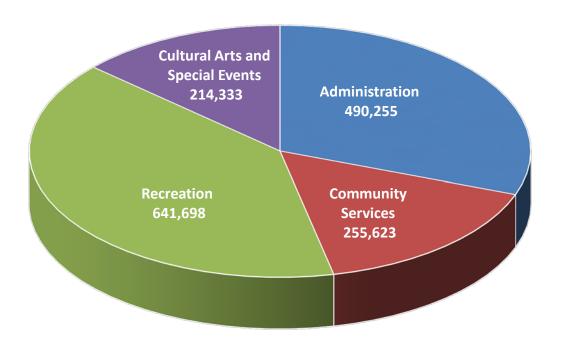
Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
074-320-0000-4101 SALARIES-PERMANENT EMPLOYEES	-	820	-	-	-	-	6,920
074-320-0000-4105 OVERTIME	-	-	-	-	-	-	-
074-320-0000-4120 O.A.S.D.I.	-	63	-	-	-	-	529
074-320-0000-4124 RETIREMENT	-	-	-	-	-	-	1,669
074-320-0000-4126 HEALTH INSURANCE	-	-	-	-	-	-	2,482
074-320-0000-4128 DENTAL INSURANCE	-	-	-	-	-	-	214
074-320-0000-4129 RETIREE HEALTH SAVINGS	-	4	-	-	-	-	-
074-320-0000-4130 WORKERS COMPENSATION INS.	-	117	-	-	-	-	984
074-320-0000-4136 OPTICAL INSURANCE	-	-	-	-	-	-	39
074-320-0000-4138 LIFE INSURANCE	-	-	-	-	-	-	9
Personnel Costs	-	1,004	-	-	-	-	12,846
074-320-0000-4210 UTILITIES	12,192	18,787	11,166	15,000	15,768	105%	18,000
074-320-0000-4220 TELEPHONE	556	623	629	700	318	45%	700
074-320-0000-4260 CONTRACTUAL SERVICES	5,482	8,099	5,071	15,000	1,521	10%	10,000
074-320-0000-4270 PROFESSIONAL SERVICES	-	-	-	-	-	-	-
074-320-0000-4300 DEPARTMENT SUPPLIES	848	763	69	1,000	559	56%	1,000
074-320-0000-4310 EQUIPMENT & SUPPLIES	-	-	-	-	-	-	-
074-320-0000-4320 DEPARTMENT EQUIPMENT MAINT	-	-	-	-	-	-	-
074-320-0000-4400 VEHICLE OPERATION & MAINT.	4,334	2,128	3,428	5,000	2,064	41%	5,000
074-320-0000-4402 FUEL	35,738	53,066	48,882	40,000	23,118	58%	40,000
074-320-0000-4430 ACTIVITIES & PROGRAMS	390	-	-	-	-	-	-
074-320-0000-4435 BANK CHARGES	5,603	9,953	7,166	10,000	2,956	30%	10,000
074-320-0000-4450 OTHER EXPENSE	152	-	, -	, -	, -	-	, -
074-320-0000-4457 EXCISE TAX RETURN	9,106	20,112	15,540	25,000	2,115	8%	10,000
074-320-0000-4480 COST ALLOCATION	5,956	5,244	3,665	3,665	1,830	50%	11,106
Operations & Maintenance Costs	80,355	118,774	95,616	115,365	50,249	44%	105,806
074-320-0000-4706 LIABILITY CHARGE	_	_	-	-	_	_	907
074-320-0000-4743 FACILITY MAINTENANCE CHARGE	-	-	-	-	-	-	1,257
Internal Service Charges	-	-	-	-	-	-	2,164
074-320-0000-4600 CAPITAL PROJECTS	-	17,060	-	-	-	-	-
Capital Projects	-	17,060	-	-	-	-	-
074-320-0000-4820 DEPRECIATION EXPENSE							
Depreciation Expense	-	-	-	-	-	-	-
Division Total	80,355	136,837	95,616	115,365	50,249	44%	120,816

NOTE: This Fund was created in FY 2017-2018. For previous years refer to Fund 041 under Internal Service Funds.



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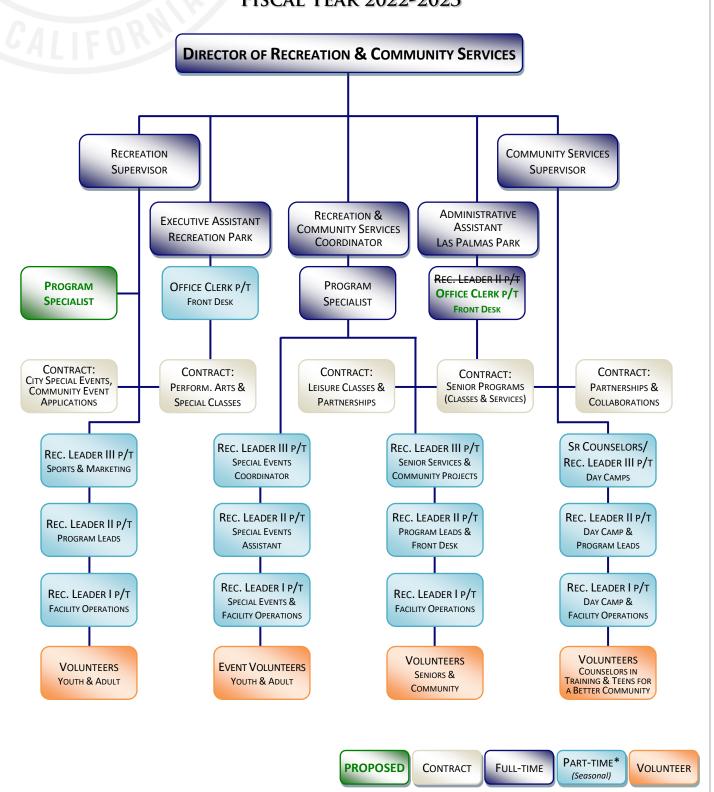
# RECREATION & COMMUNITY SERVICES DEPARTMENT





## ORGANIZATIONAL CHART

RECREATION & COMMUNITY SERVICES DEPARTMENT FISCAL YEAR 2022-2023





#### MISSION STATEMENT

The mission of the Recreation and Community Services (RCS) Department is to develop and implement enriching community, cultural, recreational, and wellness opportunities that foster the overall well-being, personal development, and quality of life of our community.

#### **DEPARTMENT OVERVIEW**

The Recreation and Community Services Department is comprised of four (4) divisions, which include Administration, Community Services, Recreation, and Cultural Arts/Special Events. Collectively, the divisions provide programming, services, and resources that include youth/adult sports, day camps, cultural arts, wellness/fitness, senior services, teen programming, volunteer opportunities, and citywide special events.

Annually, an estimated 250,000 individuals participate in the organized programs facilitated by the Department, and an additional 200,000 people visit park facilities for non-organized activities. Combined, park patrons approximate 450,000 per year.

#### ACCOMPLISHMENTS FOR FY 2021-2022

- 1. The Department successfully completed the design phase of the Layne Park Revitalization Project, selected a general contractor to build the project, and hosted a Ground Breaking Ceremony to kick off the renovations to the park. (Strategic Goal I.2.5, VI.2 & VII.5)
- 2. Staff initiated the start of a Community Focal Point by making direct contact with our senior population and conducting over 700 wellness calls throughout the year. The wellness calls inquired about participants' food security and the need for any social resources. Staff provided updates on the County of Los Angeles Department of Public Health Order, the availability of PPE/cleaning supplies, and made referrals or registered seniors for the Covid-19 vaccines and the Regional Food Bank distribution program that is hosted at Las Palmas Park. The program serves an average of 175 seniors monthly. (Strategic Goal I.5 &.6)
- 3. The Recreation and Community Services (RCS) staff participated and played a key role in disseminating the Covid-19 vaccine to the San Fernando community. The Department helped facilitate the CORE vaccines and testing site at San Fernando Recreation Park, operating 6 days a week. The Department also hosted several vaccine clinics at Las Palmas Park in partnership with the Los Angeles Department of Public Health and Elements Pharmacy. The Department also collaborated with various organizations to distribute personal protection equipment (PPE) and disinfectant wipes to the community. (Strategic Goal I.1 & VIII.2a)
- 4. The Department successfully transitioned from virtual programming and limited outdoor activities to a robust array of classes, activities, and services. The Department is also at full capacity to host the citywide special events for the San Fernando community. RCS staff has and will continue to



#### **ACCOMPLISHMENTS FOR FY 2021-2022**

take great care and follow the guidelines and protocols called for by the County of Los Angeles Department of Public Health Order. (Strategic Goal VIII.2a)

- 5. The Department successfully implemented a Slow Street event along San Fernando Road providing an open space playground void of motorized transportation. The event collaborated with the Mall Association and Outdoor Night Market to produce the Holiday Tree Lighting Ceremony. The event featured a concert from the San Fernando Mariachi Masters Apprentice Program and other local musical groups. Shopping, arts and crafts for the kids, pictures with Santa, and food vendors were all part of the magical night attended by over 1,500 people. (Strategic Goal I.5.6) (Strategic Goal I.5, V.1 & VII.5)
- 6. The Department reestablished the Family Hike program that introduces participants to local hiking trails, state, and national parks. Participants also learn about how people affect various ecosystems and how they can become better stewards of the environment. The hikes held during the year included visits to Cold Water Canyon, Malibu Creek, and Malibu Lagoon. (Strategic Goal I.5 & IV.1)
- 7. Staff established a weekly Tech Support program for seniors at Las Palmas Park. The program focused on assisting seniors to navigate their smartphones, tablets, or home computers. Knowing how to use these devices allows seniors to self-register for events hosted by the Department or other agencies. The goal is to provide confidence and promote independence. (Strategic Goal I.5.6)
- 8. A youth baseball program was reestablished for the Las Palmas Park community. The return of the program provides the opportunity for youth, ages three through thirteen, to learn the baseball fundamentals such as batting, base running, fielding, and teamwork in a positive and safe environment. Staff will continue to support league development, volunteer recruitment, scheduling practice, and league play until the league can transition towards a volunteer-based program. (Strategic Goal I.2.5)
- 9. The Department expanded programming offered to families with children under the age of ten. Two new programs developed with the collaboration of Youth Evolution Athletics, include the soccer and basketball clinics. The Department also partnered with Johnny Allen Tennis to provide lessons for children. In addition, the Department hosts a monthly Parent and Me art class at Las Palmas Park sponsored by the Los Angeles Education Partnership organization. (Strategic Goal I.5)
- 10. During the fiscal year 2021-2022, the Department received several grants. The grant funds will assist with implementing the programming and renovating facilities identified in the Parks and Recreation Master Plan. The funds awarded include State of California Prop. 68 Per Capita Grant (\$192,907), the Statewide Park Development and Community Revitalization Grant (\$4.2 million),



#### **ACCOMPLISHMENTS FOR FY 2021-2022**

The County of Los Angeles Measure A Grant Programs (\$180,000), and the National Endowment of the Arts Grant and the California Arts Council Grant (\$55,000 and \$18,000). (Strategic Goal I.5., IV.3b & VII.5)

#### **OBJECTIVES FOR FY 2022-2023**

- The Department will complete two major renovation projects during the fiscal year. One being the
  construction of the Layne Park Revitalization Project, and the second project consists of
  completing the Pioneer Park Playground Renovation. Both projects will host a ground breaking
  ceremony to kick off the construction of the renovations to the park.
  (Strategic Goal I.2.5, VI.2 & VII.5)
- 2. The Department will continue to collaborate with Community Based Organizations to establish a Social Services Focal Point for the San Fernando community. The proposed Social Services Focal Point will include but is not limited to Legal Services, Housing Rights Information, Immigration Services, Health Care Education Nutrition and Exercise Services, Public Transportation Information, Home Modifications, Family Caregiver Services, and Volunteer Opportunities. (Strategic Goal I.2.5)
- 3. The Department will transition the 5K Relay Run event to the San Fernando Valley Mile Run (Run). The event will close Maclay Avenue from 8<sup>th</sup> Street to 1<sup>st</sup> Street to accommodate a one-mile run from start to finish. The Run will also be incorporated into the Diá de Los Muertos festivities to include live entertainment, art exhibitions, nutrition demos, and cultural foods. The local merchants, non-profit/faith-based organizations, and private corporations will be invited to participate in the event. (Strategic Goal I.5, V.1 & VII.5)
- 4. The Department will expand the Movies and Concerts in the Park program from two (2) to four (4) per year. The extended program provides more opportunities for families and neighbors to mingle and interact with one another. The Movies and Concerts in the Park program also provides a venue for the Department to disseminate the Healthy San Fernando Campaign message of Healthy Eating and Active Living. (Strategic Goal I.5)
- 5. The Department will expand the Tech Support program that will provide programming for children ages 10 years and above and adults 18 years and above. Collaborate with existing partners or pursue new ones to provide workshops and access to computers for the community. (Strategic Goal I.5.6.)
- 6. Develop a Financial Literacy Program for the community by establishing partnerships with Ceballos Estate Planning, Project Money 101, and Cal State Northridge to host several financial workshops.



#### OBJECTIVES FOR FY 2022-2023

The objective is to provide the economic skills needed to make sound financial decisions. (Strategic Goal I.7)

- 7. The Department will evaluate the current organized sports programs and identify areas for improvement and explore potential collaborations and partnerships to provide new sports programs for both children and adults. Possible programs include an adult softball league at Las Palmas Park and a flag football league at Recreation Park. (Strategic Goal I.5)
- 8. The Department will continue to research and identify available funding sources to implement the recommendations identified in the Parks and Recreation Master Plan. Possible funding sources include the State of California Prop. 68 Per Capita Grant, the County of Los Angeles Measure A grant programs, and the National Endowment of the Arts Grant and the California Arts Council Grant. (Strategic Goal I.5., IV.3b & VII.5)

#### **Enhancement to Services:**

- 9. Complement the Department's workforce with a full-time Program Specialist position. The position will assist in the development, implementation, and expansion of the Youth Sports, Adult Sports, and Special Events programs. The RCS Department relies heavily on the part time-staff to execute the programs and services the Department offers. However, the part-time workforce has proven unreliable due to conflicting school schedules and or other work commitments. The parttime workforce has also declined from the pre-pandemic levels due to individuals not returning to work or losing people to other agencies. The challenge is that part-time staff is limited to 960 hours per fiscal year, which limits the program coverage an individual may provide. Expanding the workforce to include a full-time Program Specialist assigned to the Recreation Division allows the Department to build upon the existing youth sports programs such as the basketball and soccer clinics, the tennis class, and the Mission City Baseball program. A dedicated full-time staff position can expand the program to include additional sports leagues like soccer, tennis, and volleyball. The Department may also host tournaments for various youth sports as well. The position would assist in developing, implementing, and expanding the adult sports program and include emerging adult sports like Pickle Ball, Kickball, and Basketball. In addition, the added position would assist with implementing the Special Events such as the Dia de Los Muertos Celebration, the Holiday Tree Lighting, Concerts in the Park, the 4<sup>th</sup> of July event, etc. (Strategic Goal I.5) on-going
- 10. Enhance the Department's ability to serve residents of San Fernando by adding a Part-Time Office Clerk position to perform various clerical tasks. The position will assist the public at the front counter, answer questions and provide information via telephone or electronically. The Office Clerk will prepare bulletins, brochures, and reports as needed. In addition, the position accepts and processes rental and special event applications, handles registrations for programs and activities, and provides clerical assistance to the department. This position will assist at Las Palmas Park, which is the most active park in the Department. Las Palmas Park houses the Community



#### OBJECTIVES FOR FY 2022-2023

Services Division and provides programs and services such as the Elderly Nutrition Program, the senior exercise classes, health workshops, and screenings. In addition, the park provides opportunities for social networking through the Las Palmas Senior Club, the Senior Music Group, the Crafty Ladies, and the Senior Excursion program. (Strategic Goal I.5) on-going

- 11. Replace the Department's vehicle with a new work truck. The Department has been without a working vehicle since the latter part of 2021. The need for a vehicle is urgent as staff must transport supplies and equipment between facilities. The use of a work truck is necessary during citywide special events as the department is required to transport tables, chairs, and a PA system to other parks and locations such as Rudy Ortega Sr. Park, Pioneer Park, and the San Fernando Mall area. (Strategic Goal I.5) one-time
- 12. Increase the Special Event allocation to account for the additional special events the Department has implemented in the Fiscal Year 2021-2022. The new special events the Department developed, planned, and implemented include the City's Birthday, the Veterans Banner Program, and the 4<sup>th</sup> of July Celebration. To implement the City's Birthday and the Veterans Banner program, the Department requests a \$5,000 increase in the Special Event allocation, The Department is also requesting that the one-time \$35,000 enhancement in FY 2021-2022 for the 4<sup>th</sup> of July event be converted into an ongoing allocation. These three special events are new programs that provide the residents with an opportunity to interact with family, friends, and neighbors. The programs are family-friendly that offer a sense of community for the participants.



#### **SOURCES:**

	2019	2020	2021	2022	203
RECREATION & COMM SVCS	Actual	Actual	Actual	Adjusted	Proposed
GENERAL REVENUE	1,246,888	1,234,913	1,254,370	1,265,983	1,526,909
FACILITY RENTAL	97,148	52,913	1,319	80,000	75,000
TOTAL FUNDING SOURCES	1,344,036	1,287,826	1,255,689	1,345,983	1,601,909

#### **USES**:

		2019	2020	2021	2022	2023
<b>RECREAT</b>	TION & COMM SERVICES	Actual	Actual	Actual	Adjusted	Proposed
01-420	Administration	464,371	483,862	723,152	573,114	490,255
01-422	Community Services	171,099	158,897	113,196	111,546	255,623
01-423	Recreation	537,295	482,262	354,470	438,086	641,698
01-424	Special Events	171,271	162,805	64,871	223,237	214,333
01-430	Aquatics	-	-	-	-	-
<b>Total Re</b>	creation & Comm Services	1,344,036	1,287,826	1,255,689	1,345,983	1,601,909

#### **PERSONNEL:**

RECREATION AND COMMUNITY SERVICES	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Proposed
RCS Director	1.00	1.00	1.00	1.00	1.00
Office Specialist	2.00	2.00	2.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.00	1.00	1.00
Executive Assistant	0.00	0.00	0.00	1.00	1.00
Community Services Supervisor	1.00	1.00	1.00	1.00	2.00
Cultural Arts Supervisor	1.00	1.00	1.00	0.00	0.00
Recreation Coordinator	0.00	0.00	0.00	1.00	1.00
Recreation Supervisor	1.00	1.00	1.00	1.00	0.00
Aquatic Supervisor	0.00	0.00	0.00	0.00	0.00
Program Specialist <sup>(6)</sup>	1.75	1.75	1.75	1.00	2.00
Management Intern (FTE)	0.00	0.00	0.00	0.46	0.46
Senior Day Camp/After School Counselor (FTE)	2.53	2.53	2.53	2.53	2.53
Day Camp/After School Counselor (FTE)	7.00	7.00	7.00	7.00	7.00
Recreation Leader I (FTE)	4.10	4.10	4.10	4.10	4.10
Recreation Leader II (FTE)	1.00	1.00	1.00	1.00	1.00
Recreation Leader III (FTE)	1.28	1.28	1.28	1.28	1.28
Cashier (FTE)	0.30	0.30	0.30	0.00	0.00
Office Clerk (FTE) <sup>(6)</sup>	0.00	0.00	0.00	0.48	0.96
TOTAL RECREATION & COMMUNITY SERVICES					
DEPARTMENT	23.96	23.96	23.96	23.85	25.33

<sup>6)</sup> Proposed to add a part-time Office Clerk position at Recreation Park and a Program Specialist position. Net staff change is 1.48 FTE.



# RECREATION & COMMUNITY SERVICES - ADMINISTRATION

DIVISION NO. 420

#### **DIVISION OVERVIEW**

The Recreation and Community Services (RCS) Administration Division is responsible for the overall management and the day-to-day operations of the RCS Department. The administrative duties and responsibilities of the Division include management and supervision of all programming, services, and activities provided by the Recreation Division, the Community Services Division, and the Cultural Arts /Special Events Division. RCS oversees the planning and implementation of parks improvement projects and park facility renovations. RCS provides guidance, training, and marketing strategies for other departments to ensure quality programs and services are provided to the San Fernando community.

The Division is responsible for administering all contracts the Department has with non-government organizations, faith-based groups, and non-profit agencies. The Division also oversees all grant funds the Department has been awarded. In FY 2021-2022, the Division expects to administer approximately \$2,408,705 in grant funds for projects that range in scope from the renovation of park facilities to the enhancement of the cultural enrichment programming for the community. The Division will continue to pursue grant funding, partnerships, and collaborations to leverage City resources and enhance the programs, services, and activities offered to the community.

The Division processes rental and special event permit applications and manages the use of both public and private land. RCS staff ensures that all documents such as certificates of liability insurance, health permits, and LAFD approval have been included in the final rental or special event permit. The Division handles all financial matters associated with the Department's programs, activities, and services.

# Dept: Recreation & Community Services Div: Recreation Administration

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-420-0000-4101 SALARIES-PERMANENT EMPLOYEES	242,961	237,584	321,738	287,872	138,847	48%	254,828
001-420-0000-4103 WAGES-TEMPORARY & PART-TIME	-	-	-	7,576	-	-	-
001-420-0000-4105 OVERTIME	-	235	1,420	-	552	-	-
001-420-0000-4111 COMMISSIONER'S REIMBURSEMENT	1,525	2,433	3,525	4,500	675	15%	9,000
001-420-0000-4120 O.A.S.D.I.	18,863	18,125	24,306	21,097	9,994	47%	18,546
001-420-0000-4124 RETIREMENT	-	(1,721)	-	-	-	-	-
001-420-0000-4126 HEALTH INSURANCE	54,319	67,367	72,916	71,406	26,413	37%	63,300
001-420-0000-4128 DENTAL INSURANCE	5,477	6,118	6,118	3,339	1,082	32%	3,295
001-420-0000-4129 RETIREE HEALTH SAVINGS	1,200	1,139	2,105	1,200	553	46%	900
001-420-0000-4130 WORKER'S COMPENSATION INS.	3,863	3,723	5,023	4,357	2,105	48%	3,869
001-420-0000-4134 LONG TERM DISABILITY INSURANCE	992	963	1,068	1,109	-	-	865
001-420-0000-4136 OPTICAL INSURANCE	975	1,117	1,117	590	195	33%	581
001-420-0000-4138 LIFE INSURANCE	303	351	351	266	-	-	243
001-420-0000-4140 WELLNESS BENEFIT	600	445	600	600	-	-	450
001-420-3689-41XX COVID-19 GLOBAL OUTBREAK	-	4,037	10,925	-	3,758	-	-
Personnel Costs	331,078	341,915	451,213	403,912	184,173	46%	355,877
001-420-0000-4220 TELEPHONE	18,415	19,561	16,525	19,000	7,867	41%	19,000
001-420-0000-4260 CONTRACTUAL SERVICES	20,556	15,251	9,256	19,650	3,170	16%	22,700
001-420-0000-4270 PROFESSIONAL SERVICES	207	, -	,	-	-	-	, -
001-420-0000-4300 DEPARTMENT SUPPLIES	9,395	7,186	7,112	10,100	1,036	10%	10,210
001-420-0000-4320 DEPARTMENT EQUIPMENT MAINT	432	-	-	500	-	-	600
001-420-0000-4360 PERSONNEL TRAINING	1,930	65	_	460	-	-	390
001-420-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	747	-	_	390	-	-	460
001-420-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	940	655	335	340	-	-	340
001-420-0000-4390 VEHICLE ALLOW & MILEAGE	4,643	4,280	3,707	4,100	1,927	47%	4,817
001-420-3649-XXXX YOUTH REINVESTMENT PROG.	, -	357	, -	, -	-	_	· -
001-420-0000-4450 OTHER EXPENSE	_	-	_	_	_	_	1,500
Operations & Maintenance Costs	57,265	47,355	36,936	54,540	13,999	26%	60,017
001-420-0000-4706 LIABILITY CHARGE	19,610	8,063	_	25,235	12,282	49%	25,121
001-420-0320-4741 EQUIP MAINT CHARGE	17,881	19,460	18,551	13,955	4,668		15,295
	17,001	19,460	16,551	13,955	4,008	33%	15,295
001-420-0000-4741 EQUIP REPLACEMENT CHARGE		-	-	-	25.226		22.045
001-420-0000-4743 FACILITY MAINTENANCE CHARGE Internal Service Charges	38,537 <b>76,028</b>	62,684 <b>90,207</b>	60,473 <b>79,024</b>	50,472 <b>89,662</b>	25,236 <b>42,186</b>	50% <b>47%</b>	33,945 <b>74,361</b>
internal service charges	70,020	30,207	75,024	05,002	42,100	4770	74,301
001-420-0000-4500 CAPITAL EQUIPMENT		4,385	155,979	-	-		
Capital Costs	-	4,385	155,979	-	-	-	-
001-420-0000-4917		<del>_</del>		25,000	25,000		
Transfers	-	-	-	25,000	25,000	-	-
Division Total	464,371	483,862	723,152	573,114	265,358	46%	490,255



#### **RECREATION & COMMUNITY SERVICES DEPARTMENT**

#### **COMMUNITY SERVICES**

#### **DIVISION NO. 422**

#### **DIVISION OVERVIEW**

The Community Services Division provides key administrative functions, supervision, and analysis for the social and recreational programs, services and activities offered to the community. The Division is responsible for identifying potential funding sources and maintaining existing contracts like the agreement with the YWCA that manages the Elderly Nutrition Program. The staff ensures that these programs meet and comply with all City policies and procedures.

The Division also administers and supervises youth programming that promotes vocational training, skill-building, and mentoring for young people ages 5 to 19. The opportunities for youth participation include, but are not limited to, the summer and winter day camps, the Teens for a Better Community Youth Leadership (TBC) program, the youth volunteer program, and the Counselor-In-Training (CIT) program.

In addition, the Division continues to strengthen and foster innovative collaborations between the City and the private/non-profit community. The staff has been successful in securing grant funds and partnerships to help offset the costs associated with events hosted by the Division. Such programs include the Senior Expo, the Mind, Body, and Soul Community Health Fair, and the Super Hero Action Movie Night. In addition, the Division has collaborated with the Los Angeles Food Bank to provide monthly care packages to low-income seniors.

The staff strives to provide wellness programming for all ages and offer quality of life choices to the residents of San Fernando. The activities patrons can participate in include, but are not limited to, exercise classes, volunteerism, and informational seminars. Moreover, residents can participate in senior clubs, excursions, and hiking outings.

#### **Dept: Recreation & Community Services**

**Div: Community Services** 

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-422-0000-4101 SALARIES-PERMANENT EMPLOYEES	102,659	112,523	70,844	64,469	33,516	52%	145,689
001-422-0000-4103 WAGES-TEMPORARY & PART-TIME	-	-	-	-	-	-	18,834
001-422-0000-4105 OVERTIME	-	264	-	-	1,569	-	-
001-422-0000-4120 O.A.S.D.I.	7,853	8,628	5,420	4,932	2,684	54%	10,935
001-422-0000-4124 RETIREMENT	-	(320)	-	-	-	-	-
001-422-0000-4126 HEALTH INSURANCE	13,863	7,698	8,005	8,038	2,679	33%	17,620
001-422-0000-4128 DENTAL INSURANCE	1,236	674	674	674	-	-	1,348
001-422-0000-4129 RETIREE HEALTH SAVINGS	3,087	2,216	1,292	1,200	590	49%	2,400
001-422-0000-4130 WORKER'S COMPENSATION INS.	4,547	4,803	4,689	4,687	2,551	54%	10,392
001-422-0000-4136 OPTICAL INSURANCE	274	150	150	150	-	-	299
001-422-0000-4138 LIFE INSURANCE	164	90	90	90	-	-	180
001-422-0000-4140 WELLNESS BENEFIT	-	-	-	-	-	-	-
001-422-3689-XXXX COIVD-19 GLOBAL OUTBREAK		-	81	-	-	-	-
Personnel Costs	133,684	136,726	91,244	84,240	43,588	52%	207,697
001-422-0000-4260 CONTRACTUAL SERVICES	700	640	69	1,350	-	-	1,800
001-422-0000-4300 DEPARTMENT SUPPLIES	6,404	3,638	6,347	4,950	1,013	20%	4,950
001-422-0000-4360 PERSONNEL TRAINING	-	-	-	800	-	-	800
001-422-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	-	451	30	1,500	340	23%	1,500
001-422-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS		-	-	400	_	-	400
Operations & Maintenance Costs	7,104	4,729	6,446	9,000	1,353	15%	9,450
001-422-0000-4706 LIABILITY CHARGE	7,450	1,369	-	5,364	2,610	49%	13,332
001-422-0000-4743 FACILITY MAINTENANCE CHARGE	22,861	16,073	15,506	12,942	6,474	50%	25,144
001 121 0000 17 10 171012111 117111112111 11102 0111 11102							
Internal Service Charges	30,311	17,442	15,506	18,306	9,084	50%	38,476



#### **RECREATION & COMMUNITY SERVICES DEPARTMENT**

## RECREATION (FACILITY OPERATIONS & PLAYGROUNDS)

DIVISION No. 423

#### **DIVISION OVERVIEW**

The Recreation Division is responsible for providing social, physical, and educational recreation programs that offer access to healthier lifestyles to persons of all ages. According to the National Recreation and Park Association, parks are a reflection of the quality of life in a community, and access to recreation services is an important factor in determining the livability of communities. In addition, recreation reduces alienation, loneliness, and anti-social behavior by providing access to community engagement opportunities.

The scope of responsibility under the Recreation Division includes youth and adult sports programs, recreation activities, leisure classes, contract classes, community wellness programs, and the management of partnerships with community-based organizations. The Division also manages the part-time workforce for the Department and is responsible for staff recruitment, training, scheduling, takes the lead in performance evaluation, and oversees general facility operations. Recreation plans and leads quarterly staff trainings, tracks and provides CPR/First Aid certification to the part-time workforce as well as promote outside training opportunities that may be beneficial to the staff.

During FY 2021-2022, the operations of the Recreation Division involved slowly reintroducing inperson programming under pandemic and post-pandemic guidelines. The division began by offering outdoor programs such as fitness classes, wellness programs, and small-group sports clinics followed by adult sports, the inaugural Mission City Baseball league, and the return of indoor programming.

Recreation also developed a formal Contract Class Program to better manage existing and future leisure classes. The program created a specific assignment for a Recreation Leader III and offered a training opportunity in program development and management. Under the direction of the Recreation Supervisor, the designated staff was responsible for new class outreach, instructor recruitment, contract development, and program oversight.

FY 2022-2023 will require direct action or creative thinking to manage the staffing shortage and hardships being faced by the Department, all while continuing the current level of service offered to the community. Priorities will focus on rebuilding and properly training the workforce in an effort to assist the division and overall department to ensure that all services fall in line with City Council's Strategic Goal 1.5: Community First, exploring opportunities to expand recreation and sports programs, senior programs, and the Healthy San Fernando initiative.

Dept: Recreation & Community Services
Div: Recreation (Facility Operations & Playgrounds)

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-423-0000-4101 SALARIES-PERMANENT EMPLOYEES	85,355	85,276	82,071	79,497	59,673	75%	176,028
001-423-0000-4103 WAGES-TEMPORARY & PART-TIME	244,212	200,242	79,172	200,000	74,564	37%	271,639
001-423-0000-4105 OVERTIME	53	119	457	-	2,555	-	-
001-423-0000-4120 O.A.S.D.I.	25,217	21,848	12,367	5,967	10,465	175%	26,961
001-423-0000-4124 RETIREMENT	-	(213)	-	6,006	-	-	-
001-423-0000-4126 HEALTH INSURANCE	11,417	12,147	12,950	8,038	5,574	69%	8,810
001-423-0000-4128 DENTAL INSURANCE	1,306	1,306	1,306	674	320	47%	674
001-423-0000-4129 RETIREE HEALTH SAVINGS	-	-	-	-	578	-	-
001-423-0000-4130 WORKER'S COMPENSATION INS.	24,254	21,104	12,185	5,670	8,090	143%	13,158
001-423-0000-4136 OPTICAL INSURANCE	257	257	257	150	5	3%	150
001-423-0000-4138 LIFE INSURANCE	2,015	1,560	1,424	90	-	-	2,340
001-423-3689-XXXX COVID-19 GLOBAL OUTBREAK	-	-	22,090	-	45	-	
Personnel Costs	394,085	343,645	224,278	306,092	161,870	53%	499,760
001-423-0000-4260 CONTRACTUAL SERVICES	361	950	850	2,000	-	-	2,000
001-423-0000-4270 PROFESSIONAL SERVICES	450	-	-	1,000	-	-	1,413
001-423-0000-4300 DEPARTMENT SUPPLIES	4,832	1,642	4,442	4,000	826	21%	4,000
001-423-0000-4360 PERSONNNEL TRAIINING	-	-	-	1,000	-	-	1,000
001-423-0000-4370 MEETINGS, MEMBERSHIPS & TRAVEL	-	-	-	-	-	-	-
001-423-0000-4380 SUBSCRIPTIONS DUES & MMBRSHIPS	-	-	-	260	265	102%	260
001-423-3689-XXXX COVID-19 GLOBAL OUTBREAK	-	-	-	-	-	-	
Operations & Maintenance Costs	5,643	2,592	5,292	8,260	1,091	13%	8,673
001-423-0000-4706 LIABILITY CHARGE	19,996	6,558	-	19,489	9,486	49%	28,665
001-423-0000-4743 FACILITY MAINTENANCE CHARGE	117,571	129,467	124,899	104,245	52,122	50%	104,600
Internal Service Charges	137,567	136,025	124,899	123,734	61,608	50%	133,265
Division Total	537,295	482,262	354,470	438,086	224,568	51%	641,698



#### **RECREATION & COMMUNITY SERVICES DEPARTMENT**

#### **CULTURAL ARTS & SPECIAL EVENTS**

DIVISION NO. 424

#### **DIVISION OVERVIEW**

The Cultural Arts and Special Events Division is responsible for conducting and oversight for citywide sponsored/non-sponsored special and cultural events for the Department. Examples include Movie Nights, Summer Concerts, Halloween, Día de Los Muertos, Holiday Tree Lighting, Spring Jamboree, and the Healthy San Fernando Campaign. The Division oversees the nationally recognized Mariachi Master Apprentice Program, Cultural Arts Classes and Programming, Community Special Event Applications for events conducted on public/private property, and the Lopez Adobe Museum. Staff continues to strengthen and foster innovative partnerships between the arts and community agencies and is successful in securing grants and partnerships to help offset the cost of the Division and citywide events. In addition, the Division is overseeing the Facility Rental Program. This includes private party rentals of public property and park facilities such as multipurpose rooms, gyms, and fields.

The California Arts Council (CAC) Grant Program supports projects that foster the creative abilities of youth through culturally responsive arts learning, utilizing cultural assets of the local community to support positive self-identification, and empowers youth through the preservation of cultural practices. CAC supports projects that operate outside of school time, at community and school sites. Long-term, in-depth, standards-based arts education projects underscore the critical role the arts play in students' development of creativity, overall well-being, and academic achievement through meaningful arts-learning environments. Funding supports the Mariachi Master Apprentice Program (MMAP) by supporting and encouraging relevant, dynamic, and innovative community building and learning through youth-focused arts and culture projects.

The National Endowment for the Arts supports the creation of art that meets the highest standards of excellence, engages the public with diverse and excellent art, lifelong learning in the arts, and strengthens communities through the arts, by prioritizing historically underserved populations. Funding supports the Mariachi Master Apprentice Program (MMAP) which connects music masters with community youth to preserve mariachi music traditions through quality music programs. MMAP focuses on multi-level instrument instruction, arrangement, and performance skills, and targets youth ages 8 to 19. MMAP incorporates the following elements: Experience: Participants experience exemplary works of art, in a live form when possible, to gain increased knowledge and skills in the art form. Creation: Informed by their experience in an art form, participants will create or perform art. Assessment: Student learning is measured and assessed according to the national or state arts education standards.

## Dept: Recreation & Community Services Div: Cultural Arts & Special Events

Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
001-424-0000-4101 SALARIES-PERMANENT EMPLOYEES	77,111	62,459	15,287	109,335	41,940	38%	61,016
001-424-0000-4105 OVERTIME	-	-	-	-	2,141	-	-
001-424-0000-4120 O.A.S.D.I.	5,899	4,778	1,170	6,179	3,372	55%	4,668
001-424-0000-4126 HEALTH INSURANCE	9,105	10,649	5,587	8,038	2,679	33%	20,470
001-424-0000-4128 DENTAL INSURANCE	674	674	674	674	-	-	-
001-424-0000-4130 WORKER'S COMPENSATION INS.	5,606	4,541	1,111	5,872	3,205	55%	4,436
001-424-0000-4136 OPTICAL INSURANCE	150	150	150	150	-	-	-
001-424-0000-4138 LIFE INSURANCE	96	90	38	90	-	-	90
Personnel Costs	98,641	83,341	24,016	130,338	53,337	41%	90,680
001-424-0000-4260 CONTRACTUAL SERVICES	37,009	40,542	3,974	40,600	13,418	33%	83,680
001-424-0000-4300 DEPARTMENT SUPPLIES	4,947	9,137	8,879	20,877	13,345	64%	9,000
001-424-0000-4430 ACTIVITIES AND PROGRAMS	12,000	11,810	12,496	12,000	-	-	12,000
001-424-3689-XXXX COVID-19 GLOBAL OUTBREAK		-	-	-	-	-	
Operations & Maintenance Costs	53,956	61,488	25,350	73,477	26,763	36%	104,680
001-424-0000-4706 LIABILITY CHARGE	5,611	1,903	-	6,480	3,156	49%	6,401
001-424-0000-4743 FACILITY MAINTENANCE CHARGE	13,063	16,073	15,506	12,942	6,474	50%	12,572
Internal Service Charges	18,674	17,976	15,506	19,422	9,630	50%	18,973
Division Total	171,271	162,805	64,871	223,237	89,730	40%	214,333



## FRNAND RECREATION & COMMUNITY SERVICES DEPARTMENT

AQUATICS DIVISION No. 430

#### **DIVISION OVERVIEW**

Operations of the San Fernando Regional Pool Facility are conducted by the County of Los Angeles as of October 2014, pursuant to a lease agreement. Consequently, the City owns the facility; however, the County of Los Angeles is responsible for all annual operating and capital costs during the fifteen (15) year term of the lease.



#### **FISCAL YEAR 2022-2023 PROPOSED BUDGET**

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## SECTION V. SPECIAL FUNDS



# SPECIAL REVENUE, GRANT, AND CAPITAL FUNDS



#### **DESCRIPTION**

Special Revenue, Grant, and Capital Funds are designated for a specific purpose. Some of these funds have been designated by certain laws and regulations, which require cities to account for expenditures and revenues separately. The City also uses Capital and Grant Funds to account for capital projects and operating/capital grants separately. The following is a list of the Special Revenue, Capital, and Grant Funds included in this section:

FUND NO.	FUND DESCRIPTION
002	Supplemental Law Enforcement Services Fund (SLESF)
007	Proposition "A"
008	Proposition "C" – Transit Development Fund
009	Proposition "C" – Discretionary
010	Capital Grant Fund
011	State Gas Tax Fund
012	Measure "R" Fund
013	Traffic Safety Fund
014	Cash in-lieu of Parking Fund
015	Local Transportation Fund (SB 325)
016	Air Quality Management District Fund (AQMD)
017	Self-Sustaining Recreational Activities
018	Retirement Fund
019	Quimby Act Fees
020	Asset Seizure – State
021	Asset Seizure – Federal
022	Surface Transportation Program – Local (STPL)
023	Measure "W" Fund
024	Measure "M" Fund
025	Road Maintenance & Rehabilitation Fund (SB1)
026	Community Development Block Grant (CDBG)
027	Street Lighting Fund
029	Parking and Maintenance Operations (M & O) – Off Street
030	Mall Maintenance Operations
032	Capital Outlay Fund
050	Pavement Management Fund
053	Community Investment Fund
055	Community Development Surcharge Fund
094	Low Income Housing Fund
101	Safety Realignment Fund (AB109)
108	California Arts Council
109	National Endowment for the Arts (NEA)
110	Operating Grants



<u>FUND NO.</u>	FUND DESCRIPTION
119	Community Oriented Policing Services (COPS) Safe Schools
120	Alcohol Beverage Control (ABC) Grant
121	American Rescue Plan Act Fund



## SUPPLEMENTAL LAW ENFORCEMENT FUNDS (SLESF)

**FUND NO. 002** 

#### FUND OVERVIEW

Per the provisions of AB 3229, the supplemental law enforcement services fund and the supplemental law enforcement oversight committee was created in 1996. The committee was created by the Los Angeles Board of Supervisors and consists of one Municipal Chief, an L.A County Sheriff, a District Attorney, County Officer and a City Manager.

In the past, Cities and Counties received 75% of these funds relative to population and exclusively to provide front line law enforcement services including anti-gang and community gang prevention programs. During the current fiscal year, the City will use funds for community policing activities and to supplement Police overtime.

#### **Fund: Supplemental Law Enforcement Services**

Resp. Dept: Finance

REVENUES Account N	Beginning Fund Balance:	70,071 2019 Actual	96,867 2020 Actual	132,362 2021 Actual	164,588 2022 Adjusted	As of 12/31/21	2022 % Used	164,588 2023 Proposed
3500-0000 INTEREST INC 3508-0000 NET INCR/DE 3679-0000 COPS MORE 3679-2206 SLESF	COME CCR FAIR VAL INVESTMENT	1,795 1,254 148,747 -	2,549 1,998 155,948 -	1,900 (1,400) 156,727	- - 125,000 -	- (912) 134,292 -	- - 107% -	- - 150,000 -
Total Revenue	-	151,796	160,495	157,226	125,000	133,381	107%	150,000
APPROPRIATIONS Account N	lumber & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
	NSFER TO GENERAL FUND	125,000 125,000	125,000 125,000	125,000 125,000	125,000 125,000	62,502 62,502	50% 50%	150,000
002-190-0000-4901 TRA Transfers  Total Appropriations	NSFER TO GENERAL FUND _	125,000 125,000 125,000	125,000 125,000 125,000	125,000 125,000 125,000	125,000 125,000 125,000	62,502 62,502 62,502	50% 50% <b>50</b> %	150,000 150,000 150,000
Transfers	•	125,000	125,000	125,000	125,000	62,502	50%	150,000

#### **PROPOSITION "A"**

**FUND NO. 007** 

#### **FUND OVERVIEW**

This fund is to account for receipts and approved Local Transit Fund projects from a voter approved sales tax override for public transportation purposes. The one percent sales tax was approved by the voters in November 1980. Twenty-five percent of total revenues, net administrative costs, are to be returned to local jurisdictions for local transit related projects. Distribution is done on a population-share basis. Projects must be approved by Metropolitan Transit Authority (Metro) in advance of spending Proposition "A" funds.

#### MAJOR PROJECTS/PROGRAMS

#### **METRO ANNUAL PROJECTS BUDGET**

#### **PUBLIC WORKS:**

- Trolley Transit: PCA Transit Contract
- Trolley Transit: Professional Services
- Trolley Transit: Trolley Repairs
- Trolley Transit: Trolley Fuel
- Marketing Supplies, Tools, Equipment, Maintenance
- Prop "A" Administration
- Prop "A" Administration: Cost Allocation

#### **RECREATION & COMMUNITY SERVICES:**

- Contractual Services
- MTA Bus Pass Sale
- Prop "A" Administration

**Fund: Proposition A - Transit Fund** 

Resp. Dept: Public Works

	Beginning Fund Balance:	54,919	73,603	71,817	83,762			64,857
REVENUES		2019	2020	2021	2022	As of	2022	2023
	Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
3210-0000	SALES AND USE TAXES	491,583	476,955	501,353	509,042	312,392	61%	603,918
3500-0000	INTEREST INCOME	2,845	2,459	2,104	-	-	-	-
3508-0000	NET INCR/DECR FAIR VAL INVESTMENT	1,287	1,487	(984)	-	(1,022)	-	-
3794-0000	DIAL-A-RIDE TICKETS	2,825	2,767	-	-	442	-	2,800
3794-3630	AQMD NATURAL GAS TROLLEYS	8,111	5,357	-	-	1,578	-	6,734
3796-0000	MTA BUS PASS SUBSIDY	6,634	4,881	60	-	90	-	5,780
Total Reve	nue	513,286	493,906	502,533	509,042	313,480	62%	619,232

APPROPRIATIONS  Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
007-313-0000-4101 SALARIES-PERMANENT EMPLOYEE	9,349	5,817	-	-	-	-	-
007-440-0000-4101 SALARIES-PERMANENT EMPLOYEE	14,414	-	6,870	3,350	1,743	52%	43,765
007-440-0000-4105 OVERTIM E	-	12	68	-	29	-	-
007-440-0000-4120 O.A.S.D.I.	1,103	446	530	-	136	-	3,091
007-440-0000-4124 RETIREMENT	-	711	884	224	318	142%	7,478
007-440-0000-4126 HEALTH INSURANCE	2,043	1,275	1,389	1,002	334	33%	8,118
007-440-0000-4128 DENTAL INSURANCE	176	97	97	63	-	0%	107
007-440-0000-4129 RETIREE HEALTH SAVINGS	163	56	59	-	-	-	300
007-440-0000-4130 WORKER'S COMPENSATION INS.	228	92	110	52	28	54%	651
007-440-0000-4134 LONG TERM DISABILITY INSURANC	-	-	-	-	-	-	288
007-440-0000-4136 OPTICAL INSURANCE	36	18	18	11	-	-	19
007-440-0000-4138 LIFE INSURANCE	32	9	6	-	-	-	27
007-440-0000-4140 WELLNESS BENEFIT REIMBURSMEN_	-	-	-	-	-	-	150
Personnel Costs	27,543	8,533	10,032	4,702	2,588	55%	63,994
007-190-0000-4480 COST ALLOCATION	29,935	28,818	24,203	24,203	12,102	50%	41,788
007-313-0000-4260 CONTRACTUAL SERVICES	134,000	149,000	149,000	149,000	149,000	100%	149,000
007-313-3630-4402 FUEL	4,141	20,781	37,827	22,042	1,646	7%	22,042
007-440-0000-4390 VEHICLE ALLOWANCE & MILEAGE	-	-	-	-	-	-	900
007-440-0441-4220 TELEPHONE	1,673	1,803	1,763	2,000	750	37%	2,000
007-440-0441-4260 MTA BUS PASS SALES	12,412	8,833	120	16,000	140	1%	16,000
007-440-0442-4260 CONTRACTUAL SERVICES	269,280	270,000	267,643	270,000	-	-	270,000
007-440-0443-4260 CONTRACTUAL SERVICES	15,619	7,924	-	40,000	-	-	40,000
Operations & Maintenance Costs	467,060	487,159	480,556	523,245	163,638	31%	541,730
Total Appropriations	494,602	495,692	490,588	527,947	166,226	31%	605,724
ANNUAL SURPLUS/DEFICIT	18,684	(1,786)	11,946	(18,905)	147,254	-	13,508
Ending Balance:	73,603	71,817	83,762	64,857			78,365



## PROPOSITION "C" – TRANSIT DEVELOPMENT FUND

**FUND NO. 008** 

#### **FUND OVERVIEW**

This fund accounts for receipt of a half-percent sales tax allocated by the Los Angeles County Metropolitan Transit Authority (MTA). These funds can only be used to reduce traffic congestion, improve air quality, improve the condition of streets and highways utilized by public transit, reduce foreign fuel dependence, or reduce the use of fossil fuels.

#### MAJOR PROJECTS/PROGRAMS

#### **CAPITAL PROJECTS:**

- Annual Street Resurfacing Projects
- Project Match FTA Grant Phase 2 Bus Project

#### Fund: Proposition C - Transit Development Fund

Resp. Dept: Public Works

Beginning Fund Balance: REVENUES	329,646 2019	574,536 2020	739,623 2021	618,508 2022	As of	2022	180,508 2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
		7.000.0	7100000	,	, ~_,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Порозош
3210-0000 SALES AND USE TAXES	407,755	395,635	415,854	422,237	259,124	61%	500,934
3500-0000 INTEREST INCOME	7,174	12,461	6,802	-	-	-	-
3508-0000 NET INC/DECR FAIR VAL INVESTMENT	5,887	11,152	(9,564)	-	(3,030)	-	-
Total Revenue	420,816	419,249	413,092	422,237	256,095	61%	500,934
APPROPRIATIONS	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
008-311-0000-4101 SALARIES-PERMANENT EMPLOYEE	6,015	15,482	16,753	-	-	-	-
008-311-0000-4103 WAGES-TEMPORARY & PART-TIME	-	-	-	-	-	-	-
008-311-0000-4105 OVERTIME	-	-	-	-	-	-	-
008-311-0000-4120 O.A.S.D.I.	-	-	1,280	-	-	-	-
008-311-0000-4124 RETIREMENT	-	-	4,046	-	-	-	-
008-311-0000-4126 HEALTH INSURANCE	-	-	5,980	-	-	-	-
008-311-0000-4128 DENTAL INSURANCE	-	-	948	-	-	-	-
008-311-0000-4130 WORKERS COMPENSATION INS.	-	-	2,380	-	-	-	-
008-311-0000-4136 OPTICAL INSURANCE	-	-	125	-	-	-	-
008-311-0000-4138 LIFE INSURANCE	-	-	28	-	-	-	-
Personnel Costs	6,015	15,482	31,540	-	-	-	-
008-190-0000-4480 COST ALLOCATION	23,306	26,509	26,556	26,556	13,278	50%	13,886
008-311-0000-4260 CONTRACTUAL SERVICES	-	-		-	-	-	-
008-313-0000-4260 CONTRACTUAL SERVICES	144,720	145,000	145,000	218,000	59,151	27%	218,000
Operations & Maintenance Costs	168,026	171,509	171,556	244,556	72,429	30%	231,886
008-190-0000-4901 TRANSFER TO GENERAL FUND	-	-	-	-	-	-	-
Transfers =	-	-	-	-	-	-	-
008-313-XXXX-4600 BUS SHELTER PROJECT: MATCH	-	_	-	62,704	-	-	-
008-311-0560-4600 STREET RESURFACING PROGRAM	_	_	_	552,977	-	-	400,000
008-311-0562-4600 TRAFFIC SIGNALS ON GLENOAKS H	-	-	_	-	-	-	-
008-311-6673-4600 GLENOAKS RESURFACING PROJECT	-	66,530	331,111	-	-	-	-
008-311-6676-4600 CALTRANS TCSP TRUMAN ST	1,885	641	-	-	-	-	-
Capital Projects	1,885	67,171	331,111	615,681	-	-	400,000
Total Appropriations	175,926	254,161	534,207	860,237	72,429	8%	631,886
ANNUAL SURPLUS/DEFICIT	244,890	165,088	(121,115)	(438,000)	183,666		(130,952)
Ending Balance:	574,536	739,623	618,508	180,508			49,556



#### PROPOSITION "C" - DISCRETIONARY

**FUND NO. 009** 

#### **FUND OVERVIEW**

This fund accounts for receipt of the discretionary portion (40%) of the half-cent sales tax allocated by the Los Angeles County Metropolitan Authority (Metro). These are typically awarded as grants through a competitive grant application to Metro.

#### MAJOR PROJECTS/PROGRAMS

#### **CAPITAL PROJECTS:**

Citywide Traffic Signal Synchronization Project

Fund: Prop "C" - Discretionary Resp. Dept: Public Works

REVENUES  Account Number	eginning Fund Balance:	20,685 2019 Actual	21,335 2020 Actual	21,999 2021 Actual	21,995 2022 Adjusted	As of 12/31/21	2022 % Used	(753,381) 2023 Proposed
3500-0000 INTEREST INCOME 3508-0000 NET INCR/DECR FA 3686-0510 SIGNAL IMPROVEN <b>Total Revenue</b>	IR VAL INVESTMENT MENTS =	339 311 -	370 294 -	237 (242) -	- - - -	(115) -	- - - -	753,381 <b>753,381</b>
APPROPRIATIONS Account Number	er & Title	2019 Actual	2020 Adjusted	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
Transfers	R TO GENERAL FUND =	-	-	-	-	-	-	-
009-371-0510-4600 SIGNAL IN Capital Projects	/IPROVEMENTS =	-	-	-	775,376 775,376	-	-	-
Total Appropriations  ANNUAL SURPLUS/DEFICIT		650	664	(4)	775,376 (775,376)	(115)	-	753,381
	Ending Balance:	21,335	21,999	21,995	(753,381)	· · ·		-



#### **CAPITAL GRANTS FUND**

**FUND NO. 010** 

#### FUND OVERVIEW

This section provides a consolidated look at grants funds received from several different funding sources to fund construction projects as well as capital improvements. The processing of Federal and State level grant applications and reimbursements are managed by Public Works.

#### MAJOR PROJECTS/PROGRAMS

- FTA Grant: Phase 2 Bus Shelters Project
- MSRC Grant, ATP Cycle 3 Grant, CMAQ Grant, SMMC Grant: Pacoima Wash Bikeway Project
- Safe Routes to School Grant: (Cycles 1 & 2)
- HSIP Cycle 8 Grant: Traffic Signal Improvements
- Prop 1 Grant: SF Regional Park Infiltration System Project
- Measure W: SF Regional Park Infiltration System Project
- LADWP Grant: SF Regional Park Infiltration System Project
- CalOES Community Power Resiliency Grant Program: Parks Emergency Generator Project
- Department of Water Resources Grant: Upper Reservoir Replacement Project

## Fund: Capital Grants Fund Resp. Dept: Various

	Beginning Fund Balance:	(711,477)	(125,302)	(483,916)	2,607,454			2,874,365
REVENUES	Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
3500-0000	INTEREST INCOME	-	_	_	_	_	-	_
	PUBLIC SAFETY RADIOS/BODY CAMERAS (BS	_	_	-	2,000,000	2,000,000	100%	-
	LA COUNTY PROP A	-	-	102,002	19,223	17,537	91%	-
3686-0175	BUS SHELTERS	-	-	-	250,816	-	-	-
3686-0510	SIGNAL IMPROVEMENTS	10,000	-	-	-	-	-	-
3686-0549	PACOIMA WASH BIKEWAY CMAQ	-	-	-	1,513,000	-	-	-
3686-0550	PACOIMA WASH BIKEWAY ATP CYCLE 3	-	-	-	973,000	-	-	-
3686-0551	PACOIMA WASH BIKEWAY MSRC	-	-	-	1,348,124	-	-	-
3686-0552	SAFE ROUTES TO SCHOOL CYCLE 1	-	-	324	-	-	-	-
3686-0553	SAFE ROUTES TO SCHOOL CYCLE 2	-	-	324	999,850	-	-	-
	GLENOAKS SAFE ST IMPROV HSIP CYCLE	-	-	-	-	-	-	-
	STREET RESURFACING	-	-	-	-	-	-	-
	TRAFFIC SIGNALS GLENOAKS HSIF		-		1,096,000	-	-	-
	SF PARK INFILTRATION LACFCD	-	-	3,115,000	9,201,200		-	-
	SF SAFE & ACTIVE ST IMPLEMENTATION PLA	-	-	-	1,231	16,572	1347%	-
	SF INFILTRATION SYST PROP1 IRWM PROG	-	-	-	1,029,764	-	-	-
	CALTRANS SUST. TRANSPRT PLANNING GRT	-	-	-	-	-	-	-
	UPPER RESERVOIR REPLACEMENT-DWR	-	-	257,716	4,750,000	-	-	-
	STORMWATER INFILTRATION PROJECT	199,951	-	96,343	-	-	-	2 244 662
	DWP STORMWATER INFILTRATION PROJECT	117,200	-	-	-	-	-	2,244,662
	SELF GENERATION INCENTIVE PROGRAM	-	-	-	583,950	-	-	-
	VISTA DEL VALLE SAFETY IMPROVEMENTS SAFE ROUTES TO SCHOOL	-	-	-	-	-	-	-
		-	-	200.000	200.000	-	-	-
	COM. POWER RESIL. PROGRAM PEDESTRAIN CT DWN SIGNALS HSIPL5202(0:	-	-	300,000	300,000	-	-	-
	CLEAN TRANS MSRC NO. ML 14062	325,679			_	_	-	_
	ELECTRICAL VEHCILES CHARGING STATIONS	43,994	_	_	_	_	_	_
	GLENOAKS RESURFACING PROJECT	-3,334	12,511	904,817	_	_	_	_
	CALTRANS TCSP TRUMAN-ST. ENHANCEMEN	85,384	34,459	-	_	_	_	_
	PLAINS ALL AMERICAN PIPELINE	-	229,648	_	_	_	_	-
	"911" SECURITY UPGRADE	2,741	9,800	_	27,000	_	_	-
3696-3602	CPD DE-ESCALATION TRAINING SOLICIATION	, -	, -	-	91,845	-	-	-
	BULLETPROOF VEST 2016	1,341	-	-	, -	-	-	-
3696-3608	HAZARD MITIGATION PROGRAM	-	-	11,812	-	-	-	-
3696-3662	UASI URBAN AREA SEC INITIRATIVE NO. C12	20,598	-	-	-	-	-	-
3696-3684	UASI 2015	45,452	-	-	-	-	-	-
3696-3711	HEALTH SF OPEN STREETS EVENT	-	-	-	-	18,375	-	-
3697-0671	PIONEER PARK PLYGROUND 2018 BOND AC	-	-	-	192,905	-	-	-
3697-3669	CP-LAYNE PARK REVITALIZATION		-	-	1,134,245	-	-	-
	CNG FUELING STATION	197,255	-	-	-	-	-	-
3970-0000	TRANSFER FROM GENERAL FUND	-	-	-	-	-	-	-
	TRANSFER FROM PAVEMENT MGMT FUND	-	-	-	-	-	-	_
Total Reve	nue	1,049,595	286,417	4,788,338	25,512,153	2,052,483	8%	2,244,662
APPROPRIA	ATIONS	2019	2020	2021	2022	As of	2022	2023
	Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
-	Development Grants							
	00-4500 ELECTRIC VEHICLE REPLACEMENT	10,000	-	-		-	-	-
Total Comn	nunity Development Grants	10,000	-	-	-	-	-	-
Police Gran		2744						
	49-4370 9-1-1 EMERGENCY COMMUNICATION	2,741	-	-	- 27.000	-	4000/	-
	49-4500 9-1-1 EMERGENCY COMMUNICATION TRAINING SOL	9,800	-	-	27,000	27,000	100%	-
	02-4370 CPD DE-ESCALATION TRAINING SOL	-	-	-	5,285	-	-	-
	02-4500 CPD DE-ESCALATION TRAINING SOI		-	-	86,560	-	-	-
	62-4500 UASI URBAN AREA SEC INITIATIVE	20,598	-	-	44 240	20.422	-	-
	98-4405 PUBLIC SAFETY RADIOS/BODY CAM	-	-	-	44,349 1 955 651	29,422 484 752	66% 25%	-
	98-4500 PUBLIC SAFETY RADIOS/BODY CAM	22 120	-	-	1,955,651	484,752		
Total Police	Grunts	33,139	-	-	2,118,845	541,174	26%	-

## Fund: Capital Grants Fund Resp. Dept: Various

APPROPRIATIONS (Cont.)  Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
Public Works Grants							
010-310-0620-4600 SF PARK INFILTRATION-LACFCD	-	-	-	9,201,200	27,867	0%	-
010-310-0645-4600 SF INFILTR SYST PROP 1 IRWM PRO	-	-	-	1,029,764	-	-	-
010-310-0687-4270 CALTRANS SUST TRANSPRT PLANNI	-	-	-	-	-	-	-
010-310-0763-4600 STORMWATER INFILTRATION PROJ	244,409	24,958	7,319	-	-	-	-
010-310-0764-4600 DWP STORMWATER INFILTRATION	117,200	-	-	-	-	-	2,244,662
010-310-3661-4600 CNG FUELING STATION	46,213	-	-		-	-	-
010-311-0175-4600 PHASE 2 BUS SHELTERS PROJECT	-	-	-	250,816	-	-	-
010-311-0549-4600 PACOIMA WASH BIKEWAY CMAQ	-	-	-	1,513,000	-	-	-
010-311-0550-4600 PACOIMA WASH BIKEWAY ATP	-	-	-	973,000	-	-	-
010-311-0551-4600 PACOIMA WASH BIKEWAY MSRC	-	-	-	354,000	-	-	-
010-311-0552-4600 SAFE ROUTES TO SCHOOL CYCLE 1	-	-	324	994,124	-	-	-
010-311-0553-4600 SAFE ROUTES TO SCHOOL CYCLE 2	-	-	324	999,850	-	-	-
010-311-0560-4600 STREET RESURFACING PROGRAM 010-311-0562-4600 TRAFFIC SIGNALS GLENOAKS HSIF	-	-	-	1,096,000	-	-	-
010-311-0502-4600 SF SAFE & ACTIVE ST IMPLEMENTA	-	-	61,654	80,026	49,365	- 62%	-
010-311-6673-4101 GLENOAKS RESURFACING PROJECT	-	12,511	01,034	80,026	49,303	02%	_
010-311-6673-4600 GLENOAKS RESURFACING PROJECT	182	255,044	1,107,048	_	_	_	_
010-311-6676-4270 CALTRANS TCSP TRUMAN ST. ENH/	722	203,044	1,107,048	_	_	_	_
010-311-6677-4600 PLAINS ALL AMERICAN PIPELINE	, 22	229,648	1,480	_	_	_	_
010-320-3697-4600 CLEAN TRANSP MSRC #ML14062	11,553	-	-,	_	_	_	_
010-335-3699-4600 ELECTRICAL VEHICLE CHARGING ST	-	-	-	-	-	-	-
010-370-0765-4600 SELF GENERATION INCENTIVE PROC	-	_	29,198	-	_	-	-
010-370-3648-4500 COM. POWER RESIL. PROGRAM	-	-	-	300,000	-	-	-
010-371-0510-4600 SIGNAL IMPROVEMENTS	-	-	-	-	-	-	-
010-385-0716-4600 UPPER RESERVOIR REPL-DWR	-	104,476	318,646	4,326,878	44,362	1%	-
010-390-0765-4600 SELF GENERATION INCENTIVE PROC	-	-	-	583,950	-	-	-
Total Public Works Grants	420,280	626,657	1,525,993	21,702,608	121,594	63%	2,244,662
APPROPRIATIONS (Cont.)	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
Recreation and Community Service Grants							
010-420-0671-4600 PIONEER PARK PLYGRD 2018 PARK	-	_	_	192,905	_	_	_
010-420-3669-4600 CP-LAYNE PARK REVITALIZATION	-	_	48,209	1,086,036	61,572	6%	_
010-420-3711-4260 HEALTHY SF OPEN ST EVENT	_	18,375		125,625	111,191	89%	_
010-422-3709-4600 LAS PALMAS PARK FACILITY IMPRO	_	,	122,765	19,223	1,500	8%	_
Total Recreation and Community Service Grants	-	18,375	170,975	1,423,789	174,263	12%	-
Total Appropriations	463,419	645,032	1,696,967	25,245,242	837,030	3%	2,244,662
ANNUAL SURPLUS/DEFICIT	586,176	(358,615)	3,091,371	266,911	1,215,453		-
Ending Balance:	(\$125,301.62)	(483,916)	2,607,454	2,874,365			2,874,365



#### **STATE GAS TAX FUND**

**FUND NO. 011** 

#### FUND OVERVIEW

This fund is used to account for maintenance work and capital projects associated with impacts from motor vehicle travel in the City. It is also used for capital improvements requiring matching funds for Federal funding (TEA-3) eligibility. The use of these funds is restricted by Article XIX of the California State Constitution and by Streets and Highways Code Section 2101. All Motor Vehicle Fuel Tax funds allocated from the Highway Users Tax Account must be expended for the following: (a) The research, planning, construction, improvement, maintenance, and operation of public streets and highways (and their related public facilities for non-motorized traffic), including the mitigation of their environmental effects, the payment for property taken or damaged for such purposes, and the administrative costs necessarily incurred in the foregoing purposes.

#### MAJOR PROJECTS/PROGRAMS

- Street sweeping contract
- Parkway tree trimming contract
- Street maintenance activities

Fund: State Gas Tax Fund Resp. Dept: Public Works

Beginning Fund Balance:	66,482	41,727	(59,970)	5,313			34,988
REVENUES	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
3500-0000 INTEREST INCOME	-	-	-	-	-	-	-
3610-0000 GAS TAX ALLOCATION SECT 2105	142,161	127,109	128,421	142,695	71,908	50%	159,709
3611-0000 GAS TAX ALLOCATION SECT 2106	78,117	76,888	76,788	84,367	43,649	52%	93,684
3612-0000 GAS TAX ALLOCATION SECT 2107	169,755	160,499	173,775	181,481	77,037	42%	218,188
3613-0000 GAS TAX ALLOCATION SECTION 2103	82,189	171,819	168,174	194,247	113,150	58%	243,802
3615-0000 GAS TAX ALLOCATION SECT 2107.5	5,000	5,000	6,000	6,000	5,000	83%	6,000
3901-0000 MISC REVENUE	-	-	-	-	-	-	-
3917-0000 TRAFFIC CONGESTION RELIEF	27,744	28,013	-	-	-	-	-
Total Revenue	504,965	569,328	553,159	608,790	310,743	51%	721,383
APPROPRIATIONS	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
011-311-0000-4101 SALARIES-PERMANENT EMPLOYEE	-	25	-	-	-	-	-
011-311-0000-4105 OVERTIME	426	240	-	-	-	-	-
011-311-0000-4120 O.A.S.D.I.	33	20	-	-	-	-	-
011-311-0000-4126 HEALTH INSURANCE	-	-	-	-	-	-	-
011-311-0000-4128 DENTAL INSURANCE	-	-	-	-	-	-	-
011-311-0000-4130 WORKER'S COMPENSATION INS.	61	38	-	-	-	-	-
011-311-0000-4136 OPTICAL INSURANCE	-	-	-	-	-	-	
Personnel Costs	519	323	-	-	-	-	-
011-190-0000-4480 COST ALLOCATION	22,054	22,852	11,885	11,885	5,940	50%	21,186
011-311-0000-4260 CONTRACTUAL SERVICES	249,560	263,657	265,000	274,621	175,653	64%	277,886
011-311-0000-4270 PROFESSIONAL SERVICES	2,445	3,000	3,000	-	-	-	-
011-311-0558-4260 CITYWIDE STREET REPAIR	-	-	-	-	-	-	-
011-371-3665-4270 PROFESSIONAL SERVICES	-	-	-	-	-	-	-
011-311-7510-4300 NORTH MACLAY STREETSCAPE	- 274.050	-	- 270.005	- 200 500	-		-
Operations & Maintenance Costs	274,059	289,509	279,885	286,506	181,593	63%	299,072
011-190-0000-4901 TRANSFER TO GENERAL FUND	254,642	273,805	205,000	228,038	114,018	50%	250,000
011-190-0000-4910 TRANSFER TO GRANT FUND	-	-	-	-	-	-	-
Transfers	254,642	273,805	205,000	228,038	114,018	50%	250,000
011-311-0000-4600 CAPITAL PROJECTS	-	-	-	-	-	-	_
011-311-0558-4600 CITYWIDE STREET REPAIR	-	-	-	-	-	-	-
011-311-0560-4600 STREET RESURFACING PROGRAM	-	107,389	2,990	64,571	-	-	-
011-311-7510-4600 NORTH MACLAY STREETSCAPE	500		-				
Capital Projects	500	107,389	2,990	64,571	-	-	-
Total Appropriations	529,720	671,026	487,875	579,115	295,611	51%	549,072
ANNUAL SURPLUS/DEFICIT	254,642	(101,697)	65,284	29,675	15,132		172,311
·			•		•		,

(59,970)

5,313

34,988

207,299

41,727

**Ending Balance:** 



#### **MEASURE "R" FUND**

FUND No. 012

#### **FUND OVERVIEW**

In November 2008, Measure "R" was approved by the State's voters committing a projected \$40 billion to traffic relief and transportation upgrades throughout the County over the next 30 years. The City receives these funds as an ongoing annual allotment, which is used for city street related maintenance and capital projects.

In Fiscal Year 2015-2016, the City leveraged the annual Measure R allocation by participating in the Total Roads Improvement Program ("TRIP"). Consequently, in Fiscal Year 2016-2017, the City received approximately \$2.5 million for street improvement projects in major transit corridors throughout the City. The annual debt service is secured by, and will be paid from, annual Measure R revenue through 2039. The City pledged approximately 67% of projected annual Measure R revenue, so there will still be some funding remaining for smaller projects.

#### MAJOR PROJECTS/PROGRAMS

- Total Road Improvement Program (TRIP) Repair and Improvement Projects
  - Annual Street Resurfacing
  - o Pacoima Wash Bikeway Project
  - o SF Regional Park Infiltration System Project
  - o Glenoaks Boulevard Bridge of the Pacoima Creek Safety Improvements
  - HSIP Cycle 8 Traffic Signal Improvements

Fund: Measure R Resp. Dept: Public Works

ANNUAL SURPLUS/DEFICIT

Beginning Fund Balance:	2,595,858	2,613,644	2,336,160	1,528,617			350,526
REVENUES	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
3210-0000 SALES AND USE TAXES	305,904	296,302	312,323	358,902	194,362	54%	375,701
3500-0000 INTEREST INCOME	13,666	12,811	2,451	-	-	-	-
3500-3556 INTEREST INCOME-WILMINGTON TRUST	37,111	24,947	492	-	61	-	-
3508-0000 NET INCR/DECR FAIR VAL INVESTMENT	3,101	7,430	(7,883)	-	(1,998)	-	-
3970-0000 TRANSFER FROM GENERAL FUND	-	-	-	-	-	-	-
Total Revenue	359,782	341,490	307,383	358,902	192,424	54%	375,701
APPROPRIATIONS	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
Account Number & Title	7100001	7101001	7100001	, lajastea	12,01,11	70 <b>0</b> 50 <b>u</b>	. roposcu
012-310-0000-4101 SALARIES-PERMANENT EMPLOYEE	-	-	-	-	-	-	-
012-310-0000-4120 O.A.S.D.I.	-	-	-	-	-	-	-
012-310-0000-4126 HEALTH INSURANCE	-	-	-	-	-	-	-
012-310-0000-4128 DENTAL INSURANCE	-	-	-	-	-	-	-
012-310-0000-4129 RETIREE HEALTH SAVINGS		-	-	-	-		
012-310-0000-4130 WORKERS COMPENSATION INS.	-	-	-	-	-	-	-
012-310-0000-4134 LONG TERM DISABILITY INSURANCE		-	-	-	-	-	-
012-310-0000-4136 OPTICAL INSURANCE	-	-	-	-	-	-	-
012-310-0000-4138 LIFE INSURANCE		-	-	-	-		
012-311-0000-4101 SALARIES-PERMANENT EMP	-	-	-	-	-	-	-
012-311-0000-4120 O.A.S.D.I.	-	-	-	-	-	-	-
012-311-0000-4130 WORKERS COMPENSATION INS.	-	-	-	-	-	-	-
012-311-0560-4101 STREET RESURFACING PROGRAM	-	-	-	-	-	-	-
012-311-0560-4120 STREET RESURFACING PROGRAM	-	-	-	-	-	-	-
012-311-0560-4126 HEALTH INSURANCE	-	-	-	-	-	-	-
012-311-0560-4128 DENTAL INSURANCE	-	-	-	-	-	-	-
012-311-0560-4130 STREET RESURFACING PROGRAM	-		-	-	<u>-</u>		
Personnel Costs	-	-	-	-	-	-	-
012-190-0000-4265 ADMINISTRATIVE EXPENSE	3,872	2,871	1,008	1,008	1,028	102%	2,584
012-310-0000-4270 PROFESSIONAL SERVICES	-	-	-	-	-	-	-
012-310-0000-4410 BOND INTEREST	94,588	92,038	88,638	95,000	42,519	45%	81,238
012-310-0000-4420 BOND PRINCIPAL	85,000	85,000	90,000	90,000	-	-	95,000
Operations & Maintenance Costs	183,459	179,908	179,646	186,008	43,547	23%	178,822
012-311-0551-4600 PACOIMA WASH BIKEWAY PROJEC	-	-	459	399,541	-	-	-
012-311-0552-4600 SAFE ROUTES TO SCHOOL CYCLE 1	33,071	1,443	-	181,000	198	0%	-
012-311-0553-4600 SAFE ROUTES TO SCHOOL CYCLE 2	43,640	2,028	-	269,000	198	0%	-
012-311-0558-4600 CITY WIDE STREET REPAIR PROJEC	-	-	-	-	-	-	-
012-311-0560-4600 STREET RESURFACING	-	346,897	153,571	447,074	-	-	425,000
012-311-0562-4600 HSIP CYCLE 8 TRAFFIC SIGNAL IMPI	-	50,840	9,160	-	-	-	-
012-311-0565-4600 GLENOAKS BRIDGE FENCING	-	6,498	130	54,370	-	-	-
012-311-3636-4600 SAFE ROUTES TO SCHOOL PROJECT	-	-	-	-	-	-	-
012-311-6673-4600 GLENOAKS RESURFACING PROJECT	66,825	31,361	771,959	-	-	-	-
012-311-6674-4600 BRIDGE PREVENTIVE MAINT.	15,000						
Capital Projects =	158,536	439,066	935,279	1,350,985	396	0%	425,000
Total Appropriations	341,996	618,974	1,114,925	1,536,993	43,943	3%	603,822

(277,484)

(807,542) (1,178,091)

350,526

17,786

Ending Balance: 2,613,644 2,336,160 1,528,617

148,481

(228,121)

122,405



#### TRAFFIC SAFETY FUND

**FUND NO. 013** 

#### **FUND OVERVIEW**

This fund accounts for certain receipts from traffic fines levied by local courts that are restricted for certain uses as required by Section 1463 of the California Penal Code. The funds are transferred to the General Fund for traffic safety purposes and the remainder are used by Public Works for traffic safety and other authorized expenditures including, but not limited to, street markings, traffic signal maintenance and repairs, and pothole repairs.

Fund: Traffic Safety Fund Resp. Dept: Public Works

	Beginning Fund Balance:	(4,780)	(2,116)	3,547	4,483			4,483
REVENUES		2019	2020	2021	2022	As of	2022	2023
Account No	umber & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
3410-0000 VEHICLE CODI	E FINES	12,664	5,663	936	-	783	-	-
Total Revenue	_	12,664	5,663	936	-	783	-	-
APPROPRIATIONS		2019	2020	2021	2022	As of	2022	2023
Account No	umber & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
	umber & Title  NSFER TO GENERAL FUND	<b>Actual</b> 10,000	Actual _	Actual -	Adjusted -	12/31/21	% Used	Proposed -
			Actual - -	Actual - -	Adjusted - -	12/31/21 - -	% Used - -	Proposed -
013-190-0000-4901 TRAN		10,000	Actual -	Actual -	Adjusted - - -		% Used	Proposed
013-190-0000-4901 TRAN Transfers	NSFER TO GENERAL FUND =	10,000	<u>-</u>	<u>-</u>	- -	<u>-</u>	% Used	<u>-</u>



#### CASH IN-LIEU OF PARKING FUND

**FUND NO. 014** 

#### **FUND OVERVIEW**

This fund accounts for payment to the City by developers or property owners in lieu of providing the amount of parking required by the City's zoning ordinance. These funds can be used for capital expenditures related to public parking assets.

Funds will continue to accumulate until an appropriate project is identified by the City.

Fund: Cash In-lieu of Parking

**Resp. Dept: Community Development** 

REVENUES  Account Number & Title	nd Balance: 433,807 2019 Actual	442,128 2020 Actual	455,888 2021 Actual	513,483 2022 Adjusted	As of 12/31/21	2022 % Used	513,483 2023 Proposed
3500-0000 INTEREST INCOME 3508-0000 NET INCR/DECR FAIR VAL INVE 3854-0000 OFF STREET PARKING SPACES	7,027 STMENT 1,294	7,672 6,088 -	5,054 (4,807) 57,348	- - -	- (2,576) -	- - -	- - -
Total Revenue	8,321	13,760	57,595	-	(2,576)	-	-
APPROPRIATIONS Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
014-311-0000-4600 CAPITAL PROJECTS Capital Projects		<u>-</u>	-	-	-	-	-
Total Appropriations	-	-	-	-	-	-	-
ANNUAL SURPLUS/DEFICIT	8,321 ng Balance: 442,128	13,760 455,888	57,595 513,483	- 513,483	(2,576)	-	- 513,483



## LOCAL TRANSPORTATION FUND (SB 325)

**FUND NO. 015** 

#### FUND OVERVIEW

The Transportation Development Act (TDA) of 1971 provides funding for transit and non-transit related purposes that comply with regional transportation plans. TDA funds consist of the Local Transportation Fund (LTF), which is derived from a 1/4 cent of the general sales tax collected statewide and the State Transit Assistance fund (STA), which is derived from the statewide sales tax on gasoline and diesel fuel. Funds are annually allocated by the Metropolitan Transit Authority (MTA) and will be used for sidewalk improvements during the fiscal year.

#### MAJOR PROJECTS/PROGRAMS

• Sidewalk Repair Project

**Fund: Local Transportation Fund** 

Resp. Dept: Public Works

Beginning Fund Balance:	-	1	1	1			-
REVENUES	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
3500-0000 INTEREST INCOME	195	(49)	-	-	-	-	-
3695-0866 SIDEWALK REPAIR PROJECT	16,611	6,084	30,000	45,519	-	-	23,311
Total Revenues	16,806	6,035	30,000	45,519	-	-	23,311
APPROPRIATIONS	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
015-190-0000-4480 COST ALLOCATION	-	-	-	-	_		_
Operations & Maintenance Costs	-	-	-	-	-	-	-
045 400 0000 4004 TRANSFER TO OFNERAL FUND							
015-190-0000-4901 TRANSFER TO GENERAL FUND		-	-	-			
Transfers	-	-	-	-	-	-	-
015-310-0000-4600 CAPITAL PROJECTS	14,811	_	_	_	_	_	_
015-310-0866-4600 CP-SIDEWALK REPAIR PROJECT	1,994	6,035	_	45,519	_	_	23,311
015-311-6673-4600 GLENOAKS RESURFACING PROJECT	•	,	30,000	-	-	_	-
Capital Projects	16,805	6,035	30,000	45,519	-	_	23,311
,	,	,	,	,			,
Total Appropriations	16,805	6,035	30,000	45,519	-	-	23,311
ANNUAL SURPLUS/DEFICIT	-	-	-	-			-
Ending Balance:	1	1	1	1			-



## AIR QUALITY MANAGEMENT DISTRICT (AQMD) FUND

**FUND NO. 016** 

#### **FUND OVERVIEW**

This fund is used to account for South Coast Air Quality Management District (SCAQMD) revenues received by the City. Per AB 2766 (1990), a portion of the State Department of Motor Vehicle registration fee (\$4 per vehicle) is distributed to 89 cities in Los Angeles County. Thirty percent of fees collected are kept by the SCAQMD while 40% are distributed to cities. These funds may be used for various programs to reduce air pollution.

#### MAJOR PROJECTS/PROGRAMS

• Purchase low emission City vehicles

#### **Fund: Air Quality Management District Fund**

Resp. Dept: Public Works

Capital Projects

**Fund Total Appropriations** 

ANNUAL SURPLUS/DEFICIT

	Beginning Fund Balance:	105,473	62,885	82,399	123,463			123,463
REVENUES		2019	2020	2021	2022	As of	2022	2023
	Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
3500-0000	INTEREST INCOME	1,260	1,174	1,071	-	-	-	-
3508-0000	NET INCR/DECR FAIR VAL INVESTMENT	1,455	1,056	(720)	-	(570)	-	-
3605-0000	MOTOR VEHICLE IN-LIEU TAX	31,910	23,654	40,713	20,000	8,134	41%	30,000
3901-0000	MISCELLANEOUS REVENUE	4,500	-	-	-	-	-	-
3910-0000	SALE OF PROPERTY & EQUIPMENT	1,580	-	-	-	-	-	
Total Rever	nues	40,705	25,883	41,064	20,000	7,563	38%	30,000
APPROPRIA	ATIONS	2019	2020	2021	2022	As of	2022	2023
APPROPRIA	ATIONS Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
APPROPRIA								
<b>APPROPRIA</b> 016-152-00	Account Number & Title							
016-152-00	Account Number & Title	Actual			Adjusted			
016-152-00 016-225-00	Account Number & Title  00-4500 CAPITAL EQUIPMENT	<b>Actual</b> 24,177	Actual		Adjusted			
016-152-00 016-225-00 016-310-36	Account Number & Title  00-4500 CAPITAL EQUIPMENT  00-4500 CAPITAL EQUIPMENT	<b>Actual</b> 24,177	Actual - 6,369		Adjusted -			
016-152-00 016-225-00 016-310-36 016-310-36	Account Number & Title  00-4500 CAPITAL EQUIPMENT  00-4500 CAPITAL EQUIPMENT  61-4270 PROFESSIONAL SERVICES	<b>Actual</b> 24,177	- 6,369		Adjusted -			
016-152-00 016-225-00 016-310-36 016-310-36 016-310-36	Account Number & Title  00-4500 CAPITAL EQUIPMENT  00-4500 CAPITAL EQUIPMENT  61-4270 PROFESSIONAL SERVICES  61-4500 CAPITAL EQUIPMENT	Actual  24,177 42,710 -	- 6,369		Adjusted -			

83,293

83,293

(42,588)

62,885

**Ending Balance:** 

6,369

6,369

19,515

82,399

41,064

123,463

20,000

20,000

123,463

7,563

30,000

153,463



## SELF-SUSTAINING RECREATIONAL ACTIVITIES

**FUND No. 017** 

#### **FUND OVERVIEW**

The Self-sustaining Recreational Activities fund accounts for part-time staff salaries, equipment and supplies, and contracted instructor salaries for recreation programs and activities that generate revenue through user fees. Programs accounted for in this fund include, but are not limited to, sports leagues, day camp, exercise & dance classes, karate, and other fee based programs/activities.

#### MAJOR PROJECTS/PROGRAMS

Additional Youth and Adult Recreation Programs

## Fund: Self Sustaining Recreation Programs Resp. Dept: Recreation & Community Services

017-420-1399-4130 DAY CAMP-WRKRS. COMP. INS.

017-420-1399-4138 DAY CAMP-LIFE INS.

Personnel Costs

3770-1321 SENIOR YOGA 3770-1322 SENIOR MERCBICS 4,337 4,904 720 5,250 90 2% 6,000 3770-1323 SENIOR MUSIC 2,995 2,587 - 3,000 852 28% 3,000 3770-1323 SENIOR MUSIC 7,730 7,791 (40) 6,800 177 3% 6,500 3770-1327 TENNIS/PICKLEBALL 60 - 1,400 3,134 224% 11,000 3770-1328 YOUTH SPORTS 7,034 8,758 1,180 19,600 6,088 31% 34,000 3770-1328 YOUTH SPORTS 7,034 8,758 1,180 19,600 6,088 31% 34,000 3770-1328 YOUTH SPORTS 7,034 8,758 1,180 19,600 6,088 31% 34,000 3770-1328 YOUTH SOCCER 481 160 2,510 1,400 4,148 296% 10,000 3770-1332 YOUTH SOCCER 481 160 2,510 1,400 4,148 296% 10,000 3770-1334 ADULT SPORTS 8,893 6,603 (320) 4,200 9975 23% 6,000 3770-1338 SWIMILESONS 9,880 9,808 1,039 5,550 3,632 61% 16,500 3770-1338 SWIMILESONS 1		Beginning Fund Balance:	46,854	49,452	24,006	27,754			45,418
3770-1321 SENIOR YOGA 3770-1322 SENIOR AEROBICS 4,337 4,904 720 5,250 90 2% 6,000 3770-1323 SENIOR MUSIC 2,995 2,587 - 3,000 852 28% 3,000 3770-1323 SENIOR MUSIC 7,730 7,791 (40) 6,800 177 3% 6,500 3770-1327 TENNIS/PICKLEBALL 60 - 1,400 3,134 224% 11,000 3770-1328 YOUTH SPORTS 7,734 8,758 1,180 19,600 6,088 31% 34,000 3770-1328 YOUTH SPORTS 7,734 8,758 1,180 19,600 6,088 31% 34,000 3770-1328 YOUTH SPORTS 7,734 8,758 1,180 19,600 6,088 31% 34,000 3770-1328 YOUTH SOCCER 481 160 2,510 1,400 4,148 296% 10,000 3770-1334 ADULT SPORTS 8,893 6,603 (320) 4,200 975 23% 6,000 3770-1334 ADULT SPORTS 8,893 6,603 (320) 4,200 975 23% 6,000 3770-1338 SWIM LESSONS 9,880 9,808 1,039 5,550 3,632 61% 16,500 3770-1338 SWIM LESSONS 1	REVENUES		2019	2020	2021	2022	As of	2022	2023
3770-1322   SENIOR AEROBICS   4,337   4,904   720   5,250   90   2%   6,000   3770-1323   SENIOR MUSIC   2,995   2,587   - 3,000   852   25%   3,000   3770-1326   KARATE   7,730   7,791   (40)   6,800   177   3%   6,500   3770-1328   YOUTH SPORTS   27,034   8,758   1,180   19,600   0,088   31%   34,000   3770-1332   YOUTH SPORTS   27,034   8,758   1,180   19,600   0,088   31%   34,000   3770-1332   YOUTH SOCCER   481   160   2,510   1,400   4,148   296%   10,000   3770-1332   YOUTH SOCCER   481   160   2,510   1,400   4,148   296%   10,000   3770-1334   ADULT SPORTS   8,893   6,603   (320)   4,200   975   23%   6,000   3770-1337   AEROBICS   9,880   9,808   1,039   5,950   3,632   61%   16,500   3770-1338   SWIMILESSONS             -		Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
3770-1323   SENIOR MUSIC   2,995   2,587   - 3,000   852   28%   3,000   3770-1326   KARATE   7,730   7,791   (40)   6,800   177   3%   6,500   3770-1327   TENINS/PICKLEBALL   60     1,400   3,134   224%   11,000   3770-1338   YOUTH SPORTS   27,034   8,758   1,180   19,600   6,088   31%   34,000   3770-1338   YOUTH SPORTS   27,034   8,758   1,180   19,600   6,088   31%   34,000   3770-1338   YOUTH SPORTS   8,893   6,603   (320)   4,200   4,200   9,75   23%   6,000   3770-1334   ADULT SPORTS   8,893   6,603   (320)   4,200   9,75   23%   6,000   3770-1334   ADULT SPORTS   8,893   6,603   (320)   4,200   9,75   23%   6,000   3770-1338   SWIM LESSONS	3770-1221	SENIOR YOGA	-	-	-	3,000	-	-	2,500
3770-1326   KARATE	3770-1322	SENIOR AEROBICS	4,337	4,904	720	5,250	90	2%	6,000
3770-1327   TENNIS/PICKLEBALL   Co	3770-1323	SENIOR MUSIC	2,995	2,587	-	3,000	852	28%	3,000
3770-1328   YOUTH SPORTS   27,034   8,758   1,180   19,600   6,088   31%   34,000   3770-1330   YOUTH BASEBALL   - 1,780   5,090   40,700   2,081   5%   54,000   3770-1333   YOUTH SOCCER   481   160   2,510   1,400   4,148   296%   10,000   3770-1334   ADULT SPORTS   8,893   6,603   (320)   4,200   975   23%   6,000   3770-1338   SWIM LESSONS             3770-1338   SWIM LESSONS	3770-1326	KARATE	7,730	7,791	(40)	6,800	177	3%	6,500
3770-1330   YOUTH BASEBALL   - 1,780   5,090   40,700   2,081   5%   54,000   3770-1332   YOUTH SOCCER   481   160   2,510   1,400   4,148   296%   10,000   3770-1334   ADULT SPORTS   8,893   6,603   (320)   4,200   975   23%   6,000   3770-1337   AEROBICS   9,880   9,808   1,039   5,950   3,632   61%   16,500   3770-1338   SWIM LESSONS           -   -   -	3770-1327	TENNIS/PICKLEBALL	60	-	-	1,400	3,134	224%	11,000
3770-1332   YOUTH SOCCER	3770-1328	YOUTH SPORTS	27,034	8,758	1,180	19,600	6,088	31%	34,000
3770-1334   ADULT SPORTS   8,893   6,603   (320)   4,200   975   23%   6,000   3770-1337   AEROBICS   9,880   9,808   1,039   5,950   3,632   61%   16,500   3770-1338   SWIM LESSONS	3770-1330	YOUTH BASEBALL	-	1,780	5,090	40,700	2,081	5%	54,000
3770-1337   AEROBICS   9,880   9,808   1,039   5,950   3,632   61%   16,500   3770-1338   SWIM LESSONS	3770-1332	YOUTH SOCCER	481	160	2,510	1,400	4,148	296%	10,000
3770-1338   SWIM LESSONS	3770-1334	ADULT SPORTS	8,893	6,603	(320)	4,200	975	23%	6,000
3770-1338   SWIM LESSONS	3770-1337	AEROBICS	9,880	9,808	1,039		3,632	61%	16,500
3770-1340   SOCCER SCHOOL	3770-1338	SWIM LESSONS	_	-	_	_	-	-	-
3770-1342   TINY TOTS RECREATION CLASSES   -   -   -     15,000   -   -     -	3770-1339	LINE DANCE CLASS	698	813	_	350	239	68%	600
3770-1343         ART RECREATION CLASSES         3,366         256         - 3,900         3,335         86%         3,900           3770-1354         ADMINISTRATIVE FEES         - 4,240         2,630         2,025         50         2%         2,100           3770-1355         VETERANS PROGRAM         - 4,240         2,630         2,025         50         2%         2,100           3770-1362         FOLK DANCE         5,133         2,642         300         3,000         1,378         46%         5,000           3770-1380         L P SR CHECKBOOK	3770-1340	SOCCER SCHOOL	-	-	-	-	-	-	-
3770-1354   ADMINISTRATIVE FEES   -	3770-1342	TINY TOTS RECREATION CLASSES	-	-	-	15,000	-	-	-
3770-1354   ADMINISTRATIVE FEES   -			3,366	256	_	-	3,335	86%	3,900
3770-1355   VETERANS PROGRAM   -			-	-		•			8,203
3770-1362 FOLK DANCE   5,133   2,642   300   3,000   1,378   46%   5,000   3770-1364   AZTEC DANCE   34   179   - 450   - 500   3770-1380   LP SR CHECKBOOK   455   500   3770-1387   CONCERTS   108   455			_	4.240	2.630	-			2,100
3770-1380   L P SR CHECKBOOK   -	3770-1362	FOLK DANCE	5,133						5,000
3770-1387   CONCERTS   108	3770-1364	AZTEC DANCE	34	179	-	450	-	-	500
3770-1393 DAY CAMP TEENS FUNDRAISERS   - (335)   - 100	3770-1380	L P SR CHECKBOOK	-	-	-	-	45	-	-
3770-1395         5K RUNNING RACE         8,549         8,009         9,235         12,000         -         -         5,000           3770-1396         FOUNDATION PARK & REC PROGRAM         -         -         -         -         -         100         -         -         -           3770-1399         PARK REC PROG-DAY CAMP PROGRAM         97,941         68,176         17,750         85,000         6,880         8%         97,941           3970-0000         TRANSFER FROM GENERAL FUND         -         -         -         -         25,000         25,000         100%         -           Total Revenues         177,239         126,370         40,094         242,525         58,620         24%         272,744           APPROPRIATIONS         2019         2020         2021         2022         As of         2022         2023           Actual         Actual         Actual         Actual         Adjusted         12/31/21         % Used         Proposed           017-420-0000-4103         WAGES-TEMPORARY & PART-TIME         300         300         300         -         -         -         -           017-420-0000-4105         OVERTIME         -         -         -         -	3770-1387	CONCERTS	108	-	-	-	-	-	-
3770-1395   5K RUNNING RACE   8,549   8,009   9,235   12,000   -   -   5,000   3770-1396   FOUNDATION PARK & REC PROGRAM   -   -   -   -   -   -   100   -   -   -   3770-1399   PARK REC PROG-DAY CAMP PROGRAM   97,941   68,176   17,750   85,000   6,880   8%   97,941   3970-0000   TRANSFER FROM GENERAL FUND   -   -   -   25,000   25,000   100%   -     Total Revenues   177,239   126,370   40,094   242,525   58,620   24%   272,744   272,744   242,525   248   272,744	3770-1393	DAY CAMP TEENS FUNDRAISERS	-	(335)	_	100	_	-	-
3770-1396 FOUNDATION PARK & REC PROGRAM   -   -   -   -   100   -   -   -   3770-1399 PARK REC PROG-DAY CAMP PROGRAM   97,941   68,176   17,750   85,000   6,880   8%   97,941   3970-0000 TRANSFER FROM GENERAL FUND   -   -   -   25,000   25,000   100%   -     Total Revenues   177,239   126,370   40,094   242,525   58,620   24%   272,744   272,744   242,525   243   243,525   244   272,744   243,525   244   243,525   245	3770-1395	5K RUNNING RACE	8.549	. ,	9.235	12.000	-	-	5,000
3970-0000 TRANSFER FROM GENERAL FUND   -   -   25,000   25,000   100%   -       Total Revenues   177,239   126,370   40,094   242,525   58,620   24%   272,744     APPROPRIATIONS   2019   2020   2021   2022   As of   2022   2023     Account Number & Title   Actual   Actual   Actual   Adjusted   12/31/21   % Used   Proposed			-	-	-	-	100	-	-
3970-0000 TRANSFER FROM GENERAL FUND   -   -   25,000   25,000   100%   -       Total Revenues   177,239   126,370   40,094   242,525   58,620   24%   272,744     APPROPRIATIONS   2019   2020   2021   2022   As of   2022   2023     Account Number & Title   Actual   Actual   Actual   Adjusted   12/31/21   % Used   Proposed	3770-1399	PARK REC PROG-DAY CAMP PROGRAM	97,941	68,176	17,750	85,000	6,880	8%	97,941
APPROPRIATIONS         2019         2020         2021         2022         As of Adjusted         2022         2023         2023         2024         Actual         Actual         Actual         Adjusted         12/31/21         % Used         Proposed           017-420-0000-4101         SALARIES-PERMANENT EMPLOYEE         2,160         1,792         1,395         -         15,270         -	3970-0000	TRANSFER FROM GENERAL FUND	-	-	-	25,000	25,000	100%	-
Account Number & Title         Actual         Actual         Actual         Adjusted         12/31/21         % Used         Proposed           017-420-0000-4101         SALARIES-PERMANENT EMPLOYEE         2,160         1,792         1,395         -         15,270         -         -           017-420-0000-4103         WAGES-TEMPORARY & PART-TIME         300         300         300         -         -         -         -           017-420-0000-4105         OVERTIME         -         -         -         -         660         -         -           017-420-0000-4120         O.A.S.D.I.         188         160         129         -         1,219         -         -           017-420-0000-4124         RETIREMENT         -         456         403         -         2,908         -         -           017-420-0000-4126         HEALTH INSURANCE         3,849         4,449         4,944         -         2,505         -         -	Total Reve	nues	177,239	126,370	40,094	242,525	58,620	24%	272,744
017-420-0000-4101       SALARIES-PERMANENT EMPLOYEE       2,160       1,792       1,395       -       15,270       -       -         017-420-0000-4103       WAGES-TEMPORARY & PART-TIME       300       300       300       -       -       -       -         017-420-0000-4105       OVERTIME       -       -       -       -       660       -       -         017-420-0000-4120       O.A.S.D.I.       188       160       129       -       1,219       -       -         017-420-0000-4124       RETIREMENT       -       456       403       -       2,908       -       -         017-420-0000-4126       HEALTH INSURANCE       3,849       4,449       4,944       -       2,505       -       -	APPROPRIA	ATIONS	2019	2020	2021	2022	As of	2022	2023
017-420-0000-4103       WAGES-TEMPORARY & PART-TIME       300       300       -       -       -       -         017-420-0000-4105       OVERTIME       -       -       -       -       660       -       -         017-420-0000-4120       O.A.S.D.I.       188       160       129       -       1,219       -         017-420-0000-4124       RETIREMENT       -       456       403       -       2,908       -         017-420-0000-4126       HEALTH INSURANCE       3,849       4,449       4,944       -       2,505       -		Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
017-420-0000-4105       OVERTIME       -       -       -       -       660       -       -         017-420-0000-4120       O.A.S.D.I.       188       160       129       -       1,219       -       -         017-420-0000-4124       RETIREMENT       -       456       403       -       2,908       -       -         017-420-0000-4126       HEALTH INSURANCE       3,849       4,449       4,944       -       2,505       -       -	017-420-00	000-4101 SALARIES-PERMANENT EMPLOYEE	2,160	1,792	1,395	-	15,270	-	-
017-420-0000-4120       O.A.S.D.I.       188       160       129       -       1,219       -       -         017-420-0000-4124       RETIREMENT       -       456       403       -       2,908       -       -         017-420-0000-4126       HEALTH INSURANCE       3,849       4,449       4,944       -       2,505       -       -	017-420-00	000-4103 WAGES-TEMPORARY & PART-TIME	300	300	300	-	-	-	
017-420-0000-4120       O.A.S.D.I.       188       160       129       -       1,219       -       -         017-420-0000-4124       RETIREMENT       -       456       403       -       2,908       -       -         017-420-0000-4126       HEALTH INSURANCE       3,849       4,449       4,944       -       2,505       -       -	017-420-00	000-4105 OVERTIME	_	-	_	_	660	_	-
017-420-0000-4124 RETIREMENT - 456 403 - 2,908			188	160	129	_		_	_
017-420-0000-4126 HEALTH INSURANCE 3,849 4,449 4,944 - 2,505						_	-	_	_
						_		-	_
017-420-0000-4128 DENTAL INSURANCE 632 632 - 342			632	632	632	_	342	_	_
017-420-0000-4130 WORKER'S COMPENSATION INS. 179 152 123 - 1,158						_		_	_
017-420-0000-4136 OPTICAL INSURANCE 107 107 - 5						_	-	-	-
017-420-0000-4138 LIFE INSURANCE 20 338 322						_	-	_	-
		JUU-4130 LIFE INSURAINCE							_
	017-420-00			90	-	-	-	-	
·	017-420-00 017-420-13	371-4101 SALARIES-PERMANENT EMPLOYEE	78	90	-	-	-	-	-
	017-420-00 017-420-13 017-420-13	871-4101 SALARIES-PERMANENT EMPLOYEE 871-4120 GRDLY/MRNNGSD SCHL-O.A.S.D.I.	78 6	90 - -	- - -	- -	- -	- - -	-
	017-420-00 017-420-13 017-420-13 017-420-13	871-4101 SALARIES-PERMANENT EMPLOYEE 871-4120 GRDLY/MRNNGSD SCHL-O.A.S.D.I. 871-4130 GRIDLY/MRNNGSD SCHL-WRKRS C	78 6 6	-	-	- - 4,650	- - 508	- - - 11%	-
	017-420-00 017-420-13 017-420-13 017-420-13	871-4101 SALARIES-PERMANENT EMPLOYEE 871-4120 GRDLY/MRNNGSD SCHL-O.A.S.D.I. 871-4130 GRIDLY/MRNNGSD SCHL-WRKRS C 899-4101 DAY CAMP-SALARIES PERM. EMP.	78 6 6 667	- - 425	- - 150	4,650 55,234			- - - 83,000
	017-420-00 017-420-13 017-420-13 017-420-13 017-420-13	871-4101 SALARIES-PERMANENT EMPLOYEE 871-4120 GRDLY/MRNNGSD SCHL-O.A.S.D.I. 871-4130 GRIDLY/MRNNGSD SCHL-WRKRS C 899-4101 DAY CAMP-SALARIES PERM. EMP. 899-4103 DAY CAMP WAGES-TEMP & P/T	78 6 6 667 70,335	-	-	4,650 55,234	508 24,598	45%	- - - 83,000
	017-420-00 017-420-13 017-420-13 017-420-13 017-420-13 017-420-13	871-4101 SALARIES-PERMANENT EMPLOYEE 871-4120 GRDLY/MRNNGSD SCHL-O.A.S.D.I. 871-4130 GRIDLY/MRNNGSD SCHL-WRKRS C 899-4101 DAY CAMP-SALARIES PERM. EMP. 899-4103 DAY CAMP WAGES-TEMP & P/T 899-4105 DAY CAMP OVERTIME	78 6 6 667 70,335 81	- 425 58,422 -	150 13,108	55,234 -	24,598 -	45% -	-
017-420-1399-4126 DAY CAMP HEALTH INS 1,958	017-420-00 017-420-13 017-420-13 017-420-13 017-420-13 017-420-13 017-420-13	871-4101 SALARIES-PERMANENT EMPLOYEE 871-4120 GRDLY/MRNNGSD SCHL-O.A.S.D.I. 871-4130 GRIDLY/MRNNGSD SCHL-WRKRS C 899-4101 DAY CAMP-SALARIES PERM. EMP. 899-4103 DAY CAMP WAGES-TEMP & P/T 899-4105 DAY CAMP OVERTIME 899-4120 DAY CAMP-O.A.S.D.I.	78 6 6 667 70,335	- - 425	150 13,108 - 1,014	55,234 - 3,572	24,598 - 1,921	45% - 54%	83,000 - 10,998 2,523

4,278

78,059

5,168

89,214

1,580

65,036

964

24,295

1,825

53,221

116%

2,271

100,907

Fund: Self Sustaining Recreation Programs Resp. Dept: Recreation & Community Services

APPROPRIATIONS (cont.) Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
017-420-1321-4260 CONTRACTUAL SERVICES	-	-	-	3,000	-	-	2,000
017-420-1321-4300 DEPARTMENT SUPPLIES	-	-	-	-	-	-	500
017-420-1322-4260 CONTRACTUAL SERVICES	5,480	4,645	870	5,250	210	4%	5,400
017-420-1322-4300 DEPARTMENT SUPPLIES	131	61	-	-	-	-	600
017-420-1323-4260 CONTRACTUAL SERVICES	2,520	2,100	-	3,000	559	19%	3,000
017-420-1326-4260 CONTRACTUAL SERVICES	5,910	5,655	-	5,500	-	-	5,500
017-420-1327-4260 CONTRACTUAL SERVICES	-	-	-	4,900	1,682	34%	8,300
017-420-1327-4300 DEPARTMENT SUPPLIES	873	-	59	700	-	-	1,200
017-420-1328-4260 CONTRACTUAL SERVICES	11,020	9,933	-	11,200	3,101	28%	22,000
017-420-1328-4300 DEPARTMENT SUPPLIES	5,552	6,703	-	7,000	814	12%	7,000
017-420-1330-4260 YOUTH BASEBALL	-	-		16,000	6,317	39%	35,000
017-420-1330-4300 DEPARTMENT SUPPLIES	-	1,334	-	9,000	3,064	34%	19,000
017-420-1332-4260 CONTRACTUAL SERVICES	567	557	-	9,600	4,392	46%	9,000
017-420-1332-4300 DEPARTMENT SUPPLIES	-	-	-	1,900	499	26%	1,000
017-420-1333-4260 DEPARTMENT SUPPLIES	_	-	-	-	-	-	1,500
017-420-1333-4300 DEPARTMENT SUPPLIES	-	-		-	-	-	1,000
017-420-1334-4260 CONTRACTUAL SERVICES	304	32	-	300	-	-	300
017-420-1334-4300 DEPARTMENT SUPPLIES	2,575	3,043	_	3,300	98	3%	2,000
017-420-1335-4300 DEPARTMENT SUPPLIES	, -	-	_	, -	-	-	· -
017-420-1337-4260 CONTRACTUAL SERVICES	13,148	12,775	375	12,100	2,324	19%	15,000
017-420-1337-4300 DEPARTMENT SUPPLIES	173	378	_	1,400	-	_	1,500
017-420-1338-4260 CONTRACTUAL SERVICES		-		_,	_	_	_,
017-420-1338-4300 DEPARTMENT SUPPLIES	_	_	_	_	_	_	_
017-420-1339-4260 CONTRACTUAL SERVICES	483	413	_	550	112	20%	600
017-420-1339-4300 DEPARTMENT SUPPLIES	-	-	_	-		0%	200
017-420-1340-4260 CONTRACTUAL SERVICES	_	_	_	_	_	-	
017-420-1340-4300 DEPARTMENT SUPPLIES		_		_	_	_	_
017-420-1342-4260 CONTRACTUAL SERVICES	_	_	_	13,000	_	_	_
017-420-1342-4300 DEPARTMENT SUPPLIES	_	_	_	2,000	_	_	_
017-420-1343-4260 CONTRACTUAL SERVICES	2,875	400	19	3,300	_	_	2,800
017-420-1343-4300 DEPARTMENT SUPPLIES	143		-	500	33	7%	600
017-420-1342-4260 CONTRACTUAL SERVICES	143	_	_	4,650	-	-	-
017-420-1354-4260 CONTRACTUAL SERVICES	_	_	_	4,030	_	_	8,203
017-420-1354-4200 CONTRACTORE SERVICES 017-420-1355-4300 DEPARTMENT SUPPLIES		4,443	2,520	2,025	_		2,000
017-420-1362-4260 CONTRACTUAL SERVICES	3,885	1,886	2,320	4,500	798	18%	5,000
017-420-1364-4260 CONTRACTUAL SERVICES	3,003	1,000	230	-	730	10/0	500
017-420-1364-4300 DEPARTMENT SUPPLIES	-	-	-	450	-	-	200
	-	-	-	2 500	-	-	200
017-420-1366-4260 CONTRACTUAL SERVICES	1 100	250	2 426	2,500	(200)	-	2 500
017-420-1395-4260 CONTRACTUAL SERVICES	1,189	250	3,436	9,500	(280)	-	2,500
017-420-1395-4300 DEPARTMENT SUPPLIES	13,785	10,027	2,605	2,500	-	-	1,500
017-420-1396-4260 CONTRACTUAL SERVICES	1 001	750	-	4 300	403	4.00/	4 300
017-420-1399-4260 DAY CAMP-CONTRACTUAL SRVCS.	1,091	750	37	1,200	193	16%	1,200
017-420-1399-4300 DAY CAMP-DEPT. SUPPLIES	13,722	8,370	1,840	19,000	521	3%	12,500
Operations & Maintenance Costs	85,427	73,757	12,051	159,825	24,435	15%	178,603
017-420-3708-4600 CP LAYNE PARK PLAYGROUND	_	_	_	_	_	_	_
Capital Costs	-	<del>-</del>	-	-	-	-	-
Total Appropriations	174,641	151,816	36,346	224,861	77,656	35%	279,510
ANNUAL SURPLUS/DEFICIT	2,598	(25,446)	3,748	17,664	(19,036)	-	(6,766
Ending Balance:	49,452	24,006	27,754	45,418			38,652



# **RETIREMENT FUND**

**FUND NO. 018** 

#### **FUND OVERVIEW**

This fund is used to account for receipts from a voter-approved special tax levy to pay pension costs related to the City's membership in the Public Employees Retirement System (PERS). Currently, the revenue generated by the special levy are sufficient to fully fund PERS pension costs. The special tax levy is crucial in meeting the City's annual pension obligation. Without the special tax levy, the City would have to make significant cuts to services to pay the PERS pension obligation from General Fund revenues.

### Fund: Retirement Fund Resp. Dept: Finance

	Beginning Fund Balance:	10,517,650	11,378,090	11,555,394	11,743,821			12,447,912
REVENUES		2019	2020	2021	2022	As of	2022	2023
Acc	count Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
3110-0000 SECU	JRED PROPERTY TAXES-CURR YR	3,038,273	2,933,975	3,044,413	2,809,080	1,051,324	37%	2,865,262
3120-0000 UNSE	ECURED PROPERTY TAXES C/Y	75,230	74,724	67,515	-	59,507	-	-
3130-0000 PRIO	R YEARS PROPERTY TAXES	(735)	(8,474)	3,011	-	91	-	-
3150-0000 PROF	PERTY TAX PENALTIES & INT	84,927	62,716	113,649	-	35,323	-	-
3175-0000 PROJ	IECT 4 TAX LEVY	-	-	-	-	-	-	-
3181-0000 PROJ	JECT 1 TAX LEVY	141,347	116,266	149,352	167,817	-	-	171,173
3183-0000 PROJ	JECT 1A TAX LEVY	168,848	170,807	154,664	191,121	-	-	194,943
3185-0000 PROJ	JECT 2 TAX LEVY	103,649	98,876	139,101	135,668	-	-	138,381
3188-0000 PROJ	JECT 3 TAX LEVY	309,760	264,869	306,299	348,430	-	-	355,399
3191-0000 PROJ	JECT 3A TAX LEVY	795,324	714,822	824,151	845,117	-	-	862,019
3500-0000 INTE	REST INCOME	130,826	207,465	(11,731)	-	(34,748)	-	-
3625-0000 HOM	IEOWNERS PROPERTY TAX RELIEF	29,867	27,767	26,186	-	3,266	-	-
3903-0000 EMP	LOYEES PENSION CONTRIBUTION		48,292	110,504	-	65,313	-	100,000
3903-0000 BON	D PROCEEDS	-	-	-	-	31,780,000	-	-
3970-0000 TRAN	NSFER FROM GENERAL FUND	-	-	-	500,000	-	-	176,333
3992-0000 TRAN	NSFER FROM SEWER FUND	-	-	-	12,434	-	-	12,434
3995-0000 TRAN	NSFER FROM WATER FUND	-			12,434	-	-	12,434
<b>Total Revenue</b>	_	4,877,317	4,712,106	4,927,113	5,022,101	32,960,075	656%	4,888,379

APPROPRIATIONS	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
018-101-0000-4124 RETIREMENT	3,665	2,975	2,846	9,858	1,553	16%	9,845
018-102-0000-4124 RETIREMENT	-	, -	-	-	· -	-	, -
018-105-0000-4124 RETIREMENT	35,781	55,143	60,533	57,161	30,956	54%	82,054
018-106-0000-4124 RETIREMENT	7,269	45,952	52,112	46,784	26,779	57%	64,272
018-115-0000-4124 RETIREMENT	30,114	30,715	26,390	27,761	14,469	52%	30,037
018-116-0000-4124 RETIREMENT	-	-	52	-	-	-	-
018-130-0000-4124 RETIREMENT	61,925	55,938	69,936	20,027	35,667	178%	79,577
018-131-0000-4124 RETIREMENT	14,108	15,218	8,564	-	28	-	-
018-133-0000-4124 RETIREMENT	36,342	602	-	-	-	-	-
018-140-0000-4124 RETIREMENT	26,185	27,357	14,102	4,583	2,282	50%	7,394
018-150-0000-4124 RETIREMENT	39,986	44,445	40,112	26,502	9,108	34%	21,540
018-152-0000-4124 RETIREMENT	34,742	75,839	38,355	27,629	16,828	61%	38,727
018-155-0000-4124 RETIREMENT	230	10	-	-	-	-	5,050
018-190-0000-4124 RETIREMENT	1,983,325	2,324,873	2,607,585	2,520,000	34,651,568	1375%	900,000
018-190-0000-4127 RETIRED EMP. HEALTH INS.	-	-	-	-	-	-	-
018-190-0000-4265 ADMINISTRATIVE EXPENSE	-	-	-	-	565,568	-	6,500
018-190-0000-4270 PROFESSIONAL SERVICES		-	-	-	-	-	-
018-222-0000-4124 RETIREMENT	124,659	141,896	158,809	116,278	88,643	76%	166,536
018-224-0000-4124 RETIREMENT	164,446	181,455	183,866	158,811	86,222	54%	150,366
018-225-0000-4124 RETIREMENT	647,208	800,498	759,234	683,962	366,116	54%	783,250
018-226-0000-4124 RETIREMENT	267	-	-	-	-	-	-
018-230-0000-4124 RETIREMENT	27,062	38,777	40,037	-	15,421	-	34,808
018-310-0000-4124 RETIREMENT	46,715	44,556	53,379	41,565	21,351	51%	53,469
018-311-0000-4124 RETIREMENT	18,519	7,191	4,849	3,770	1,595	42%	39,770
018-312-0000-4124 RETIREMENT	-	-	-	-	-	-	982
018-320-0000-4124 RETIREMENT	47,527	208	-	-	-	-	-
018-335-0000-4124 RETIREMENT	11,208	154	-	-	-	-	-

Fund: Retirement Fund Resp. Dept: Finance

APPROPRIATIONS (Cont.) Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
018-341-0000-4124 RETIREMENT	_	_	_	1,617	-	-	-
018-344-0000-4124 RETIREMENT	13,674	178	-	-	_	_	_
018-346-0000-4124 RETIREMENT	4,595	5,800	3,157	10,048	3,810	38%	5,562
018-350-0000-4124 RETIREMENT	, <u>-</u>	-	-	· -	, -	-	, <u> </u>
018-360-0000-4124 RETIREMENT	-	1,115	-	-	-	-	-
018-370-0000-4124 RETIREMENT	7,331	10,707	4,487	7,076	2,066	29%	4,934
018-381-0000-4124 RETIREMENT	-	1,407	-	-	-	-	-
018-382-0000-4124 RETIREMENT	-	313	-	-	-	-	-
018-383-0000-4124 RETIREMENT	-	-	-	-	-	-	-
018-384-0000-4124 RETIREMENT	-	-	-	-	-	-	-
018-390-0000-4124 RETIREMENT	73,486	474	-	-	-	-	-
018-420-0000-4124 RETIREMENT	43,312	45,831	54,467	18,974	24,925	131%	44,837
018-420-1399-4124 RETIREMENT	1,967	-	-	-	-	-	-
018-422-0000-4124 RETIREMENT	7,551	8,605	5,451	-	2,485	-	10,935
018-423-0000-4124 RETIREMENT	20,938	22,128	21,586	1,481	5,911	399%	18,638
018-424-0000-4124 RETIREMENT	18,093	15,327	3,721	5,542	7,710	139%	11,268
018-430-0000-4124 RETIREMENT	-	-	-	-	-	-	-
018-440-0000-4124 RETIREMENT	1,368	10	-	-	-	-	
Personnel Costs	3,553,596	4,005,699	4,213,630	3,789,429	35,981,063	950%	2,570,351
018-101-0000-4450 OTHER EXPENSE	11,267	3,688	4,025	5,000	-	0%	5,000
018-190-0000-4450 OTHER EXPENSE	2,450	3,950	2,450	5,000	2,450	49%	5,000
018-190-0000-4480 COST ALLOCATION	449,564	521,465	518,581	518,581	259,290	50%	450,288
Operations & Maintenance Costs	463,281	529,103	525,056	528,581	261,740	50%	460,288
018-190-0872-4405 PENSION OBLIGATION BONDS-IN	-	-	-	-	262,213	_	712,126
018-190-0872-4429 PENSION OBLIGATION BONDS-PF	-	-	-	-	1,240,000	-	1,030,000
Pension Obligation Bonds	-	-	-	-	1,502,213	-	1,742,126
Total Appropriations	4,016,877	4,534,801	4,738,686	4,318,010	37,745,016	874%	4,772,765
ANNUAL SURPLUS/DEFICIT	860,440	177,304	188,427	704,091	(4,784,941)		115,614
Ending Balance:	11,378,090	11,555,394	11,743,821	12,447,912			12,563,525



# **QUIMBY ACT FEES**

**FUND NO. 019** 

#### **FUND OVERVIEW**

Local governments in California provide a critical role in the effort to set aside parkland and open space for recreational purposes. Since passage of the 1975 Quimby Act (Government Code Section 66477), cities and counties have been authorized to pass ordinances requiring developers to set aside land, donate conservation easements, or pay fees for park improvements. The goal of the Quimby Act is to require developers to help mitigate the impacts of property improvements. This fund is set up to account for receipts from developers who elect to pay fees for park improvements rather than set aside land or donate conservation easements.

## Fund: Quimby Act Fees Resp. Dept: Public Works

Beginning Fund Balance:	0	3	8	8			8
REVENUES	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
3500-0000 INTEREST INCOME	3	5	2	-	-	-	-
3901-0000 MISCELLANEOUS REVENUE	_	-	(2)	-	(1)	-	_
Total Revenue	3	5	-	-	(1)	-	-
APPROPRIATIONS	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
019-423-0118-4101 HRP PROGRAM	-	-	-	-	-	-	-
019-423-0118-4102 HRP PROGRAM	-	-	-	-	-	-	-
019-423-0118-4103 HRP PROGRAM	-	-	-	-	-	-	-
019-423-0201-4105 OVERTIME  Personnel Costs		-		-	-		
r croonner costs							
019-430-0000-4330 BLDG MAINT & REPAIRS	-	-	-	-	-	-	-
Operations & Maintenance Costs	-	-	-	-	-	-	-
019-423-0201-4600 CAPITAL PROJECTS	-	-	-	-	-	-	-
019-423-3708-4600 LAYNE PARK PLAYGROUND	-	-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-	-
Total Appropriations	-	-	-	-	-	-	-
ANNUAL SURPLUS/DEFICIT	3	5	-	-	(1)		-

3

8

8

**Ending Balance:** 



# <u>ASSET SEIZURE – STATE</u>

**FUND NO. 020** 

#### **FUND OVERVIEW**

This fund is used to account for receipts and disbursements of state seized and forfeited assets resulting from the sale of controlled substances.

# MAJOR PROJECTS/PROGRAMS

 Accumulate Funds to be used in conjunction with federal asset seizure funds to purchase for technology upgrades for the City's virtual patrol video network. **Fund: State Asset Seizure** 

Resp. Dept: Police

Beginning Fund Balance:	37,118	37,951	9,114	10,009			10,009
REVENUES	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
3500-0000 INTEREST INCOME	714	603	63	-	(38)	-	-
3508-0000 NET INCR/DECR Fair VALUE	-	364	(436)	-	-	-	-
3875-0000 ASSET FORFEITURE FUND	119	492	7,660	-	98	-	
Total Revenue	833	1,458	7,287	-	59	-	-
APPROPRIATIONS	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
020-222-0000-4450 OTHER EXPENSE	-	-	-	-	-	-	-
020-222-0000-4500 CAPITAL EQUIPMENT	-	-	-	-	-	-	-
020-225-0000-4500 CAPITAL EXPENSES	-	30,296	6,392	-	-	-	_
Capital Costs	-	30,296	6,392	-	-	-	-
Total Appropriations	-	30,296	6,392	-	-	-	-
ANNUAL SURPLUS/DEFICIT	833	(28,837)	895	-	59	-	-

37,951

**Ending Balance:** 

9,114

10,009

10,009

10,009



# **ASSET SEIZURE – FEDERAL**

**FUND NO. 021** 

#### **FUND OVERVIEW**

This fund is used to account for receipts and disbursements of federal seized and forfeited assets resulting from the sale of controlled substances.

## MAJOR PROJECTS/PROGRAMS

• Accumulate Funds to be used in conjunction with State asset seizure funds to purchase for technology upgrades for the City's virtual patrol video network.

**Fund: Federal Asset Seizure** 

Resp. Dept: Police

REVENUES Account Number	ginning Fund Balance:  • & Title	7,656 2019 Actual	8,634 2020 Actual	8,904 2021 Actual	8,902 2022 Adjusted	As of 12/31/21	2022 % Used	8,902 2023 Proposed
3500-0000 INTEREST AND RENT 3508-0000 NET INCR/DECR FAIL 3875-0000 ASSET FORFEITURE	R VAL INVESTMENT	127 116 735	150 120 -	96 (98) -	- - -	- (46) -	- - -	- - -
Total Revenue	- -	978	270	(2)	-	(46)	-	-
APPROPRIATIONS Account Number	& Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
021-222-0000-4500 CAPITAL EX								
021-225-0000-4500 CAPITAL EX		- - -	- - -	- -	-	- -	- -	-
021-225-0000-4500 CAPITAL EX		- - -	- -	- - -	-	- - -	- - -	- - -
021-225-0000-4500 CAPITAL EX Capital Costs		- - - 978 8,634	- - - 270 8,904	(2)	- - - 8,902	(46)	- - -	- - - - 8,902



# SURFACE TRANSPORTATION PROGRAM – LOCAL (STPL)

**FUND NO. 022** 

#### **FUND OVERVIEW**

The Surface Transportation Program (STP) provides flexible funding that may be used by localities for projects to preserve and improve the conditions and performance on any Federal-aid highway, bridge and tunnel projects on any public road, pedestrian and bicycle infrastructure, and transit capital projects, including intercity bus terminals.

- Sidewalk Repair Project
- Curb & Gutter

**Fund: Surface Transportation Program - Local** 

Resp. Dept: Public Works

ANNUAL SURPLUS/DEFICIT

	Beginning Fund Balance:	4,690	5,389	5,557	5,556			5,556
REVENUES		2019	2020	2021	2022	As of	2022	2023
Account N	lumber & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
3500-0000 INTEREST INC	COME	96	94	60	-	-	-	-
3508-0000 NET INCR/DE	CR FAIR VAL INVESTMENT	603	74	(61)	-	(29)	-	-
3664-0000 SURFACE TRA	ANSP. PROGLOCAL FUND (STF_	-	-	-	-	-	-	_
Total Revenue	_	699	168	(1)	-	(29)	-	-
APPROPRIATIONS		2019	2020	2021	2022	As of	2022	2023
	lumber & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
Account N	lumber & Title  ARIES-PERMANENT EMPLOYEE							
Account N 022-3110000-4101 SAL			Actual					
Account N 022-3110000-4101 SAL 022-311-0560-4270 STR	ARIES-PERMANENT EMPLOYEE	Actual -	Actual -	Actual				
Account N 022-3110000-4101 SAL 022-311-0560-4270 STR	ARIES-PERMANENT EMPLOYEE EET RESURFACING PROGRAM	Actual -	Actual -	Actual				

168

5,557

(1)

5,556

5,556

699

5,389

**Ending Balance:** 

(29)

5,556



## MEASURE "W" FUND

**FUND NO. 023** 

#### **FUND OVERVIEW**

SCWP, also known as Measure W, was an initiative placed on the ballot in 2018 and approved by Los Angeles County voters. The goals of SCWP are to improve and protect water quality, increase the number of gallons of water captured each year to increase the supply of safe drinking water and prepare for future droughts, and protect public health and marine life by reducing pollution, trash, toxins and plastics that make it to local waterways and beaches. The City began receiving its allocation in FY 2020-2021, which are allocated to each local jurisdiction in Los Angeles County on a per capita basis.

- Catch basin maintenance efforts, compliance monitoring, and reporting as required by the National Pollutant Discharge Elimination System (NPDES) permit. Sweeping of City-owned Parking lots, alleys, and trash enclosures in Downtown Mall area.
- Downtown Mall solid waste management options (trash enclosures, trash compactors, other options)
- Purchase of pressure washer trailer for sidewalk, alley, and trash enclosures in the downtown mall area.
- Purchase of grapple truck (dump truck with grabber arm for picking up large bulky items)

## Fund: Measure W Fund - SCW Program

Resp. Dept: Public Works

Beginning Fund Balance:	-	-	-	217,551			33,938
REVENUES	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
3110-0000 TAX INCREMENT	-	-	267,325	265,000	-	-	280,000
3500-0000 INTEREST INCOME	-	-	1,312	-	-	-	-
3508-0000 NET INCR/DECR FAIR VAL INVESTMENT	_	-	1,300	-	(1,300)	-	-
Total Revenue	-	-	269,938	265,000	(1,300)	-	280,000
APPROPRIATIONS	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
023-190-0000-4480 COST ALLOCATION	-	-	-	-	-	-	6,480
Operations & Maintenance Costs	-	-	-	-	-	-	6,480
023-311-0000-4260 CONTRACTUAL SERVICES	-	-	-	51,000	-	_	64,000
023-311-0000-4270 PROFESSIONAL SERVICES	-	-	44,887	89,798	22,317	25%	75,000
023-311-0000-4600 CAPITAL PROJECTS	-	-	-	142,815	-	-	134,520
023-341-6556-4600 SF MALL TRASH MANAGEMENT	_	-	7,500	165,000	-	-	-
Capital Projects	-	-	52,387	448,613	22,317	5%	273,520
Total Appropriations	-	-	52,387	448,613	22,317	5%	280,000
ANNUAL SURPLUS/DEFICIT	-	-	217,551	(183,613)	(23,617)		-
Ending Balance:			217,551	33,938			33,938



# **MEASURE "M" FUND**

**FUND NO. 024** 

#### **FUND OVERVIEW**

In November 2016, Los Angeles County voters approved a ½ cent traffic relief tax that will be used to repave local streets, potholes and traffic signals, as well as expand the rail and rapid transit system with the overall objective of easing traffic congestion for Angelenos. The City began receiving the Local Return portion of Measure M in FY 2017-2018, which are allocated to each local jurisdiction in Los Angeles County on a per capita basis.

- Annual Street Resurfacing Project
- Pacoima Wash Bikeway Project
- Citywide Traffic Signal Synchronization Project
- HSIP Cycle 8 Traffic Sign Improvements Project

Fund: Measure M Fund Resp. Dept: Public Works

Beginning Fund Balance:	256,689	555,508	731,751	1,076,180			335,219
REVENUES	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
3210-0000 SALES AND USE TAX	344,563	333,499	353,873	358,902	219,773	61%	425,794
3500-0000 INTEREST INCOME	7,894	11,960	10,076	-	-	-	-
3508-0000 NET INCR/DECR FAIR VAL INVESTMENT	4,383	10,016	(6,259)	-	(5,388)	-	-
Total Revenue	356,840	355,476	357,690	358,902	214,385	60%	425,794
APPROPRIATIONS  Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
024-311-0000-4600 CAPITAL PROJECTS	-	-	-	-	-	-	100,000
024-311-0157-4600 SAN FERNANDO RD REHAB NO. 60	58,020	-	-	-	-	-	-
024-311-0551-4600 PACOIMA WASH BIKEWAY PROJEC	-	-	-	228,000	-	-	-
024-311-0560-4600 STREET RESURFACING PROJECT	-	179,233	-	579,669	-	-	525,794
024-371-0510-4600 SIGNAL IMPROVEMENTS	-	-	-	193,884	-	-	-
024-371-0562-4600 HSIP TRAFFIC SIGNAL IMPROVEME	-	-	13,261	98,310	26,127	27%	-
Capital Projects	58,020	179,233	13,261	1,099,863	26,127	2%	625,794
Total Appropriations	58,020	179,233	13,261	1,099,863	26,127	2%	625,794
ANNUAL SURPLUS/DEFICIT	298,820	176,243	344,429	(740,961)	188,258		(200,000)

731,751 1,076,180

335,219

135,219

**Ending Balance:** 

555,508



# ROAD MAINTENANCE AND REHABILITATION FUND (SB1)

**FUND No. 025** 

### **FUND OVERVIEW**

This fund accounts for revenues received from the State pursuant to the Road Maintenance and Rehabilitation Program (SB1) to address deferred maintenance on the State Highways system and local street and road system. A percentage of this funding is apportioned to eligible cities (including San Fernando) and counties pursuant to Streets and Highways Code section 2032(h) for basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system.

- Annual Street Resurfacing Project
- Glenoaks Boulevard Bridge over the Pacoima Creek Safety Improvements Project

## Fund: Road Maintenance and Rehab Act Fund (SB1)

**Ending Balance:** 

Resp. Dept: Public Works

Beginning Fund Balance:	134,242	593,196	693,114	1,165,635			307,847
REVENUES	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
3500-0000 INTEREST INCOME	6,034	11,591	9,752	-	-	-	-
3508-0000 NET INCR/DECR FAIR VAL INVESTMENT	2,237	8,564	(4,531)	-	(5,437)	-	-
3623-0000 RMRA TAX ALLOCATION SECT 2032	451,156	431,577	467,301	484,234	169,124	35%	564,259
Total Revenue	459,427	451,733	472,522	484,234	163,687	34%	564,259
APPROPRIATIONS	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
Account Number & Title  025-311-0000-4600 CAPITAL PROJECTS	Actual -	Actual -					
	Actual -	Actual -	Actual		12/31/21	% Used	Proposed
025-311-0000-4600 CAPITAL PROJECTS	Actual 472	Actual 345,318	Actual	Adjusted _	12/31/21	% Used	Proposed
025-311-0000-4600 CAPITAL PROJECTS 025-311-0182-4600 PICO ST & SF RD IMPROVEMENTS	-	- -	Actual -	Adjusted 50,000	12/31/21	% Used	100,000
025-311-0000-4600 CAPITAL PROJECTS 025-311-0182-4600 PICO ST & SF RD IMPROVEMENTS 025-311-0560-4600 STREET RESURFACING PROGRAM	-	- - 345,318	Actual -	Adjusted 50,000 1,219,522	12/31/21	% Used	<b>Proposed</b> 100,000
025-311-0000-4600 CAPITAL PROJECTS 025-311-0182-4600 PICO ST & SF RD IMPROVEMENTS 025-311-0560-4600 STREET RESURFACING PROGRAM 025-311-0565-4600 GLEANOAKS BRIDGE FENCING	- - 472	- - 345,318 6,498	Actual	50,000 1,219,522 72,500	12/31/21	% Used	100,000 - 664,259

693,114 1,165,635

307,847

107,847

593,196



# COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

**FUND NO. 026** 

#### FUND OVERVIEW

The Community Development Block Grant (CDBG) program is a flexible federal program that provides communities with resources to address a wide range of unique community development needs. The City's CDBG funds have been committed to pay debt service on a Section 108 Loan that was taken out by the City to pay for construction of the San Fernando Regional Pool. Since the City leased pool operations to LA County in FY 2014-2015, the City's annual allocation of CDBG funds are available for other projects that meet CDBG guidelines. In FY 2019-2020 and FY 2020-2021, the City received approval for a street overlay and improvement project in qualifying census tracks. In FY 2021-2022, the City use funds for a business assistance grant program.

# Fund: Community Development Block Grant Resp. Dept: Community Development

Beginning Fund Balance	: (12,255)	(18,759)	(2,536)	(2,182)			(12,317)
REVENUES	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
3693-0127 ALEXANDER ST OVERLAY PROJ.#601819-1	6 -	-	-	-	-	-	-
3693-0138 HUNTINGTON ST. OVERLAY PROJ #601716	5-: -	-	-	-	-	-	-
3693-0157 SAN FERNANDO ROAD REHAB	312,265	23,147	-	-	-	-	-
3693-0159 SF RD STREET, CURB, GUTTER REHAB.	15,401	-	-	-	-	-	-
3693-0182 PICO ST. & SF RD IMPROVEMENTS	-	20,879	22,000	199,149	3,420	2%	-
3693-0185 BUSINESS ASSISTANCE PRG NO. 602318	-	-	-	219,128	-	-	200,000
3693-0329 PPE BUSINESS ASSISTANCE CV 1089-19	-	-	18,345	-	-	-	-
3693-0336 RESIDENTIAL FOOD DISTRIBUTION CV 108	8	-	108,127	-	-	-	-
3693-8530 WATER BILL ASSISTANCE PROGRAM	-	-	-	15,000	-	-	-
3693-XXXX RESIDENTIAL RECREATION PROG. SCHOLA	R -	-	-	-	-	-	25,000
Total Revenue	327,666	44,026	148,472	433,277	3,420	1%	225,000
APPROPRIATIONS	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
026-311-0127-4101 ALEXANDER ST OVERLAY PROJ. #	61 -						
026-311-0127-4101 ALEXANDER ST OVERLAY PROJ. #		-	_	_	_	-	_
026-311-0127-4130 ALEXANDER ST OVERLAY PROJ. #		_	_	_	_	_	_
026-311-0127-4136 ALEXANDER ST OVERLAY PROJ. #		_	_	_	_	_	_
026-311-0138-4101 SALARIES-PERMANENT EMPLOYE		_	_	_	_	_	_
026-311-0138-4120 O.A.S.D.I.	-	_	_	_	_	_	_
026-311-0138-4126 HUNTINGTON ST PROJECT	_	_	_	_	_	_	_
026-311-0138-4128 HUNTINGTON ST PROJECT	_	_	_	_	_	-	_
026-311-0138-4130 WORKER'S COMPENSATION INS.	-	_	_	_	_	-	_
026-311-0138-4136 HUNTINGTON ST PROJECT	-	-	-	-	-	-	-
Personnel Costs	-	-	-	-	-	-	-
026-311-0127-4270 PROFESSIONAL SERVICES	-	-	-	-	-	-	-
026-311-0157-4260 SAN FERNANDO RD REHAB	20,603	4,388	-	-	-	-	-
026-311-0159-4260 CONTRACTUAL SERVICES	3,146	-	-	-	-	-	-
026-311-0182-4260 CONTRACTUAL SERVICES	-	13,860	20,264	10,934	7,385	68%	-
026-382-8530-4270 WATER BILL ASSISTANCE PRG	-	-	-	15,000	-	-	-
026-420-0185-4270 BUSINESS ASSISTANCE PRG.	-	-	-	219,128	-	-	200,000
026-420-0329-4260 CONTRACTUAL SERVICES	-	-	2,190	-	-	-	-
026-420-0329-4300 DEPARTMENT SUPPLIES	-	-	16,845	-	-	-	<u>-</u>
026-420-XXXX-4270 RESIDENTIAL RECREATION PROG.	S -	-	-	-	-	-	25,000
026-422-0336-4260 CONRACTUAL SERVICES	-	-	8,799	-	-	-	-
026-422-0336-4300 DEPARTMENT SUPPLIES	- 22.740	- 10 240	100,019	245.062	7 205	-	225.000
Operations & Maintenance Costs	23,749	18,248	148,117	245,062	7,385	3%	225,000
026-311-0157-4600 SAN FERNANDO RD REHAB NO. 6	SO 210 422						
026-311-0157-4600 SAN FERNANDO RD REHAB NO. 6	•	-	-	<del>-</del>	<del>-</del>	-	-
026-311-0182-4600 PICO ST. & SF RD IMPROVEMENT		- 9,555	-	198,350	-	-	-
026-311-XXXX-4600 TBD	-	2,233	=		_	-	-
Capital Costs	310,422	9,555	-	198,350	-	-	-
Total Appropriations	334,171	27,803	148,117	443,412	7,385	2%	225,000
ANNUAL SURPLUS/DEFICIT	(6,505)	16,223	355	(10,135)	(3,965)	-	_
					(3,503)		(12 217)
Ending Balance	: (18,759)	(2,536)	(2,182)	(12,317)			(12,317)



## STREET LIGHTING FUND

**FUND NO. 027** 

#### **FUND OVERVIEW**

This fund accounts for revenue generated from the city's voter approved Landscape and Lighting Act Assessment to maintain and repair approximately 427 City-owned street lights and circuits and pay Southern California Edison for maintenance and electrical power for an additional 1,200 street lights.

With the passage of Proposition 218 in 1996, any increase of the current assessment is subject to approval through a new balloting process. Since the assessments have not had an increase to meet rising costs, this fund has a deficit and is subsidized by the General Fund.

- Annual Landscaping and Lighting Engineer's Report
- Proposition 218 Balloting Process

Fund: Street Lighting Resp. Dept: Public Works

ANNUAL SURPLUS/DEFICIT

	Beginning Fund Balance:	39,772	139,057	232,111	377,643			439,910
REVENUES		2019	2020	2021	2022	As of	2022	2023
	Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
3110-0000	SECURED PROPERTY TAXES-CURR YR	322,602	315,929	323,283	331,181	131,126	40%	327,550
3130-0000	PRIOR YEARS PROPERTY TAXES	83	-	(7)	-	-	-	-
3150-0000	PROPERTY TAX PENALTIES & INT	16,577	7,695	17,878	-	3,983	-	-
3970-0000	TRANSFER FROM GENERAL FUND	40,000	40,000	20,000	-	-	-	-
Total Reven	nues	379,262	363,624	361,153	331,181	135,109	41%	327,550
APPROPRIA	TIONS	2019	2020	2021	2022	As of	2022	2023
AITIOTILA	Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
	Account Number & Title	Actual	Actual	Actual	Aujusteu	12,31,21	70 O3Cu	Troposcu
027-180-00	00-4127 RETIRED EMP. HEALTH INS.	-	-	8,631	-	10,019	-	-
027-344-00	00-4101 SALARIES-PERMANENT EMPLOYEE	65,800	86,217	23,076	50,595	30,688	61%	42,745
027-344-00	00-4103 WAGES-TEMPORARY & PART TIME	5,818	-	-	-	-	-	-
027-344-00	00-4105 OVERTIME	6,441	2,902	-	-	-	-	-
027-344-00	00-4120 O.A.S.D.I.	5,972	6,818	1,765	6,600	2,224	34%	3,270
027-344-00	00-4124 RETIREMENT	_	15,482	4,060	15,200	4,462	29%	3,270
027-344-00	00-4126 HEALTH INSURANCE	18,254	17,350	6,343	17,300	6,311	36%	17,881
027-344-00	00-4128 DENTAL INSURANCE	1,447	1,619	482	1,390	191	14%	-
027-344-00	00-4129 RETIREE HEALTH SAVINGS	798	1,576	3	780	225	29%	1,170
027-344-00	00-4130 WORKER'S COMPENSATION INS.	11,094	12,673	2,800	12,600	3,210	25%	6,078
027-344-00	00-4134 LONG TERM DISABILITY INSURANC	· -	, <u>-</u>	-	· -	, -	-	, -
027-344-00	00-4136 OPTICAL INSURANCE	251	290	148	250	22	9%	-
027-344-00	00-4138 LIFE INSURANCE	86	117	24	117	-	_	59
027-344-36	89-XXXX COVID-19 GLOBAL OUTBREAK	_	_	30	_	_	_	_
Personnel C		115,961	145,044	47,362	104,832	57,351	55%	74,473
027-344-00	00-4210 UTILITIES	113,972	67,135	107,886	95,000	42,521	45%	100,000
	00-4260 CONTRACTUAL SERVICES	5,020	5,588	5,000	10,000	5,000	50%	5,500
	00-4300 DEPARTMENT SUPPLIES	-	-	-		-	-	10,000
	00-4320 DEPARTMENT EQUIPMENT MAINT	_	_	148	200	_	_	375
	00-4340 SMALL TOOLS	_	_	240	200	_	_	375
	00-4390 VEHICLE ALLOW & MILEAGE	_	_	-	-	90	_	-
	00-4480 COST ALLOCATION	45,025	46,222	51,182	51,182	25,590	50%	14,323
	01-4300 PW MAINT. & REPAIR SUPPLIES	-	6,582	3,803	7,500	-	-	8,000
	& Maintenance Costs	164,016	125,526	168,260	164,082	73,201	45%	138,573
027-344-00	00-4500 CAPITAL EXPENSES	_	-	-	-	-	-	114,504
Capital Proj	ects	-	-	-	-	-	-	114,504
Total Appro	priations	279,977	270,570	215,621	268,914	130,552	49%	327,550

93,054

232,111

145,532

377,643

62,267

439,910

4,556

439,910

99,285

139,057

**Ending Balance:** 



# PARKING AND MAINTENANCE OPERATIONS (M & O) – OFF STREET

**FUND NO. 029** 

### **FUND OVERVIEW**

The Off-Street Parking Maintenance and Operations Fund accounts for the scheduled routine maintenance and cleaning of all City parking facilities as well as maintenance and operation of metered parking spaces throughout the City, the collection of meter monies, and repair or replacement of broken and vandalized parking meters.

- Parking Lots Re-pavement Project
- Analyze condition of parking lots and create re-pavement priority list
- Phase 2 of advanced parking metering in downtown mall area with ability to accept credit card payment.

## **Fund: Parking & Maintenance Operations**

Resp. Dept: Public Works

Beginning Fund Balance:	318,172	404,001	374,846	342,810			374,046
REVENUES Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
				,	,,		
3500-0000 INTEREST INCOME	6,047	6,935	3,879	-	-	-	-
3500-0008 NET INCR/DECR FAIR VAL INVESTMENT	1,202	5,438	(4,763)	-	(1,877)	-	-
3520-0000 RENTAL INCOME	23,973	26,347	22,345	24,000	15,676	65%	25,789
3737-0000 EV CHARGING STATIONS	2,325	2,127	1,699	2,000	2,096	105%	2,500
3850-0000 PARKING METER REVENUE-STREETS	152,079	116,544	88,897	130,000	64,389	50%	130,000
3855-0000 PARKING METER REVENUE-LOT 6N	-	-	-	-	-	-	
3870-0000 BUSINESS LICENSE TAX-AREA A	59,985	57,255	21,979	50,000	1,192	2%	50,000
3978-0000 TRANS FROM RETIREMENT TAX FUND	-	-	-	-	-	-	
Total Revenue	245,611	214,644	134,037	206,000	81,476	40%	208,289
APPROPRIATIONS	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
/iccount number of thic	7101001	, totaa.	7101001	rajusteu	12, 51, 11	70 <b>0</b> 50 <b>u</b>	Порозси
029-335-0000-4101 SALARIES-PERMANENT EMPLOYEE	54,184	51,861	48,189	43,777	37,905	87%	46,822
029-335-0000-4103 WAGES-TEMPORARY & PART-TIME	. 6	· -	-	-	-	-	, , , , , , , , , , , , , , , , , , ,
029-335-0000-4105 OVERTIME	752	2,656	2,633	-	-	-	-
029-335-0000-4120 O.A.S.D.I.	4,104	4,171	3,888	3,349	2,893	86%	3,555
029-335-0000-4124 RETIREMENT	-	10,751	8,245	7,076	6,352	90%	5,529
029-335-0000-4126 HEALTH INSURANCE	16,353	19,742	16,601	3,954	11,894	301%	17,104
029-335-0000-4128 DENTAL INSURANCE	1,966	1,543	1,232	482	308	64%	535
029-335-0000-4129 RETIREE HEALTH SAVINGS	62	233	500	630	398	63%	900
029-335-0000-4130 WORKER'S COMPENSATION INS.	7,688	7,753	7,227	5,308	5,315	100%	6,609
029-335-0000-4136 OPTICAL INSURANCE	600	328	249	118	40	34%	96
029-335-0000-4138 LIFE INSURANCE	107	86	59	63	-	-	68
Personnel Costs	85,823	99,123	88,823	64,757	65,105	101%	81,218
029-335-0000-4210 UTILITIES	23,290	21,251	26,041	21,000	10,625	51%	22,000
029-335-0000-4250 RENTS AND LEASES	-	-	-	-	-	-	-
029-335-0000-4260 CONTRACT SERVICES	11,068	13,298	-	13,308	4,445	33%	73,500
029-335-0000-4270 PROFESSIONAL SERVICES	-	-	-	5,000	-	-	
029-335-0000-4300 DEPARTMENT SUPPLIES	6,298	7,963	17,619	29,000	-	-	20,232
029-335-0000-4302 PERMIT PARKING EXPENSE	-	-	-	-	-	-	-
029-335-0000-4320 DEPARTMENT EQUIPMENT MAINT	641	-	-	3,400	-	-	-
029-335-0000-4340 SMALL TOOLS	287	-	181	250	-	-	250
029-335-0000-4360 PERSONNEL TRAINING	-	-	-	150	-	-	150
029-335-0000-4370 MEETINGS, MEMBERSHIPS & TRA\	-	-	-	100	-	-	
029-335-0000-4400 VEHICLE OPERATION & MAINT	600	1,520	1,120	4,500	1,510	34%	3,000
029-335-0000-4402 FUEL	1,331	1,042	1,729	2,700	670	25%	2,700
029-335-0000-4480 COST ALLOCATION	30,447	38,281	30,559	30,599	15,300	50%	23,813
029-335-0301-4300 PW MAINT. & REPAIR SUPPLIES	-	-	-	-	-	-	-
Operations & Maintenance Costs	73,960	83,354	77,249	110,007	32,551	30%	145,645
029-335-0000-4500 CAPITAL EQUIPMENT	-	-	-	-	-	-	50,000
029-335-0000-4600 CAPITAL PROJECTS	-	61,323	-	-	-	-	100,000
029-335-0559-4600 CP PARKING LOT 5 IMPROVEMENT	-	-	-	-	-	-	-
029-335-3699-4600 ELECTR VEH CHARGING STATIONS	-	-	-	-	-	-	450.000
Capital Projects	-	61,323	-	-	-	-	150,000
Total Appropriations	159,782	243,799	166,073	174,764	97,655	56%	376,863

374,846

342,810

374,046

205,472

404,001

Ending Balance:



## MALL MAINTENANCE OPERATIONS

**FUND NO. 030** 

#### **FUND OVERVIEW**

The Mall Maintenance Operations Fund accounts for the Downtown Area Parking, and Mall Maintenance Assessment District. The City receives the funds and is responsible for maintenance and upkeep, including capital improvements, in the downtown area.

**Fund: Mall Maintenance Operations** 

Resp. Dept: Public Works

	Beginning Fund Balance:	-	-	(18,120)	(30,829)			(12,488)
REVENUES		2019	2020	2021	2022	As of	2022	2023
	Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
3930-0000	MALL MAINTENANCE LEVY	96,685	75,917	29,024	85,000	4,931	6%	85,000
<b>Total Reven</b>	ue -	96,685	75,917	29,024	85,000	4,931	6%	85,000

APPROPRIATIONS	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
030-341-0000-4101 SALARIES-PERMANENT EMPLOYEES	-	38,219	11,568	40,088	1,967	5%	52,535
030-341-0000-4103 WAGES-PERMANENT EMPLOYEES	-	5,734	4,849	-	11,664	-	-
030-341-0000-4105 OVERTIME	8,109	14,350	2,161	-	4,664	-	-
030-341-0000-4120 O.A.S.D.I.	620	4,459	1,421	3,050	1,400	46%	4,019
030-341-0000-4124 RETIREMENT	-	7,799	2,129	1,617	467	29%	-
030-341-0000-4126 HEALTH INSURANCE	-	4,259	2,962	2,605	434	17%	-
030-341-0000-4128 DENTAL INSURANCE	-	323	238	170	-	-	-
030-341-0000-4129 RETIREE HEALTH SAVINGS		624	122	-	29	-	-
030-341-0000-4130 WORKER'S COMPENSATION INS.	1,153	7,988	2,287	5,700	2,353	41%	7,470
030-341-0000-4136 OPTICAL INSURANCE	-	77	49	30	-	-	-
030-341-0000-4138 LIFE INSURANCE	-	23	15	99	-	-	135
Personnel Costs	9,882	83,853	27,801	53,359	22,978	43%	64,159
030-341-0000-4210 UTILITIES		40	590	-	334	-	-
030-341-0000-4250 RENT & LEASES	-	-	-	500	-	-	-
030-341-0000-4260 CONTRACT SERVICES	-	-	-	2,500	-	-	-
030-341-0000-4300 DEPARTMENT SUPPLIES	3,512	5,536	2,777	2,450	62	3%	2,450
030-341-0000-4310 EQUIPMENT AND SUPPLIES	150	150	-	150	-	-	-
030-341-0000-4320 DEPARTMENT EQUIPMENT MAINT	-	-	-	1,200	-	-	-
030-341-0000-4325 UNIFORM ALLOWANCE	-	-	-	-	-	-	300
030-341-0000-4340 SMALL TOOLS	371	-	495	500	-	-	-
030-341-0301-4300 PW MAINT. & REPAIR SUPPLIES	4,694	-	6,193	6,000	-	-	6,000
Operations & Maintenance Costs	8,727	5,726	10,055	13,300	396	3%	8,750
030-341-0000-4706 LIABILITY CHARGE	-	439	-	-	-	-	-
030-341-0000-4743 FACILITY MAINTENANCE CHARGE	-	4,018	3,876	-	-	-	17,350
Internal Service Charges	-	4,457	3,876	-	-	-	17,350
030-341-0000-4500 CAPITAL EXPENSES	-	-	_	-	-	-	-
Capital Costs	-	-	-	-	-	-	-
Total Appropriations	18,609	94,037	41,732	66,659	23,374	35%	90,259
ANNUAL SURPLUS/DEFICIT	78,076	(18,120)	(12,708)	18,341	(18,443)	-	(5,259)
Ending Balance:	-	(18,120)	(30,829)	(12,488)			(17,747)

<sup>\*</sup>Note: Separated from General Fund and moved to a Special Fund in FY 2019-2020



## **CAPITAL OUTLAY FUND**

FUND NO. 032

#### FUND OVERVIEW

This fund is used to account for the acquisition, construction and completion of permanent public improvements typically funded by the General Fund. Funds are transferred from the General Fund and set-aside to fund certain capital projects.

- Annual Street Resurfacing Project
- Sidewalk Repair Project
- Signage and Pavement Marking Program
- Project Match CalOES Community Power Resiliency Grant Park Emergency Generators Project
- Tree Replacement Program

**Fund: Capital Outlay (General Fund)** 

Resp. Dept: Public Works

	Beginning Fund Balance:	49,752	49,752	68,838	60,390			49,752
REVENUES	Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
3231-0174	PEG CAPITAL FEE	-	-	-	-	-	-	-
3970-0000	TRANSFER FROM GENERAL FUND	-	25,000	-	1,717,803	-	-	-
3992-0000	TRANSFER FROM SEWER FUND	-	-	-	28,321	-	-	-
3970-0000	TRANSFER FROM WATER FUND	-	-	-	169,926	-	-	
Total Rever	nues	-	25,000	-	1,916,050	-	-	-

APPROPRIATIONS Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
032-311-0000-4600 CAPITAL PROJECTS	-	-	-	437,556	-	-	-
032-311-0182-4600 PICO ST & SF RD IMPROVEMENTS	-	-	-	40,000	-	-	-
032-311-0628-4600 SF SAFE & ACTIVE ST IMPLEMENTA	-	-	-	7,444	-	-	-
032-346-0665-4600 TREE REPLACEMENT PROGRAM	-	5,914	8,448	10,638	-	-	-
032-370-3648-4270 COMMUNITY POWER RESILIENCY F	-	-	-	15,000	-	-	-
032-390-0765-4600 SELF GENERATION INCENTIVE PRG_	-	-	-	1,416,050	-	-	
Capital Projects	-	5,914	8,448	1,926,688	-	-	-
Total Appropriations	-	5,914	8,448	1,926,688	-	-	-
ANNUAL SURPLUS/DEFICIT	-	19,086	(8,448)	(10,638)	-	-	
Ending Balance:	49,752	68,838	60,390	49,752	-	-	49,752



# PAVEMENT MANAGEMENT FUND

**FUND NO. 050** 

#### **FUND OVERVIEW**

This fund was used to account for fees paid by the former refuse operator. As part of the operating contract, the prior refuse operator was required to make an annual payment to the Pavement Management Fund, which would be used to pave City streets. This provision is not included in the current refuse operator's franchise agreement.

## **Fund: Pavement Management Fund**

Resp. Dept: Public Works

Beginning Fund Balance:	13,334	13,753	14,181	14,178			14,178
REVENUES	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
			_				
3500-0000 INTEREST INCOME	219	239	153	-	-	-	-
3508-0000 NET INCR/DECR FAIR VAL INVESTMENT	200	189	(156)	-	(74)	-	
Total Revenue	419	428	(3)	-	(74)	-	-
APPROPRIATIONS	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
050-311-0000-4270 PROFESSIONAL SERVICES	-	-	-	-	-	-	
Operations & Maintenance Costs	-	-	-	-	-	-	-
050-311-0000-4600 PARKING LOT IMPROVEMENTS		-	-	-	-	-	-
Capital Projects	-	-	-	-	-	-	-
050-310-0000-4901 TRANSFER TO GENERAL FUND	-	-	-	-	-	-	-
050-370-0000-4910 TRANSFER TO GRANT FUND		-	-	-	-	-	
Transfers	-	-	-	-	-	-	-
Total Appropriations	-	-	-	-	-	-	-
ANNUAL SURPLUS/DEFICIT	419	428	(3)	-	(74)	-	-

13,753

14,181

14,178

14,178

**Ending Balance:** 

(74)

14,178



## **COMMUNITY INVESTMENT FUND**

**FUND NO. 053** 

#### **FUND OVERVIEW**

As part of the Collection Service Agreement with Consolidated (Republic) Disposal, the operator established a recycling revenue share program with the City to return \$10,000 annually from the proceeds from the sale of recyclable materials to appropriate in a Community Investment Fund. Each City Councilmember may select an annual event, program and/or City organization to provide \$2,000 from the Community Investment Fund.

This fund also accounts for other donations made to the City over which the City Council has discretion to appropriate toward a community event/program/scholarship.

- Republic community investment funds
- Independent Cities Financing Authority (ICFA) community investment funds

**Fund: Community Investment Fund** 

**Dept: City Manager's Office** 

	Beginning Fund Balance:	6,972	(2,486)	18,525	21,278			21,278
REVENUES		2019	2020	2021	2022	As of	2022	2023
	Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
3954-0000	RECYCLING REVENUE SHARE PROGRAM	-	20,000	10,000	10,000	-	-	10,000
3607-0000	ICFA COMMUNITY INVESTMENT FUNDS	-	-	-	-	-	-	-
3607-1307	WOMEN'S RIGHT TO VOTE MURAL PRG.	-	-	-	-	1,553	-	-
3607-1355	VETERANS PROGRAM	-	5,000	-	7,500	-	-	-
3607-1380	L P SR CHECKBOOK	-	2,500	-	-	-	-	-
3607-3711	HEALTHY SF OPEN ST EVENT	-	3,500	-	-	-	-	-
Total Reven	ues	-	31,000	10,000	17,500	1,553	9%	10,000

APPROPRIATIONS Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
053-101-0101-4430 ACTIVITIES AND PROGRAMS	2,000	1,500	750	2,000	750	38%	2,000
053-101-0102-4430 ACTIVITIES AND PROGRAMS	, -	1,750	1,000	2,000	-	_	2,000
053-101-0103-4430 ACTIVITIES AND PROGRAMS	2,000	700	4,553	-	-	_	-
053-101-0104-4430 ACTIVITIES AND PROGRAMS	-	-	-	2,000	-	-	2,000
053-101-0107-4430 ACTIVITIES AND PROGRAMS	2,000	-	-	2,000	750	38%	2,000
053-101-0108-4430 ACTIVITIES AND PROGRAMS	-	-	-	2,000	500	25%	2,000
053-101-0109-4430 ACTIVITIES AND PROGRAMS	2,000	2,000	944	-	-	-	-
053-101-0111-4430 ACTIVITIES AND PROGRAMS	1,458	2,000	-	-	-	-	-
053-115-0000-4390 ICFA SCHOLARSHIP (ED. COMM)	-	-	-	-	-	-	-
053-101-9818-4430 ACTIVITIES AND PROGRAMS	-	-	-	-	-	-	-
053-194-1395-4300 5K RUNNING RACE	-	-	-	-	-	-	-
053-194-9810-4430 SENIOR ORCHESTRA	-	-	-	-	-	-	-
053-420-1355-4300 VETERANS PROGRAM	-	2,039	-	7,500	-	-	-
053-420-1380-4300 L P SR CHECKBOOK	-	-	-	-	-	-	-
053-420-3711-4260 HEALTHY SF OPENT ST EVENT	-	-	-	-	-	-	-
053-420-0000-4430 ICFA SCHOLARSHIP (SP. ED. PRGM_	-	-	-	-	-	-	-
Operations & Maintenance Costs	9,458	9,989	7,247	17,500	2,000	11%	10,000
Total Appropriations	9,458	9,989	7,247	17,500	2,000	11%	10,000
ANNUAL SURPLUS/DEFICIT	(9,458)	21,011	2,753	-	(447)	-	-
Ending Balance:	(2,486)	18,525	21,278	21,278			21,278



# COMMUNITY DEVELOPMENT SURCHARGE FUND

**FUND NO. 055** 

#### **FUND OVERVIEW**

This fund is used to account for receipts of business license and building related surcharges and disbursements, which fund building ongoing programs to promote disabled accessibility and the City's land management enterprise software. The Senate Bill (SB) 1186 fee is applied to the sale of business license renewals. Local jurisdictions are required to use the funds to increase certified access specialist (CASp) services and compliance with construction-related disability access requirements, primarily for training and retention of CASps to meet the needs of the public. A 10-percent surcharge is applied to all building construction activity fees to support the ongoing license and technical support for the City's land management enterprise software.

- Training and provision of a Certified Access Specialist inspections.
- Ongoing license and support for AIMS land management software.

# Fund: Comm. Development Surcharge Fund

# **Dept: Community Development**

	Beginning Fund Balance:	-	33,126	61,098	93,312			112,312
REVENUES		2019	2020	2021	2022	As of	2022	2023
Ad	ccount Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
055-3315-0000	GENERAL PLAN UPDATE SURCHARGE	-	4.545	9.291	10,000	4,209	42%	10,000
055-3551-0000	SB1186 STATE FEE	11,127	10,833	11,083	10,000	2,704	27%	10,000
055-3500-0000	INTEREST INCOME	347	855	931	-	-	-	-
055-3508-0000	NET INCR/DECR FAIT VAL INVESTMEI	95	872	(463)	-	(504)	-	-
055-3719-0154	AIMS MAINT & DEVELOP SURCHARG	39,057	35,827	36,333	30,000	15,194	51%	30,000
055-3900-0000	OTHER REVENUE	-	-	-	-	-	-	
<b>Total Revenue</b>		50,626	52,932	57,173	50,000	21,603	43%	50,000

APPROPRIATIONS  Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
055-135-0000-4260 CONTRACTUAL SERVICES	17,500	24,960	24,960	25,000	10,400	42%	25,000
055-140-0000-4260 CONTRACTUAL SERVICES	-	-	-	-	-	-	-
055-140-0000-4270 PROFESSIONAL SERVICES	-	-	-	-	-	-	-
055-140-0000-4360 PERSONNEL TRAINING	-	-	-	6,000	-	-	6,000
055-140-0000-4480 COST ALLOCATION	-	-	-	-	-	-	1,402
Operations & Maintenance Costs	17,500	24,960	24,960	31,000	10,400	34%	32,402
Total Appropriations	17,500	24,960	24,960	31,000	10,400	34%	32,402
ANNUAL SURPLUS/DEFICIT	33,126	27,972	32,213	19,000	11,203	59%	17,598
Ending Balance:	33,126	61,098	93,312	112,312			129,910



# LOW/MODERATE INCOME HOUSING FUND

**FUND NO. 094** 

#### **FUND OVERVIEW**

Prior to dissolution of redevelopment in 2012, redevelopment agencies were required to set aside 20% of annual tax increment funds to a Low and Moderate Income Housing Fund (LMIHF) to improve and expand availability and supply of affordable housing in the redevelopment project area. The San Fernando Redevelopment Agency used the LMIHF set aside to subsidize low income development projects and provide housing loans to low income qualified individuals.

In accordance with state law, the San Fernando Redevelopment Agency also borrowed required Education Realignment and Augmentation Fund (ERAF) payments required by the state in 2010 and 2011 from available LMIHF reserves.

Subsequent to dissolution, LMIHF assets were transferred to the City as the Housing Successor Agency. Although there is no longer an annual funding stream through tax increment set-aside, the LMIHF receives revenue through outstanding loan repayments. These funds are restricted to fund low and moderate income housing activities.

#### **Fund: Low Income Housing**

#### **Dept: Community Development**

	Beginning Fund Balance:	367,413	468,921	956,954	1,905,158			1,900,348
REVENUES		2019	2020	2021	2022	As of	2022	2023
Account Numb	er & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
3110-0000 TAX INCREMENT		-	441,833	797,321	-	-	-	-
3502-0000 INTEREST RECEIVE	E/RDA LOANS	9,532	1,041	615	-	225	-	700
3503-0000 REVENUE/RDA LO	ANS	19,528	49,289	86,463	-	-	-	-
3505-0000 EQUITY SHARE		75,000	-	67,990	-	-	-	
Total Revenues	_	104,060	492,163	952,389	-	225	-	700

APPROPRIATIONS Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
094-155-0000-4101 SALARIES-PERMANENT EMPLOYEES	1,010	3,117	3,292	3,798	1,733	46%	22,005
094-155-0000-4120 O.A.S.D.I.	77	238	252	238	133	56%	1,683
094-155-0000-4124 RETIREMENT	-	-	589	725	-	-	1,683
094-155-0000-4126 HEALTH INSURANCE	-	725	52	-	-	-	6,877
094-155-0000-4129 RETIREE HEALTH SAVINGS	-	-	-	-	-	-	150
094-155-0000-4130 WORKER'S COMPENSATION INS.	16	49	-	49	27	56%	1,600
094-155-0000-4138 LIFE INSURANCE	-	-	-	-	-	-	23
Personnel Costs	1,103	4,130	4,185	4,810	1,893	39%	34,021
094-110-0000-4270 PROFESSIONAL SERVICES	1,449	-	-	-	-	-	-
094-155-0000-4270 PROFESSIONAL SERVICES	-	-	-	-	-	1-1	50,000
Operations & Maintenance Costs	1,449	-	-	-		-	50,000
094-155-0000-4405 INTEREST EXPENSE	-	-	-	-	-	-	-
094-155-0000-4450 OTHER EXPENSE	_	-		_			
Capital Costs	-	-	-	-	-	-	-
Total Appropriations	2,552	4,130	4,185	4,810	1,893	39%	84,021
ANNUAL SURPLUS/DEFICIT	101,508	488,033	948,204	(4,810)	(1,668)	-	(83,321)
Ending Balance:	468,921	956,954	1.905.158	1,900,348			1,817,027



#### **SAFETY REALIGNMENT FUND (AB 109)**

**FUND NO. 101** 

#### **FUND OVERVIEW**

AB109 Public Safety Realignment was established to operate as a Tri-City Task Force (Burbank, Glendale, and San Fernando Police Departments). To monitor and conduct compliance checks on all local Post-release Supervised Persons (PSB's).

Fund: AB109 Task Force Fund

Resp. Dept: Police

Begii	nning Fund Balance:	14,107	14,107	14,107	14,107			14,107
REVENUES		2019	2020	2021	2022	As of	2022	2023
Account Number &	Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
3500-0000 INTEREST INCOME		-	-	-	-	-	-	-
3696-0101 AB109 TASK FORCE (S	TATE)	-	-	-	-	-	-	
Total Revenues		-	-	-	-	-	-	-
APPROPRIATIONS		2019	2020	2021	2022	As of	2022	2023
Account Number &	Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
101-225-0000-4105 OVERTIME		-	-	-	-	-	-	-
101-225-0000-4120 O.A.S.D.I.		-	-	-	-	-	-	-
101-225-0000-4130 WORKER'S Co	OMPENSATION INS.	-	-	-	-	-	-	
Personnel Costs		-	-	-	-	-	-	-
101-225-0000-4360 PERSONNEL	TRAINING _	-	-	-	-	-	-	-
Operations & Maintenance Costs	-	-	-	-	-	-	-	-
Total Appropriations		-	-	-	-	-	-	-
ANNUAL SURPLUS/DEFICIT		-	-	-	-	-	-	-

14,107

14,107

14,107

14,107

**Ending Balance:** 

14,107



#### **CALIFORNIA ARTS COUNCIL**

**FUND NO. 108** 

#### **FUND OVERVIEW**

The California Arts Council *Artists In Schools* (AIS) program supports projects that integrate community arts resources - artists and professional art organizations - into comprehensive, standards-based arts-learning at school sites. The AIS supports the Mariachi Master Apprentice Program (MMAP) as a long-term, in-depth arts education project in an after-school program that underscores the critical role the arts play in the students' development of creativity, overall well-being and academic achievement.

#### **Fund: California Arts Council**

#### **Resp. Dept: Recreation & Community Services**

Beginning Fund Balance:	-	(1,710)	-	(2,000)			(2,000)
REVENUES	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
3697-3639 CA ARTS COUNCIL #AIS-16-00134	-	-	-	-	-	-	-
3697-3647 CALIFORNIA ARTS COUNCIL #AE-EXT-17-15	5 15,390	1,710	-	-	-	-	-
3697-3653 CA ARTS COUNCIL #YAA-18-5353	-	18,000	-	-	-	-	-
3697-3657 CALIFORNIA ARTS COUNCIL #YAA-19-7014	-	-	18,000	-	2,000	-	-
3697-3658 CA ARTS COUNCIL #AS-14-0415	-	-	-	-	-	-	-
3697-3659 CA ARTS COUNCIL #AS-15-0503	-	-	-	-	-	-	-
3697-3694 CA ARTS COUNCIL #AIS 16-00118	-	-	-	-	-	-	-
3697-3657 CA ARTS COUNCIL #AA-19-701	-	-		-	-		-
Total Revenue	15,390	19,710	18,000	-	2,000	-	-
Total Revenue	15,390	19,710	18,000	-	2,000	-	-
Total Revenue  APPROPRIATIONS	15,390 2019	19,710 2020	18,000 2021	2022	2,000 As of	2022	2023
	·	ŕ	ŕ		·		2023 Proposed
APPROPRIATIONS	2019	2020	2021	2022	As of	2022	
APPROPRIATIONS	2019	2020	2021	2022	As of	2022	
APPROPRIATIONS  Account Number & Title	2019	2020	2021 Actual	2022	As of	2022	
APPROPRIATIONS Account Number & Title  108-424-3639-4260 CA ARTS COUNCIL #AIS-16-00134	2019 Actual	2020	2021 Actual	2022	As of	2022	
APPROPRIATIONS Account Number & Title  108-424-3639-4260 CA ARTS COUNCIL #AIS-16-00134 108-424-3647-4300 DEPARTMENT SUPPLIES	2019 Actual	2020	2021 Actual	2022	As of	2022	
APPROPRIATIONS Account Number & Title  108-424-3639-4260 CA ARTS COUNCIL #AIS-16-00134 108-424-3647-4300 DEPARTMENT SUPPLIES 108-424-3657-4260 CONTRACTUAL SERVICES	2019 Actual	2020 Actual - - -	2021 Actual	2022	As of	2022	



# NATIONAL ENDOWMENT FOR THE ARTS (NEA)

**FUND NO. 109** 

#### FUND OVERVIEW

The National Endowment for the Arts supports the creation of art that meets the highest standards of excellence, public engagement with diverse and excellent art, lifelong learning in the arts, and the strengthening of communities through the arts. Funding supports the Mariachi Master Apprentice Program (MMAP) that connects music masters with students to preserve mariachi music traditions through a quality after school apprentice program.

MMAP includes the following required elements:

- 1. <u>Experience</u>: Participants experience exemplary works of art, in live form where possible, to gain increased knowledge and skills in the art form.
- 2. <u>Create:</u> Informed by their experience in an art form, participants will create or perform art.
- 3. <u>Assess:</u> Student learning is measured and assessed according to either national or state arts education standards.

#### Fund: National Endowment for the Arts Resp. Dept: Recreation & Community Services

**Ending Balance:** 

(35,584)

(18,149)

(17,348)

(39,999)

(39,999)

Beginning Fund Balance:	(45,292)	(35,584)	(18,149)	(17,348)			(39,999)
REVENUES	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
3697-3614 NATIONAL ENDOWMENT FOR ARTS #18295	-	50,000	-	-	-	-	-
3697-3618 NATIONAL ENDOWMENT ARTS #16-5100-70	-	-	-	-	-	-	-
3697-3638 PARK GRANTS	-	-	-	-	50,000	-	-
3697-3678 NATIONAL ENDOWMENT ARTS	57,000	-	-	-	-	-	-
3697-3692 NATIONAL ENDOWMENT FOR ARTS #18582	-	-	-	40,000	40,000	-	-
3697-3693 NATIONAL ENDOWMENT ARTS #1847750-5	-	-	50,000	-	-	-	-
Total Revenues	57,000	50,000	50,000	40,000	90,000	225%	-
APPROPRIATIONS	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
109-424-3614-4260 CONTRACTUAL SERVICES	35,584	14,416	-	-	-	-	-
109-424-3618-4260 NAT. ENDOW. ARTS #16-5100-705	-	-	-	-	-	-	-
109-424-3637-4260 CONTRACTUAL SERVICES	-	-	-	-	-	-	-
109-424-3638-4260 CONTRACTUAL SERVICES	-	-	-	-	-	-	-
109-424-3656-4260 CONTRACTUAL SERVICES	-	-	-	40,000	10,325	26%	-
109-424-3678-4260 CONTRACTUAL SERVICES	11,708	-	-	-	-	-	-
109-424-3692-4260 CONTRACTUAL SERVICES	-	-	17,348	22,651	22,652	100%	
109-424-3693-4260 CONTRACTUAL SERVICES	-	18,149	31,852	-	-	-	-
Operations & Maintenance Costs	47,292	32,565	49,200	62,651	32,977	53%	-
Total Appropriations	47,292	32,565	49,200	62,651	32,977	53%	-
ANNUAL SURPLUS/DEFICIT	9,708	17,435	800	(22,651)	57,023		-



#### **OPERATING GRANTS FUND**

**FUND NO. 110** 

#### **FUND OVERVIEW**

This section provides a consolidated look at operating grants. These funds are restricted and received from several different funding sources to fund specific operating purposes, including law enforcement and parks and recreation.

# Fund: Operating Grants Resp. Dept: Various

Total Finance Grants

	Beginning Fund Balance:	-	(203)	182,774	(79,931)			(819,305)
REVENUES		2019	2020	2021	2022	As of	2022	2023
	Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
3500-3649	YOUTH REINVESTMENT PRG	-	232	26	-	22	-	-
3601-0184	COMMUNITY RESILIENCE PROGRAM	-	-	-	5,000	-	-	-
3640-3672	CENSUS 2020 EDU & OUTREACH ACTIVITIES	-	13,509	8,717	-	-	-	-
3668-3608	HAZARD MITIGATION PROGRAM	-	-	-	4,375	-	-	-
	COVID-19 GLOBAL OUTBREAK	-	-	311,234	-	-	-	-
	PLANNING GRANT PRG 19-PGP-14026	-	-	-	-	-	-	-
	LOCAL EARLY ACTION PLANNING GRT (LEAP)	-	-	-	-	-	-	-
	CA WTR & WASTEWTR ARREARAGE PROGRAM	-	-	-	292,846	292,846	100%	-
	SOCALGAS CLIMATE ADAPTATION & RESILIENCY	-	-	-	-	50,000	-	-
	2019 URBAN AREA SECURITY INITIATIVE UASI	-	-	37,475	-	6,400	-	-
	OFFICE OF TRAFFIC SAFETY STEP PT20155	-	7,727	30,744	-	-	-	-
	OTS SELECTIVE TRAFFIC ENFOR STEP PT21053	-	-	2,201	-	13,164	-	-
	SCHOOL RESOURCE OFFICER	-	360,000	(360,000)	-	-	-	-
	YOUTH REINVESTMENT PROG BSCC 582-19	-	333,333	139,731	-	-	-	-
	UASI URBAN AREA SEC. INITIATIVE #C1985	-	-	-	-	-	-	-
	TOBACCO GRANT PROGRAM	-	-	-	113,735	-	-	
	BSCC BEHAVOIORAL HEALTH TRAINING GRT	-	2,970	-	-	-	-	-
	OFFICE OF TRAFFIC SAFETY (STEP) PT2207C	-	-		55,000		-	-
	ABC-OTS GRANT PROG 21-OTS-14	-	-	5,352	-	7,997	-	-
	HOMELESS OUTREACH SERVS TEAM PROJ	490	3,643	1,682		-	-	-
	ALCOHOLIC BEVERAGE CONTROL (ABC) GRT	-	-	-	63,704	-	-	-
	HOMELESS SERVICES NO. AO-20-633	-	-	-	25,247	-	-	-
	FAMILY HIKE & WILDLIFE ACTIVITIES	-	-	-	26,486	40.000	1000/	-
Total Rever	SAN FERNANDO VALLEY MILE	490	721,414	177,162	40,000	40,000	100%	-
Total Nevel	iues	490	721,414	177,102	626,393	410,429	-	-
APPROPRIA		2019	2020	2021	2022	As of	2022	2023
	Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
Administra	tion Grants							
110-101-36	89-4300 COVID-19 GLOBAL OUTBREAK	-	661	-	-	-	_	_
		-	661	-	- 5,000	-	- -	-
110-105-01	89-4300 COVID-19 GLOBAL OUTBREAK	:				- - -	:	
110-105-01 110-105-36	89-4300 COVID-19 GLOBAL OUTBREAK 84-4300 COMMUNITY RESILIENCE PROGRAM	- - -	-	-		:	- - - -	- - - -
110-105-01 110-105-36 110-105-36	89-4300 COVID-19 GLOBAL OUTBREAK 84-4300 COMMUNITY RESILIENCE PROGRAM 72-41XX CENSUS 2020 EDU & OUTREACH ACTIVITI	- - - -	-	- 1,400		:	:	- - - - -
110-105-01 110-105-36 110-105-36 110-105-36	89-4300 COVID-19 GLOBAL OUTBREAK 84-4300 COMMUNITY RESILIENCE PROGRAM 72-41XX CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4270 CENSUS 2020 EDU & OUTREACH ACTIVITI	- - - -	-	- 1,400 9,157		: : : :	- - - - -	- - - - -
110-105-01 110-105-36 110-105-36 110-105-36 110-105-36	89-4300 COVID-19 GLOBAL OUTBREAK 84-4300 COMMUNITY RESILIENCE PROGRAM 72-41XX CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4270 CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4300 CENSUS 2020 EDU & OUTREACH ACTIVITI	- - - - -	- 11,198 -	- 1,400 9,157 471		- - - - - -	- - - - - -	- - - - - -
110-105-01 110-105-36 110-105-36 110-105-36 110-105-36	89-4300 COVID-19 GLOBAL OUTBREAK 84-4300 COMMUNITY RESILIENCE PROGRAM 72-41XX CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4270 CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4300 CENSUS 2020 EDU & OUTREACH ACTIVITI 89-41XX COVID-19 GLOBAL OUTBREAK	- - - - - - -	- 11,198 - 19,682	- 1,400 9,157 471		- - - - - - -		- - - - - -
110-105-01 110-105-36 110-105-36 110-105-36 110-105-36 110-105-36	89-4300 COVID-19 GLOBAL OUTBREAK 84-4300 COMMUNITY RESILIENCE PROGRAM 72-41XX CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4270 CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4300 CENSUS 2020 EDU & OUTREACH ACTIVITI 89-41XX COVID-19 GLOBAL OUTBREAK 89-4270 COVID-19 GLOBAL OUTBREAK	- - - - - - - - -	11,198 - 19,682 87	1,400 9,157 471 9,717		- - - - - - -		- - - - - - -
110-105-01 110-105-36 110-105-36 110-105-36 110-105-36 110-105-36 110-105-36	89-4300 COVID-19 GLOBAL OUTBREAK 84-4300 COMMUNITY RESILIENCE PROGRAM 72-41XX CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4270 CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4300 CENSUS 2020 EDU & OUTREACH ACTIVITI 89-41XX COVID-19 GLOBAL OUTBREAK 89-4270 COVID-19 GLOBAL OUTBREAK 89-4300 COVID-19 GLOBAL OUTBREAK	- - - - - - - - - -	11,198 - 19,682 87	1,400 9,157 471 9,717 - 4,218		- - - - - - - - - -		- - - - - - - -
110-105-01 110-105-36 110-105-36 110-105-36 110-105-36 110-105-36 110-105-36 110-105-36	89-4300 COVID-19 GLOBAL OUTBREAK 84-4300 COMMUNITY RESILIENCE PROGRAM 72-41XX CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4270 CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4300 CENSUS 2020 EDU & OUTREACH ACTIVITI 89-41XX COVID-19 GLOBAL OUTBREAK 89-4270 COVID-19 GLOBAL OUTBREAK 89-4300 COVID-19 GLOBAL OUTBREAK 89-4320 COVID-19 GLOBAL OUTBREAK	- - - - - - - - - -	11,198 19,682 87 16,731	1,400 9,157 471 9,717 - 4,218 995		- - - - - - - - -		- - - - - - - -
110-105-01 110-105-36 110-105-36 110-105-36 110-105-36 110-105-36 110-105-36 110-106-36 110-110-36	89-4300 COVID-19 GLOBAL OUTBREAK 84-4300 COMMUNITY RESILIENCE PROGRAM 72-41XX CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4270 CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4300 CENSUS 2020 EDU & OUTREACH ACTIVITI 89-41XX COVID-19 GLOBAL OUTBREAK 89-4270 COVID-19 GLOBAL OUTBREAK 89-4300 COVID-19 GLOBAL OUTBREAK 89-4320 COVID-19 GLOBAL OUTBREAK 89-4320 COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK	- - - - - - - - - - - -	11,198 - 19,682 87 16,731 - 12,943	1,400 9,157 471 9,717 - 4,218 995		- - - - - - - - -	- - - - - - - - - - - - - - - - - - -	- - - - - - - - - - -
110-105-01 110-105-36 110-105-36 110-105-36 110-105-36 110-105-36 110-105-36 110-106-36 110-110-36	89-4300 COVID-19 GLOBAL OUTBREAK 84-4300 COMMUNITY RESILIENCE PROGRAM 72-41XX CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4270 CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4300 CENSUS 2020 EDU & OUTREACH ACTIVITI 89-41XX COVID-19 GLOBAL OUTBREAK 89-4270 COVID-19 GLOBAL OUTBREAK 89-4300 COVID-19 GLOBAL OUTBREAK 89-4320 COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK 89-4270 COVID-19 GLOBAL OUTBREAK	- - - - - - - - - - - - -	11,198 - 19,682 87 16,731 - 12,943 8,694	1,400 9,157 471 9,717 - 4,218 995 246	5,000 - - - - - - -	- - - - - - - - - - - -	- - - - - - - - - - - - - - - - - - -	- - - - - - - - -
110-105-01 110-105-36 110-105-36 110-105-36 110-105-36 110-105-36 110-105-36 110-106-36 110-110-36 Total Admin	89-4300 COVID-19 GLOBAL OUTBREAK 84-4300 COMMUNITY RESILIENCE PROGRAM 72-41XX CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4270 CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4300 CENSUS 2020 EDU & OUTREACH ACTIVITI 89-41XX COVID-19 GLOBAL OUTBREAK 89-4270 COVID-19 GLOBAL OUTBREAK 89-4300 COVID-19 GLOBAL OUTBREAK 89-4320 COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK 89-4270 COVID-19 GLOBAL OUTBREAK	- - - - - - - - - - - -	11,198 - 19,682 87 16,731 - 12,943 8,694	1,400 9,157 471 9,717 - 4,218 995 246	5,000 - - - - - - -	- - - - - - - - - -	- - - - - - - - - - - - - - - - - - -	- - - - - - - -
110-105-01 110-105-36 110-105-36 110-105-36 110-105-36 110-105-36 110-105-36 110-106-36 110-110-36 Total Admin	89-4300 COVID-19 GLOBAL OUTBREAK 84-4300 COMMUNITY RESILIENCE PROGRAM 72-41XX CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4270 CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4300 CENSUS 2020 EDU & OUTREACH ACTIVITI 89-41XX COVID-19 GLOBAL OUTBREAK 89-4270 COVID-19 GLOBAL OUTBREAK 89-4300 COVID-19 GLOBAL OUTBREAK 89-4320 COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK 89-4770 COVID-19 GLOBAL OUTBREAK 89-4270 COVID-19 GLOBAL OUTBREAK 89-4270 COVID-19 GLOBAL OUTBREAK	- - - - - - - - - - -	11,198 - 19,682 87 16,731 - 12,943 8,694 69,996	1,400 9,157 471 9,717 - 4,218 995 246	5,000 - - - - - - -	- - - - - - - -	- - - - - - - - - -	- - - - - - - - -
110-105-01 110-105-36 110-105-36 110-105-36 110-105-36 110-105-36 110-105-36 110-106-36 110-110-36 Total Admin	89-4300 COVID-19 GLOBAL OUTBREAK 84-4300 COMMUNITY RESILIENCE PROGRAM 72-41XX CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4270 CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4300 CENSUS 2020 EDU & OUTREACH ACTIVITI 89-41XX COVID-19 GLOBAL OUTBREAK 89-4270 COVID-19 GLOBAL OUTBREAK 89-4300 COVID-19 GLOBAL OUTBREAK 89-4320 COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK 89-4270 COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK	- - - - - - - - - - - - - - - - - - -	11,198 - 19,682 87 16,731 - 12,943 8,694 69,996	1,400 9,157 471 9,717 - 4,218 995 246	5,000 - - - - - - -	- - - - - - - - - -	- - - - - - - - - -	- - - - - - - - -
110-105-01 110-105-36 110-105-36 110-105-36 110-105-36 110-105-36 110-105-36 110-106-36 110-110-36 Total Admin City Clerk 110-115-36 Total City C	89-4300 COVID-19 GLOBAL OUTBREAK 84-4300 COMMUNITY RESILIENCE PROGRAM 72-41XX CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4270 CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4300 CENSUS 2020 EDU & OUTREACH ACTIVITI 89-41XX COVID-19 GLOBAL OUTBREAK 89-4270 COVID-19 GLOBAL OUTBREAK 89-4300 COVID-19 GLOBAL OUTBREAK 89-4320 COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK 89-470 COVID-19 GLOBAL OUTBREAK 89-4270 COVID-19 GLOBAL OUTBREAK 89-4270 COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK	- - - - - - - - - - - - - - - - - - -	11,198 - 19,682 87 16,731 - 12,943 8,694 69,996	1,400 9,157 471 9,717 - 4,218 995 246 - 26,203	5,000 - - - - - - -	- - - - - - - - - -		- - - - - - - - -
110-105-01 110-105-36 110-105-36 110-105-36 110-105-36 110-105-36 110-105-36 110-106-36 110-110-36 Total Admin  City Clerk 110-115-36 Total City C	89-4300 COVID-19 GLOBAL OUTBREAK 84-4300 COMMUNITY RESILIENCE PROGRAM 72-41XX CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4270 CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4300 CENSUS 2020 EDU & OUTREACH ACTIVITI 89-41XX COVID-19 GLOBAL OUTBREAK 89-4270 COVID-19 GLOBAL OUTBREAK 89-4300 COVID-19 GLOBAL OUTBREAK 89-4320 COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK 89-4770 COVID-19 GLOBAL OUTBREAK 89-4770 COVID-19 GLOBAL OUTBREAK 89-4770 COVID-19 GLOBAL OUTBREAK 89-4770 COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK 89-41XX VOUTH REINVESTMENT PROG BSCC 582-1	- - - - - - - - - - - - - - - - - - -	11,198 - 19,682 87 16,731 - 12,943 8,694 69,996 584 1,135	1,400 9,157 471 9,717 - 4,218 995 246 - 26,203	5,000 - - - - - - -	- - - - - - - - - - - - - - - - - - -	-	- - - - - - - - -
110-105-01 110-105-36 110-105-36 110-105-36 110-105-36 110-105-36 110-105-36 110-106-36 110-110-36 Total Admin  City Clerk 110-115-36 Total City C  Finance Gra 110-130-36 110-130-36	89-4300 COVID-19 GLOBAL OUTBREAK 84-4300 COMMUNITY RESILIENCE PROGRAM 72-41XX CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4270 CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4300 CENSUS 2020 EDU & OUTREACH ACTIVITI 89-41XX COVID-19 GLOBAL OUTBREAK 89-4270 COVID-19 GLOBAL OUTBREAK 89-4300 COVID-19 GLOBAL OUTBREAK 89-4320 COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK 89-470 COVID-19 GLOBAL OUTBREAK 89-4270 COVID-19 GLOBAL OUTBREAK 89-4270 COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK	- - - - - - - - - - - - - - - - - - -	11,198 - 19,682 87 16,731 - 12,943 8,694 69,996 584 1,135 9,519	1,400 9,157 471 9,717 - 4,218 995 246 - 26,203	5,000 - - - - - - -	- - - - - - - - 1,209	-	- - - - - - - - - -
110-105-01 110-105-36 110-105-36 110-105-36 110-105-36 110-105-36 110-105-36 110-105-36 110-110-36 Total Admin  City Clerk 110-115-36 Total City C  Finance Gra 110-130-36 110-130-36 110-130-36	89-4300 COVID-19 GLOBAL OUTBREAK 84-4300 COMMUNITY RESILIENCE PROGRAM 72-41XX CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4270 CENSUS 2020 EDU & OUTREACH ACTIVITI 72-4300 CENSUS 2020 EDU & OUTREACH ACTIVITI 89-41XX COVID-19 GLOBAL OUTBREAK 89-4270 COVID-19 GLOBAL OUTBREAK 89-4300 COVID-19 GLOBAL OUTBREAK 89-4320 COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK 89-41XX COVID-19 GLOBAL OUTBREAK 89-470 COVID-19 GLOBAL OUTBREAK 89-470 COVID-19 GLOBAL OUTBREAK 89-470 COVID-19 GLOBAL OUTBREAK 89-470 COVID-19 GLOBAL OUTBREAK 89-41XX YOUTH REINVESTMENT PROG BSCC 582-1 89-41XX COVID-19 GLOBAL OUTBREAK	- - - - - - - - - - - - - - - - - - -	11,198 - 19,682 87 16,731 - 12,943 8,694 69,996 584 1,135	1,400 9,157 471 9,717 - 4,218 995 246 - 26,203	5,000 - - - - - - -	- - - - - - - - 1,209	-	- - - - - - - - - - - - -

21,208

9,483

1,209

# Fund: Operating Grants Resp. Dept: Various

APPROPRIATIONS (Cont.)  Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
				•			•
Community Development Grants							
110-140-3689-4300 COVID-19 GLOBAL OUTBREAK	-	48	-	-	-	-	-
110-150-3609-4270 PLANNING GRANT PRG 19-PGP-14026	-	-	53,816	94,220	53,352	57%	-
110-150-3687-4270 LOCAL EARLY ACTION PLANNING GRT	-	-	-	99,920	-	-	-
110-150-3689-41XX COVID-19 GLOBAL OUTBREAK	-	10,511	3,155	-	-	-	-
110-150-3689-4300 COVID-19 GLOBAL OUTBREAK		156	-	-	-	-	-
110-152-3689-41XX COVID-19 GLOBAL OUTBREAK	-	14,402	8,910	-	-	-	-
110-152-3689-4300 COVID-19 GLOBAL OUTBREAK		537	159	-	-	-	
Total Community Development Grants	-	25,654	66,040	194,140	53,352	27%	-
POLICE GRANTS							
110-220-3625-4500 2019 URAB AREA SECURITY INITIATIVE UA	-	37,475	585	_	_	_	_
110-220-3662-4500 UASI URBAN AREA SEC. INITIATIVE #C198	_	-	-	_	_	_	_
110-222-3689-41XX COVID-19 GLOBAL OUTBREAK	_	8,290	_	_	_	_	_
110-222-3689-4300 COVID-19 GLOBAL OUTBREAK	_	5,380	45	_	_	_	_
110-224-3689-41XX COVID-19 GLOBAL OUTBREAK	_	15,790	2,360	_	_	_	_
110-225-3627-4105 OFFICE OF TRAFFIC SAFETY STEP PT 2015!	_	6,387	26,744	_	_	_	_
110-225-3627-4120 OFFICE OF TRAFFIC SAFETY STEP PT 2015!	_	122	20,744	_	_	_	_
110-225-3627-4129 OFFICE OF TRAFFIC SAFETY STEP PT 2015(	_	-	_	_	_	_	_
110-225-3627-4130 OFFICE OF TRAFFIC SAFETY STEP PT 20157	_	1,218	_	_	_	_	_
110-225-3627-4300 OFFICE OF TRAFFIC SAFETY STEP PT 2015(	_	-	4,000	_	_	_	_
110-225-3628-4105 OTS SELECTIVE TRAFFIC ENFOR STEP PT21	_	_	3,907	_	10,845	_	_
110-225-3628-4120 OTS SELECTIVE TRAFFIC ENFOR STEP PT21	_	_	3,307	_	10,043	_	_
110-225-3628-4130 OTS SELECTIVE TRAFFIC ENFOR STEP PT21	_	_	_	_	_	_	
110-225-3628-4300 OTS SELECTIVE TRAFFIC ENFOR STEP PT21	_	_	_		_	_	_
110-225-3628-4370 OTS SELECTIVE TRAFFIC ENFOR STEP PT21	_		275	_	_		_
110-225-3667-4105 TOBACCO GRANT PROGRAM	_		-	71,573	_		_
110-225-3667-4120 TOBACCO GRANT PROGRAM	_		-	3,243	_		_
110-225-3667-4130 TOBACCO GRANT PROGRAM	_		-	12,973	_		_
110-225-3667-4270 TOBACCO GRANT PROGRAM	_		-	5,416	_		_
110-225-3667-4300 TOBACCO GRANT PROGRAM	_	_	-	19,000	_	_	_
110-225-3667-4370 TOBACCO GRANT PROGRAM	_	_	_	1,530	_	_	_
110-225-3676-4360 BSCC BEHAVIORAL HEALTH TRAINING GR	_	_	495	1,550	_	_	_
110-225-3676-4450 BSCC BEHAVIORAL HEALTH TRAINING GR	_	_	-	_	2,475	_	_
110-225-3677-4105 OFFICE OF TRAFFIC SAFETY STEP PT 2207(	_	_	_	41,700	2,473	_	_
110-225-3677-4120 OFFICE OF TRAFFIC SAFETY STEP PT 2207(	_	_	_	1,789	_	_	_
110-225-3677-4130 OFFICE OF TRAFFIC SAFETY STEP PT 2207(	_	_	_	7,156	_	_	_
110-225-3677-4300 OFFICE OF TRAFFIC SAFETY STEP PT 2207(	_		_	2,431	_		_
110-225-3677-4300 OFFICE OF TRAFFIC SAFETY STEP PT 2207(	_		-	1,924	_	_	_
110-225-3681-4105 ABC-OTS GRANTS PROG. 21-OTS-14	_	_	11,010		5,255	_	
110-225-3681-4120 ABC-OTS GRANTS PROG. 21-OTS-14	_	_	160		76	_	_
110-225-3681-4129 ABC-OTS GRANTS PROG. 21-0TS-14	-	_	19	-	18		_
110-225-3681-4129 ABC-OTS GRANTS PROG. 21-0TS-14	-	_	2,161	_	1,051		_
110-225-3683-4105 HOMELESS OUTREACH SERVS TEAM PROJ	482	4,358	4,590		1,031		
110-225-3683-4120 HOMELESS OUTREACH SERVS TEAM PROJ	14	63	4,390		2		
110-225-3683-4129 HOMELESS OUTREACH SERVS TEAM PROJ	-			-	-	-	-
110-225-3683-4130 HOMELESS OUTREACH SERVS TEAM PROJ	197	31 972	26	-	22	-	-
	197	872 E 509	918	-	-	-	-
110-225-3689-41XX COVID-19 GLOBAL OUTBREAK	-	5,598 770	-	-	-	-	-
110-225-3689-4300 COVID-19 GLOBAL OUTBREAK	-	//0	-			-	-
110-225-3713-4105 OVERTIME	-	-	-	49,339	10,798	-	-
110-225-3713-4120 O.A.S.D.I.	-	-	-	200	225	-	-
110-225-3713-4129 ALCOHOLIC BEVERAGE CONTROL	-	-	-	10.015	57 2.010	-	-
110-225-3713-4130 WORKERS COMPENSATION INS.	-	-	-	10,915	2,019	-	-
110-225-3713-4300 DEPARTMENT SUPPLIES	-	- - C24	-	3,250	-	-	-
110-250-3689-4500 COVID-19 GLOBAL OUTBREAK  Total Police Grants	693	5,634	57 262	727 //20	22 051	-	<u> </u>
וטנעו רטוונצ טועוונג	093	91,988	57,362	232,439	32,951	-	-

# Fund: Operating Grants Resp. Dept: Various

APPROPRIATIONS (Cont.)  Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
				,	,,		
Public Works Grants							
110-310-3608-4270 HAZARD MITIGATION PROGRAM	-	-	12,481	8,750	-	-	-
110-310-3689-41XX COVID-19 GLOBAL OUTBREAK	-	5,060	570	-	-	-	-
110-311-3689-41XX COVID-19 GLOBAL OUTBREAK	-	407	125	-	-	-	-
110-311-3689-4300 COVID-19 GLOBAL OUTBREAK	-	1,321	-	-	-	-	-
110-320-3689-41XX COVID-19 GLOBAL OUTBREAK	-	2,108	1,191	-	-	-	-
110-320-3689-4300 COVID-19 GLOBAL OUTBREAK	-	349	-	-	-	-	-
110-344-3689-41XX COVID-19 GLOBAL OUTBREAK	-	452	101	-	-	-	-
110-360-3689-41XX COVID-19 GLOBAL OUTBREAK	-	4,663	2,283	-	-	-	-
110-370-3689-4300 COVID-19 GLOBAL OUTBREAK	-	88	-	-	-	-	-
110-381-3689-41XX COVID-19 GLOBAL OUTBREAK	-	4,332	1,555	-	-	-	-
110-382-3671-4970 CA WTR & WASTEWTR ARREARAGE PROG	-	-	-	292,846	151,227	-	-
110-383-3689-4310 COVID-19 GLOBAL OUTBREAK	-	368	176	-	-	-	-
110-390-3689-41XX COVID-19 GLOBAL OUTBREAK	-	8,175	1,525	-	-	-	-
110-390-3689-4260 COVID-19 GLOBAL OUTBREAK	-	25,611	-	-	-	-	-
110-390-3689-4300 COVID-19 GLOBAL OUTBREAK	-	17,600	2,645	-	-	-	
Total Public Works Grants	-	70,534	22,652	301,596	151,227	-	-
Recreation and Community Service Grants							
110-420-3649-41XX YOUTH REINVESTMENT PROG BSCC 582-1	-	2,877	7,278	-	3,657	-	-
110-420-3689-41XX COVID-19 GLOBAL OUTBREAK	-	16,862	1,182	-	-	-	-
110-420-3689-4300 COVID-19 GLOBAL OUTBREAK	-	33	687	-	-	-	-
110-420-3748-4260 SAN FERNANDO VALLEY MILE	-	-	-	40,000	-	-	-
110-422-3649-4270 YOUTH REINVESTMENT PRG BSCC 582-19	-	213,686	245,455	440,859	43,468	10%	-
110-422-3649-4300 YOUTH REINVESTMENT PRG BSCC 582-20	-	-	-	35,516	-	-	-
110-422-3649-4370 YOUTH REINVESTMENT PRG BSCC 582-21	-	-	-	62,757	-	-	-
110-422-3649-4450 YOUTH REINVESTMENT PRG BSCC 582-22	-	-	-	1,727	-	-	-
110-422-3682-4270 HOMELESS SERVICES NO. AO-20-633	-	-	-	21,247	6,883	32%	-
110-422-3682-4300 HOMELESS SERVICES NO. AO-20-633	-	-	-	4,000	-	-	-
110-422-3689-41XX COVID-19 GLOBAL OUTBREAK	-	10,033	-	-	-	-	-
110-422-3689-4300 COVID-19 GLOBAL OUTBREAK	-	342	109	-	-	-	-
110-422-3691-4101 FAMILY HIKE & WILDLIFE ACTIVITIES	-	-	-	17,640	1,579	-	-
110-422-3691-4230 ADVERTISING	-	-	-	1,166	-	-	-
110-422-3691-4260 CONTRACTUAL SERVICES	-	-	-	5,874	-	-	-
110-422-3691-4270 PROFESSIONAL SERIVCES	-	-	-	1,556	-	-	-
110-422-3691-4310 EQUIPMENT & SUPPLIES	-	-	-	250	57	-	-
110-423-3689-41XX COVID-19 GLOBAL OUTBREAK	-	14,640	3,414	-	-	-	-
Total Recreation and Community Service Grants	-	258,473	258,126	632,592	55,644	9%	-
Total Appropriations	693	538,437	439,867	1,365,767	294,383	22%	-
ANNUAL SURPLUS/DEFICIT	(203)	182,977	(80,965)	(6,199)	354,785	-	-
Ending Balance:	(203)	182,774	(79,931)	(819,305)			(819,305)



# COMMUNITY ORIENTED POLICING SERVICES (COPS) GRANT

**FUND NO. 119** 

#### **FUND OVERVIEW**

The Office of Community Oriented Policing Service (COPS) of the Department of Justice awards competitive, discretionary grants directly to law enforcement agencies across the United States to assist in enhancing public safety through implementation of community policing strategies.

In Fiscal Year 2015-2016, the City received grant funding to partially fund an additional police officer position for three years.

#### MAJOR PROJECTS/PROGRAMS

• Police Officer hired to fill the position funded by the grant.

**Fund: COPS Grant** 

**Resp. Dept: Police Department** 

Beginning Fund Baland	ce: -	-	(12,053)	(12,053)			(12,053)
REVENUES Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
3696-3641 COPS SAFE SCHOOLS Total Revenue	49,342 <b>49,342</b>	<u>-</u>	-	-	<u>-</u>	-	-

APPROPRIATIONS Account Number & Title	2019 Actual	2020 Actual	2021 Actual	2022 Adjusted	As of 12/31/21	2022 % Used	2023 Proposed
119-225-3641-4101 SALARIES-PERMANENT EMPLOYEES	33,831	8,543	-	-	-	-	-
119-225-3641-4105 OVERTIME	-	-	-	-	-	-	-
119-225-3641-4120 O.A.S.D.I.	490	124	-	-	-	-	-
119-225-3641-4126 HEALTH INSURANCE	3,027	904	-	-	-	-	-
119-225-3641-4124 RETIREMENT	3,900	495	-	-	-	-	-
119-225-3641-4128 DENTAL INSURANCE	270	45	-	-	-	-	-
119-225-3641-4129 RETIREE HEALTH SAVINGS	720	180	-	-	-	-	-
119-225-3641-4130 WORKERS COMPENSATION INS.	6,766	1,709	-	-	-	-	-
119-225-3641-4134 LONG TERM DISABILITY INSURANCI	240	38	-	-	-	-	-
119-225-3641-4136 OPTICAL INSURANCE	60	10	-	-	-	-	-
119-225-3641-4138 LIFE INSURANCE	38	6	-	-	-	-	-
Personnel Costs	49,342	12,053	-	-	-	-	-
Total Appropriations	49,342	12,053	-	-	-	-	-
ANNUAL SURPLUS/DEFICIT	-	(12,053)	-			-	-
Ending Balance:	-	(12,053)	(12,053)	(12,053)	-	-	(12,053)



# ALCOHOL BEVERAGE CONTROL (ABC) GRANT

**FUND NO. 120** 

#### **FUND OVERVIEW**

The Alcohol Beverage Control (ABC) grant is used to combat the illegal possession and consumption of alcohol by means of minor decoy, shoulder tap, teenage party prevention patrol, DUI saturation patrols and various ABC licensee compliance inspections.

#### **Fund: ABC Alcohol Beverage Control Grant**

Resp. Dept: Police

Beginning Fund Balance:	(9,809)	-	-				-
REVENUES	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
3696-3713 ALCOHOLIC BEVERAGE CONTROL (ABC)	9,809	-	-	-	-	-	-
Total Revenues	9,809	-	-	-	-	-	-
APPROPRIATIONS	2019	2020	2021	2022	As of	2022	2023
Account Number & Title	Actual	Actual	Actual	Adjusted	12/31/21	% Used	Proposed
120-225-0000-4103 WAGES-TEMPORARY & PART TIME	-	-	-	-	-	-	-
120-225-0000-4105 OVERTIME	=	-	-	-	-	-	-
120-225-0000-4120 O.A.S.D.I.	-	-	-	-	-	-	-
120-225-0000-4130 WORKER'S COMPENSATION INS.	-	-	-	-	-	-	
Personnel Costs	-	-	-	-	-	-	-
120-225-0000-4300 DEPARTMENT SUPPLIES	-	_	_	-	-	-	-
120-225-0000-4360 PERSONNEL TRAINING	-	-	-	-	-	-	
Operations & Maintenance Costs	-	-	-	-	-	-	-
Total Appropriations	-	-	-	-	-	-	-
ANNUAL SURPLUS/DEFICIT	9,809	-	-	-	-	-	-
Ending Balance:	-	-	-	_			_



# AMERICAN RESCUE PLAN ACT (ARPA) FUND

**FUND No. 121** 

#### **FUND OVERVIEW**

The Coronavirus State and Local Fiscal Recovery Funds were approved as part of the American Rescue Plan Act to provide \$350 billion to state, local, and Tribal governments across the United States to support the response to, and recovery from, the COVID-19 public health emergency.

#### MAJOR PROJECTS/PROGRAMS

- Fight the pandemic and support families and businesses struggling with its public health and economic impacts
- Maintain vital public services, even amid declines in revenue
- Build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity

### Fund: American Rescue Plan Act Resp. Dept: Administration

Account Number & Title  3668-3689 AMERICAN RESCUE PLAN ACT-COVID-19 Total Revenues  APPROPRIATIONS	2019	2020 Actual - - 2020 Actual - - -	2021 Actual 2,909,170 2,909,170 2021 Actual 1,400 425 3,531	2,796,292 2022 Adjusted - - 2022 Adjusted	As of 12/31/21 137,122 137,122 As of 12/31/21	2022 % Used - - 2022 % Used	2,498,410 2023 Proposed - - 2023 Proposed
Total Revenues  APPROPRIATIONS Account Number & Title  Administration 121-101-3689-4300 DEPARTMENT SUPPLIES 121-105-3689-4260 CONTRACTUAL SERVICES 121-105-3689-4270 PROFESSIONAL SERVICES 121-105-3689-4280 OFFICE SUPPLIES 121-105-3689-4200 DEPARTMENT SUPPLIES 121-110-3689-4270 PROFESSIONAL SERVICES 121-110-3689-4270 PROFESSIONAL SERVICES 121-110-3689-4270 PROFESSIONAL SERVICES 121-130-3689-4300 DEPARTMENT SUPPLIES 121-135-3689-4260 CONTRACTUAL SERVICES 121-190-0000-4300 DEPARTMENT SUPPLIES 121-190-3689-4270 PROFESSIONAL SERVICES 121-190-3689-4270 PROFESSIONAL SERVICES 121-150-3689-4300 DEPARTMENT SUPPLIES 121-152-3689-4300 DEPARTMENT SUPPLIES 121-152-3689-4300 DEPARTMENT SUPPLIES 121-222-3689-4300 DEPARTMENT SUPPLIES Total Police Grants  Public Works 121-311-3689-4300 DEPARTMENT SUPPLIES 121-320-3689-4300 DEPARTMENT SUPPLIES	- 2019	2020	2,909,170 2,909,170 2021 Actual 1,400 425 3,531	2022	137,122 137,122 As of	2022	2023
APPROPRIATIONS  Account Number & Title  Administration  121-101-3689-4300 DEPARTMENT SUPPLIES  121-105-3689-4260 CONTRACTUAL SERVICES  121-105-3689-4270 PROFESSIONAL SERVICES  121-105-3689-4280 OFFICE SUPPLIES  121-105-3689-4300 DEPARTMENT SUPPLIES  121-110-3689-4270 PROFESSIONAL SERVICES  Total Administration Grants  Finance  121-130-3689-4300 DEPARTMENT SUPPLIES  121-135-3689-4260 CONTRACTUAL SERVICES  121-190-0000-4300 DEPARTMENT SUPPLIES  121-190-3689-4270 PROFESSIONAL SERVICES  Total Finance Grants  Community Development  121-150-3689-4300 DEPARTMENT SUPPLIES  121-152-3689-4300 DEPARTMENT SUPPLIES  Total Community Development Grants  POLICE  121-222-3689-4300 DEPARTMENT SUPPLIES  Total Police Grants  Public Works  121-311-3689-4300 DEPARTMENT SUPPLIES  Total Police Grants  Public Works  121-320-3689-4300 DEPARTMENT SUPPLIES	2019	2020	2,909,170 2021 Actual 1,400 425 3,531	2022	137,122 As of	2022	
### Account Number & Title  Administration  121-101-3689-4300 DEPARTMENT SUPPLIES  121-105-3689-4260 CONTRACTUAL SERVICES  121-105-3689-4270 PROFESSIONAL SERVICES  121-105-3689-4280 OFFICE SUPPLIES  121-105-3689-4300 DEPARTMENT SUPPLIES  121-110-3689-4270 PROFESSIONAL SERVICES  ### Total Administration Grants  Finance  121-130-3689-4300 DEPARTMENT SUPPLIES  121-135-3689-4300 DEPARTMENT SUPPLIES  121-190-0000-4300 DEPARTMENT SUPPLIES  121-190-3689-4270 PROFESSIONAL SERVICES  ### Total Finance Grants  Community Development  121-150-3689-4300 DEPARTMENT SUPPLIES  121-152-3689-4300 DEPARTMENT SUPPLIES  ### Total Community Development Grants  POLICE  121-222-3689-4300 DEPARTMENT SUPPLIES  ### Total Police Grants  Public Works  121-311-3689-4300 DEPARTMENT SUPPLIES  ### Total Police Grants  Public Works  121-311-3689-4300 DEPARTMENT SUPPLIES  ### Total Police Grants  Public Works  121-311-3689-4300 DEPARTMENT SUPPLIES  ### Total Police Grants  Public Works  121-320-3689-4300 DEPARTMENT SUPPLIES	2019	2020	2,909,170 2021 Actual 1,400 425 3,531	2022	137,122 As of	2022	
Administration  121-101-3689-4300 DEPARTMENT SUPPLIES 121-105-3689-4260 CONTRACTUAL SERVICES 121-105-3689-4270 PROFESSIONAL SERVICES 121-105-3689-4280 OFFICE SUPPLIES 121-105-3689-4300 DEPARTMENT SUPPLIES 121-110-3689-4270 PROFESSIONAL SERVICES 7 Total Administration Grants  Finance 121-130-3689-4300 DEPARTMENT SUPPLIES 121-135-3689-4260 CONTRACTUAL SERVICES 121-190-0000-4300 DEPARTMENT SUPPLIES 121-190-3689-4270 PROFESSIONAL SERVICES 7 Total Finance Grants  Community Development 121-150-3689-4300 DEPARTMENT SUPPLIES 121-152-3689-4300 DEPARTMENT SUPPLIES 7 Total Community Development Grants  POLICE 121-222-3689-4300 DEPARTMENT SUPPLIES Total Police Grants  Public Works 121-311-3689-4300 DEPARTMENT SUPPLIES 7 Total Police Grants  Public Works 121-311-3689-4300 DEPARTMENT SUPPLIES			2021 Actual 1,400 425 3,531		As of		
Administration  121-101-3689-4300 DEPARTMENT SUPPLIES 121-105-3689-4260 CONTRACTUAL SERVICES 121-105-3689-4270 PROFESSIONAL SERVICES 121-105-3689-4280 OFFICE SUPPLIES 121-105-3689-4300 DEPARTMENT SUPPLIES 121-110-3689-4270 PROFESSIONAL SERVICES Total Administration Grants  Finance 121-130-3689-4300 DEPARTMENT SUPPLIES 121-135-3689-4300 DEPARTMENT SUPPLIES 121-190-0000-4300 DEPARTMENT SUPPLIES 121-190-3689-4270 PROFESSIONAL SERVICES Total Finance Grants  Community Development 121-150-3689-4300 DEPARTMENT SUPPLIES 121-152-3689-4300 DEPARTMENT SUPPLIES 121-152-3689-4300 DEPARTMENT SUPPLIES Total Community Development Grants  POLICE 121-222-3689-4300 DEPARTMENT SUPPLIES Total Police Grants  Public Works 121-311-3689-4300 DEPARTMENT SUPPLIES 121-320-3689-4300 DEPARTMENT SUPPLIES			1,400 425 3,531				
Administration  121-101-3689-4300 DEPARTMENT SUPPLIES  121-105-3689-4260 CONTRACTUAL SERVICES  121-105-3689-4270 PROFESSIONAL SERVICES  121-105-3689-4280 OFFICE SUPPLIES  121-105-3689-4300 DEPARTMENT SUPPLIES  121-110-3689-4270 PROFESSIONAL SERVICES  Total Administration Grants  Finance  121-130-3689-4300 DEPARTMENT SUPPLIES  121-135-3689-4300 DEPARTMENT SUPPLIES  121-190-0000-4300 DEPARTMENT SUPPLIES  121-190-3689-4270 PROFESSIONAL SERVICES  Total Finance Grants  Community Development  121-150-3689-4300 DEPARTMENT SUPPLIES  121-152-3689-4300 DEPARTMENT SUPPLIES  Total Community Development Grants  POLICE  121-222-3689-4300 DEPARTMENT SUPPLIES  Total Police Grants  Public Works  121-311-3689-4300 DEPARTMENT SUPPLIES  Total Police Grants  DEPARTMENT SUPPLIES		Actual	1,400 425 3,531	Adjusted -	12/31/21	% Used	Proposed
121-101-3689-4300 DEPARTMENT SUPPLIES 121-105-3689-4260 CONTRACTUAL SERVICES 121-105-3689-4270 PROFESSIONAL SERVICES 121-105-3689-4280 OFFICE SUPPLIES 121-105-3689-4300 DEPARTMENT SUPPLIES 121-110-3689-4270 PROFESSIONAL SERVICES  Total Administration Grants  Finance 121-130-3689-4300 DEPARTMENT SUPPLIES 121-135-3689-4260 CONTRACTUAL SERVICES 121-190-0000-4300 DEPARTMENT SUPPLIES 121-190-3689-4270 PROFESSIONAL SERVICES Total Finance Grants  Community Development 121-150-3689-4300 DEPARTMENT SUPPLIES 121-152-3689-4300 DEPARTMENT SUPPLIES Total Community Development Grants  POLICE 121-222-3689-4300 DEPARTMENT SUPPLIES Total Police Grants  Public Works 121-311-3689-4300 DEPARTMENT SUPPLIES 121-320-3689-4300 DEPARTMENT SUPPLIES	- - - - -	- - - - -	425 3,531	-			
121-105-3689-4260 CONTRACTUAL SERVICES 121-105-3689-4270 PROFESSIONAL SERVICES 121-105-3689-4280 OFFICE SUPPLIES 121-105-3689-4270 PROFESSIONAL SERVICES 121-110-3689-4270 PROFESSIONAL SERVICES Total Administration Grants  Finance 121-130-3689-4300 DEPARTMENT SUPPLIES 121-135-3689-4260 CONTRACTUAL SERVICES 121-190-0000-4300 DEPARTMENT SUPPLIES 121-190-3689-4270 PROFESSIONAL SERVICES Total Finance Grants  Community Development 121-150-3689-4300 DEPARTMENT SUPPLIES 121-152-3689-4300 DEPARTMENT SUPPLIES Total Community Development Grants  POLICE 121-222-3689-4300 DEPARTMENT SUPPLIES Total Police Grants  Public Works 121-311-3689-4300 DEPARTMENT SUPPLIES Total Police Grants  Public Works 121-320-3689-4300 DEPARTMENT SUPPLIES	- - - - -	- - - - -	425 3,531	-			
121-105-3689-4270 PROFESSIONAL SERVICES 121-105-3689-4280 OFFICE SUPPLIES 121-105-3689-4300 DEPARTMENT SUPPLIES 121-110-3689-4270 PROFESSIONAL SERVICES  Total Administration Grants  Finance 121-130-3689-4300 DEPARTMENT SUPPLIES 121-135-3689-4260 CONTRACTUAL SERVICES 121-190-0000-4300 DEPARTMENT SUPPLIES 121-190-3689-4270 PROFESSIONAL SERVICES Total Finance Grants  Community Development 121-150-3689-4300 DEPARTMENT SUPPLIES 121-152-3689-4300 DEPARTMENT SUPPLIES Total Community Development Grants  POLICE 121-222-3689-4300 DEPARTMENT SUPPLIES Total Police Grants  Public Works 121-311-3689-4300 DEPARTMENT SUPPLIES 121-320-3689-4300 DEPARTMENT SUPPLIES	- - - -	- - - -	3,531		-	-	-
121-105-3689-4280 OFFICE SUPPLIES 121-105-3689-4300 DEPARTMENT SUPPLIES 121-110-3689-4270 PROFESSIONAL SERVICES Total Administration Grants  Finance 121-130-3689-4300 DEPARTMENT SUPPLIES 121-135-3689-4260 CONTRACTUAL SERVICES 121-190-0000-4300 DEPARTMENT SUPPLIES 121-190-3689-4270 PROFESSIONAL SERVICES Total Finance Grants  Community Development 121-150-3689-4300 DEPARTMENT SUPPLIES 121-152-3689-4300 DEPARTMENT SUPPLIES Total Community Development Grants  POLICE 121-222-3689-4300 DEPARTMENT SUPPLIES Total Police Grants  Public Works 121-311-3689-4300 DEPARTMENT SUPPLIES 121-320-3689-4300 DEPARTMENT SUPPLIES	- - - -	- - - -	-	-	-	-	-
121-105-3689-4300 DEPARTMENT SUPPLIES 121-110-3689-4270 PROFESSIONAL SERVICES Total Administration Grants  Finance 121-130-3689-4300 DEPARTMENT SUPPLIES 121-135-3689-4260 CONTRACTUAL SERVICES 121-190-0000-4300 DEPARTMENT SUPPLIES 121-190-3689-4270 PROFESSIONAL SERVICES Total Finance Grants  Community Development 121-150-3689-4300 DEPARTMENT SUPPLIES 121-152-3689-4300 DEPARTMENT SUPPLIES Total Community Development Grants  POLICE 121-222-3689-4300 DEPARTMENT SUPPLIES Total Police Grants  Public Works 121-311-3689-4300 DEPARTMENT SUPPLIES 121-320-3689-4300 DEPARTMENT SUPPLIES	- - -	- - -		-	-	-	-
### 121-110-3689-4270 PROFESSIONAL SERVICES ### Total Administration Grants    Finance		-	2,654	-	-	-	-
Finance  121-130-3689-4300 DEPARTMENT SUPPLIES  121-135-3689-4260 CONTRACTUAL SERVICES  121-190-0000-4300 DEPARTMENT SUPPLIES  121-190-3689-4270 PROFESSIONAL SERVICES  Total Finance Grants  Community Development  121-150-3689-4300 DEPARTMENT SUPPLIES  121-152-3689-4300 DEPARTMENT SUPPLIES  Total Community Development Grants  POLICE  121-222-3689-4300 DEPARTMENT SUPPLIES  Total Police Grants  Public Works  121-311-3689-4300 DEPARTMENT SUPPLIES  121-320-3689-4300 DEPARTMENT SUPPLIES	<u>-</u>		6,174 5,454	483	483	-	-
Finance  121-130-3689-4300 DEPARTMENT SUPPLIES  121-135-3689-4260 CONTRACTUAL SERVICES  121-190-0000-4300 DEPARTMENT SUPPLIES  121-190-3689-4270 PROFESSIONAL SERVICES  Total Finance Grants  Community Development  121-150-3689-4300 DEPARTMENT SUPPLIES  121-152-3689-4300 DEPARTMENT SUPPLIES  Total Community Development Grants  POLICE  121-222-3689-4300 DEPARTMENT SUPPLIES  Total Police Grants  Public Works  121-311-3689-4300 DEPARTMENT SUPPLIES  121-320-3689-4300 DEPARTMENT SUPPLIES	_	-	19,638	483	483		
121-130-3689-4300 DEPARTMENT SUPPLIES 121-135-3689-4260 CONTRACTUAL SERVICES 121-190-0000-4300 DEPARTMENT SUPPLIES 121-190-3689-4270 PROFESSIONAL SERVICES  Total Finance Grants  Community Development 121-150-3689-4300 DEPARTMENT SUPPLIES 121-152-3689-4300 DEPARTMENT SUPPLIES Total Community Development Grants  POLICE 121-222-3689-4300 DEPARTMENT SUPPLIES Total Police Grants  Public Works 121-311-3689-4300 DEPARTMENT SUPPLIES 121-320-3689-4300 DEPARTMENT SUPPLIES	_		13,030	703	703		
121-135-3689-4260 CONTRACTUAL SERVICES 121-190-0000-4300 DEPARTMENT SUPPLIES 121-190-3689-4270 PROFESSIONAL SERVICES  Total Finance Grants  Community Development 121-150-3689-4300 DEPARTMENT SUPPLIES 121-152-3689-4300 DEPARTMENT SUPPLIES Total Community Development Grants  POLICE 121-222-3689-4300 DEPARTMENT SUPPLIES Total Police Grants  Public Works 121-311-3689-4300 DEPARTMENT SUPPLIES 121-320-3689-4300 DEPARTMENT SUPPLIES	_						
121-190-0000-4300 DEPARTMENT SUPPLIES 121-190-3689-4270 PROFESSIONAL SERVICES  Total Finance Grants  Community Development 121-150-3689-4300 DEPARTMENT SUPPLIES 121-152-3689-4300 DEPARTMENT SUPPLIES Total Community Development Grants  POLICE 121-222-3689-4300 DEPARTMENT SUPPLIES Total Police Grants  Public Works 121-311-3689-4300 DEPARTMENT SUPPLIES 121-320-3689-4300 DEPARTMENT SUPPLIES	-	-	1,058	22	22	-	-
121-190-3689-4270 PROFESSIONAL SERVICES  Total Finance Grants  Community Development  121-150-3689-4300 DEPARTMENT SUPPLIES 121-152-3689-4300 DEPARTMENT SUPPLIES  Total Community Development Grants  POLICE  121-222-3689-4300 DEPARTMENT SUPPLIES  Total Police Grants  Public Works  121-311-3689-4300 DEPARTMENT SUPPLIES 121-320-3689-4300 DEPARTMENT SUPPLIES	-	-	460	299	300	-	-
Total Finance Grants  Community Development  121-150-3689-4300 DEPARTMENT SUPPLIES 121-152-3689-4300 DEPARTMENT SUPPLIES Total Community Development Grants  POLICE  121-222-3689-4300 DEPARTMENT SUPPLIES Total Police Grants  Public Works 121-311-3689-4300 DEPARTMENT SUPPLIES 121-320-3689-4300 DEPARTMENT SUPPLIES	-	-	-	-	- 2F 000	-	-
Community Development  121-150-3689-4300 DEPARTMENT SUPPLIES 121-152-3689-4300 DEPARTMENT SUPPLIES Total Community Development Grants  POLICE  121-222-3689-4300 DEPARTMENT SUPPLIES Total Police Grants  Public Works 121-311-3689-4300 DEPARTMENT SUPPLIES 121-320-3689-4300 DEPARTMENT SUPPLIES			1,518	86,593 86,914	25,000 25,322		
121-150-3689-4300 DEPARTMENT SUPPLIES 121-152-3689-4300 DEPARTMENT SUPPLIES Total Community Development Grants  POLICE 121-222-3689-4300 DEPARTMENT SUPPLIES Total Police Grants  Public Works 121-311-3689-4300 DEPARTMENT SUPPLIES 121-320-3689-4300 DEPARTMENT SUPPLIES	_	_	1,516	00,314	23,322	_	_
121-152-3689-4300 DEPARTMENT SUPPLIES  Total Community Development Grants  POLICE  121-222-3689-4300 DEPARTMENT SUPPLIES  Total Police Grants  Public Works  121-311-3689-4300 DEPARTMENT SUPPLIES  121-320-3689-4300 DEPARTMENT SUPPLIES							
POLICE 121-222-3689-4300 DEPARTMENT SUPPLIES Total Police Grants  Public Works 121-311-3689-4300 DEPARTMENT SUPPLIES 121-320-3689-4300 DEPARTMENT SUPPLIES	-	-	31	-	-	-	-
POLICE  121-222-3689-4300 DEPARTMENT SUPPLIES  Total Police Grants  Public Works  121-311-3689-4300 DEPARTMENT SUPPLIES  121-320-3689-4300 DEPARTMENT SUPPLIES	-	-	57	-	-	-	-
121-222-3689-4300 DEPARTMENT SUPPLIES <i>Total Police Grants</i> Public Works  121-311-3689-4300 DEPARTMENT SUPPLIES  121-320-3689-4300 DEPARTMENT SUPPLIES	-	-	88	-	-	-	-
Public Works 121-311-3689-4300 DEPARTMENT SUPPLIES 121-320-3689-4300 DEPARTMENT SUPPLIES							
Public Works           121-311-3689-4300         DEPARTMENT SUPPLIES           121-320-3689-4300         DEPARTMENT SUPPLIES	-	-	3,446	394	394	-	-
121-311-3689-4300 DEPARTMENT SUPPLIES 121-320-3689-4300 DEPARTMENT SUPPLIES	-	-	3,446	394	394	-	-
121-311-3689-4300 DEPARTMENT SUPPLIES 121-320-3689-4300 DEPARTMENT SUPPLIES							
121-320-3689-4300 DEPARTMENT SUPPLIES	_	_	764	_	_	_	_
	_	_	132	_	_	_	_
	-	-	96	-	-	-	-
121-390-0000-4260 CONTRACTUAL SERVICS	-	-	-	21,750	21,750	-	-
121-390-3689-4260 CONTRACTUAL SERVICES	-	-	73,982	30,860	1,183	-	-
121-390-3689-4300 DEPARTMENT SUPPLIES	-	-	4,812	-	-	-	-
Total Public Works Grants	-	-	79,785	52,610	22,933	-	-
Recreation and Community Service							
121-420-3689-4300 DEPARTMENT SUPPLIES	-	-	3,132	-	-	-	-
121-422-3689-4300 DEPARTMENT SUPPLIES	-	-	720	-	-	-	-
121-424-3689-4300 DEPARTMENT SUPPLIES	-	-	2,110	-	-	-	-
Total Recreation and Community Service Grants	-	-	5,961	-	-	-	-
Operations & Maintenance Costs	_		110,436	140,401	49,132	_	
operations a maintenance costs			220, .00	2.0,.02	.5,151		
121-115-3689-4500 CAPITAL EXPENSE	-	-	-	62,481	3,190	-	-
121-135-3689-4500 CAPITAL EXPENSE	-	-	-	95,000	-	-	-
121-250-3689-4500 CAPITAL EXPENSE	-	-	2,442	157.101	- 2 400	-	
Capital Costs	-	-	2,442	157,481	3,190	-	-
Total Appropriations	-	-	112,878	297,882	52,322	-	-
ANNUAL SURPLUS/DEFICIT	-	-	2,796,292	(297,882)	84,800		-
Ending Balance:		-	2,796,292	2,498,410	7		2,498,410



# SECTION VI. CAPITAL IMRPOVEMENT PROGRAM



# CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2022-2023 & FISCAL YEAR 2023-2024



# Capital Improvement Program Project Status (FY2022-23 and FY2023-24)

Road Infrastructure Projects					
Project Number	Project Name	Prograi	m Year	Strategic Goals	
	-	FY2022-23	FY2023-24	_	
0560	Annual Street Resurfacing Project	\$4,599,228	\$2,000,000 (estimate)	VI.2.a – Street Resurfacing	
0552 0553	Safe Routes to School Project- Cycles 1 and 2	\$2,033,370		V.3 – Pedestrian-focused Improvements	
0565	Glenoaks Boulevard Bridge Improvements	\$126,740		V.3 – Pedestrian-focused Improvements	
0175	Phase 2 Bus Shelter Project	\$313,520		V.5 – Beautify and Update Bus Stops	
0550/0551	Pacoima Wash Bikeway Project	\$4,392,000		V.7 – Improve City's Trail Network	
0510	Citywide Traffic Signal Synchronization Project	\$969,220		V – Reducing Traffic Congestion	
0562	HSIP Cycle 8 Traffic Signal Improvements	\$1,177,816		V – Reducing Traffic Congestion	
0000	Parking Lots Re- Surfacing Project	\$100,000		II.7 – Investment in Public Infrastructure	
	,	Water System	Projects		
Project Number	Project Name	Program	n Year	Strategic Goals	
-		FY2022-23	FY2023-24		
0620/0645/0764	San Fernando Recreation Park Infiltration System Project	\$12,475,626		IV.3 – Safeguard Local Water Supply	
0716	Reservoir 4 Replacement Project	\$7,702,901		IV.3 – Water Storage Improvements	
0857	Nitrate Treatment System	\$1,652,110		IV.3.e – Continue to use 100% local groundwater supply	
0000	Well 2A, Well 3, and Lower Reservoir Upgrades	\$200,000		IV.3 – Water Resiliency; VI.1 – Reliable Infrastructure	



**Title: Annual Street Resurfacing Project** 

**Program Years:** FY2022-23

Strategic Goals: VI.2.a – Street Resurfacing

Project: 0560

SOURCES					
Fund	Account Number	Allocation			
		Carryover from Previous Years	FY2022-23 Funds		
SB1	025-3623-0560	\$1,188,930	\$664,259		
Measure R	012-3210-0560	\$395,130	\$425,000		
Measure M	024-3210-0560	\$559,754	\$525,794		
Prop C	008-3210-0000	\$132,465	\$400,000		
State Gas Tax	011-XXXX-0560	\$52,896	\$0		
Capital Outlay (General Fund)	032-XXXX-0000	\$255,000	\$0		
Subtotals from previous and new Fiscal Years:		\$2,584,175	\$2,015,053		
Total Sources:		\$4,59	9,228		

USES					
Activity	Account Number	Cost			
Pavement Design/Construction Management	025/012/024/008/032-311-0560-4600	\$	689,884		
Street Construction	025/012/024/008/032-311-0560-4600	\$	3,909,344		
Total Uses		\$	4,599,228		

#### **Project Description:**

The project will consist of: pavement design, field inspection, and construction management services for street repaving and sidewalk improvements; paving of approximately 30 miles of roads; repairs to sidewalks; drive approaches and curb and gutter; installation of access ramps; striping and pavement markings. Pavement treatments include Slurry Seal (16.0 miles), Cape Seal (10 miles), 3-Step Slurry Seal (4 miles).

**Schedule:** Slurry Seal (July – November 2022); Cape Seal (September – June 2023); 3-Step Slurry Seal (September – June 2023)



Title: Safe Routes to School Project – Cycles 1 and 2

Program Years: FY2022-23 & FY2023-24

**Strategic Goals:** V.3 – Pedestrian-focused Improvements

**Project:** 0552 (Cycle 1); 0553 (Cycle 2)

SOURCES					
Fund	Account Number	Allocation			
		Carryover from Previous Years	FY2022-23 Funds		
Safe Routes to School (Cycle 1)	010-3686-0552	\$994,124	\$0		
Safe Routes to School (Cycle 2)	010-3686-0553	\$999,850	\$0		
Measure R	012-3946-0000	\$39,396	\$0		
Subtotals from previous and new Fiscal Years:		\$2,033,370	\$0		
Total Sources:	\$2,03	3,370			

USES					
Activity	Account Number	Cost			
Engineering/Design/Construction Management	012-311-0552/0553-4600	\$	372,505		
Construction	010-311-0552/0553-4600	\$	1,660,865		
Total Uses		\$	2,033,370		

#### **Project Description:**

Safe Routes to School Project - Cycles 1 and 2 - consist of safety improvements around the vicinities of three elementary schools (O'Melveny, Morningside, and Gridley) and San Fernando Middle School. The improvements include perpendicular curb ramps, raised crosswalks, pedestrian refuge islands, medians, bulb outs, lane reductions for drop-off/pick-up loading zones, high visibility crosswalks, bicycle lanes, advanced stop bars and legends, solar flashers, countdown signals and signage. The City was awarded a grant for \$994,124 for the Federal Cycle 1 Safe Routes to School (SRTS) Program in 2007 and \$999,850 for Federal Cycle 2 SRTS in 2009. The City has until 2025 to complete the project.

**Schedule - FY2022-23:** Additional Community Outreach on the Project, Completion of Design, Preparation of Bid Documents, Bidding the Project, Awarding Contract, Beginning Construction (May 2023)

Schedule - FY2023-24: Construction Period: May 2023 – December 2023



Title: Glenoaks Boulevard Bridge over the Pacoima Creek Safety Improvements

**Program Years:** FY2022-23

**Strategic Goals:** VI.1 – Reliable Infrastructure

Project: 0565

SOURCES					
Fund	Account	Allocation			
	Number				
		Carryover from	FV2022 22 F d-		
		Previous Years	FY2022-23 Funds		
Measure R	012-3210-0000	\$54,240	\$0		
SB1	025-3623-0000	\$72,500	\$0		
Subtotals from previous and new Fiscal		\$126,740	\$0		
Years:					
Total Sources:		\$126,740			

USES					
Activity	Account Number	Cost			
Design/Construction Management/Inspection	012/025-311-0565-4600	\$	20,000		
Construction	012/025-311-0565-4600	\$	106,740		
Total Uses		\$	126,740		

#### **Project Description:**

The project consists of bolting a Caltrans Type 7 Chain link railing to the side of the existing deck without modifying the existing steel barrier. Holes will be drilled at regular intervals into the side of the deck. Threaded stainless steel reinforcing rods will be inserted into the holes and bonded with a chemical adhesive. The threaded rods will be used to secure plates upon which posts for the Caltrans Type 7 Chain link railing would be welded.

**Schedule:** Project Design will be complete by July 2022. Construction expected to start in September and be completed by November 2022.



Title: Phase 2 Bus Shelter Project

**Program Years:** FY2022-23

Strategic Goals: V.5 – Beautify and Update Bus Stops

Project: 0175

SOURCES					
Fund	Account Number	Allocation			
		Carryover from Previous Years	FY2022-23 Funds		
FTA 5309 Grant	010-3686-0175	\$250,816	\$0		
Prop C	008-3686-0551	\$62,704	\$0		
Subtotals from previous and new Fiscal Years:		\$313,520	\$0		
Total Sources:		\$313,520			

USES					
Activity	Account Number	Cost			
Construction	010-311-0175-4600	\$	250,816		
Match requirement	008-311-0175-4600	\$	62,704		
Total Uses		\$	313,520		

#### **Project Description:**

The City is using the remainder of FTA funds left over from the Phase 1 Bus Shelter project to upgrade approximately 15 bus stops by adding shade structures and other bus stop modifications to improve the quality and comfort of passengers waiting for the bus.

**Schedule:** Staff is completing an analysis of bus stops that lack shade structures and benches throughout the City. The project will enter design phase in Summer 2022. Construction of new shade structures and bus stop improvements will be completed by the Spring 2023.



Title: Pacoima Wash Bikeway Project
Program Years: FY2022-23 & FY2023-24

Strategic Goals: V.7 – Improve City's Trail Network

**Project:** 0550/0551

SOURCES				
Fund	Account Number	Alloc	ation	
		Carryover from Previous Years	FY2022-23 Funds	
ATP Cycle 3	010-3686-0550	\$973,000	\$0	
AQMD/MSRC AB2766	010-3686-0551	\$354,000	\$0	
Measure R	012-3210-0551	\$398,000	\$0	
Measure M	024-3210-0551	\$217,000	\$0	
CMAQ Funds	010-3686-0549	\$1,513,000	\$0	
Santa Monica Mountains Conservancy Funds	010-3686-XXXX	\$937,000	\$0	
Subtotals from previous and new Fiscal Years:		\$4,392,000	\$0	
Total Sources:		\$4,39	2,000	

USES					
Activity	Account Number	Cost			
Construction Engineering	010/012/024-311-0551-4600	\$	439,200		
Construction	010/012/024-311-0551-4600	\$	3,513,600		
Contingency (10%)	010/012/024-311-0551-4600	\$	439,200		
Total Uses		\$	4,392,000		

#### **Project Description:**

Construction of new bike path that extends a 1.34-mile length of the Pacoima Wash within the City of San Fernando, from 4<sup>th</sup> Street to 8<sup>th</sup> Street. It will also include a pedestrian/bike bridge over the Pacoima Wash at 8<sup>th</sup> Street, new fencing, lighting, wayfinding signage, and a bioretention swale.

Schedule: Construction anticipated to begin in Fall 2022 and continue through June 2024.



**Title: Citywide Traffic Signal Synchronization Project** 

**Program Years:** FY2022-23

**Strategic Goals:** V – Reducing Traffic Congestion

Project: 0510

SOURCES					
Fund	Account Number	Allocation			
		Carryover from Previous Years	FY2022-23 Funds		
Prop C 25% Grant	009-3686-0510	\$775,376	\$0		
Measure M	024-3210-0510	\$193,844	\$0		
Subtotals from previous and new Fiscal Years:		\$969,220	\$0		
Total Sources:		\$969,220			

USES				
Activity	Account Number	Cost		
Design	009/024-371-0510-4600	\$	414,000	
Construction Engineering	009/024-371-0510-4600	\$	97,684	
Construction	009/024-371-0510-4600	\$	360,614	
Project Administration	009/024-371-0510-4600	\$	96,922	
Total Uses		\$	969,220	

#### **Project Description:**

The proposed project will improve the flow of traffic along two major north-south arterials and four major east-west arterials within the City as well as improve the efficiency of LACMTA bus line operations by providing bus improvements that will reduce traffic queuing.

The project consists of the synchronization of 35 signalized intersections along the following arterials within the City of San Fernando: Truman Street, Hubbard Street, Maclay Avenue, Glenoaks Boulevard, Brand Boulevard and San Fernando Mission Boulevard.

**Schedule:** Design and analysis phase will begin in Summer 2022. Construction contract will be awarded by April 2023. Construction will be completed by Spring 2024.



**Title: HSIP Cycle 8 Traffic Signal Improvements** 

**Program Years:** FY2022-23 & FY2023-24

**Strategic Goals:** V – Reducing Traffic Congestion

Project: 0562

SOURCES				
Fund	Account Number	Allocation		
		Carryover from Previous Years	FY2022-23 Funds	
HSIP Grant	010-311-0562	\$1,096,000	\$0	
Measure M	024-311-0562	\$81,816	\$0	
Measure R	012-311-0562	\$0	\$0	
Subtotals from previous and new Fiscal Years:		\$1,177,816	\$0	
Total Sources:		\$1,177,816		

USES				
Activity	Account Number	Cost		
Design	012-311-0562-4600	\$	40,000	
Construction Engineering	010/024-311-0562-4600	\$	125,000	
Construction	010/024-311-0562-4600	\$	1,012,816	
Total Uses		\$	1,177,816	

#### **Project Description:**

The project includes the installation of larger signal heads, additional street lighting and protected left turn signal phases where left turns currently exist and all appurtenant work necessary to have a fully functional system. A total of nine intersection form part of this project. The intersections include: First Street at Hubbard Avenue; First Street at N Maclay Avenue; San Fernando Road at N Brand Boulevard; San Fernando Road at N Maclay Avenue; San Fernando Road at Hubbard Avenue; Truman Street at Wolfkskill Street; Truman Street at N Brand Boulevard; Truman Street at N Maclay Avenue and Truman Street at Hubbard Avenue.

**Schedule:** Design is complete for this project, but going through review and modifications by Caltrans. Construction contract will be awarded by December 2022. Construction will be completed by Fall 2023.



Title: Parking Lot Improvements

**Program Years:** FY2022-23

**Strategic Goals:** II.7 – Investment in Public Infrastructure

Project: 0000

SOURCES				
Fund	Account Number	Allocation		
		Carryover from Previous Years	FY2022-23 Funds	
Parking Meter Revenue- Streets	029-3850-0000	\$0	\$100,000	
Subtotals from previous and new Fiscal Years:		\$0	\$100,000	
Total Sources:		\$100,000		

USES			
Activity	Account Number	Cost	
Re-paving of City Owned Parking Lots	029-335-0000-4600	\$	100,000
Total Uses		\$	100,000

#### **Project Description:**

Re-surfacing of City-owned parking lots.

**Schedule**: Staff will begin analysis and project plans for resurfacing of various City-owned lots in Summer 2022. Resurfacing of lots to take place in Spring 2023.



# WATER SYSTEM CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2022-2023 & FISCAL YEAR 2023-2024



Title: San Fernando Regional Park Infiltration Project

**Program Years:** FY2022-23 & FY2022-24

**Strategic Goals:** IV.3 – Safeguard Local Water Supply

**Project:** 0620/0645/0764

SOURCES				
Fund	Account Number	Allocation		
	Number	Carryover from Previous Years	FY2023-23 Funds	
Safe Clean Water(Regional) Program	010-3686-0620	\$9,201,200	\$0	
Prop 1 IRWM Program	010-3686-0645	\$1,029,764	\$0	
LA DWP Gap Funding	010-3686-0764	\$2,244,662	\$0	
Subtotals from previous and new Fiscal Years:		\$12,475,626	\$0	
Total Sources:		\$12,475,626		

USES				
Activity	Account Number	Cost		
Construction/Implementation	010-310-0620/0645/0764-4600	\$	11,189,930	
Construction Management	010-310-0620/0645/0764-4600	\$	984,496	
O&M (three years)	010-310-0620-4600	\$	301,200	
Total Uses		\$	12,475,626	

#### **Project Description:**

The project consists of constructing a below-ground retention/infiltration basin (system) that will allow for the recharging of groundwater sources with approximately 400 acre-feet (130 million gallons) of storm water annually. The system will be situated beneath open space and baseball field areas within Recreation Park. The project will also see the installation of diversion structures and new pipeline to bring the storm water to the park.

**Schedule:** The project began construction phase in April 2022. It is anticipated that all aspects of work will be complete by Summer 2023.



**Title:** Reservoir 4 Replacement Project **Program Years:** FY2022-23 & FY2022-24

**Strategic Goals:** IV.3 – Water Storage Improvements

Project: 0716

SOURCES			
Fund	Account	Allocation	
	Number		
		Carryover from Previous Years	FY2022-23 Funds
State of California Funding - DWR	010-3686-0716	\$5,000,000	\$0
Water Fund	070-3686-0716	\$2,702,901	\$0
Subtotals from previous and new Fiscal Years:		\$7,702,901	\$0
Total Sources:		\$7,702,901	

USES				
Activity	Account Number	Cost		
DWR Grant Administration Fee	010-385-0716-4600	\$	200,000	
Grant Match Requirement	070-385-0716-4600	\$	50,000	
Design and Specifications	010-385-0716-4600	\$	545,345	
Construction Management	010-385-0716-4600	\$	427,746	
Construction	010/070-385-0716-4600	\$	5,890,000	
Contingency (10%)	010/070-385-0716-4600	\$	589,000	
Total Uses:		\$	7,702,091	

#### **Project Description:**

This project will replace an existing 1MG concrete reservoir with a new 1.1MG rectangular reservoir. The existing Upper Reservoir is a partially buried, circular reinforced concrete reservoir that was damaged due to seismic activity and has been operating at reduced capacity to avoid leakage. Due to this damage, the reservoir needs to be replaced to protect the public from catastrophic failure during major earthquake or natural disaster, provide increased operational flexibility, and effectively meet water demands.

**Schedule:** Construction contract was awarded in April 2022. Construction will begin in the field in June 2022 and will be completed by December 2023.



Title: Nitrate Treatment System – Well 2A/3A

**Program Years:** FY2022-23

**Strategic Goals:** IV.3.e – Continue to use 100% local groundwater supply

Project: 0857

SOURCES				
Fund	Account	Allocation		
	Number			
		Carryover from Previous Years	FY2022-23 Funds	
Sale of Water	070-3810-0000	\$1,652,110	\$0	
Subtotals from previous and new Fiscal Years:		\$1,652,110	\$0	
Total Sources:		\$1,652,110		

USES			
Activity	Account Number	Cost	
IX Treatment System construction and installation for Well 3A	070-385-0000-4260	\$	1,552,110
IX Treatment System – Engineering and	070-385-0857-4600		100,000
Permitting			
Total Uses		\$	1,652,110

#### **Project Description:**

The second phase of the nitrate treatment system at Well 3 will allow for all four wells in the City's water system to operate and ensure resiliency and a consistent water supply. The ion exchange treatment technology is the same that was developed and installed successfully for Well 7A in 2018. The new system will be installed next to the existing Well 7A system. The two systems combined can treat all the water extracted from Well 3 and Well 7A. It can also be used to treat water extracted from Well 2A.

**Schedule:** The system was purchased and has been under construction since November 2021. It is expected to be completed and in operation by December 2022.



Title: Well 2A, Well 3, and Lower Reservoir Upgrades

**Program Years:** FY2022-23

**Strategic Goals:** IV.3 – Water Resiliency; VI.1 – Reliable Infrastructure

Project: 0000

SOURCES				
Fund	Account Allocation			
	Number			
		Carryover from Previous Years	FY2022-23 Funds	
Sale of Water	070-3810-0000	\$200,000	\$0	
Subtotals from previous and new Fiscal Years:		\$200,000	\$0	
Total Sources:		\$200,000		

USES			
Activity	Account Number	Cost	
Construction/modification to existing	070-385-0000-4600	\$	200,000
infrastructure			
Total Uses		\$	200,000

#### **Project Description:**

This project includes the upgrades to the electrical panels at the Well 2A, which outdated and undersized. Well 3 requires a new pump before initiating the new treatment system. The lower reservoir requires an expansion of the concrete pads that support the treatment systems and salt tanks. Piping, valve, electrical, and access road modifications are also needed to get prepared for the expanding nitrate treatment systems.

**Schedule:** Upgrades will begin in May 2022 and will be completed by December 2022.