



MAYOR/CHAIR MARY MENDOZA  
VICE MAYOR/VICE CHAIR HECTOR A. PACHECO  
COUNCILMEMBER/BOARDMEMBER SYLVIA BALLIN  
COUNCILMEMBER/BOARDMEMBER CINDY MONTAÑEZ  
COUNCILMEMBER/BOARDMEMBER CELESTE T. RODRIGUEZ

## **CITY OF SAN FERNANDO**

### **CITY COUNCIL AND SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY REGULAR MEETING AGENDA SUMMARY TUESDAY, JULY 5, 2022 - 6:00 PM**

**CITY HALL COUNCIL CHAMBER  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340  
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361**

#### ***SPECIAL NOTICE REGARDING COVID-19***

***NOTICE OF TELECONFERENCE:*** Pursuant to Adopted Resolution No. 8098 by the City Council of the City of San Fernando, effective January 12, 2022, the City of San Fernando's Legislative Bodies may participate via teleconference and/or video in Accordance with Government Code Section 54953 as permitted under the provisions of Assembly Bill 361

### **PUBLIC PARTICIPATION OPTIONS**

#### **WATCH THE MEETING:**

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

#### **SUBMIT PUBLIC COMMENT IN PERSON:**

Members of the public may provide comments in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

#### **SUBMIT PUBLIC COMMENT VIA EMAIL:**

Members of the public may submit comments **by email** to [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council, read into the record, limited to three minutes, and made part of the official public record of the meeting.

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## **CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:**

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

**Call-in Telephone Number: (669) 900-6833**  
**Meeting ID: 833 6022 0211**  
**Passcode: 924965**

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

## **CALL TO ORDER/ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

### **APPROVAL OF AGENDA**

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

### **PRESENTATIONS**

- A. Presentation of Certificate of Proclamation Declaring the month of July as National Park and Recreation Month
- B. Presentation of Certificates of Appreciation to the volunteers from Teens for a Better Community for their dedicated assistance with City-Wide events.
- C. Presentation of a Certificate of Appreciation recognizing Irmgard Mierzynski Line Dance Instructor at the Las Palmas Senior Center

### **DECORUM AND ORDER**

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Public members attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

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## **PUBLIC STATEMENTS**

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Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

## **CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

### **1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES FOR:**

- a. JUNE 6, 2022 - Regular Meeting
- b. JUNE 21, 2022 - Regular Meeting

### **2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER**

Recommend that the City Council adopt Resolution No. 22-071 approving the Warrant Register.

### **3) CONSIDERATION TO ADOPT A RESOLUTION RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR THE PERIOD OF JULY 14, 2022 TO AUGUST 12, 2022, OF THE CITY OF SAN FERNANDO'S LEGISLATIVE BODIES IN COMPLIANCE WITH GOVERNMENT CODE SECTION 54953(E) AND OTHER APPLICABLE PROVISIONS OF ASSEMBLY BILL 361**

Recommend that the City Council adopt Resolution No. 8165 re-authorizing remote teleconference meetings for the period of July 14, 2022 to August 12, 2022, of the City of San Fernando's Legislative Bodies in compliance with Government Code Section 54953(E) and other applicable provisions of Assembly Bill 361.

### **4) CONSIDERATION TO AUTHORIZE THE FORMAL SOLICITATION OF BIDS FOR PHASE 1 OF THE ANNUAL STREET RESURFACING PROJECT**

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Recommend that the City Council authorize the formal solicitation of bids for Phase 1 of the Annual Street Resurfacing Project to be advertised and publicly noticed for no less than 30 days prior to the opening of bids.

### **5) CONSIDERATION TO ADOPT RESOLUTIONS ESTABLISHING A JOB SPECIFICATION FOR THE POSITION OF DEPUTY CITY MANAGER/ECONOMIC DEVELOPMENT**

Recommend that the City Council:

- a. Adopt Resolution No. 8167 approving a specification for the Deputy City Manager/Economic Development job classification;
- b. Adopt Resolution No. 8168 amending Resolution No. 7692 to include the Deputy City Manager/Economic Development in the Department Head Benefits Plan.
- c. Authorize the City Manager to make non-substantive corrections and execute all related documents.

### **6) CONSIDERATION TO APPROVE A MEMORANDUM OF AGREEMENT WITH TREEPEOPLE TO DEVELOP THE CITY OF SAN FERNANDO URBAN FOREST MANAGEMENT PLAN**

Recommend that the City Council:

- a. Approve a Memorandum of Agreement (Contract No. 2082) with TreePeople for \$273,775.53 for the development of the City of San Fernando Urban Forest Management Plan; and
- b. Authorize the City Manager to make any non-substantive changes and execute the Contract and all related documents.

## **PUBLIC HEARING**

### **7) A PUBLIC HEARING TO CONSIDER ADOPTING AN ORDINANCE TO ADOPT A MILITARY EQUIPMENT POLICY AS REQUIRED BY ASSEMBLY BILL 481**

Recommend that the City Council:

- a. Conduct a Public Hearing; and
- b. Pending public input, introduce for first reading, in title only, and waive further reading of Ordinance No. 1711 titled, "An Ordinance of the City Council of the City of San Fernando, California, adopting a Military Equipment Policy governing the use of military equipment pursuant to Assembly Bill 481."

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## **ADMINISTRATIVE REPORTS**

### **8) CONSIDERATION TO AUTHORIZE THE PURCHASE OF NEW VEHICLES THROUGH AN OPEN-ENDED EQUITY LEASE PROGRAM WITH ENTERPRISE FLEET MANAGEMENT**

Recommend that the City Council:

- a. Authorize the purchase of 10 new vehicles through the open-ended equity leasing program offered by Enterprise Fleet Management through the Sourcewell cooperative purchasing program; and
- b. Adopt Resolution No. 8166 appropriating \$100,258.08 from the Equipment/Vehicle Maintenance fund balance for the annual payments required for the purchase of the ten new vehicles;
- c. Approve a Master Equity Lease Agreement with Enterprise Fleet Management (Contract No. 2083); and
- d. Authorize the City Manager to make any non-substantive changes and execute the Agreement and all related documents.

## **STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

## **GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

**ADJOURNMENT** The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

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Julia Fritz, CMC

City Clerk

Signed and Posted: June 30, 2022 (5:00 p.m.)

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*The Regular Meetings of the City Council of the City of San Fernando also serves as concurrent Regular Meeting s of the Successor Agency to the San Fernando Redevelopment Agency, and, from time to time, such other bodies of the City composed exclusive of the Members of the City Council.*

*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's `Internet website [www.sfcity.org](http://www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) at least 48 hours prior to the meeting.*

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