

REQUEST FOR PROPOSALS
Amendment No. 1



The Community Development Department is requesting proposals for:

Downtown Master Plan

RELEASE DATE: Thursday, June 9, 2022

RESPONSE DUE: Monday, July 11, 2022
Tuesday, July 19, 2022

Amendment No. 1 - Extension

Changes are shown in red.

INSTRUCTION TO SUBMITTING FIRMS

B. Questions/Clarifications

Please direct any questions regarding this RFP to Kanika Kith, Director of Community Development, via e-mail at kkith@sfcity.org. Questions must be received by 5:00 p.m. on **Friday, June 17, 2022**. All questions received prior to the deadline will be collected and responses will be emailed **and posted on the website** by ~~Friday, June 24, 2022~~ **Tuesday, July 5, 2022**.

C. Submission of Proposals

Provide cost estimates broken down by (1) Phase 1 – Downtown Vision; and (2) Phase 2 – Completion of Downtown Master Plan or amendment to SP 5 to implement the Downtown Vision, considered as Phase 2. Schedule for Phase 2 must include preparation of appropriate environment document pursuant to CEQA depending on the recommended approach (complete the Downtown Master Plan or amendment to SP 5).

All proposals shall be submitted via email to Kanika Kith at kkith@sfcity.org and the subject line of the email shall read, “**City of San Fernando RFP – Downtown Master Plan.**” Proposals must be received no later than ~~Monday, July 11, 2022~~ **Tuesday, July 19, 2022 at 5:00 p.m.** All proposals received after that time will not be accepted.

SCHEDULE FOR SELECTION

RFP Available:	Thursday, June 9, 2022
Deadline for submittal of Questions:	Friday, June 17, 2022
Response to Questions:	Friday, June 24, 2022 Tuesday, July 5, 2022
Deadline for submittal of Proposal:	Monday, July 11, 2022 Tuesday, July 19, 2022
Execute Agreement (at City Council Meeting):	August 2022