



MAYOR/CHAIR MARY MENDOZA
VICE MAYOR/VICE CHAIR HECTOR A. PACHECO
COUNCILMEMBER/BOARDMEMBER SYLVIA BALLIN
COUNCILMEMBER/BOARDMEMBER CINDY MONTAÑEZ
COUNCILMEMBER/BOARDMEMBER CELESTE T. RODRIGUEZ

CITY OF SAN FERNANDO

CITY COUNCIL AND SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY REGULAR MEETING AGENDA SUMMARY MONDAY, AUGUST 1, 2022 - 6:00 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361

SPECIAL NOTICE REGARDING COVID-19

NOTICE OF TELECONFERENCE: Pursuant to Adopted Resolution No. 8098 by the City Council of the City of San Fernando, effective January 12, 2022, the City of San Fernando's Legislative Bodies may participate via teleconference and/or video in Accordance with Government Code Section 54953 as permitted under the provisions of Assembly Bill 361

PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING:

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

SUBMIT PUBLIC COMMENT IN PERSON:

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

SUBMIT PUBLIC COMMENT VIA EMAIL:

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council, read into the record, limited to three minutes, and made part of the official public record of the meeting.

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CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING:

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833

Meeting ID: 833 6022 0211

Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATIONS

- A. PRESENTATION OF CERTIFICATE OF APPRECIATION HONORING VIOLETA ESCAMILLA QUINTERO FOR HER MANY YEARS TEACHING MUSIC TO SENIORS AT THE LAS PALMAS SENIOR CLUB
- B. PRESENTATION OF CERTIFICATE OF APPRECIATION HONORING SUZANNE LLAMAS FOR HER SERVICE AS A COMMISSIONER ON THE EDUCATION COMMISSION
- C. PRESENTATION OF CERTIFICATES OF APPRECIATION AND PRESENTATION OF RECOGNITION PLAQUES TO ROBERT ORDELHEIDE, ED MICHEL, HOLLY SCOTT AND WARREN MAURAN FOR THEIR VOLUNTEER SERVICES TO THE COMMUNITY

DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

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PUBLIC STATEMENTS

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Members of the public may submit comments by email to cityclerk@sfcity.org no later than **5:00 p.m. the day of the meeting** to ensure distribution to the City Council and read into the record.

Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES FOR THE JULY 5, 2022 SPECIAL MEETING

2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 22-081 approving the Warrant Register.

3) CONSIDERATION TO ADOPT A RESOLUTION RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR THE PERIOD OF AUGUST 13, 2022 TO SEPTEMBER 11, 2022, OF THE CITY OF SAN FERNANDO'S LEGISLATIVE BODIES IN COMPLIANCE WITH GOVERNMENT CODE SECTION 54953(E) AND OTHER APPLICABLE PROVISIONS OF ASSEMBLY BILL 361

Recommend that the City Council adopt Resolution No. 8170 re-authorizing remote teleconference meetings for the period of August 13, 2022 to September 11, 2022, of the City of San Fernando's Legislative Bodies in compliance with Government Code Section 54953(E) and other applicable provisions of Assembly Bill 361.

4) CONSIDERATION TO APPROVE A REQUEST FROM KIDNEYS QUEST FOUNDATION TO USE THE CITY SEAL TO CO-SPONSOR THE 2022 HEALTH AND WELLNESS FAMILY FESTIVAL

Recommend that the City Council:

- a. Approve a request from Kidneys Quest Foundation to use the City Seal to co-sponsor the Kidneys Quest Foundations 2022 Health and Wellness Family Festival; and
- b. Authorize the City Manager to approve co-sponsorship of future Health and Wellness Events organized by Kidneys Quest Foundation.

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5) CONSIDERATION TO ACCEPT PROJECT COMPLETION AND AUTHORIZE THE RECORDATION OF THE NOTICE OF COMPLETION FOR THE PICO STREET IMPROVEMENT PROJECT, JOB NO. 7610, PLAN NO. P-731

Recommend that the City Council:

- a. Accept the improvements as constructed by Hardy & Harper, Inc., and consider the work completed;
- b. Authorize the issuance and filing of the “Notice of Completion” with the Los Angeles County Office of the Registrar-Recorder/County Clerk; and
- c. Authorize the release of the five percent retention amount (\$25,093.17) after the 35-day lien period from the date the Notice of Completion is recorded.

6) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT FOR CITY TRAFFIC ENGINEERING SERVICES WITH TOM BROHARD AND ASSOCIATES

Recommend that the City Council:

- a. Approve a Professional Services Agreement (Contract No. 2091) with Tom Brohard and Associates, in an amount not to exceed the annual City Council approved budgeted expenditure for City Traffic Engineering Services for a three-year term, with a City option to renew for two additional years; and
- b. Authorize the City Manager to execute the agreement and related documents.

7) CONSIDERATION TO AWARD A CONSTRUCTION CONTRACT FOR THE RESERVOIR 2A/5 SITE IMPROVEMENTS PROJECT, PLAN NO. P-738 AND JOB SPECIFICATIONS JOB NO. 7611

Recommend that the City Council:

- a. Accept the lowest responsive bid in the amount of \$364,125 from FS Contractors, Inc. for construction of these improvements;
- b. Approve a construction contract with FS Contractors, Inc. for an amount not-to-exceed \$364,125 (Contract No. 2092);
- c. Authorize the City Manager to execute change orders for an amount not-to-exceed 10% of the contract amount, or \$36,413, to cover costs of unforeseen conditions and execute all related documents;
- d. Adopt Resolution No. 8171 to approve amending Fiscal Year 2022-2023 Capital Improvement Budget by \$400,538 from the Water Enterprise Reserve Balance for the Well 2A, Well 3, and Lower Reservoir Upgrades Budget; and
- e. Approve the Notice of Exemption for the construction of the Reservoir 2A/5 Site Improvements Project and direct the City Clerk to file it with the Los Angeles County Recorder’s Office.

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PUBLIC HEARING

- 8) **A PUBLIC HEARING TO CONSIDER ADOPTING A RESOLUTION MAKING CERTAIN FINDINGS IN ACCORDANCE WITH THE CALIFORNIA GOVERNMENT CODE, AND APPROVING AN ENERGY SERVICE CONTRACT WITH WILLDAN ENERGY SOLUTIONS FOR THE IMPLEMENTATION OF CERTAIN ENERGY RELATED IMPROVEMENTS AT CITY FACILITIES
(THIS ITEM HAS BEEN CONTINUED TO A DATE UNCERTAIN)**
- 9) **A PUBLIC HEARING TO CONSIDER ADOPTING A RESOLUTION APPROVING TENTATIVE TRACT MAP NO. 2022-001 FOR A PROPOSED SUBDIVISION OF A 9.29-ACRE PARCEL DIVIDED INTO FIVE PARCELS FOR INDIVIDUAL OWNERSHIP IN THE HOME DEPOT/TARGET SHOPPING CENTER AT 12920 FOOTHILL BOULEVARD, ASSESSOR'S PARCEL NO. 2514-001-062**

Recommend that the City Council:

- a. Conduct a Public Hearing; and
- b. Pending public testimony, adopt Resolution No. 8172 approving Tentative Tract Map No. 2022-001, for a proposed Subdivision of a 9.29-acre Parcel divided into five Parcels for Individual Ownership in the Home Depot/Target Shopping Center at 12920 Foothill Boulevard, Assessor's Parcel No. 2514-001-062, subject to the Conditions of Approval included as Exhibit "A" to the resolution.

ADMINISTRATIVE REPORTS

10) **RECEIVE AND FILE AN UPDATE REGARDING COVID-19 RESPONSE EFFORTS**

Recommend that the City Council receive and file an update related to the City's COVID-19 efforts, including, but not limited to the City's COVID-19 planning, response, enforcement; education and outreach efforts; financial assistance programs and the pursuit of funding opportunities; COVID-19 related policy initiatives; and related recommendations, as appropriate.

11) **CONSIDERATION AND DISCUSSION TO DESIGNATE A VOTING DELEGATE AND ALTERNATE(S) FOR THE 2022 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE**

Recommend that the City Council:

- a. Designate a voting Delegate for the League of California Cities 2022 Annual Conference and Expo;

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- b. Designate up to two Alternate Voting Delegate(s) who may vote in the event that the designated Delegate is unable to serve in that capacity; and
- c. Authorize the City Clerk to execute and submit the 2022 Annual Conference Voting Delegate/Alternate Form to the League.

12) CONSIDERATION AND DISCUSSION TO DEVELOP A LANGUAGE ACCESS PLAN FOR MONOLINGUAL, SPANISH-SPEAKING RESIDENTS

This item was agendized by Councilmember Celeste Rodriguez.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julia Fritz, CMC

City Clerk

Signed and Posted: July 28, 2022 (5:00 p.m.)

The Regular Meetings of the City Council of the City of San Fernando also serves as concurrent Regular Meeting s of the Successor Agency to the San Fernando Redevelopment Agency, and, from time to time, such other bodies of the City composed exclusive of the Members of the City Council.

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's `Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or cityclerk@sfcity.org at least 48 hours prior to the meeting.