

**CITY OF SAN FERNANDO  
CITY COUNCIL/SUCCESSOR AGENCY  
TO THE SAN FERNANDO REDEVELOPMENT AGENCY  
MINUTES**

**JULY 5, 2022 – 6:00 P.M.  
REGULAR MEETING**

**CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340  
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361**

**CALL TO ORDER/ROLL CALL**

Mayor Mary Mendoza called the meeting to order at 6:27 p.m.

Present:

Council: Mayor Mary Mendoza (via teleconference), Vice Mayor Hector A. Pacheco, and Councilmembers Sylvia Ballin, Cindy Montañez, and Celeste Rodriguez

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, Police Chief Fabian Valdez, Director of Public Works Matt Baumgardner, Interim/Acting Director of Finance Sonia Garcia, Director of Recreation and Community Services Julian Venegas, and Deputy City Clerk/Management Analyst Crystal Solis

Absent: None

**PLEDGE OF ALLEGIANCE**

Led by Deputy City Clerk Crystal Solis

**APPROVAL OF AGENDA**

Motion by Councilmember Rodriguez, seconded by Councilmember Montañez to approve the agenda as presented. The motion carried, unanimously.

**PRESENTATIONS**

- A. Presentation of Certificate of Proclamation Declaring the month of July as National Park and Recreation Month.
- B. Presentation of Certificates of Appreciation to volunteers from Teens for a Better Community for their dedicated assistance with City-Wide events.
- C. Presentation of a Certificate of Appreciation recognizing Irmgard Mierzynski Line Dance Instructor at the Las Palmas Senior Center.

**PUBLIC STATEMENTS**

Lilia Monterrosa Field Representative from the Office of Congressman Tony Cárdenas spoke about the “988 Suicide & Crisis Lifeline”, and provided the new telephone dialing code 988 as a free, 24 hour hotline connecting callers directly to the former National Suicide Prevention Lifeline. The “988” dialing code launches on July 16 for anyone anywhere to be able to reach out to 988 if they, or someone they know, is experiencing a mental health or substance-related crisis.

Liana Stepanyan San Fernando Library Manager submitted a public comment via email with updates regarding the Library’s program activities.

**CONSENT CALENDAR**

Councilmember Rodriguez requested to pull Consent Item No. 5 for further discussion.

Motion by Councilmember Montañez, seconded by Councilmember Rodriguez to approve Item Nos. 1 through 4 as presented:

- 1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES FOR:
  - a. JUNE 6, 2022 - Regular Meeting
  - b. JUNE 21, 2022 - Regular Meeting
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO ADOPT A RESOLUTION RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR THE PERIOD OF JULY 14, 2022 TO AUGUST 12, 2022, OF THE CITY OF SAN FERNANDO’S LEGISLATIVE BODIES IN COMPLIANCE WITH GOVERNMENT CODE SECTION 54953(E) AND OTHER APPLICABLE PROVISIONS OF ASSEMBLY BILL 361
- 4) CONSIDERATION TO AUTHORIZE THE FORMAL SOLICITATION OF BIDS FOR PHASE 1 OF THE ANNUAL STREET RESURFACING PROJECT

The motion carried, unanimously.

**Items Pulled for Discussion**

- 5) CONSIDERATION TO ADOPT RESOLUTIONS ESTABLISHING A JOB SPECIFICATION FOR THE POSITION OF DEPUTY CITY MANAGER/ECONOMIC DEVELOPMENT

Motion by Vice Mayor Pacheco, seconded by Councilmember Rodriguez to adopt Resolution No. 8167 approving a specification for the Deputy City Manager/Economic Development job classification, adopt Resolution No. 8168 amending Resolution No. 7692 to include the Deputy City Manager/Economic Development in the Department Head Benefits Plan, and authorize the City Manager to make non-substantive corrections and execute all related documents. The motioned carried, unanimously.

Councilmember Montañez recused herself from consideration and discussion regarding Agenda Item No. 6 due to a conflict of interest, as TreePeople is her current employer, and left the dais at 7:16 p.m.

- 6) CONSIDERATION TO APPROVE A MEMORANDUM OF AGREEMENT WITH TREEPEOPLE TO DEVELOP THE CITY OF SAN FERNANDO URBAN FOREST MANAGEMENT PLAN

Motion by Vice Mayor Pacheco, seconded by Councilmember Rodriguez to approve a Memorandum of Agreement (Contract No. 2082) with TreePeople for \$273,775.53 for the development of the City of San Fernando Urban Forest Management Plan, authorize the City Manager to make any non-substantive changes and execute the agreement and all related documents.

Motion carried with the following vote:

ROLL CALL

AYES:	Rodriguez, Ballin, Pacheco, Mendoza – 4
NOES:	None
ABSENT:	Montañez – 1
ABSTAIN:	None

Councilmember Montañez returned to the dais at 7:17 p.m.

**PUBLIC HEARING**

- 7) A PUBLIC HEARING TO CONSIDER ADOPTING AN ORDINANCE TO ADOPT A MILITARY EQUIPMENT POLICY AS REQUIRED BY ASSEMBLY BILL 481

Mayor Mendoza opened the Public Hearing.

The staff report was presented by Assistant City Attorney Susie Altamirano, Police Chief Valdez, and Lieutenant Rosenberg, and responded to Councilmember questions.

Mayor Mendoza called for public testimony; there were no public comments submitted. Mayor Mendoza closed the public hearing and by unanimous consensus of the City Council, the public hearing was closed.

Motion by Vice Mayor Pacheco, seconded by Councilmember Ballin to introduce for first reading, in title only, and waive further reading of Ordinance No. 1711 titled, “An Ordinance of the City Council of the City of San Fernando, California, adopting a Military Equipment Policy governing the use of military equipment pursuant to Assembly Bill 481.” The motion carried, unanimously.

It was noted that Vice Mayor Pacheco left the dais at 8:34 p.m. and was absent for the remainder of the meeting.

### **ADMINISTRATIVE REPORTS**

#### **8) CONSIDERATION TO AUTHORIZE THE PURCHASE OF NEW VEHICLES THROUGH AN OPEN-ENDED EQUITY LEASE PROGRAM WITH ENTERPRISE FLEET MANAGEMENT**

Director of Public Works Matt Baumgardner presented the staff report and responded to Councilmember questions.

Motion by Councilmember Ballin, seconded by Councilmember Rodriguez to authorize the purchase of 10 new vehicles through the open-ended equity leasing program offered by Enterprise Fleet Management through the Sourcewell cooperative purchasing program; adopt Resolution No. 8166 appropriating \$100,258.08 from the Equipment/Vehicle Maintenance fund balance for the annual payments required for the purchase of the ten new vehicles; approve a Master Equity Lease Agreement with Enterprise Fleet Management (Contract No. 2083); and authorize the City Manager to make any non-substantive changes and execute the Agreement and all related documents. The motion carried, with Vice Mayor Pacheco absent.

### **STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

Deputy City Clerk/Management Analyst Solis did not have updates to report.

Police Chief Valdez reported statistics on calls for service regarding illegal firework activities for the months of June and July 2022 and Lt. Rosenberg spoke about the challenges of balancing service call priorities.

## **SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

### **MINUTES – Regular Meeting July 5, 2022**

Page 5 of 6

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Assistant to the City Manager Hernandez reported the City was awarded \$7.5 million in grant funds appropriated through the Office of Assemblymember Luz Rivas towards the Pacoima Wash Connectivity Bikeway Project, commented on pending fund requests and staff will bring back to a future meeting an update on the American Rescue Plan Act funds.

Director of Public Works Baumgardner announced the City received \$750,000 grant from the Department of Water Resources; commented on the Well 2A nitrate treatment system project and recruitment status for the Water Operations Manager position.

City Manager Kimball mentioned that details associated with the July 16 water saving symposium/workshop would be available shortly.

Director of Recreation and Community Services Venegas noted the annual reorganization for the Parks, Wellness and Recreation Commission will be held on July 12, 2022, and reported that the overnight camping event is at capacity and a waitlist has been created.

Director of Community Develop Kith commented on the no smoking ordinance, release of the RFP for the Downtown Master Plan, the Planning and Preservation Commission would be providing its recommendations regarding subdivision for the future Target store site.

City Manager Kimball spoke about the water saving symposium/workshop, expressed thanks to staff regarding the City's Fourth of July event and thanked City Council for their guidance.

### **GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

Councilmember Rodriguez recognized the Police Department for hosting the Neighborhood Watch meeting and asked Director of Community Development Kith to participate to respond to resident questions. Expressed gratitude to LT. Rosenberg and Patrol staff for all their efforts on 4<sup>th</sup> of July, and acknowledged the Red, White, and Lights City sponsored 4<sup>th</sup> of July event. Requested Recreation and Community Services staff to return to Council with information on expanding the overnight camping trip to more families. Thanked Assistant to the City Manager Hernandez for securing grant funds. Lastly, thanked Council for tonight's robust discussion.

Councilmember Montañez thanked Senator Hertzberg for securing \$7 million for water and Assemblymember Rivas for securing \$7.5 million for the Pacoima Wash Project. Invited Council to attend the July 16, 2022, Water Symposium Event. Mentioned a local foundation that created short videos that explain infiltration, these videos could be personalized and used to explain the City's Park Infiltration Project. Acknowledged the wonderful Pride event held at the San Fernando Outdoor Market and the first time a parade occurred in the mall. Lastly, appreciated tonight's discussion.

**SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

**MINUTES – Regular Meeting July 5, 2022**

Page 6 of 6

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Councilmember Ballin could not attend the Pride or 4<sup>th</sup> of July event but heard both events were successful. Thanked Senator Hertzberg for \$14 million secured funds over his course in office. Requested staff to consider recommending a dog park in the City, and requested an update on status on the Puig house. Lastly, thanked all staff for their outstanding job.

Mayor Mendoza also thanked Senator Hertzberg & Assemblymember Rivas for funding for projects in the City. Attended the Red, Whites, and Lights 4<sup>th</sup> of July event and thanked Recreation staff for putting together a great event. Mentioned to staff she received two phone calls from residents regarding coyote sightings on resident property. Thanked City Manager Kimball for his leadership.

Councilmember Ballin requested staff return with a Coyote Management Plan related to education and working with CA Department of fish and Wildlife.

**ADJOURNMENT (9:26 p.m.)**

Mayor Mendoza adjourned the meeting to the next regular meeting of July 18, 2022, at 6:00 p.m.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the July 5, 2022, regular meeting as approved by the San Fernando City Council.

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Julia Fritz, CMC  
City Clerk