

**CITY OF SAN FERNANDO  
CITY COUNCIL/SUCCESSOR AGENCY  
TO THE SAN FERNANDO REDEVELOPMENT AGENCY  
MINUTES**

**AUGUST 1, 2022 – 6:00 P.M.  
REGULAR MEETING**

**CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340  
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361**

**CALL TO ORDER/ROLL CALL**

Mayor Mary Mendoza called the meeting to order at 6:29 p.m.

Present: Council: Mayor Mary Mendoza, Councilmembers Sylvia Ballin, Cindy Montañez, and Celeste Rodriguez

Staff: City Manager Nick Kimball (via teleconference), Assistant City Attorney Richard Padilla, Police Chief Fabian Valdez, Director of Finance Erica Melton, Director of Community Development Kanika Kith, City Clerk Julia Fritz and Recreation and Community Services Supervisor Juan Salas

Absent: Vice Mayor Hector A. Pacheco

**APPROVAL OF AGENDA**

Motion by Councilmember Ballin, seconded by Councilmember Rodriguez to approve the agenda as presented. The motion carried, with Vice Mayor Pacheco absent.

**PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

**PRESENTATIONS**

- A. PRESENTATION OF CERTIFICATE OF APPRECIATION HONORING VIOLETA ESCAMILLA QUINTERO FOR HER MANY YEARS TEACHING MUSIC TO SENIORS AT THE LAS PALMAS SENIOR CLUB
- B. PRESENTATION OF CERTIFICATE OF APPRECIATION HONORING SUZANNE LLAMAS FOR HER SERVICE AS A COMMISSIONER ON THE EDUCATION COMMISSION
- C. PRESENTATION OF CERTIFICATES OF APPRECIATION AND PRESENTATION OF RECOGNITION PLAQUES TO ROBERT ORDELHEIDE, ED MICHEL, HOLLY SCOTT AND WARREN MAURAN FOR THEIR VOLUNTEER SERVICES TO THE COMMUNITY

**SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY  
MINUTES – Regular Meeting August 1, 2022**

Page 2 of 5

---

**PUBLIC STATEMENTS**

Oscar Urrutia talked about filming in San Fernando of historical landmarks/signs and asked if the City would contribute funds to restore a neon sign of Fosters Freeze.

Mayra Jiménez spoke about Senate Bill 930 that would potentially extend alcohol sales to 4:00 a.m. and requested City Council support opposing the bill.

**CONSENT CALENDAR**

Motion by Councilmember Ballin, seconded by Councilmember Rodriguez to approve:

- 1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES FOR THE JULY 5, 2022 SPECIAL MEETING
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 3) CONSIDERATION TO ADOPT A RESOLUTION RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR THE PERIOD OF AUGUST 13, 2022 TO SEPTEMBER 11, 2022, OF THE CITY OF SAN FERNANDO'S LEGISLATIVE BODIES IN COMPLIANCE WITH GOVERNMENT CODE SECTION 54953(E) AND OTHER APPLICABLE PROVISIONS OF ASSEMBLY BILL 361
- 4) CONSIDERATION TO APPROVE A REQUEST FROM KIDNEYS QUEST FOUNDATION TO USE THE CITY SEAL TO CO-SPONSOR THE 2022 HEALTH AND WELLNESS FAMILY FESTIVAL
- 5) CONSIDERATION TO ACCEPT PROJECT COMPLETION AND AUTHORIZE THE RECORDATION OF THE NOTICE OF COMPLETION FOR THE PICO STREET IMPROVEMENT PROJECT, JOB NO. 7610, PLAN NO. P-731
- 6) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT FOR CITY TRAFFIC ENGINEERING SERVICES WITH TOM BROHARD AND ASSOCIATES
- 7) CONSIDERATION TO AWARD A CONSTRUCTION CONTRACT FOR THE RESERVOIR 2A/5 SITE IMPROVEMENTS PROJECT, PLAN NO. P-738 AND JOB SPECIFICATIONS JOB NO. 7611

The motion carried, with Vice Mayor Pacheco absent.

**PUBLIC HEARING**

- 8) A PUBLIC HEARING TO CONSIDER ADOPTING A RESOLUTION MAKING CERTAIN FINDINGS IN ACCORDANCE WITH THE CALIFORNIA GOVERNMENT CODE, AND APPROVING AN ENERGY SERVICE CONTRACT WITH WILLDAN ENERGY SOLUTIONS FOR THE IMPLEMENTATION OF CERTAIN ENERGY RELATED IMPROVEMENTS AT CITY FACILITIES  
***(THIS ITEM WAS CONTINUED TO A DATE UNCERTAIN)***

**SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

**MINUTES – Regular Meeting August 1, 2022**

Page 3 of 5

---

- 9) A PUBLIC HEARING TO CONSIDER ADOPTING A RESOLUTION APPROVING TENTATIVE TRACT MAP NO. 2022-001 FOR A PROPOSED SUBDIVISION OF A 9.29-ACRE PARCEL DIVIDED INTO FIVE PARCELS FOR INDIVIDUAL OWNERSHIP IN THE HOME DEPOT/TARGET SHOPPING CENTER AT 12920 FOOTHILL BOULEVARD, ASSESSOR’S PARCEL NO. 2514-001-062

Mayor Mendoza opened the public hearing.

Director of Community Development Kanika Kith presented the staff report and responded to Councilmember questions.

Mayor Mendoza called for public testimony; there were no public comments submitted. Mayor Mendoza closed the public hearing. Motion by Councilmember Ballin, seconded by Councilmember Rodriguez to close the public hearing. The motion carried, with Vice Mayor Pacheco absent.

Motion by Councilmember Ballin, seconded by Councilmember Rodriguez to adopt Resolution No. 8172 approving Tentative Tract Map No. 2022-001, for a proposed Subdivision of a 9.29-acre Parcel divided into five Parcels for individual ownership in the Home Depot/Target Shopping Center at 12920 Foothill Boulevard, Assessor’s Parcel No. 2514-001-062, subject to the Conditions of Approval included as Exhibit “A” to the resolution. The motion carried, with Vice Mayor Pacheco absent.

**ADMINISTRATIVE REPORTS**

- 10) RECEIVE AND FILE AN UPDATE REGARDING COVID-19 RESPONSE EFFORTS

City Council received and filed an update related to the City’s COVID-19 efforts, including, but not limited to the City’s COVID-19 planning, response, enforcement; education and outreach efforts; financial assistance programs and the pursuit of funding opportunities; COVID-19 related policy initiatives; and related recommendations, as appropriate.

- 11) CONSIDERATION AND DISCUSSION TO DESIGNATE A VOTING DELEGATE AND ALTERNATE(S) FOR THE 2022 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE

City Clerk Julia Fritz presented the staff report. By consensus of the City Council, pursuant to current Councilmember liaison assignments, Mayor Mary Mendoza was designated the Voting Delegate for the League of California Cities 2022 Annual Conference and Expo and Councilmember Celeste Rodriguez would be designated as the Alternate Voting Delegate, who may vote in the event that the designated Voting Delegate is unable to serve in that capacity; and authorize the City Clerk to execute and submit the 2022 Annual Conference Voting Delegate/Alternate Form to the League.

12) CONSIDERATION AND DISCUSSION TO DEVELOP A LANGUAGE ACCESS PLAN FOR MONOLINGUAL, SPANISH-SPEAKING RESIDENTS

Councilmember Celeste Rodriguez spoke about the information presented in the staff report.

By consensus, Councilmembers requested staff to bring back a report to a future meeting with additional information to include, but not limited to policy guidelines, level of service options, identifying costs to appropriate funds potentially for the Fiscal Year 2023-2024 Budget, and data on which cities currently have a language access plan/policy guidelines to include information from the City of Oakland.

**STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

City Clerk Fritz mentioned staff would be bringing an award of contract/lease agreement to a meeting in September, 2022 regarding the City-Wide Multifunction Copier project.

Police Chief Valdez announced the annual National Night Out event is being held on October 4, 2022.

Recreation and Community Services Specialist Juan Salas provided updates on the recent movie night events and thanked Hamer Toyota for providing attendees with pizza, popcorn and drinks; announced the Homeless Connect Day event being held at Las Palmas Park on August 17, 2022; mentioned staff would be bringing back an update on the past overnight camping event, the upcoming Joshua Tree overnight camping event and noted that a \$70,000 grant was awarded towards the Learning Center Technology program.

Director of Public Works Baumgardner provided updates on Phase 1 of the Slurry Seal Project, Phase 2 would begin shortly, and noted staff is preparing to advertise the Notice Inviting Bids for the Glenoaks Bridge Fencing Improvement project.

Director of Community Development Kith announced that the regularly scheduled Planning and Preservation Commission for the August meeting would be cancelled.

Director of Finance Melton thanked staff for welcoming her to the City.

Assistant to the City Manager Hernandez spoke about the press event dedication for the Pacoima Wash Natural Park.

City Manager Kimball thanked staff for preparing the press event; and referred to the quarterly look ahead report for upcoming agenda items and events for the months of August and September.

**SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

**MINUTES – Regular Meeting August 1, 2022**

Page 5 of 5

---

**GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

Councilmember Rodriguez thanked staff for their work.

Councilmember Ballin mentioned a resident who was recently ordered by Code Enforcement to stop the installation of artificial turf in their front yard due to the landscape design standards in the City’s ordinance, commented on the drought crises and the resident’s water conservation efforts.

Director of Community Development Kith explained that the landscape design standards in the existing ordinance requires that the resident maintain fifty percent of live landscaping in residential front yards and commented that the ordinance is under review to recognize water conservation efforts associated with the drought crises.

City Manager Kimball confirmed that staff has been working to identify updates to the ordinance and mentioned staff would be bringing a report back to the City Council in September, 2022.

Councilmember Ballin requested that a letter opposing SB 930 and a letter supporting Adan Ortega as Metropolitan Water District’s (MWD) next Board Chairman be prepared, circulated to Councilmembers for consideration and transmit the letters to applicable agencies. Lastly, Councilmember Balling requested to close the meeting in memory of her son-in-law’s grandmother Anna Marie Richardson and Ronald Wheeler.

Councilmember Montañez spoke about the movie night event and the overnight camping events; commented on the Police Department in discussions to allow school resource officers on school campuses; and mentioned the San Fernando Beautiful and Safe informational mailer.

Mayor Mendoza was a participant at the press event conference with Assemblywoman Luz Rivas regarding the Pacoima Wash Project where she met Elias Rodriguez’s family; noted her support for a letter opposing the alcohol bill SB 930 and her support of Adan Ortega as MWD’s next Board Chairman and thanked Hammer Toyota for their support with the movie night event. Mayor Mendoza inquired on which streets would be affected during the Phase 1 Slurry Seal project and requested that a list of those streets be posted to the City’s website and commented on referring the uncollected trash billing matter to the ARPA ad hoc committee to consider debt assistance.

**ADJOURNMENT (9:08 p.m.)**

Mayor Mendoza adjourned the meeting in memory of Anna Marie Richardson and Ronald Wheeler to the next regular meeting of August 15, 2022, at 6:00 p.m.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the August 1, 2022, regular meeting as approved by the San Fernando City Council.

---

Julia Fritz, CMC  
City Clerk