

**CITY OF SAN FERNANDO
CITY COUNCIL/SUCCESSOR AGENCY
TO THE SAN FERNANDO REDEVELOPMENT AGENCY
MINUTES**

**AUGUST 15, 2022 – 6:00 P.M.
REGULAR MEETING**

**CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361**

CALL TO ORDER/ROLL CALL Mayor Mary Mendoza called the meeting to order at 6:42 p.m.

Present: Council: Mayor Mary Mendoza, Councilmembers Sylvia Ballin, Cindy Montañez, and Celeste Rodriguez

Staff: City Manager Nick Kimball, Assistant City Attorney Richard Padilla, Police Chief Fabian Valdez, Director of Finance Erica Melton, Director of Public Works Matthew Baumgardner, Director of Community Development Kanika Kith, Director of Recreation and Community Services Julian Venegas and City Clerk Julia Fritz

Absent: Vice Mayor Hector A. Pacheco

Mayor Mendoza announced that at the conclusion tonight's regular meeting, the City Council will reconvene back into Closed Session.

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Motion by Councilmember Ballin, seconded by Councilmember Rodriguez to approve the agenda as presented. The motion carried, with Vice Mayor Pacheco absent.

Vice Mayor Hector A. Pacheco joined the meeting via teleconference at 6:45 p.m.

PRESENTATIONS

- A. PRESENTATION BY PRESIDENT ORNELAS OF MISSION COLLEGE ON INFORMATION REGARDING THE LOS ANGELES COMMUNITY COLLEGE DISTRICT
- B. PRESENTATION FROM CALIFORNIA DEPARTMENT OF INSURANCE COMMUNITY RELATIONS AND OUTREACH BRANCH REGARDING THE CALIFORNIA LOW-COST AUTO INSURANCE PROGRAM

PUBLIC STATEMENTS

Julissa Hernandez, Field Representative from the Office of Assemblywoman Luz Rivas spoke about community events and reported Assemblywoman Rivas secured \$10 million from the State budget towards a regional biotechnology STEM Hub in the 39th Assembly District, to Los Angeles Community College District (LACCD) and Los Angeles Mission College (LAMC).

The following individuals submitted public comment cards and stated that they are vendors at the San Fernando Swap Meet and remarked on business disputes with the swap meet property owner, regarding their negative treatment towards the vendors, the declining level of security and property maintenance and requested mediation assistance from the City between the vendors and the mall owners.

Santana Berumen
Luz Angelica Cruz
Patricia Fuentes
E. Pascual Barrera
Maria Cortez
David Gutierrez
Eusebio Hidalgo
Mary Lou Tellez
Ericka Doloan (was absent when called to speak)

City Manager Kimball stated that City staff had reached out to the swap meet property owners to discuss the vendor disputes to offer mediation assistance.

CONSENT CALENDAR

Councilmember Rodriguez requested to pull Item No. 3 for discussion.

Motion by Councilmember Ballin, seconded by Councilmember Rodriguez to approve Consent Calendar Nos. 1, 2, 4, 5 and 6 to:

- 1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES FOR THE AUGUST 1, 2022 SPECIAL MEETING
- 2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER
- 4) CONSIDERATION TO ADOPT A RESOLUTION SETTING THE PROPERTY TAX RATE REQUIRED TO MEET THE CITY’S OBLIGATION TO THE CALIFORNIA PUBLIC EMPLOYEES’ RETIREMENT SYSTEM FOR FISCAL YEAR 2022-2023
- 5) CONSIDERATION TO AWARD A CONSTRUCTION CONTRACT FOR PHASE 1 OF THE ANNUAL STREET RESURFACING PROJECT

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- 6) CONSIDERATION TO AUTHORIZE THE FORMAL SOLICITATION OF BIDS FOR THE PEDESTRIAN FENCING GLENOAKS BOULEVARD BRIDGE PROJECT, JOB NO. 7618, PLAN NO. P-740

The motion carried unanimously.

Item pulled for Discussion

- 3) CONSIDERATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH HDL COMPANIES TO PROVIDE FULL SERVICE ADMINISTRATION OF THE BUSINESS LICENSE PROGRAM

Motion by Councilmember Rodriguez, seconded by Councilmember Ballin to waive formal purchasing procedures pursuant to Section 2-850 of the San Fernando City Code, award a contract based on the terms and pricing offered through a competitive bid process, similar to a piggyback; approve a Professional Services Agreement (Contract No. 2099) with HdL Companies to provide full service administration of the business license program for a term of five years, with two optional one-year extensions; and authorize the City Manager and the City Attorney to make non-substantial edits and execute all related documents. The motion carried unanimously.

ADMINISTRATIVE REPORTS

- 7) DISCUSSION REGARDING THE COST OF IMPLEMENTATION OF SENATE BILL 1383 AND CONSIDERATION OF A THREE-YEAR EXTENSION OF THE CITY'S SOLID WASTE COLLECTION FRANCHISE AGREEMENT WITH REPUBLIC SERVICES

Director of Public Works Baumgardner presented the staff report and responded to Councilmembers questions.

Motion by Councilmember Ballin, seconded by Councilmember Rodriguez to receive and file this informational report; and approve an amendment to Contract No. 1731 executing Article 2.01.1 of Contract No. 1731 extending the term by three years (through February 14, 2027) and increased rates to implement SB 1383 requirements pursuant to Article 10.03.3 of Contract No. 1731. The motion carried unanimously.

It was noted, the City Council recessed the meeting at 8:19 p.m. and reconvened at 8:33 p.m. with all Councilmembers present.

- 8) UPDATE AND DISCUSSION FROM THE COVID RELIEF PROGRAM AD HOC COMMITTEE RELATED TO AMERICAN RESCUE PLAN ACT FUNDING

City Manager Kimball presented the staff report and responded to Councilmember questions.

Councilmembers provided recommendations regarding program priorities and staff would bring back additional information based on tonight's recommendation for consideration at the September 6, 2022 City Council meeting.

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It was noted that Vice Mayor Pacheco left the meeting at 9:42 p.m. and was absent for the remainder of the meeting.

9) **DISCUSSION AND CONSIDERATION TO ADOPT A COYOTE MANAGEMENT AND CO-EXISTENCE PLAN**

Assistant to the City Manager Hernandez presented the staff report and responded to Councilmember questions.

Motion by Councilmember Rodriguez, seconded by Councilmember Ballin to adopt Resolution No. 8172 approving the Coyote Management and Co-Existence Plan.

10) **CONSIDERATION TO ENTER INTO A TECHNICAL ASSISTANCE PROGRAM MASTER AGREEMENT AND PROVIDE DIRECTION REGARDING A PROPOSED DOG PARK**

Director of Recreation and Community Services Venegas presented the staff report and responded to Councilmember questions.

Motion by Councilmember Rodriguez, seconded by Councilmember Ballin to enter into a Technical Assistance Program Master Agreement (Contract No. 2101) with the Los Angeles County Regional Park and Open Space District allowing the City to draw down the TAP funding allocation; authorize the City Manager to accept up to \$185,000 in TAP funding to assist the City in developing new park projects, open space, or programming for existing parks; upon full execution of the TAPS Master Agreement, authorize the City Manager to amend the revenue and expenditure budgets to appropriate the TAP allocated funds. The motion carried, with Vice Mayor Pacheco absent.

By consensus, Councilmembers requested a staff report be brought back to a future Council meeting with additional information regarding the proposed dog park, to include, but not limited to potential alternate site locations, funding options and which surrounding cities already have dog parks.

STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

City Clerk Fritz announced that the candidate Nomination Period was extended to Wednesday, August 17, 2022 by 5:30 p.m. regarding the November 8, 2022 City General Election.

Police Chief Valdez announced that school is back in session and to expect heavier traffic conditions, mentioned participants/volunteers are welcome to assist with the National Night Out event on October 4, 2022; and noted the Homeless Connect Day event is being held on August 17, 2022.

Director of Recreation and Community Services Venegas mentioned upcoming community events and registration is open for the Joshua Tree overnight camping trip event.

Director of Public Works Baumgardner thanked city staff on the brochure reminding residents of the water restrictions and reported that Metropolitan Water District customers in certain parts of Los Angeles County, are being called on to suspend outdoor watering for 15 days due to the shut-down of a critical water pipeline for emergency repairs.

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Director of Finance Melton had no updates to report.

Director Community Development Kith announced that the California Department of Housing and Community Development (HCD) certified the City's 2021-2029 Housing Element, the new Housing Coordinator staff member starts on August 31, 2022 and mentioned the upcoming Planning and Preservation Commission meeting would be cancelled to allow Commissioners to attend a Planning Commission training opportunity being offered by the Institute of Local Government.

City Manager Kimball mentioned he attended the 2022 Independent Cities Authority Summer Seminar where he was a participant on a panel discussion regarding the topic of pension financing.

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

Councilmember Rodriguez inquired on watering enforcement activities and staff confirmed that water enforcement has been stopped as of June 6, 2022 and would stay in place until further consideration of enforcement activities by the City Council at a future meeting.

Councilmember Montanez commented on the informational mailer regarding the water restrictions; suggested the landscape design standards be considered by the Green City/Street and Parkway Tree ad hoc committee and announced the line dancing program begins on August 23, 2022.

Councilmember Ballin asked that the drought and parking issue be brought to the Green City/Street and Parkway Tree ad hoc committee for discussion and requested that tonight's meeting be adjourned in memory of Ventura County Supervisor Carmen Ramirez.

Mayor Mendoza attended the Chat with the Chief event, and noted she attended the 2023 Rose Parade Float Design at the Tournament of Roses House where the Building Industry Association of Southern California unveiled the young builders float to be featured in the Rose Bowl Parade.

Mayor Mendoza announced that the City Council would not be going back into Closed Session tonight due to a lack of quorum and instead, requested Assistant City Attorney Padilla to provide a read out from the Closed Session meeting.

Assistant City Attorney Padilla stated there was no reportable action as a result of the Closed Session meeting held on August 15, 2022 at 5:00 p.m.

ADJOURNMENT (10:15 p.m.)

Mayor Mendoza adjourned the meeting to the next regular meeting of September 6, 2022, at 6:00 p.m.

I do hereby certify that the foregoing is a true and correct copy of the minutes of the August 15, 2022, regular meeting as approved by the San Fernando City Council.

Julia Fritz, CMC
City Clerk