



MAYOR/CHAIR MARY MENDOZA  
VICE MAYOR/VICE CHAIR HECTOR A. PACHECO  
COUNCILMEMBER/BOARDMEMBER SYLVIA BALLIN  
COUNCILMEMBER/BOARDMEMBER CINDY MONTAÑEZ  
COUNCILMEMBER/BOARDMEMBER CELESTE T. RODRIGUEZ

## **CITY OF SAN FERNANDO**

### **CITY COUNCIL AND SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY REGULAR MEETING AGENDA SUMMARY TUESDAY, SEPTEMBER 6, 2022 - 6:00 PM**

**CITY HALL COUNCIL CHAMBERS  
117 MACNEIL STREET  
SAN FERNANDO, CALIFORNIA 91340  
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361**

#### ***SPECIAL NOTICE REGARDING COVID-19***

***NOTICE OF TELECONFERENCE:*** Pursuant to Adopted Resolution No. 8098 by the City Council of the City of San Fernando, effective January 12, 2022, the City of San Fernando's Legislative Bodies may participate via teleconference and/or video in Accordance with Government Code Section 54953 as permitted under the provisions of Assembly Bill 361

#### **PUBLIC PARTICIPATION OPTIONS**

##### **WATCH THE MEETING**

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

##### **SUBMIT PUBLIC COMMENT IN PERSON**

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

##### **SUBMIT PUBLIC COMMENT VIA EMAIL**

Members of the public may submit comments **by email** to [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council, read into the record, limited to three minutes, and made part of the official public record of the meeting.

# **SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

Regular Meeting Notice and Agenda – September 6, 2022

Page 2 of 5

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## **CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING**

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

**Call-in Telephone Number: (669) 900-6833**

**Meeting ID: 833 6022 0211**

**Passcode: 924965**

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

## **CALL TO ORDER/ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

Led by City Clerk Julia Fritz

### **APPROVAL OF AGENDA**

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

### **PRESENTATIONS**

- A. PRESENTATION OF CERTIFICATE OF PROCLAMATION DECLARING SEPTEMBER 15 – OCTOBER 15, 2022 AS NATIONAL HISPANIC HERITAGE MONTH

### **DECORUM AND ORDER**

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

# SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY

Regular Meeting Notice and Agenda – September 6, 2022

Page 3 of 5

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## **PUBLIC STATEMENTS**

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Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

## **CONSENT CALENDAR**

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

### **1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:**

- |   |                                      |
|---|--------------------------------------|
| a. August 18, 2014 – Regular Meeting            | f. July 5, 2022 - Regular Meeting    |
| b. January 19, 2021 - Regular Meeting           | g. August 1, 2022 - Regular Meeting  |
| c. February 1, 2021 - Regular Meeting           | h. August 15, 2022 - Special Meeting |
| d. February 3, 2021 - Adjourned Regular Meeting | i. August 15, 2022 - Regular Meeting |
| e. February 7, 2022 - Regular Meeting           |                                      |

### **2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER**

Recommend that the City Council adopt Resolution No. 22-091 approving the Warrant Register.

### **3) CONSIDERATION TO ADOPT A RESOLUTION RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR THE PERIOD OF SEPTEMBER 12, 2022 TO OCTOBER 11, 2022, OF THE CITY OF SAN FERNANDO'S LEGISLATIVE BODIES IN COMPLIANCE WITH GOVERNMENT CODE SECTION 54953(E) AND OTHER APPLICABLE PROVISIONS OF ASSEMBLY BILL 361**

Recommend that the City Council adopt Resolution No. 8174 re-authorizing remote teleconference meetings for the period of September 12, 2022 to October 11, 2022, of the City of San Fernando's Legislative Bodies in compliance with Government Code Section 54953(E) and other applicable provisions of Assembly Bill 361.

## **SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

Regular Meeting Notice and Agenda – September 6, 2022

Page 4 of 5

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**4) CONSIDERATION TO ADOPT A RESOLUTION APPROVING NEW JOB SPECIFICATIONS FOR INFORMATION TECHNOLOGY SYSTEMS ADMINISTRATOR AND MANAGEMENT ANALYST JOB CLASSIFICATIONS**

Recommend that the City Council:

- a. Adopt Resolution No. 8176 approving new specifications for the Information Technology Systems Administrator and Management Analyst job classifications; and
- b. Authorize the City Manager to initiate the recruitment process for the new job classifications, and make non-substantive edits and execute all related documents as necessary.

**5) CONSIDERATION TO ACCEPT A LOS ANGELES EDUCATION PARTNERSHIP GRANT AND ADOPT A RESOLUTION APPROPRIATING THE FUNDS**

Recommend that the City Council:

- a. Accept the Los Angeles Education Partnership Grant in the amount of \$70,000;
- b. Adopt Resolution No. 8177 to increase the Operating Grants (Fund 110) revenues and expenditures by \$70,000 for Fiscal Year 2022-2023; and
- c. Authorize the City Manager to make non-substantive changes and execute all related documents.

**6) CONSIDERATION TO ADOPT A RESOLUTION APPROPRIATING AMERICAN RESCUE PLAN ACT FUNDING**

Recommend that the City Council approve Resolution No. 8175 appropriating \$4,200,000 in ARPA funds in Fiscal Year 2022-2023.

**7) CONSIDERATION TO APPROVE A FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH INTERWEST A SAFEUILT COMPANY FOR ADDITIONAL ON-CALL PLANNING AND DESIGN REVIEW SERVICES AND TRANSFER \$100,000 FROM SALARY SAVINGS FROM THE COMMUNITY DEVELOPMENT DEPARTMENT'S VARIOUS VACANT POSITIONS TO FUND THE AGREEMENT**

Recommend that the City Council:

- a. Approve a first Amendment to the Professional Services Agreement with Interwest a SAFEuilt Company (Contract No. 2069(a)) for on-call planning and design review services to increase the not-to-exceed amount to \$124,950 and extend the contract to June 30, 2023; and

## **SAN FERNANDO CITY COUNCIL/SUCCESSOR AGENCY**

Regular Meeting Notice and Agenda – September 6, 2022

Page 5 of 5

- b. Authorize a budget transfer of \$100,000 from salary savings from the Community Development Department's various vacant positions (Associate Planner, Housing Coordinator, Code Enforcement Officers, and Administrative Assistant) as allocated in the Fiscal Year 2022-2023 adopted budget to fund the on-call planning and design review professional services agreement; and
- c. Authorize the City Manager, or designee, to execute the Amendment and all related documents.

### **ADMINISTRATIVE REPORTS**

#### **8) DISCUSSION AND CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE CITY OF SAN FERNANDO HOMELESSNESS ACTION PLAN**

Recommend that the City Council:

- a. Receive a presentation from staff and discuss the City of San Fernando Homelessness Action Plan; and
- b. Adopt Resolution No. 8164 approving the Homelessness Action Plan.

#### **9) CONSIDERATION TO APPOINT AN EDUCATION COMMISSIONER**

This item was agendaized by Mayor Mary Mendoza.

### **STAFF COMMUNICATION INCLUDING COMMISSION UPDATES**

### **GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES**

**ADJOURNMENT** The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

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Julia Fritz, CMC

City Clerk

Signed and Posted: September 1, 2022 (5:00 p.m.)

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*The Regular Meetings of the City Council of the City of San Fernando also serves as concurrent Regular Meetings of the Successor Agency to the San Fernando Redevelopment Agency, and, from time to time, such other bodies of the City composed exclusive of the Members of the City Council.*

*Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website [www.sfcity.org](http://www.sfcity.org). These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at [www.sfcity.org](http://www.sfcity.org). In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or [cityclerk@sfcity.org](mailto:cityclerk@sfcity.org) at least 48 hours prior to the meeting.*