



MAYOR/CHAIR MARY MENDOZA
VICE MAYOR/VICE CHAIR HECTOR A. PACHECO
COUNCILMEMBER/BOARDMEMBER SYLVIA BALLIN
COUNCILMEMBER/BOARDMEMBER CINDY MONTAÑEZ
COUNCILMEMBER/BOARDMEMBER CELESTE T. RODRIGUEZ

CITY OF SAN FERNANDO

CITY COUNCIL AND SUCCESSOR AGENCY TO THE SAN FERNANDO REDEVELOPMENT AGENCY REGULAR MEETING AGENDA SUMMARY MONDAY, SEPTEMBER 19, 2022 - 6:00 PM

CITY HALL COUNCIL CHAMBERS
117 MACNEIL STREET
SAN FERNANDO, CALIFORNIA 91340
TELECONFERENCE – PURSUANT TO PROVISIONS OF ASSEMBLY BILL 361

SPECIAL NOTICE REGARDING COVID-19

NOTICE OF TELECONFERENCE: Pursuant to Adopted Resolution No. 8098 by the City Council of the City of San Fernando, effective January 12, 2022, the City of San Fernando's Legislative Bodies may participate via teleconference and/or video in Accordance with Government Code Section 54953 as permitted under the provisions of Assembly Bill 361

PUBLIC PARTICIPATION OPTIONS

WATCH THE MEETING

Live stream with audio and video, via YouTube Live, at:

<https://www.youtube.com/c/CityOfSanFernando>

Note: Comments submitted via YouTube will not be read into the record.

SUBMIT PUBLIC COMMENT IN PERSON

Members of the public may provide comments in person in the City Council Chambers during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

SUBMIT PUBLIC COMMENT VIA EMAIL

Members of the public may submit comments **by email** to cityclerk@sfcity.org no later than **5:00 p.m. the day of the meeting**, to ensure distribution to the City Council prior to consideration of the agenda. Comments received via email will be distributed to the City Council, read into the record, limited to three minutes, and made part of the official public record of the meeting.

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CALL-IN TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING

Members of the public may **call-in between 6:00 p.m. and 6:15 p.m.** Comments will be heard in the order received, and limited to three minutes. If necessary, the call-in period may be extended by the Mayor. Note: This is audio only and no video.

Call-in Telephone Number: (669) 900-6833

Meeting ID: 833 6022 0211

Passcode: 924965

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio disabled, until it is your turn to speak and limited to three minutes.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

Led by City Clerk Julia Fritz

APPROVAL OF AGENDA

Recommend that the City Council approve the agenda as presented and move that all ordinances presented tonight be read in title only as authorized under Government Code Section 36934.

PRESENTATIONS

- A. PRESENTATION OF EDUCATION COMMISSION CERTIFICATES OF RECOGNITION FOR SEPTEMBER STUDENTS OF THE MONTH
Alberto Garcia (Social Justice Humanitas Academy)
Bertha Hernandez Escareno (San Fernando Institute for Applied Media)
Education Commissioner Vice Chair David Govea
- B. PRESENTATION OF CERTIFICATES OF APPRECIATION TO IRENE SANDLOW, NANCY NUNEZ, MARIA M. NUNEZ, MARCELO RODRIGUEZ FOR THEIR VOLUNTEER SERVICES DURING HOMELESS CONNECT DAY
- C. PRESENTATION OF CERTIFICATE OF PROCLAMATION DECLARING OCTOBER AS BREAST CANCER AWARENESS MONTH
- D. PRESENTATION OF CERTIFICATE OF PROCLAMATION DECLARING OCTOBER AS DOMESTIC VIOLENCE AWARENESS MONTH

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DECORUM AND ORDER

The City Council, elected by the public, must be free to discuss issues confronting the City in an orderly environment. Members of the public attending City Council meetings shall observe the same rules of order and decorum applicable to the City Council (SF Procedural Manual). Any person making impertinent derogatory or slanderous remarks or who becomes boisterous while addressing the City Council or while attending the City Council meeting, may be removed from the room if the Presiding Officer so directs the sergeant-at-arms and such person may be barred from further audience before the City Council.

PUBLIC STATEMENTS

Members of the public may **provide comments in person in the City Council Chambers** during the Public Comments section of the Agenda by submitting a comment card to the City Clerk.

Members of the public may submit comments by email to cityclerk@sfcity.org no later than **5:00 p.m. the day of the meeting** to ensure distribution to the City Council and read into the record.

Members of the public may provide a **live public comment by calling in between 6:00 p.m. and 6:15 p.m. CALL-IN INFORMATION: Telephone Number: (669) 900-6833; Meeting ID: 833 6022 0211; Passcode: 924965**

CONSENT CALENDAR

Items on the Consent Calendar are considered routine and may be disposed of by a single motion to adopt staff recommendation. If the City Council wishes to discuss any item, it should first be removed from the Consent Calendar.

1) CONSIDERATION TO APPROVE CITY COUNCIL MEETING MINUTES:

- a. May 21, 2020 – Special Meeting
- b. August 3, 2020 – Regular Meeting
- c. September 6, 2022 – Special Meeting
- d. September 6, 2022 – Regular Meeting

2) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE WARRANT REGISTER

Recommend that the City Council adopt Resolution No. 22-092 approving the Warrant Register.

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3) CONSIDERATION TO ADOPT A RESOLUTION UPDATING THE DESIGNATED POSITIONS TO THE CITY'S CONFLICT OF INTEREST CODE

Recommend that the City Council adopt Resolution No. 8178 designating positions subject to the Conflict of Interest Code.

4) CONSIDERATION TO AWARD A PROFESSIONAL SERVICES AGREEMENT TO RJM DESIGN GROUP, INC., FOR THE DESIGN OF THE LAS PALMAS PARK REVITALIZATION PROJECT

Recommend that the City Council:

- a. Approve a Professional Services Agreement (Contract No. 2107) with RJM Design Group, Inc. in an amount not to exceed \$490,121 to provide community engagement and design services for the Las Palmas Park Revitalization Project; and
- b. Authorize the City Manager to make non-substantive changes and execute all related documents.

5) CONSIDERATION TO AWARD A CONSTRUCTION CONTRACT FOR THE SAN FERNANDO PACOIMA WASH BIKEWAY AND PEDESTRIAN PATH PROJECT

Recommend that the City Council:

- a. Approve plans and specifications for the San Fernando Pacoima Wash Bikeway and Pedestrian Path Project, Federal Project No. ATPL-5202(020), Job No. 7615, Plan No. P-737;
- b. Accept the lowest responsive bid in the amount of \$4,835,283.60 from Toro Enterprises Inc., for construction of these improvements;
- c. Authorize the City Manager to execute a construction contract with Toro Enterprises Inc. for an amount of \$4,835,283.60 (Contract No. 2110);
- d. Establish a construction contingency of 10% of the contract amount, \$483,528.36, to cover costs of unforeseen conditions and authorize City Manager to execute change orders as necessary up to \$483,528.36.

6) CONSIDERATION TO ADOPT A RESOLUTION APPROVING THE FINAL TRACT MAP NO. 83144 LOCATED AT 1001 GLENOAKS BOULEVARD, ASSESSOR'S PARCEL NO. 2515-016-017

Recommend that the City Council adopt Resolution No. 8180 approving the Final Map for Tract Map No. 83144 – 1001 Glenoaks Boulevard.

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PUBLIC HEARING

7) A PUBLIC HEARING TO CONSIDER ADOPTING A RESOLUTION APPROVING THE USE OF FISCAL YEAR 2022-2023 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS TO IMPLEMENT THE PERSONAL FINANCIAL LITERACY PROGRAM

Recommend that the City Council:

- a. Conduct a Public Hearing;
- b. Pending public testimony, adopt Resolution No. 8181 approving the allocation of Community Development Block Grant funds to implement a Personal Financial Literacy Program; and
- c. Authorize the City Manager to submit documentation conveying the City Council's Resolution to the Los Angeles County Community Development Commission for approval; and
- d. Upon approval from LA CDC authorize a Professional Services Agreement (Contract No. 2109) with New Economics for Women to implement the Personal Financial Literacy Program for an amount not to exceed \$15,000; and
- e. Authorize the City Manager to make non-substantive changes and execute all related documents.

8) A PUBLIC HEARING TO CONSIDER ADOPTING A RESOLUTION ESTABLISHING ANNUAL REPAYMENT TERMS FOR THE \$200,000 COMMUNITY DEVELOPMENT BLOCK GRANT REVOLVING GRANT FUND LOAN RECEIVED FROM THE LOS ANGELES COUNTY DEVELOPMENT AUTHORITY FOR THE SMALL BUSINESS GRANT PROGRAM

Recommend that the City Council:

- a. Conduct a Public Hearing;
- b. Pending public testimony, adopt Resolution No. 8179 approving annual repayment terms for the \$200,000 Community Development Block Grant Revolving Grant Fund Loan received from the Los Angeles County Development Authority for the Small Business Grant Program to assist San Fernando Businesses;
- c. Authorize the City Manager to execute the County of Los Angeles CDBG Reimbursable Contract with Participating City Amendment Number 1 (Contract No. 2108(a)); and
- d. Authorize the City Manager to submit documentation conveying the City Council's Resolution to the Los Angeles County Development Authority for approval.

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STAFF COMMUNICATION INCLUDING COMMISSION UPDATES

GENERAL CITY COUNCIL/BOARD MEMBER COMMENTS AND LIAISON UPDATES

ADJOURNMENT The meeting will adjourn to its next regular meeting.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting.

Julia Fritz, CMC

City Clerk

Signed and Posted: September 15, 2022 (5:00 p.m.)

The Regular Meetings of the City Council of the City of San Fernando also serves as concurrent Regular Meetings of the Successor Agency to the San Fernando Redevelopment Agency, and, from time to time, such other bodies of the City composed exclusive of the Members of the City Council.

Agendas and complete Agenda Packets (including staff reports and exhibits related to each item) are posted on the City's Internet website www.sfcity.org. These are also available for public reviewing prior to a meeting in the City Clerk Department. Any public writings distributed by the City Council to at least a majority of the Councilmembers regarding any item on this regular meeting agenda will also be made available at the City Clerk Department at City Hall located at 117 Macneil Street, San Fernando, CA, 91340 during normal business hours. In addition, the City may also post such documents on the City's website at www.sfcity.org. In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification/accommodation to attend or participate in this meeting, including auxiliary aids or services please call the City Clerk Department at (818) 898-1204 or cityclerk@sfcity.org at least 48 hours prior to the meeting.